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EAST CENTRAL COMMUNITY COLLEGE

2000 - 2001



E.C.C.C.

INFORMATION DIRECTORY

Mailing Address:

EAST CENTRAL COMMUNITY COLLEGE
P.O. BOX 129
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Telephone Switchboard: (601) 635-2111 (Daytime)

Administrative, President, extension 200.

Admissions, Director of Admissions, Records, and Research, extension 206.

Alumni, Director of Development and Alumni Relations, extension 323.

Athletic Matters, Athletic Director, extension 246.

Business Matters, Business Manager, extension 208.

Counseling, Academic - extension 231, **Vocational-Technical**, extension 214 or 245.

Dormitory Accommodations, Director of Housing, extension 213.

Evening Programs - Director of Adult and Continuing Education, extension 279.

Graduation, Dean of Instruction, extension 202.

Instructional Matters, Dean of Instruction, extension 202.

Scholarships, Student Jobs, and Other Student Services, Dean of Students, extension 204.

Student Aid, Director of Financial Aid, extension 218 or 326.

Summer School, Dean of Instruction, extension 202.

Transcripts, Schedules and Bulletins, Director of Admissions, Records, and Research, extension 206.

Workforce Development Center, extension 299.

Telephone - Evenings and Holidays

Security Guard	(601) 635-2121, extension 268
Athletic Department (if open)	635-2679
Barber Hall (if open)	635-2111, extension 459
Jackson Hall Hostess (if open)	635-2111, extension 247
Newsome Hall Hostess (if open)	635-2111, extension 248
Physical Plant (if open)	635-3246

—BULLETIN—

EAST CENTRAL COMMUNITY COLLEGE

Decatur, Mississippi

Accreditation

East Central Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097: Telephone Number 404-679-4501) to award the Associate Degree.

Seventy-Third Annual Session 2000-2001

(The College reserves the right to change any policies announced herein when deemed necessary.)

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NON-DISCRIMINATION

East Central Community College does not discriminate on the basis of race, color, religion, national origin, sex, age, or handicap. The college is in compliance with Title VI of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.

CHAPTER 1

ORGANIZATION

BOARD OF TRUSTEES

LEAKE COUNTY

Mrs. Janie Wilbanks	Route 5, Box 130, Carthage, MS 39051
Jerry K. Moore	Route 7, Box 246, Carthage, MS 39051
John O'Neal	2488 Highway 16 West, Carthage, MS 39051
William Edward Kitchings	1497 Highway 35 South, Carthage, MS 39051
John Rogers	P.O. Box 148, Walnut Grove, MS 39189
James E. Petty, Leake Co. Supt. of Education	P.O. Drawer 478, Carthage, MS 39051

NESHOBA COUNTY

Mrs. Ramona Adcock	Route 5, Box 445, Philadelphia, MS 39350
Prentice Copeland	Route 2, Box 362, Philadelphia, MS 39350
Stanley Salter	509 Holland Avenue, Philadelphia, MS 39350
Isabel Cliburn	Route 5, Box 340C, Union, MS 39365
Eddie Willis	410 Ivy Street, Philadelphia, MS 39350
Steve Nelson, Neshoba Co. Supt. of Education	Box 338, Philadelphia, MS 39350

NEWTON COUNTY

Mrs. Beverly H. Hart	320 Martin Luther King Drive, Union, MS 39365
Dr. Danny Lanier	14323 Chunky-Duffee Road, Little Rock, MS 39337
Gary McDill	P.O. Box 148, Conehatta, MS 39057
Jack Winstead	5337 Lawrence-Hazel Road, Lawrence, MS 39336
Bill Thames	201 Lillian Avenue, Newton, MS 39345
Robert Blount	109 Woodhaven Drive, Union, MS 39365

SCOTT COUNTY

Annie Stowers	Midway Road, Forest, MS 39074
A. P. Hollingsworth	21925 Hwy. 80, Lake, MS 39092
Vernon Crotwell	P.O. Box 526, Morton, MS 39117
Mrs. Rebecca Farris	P.O. Box 56, Morton, MS 39117
Tommy A. Harrison	4405 Hwy. 21 N., Forest, MS 39074
Bingham Moncrief, Scott Co. Supt. of Education	100 East First Street, Forest, MS 39074

WINSTON COUNTY

Paul Simmons	521 South Columbus Avenue, Louisville, MS 39018	
Jerry Nance	180 Moody-Nance Road, Louisville, MS 39018	
Randal Livingston	247 Livingston Road, Louisville, MS 39018	
Delane Hudson	400 Sylvester Road, Louisville, MS 39018	
Leo Parker	1194 Mt. Pisgah Road, Noxapater, MS 39346	
Dr. John Garner, Jr.	P.O. Box 909, Louisville, MS 39018	
Prentice Copeland, Chairman		

BOARD OF SUPERVISORS

LEAKE COUNTY

W. Carleton Brock	1588 Hwy. 25 North, Carthage, MS 39051	Beat 1
Joe Andy Helton	741 Hwy. 25 North, Carthage, MS 39051	Beat 2
Oliver Smith	103 Togo Road, Carthage, MS 39051	Beat 3
H. V. Neal	502 John Ivy Road, Carthage, MS 39051	Beat 4
Davis Gill	181 Gill Street, Walnut Grove, MS 39189	Beat 5

NESHOPA COUNTY

Keith Lillis	12601 Road 383, Philadelphia, MS 39350	Beat 1
James M. 'Mike' Allen	Route 2, Box 294-A, Philadelphia, MS 39350	Beat 2
Harold Kenneth Reynolds	Route 3, Box 437, Union, MS 39365	Beat 3
Aubrey Nicholson	Route 5, Box 106, Union, MS 39365	Beat 4
James A. Young	609 Ivy Street, Philadelphia, MS 39350	Beat 5

NEWTON COUNTY

Kenneth E. Harris	350 Sands Springs Church Road, Newton, MS 39345	Beat 1
James Smith	2178 Hwy. 494, Union, MS 39365	Beat 2
Milton Smith	1940 Decatur-Carthage Road, Decatur, MS 39327	Beat 3
L. M. 'Bubba' Bonds	5595 Highway 505, Lawrence, MS 39336	Beat 4
Jimmy L. Johnson	1200 Johnson Road, Chunky, MS 39323	Beat 5

SCOTT COUNTY

Jackie L. Bradford	174 Bradford Lane, Forest, MS 39074	Beat 1
Tim Sorey	154 Little Warrior Road, Lake, MS 39092	Beat 2
Buford Palmer, Jr.	300 Buford Palmer Road, Morton, MS 39117	Beat 3
Jack Gordon	094 Gordon Road, Morton, MS 39117	Beat 4
Bruce McMillan	3163 Old Hwy. 80, Forest, MS 39074	Beat 5

WINSTON COUNTY

Harry C. Estes	137 McCullough Road, Louisville, MS 39339	Beat 1
Bob Goodin	14527 Highway 397, Louisville, MS 39339	Beat 2
Michael A. Peterson	220 J. Foster Road, Louisville, MS 39339	Beat 3
Leann Turnipseed	2655 Turnipseed Road, Weir, MS 39772	Beat 4
Donald Johnson	239 Union Ridge Road, Noxapater, MS 39346	Beat 5

ADMINISTRATION

PHIL A. SUTPHIN DEAN OF INSTRUCTION (1988)
A.A., Wood Junior College; B.A., B.S., M.A.T., Mississippi State University; Ed.D., Memphis State University

MICKEY VANCE BUSINESS MANAGER (1992)
A.B., East Central Community College; B.S., M.P.A., University of Southern Mississippi

RANDALL LEE DEAN OF STUDENTS (1994)
A.A., East Central Junior College; B.S., M.Ed., and further work at University of Southern Mississippi

GENE DAVIS DIRECTOR OF ADULT
AND CONTINUING EDUCATION (1985)
B.S., M.Ed., Ed.S., Mississippi State University; further work at William Carey College and Mississippi State University

JOHN ADCOCK DIRECTOR OF VOCATIONAL-
TECHNICAL INSTRUCTION (1974)
B.S., University of Southern Mississippi; M.Ed., Delta State University; Ed.S., Mississippi State University

MELANIE GILMORE DIRECTOR OF ASSOCIATE
DEGREE NURSING (1999)
B.S.N., M.S.N., University of Mississippi School of Nursing; F.N.P., Mississippi University for Women; Post-Master's Certificate

MAUDEAN SANDERS .. ASSISTANT DIRECTOR OF VOCATIONAL-
TECHNICAL INSTRUCTION (1993)
A.A., East Central Junior College; B.S., Mississippi University for Women; M.Ed., Mississippi State University; further work at Mississippi State University; University of Southern Mississippi

ERLE E. "BUBBY" JOHNSTON, III DIRECTOR OF PUBLIC
INFORMATION (1987)
B.S., Mississippi State University

- ROBERT MURPHY DIRECTOR OF PHILADELPHIA-NESHOB
COUNTY VOCATIONAL-TECHNICAL CENTER (1998)
A.A., Holmes Junior College; B.S., Mississippi State University; M.Ed.,
Delta State University
- MIKE DEARING DIRECTOR OF MAINTENANCE (1998)
A.A., East Central Junior College
- DAVID CASE DIRECTOR FOR TECHNOLOGICAL
MANAGEMENT (1998)
B.S., University of Mississippi; M.B.A., Millsaps College; further work
at the University of Alabama
- LARRY HOGUE DIRECTOR OF DEVELOPMENT
AND ALUMNI RELATIONS (1998)
A.A., East Central Junior College; B.S., Delta State University; M.Ed.,
University of Southern Mississippi
- SAMUEL PACE ATHLETIC DIRECTOR
WOMEN'S BASKETBALL COACH (1988)
A.A., East Central Junior College; B.S., M.Ed.; further work at Missis-
sippi State University

PROFESSIONAL STAFF

- MICHAEL ALEXANDER ACADEMIC COUNSELOR (1996)
A.A., Meridian Junior College; B.S., University of Southern Missis-
sippi; M.Ed., University of West Alabama
- SANDRA AMIS COORDINATOR OF TECH
PREP EDUCATION (1997)
A.A., East Central Junior College; B.A., M.Ed., Mississippi State Uni-
versity; further work at University of Southern Mississippi and Uni-
versity of Mississippi
- MIKE ANDERSON DIRECTOR OF ACTIVITIES/WOMEN'S
SOFTBALL COACH (1973)
A.S., East Central Junior College
- ALFRED BAILEY DIRECTOR OF VOCATIONAL
INDIVIDUALIZED DEVELOPMENTAL SYSTEM (1971)
B.S., University of Southern Mississippi; M.Ed., Mississippi State Uni-
versity; further work at University of Tennessee, Memphis State Uni-
versity, Memphis Area Vocational School and Memphis Technical
School
- BRANDI BAUCUM ACCOUNTANT II (1997)
A.A., East Central Community College; B.Accy., M.Accy., University
of Mississippi

- JEFFREY "JAY" D. BOWEN, III MEN'S BASKETBALL COACH (1998)
B.A., Christian Brothers College; M.Ed., Memphis State University; fur-
ther work at University of Mississippi
- ANN BURKES LIBRARIAN (1969)
A.A., East Central Junior College; B.S., M.S., Ed.S., University of South-
ern Mississippi; further work at Mississippi State University and the
University of Southern Mississippi
- BRENDA G. CARSON DIRECTOR OF FINANCIAL AID (1982)
A.A., East Central Junior College; B.S., M.Ed., Delta State University
- JAMIE CLARK BASEBALL COACH, STUDENT RECRUITER (1987)
B.S., M.Ed., Delta State University
- TIMOTHY E. COATS ASSISTANT FOOTBALL COACH (1995)
B.S., Mississippi College; M.A.T., University of West Alabama
- JIMMY C. DEMPSEY VOCATIONAL-TECHNICAL
COUNSELOR (1990)
B.S., Delta State University; M.Ed., Mississippi State University
- TODD ELDRIDGE LIBRARY TECHNICAL ASSISTANT
AND WEBMASTER (1997)
B.F.A., M.S., Mississippi State University
- BON FOREST WORKFORCE SPECIALIST (1998)
B.S., Mississippi State University; M.A., Ball State University
- CYNTHIA LANETTE HANNA ACADEMIC COUNSELOR (1995)
A.A., East Central Junior College; B.B.A., Mississippi State University;
M.B.C.E., University of West Alabama
- JAMES HANSFORD INDUSTRIAL COORDINATOR (1979)
A.A.S., East Central Junior College; B.S., M.Ed., Mississippi State Uni-
versity
- MARY F. HANSON DIRECTOR OF LEARNING
SKILLS CENTER (1997)
B.A., Baylor University; M.Ed., Southern Methodist University; further
work at Texas A & M at Commerce
- BRAD HODGE MEN'S AND WOMEN'S ASSISTANT
BASKETBALL COACH (1999)
B.S., Northeast Louisiana University
- NEAL HOLLIMAN ASSISTANT BASEBALL COACH/
STUDENT SERVICES ASSISTANT (1999)
B.S., University of West Alabama
- STACEY HOLLINGSWORTH ADMINISTRATIVE ASSISTANT
TO THE DIRECTOR OF DEVELOPMENT
& ALUMNI RELATIONS (1997)
A.A., East Central Community College; B.B.A., University of Missis-
sippi; M.B.A., Mississippi State University, Meridian

- GLORIA JOHNSON ASSISTANT LIBRARIAN (1995)
B.S., Mississippi Valley State University; M.L.S., University of Mississippi; further work at Mississippi State University; University of Southern Mississippi; Jackson State University
- STEVE KELLY ASSISTANT FOOTBALL COACH (1995)
A.A., Pearl River Community College; B.S., M.S., University of Southern Mississippi
- JOE A. KILLENS DIRECTOR OF STUDENT LIFE
STUDENT RECRUITER (1995)
B.S., University of Southern Mississippi; M.Ed., University of Mississippi
- JOSEPH TODD MANGUM ... ASSISTANT FOOTBALL COACH (1995)
B.S., M.Ed., William Carey College
- MARIA MCLEOD ASSISTANT TO THE DIRECTOR
OF PUBLIC INFORMATION (1995)
A.A., East Central Community College; B.S., Mississippi College
- DEREK PACE ASSISTANT DIRECTOR
FOR TECHNOLOGY MANAGEMENT (1995)
B.S., University of Southern Mississippi
- TAMMY PARKES COUNSELOR, PHILADELPHIA-NESHOMIE
COUNTY VOCATIONAL-TECHNICAL CENTER (1995)
B.A., Delta State University; M.Ed., Delta State University; Ed.S., Mississippi State University
- R. T. PURVIS INFORMATION TECHNOLOGY
TECHNICAL SPECIALIST (1995)
A.A., East Central Community College; B.A.S.W., Mississippi State University; further work at Mississippi State University, Meridian.
- JOSEPH RENAUD .. PERSONAL DEVELOPMENT SPECIALIST (1995)
A.A., Jones County Junior College; B.S., M.Ed., University of Southern Mississippi
- GLORIA RIGDON COLLEGE NURSE (1996)
A.S.N., East Central Community College
- LEE ANN SCOGGIN ADMINISTRATIVE ASSISTANT
TO THE PRESIDENT (1972)
A.A., East Central Junior College; B.S., Mississippi State University
- KENNETH THOMPSON SOCCER COACH/DEVELOPMENTAL
MATHEMATICS (1999)
B.S., Mississippi State University
- LAURA R. THORNE ACCOUNTANT (1991)
A.A.S., East Central Junior College; A.A., East Central Community College; B.P.A., Mississippi State University

- BERRY A. UNDERWOOD HEAD FOOTBALL COACH (1995)
A.A., Jones County Junior College; B.S., M.Ed., Delta State University
- KATHIE VANCE BASIC SKILLS SPECIALIST (1997)
A.A., Copiah-Lincoln Junior College; B.S., Mississippi State University; M.Ed., University of North Texas; further work at Mississippi State University
- RONALD B. WESTBROOK DIRECTOR, SMALL BUSINESS
DEVELOPMENT CENTER (1994)
A.A.B., East Central Junior College; B.S., Mississippi State University
- DEBBIE WHITLOCK WORK-BASED LEARNING
COORDINATOR (1994)
B.S., M.Ed., Mississippi State University
- DALE D. WOOD ASSISTANT LIBRARIAN (1975)
A.A., Hinds Junior College; B.A., University of California, Santa Barbara; M.S., University of Southern Mississippi; further work at University of Southern Mississippi

FACULTY

- BERNARDY ADCOCK SPECIAL POPULATIONS INSTRUCTOR -
MATHEMATICS (1996)
B.S., Mississippi State University
- ALFRED BAILEY VOCATIONAL INDIVIDUALIZED
DEVELOPMENTAL SYSTEM (1971)
B.S., University of Southern Mississippi; M.Ed., Mississippi State University; further work at University of Tennessee, Memphis State University, Memphis Area Vocational School and Memphis Technical School
- LEONARD BARRIER ENGLISH (1989)
A.A., East Central Junior College; B.A., M.A., Mississippi College; further work at Mississippi State University
- JIM BLACKBURN ELECTRONIC TECHNOLOGY (1993)
A.A.S., East Central Community College; further work at Mississippi State University
- MARY E. BOULTON GERONTOLOGY (1998)
A.A., East Central Community College; B.A., Mississippi State University, Meridian, M.S.W., University of Southern Mississippi
- WANDA BRACKEEN COSMETOLOGY INSTRUCTOR (1998)
Certificate in Cosmetology, Teacher Training Certificate in Cosmetology, East Central Community College

- ELIZABETH BRELAND BUSINESS TECHNOLOGY (1998)
B.S., M.Ed., Mississippi College; further work at Mississippi State University
- JARED C. BROWNLEE ASSISTANT BAND DIRECTOR (1998)
B.S., Delta State University; M.M.Ed., University of Mississippi
- KATHARINE K. BUCKMAN LICENSED PRACTICAL NURSING (1999)
A.D.N., Meridian Community College
- ANN T. BULLOCK BUSINESS TECHNOLOGY (1998)
B.S., M.Ed., Mississippi State University; further work at University of Southern Mississippi and Mississippi State University
- L. B. BULLOCK MATHEMATICS, COMPUTER SCIENCE (1998)
B.S., University of Southern Mississippi; M.Ed., Mississippi State University; further work at University of Southern Mississippi; Jackson State University
- ANN BURKES LIBRARY SCIENCE (1969)
A.A., East Central Junior College; B.S., M.S., Ed.S., University of Southern Mississippi; further work at Mississippi State University and the University of Southern Mississippi
- THOMAS W. CARSON BAND DIRECTOR/MUSIC (1982)
A.A., East Central Junior College; B.M.E., M.M.E., Delta State University
- JAMES C. CLARK ELECTRONICS TECHNOLOGY (1998)
A.S., Consumer Electronics, A.S., Television Service, Solano Community College
- RICHARD W. CLARK MACHINE SHOP TECHNOLOGY (1969)
A.A., East Central Junior College; further work at Mississippi State University
- THOMAS CLOPTON CHEMISTRY INSTRUCTOR (1999)
B.S., M.Ed, University of Southern Mississippi
- PATTI DAVIS BIOLOGY (1994)
A.S., East Central Community College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University; further work at Mississippi State University
- RONALD DAVIS BIOLOGY (1987)
A.S., East Central Junior College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University; further work at Mississippi State University and University of Southern Mississippi
- DANA L. DEAR ADN INSTRUCTOR (1999)
A.D.N., Meridian Community College; B.S.N., University of Mississippi Medical Center; M.S.N., Mississippi University for Women

- ALFORD DEATON PHYSICS (1968)
B.S., M.Ed., Mississippi State University; further work at Mississippi State University and University of Mississippi
- STELLA DICKERSON COMPUTER TECHNOLOGY INSTRUCTOR (1999)
A.A.B., East Central Community College
- JOHN B. EVERETT ELECTRICAL TECHNOLOGY INSTRUCTOR (1999)
A.A.B., East Central Community College
- HURSTY H. FERGUSON BUSINESS TECHNOLOGY INSTRUCTOR (1999)
A.A., East Mississippi Community College; B.S., M.S., Mississippi State University
- ALFORD MATHEMATICS INSTRUCTOR (1999)
B.A., M.A.T., Mississippi State University; further work at Mississippi State University and the University of Southern Mississippi
- THOMAS FORTENBERRY COMPUTER NETWORK SUPPORT TECHNOLOGY INSTRUCTOR (1998)
A.A., Meridian Community College; A.A., East Central Community College; further work at Mississippi State University, Meridian
- PATRICIA L. GADDIS ADN INSTRUCTOR (1994)
A.A., Meridian Junior College; B.S., M.S., University of Southern Mississippi; M.A.T., Mississippi State University
- CYNTHIA M. GAUDIN ADN INSTRUCTOR (1994)
C.R.N.I., Intravenous Nurses Certification Corp.; B.S.N., LSU Medical School of Nursing; M.S.N., University of Alabama at Birmingham School of Nursing
- KATHERINE K. GEORGE CHILD DEVELOPMENT TECHNOLOGY (1986)
A.A., Hinds Junior College; B.S., University of Southern Mississippi; further work at University of Southern Mississippi, Mississippi College, Mississippi State University, and Millsaps College
- CONRAD GERMANY COLLISION REPAIR TECHNOLOGY (1990)
A.A., East Central Community College; prior work at University of West Florida; Pensacola Junior College; in-service workshops Florida and Mississippi; professional training certificates from General Motors, Mitchell International, Dupont, I-Car, Chief Automotive Systems, Akzo Nobel.
- LISA GORGAS ADN INSTRUCTOR (1997)
A.D.N., Meridian Community College; M.S.N., University of Southern Mississippi

- FRANCES P. GRAHAM PSYCHOLOGY INSTRUCTOR
A.A., East Central Junior College; B.S., M.S., Mississippi State University; further work at Mississippi State University, Meridian
- J. BRUCE GURAEDY ART
B.A., M.Ed., University of Southern Mississippi; further work at Mississippi State University and Mississippi College
- LAURA HAMMONS ENGLISH
B.A., Belhaven; M.A., Mississippi College
- RICKY HARRISON DRAFTING AND DESIGN TECHNOLOGY
A.A.S., East Central Junior College; B.S., University of Southern Mississippi; further work at Mississippi State University
- CORINNE HAYES SCIENCE AND TECHNOLOGY INSTRUCTOR
B.S., M.S., University of Southern Mississippi
- BETTYE SUE HENNINGTON BIOLOGY/CHEMISTRY
B.S., M.Ed., Delta State University; Ph.D., University of Mississippi
- SAMMY G. HOLDINESS COMMERCIAL TRUCK DRIVING INSTRUCTOR
A.A., East Central Community College; B.S., Mississippi State University
- ROBERTA HOLT BUSINESS ADMINISTRATION AND ACCOUNTING
B.S., M.S., Mississippi University for Women; further work at Mississippi State University
- JOSEPH D. IRBY METAL TRADES INSTRUCTOR
PHILADELPHIA-NESHOBIA COUNTY VOCATIONAL-TECHNICAL CENTER (1990)
Attended East Central Community College
- JANICE JACOBS SURGICAL TECHNOLOGY
Operating Room Technologist Certificate, A.D.N., Meridian Community College
- BRENDA JOHNSON COMPUTER TECHNOLOGY
A.A.S., East Central Junior College; further work at Mississippi State University; Novell Certified Administrator
- GLORIA JOHNSON LIBRARY SCIENCE
B.S., Mississippi Valley State University; M.L.S., University of Mississippi; further work at Mississippi State University; University of Southern Mississippi; Jackson State University

- DAVID JORDAN WELDING (1998)
A.A., East Central Junior College; further work at Mississippi State University; Jackson State University; University of Southern Mississippi
- SHARKEY BIOLOGY (1991)
A.A., M.A., Southern Methodist University; Certificate in Radiation Physics, University of California at Berkeley; ED.D. (Biology) Ball State University; further work at Indiana University, Oglethorpe University, Clark College, Antioch Seminary, Immanuel Seminary
- JOE KINTON CHORAL MUSIC INSTRUCTOR (1999)
B.A., M.M., Mississippi College
- ANDREA W. KIRBY ADN INSTRUCTOR (1994)
A.A., East Central Junior College; A.D.N., Meridian Community College; B.S.N., M.S.N., University of Southern Mississippi
- JOY M. KIRK MUSIC/KEYBOARD (1998)
A.A., Northeast Community College; B.M.Ed., M.M.Ed., Mississippi College
- JOY M. LANE SPANISH INSTRUCTOR (1999)
B.A., Millsaps College; M.A., Louisiana State University; D.M.L., Middlebury College, Vermont; further work at University of Minnesota
- JOHN J. LYLES ADN INSTRUCTOR (1999)
A.A., East Central Community College; B.S.N., University of Mississippi Medical Center; M.S.N., Mississippi University for Women
- FREDRICK F. LYONS CARPENTRY AND CABINET MAKING (1988)
Certificate, Carpentry and Cabinet Making, East Central Junior College
- MARCUS D. McCOOL SOCIAL SCIENCE (1998)
A.A., East Central Community College; B.A.E., University of Mississippi; M.E., Mississippi State University
- MARTHA McELHENNEY ADN INSTRUCTOR (1996)
A.A., Meridian Junior College; Diploma, Three Year Diploma, Matte Home School of Nursing; B.S., University of Southern Mississippi; M.S.N., Mississippi University for Women
- MAXINE McKEE SOCIOLOGY INSTRUCTOR (1996)
B.A., M.A., Jackson State University; further work at Jackson State University
- JOY McMILLIN COMPUTER SCIENCE INSTRUCTOR (1997)
B.S., Master's degree in Vocational Ed., Ed.D. in Technology & Ed., Mississippi State University
- DALE McNAIR AUTOMOTIVE TECHNOLOGY (1996)
A.A., East Central Junior College; further work at Mississippi State University

- GLORIA S. McRAE MATHEMATICS (1995)
A.A., East Central Junior College; B.M.Ed., University of Southern Mississippi; M.Ed., Mississippi State University; further work at Mississippi University for Women
- POLLY B. MAYES DRAFTING AND DESIGN (1985)
A.A.S., East Central Junior College; B.S., University of Southern Mississippi
- LESTER S. MILES HEATING AND AIR-CONDITIONING TECHNOLOGY (1984)
A.A., East Central Community College; Certificates: Refrigeration and Air-Conditioning from Mississippi Delta Junior College; Carrier Corporation, Memphis, Tennessee; further work at Mississippi State University
- GARY ANN MOORE MATHEMATICS (1997)
A.A., East Central Community College; B.S., M.Ed., Delta State University
- PATSY MOORE ENGLISH (1998)
B.S., M.Ed., Ed.S., Mississippi State University
- WANDA E. MOORE ECONOMICS (1995)
A.A., East Central Community College; B.B.A., M.B.A., Mississippi State University; further work at Mississippi State University
- WENDY BUCHANAN-MOORE ADN INSTRUCTOR (1997)
A.A., Meridian Community College; B.S., M.S.N., University of Southern Mississippi
- WILLIAM NORCROSS AUTOMOTIVE MECHANICS
PHILADELPHIA-NESHOBA COUNTY
VOCATIONAL-TECHNICAL CENTER (1994)
Attended East Central Community College; Mississippi State University
- SAMUEL PACE SOCIOLOGY (1985)
A.A., East Central Junior College; B.S., M.Ed., Mississippi State University; further work at Mississippi State University
- VIRGINIA B. PACE ENGLISH (1991)
A.A., East Central Community College; B.S., M.Ed., Mississippi State University
- BRENDA G. PIERCE BUSINESS & COMPUTER TECHNOLOGY
PHILADELPHIA/NESHOBA CENTER (1986)
A.A., East Central Junior College; B.A., University of Southern Mississippi; M.Ed., University of Southern Mississippi

- LINDA B. PIERCE ENGLISH (1994)
A.A., East Central Junior College; B.S., M.S., University of Southern Mississippi; Ed.S., Mississippi State University; further work at University of Mississippi; University of Southern Mississippi; Mississippi College; Mississippi State University
- ALICE POUNCEY ... PSYCHOLOGY AND HOME ECONOMICS (1969)
A.A., Jones County Junior College; B.S., University of Southern Mississippi; M.Ed., Livingston University; further work at University of Southern Mississippi and Mississippi State University
- JILL POWE INDUSTRIAL SEWING INSTRUCTOR
PHILADELPHIA-NESHOBA COUNTY
VOCATIONAL-TECHNICAL CENTER (1996)
Attended East Central Community College
- ROSS PRICE VOCAL MUSIC INSTRUCTOR (1997)
B.M., Church Music, M.M., Vocal Performance, Mississippi College; further work in Opera Performance at Boston University, Boston, MA
- STEPHANIE M. PRICE ADN SKILLS LAB INSTRUCTOR (1999)
B.S., University of Mississippi School of Nursing
- HAYWOOD REEVES MATHEMATICS (1998)
A.A., East Central Community College; B.S., M.S., Ed.S., Mississippi College
- SHELIA D. RONE TECHNOLOGY APPLICATIONS INSTRUCTOR
PHILADELPHIA-NESHOBA COUNTY
VOCATIONAL TECHNICAL CENTER (1999)
A.D.N., Phillips Community College; B.S., Delta State University
- CAROL S. SHACKELFORD ENGLISH (1998)
A.A., East Central Community College; B.S., M.Ed., Ed.S., Mississippi State University
- MELINDA B. SMITH ENGLISH (1995)
A.A., East Central Junior College; B.S., M.S., University of Southern Mississippi
- MARTHA STOKES ALLIED HEALTH INSTRUCTOR
PHILADELPHIA NESHOBA COUNTY CENTER
VOCATIONAL-TECHNICAL CENTER (1998)
A.D.N., Meridian Community College
- SANDRA L. THOMAS LICENSED PRACTICAL NURSING (1992)
A.D.N., Meridian Junior College
- KENNETH THOMPSON DEVELOPMENTAL
MATHEMATICS (1999)
B.S., Mississippi State University; further work at Mississippi State University

- THOMAS W. THRASH SOCIAL SCIENCE (1963)
A.A., East Central Junior College; B.S., M.S.S., Mississippi State University; further work at University of Southern Mississippi and Mississippi State University
- SANDRA L. WEDGEWORTH RELATED STUDIES
PHILADELPHIA-NESHOBA COUNTY
VOCATIONAL-TECHNICAL CENTER (1991)
A.A., East Central Junior College; B.A., University of Southern Mississippi; further work at Utah State University and Colorado School of Mines
- JUANITA WEST SPEECH (1992)
A.A., Clarke College; B.A., William Carey College; M.S., University of Southern Mississippi; further work at Mississippi State University, University of Missouri, and University of Southern Mississippi
- LEESA LEE WILKINSON ... MUSIC INSTRUCTOR-KEYBOARD (1996)
B.M.E., M.M.E., Mississippi State University; further work at the University of Southern Mississippi
- GAIL D. WOOD LIBRARY SCIENCE (1973)
A.A., Hinds Junior College; B.A., University of California, Santa Barbara; M.S., University of Southern Mississippi; further work at University of Southern Mississippi
- LUCILLE WOOD PHYSICAL EDUCATION
AND EDUCATION (1956)
A.A., East Central Junior College; B.S., M.A., University of Southern Mississippi; further work at University of Mississippi, University of Southern Mississippi and Mississippi State University
- MARY ANN WRIGHT CHILD DEVELOPMENT
TECHNOLOGY (1993)
B.S., University of Mississippi; further work at the University of Southern Mississippi, Mississippi State University, and the Ross Collins Vocational Center

ADJUNCT FACULTY

- ABBIE ALFORD ENGLISH
A.A., East Central Junior College; B.S., M. Ed., Mississippi State University
- HANNY ALEXANDER PHYSICS
A.A., East Central Junior College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University
- JOETIE ARMSTRONG ART
B.S., University of Southern Mississippi; M.Ed., Mississippi College
- FATBY BARNETT ACCOUNTING
A.A., East Central Community College; B.P.A., Mississippi State University; M.P.A., University of Southern Mississippi
- NAOMI BATES COMPUTER TECHNOLOGY
B.M.E.D., M.S., Mississippi State University; further work at Mississippi College
- BRENDA A. BATEY SPANISH
A.A., Mississippi Gulf Coast Community College; B.A.S., University of Southern Mississippi; M.A., Mississippi State University; further work at University of Arkansas
- TANYA BOLER ENGLISH
A.A., East Central Community College; B.S., M.Ed., Mississippi State University
- SHERRY BOONE ENGLISH
A.A., Hinds Junior College; B.A., M.A., Mississippi College
- KATHIE BOUNDS ENGLISH
B.S., Mississippi State University for Women; M.Ed., Mississippi State University
- JAMIE CALVERT MEDICAL TERMINOLOGY
A.A., East Central Community College; B.S., University of Mississippi Medical Center
- PAULETTE CANNON MEDICAL TERMINOLOGY
A.D.N., Meridian Community College
- LUIS CARTEGENA SPANISH
A.A., Technology Agriculture Institute; B.A., University of Chile; M.Ed., University of Chile
- DIANNE CARTER MATHEMATICS
B.S., Mississippi State College for Women; M.Ed., Mississippi State University

- KAY CHAMBERS EMT INSTRUCTOR
Certified Emergency Medical Technician Instructor, East Central Community College
- JOE CLARK MATHEMATICS
A.A., East Central Junior College; B.A., Livingston State College; M.Ed., Mississippi College; further work at Mississippi State University
- RAYMOND CLARK MATHEMATICS
A.A., East Central Junior College; B.S., M.Ed., Mississippi State University; further work at Mississippi State University
- GAIL COATS MATHEMATICS
A.A., East Central Junior College; B.S., M.Ed., Mississippi State University
- LOIS COOPER COMPUTER TECHNOLOGY
A.A., East Central Junior College; B.S., Mississippi University for Women; further work at Mississippi State University and University of Southern Mississippi
- LINDA CORLEY SPEECH
A.A., East Central Junior College; B.S., M.S., M. Phi., University of Southern Mississippi
- DENISE CROTWELL LIBRARY ASSISTANT
A.S., East Central Junior College; B.S., M.L.S., University of Southern Mississippi
- RANDY CUCHENS MUSIC
B.M.E., University of Southern Mississippi; M.C.M., New Orleans Baptist Theological Seminary
- LINDA DEWEESE MATHEMATICS
A.A., East Central Junior College; A.A., Meridian Junior College; B.S., Mississippi State University, Meridian; M.Ed., Mississippi State University
- NANCY EDWARDS COMPUTER TECHNOLOGY
A.A., East Central Community College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University
- NANCY ELLIS ENGLISH
B.A., Mississippi University for Women; M.A., Mississippi State University
- ED FAUROT FORESTRY
A.A., Holmes Junior College; B.S., M.Ed., Mississippi State University
- ROBIN FULTON MATHEMATICS
B.S., Mississippi State University

- FRIGANDY SPANISH
A.A., East Central Community College; B.A., Mississippi State University
- DAVID GERMANY ENGLISH
B.A., Warner Southern College; M.Ed., Ed.S., Mississippi State University
- BRIAN GORDON ENGLISH
A.A., Holmes Junior College; B.S., M.Ed. Mississippi State University
- LEA GREENWOOD COMPUTER
B.S., M.Ed., Mississippi State University
- LARRY GRESSETT PSYCHOLOGY
A.A., East Central Junior College; B.S., Mississippi College; further study at University of Southern Mississippi
- LINDA HANSFORD KEYBOARDING
A.A., East Central Junior College; B.S., M.S., Mississippi State University
- WILLIAM B. HOAGLIN PHILOSOPHY
B.A., M.A., Michigan State University
- JO LYNN HUMPHRIES ENGLISH
A.A., Clarke College; B.S., M.A., Mississippi State University
- KATHY HUMPHRIES PHYSICAL EDUCATION
B.S., Delta State College; M.Ed., Mississippi State University
- BOB JACKSON HISTORY
B.A., University South Alabama; M.Ed., Mississippi State University
- RUE JOHNSON BIOLOGY
A.A., Meridian Junior College; B.S., University of Southern Mississippi; M.Ed. Mississippi State University
- RUE KELLY COMPUTER TECHNOLOGY
B.S., M.Ed., Ed.S., Mississippi State University
- CAROLE KELLER GOVERNMENT
B.A., Mississippi State University; Masters of Administration, Mississippi State University
- AMELIA LANGFORD SPANISH
B.A., Belhaven College; M.S., Mississippi State University
- SHARON LE'JUNE BIOLOGY
A.A., East Mississippi Junior College; B.S., M.A.T., Ed.S., Livingston University
- MELISSA LEWIS CHILDCARE TECHNOLOGY
B.S., M.S., Mississippi State University

- LARRY McCULLOUGH MATHEMATICS
A.A., East Central Community College; B.S., M.Ed., Mississippi State University
- MATTIE CLAIRE McMILLAN NUTRITION
B.S. William Carey; M.Ed., University of Southern Mississippi; further studies at Mississippi State University and Mississippi College
- VIKKI McNAIR COMPUTER, MATHEMATICS
A.A., East Central Junior College; B.S., M.Ed., Mississippi State University
- ANNIE PEARL MATTHEWS GOVERNMENT
B.S., M.Ed., Mississippi State University
- HENRY MOREAU RELIGION
A.A., East Central Junior College; B.S., Mississippi State University; Master of Divinity, Andover Newton Theological Seminary
- BARBARA MOWDY MATHEMATICS
B.S., University of Southern Mississippi; M.S., Mississippi State University
- TONYA NOWELL PSYCHOLOGY
A.A., East Central Junior College; B.A., M.S., Mississippi State University
- KATHY PEARCE MATHEMATICS
A.A., Jones Junior College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University
- TERESA PEEBLES HISTORY
B.A., M.A., University of Alabama; Ph.D., Indiana University
- PAMELA PEOPLES PSYCHOLOGY
B.S., M.Ed., Ed.S., Mississippi State University
- ALAN RAYMOND SPANISH
B.A., M.A., Mississippi State University
- SHARON REED SPANISH
B.S., M.A., Ed.S., Mississippi State University
- CHARLOTTE REEVES PSYCHOLOGY
B.S., University of Southern Mississippi; M.Ed., Mississippi State University
- JOHN REEVES HISTORY
B.A., University of Mississippi; M.A., University of Alabama
- EULA RIVERS COMPUTER TECHNOLOGY
B.S., St. Mary's Dominican College; M.Ed., William Carey College; further work at Mississippi College and University of Southern Mississippi

- RYAN SPEECH
B.S., Mississippi State University; M.S., University of Southern Mississippi
- PHYLLIS SANDERS AGRICULTURE
A.A., Northwest Mississippi Junior College; B.S., M.S., Mississippi State University
- PHYLLIS SANDERS HISTORY
B.S., M.Ed., Mississippi State University
- JOHN SANFORD HISTORY
A.A., Jones Junior College; B.S.S., William Carey College; M.S.S., Mississippi College
- ROBERT SMITH HISTORY
A.A., East Central Community College; B.S., M.Ed., Mississippi State University
- HEIDI A SMITH NUTRITION
A.A., East Central Junior College; B.S., M.S., University of Southern Mississippi
- FREDY SNOW SPECIAL EDUCATION
B.S., M.Ed., Mississippi State University
- RICHARD STILL BUSINESS LAW
B.B., United States Naval Academy; J.D., and L.L.M., Georgetown University School of Law
- FAULA STOKES ENGLISH
A.A., East Central Junior College; B.A., M.Ed., Mississippi State University
- TRACY G. STRICKLAND HISTORY
B.B., M.S., Mississippi State University
- JORI TALLY BUSINESS TECHNOLOGY
A.A., Jones County Junior College; B.S., University of Southern Mississippi
- MICHAEL THOMPSON BIOLOGY
A.A., Meridian Community College; B.S., Mississippi College
- PAM THRASH COMPUTER TECHNOLOGY
B.S., M.Ed., Mississippi State University
- PAMELA TUCKER COMPUTER TECHNOLOGY
B.S., Mississippi State University, Meridian
- SCOTT VAUGHN BIBLE
B.S.B.A., University of Southern Mississippi; M.Div., New Orleans Baptist Theological Seminary

DANNY WADE	HISTORY
A.A., East Central Junior College; B.S., University of Southern Mississippi; M.Ed., Mississippi College	
LISA WEBB	BUSINESS MATHEMATICS
A.A., Hinds Community College; B.S., Mississippi State University	
JAMES R. WHITE	ENGINEERING
B.S., M.S., Mississippi State University	
KEVIN WHITE	GEOGRAPHY
B.S., Mississippi College; M.S., University of Southern Mississippi	
JOHN WILLCUTTS	MATHEMATICS, ELECTRONICS
B.S.E.E., M.E., University of Florida	
SYLVIA SLOAN WRIGHT	MATHEMATICS
B.S., M.Ed., Mississippi State University	

SECRETARIAL AND ADMINISTRATIVE SUPPORT STAFF

STACY ADDY ...	SECRETARY TO THE DIRECTOR OF ADMISSIONS, RECORDS AND RESEARCH (1998)
GENEVA BARKER	SECRETARY TO THE DIRECTOR OF THE PHILADELPHIA/NESHOBA COUNTY CENTER (1986)
MITSY BAYSINGER	SECRETARY TO THE DIRECTOR OF FINANCIAL AID (1997)
CATHY CARUCCI	ASSISTANT TO THE DIRECTOR OF FINANCIAL AID #2 (1997)
PAT DEAN	BUSINESS OFFICE CLERK (1998)
TRACY DEARING	SECRETARY TO THE DEAN OF STUDENTS (1998)
BARBARA DEATON	SECRETARY TO THE FACULTY (1975)
TAMMIE FITZGERALD	BUSINESS OFFICE CLERK (1998)
CAROLE GERMANY	SECRETARY TO THE DEAN OF INSTRUCTION (1995)
MIDGE HEDRICK	SECRETARY TO THE DIRECTOR OF ADULT AND CONTINUING EDUCATION (1994)
ANGELA LUKE	DATA MANAGEMENT CLERK (1995)

DEBRA J. MCKEE	SECRETARY TO THE DIRECTOR OF VOCATIONAL-TECHNICAL INSTRUCTION (1994)
HELENDA MELTON	SECRETARY IN THE OFFICES OF DEAN OF INSTRUCTION/ADULT & CONTINUING EDUCATION (1999)
DEBRA NICHOLSON	SECRETARY TO THE ADMINISTRATIVE ASSISTANT TO THE PRESIDENT (1996)
DEBRA PIERCE ..	SECRETARY TO THE DIRECTOR OF ADMISSIONS, RECORDS, AND RESEARCH (1984)
KATHY PURSER	SECRETARY TO THE ADN DIRECTOR (1994)
PHYLLIS SAVELL	SECRETARY TO THE LIBRARIAN (1997)
MARTHA SIBLEY	SECRETARY TO THE DEAN OF STUDENTS (1995)
EARLIE D. SMITH	SECRETARY FOR THE WORKFORCE DEVELOPMENT CENTER (1996)
DELLA STAMPER	BUSINESS OFFICE CLERK (1990)
VIRGIE THAMES	SECRETARY FOR SMALL BUSINESS CENTER (1995)
LOREY P. TUCKER	SECRETARY TO THE DIRECTOR OF THE PHYSICAL PLANT (1995)
LARRIE UNDERWOOD	SECRETARY FOR THE DIRECTOR OF ATHLETICS (1996)
JEANNIE VANCE	SECRETARY TO THE FACULTY (1996)
BURMA WEIDLER	ASSISTANT TO THE DIRECTOR OF FINANCIAL AID (1988)
TERRY WINDHAM	SECRETARY TO THE DIRECTOR OF ADMISSIONS, RECORDS, AND RESEARCH (1998)
KAREN YATES	SECRETARY TO THE DIRECTOR OF PUBLIC INFORMATION (1994)

SUPPORT STAFF

LONNIE ADAMS	GROUNDSKEEPER (1999)
BETTY D. ADCOCK	MEN'S DORMITORY SUPERVISOR (1990)
WESLEY CHANDLER	ELECTRICIAN (1987)
MARY JANE CLEVELAND	CUSTODIAN (1984)
GROVER COX	CUSTODIAN SUPERVISOR (1993)

ADAM FOREMAN	GROUNDSKEEPER (1998)
ALTON FOREMAN	GROUNDS KEEPER (1998)
JOHN A. FOREMAN	GROUNDS SUPERVISOR (1998)
WILLIE GALLASPY, JR.	CUSTODIAN (1998)
CAROLYN HARALSON	WOMEN'S DORMITORY SUPERVISOR (1998)
JOHN HERRINGTON	PAINTER (1999)
BRENDA K. JOHNSON	CHILD CARE ATTENDANT (1998)
KATHERINE KIDD	CUSTODIAN (1999)
REBECCA LIVINGSTON	CHILD CARE ATTENDANT (1998)
BILLY J. LUCROY	CUSTODIAN (1999)
BERNICE MCCUNE	CUSTODIAN (1999)
MICHAEL McWHIRTER	ELECTRICIAN HELPER (1999)
BUFFY MARTIN	CUSTODIAN (1999)
KENNETH MASSEY	PLUMBER (1999)
SUSAN MILES	CHILDCARE ATTENDANT (1994)
MICHAEL MOORE	CUSTODIAN, PHILADELPHIA NESHOPA CENTER (1989)
SEAN MOWDY	GROUNDS KEEPER (1996)
DEWEY NELSON	CARPENTER (1997)
BOBBY PATRICK	CAMPUS SECURITY GUARD (1977)
MARTHA K. PATRICK	CUSTODIAN (1988)
EVENELL SANDERS	CUSTODIAN (1999)
WANDA SESSIONS	BOOKSTORE MANAGER (1998)
MAXINE B. SULLIVAN	WOMEN'S DORMITORY SUPERVISOR (1999)
SCOTT VAUGHN	DIRECTOR OF B.S.U. (1995)
VERSTELL WARNSLEY	CUSTODIAN (1999)
JAMES WHITE	CUSTODIAN (1999)
HEBER WILLIAMS	GROUNDS (1997)
SEBER WILLIAMS	GROUNDS (1996)
SILESA WILSON	CUSTODIAN (1995)
HENRY WROTEN	CUSTODIAN (1976)

COMMITTEES OF THE FACULTY

ADMINISTRATIVE COUNCIL:

President, Dean of Instruction, Dean of Students, Business Manager, Director of Development and Alumni Relations, Director of Admissions, Records, and Research, Director of Adult and Continuing Education, Director of the Learning Skills Center, Director of Vo-Tech Instruction, Director of the Associate Degree Nursing Program, Division Chairs, Librarian, Director for Technology Management, Director of Workforce Development Center, Athletic Director, Director of Public Information, and Director of Maintenance (Two faculty guests are invited each week during the academic year).

APPEALS COMMITTEE FOR ABSENTEES:

Dean of Students, Chair; Director of Admissions, Records, and Research; Counselor, Faculty, and Student

ACADEMIC PROBATION:

Dean of Instruction, Dean of Students, Director of Admissions, Records, and Research, and Mrs. Roberta Holt

ADMISSIONS:

Dean of Instruction, Dean of Students, Director of Admissions, Records, and Research, Mr. R.W. Clark, and Mrs. Brenda W. Kirby

ATHLETIC ADVISORY COUNCIL:

Mr. Haywood Reeves, Chair; Mrs. Brenda Johnson, Ms. Maxine McKee, Mr. Lester Miles, and two student representatives

BEAUTY PAGEANT:

Mrs. Carol Shackelford, Chair; Ms. Wendy Buchanan-Moore, Mr. Bobby Johnston, Mr. Jared Brownlee, Mrs. Patsy Moore, Ex-Officio - Yearbook, and student representative

BUDGET TASK FORCE:

Mr. Mickey Vance, Chair; Dr. Phil A. Sutphin, Mr. Randall Lee, Mr. John Adcock, Mrs. Ann Burkes, Mr. Gene Davis, Mr. Ron Davis, Mr. Mike Dearing, Mrs. Melanie Gilmore, Mr. Bruce Guraedy, Mrs. Linda Pierce, Mr. Conrad Germany, Mrs. Martha McElhenney, and Mr. Thomas Thrash

CURRICULUM:

Dr. Phil A. Sutphin, Chair; Mr. John Adcock, Mr. Michael Alexander, Mrs. Katharine Buckman, Mr. James Clark, Mr. Ron Davis, Ms. Dana Dear, Mr. Jimmy Dempsey, Mr. Bruce Guraedy, Ms. Laura Hammons, Mrs. Lanette Hanna, Dr. Tom Key, Mr. Fredrick Lyons, Mrs. Polly

Mayes, Mrs. Gloria McRae, Mrs. Linda Pierce, Mr. Tommy Thrash, and two student representatives

DISCIPLINE:

Mr. Michael Alexander, Mr. Jimmy Dempsey, Ms. Gloria Johnson, Student, and Dean of Students, ex-officio

FINANCIAL AID APPEALS:

Dean of Students, Academic Counselor, Director of Financial Aid, Vo-Tech Counselor, Director of Admissions, Records, and Research, Mrs. Renee Lyles, Mr. Dale McNair, and Mrs. Gail Wood

HOMECOMING:

All personnel

HONORS COUNCIL:

Mrs. Linda Pierce, Chair; Mr. Ron Davis, Mr. Tommy Thrash, Mr. Bruce Guraedy

INTERCOLLEGIATE ATHLETICS:

Athletic Director and All Head Coaches

INTRAMURAL:

Mr. Mike Anderson, Chair; Mr. Jay Bowen, Mr. Timmy Coats, Mr. Steve Kelly, Mr. Todd Mangum, Mr. Sammy Pace, Mrs. Elizabeth Breland, Mr. Terry Underwood, and Miss Lucille Wood

LEARNING SKILLS CENTER ADVISORY COMMITTEE:

Ms. Mary Hanson, Chair; Dean of Instruction, Dean of Students, Director of Adult and Continuing Education, Mrs. Rosemary Adcock, Mr. Michael Alexander, Mr. Leonard Barrier, Mr. Jimmy Dempsey, Mrs. Gary Ann Moore, Mrs. Patsy Moore, and two students - one freshman and one sophomore

LIBRARY:

Mrs. Ann Burkes, Chair; Mr. Leonard Barrier, Mrs. Ann Bullock, Mrs. Patti Davis, Mr. Thomas Fortenberry, Mrs. Lisa Gorgas, Dr. Linda Lane, Mrs. Sandra Thomas, Mrs. Laura Thorne, Mr. Tommy Thrash, Mrs. Maudean Sanders, Mrs. Leesa Wilkinson, and student representative

LITERACY TASK FORCE:

Mr. Gene Davis, Chair; Mr. John Adcock, Mr. Al Bailey, Mr. Ron Forest, Ms. Mary Hanson, Ms. Maxine McKee, Mr. Haywood Reeves, and Mrs. Natalie Vance

RECRUITMENT AND RETENTION TASK FORCE:

Mr. Randall Lee, Chair; Mr. Michael Alexander, Mrs. Sandra Amis, Mrs. Brenda Carson, Mr. Tom Carson, Mr. Jamie Clark, Mr. Gene Davis, Mr. Jimmy Dempsey, Mrs. Melanie Gilmore, Mr. Bruce Guraedy, Mrs. Lanette Hanna, Mr. Larry Hogue, Mr. Ricky Harrison, Mr. Bobby Johnston, Mr. Joe Killens, Mrs. Maria McLeod, Mr. Jared Moore, Mrs. Maudean Sanders, Dr. Phil A. Sutphin, Mr. Mickey Vance, Mrs. Natalie Vance, Mr. Todd Eldridge, SBA President, and Warrior Corps President

SELF-STUDY:

All Personnel

SAFETY COMMITTEE:

Mr. Mike Dearing, Chair; Mrs. Brandi Baucum, Ms. Mary Boulton, Mr. Gene Davis, Mr. Ron Davis, Ms. Katherine George, Mrs. Corinne Hayes, Mrs. Tonya M. Kirk, Mr. Marc McCool, Mr. Lester Miles, Ms. Gloria Rigdon, and Mrs. Maudean Sanders

SCHOLARSHIP:

Mr. Randall Lee, Chair; Mrs. Brenda Carson, Mrs. Brenda Johnson, Mrs. Wanda Moore, and Mr. Mickey Vance

FACULTY DEVELOPMENT:

Ms. Elizabeth Breland, Chair; Mrs. Mary Boulton, Mr. Gerald Jordan, Mrs. Gloria McRae, Mr. Haywood Reeves

TECHNOLOGY PLANNING:

Mr. David Case, Chair; Dr. Phil A. Sutphin, Mr. Mickey Vance, Mr. Randall Lee, Mr. John Adcock, Mr. Jim Blackburn, Mr. L.B. Bullock, Mrs. Ann Burkes, Mr. Ron Davis, Mr. Todd Eldridge, Mr. Bruce Guraedy, Ms. Mary Hanson, Mrs. Janice Jacobs, Mrs. Brenda Johnson, Mrs. Brenda W. Kirby, Dr. Lisa McMillin, Mr. Derek Pace, and Mrs. Linda Pierce

TITLE III PLANNING COMMITTEE:

Ms. Mary Hanson, Chair; Dr. Phil A. Sutphin, Mr. Mickey Vance, Mr. Randall Lee, Mr. John Adcock, Mr. Michael Alexander, Mr. Gene Davis, Mr. Al Deaton, Mr. Jimmy Dempsey, Mrs. Patricia Gaddis, Mr. Ricky Harrison, Dr. Bettye Hennington, Dr. Lisa McMillin, Mr. Ross Price, Ms. Juanita West, Ms. Mary Ann Wright, and Mr. Larry Hogue

GENERAL CALENDER

2000-2001 REGULAR SESSION

First Semester Fall 2000

July 28, Friday Applications for Admission Should Be on
August 3, Friday Begin Band Practice
August 5, Saturday Summer Orientation for New Students
August 7-9, Monday, Tuesday,
& Wednesday Faculty Meetings and Workshop
August 10, Thursday Begin Football Practice
August 11, Friday Completion of Orientation and Registration
August 13, Sunday Residence Halls Open at 2:00 p.m.
August 14, Monday.. Begin Day Classes, Late Registration Fee Charge
Beginning at 8:00 a.m.
August 14-17, Monday through Thursday Evening Registration
at 6:30 p.m.
August 21, Monday Begin Evening Classes
August 25, Friday Last Day to Register or Change Classes
September 4, Monday Labor Day Holiday (Evening Classes Meet)
September 22, Friday Last Day to Remove I's of Previous Semester
October 11, Wednesday Mid-term Grades Due in Records Office
at 8:00 a.m.
October 23-24, Monday & Tuesday Fall Break
November 20, Monday ... Spring Semester Advance Registration Begins
November 22-24, Wednesday, Thursday, & Friday
Thanksgiving Holiday
November 27, Monday Resume Regular Class Schedule
December 1, Friday Last Day to Drop a Course with a W
December 8, Friday Last Day of Regular Classes
December 11-14, Monday through Thursday Final Exams
December 14, Thursday Christmas Holidays Begin for
Students at 12:30 p.m.
Residence Halls Close at 2:00 p.m.
Final Grades Due in Records Office at 2:30 p.m.

Second Semester Spring 2001

January 5, Friday Completion of Orientation and Registration
January 7, Sunday Residence Halls Open at 4:00 p.m.
January 8, Monday Begin Day Classes, Late Registration Fee
Charged Beginning at 8:00 a.m.

January 8-11, Monday through Thursday Evening Registrations
at 6:30 p.m.
January 15, Monday ... Martin Luther King Day (Evening Classes Meet)
January 16, Tuesday Begin Evening Classes
January 19, Friday Last Day to Register or Change Classes
January 16, Friday Last Day to Remove I's of Previous Semester
March 7, Wednesday Mid-term Grades Due in Record's Office
at 8:00 a.m.
March 9, Friday Spring Holidays Begin at 3:15 p.m.
Residence Halls Close at 4:00 p.m.
March 19, Monday Resume Regular Class Schedule
March 23, Friday Easter Holiday
March 26, Monday Fall Semester Advance Registration
March 27, Friday Last Day to Drop a Course with a W
May 4, Friday Last Day of Regular Classes
May 7-10, Monday through Thursday Final Exams
May 10, Thursday Final Grades Due in Records Office by 2:30 p.m.
May 11, Friday Commencement at 8:00 p.m.

Summer Session Summer 2001

Intersession - On-Campus - Day Classes

May 14, Monday Registration and Classes Begin
May 28, Monday Memorial Day
June 1, Friday Intersession Ends

First Semester - On-Campus - Day Classes

June 4, Monday Registration
June 5, Tuesday Classes Begin
June 6, Wednesday Last Day to Register for the First Term
June 7, Thursday Honors Summer Orientation for New Students
June 16, Saturday Summer Orientation for New Students
June 21, Thursday Summer Orientation for New Students
June 22, Friday Last Day to Drop a Course with a W
June 29, Friday (Finals) First Term Ends

Second Semester - On-Campus - Day Classes

July 2, Monday Registration
July 3, Tuesday Classes Begin
July 4, Wednesday Independence Day Holiday
July 5, Thursday Last Day to Register for the Second Term

July 11, Wednesday	Summer Orientation for New Students
July 20, Friday	Last Day to Drop a Course with (Finals) Second Term
July 27, Friday	Summer Orientation for New Students
August 4, Saturday	

Class Time Schedule

M/W/F	T/TR
8:00 - 8:50	8:00 - 9:15
9:00 - 9:50	9:25 - 10:40
10:00 - 10:50	10:45 - 11:25
11:00 - 11:50	11:30 - 12:45
12:00 - 12:50	12:55 - 2:10
1:00 - 1:50	2:20 - 3:35
2:00 - 2:50/3:15	



CHAPTER 2 GENERAL INFORMATION

PURPOSE OF THE COLLEGE

East Central Community College seeks to fulfill the educational needs of students from the five-county district which it serves. In a continuing effort to meet these needs, the College, through its board of trustees, administration, faculty, and staff conceives its purpose to be to provide education and service. To achieve its instructional goals, the College provides programs of instruction which incorporate knowledge and skills applicable to life in a complex world society. In addition to offering students opportunities for their mental, physical, and emotional development, the College, as a service provider, also offers the constituents of the district counties opportunities for assistance for growth and advancement.

To successfully fulfill its purpose, East Central Community College provides, at minimum cost, a variety of programs which include senior college or university parallel, technical, health-related, vocational, adult, and remedial education. The College further subscribes to and provides self-improvement, continuing education programs, community service, workforce training, small business development, career exploration resources, special workshops, and other opportunities.

Through curricular and extracurricular activities, the College provides experiences which lead to the development of the total individual. In addition to academic advisement/intervention, these experiences include opportunities for participation and leadership in campus activities and student organizations.

INSTITUTIONAL GOALS

1. To provide effective instructional programs for the first two years of university-parallel curricula to prepare students for successful transfer to senior institutions.
2. To provide vocational, technical, and health-related programs designed to prepare students for immediate employment.
3. To provide a developmental program of instruction to raise basic skills levels of students whose academic foundation requires strengthening.

4. To provide enriched educational experiences for the academically talented students to enhance their academic challenges.
5. To provide guidance, counseling, and other student services to students in the attainment of personal, educational, and vocational goals.
6. To provide specialized training programs which will develop a productive work force for new and expanding district businesses and industries.
7. To provide administrative services and technology to support the faculty in its commitment to offer a high quality, innovative educational program for students.
8. To offer community services, continuing education programs, adult basic education programs to meet the educational, occupational, and personal needs of both youth and adults and to cooperate with high schools and service agencies in providing community education programs.
9. To serve as a cultural and recreational center for the service area offering a broad range of programs to enrich the community and enhance creative expression in music, dance, theater arts, visual arts, sports, and recreation.

HISTORY OF THE COLLEGE

In 1928 the Legislature of the State of Mississippi adopted the first basic laws for the organization and operation of Mississippi public junior colleges. East Central Community College opened its doors to a freshman class of twenty students for the first regular session in September, 1928. The college occupied buildings that were a part of the Newton County Agricultural High School, which had been organized in 1911. The Agricultural High School was located on property belonging to the Decatur Municipal School District, which had been created in 1912. The upper high school grades which comprised the Newton County Agricultural High School were a part of the college until 1958 when they joined the Decatur Attendance Center.

In March of 1939, East Central Junior College was accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. It has been reaffirmed each decade since. The College holds membership in the Mississippi Association of Colleges, the Mississippi Association of Community and Junior Colleges and the American Association of Community and Junior Colleges.

Originally the institution was supported by three counties — Newton, Neshoba and Scott. Later they were joined by Leake and Winston.

With the two members of the original faculty of East Central Community College, Mrs. W.W. Newsome and Mr. Robert Marshall, the number of administrators, faculty, and professional staff employed by the College has increased to 135 for the current year. Since its founding, six thousand students have served the institution.

COLLEGE PLANT AND EQUIPMENT

Through the cooperative efforts of the district and the state legislature, the college has experienced growth in buildings and facilities during the past several years. The College plant consists of approximately 150 acres of land. Buildings and facilities now valued at over ten and one-half million dollars. There are twenty-six main brick buildings. All residence halls, classrooms and offices are air-conditioned. In addition to facilities sufficient to sustain the general education program, laboratories are provided for art, engineering drawing, audio visual education, applied music, drama, reading, athletic and recreation activities, and scientific and vocational education.

WALTER ARNO VINCENT ADMINISTRATION BUILDING

Occupied at the beginning of the 1978-79 school year, the administration building houses the offices of the president, dean of instruction, business manager, director of development and alumni relations, adult and continuing education director, computer analyst, and the Board of Trustees' room. Proper vault facilities for the business office and adequate storage for all offices are provided in the building. The 7,995 square foot facility was built in 1962 as the library for the College but was renovated for administrative use when the Burton Library was occupied. It is modern, spacious, and comfortable and is located on the front of the campus adjacent to Huff Auditorium.

IRMA LEE BARBER HALL

With over 26,500 square feet, this dormitory houses approximately 128 women. This welcome addition to the campus was opened in the fall of 1999. The building is both aesthetically pleasing and very functional in design. It is equipped with all modern conveniences and meets all standards for fire safety and energy conservation.

ASSOCIATE DEGREE NURSING/CHILDCARE BUILDING

Containing over 20,000 square feet of floor space, this facility opened in 1996 and houses both the associate degree nursing and child care programs. This modern facility contains classrooms, lecture rooms, computer labs, and laboratories.

BRACKEEN-WOOD PHYSICAL EDUCATION BUILDING

This building was constructed in 1970 and is located near the football stadium. Offices for football, baseball, basketball, soccer, and softball are housed in this facility in addition to dressing facilities, the varsity basketball court, and the weight room.

BRADFORD J. TUCKER APPLIED TECHNOLOGY CENTER

Containing over 58,000 square feet of floor space, this facility opened in 1969 and houses automotive technology, collision repair technology, business and office technology, computer technology, drafting and design technology, electrical technology, electronics technology, heating and air conditioning technology, machine shop technology, surgical technology, and welding.

BURTON LIBRARY

Occupied during the 1976-77 school year, this building is located near the center of the campus and contains a large reading area, a conference room, a spacious lobby, librarians' offices, a workroom, a faculty reading room, nine study rooms, and a room for special collections. Total seating capacity, mostly at individual and grouped carrels, is 250; and shelving is provided for 50,000 volumes. Provision is also made for housing non-book materials. Closed circuit, public, or commercial television viewing is available in any area of the building. Other media include slides, filmstrips, audio and video tapes, film loops, and micro text. Circulation is fully automated via an on-line catalog. This catalog is accessible via the Internet.

CROSS HALL

The science building contains the classrooms and laboratories for the biological and chemical sciences. In 1990, the chemistry laboratory was completely renovated with modern laboratory tables, equipment, and controlled, vented chemical storage areas added.

RICHARD C. ETHRIDGE HALL

Part of the old Newton County High School property purchased by the College in 1995, this facility is currently used by the College for classroom space, Gerontology, ABE/GED and pre-college music. The Decatur Public Library is also housed in this facility.

HUFF AUDITORIUM

This structure has a seating capacity of one thousand and is conveniently located at the front of the campus. The auditorium has excellent

EAST CENTRAL COMMUNITY COLLEGE

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sound and equipment and is used by the College and community for variety of activities. Located on the ground floor are faculty offices and the office of Public Information. A major refurbishing of Huff Auditorium was funded by donations to the East Central Community College Development Foundation, Inc.

JEFFERSON HALL

The freshman women's dormitory was remodeled in 1963, 1978 and again in 1989. It houses 125 women and contains the office and apartment of the dormitory supervisor.

MARY DINING HALL

Remodeled in 1979, this facility contains four dining rooms. The main dining room has a seating capacity of 300. Other dining rooms are the Gold Room, which seats 120; the Gordon Room, which seats 50; and the Magnolia Room, which seats 20.

REHOBOTH COUNTY HALL

This two-story dormitory for men was constructed in 1971. It consists of thirty-one rooms which house sixty-two students.

REWSOME HALL

Completed in 1957, and renovated in 1989, the dormitory is equipped with modern furniture and appliances and accommodates fifty to sixty men and the dormitory supervisor.

NEWTON HALL

This two-story classroom building was constructed in 1975 and houses the English, Social Science, History, Journalism, Education, and Psychology departments. Also, sixteen faculty offices are located in this building along with several support facilities.

PHYSICAL PLANT BUILDING

This facility houses the office of the physical plant director and also provides space for the various maintenance equipment utilized by the College.

WORKFORCE DEVELOPMENT CENTER

Completed in 1995, this modern building has over 2,700 square feet. Its nine offices and conference room provide space for the industrial and economic development activities of the College.

THE OVID S. VICKERS FINE ARTS CENTER

Occupied in 1969, this facility contains a 212 seat auditorium, a room, a band room, a music library, a listening room, classrooms, and studios.

SCOTT COUNTY HALL

This two-story dormitory for men was constructed in 1972. It consists of an apartment for the director of housing and thirty-one rooms which house sixty-two students.

SOUTH CAMPUS

Acquired in the fall of 1995, this 4.5 acre complex consists of several buildings containing the Science and Technology program, Surgery Technology program, Ceramics Lab, Computer Science Lab, Physics classroom, Physics Lab, office space, and a gymnasium.

THE STUDENT ACTIVITY CENTER

The office of the Director of Student Activities is located in this building along with many student special activity facilities.

EDDIE M. SMITH STUDENT UNION

Student Services moved into this modern 12,500 square foot complex in the summer of 1999. This ultra modern building houses Student Services, Financial Aid, the Student Nurse, Admissions, Records, and Research, and the Career Center. This complex also contains conference rooms and counselors' offices.

SULLIVAN CENTER

The first floor of the student center houses the grill, bookstore, and post office. The second floor houses the truck-driving program.

TODD HALL

This dormitory for men was completed in 1957. It is arranged in suites rather than conventional halls found in most men's dormitories. Seventy-two men are housed in this dormitory. A total renovation was completed in 1989 to bring this dormitory to present day standards for fire safety and energy conservation.

THE VOCATIONAL-TECHNICAL ANNEX BUILDING

Completed in 1969, this building is located on the north side of the campus and contains classrooms, offices, and laboratories for several vocational-technical programs.

RESIDENCE HALL

This residence hall was completely renovated in 1989 and 1990 with major changes to bring it up to modern standards for housing. This renovation provided an energy efficient, attractive facility. It consists of forty-one rooms which house eighty-two students.

OTHER BUILDINGS**THE PRESIDENT'S HOME**

Located on the main street of the town of Decatur at the southeast corner of the campus, this home was constructed in 1961.

FACULTY HOUSES

There are fifteen of these houses located at various sites on the college property.

LEAKE HALL

This two-story building containing sixteen apartments was originally constructed for married students. Today it is occupied by both faculty, single students, and married students. A major renovation of this building was completed during the 1994 spring semester.

ATHLETIC FIELDS/PRACTICE FIELDS**THE FOOTBALL STADIUM**

Warrior Field was relocated in 1967 and is now equipped with the most up-to-date high intensity lighting, speaker system, and an enlarged seating capacity.

BAND PRACTICE FIELD

This field is located South of the baseball field and includes a director's house.

FOOTBALL PRACTICE FIELD

This practice field is located West of the football stadium.

HARRISON MEMORIAL GARDEN

This park is dedicated to the memory of Crystal and C. J. Harrison, children of Mr. Ricky and Mrs. Jeanine Harrison. The garden is centrally located.

INTRAMURAL FIELD

This playing field is located north of the baseball field and contains area for intramural sports.

CHRIS GAY IV MEMORIAL BASEBALL FIELD

Situated near the football stadium this well located facility was completed with a gift from the family of former student Chris Gay IV. It has up-to-date lighting, a press box, and aluminum seating.

SOCCER FIELD

The soccer field is located on the College's North Campus next to the women's softball field. This facility was completed in the summer of 1999.

SULLIVAN PARK

Located on the east side of campus adjacent to the College's tennis courts, this park was dedicated in memory of Ms. Janie Sullivan and was provided for by private donations. It has various plant life, modern lighting, and park benches/tables providing enjoyment for the student body and the public.

TENNIS COURTS

Located north of Newsome Hall, this facility contains four lighted tennis courts.

WOMEN'S SOFTBALL FIELD

This playing field is located north of the baseball field. Construction of this field was completed during the 1994 spring semester.

STUDENT ORGANIZATIONS

Student organizations include:

Freshman Class, President's Council, Sophomore Class, and Student Body Association

Honor Society:

Phi Theta Kappa, Scholars Bowl

Curricular organizations include:

Alpha Alpha Epsilon, HOSA, Mu Alpha Theta, Phi Beta Lambda, Sigma Mu Tau, Student Education Association, Post Secondary

Association of Students and Teachers of Early Childhood Education, NAEYC

Interest organizations include:

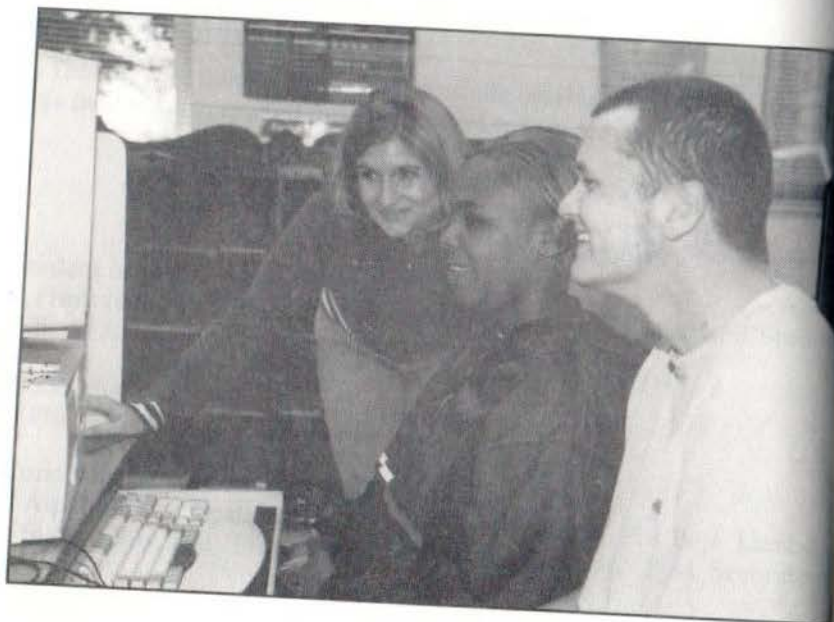
Chess, Athletics, Band, Cheerleaders, Collegians, Diamond Girls, Glee Club, East Central Environmental Club, Gospel Choir, S.I.F.E., Interfraternity American Association, New Directions, Residence Hall Council, Student Body Club, S.A.D.D., Warrior Corps, Adult Warrior Corps

Religious organizations include:

Alpha Student Union, Newman Club, Wesley Foundation, and Fellowship of Christian Athletes

Other organizations include:

Gamma Tau and Wo-He-Lo



CHAPTER 3

ACADEMIC POLICIES

REQUIREMENTS FOR ADMISSION

Implementation of specific admission policies is the responsibility of the administration and faculty of the institution. East Central Community College ascribes to an "open admissions" policy consistent with all applicable laws. The College embraces the philosophy that students be provided the opportunities for learning experiences, e.g. developmental courses, counseling tutorial assistance, etc., that will help the individual students succeed in achieving their educational goals. Further, the College utilizes relevant diagnostic instruments to determine the strengths and needs of students in order to assist them in the selection of the most appropriate program options. There are no programs at East Central Community College designed for transfer to senior institutions that require a minimum ACT score for admission.

ACADEMIC AND TECHNICAL STUDENTS

To be admitted as a full-time student to an academic or technical program, an applicant must either be a high school graduate, have 19 or more acceptable high school units as evidenced by an official high school transcript, or a high school equivalency certificate from the State Department of Education indicating that satisfactory scores have been earned on the General Education Development Test (GED).

Before admission can be granted, the following must be on file in the Office of Admissions, Records, and Research:

1. An official college application;
2. A high school transcript or a college transcript;
3. Scores on the American College Test (applicants 23 years of age and over are exempt from the ACT requirement except for certain specialized curricula).

Admission as an East Central Community College student does not guarantee admission to a specific program of study.

HEALTH RELATED STUDENTS

ASSOCIATE OF SCIENCE DEGREE NURSING PROGRAM

The Associate Degree Nursing Program is a two-year program signed primarily for students who reside in the East Central Community College district, to provide educational opportunities for qualified students desiring a career in nursing. The program responds to the existing health care needs of the district and state. The curriculum includes balance of general education, nursing theory, and laboratory/clinical experiences. Graduates will receive an Associate of Science Degree in Nursing (AS) and those that meet the requirements of the State Board of Nursing are eligible to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN). The State Board may deny any application for licensure due to, but not limited to conviction of a felony, commission of fraud or deceit in the application process, or addiction to alcohol or other drugs. The Associate Degree Nursing Program is accredited by the Board of Trustees of State Institutions of Higher Learning, Mississippi and the National League for Nursing.

Admission Procedures

All applicants are required to take the American College Test (ACT) and meet the general admission requirements to the College. Application deadline for the fall class is March 1. All entrance materials must be filed in the Office of Admission, Records, and Research by March 1.

Admission Requirements

1. The student must apply for regular admission and be accepted by the College.
2. The student must apply to the Associate Degree Nursing Program.
3. The student must take the ACT with a minimum composite score of 18, or 15 if taken prior to October, 1989. A math score below 12 on the ACT will necessitate successful completion of MAT 121 (developmental math) or higher, concurrent with or prior to NUR 1119.
4. Students must have a cumulative GPA of 2.00 or better.
5. Satisfactory completion of General Psychology (PSY 1513), Anatomy & Physiology I (BIO 2514), and Anatomy & Physiology II (BIO 2524) (An applicant may be accepted into the ADN program prior to completing these courses; whereupon the courses must be completed in the summer prior to beginning nursing classes in the fall.) Students who have not received formal notification of admission to the ADN program must meet all the

prerequisites established for enrolling in Anatomy and Physiology I. The prerequisite for Anatomy and Physiology I is one of the following: General Biology (BIO 1134 or 1144), General Chemistry I (CHE 1214), Microbiology (BIO 2924), or ACT science score of 21, or sophomore standing, or admission to a health related program at ECCC or be a licensed practical nurse.

Students selected for admission into the ADN program must submit proof of the following items: physical examination, drug screen, immunizations against Measles, Mumps, Rubella (MMR), or rubella titer, TB skin tests, Hepatitis B Vaccine, or signed declaration statement, and a current American Heart Association Course "C" in CPR.

Acceptance Criteria

To be accepted into the ADN Program, the applicant's file in the Admission's Office must be complete. Qualified applicants will be considered by the ADN admissions committee using the following criteria:

1. ACT composite score (possible points 18-36);
2. Cumulative Grade Point Average (possible points 2-4);
3. Current ECCC student or past ECCC graduate status (2 points).

Acceptance into the program is once a year. Priority is given to in-district applicants, and then Mississippi residents in that order. Enrollment is limited; therefore, selection is based on available space, completion of admission requirements, and meeting acceptance criteria. Successful applicants will be notified on or before May 15 by the Associate Degree Nursing Program.

Upon acceptance into the two-year ADN Program, expenses include: (1) Tuition per semester, \$500 (for room and board expenses see College Catalog, page 75), (2) Lab fees per semester, \$24, (3) Uniform/lab supplies for entire program, approximately \$200, (4) Malpractice insurance, \$10 yearly, (5) Required textbooks for entire program approximately \$100, (6) Drug screen, approximately \$20, (7) Physical examination, cost determined by the student's selection of practitioner, (8) Immunizations, cost dependent on status of immunizations, (9) NLN Assessment Tests, one (6) tests at \$10 each and one (1) at \$30, entire program, (10) Nursing fees (optional) range from \$34-\$122, (11) Graduation fees - \$35, (12) Student Nurses' Association fees \$50 yearly, (13) Transportation costs to and from clinical sites, (14) Nursing class portraits, approximately \$25, (15) When students stay overnight for out-of-town clinicals, the student will have expenses for meals and hotels, and (16) Clinical nurse pack, approximately \$40-\$50, (17) Post-graduation NCLEX-RN application fees, state fee, \$60; national fee, \$120, (all prices subject to change).

All information pertaining to the associate degree nursing program may be found in the East Central Community College catalog or by contacting NLNAC, 61 Broadway, New York, NY 10016 or by telephone 1-800-669-9656.

LPN TO RN UPGRADE/BRIDGE PROGRAM FOR ASSOCIATE OF SCIENCE NURSING DEGREE

Licensed Practical Nurses are eligible for advanced placement in the Associate Degree Nursing Program.

Admission Requirements:

1. Meet admission requirements for East Central Community College's Associate Degree Nursing Program.
2. Hold a current license to practice as a licensed practical nurse in Mississippi.
3. Have one year clinical work experience within the last five years; documentation from employer(s) must be submitted with application.
4. ADN Upgrade/Bridge Program application.

Prerequisite courses:

English Composition I	Minimum Grade "C"
General Psychology	Minimum Grade "C"
Anatomy & Physiology I	Minimum Grade "C"
Anatomy & Physiology II	Minimum Grade "C"
Microbiology	Minimum Grade "C"
Human Growth & Development	Minimum Grade "C"

Applications for the College and the ADN Upgrade/Bridge Program may be obtained from the Office of Admissions, P.O. Box 129, Decatur, MS 39327 after January 1 each year. All admission requirements and current admission application must be on file in that office by April 1 of the year of admission.

Post acceptance requirements are the same as all other ADN students.

All information pertaining to the Associate Degree Nursing Program may be found in the East Central Community College catalog or by contacting NLNAC, 61 Broadway, New York, NY 10016 or by telephone 1-800-669-9656.

LICENSED PRACTICAL NURSING (LPN)

To be admitted to the Licensed Practical Nursing Program (LPN) applicants must:

1. Be eighteen (18) years of age or over.

2. Have a minimum of 12th grade education or its equivalent as determined by the General Educational Development Test.
 3. Be in good physical and emotional condition as verified by a medical examination and certifying report.*
 4. Have acceptable personal qualities as established through a personal interview.
 5. Be a citizen of the United States or have pending citizenship.
 6. Applicants must have a minimum ACT score of 12 or enhanced ACT score of 16, or equivalent TABE (Level D, Form 5) composite score of 12 in English, mathematics and reading.
 7. Applicants must take the NLN Pre-Admission Examination - PN and have a minimum score of 40 percentile.
 8. Applicants shall be selected for an interview by the Licensed Practical Nurse Admissions Committee based upon the applicants' scores on the standardized tests listed in item 6 and 7.
 9. Be recommended for admission by the Licensed Practical Nurse Admissions Committee.
 10. Have current CPR Class C certification.
- *The East Central Community College health form must be completed by all students initially accepted into the program. Final acceptance of students into the program will not be granted until the medical examination and certifying report is on file.

MEDICAL OFFICE TECHNOLOGY (BOMT)

To be admitted to the Medical Office Technology Program (BOMT) applicants must meet the admission requirements for Academic and Technical students listed previously.

SURGICAL TECHNOLOGY (SUT)

To be admitted to the Surgical Technology Program applicants must meet the following criteria:

1. The applicant must be of legal working age (18) before program completion.
2. The applicant must have a 12th grade education as demonstrated by a high school diploma or its equivalent as demonstrated by the General Development Test.
3. The applicant must be in good physical condition as verified by a medical examination and certifying report. (National Certification Requirement)
4. The applicant must have a minimum enhanced ACT score of 16 or equivalent TABE (Level D, Form 5) composite score of 12.

5. The applicant must be a citizen of the United States or have legal citizenship.
6. The applicant must have acceptable personal qualities as determined through a personal interview.
7. Applicants shall be selected for interviews by the Surgical Technology Committee.
8. The applicant must be recommended for admission by the Surgical Technology Admissions Committee.
9. Admissions priority will be given in the following order: (1) in-district applicants, i.e., legal residents of Leake, Neshoba, Neshoba, Scott, or Winston counties, (2) out-of-district applicants, and (3) out-of-state applicants.
10. Must have CPR-C certification.

*Initial acceptance into the Surgical Technology program must be granted prior to the submission of a medical examination certifying report. Initial acceptance into the program will not be granted until an acceptable medical examination certifying report is on file.

TRANSFER STUDENTS

Students desiring to attend East Central Community College after having attended another regionally accredited college must meet the same requirements as entering freshmen. Students with records indicating unsatisfactory standing may be accepted on probation if individual cases indicate a reasonable chance of success in the program selected. If a student is accepted on probation, he/she must make satisfactory progress at the completion of one semester or he/she will be suspended for one semester.

TRANSFER CREDITS

Acceptable credits transferred by students are reproduced on the student's permanent records at East Central Community College. This notation signifies that the credits are judged valid. Only those courses that average "C" or better will be entered on the record and applied toward graduation when the transferred average is less than "C". This will be completed by the end of the first semester in which the student is enrolled.

Coursework transferred or accepted for credit must represent collegiate coursework relevant to the degree, with course content and level of instruction resulting in student competencies at least equivalent to those of students enrolled in the institution's own undergraduate degree programs.

VOCATIONAL STUDENTS

To be admitted as a full-time student to a vocational program to include welding or carpentry and cabinet-making, an applicant must:

1. Be of legal working age (18) before program completion;
2. Complete a federally approved ability-to-benefit test;
3. Have an official application and a transcript from the last school attended on file in the Office of Admissions, Records, and Research;
4. Complete an interview with the vocational counselor or with an instructor in the program of choice.

To be admitted to the cosmetology program or to the licensed practical nursing program, an applicant must:

1. Be a high school graduate;
2. Have an official application and a transcript from the last school attended on file in the Office of Admissions, Records, and Research;
3. Pay a deposit of \$50 as a partial tuition payment (cosmetology only).

INTERNATIONAL STUDENTS

International students with acceptable scholastic records and proven English proficiency will be considered for admission as freshmen or as transfer students. Freshman applicants must be graduates of recognized secondary schools comparable in level to the American high school. Transfer applicants are considered on the basis of secondary school records and records of postsecondary study (college, technical school). Factors considered in making the admission decision are grades earned, subjects to be taken, ability to carry a full course of studies, satisfactory scores on the East Central Community College placement tests, and proof of financial responsibility.

Applicants, both freshmen and transfer, whose native language is not English are required to submit a score of at least 500 on the paper-based or 173 on the computer-based Test of English as a Foreign Language (TOEFL) and must have a score on the ACT.

The following materials must be in the Office of Admissions, Records and Research at least 60 days before the beginning of the semester in which admission is desired:

1. An application for admission form.
2. A certified copy of all high school and/or college transcripts of previous credits earned.

3. Information showing sufficient financial support.
4. A copy of Form I-20.

Fees-

1. In addition to the regular tuition and fees paid by in-state students, international students will be assessed out-of-state fees payable at registration. See general information in Chapter 4.
2. Dormitory facilities will be available each semester only at in-district and in-state students have been housed.

PART-TIME STUDENTS

Part-time students must meet the same admission requirements as full-time students except for the ACT.

SPECIAL ADMISSION

In conformity with Section 37-29-1, Mississippi Code of 1972 as amended in 1998, East Central Community College will admit students who have not completed the requirements for regular admission to the College but who meet the enrollment criteria specified in either policy 4.1.6.1 or 4.1.6.2.

DUAL ENROLLMENT

Students may be granted part-time admission status at East Central Community College while concurrently enrolled in high school if they meet the following admission requirements:

1. Have completed a minimum of fourteen (14) core high school units (Students who do not have fourteen (14) core high school units but who have a composite score of thirty (30) on the ACT Assessment may be considered for enrollment),
2. Have a minimum composite score of twenty-one (21) on the ACT Assessment,
3. Have a minimum 3.0 cumulative GPA on a 4.0 scale for high school work completed, and
4. Have the unconditional recommendation of their high school principal or guidance counselor.

EARLY ENROLLMENT

Students may be admitted as regular students at East Central Community College if they meet the following admission requirements:

1. Have completed a minimum of fourteen (14) core high school units,
2. Have a minimum composite score of twenty-six (26) on the ACT Assessment,
3. Have a minimum 3.0 cumulative GPA on a 4.0 scale for high school work completed, and
4. Have the unconditional recommendation of their high school principal or guidance counselor that said enrollment is in the best educational interest of the student.

The credit earned at East Central Community College by students admitted under the Early Enrollment Policy will be available for transfer or for meeting the requirements for graduation from the College after the student has successfully completed one (1) full semester of course work.

CONTINUING EDUCATION UNITS

To participate in non-credit (CEU) programs or courses, a student should complete an application form and be of sufficient maturity for the course desired. (Two hours of instruction are equal to one CEU.)

NOTE: No transcript, certificate, test scores, or anything in addition to a completed application is required unless it is an EMT course. A personal check covering the cost of the course with course identification on it will hold a place in any class until the first class meeting at which time the application can be completed.

ENGLISH AND MATHEMATICS PLACEMENT

Placement in mathematics and English courses will be based upon (1) ACT scores in the subject areas (2) high school grades (3) assessments made at orientation.

Competency in the areas of English and mathematics will be determined based upon skills demonstrated in the combined criteria enumerated above.

Any student enrolled for nine or more credit hours must enroll in the appropriate English course sequence, Developmental I, II, Composition I or II, during the earliest consecutive semesters of such enrollment.

ACT WAIVER FOR ADULTS

Students who have been out of high school for five or more years, or those who are 23 years of age or older will have the ACT requirement waived except for those who wish to enroll in specialized programs.

BENEFITS FOR VETERANS

East Central Community College is an approved institution for providing education training for veterans. The Director of Admissions, Records and Research serves as Veterans Advisor and offers assistance in handling matters pertaining to veterans at the College.

SELECTIVE SERVICE

Information and assistance in handling matters concerning Selective Service for students are available in the office of the Director of Admissions, Records, and Research.

NATIONAL GUARD, VETERANS PREVIOUS EDUCATION, SERVICE MEMBERS OPPORTUNITY COLLEGES; EVALUATION, CREDIT, AND TRANSFER

The College maintains a written record of the previous education and training of each veteran enrolled and appropriate credit is given. When the training period has been shortened proportionately as a result of previous education and training, the veteran or eligible person and VA are so notified.

East Central Community College is a participant in the Mississippi National Guard Higher Education Program. Credit earned in the armed forces is evaluated based upon the recommendations of the American Council on Education. The College is also a member of Service-members Opportunity Colleges (SOC). Seven semester hours of credit can be established on a veteran's record when a copy of the DD214 is presented to the Director of Admissions, Records, and Research. These hours include:

- A. 4 semester hours of Physical Education
- B. 3 semester hours of Personal and Community Health

No credit is granted by East Central Community College on the General Education Development Test. No credit is established by the College for experiential learning but credit is accepted when transcribed by another accredited college.

EAST CENTRAL COMMUNITY COLLEGE SCHOOL STANDARDS OF PROGRESS AS REQUIRED BY VA REGULATIONS 14253 [D]

1. EXAMINATION OF RECORDS:

The College records and accounts pertaining to veterans and eligible persons are readily identifiable and available for examination by authorized representatives of the Government.

ENTRANCE REQUIREMENTS:

Proof that entrance requirements to East Central Community College have been met prior to enrollment are a part of the veteran's and eligible person's permanent record. They also include the grade in each subject per semester, record of withdrawals, and the number of absences from any subject. These records are maintained in the Office of the Director of Admissions, Records, and Research.

PREVIOUS EDUCATION AND TRAINING RECORDS:

The school maintains permanent records showing previous education and training. Enrollment certificates submitted to VA reflect proper credit for previous education and training according to the policies of the College.

PROGRESS RECORDS:

In the academic and technical program, the school records show grades of A, B, C, D, F, W (withdrawal, no grade), I (incomplete - grade which is temporary and is changed to a grade of A, B, C, D, or F on completion and is used in the overall grade point average of the student).

The State Veterans Affairs Approving Agency requires that "I" grades be considered as "F's" in computing grade point averages. This procedure is followed in all reports to the Veterans Administration concerning the student's status. Course changing is not allowed after the first two weeks of classes. Any time a student quits a course without officially withdrawing, a final grade of "F" will be recorded. The VA will be promptly notified when a veteran or other eligible person drawing VA benefits changes his course load from full-time to part-time or reduces his part-time load.

Veterans who are attending East Central Community College in the Academic and Technical programs must pass a certain number of hours each semester, the same as regular students, to remain in good standing. Students must pass nine semester hours and earn 18 quality points to remain in good standing. Quality points are assigned per semester hour the following way: A-4 quality points; B-3 quality points; C-2 quality points; D-1 quality point; and F-0 quality points.

For the Veterans and other eligible persons, East Central Community College will apply the probation and suspension policies as listed in this catalog.

5. ATTENDANCE RECORDS:

East Central Community College maintains schedule and permanent record cards. The last date of attendance is reflected when one drops a course. The number of absences in any particular course is placed on the final Grade Report and also in the teacher's grade book which is turned in at the end of the term and is kept for records and is available in the Director of Admissions, Records, and Research's office. An individual is allowed absences per semester equal to twice the times a class meets per week in addition to any official absences representing the College. This policy is given in detail elsewhere in this publication.

SOPHOMORE STATUS

Before a student can be classified as a sophomore, he/she must have earned a minimum of 28 hours or its equivalent from an approved college.

TESTING SERVICE

East Central Community College is a fully participating institution in the American College Testing Program and administers the test on all nationally scheduled testing dates. The ACT test is also administered on a residual basis upon request.

East Central also administers and utilizes the Test of Adult Basic Education (TABE) in its VIDS program, adult basic education program, and in the Ability to Benefit for financial aid. Further, the General Educational Development Test (GED) is administered on a monthly basis.

SCHOOL TERMS AND PERIODS

East Central operates on the semester system. There are two regular semesters which begin in August and in January. During the summer, there is an eight (8) week summer session divided into two four-week terms and a three-week intersession. The College also offers courses at other times to meet the needs of students.

Lecture periods meet a minimum of 50 minutes. Laboratory periods are equivalent to two lecture periods. Semester hours of credit are granted on the number of lecture and/or laboratory periods the class meets per week for one regular semester. A semester hour of credit is equal to 750 minutes of instruction.

Classes are also offered off-campus at various locations throughout the five county district.

RECORDS

FAMILY EDUCATIONAL RIGHTS AND
PRIVACY ACT OF 1974

East Central Community College is in compliance with provisions of the Family Educational Rights and Privacy Act of 1974. Under this law, students enrolled in any educational institution receiving federal funds are given certain rights concerning school records. The following rights are accorded to students under this act:

1. Students are entitled to have access to school records upon request.
2. Request for access to records concerning academic grades, transcripts and absences should be filed with the Director of Admissions, Records, and Research. Request for access to records concerning test scores administered by East Central Community College counselors, financial aid, and other personal data should be filed with the Dean of Students.
3. Students are entitled to inspect and review the contents of their school records and to challenge the contents if they feel the contents are inaccurate, misleading or inappropriate. If a student wishes to challenge the contents, the Director of Admissions, Records, and Research or Dean of Students will provide a written copy of procedures to be followed.
4. Before any school records will be released to third parties (colleges, potential etc.) who have requested copies of school records, the school must have the students' written consent.
5. Upon receipt of a subpoena or judicial order requiring the Director of Admissions, Records, and Research and/or Dean of Students to supply a student's records, the requested action will be taken.
6. Whenever a student seeks to enroll in another institution outside this district, the student must approve transfer of the record.
7. The law allows "directory information" about students to be made public without specific permission. Students are entitled, however, to request the deletion of certain information from school directories. Any request for deletion of directory information must be made within fourteen calendar days from the date of registration. Forms for requesting the deletion of information may be secured from the Office of the Director of Admissions, Records, and Research.

GRADING SYSTEM

- A — 92-100 Excellent
- B — 83-91 Good
- C — 74-82 Average
- D — 65-73 Poor
- F — Failure
- W — Withdrawal
- AU — Registered for audit
- I — Incomplete, but can be made up

A progress report is made to all day students at Mid-Term of each semester.

INCOMPLETE GRADES

A grade of "I" (incomplete) may be submitted in lieu of a final grade when the student, because of illness, death in the student's immediate family, or similar circumstances beyond the student's control, is unable to complete the course work or to take final examinations. The student must have in writing, an approval by the Director of Admissions, Records, and Research before the student can complete this course work.

An "incomplete" on final semester grades must be removed by completing the required work by the end of the first six weeks of the next semester the student is in school, or a grade of "F" will be recorded by the Director of Admissions, Records, and Research. The individual student has the responsibility of making the necessary arrangements with the instructor concerned.

APPEAL PROCEDURES FOR GRADES

See Student Complaint Procedures

HONORS AND QUALITY POINTS

HONORS — Special recognition is given those students doing outstanding work in their academic subjects at the end of each grading period and at graduation. The honors are based on quality point averages.

HONORS	Required Quality Point Average
President's List	4.00
Dean's List	3.50
Honorable Mention	3.00

QUALITY POINTS — Quality points are based on the grade and number of hours credit for each course and are computed as follows:

HONORS PROGRAM

The purpose of the Honors Program at East Central Community College is to provide enriched educational experiences for the academically talented students. Specially designed honors classes are offered to stimulate the honor student's spirit of inquiry and to provide opportunities for in-depth study in several subject areas.

The Honors Council chaired by the Director of the Honors Program has been established. It is the responsibility of the council to coordinate the honors courses and to promote an atmosphere of intellectual stimulation and camaraderie among the academically talented students.

The Honors Program provides students the opportunity for independent projects and research, for greater intellectual challenge, and for association with others of similar abilities and interest.

HONORS PROGRAM ELIGIBILITY

In order to enroll in the Honors Program a student should have a minimum ACT score, a superior grade point average, and an invitation from the honors faculty. Courses are scheduled so that a student may participate in all six courses or in any combination of courses. Courses offered include: Elementary Functions, Honors English Composition I, Honors English Composition II, Honors American History I, Honors American History II, Honors English Literature I, and Honors English Literature II.

Students with a 25 composite and a 25 English score on the ACT or a 4 Advanced Placement English score are eligible to participate in Honors English. Students with a 25 composite and a 25 reading score on the ACT are eligible to participate in Honors American History I. Students are invited to enroll in Honors English Literature based on grades in previous English courses, ACT scores, and teacher recommendation.

ADVANCED PLACEMENT/CREDIT BY EXAMINATION

East Central has two provisions for granting credit by advanced placement of students and one provision for granting credit by examination.

Provisions for Advanced Placement in Vocational-Technical Education

East Central Community College will grant credit for selected courses in certain Applied Science and Certificate programs under the following conditions:

1. Applicant for credit meets all college admissions requirements and is a registered full-time student in good standing in one of the vocational-technical or certificate programs, and
2. Applicant has maintained at least a "B" average in the high school course for which articulated credit is requested, and
3. Applicant has on file a written recommendation from the high school instructor and vocational director, and
4. Applicant has successfully completed two units in high school in the approved area with an A or B average, or applicant has passed a competency exam with a grade of "85" or higher, and
5. College credit will be held in escrow until the student has completed the prescribed courses in a specific program. The credit will be included on the student's official college transcript with a designation of "satisfactory" and counted toward the appropriate degree or certificate. Following provisions of the Southern Association of Colleges and Schools, these courses will be identified as advanced standing in the articulated area and identified on a college transcript as such.

Each articulation agreement will be updated as the curriculum is revised.

It is understood that should a student intending to receive credit under this agreement fail to make satisfactory progress in the next higher sequential course, the student may transfer back to the beginning level course.

It is further understood that a high school graduate may exercise the privilege no later than the beginning of the third year following graduation.

THERE WILL BE NO CHARGE FOR ADVANCED STANDING CREDIT

Advanced Placement Examination

Students who make a score of three (3) or higher on the Advanced Placement (AP) test will be given credit for the course at East Central. Generally an AP score of three (3) will result in awarding three (3) semester hours credit in the subject area. More than three (3) semester hours credit may be awarded for AP scores of four (4) or five (5) when approved by the appropriate division chairs working in conjunction with

the faculty and the Dean of Instruction. Academic credit established through AP will not carry a letter grade and will not be included in the quality point average.

College Level Examination Program (CLEP)

East Central Community College awards academic credit through the College Level Examination Program (CLEP) on Subject Examinations to students who are enrolled at East Central who make a scaled score of 50 or higher. The College will also accept transfer academic credit from other colleges on either the General or Subject Examinations.

East Central is not a testing center for the CLEP and does not establish a policy on the General Examination. Academic credit established through CLEP will not carry a letter grade and will not be included in calculating the quality point average. The maximum credit allowed at East Central through the CLEP is six (6) semester hours.

ACADEMIC PROBATION AND SUSPENSION

A student who fails to pass nine semester hours and to earn 18 quality points during a regular semester will be placed on probation until the student's record meets this minimum standard. If the minimum requirements are not met for two consecutive semesters, the student will be suspended for one regular semester. If the suspension occurs at the conclusion of the spring semester, it may be removed by attending summer school and improving the record to the stated minimum. Deviation from this policy will be made only with the approval of the Academic Probation Committee.

The above policy will also apply to all transfer students.

COURSE CHANGE

A fee of \$5 is assessed for a change in schedule after the date a student's schedule is completed and accepted.

CHANGING PROGRAM

A student should discuss any proposed changes in his program with his/her advisor. No full-time student will be permitted to register in a new course after the second week of any regular semester.

PROGRAM OF STUDY

A student registering for 12 or more semester hours will be considered a full-time student and should follow one of the curriculums as outlined.

CLASS ATTENDANCE AND ABSENCES

When a student enrolls in a course, the student assumes the responsibility for attending all class meetings, completing all assignments, and otherwise satisfying the requirements of that course. Realizing that from time to time there may be just cause for absence, the College has established the policy outlined below.

The student should discuss with the instructor the impending absence before it occurs if possible or immediately after his/her return to class if the absence was an emergency. The student is responsible for all work missed regardless of the reason for being absent.

1. Official absences are those incurred when students miss class while officially representing the College. The College sponsor of the group supplies a list to the Director of Admissions, Record and Research's Office in advance, and instructors are notified from that office before the next meeting of the class following the absence. Official absences will not count in the total number of absences allowed.
2. Unofficial absences occur when students who are not representing the college miss class. Total unofficial absences per class may not exceed three for a class that meets once per week, four for a class that meets twice per week, six for a class that meets three times per week, eight for a class that meets four times per week or ten for a class meeting five times per week. Tardies which equal the number of times the class meets per week will constitute an unofficial absence. Exception: For classes which meet once per week, three tardies will constitute an unofficial absence.) If a student exceeds these numbers of absences he/she will be cut out of class and will receive an "F" for the course.
3. The student who misses announced tests or class assignments due to unofficial absences must have approval of the instructor to take make-up tests or to complete assignments. Approval will not be granted unless the student presents a valid reason for having been absent.
4. The student has the right to appeal if he or she feels that there were extenuating circumstances for exceeding the allowable number of absences or for being cut out of class and receiving an "F" for the course. Within three (3) days of the notice of being cut out of the class(es), the student should submit to the Dean of Students a written letter of appeal giving all reasons for the appeal. The student will meet with the Absentee Appeals Committee. This committee will include the Dean of Students, the student's instructor, the academic or vocational counselor (depending on classification of student), an administrator-at-large, an instructor-at-large,

and the Student Body Association President. A majority vote will be necessary for the student to be reinstated in class. Should the matter not be resolved to the student's satisfaction through the Absentee Appeals Committee, the student has the right to appeal to the President of the College within 24 hours. Such appeals must be made in writing with all reasons for the appeal given. The last step in the appeals process will be the hearing before the Board.

DROPPING A COURSE

If a student desires to drop a course, the student may do so at any time with proper approval. There is no charge for dropping a course.

Unofficial withdrawal from a course at any time during the semester will result in a grade of F. No student can drop a course within five class days prior to examination.

EXEMPTION

Any student who has applied and been accepted as a candidate for graduation may be exempt from the final examination of any course in which the student has at least a B average as of the last regular class meeting. Exemption of graduates and types of examinations (unit or comprehensive) are left to the discretion of the instructor.

PRE-REGISTRATION TESTS

The American College Test will be administered to all academic and technical students under age 23 who have not previously taken it. The results will be used in classification. In addition, assessment tests are given in English and Mathematics. Students will be placed in these courses based on three criteria: (1) ACT scores (2) Local assessment (3) High school grades.

ORIENTATION

All students entering East Central Community College for the first time must participate in the orientation program. The program is designed to acquaint new students with rules and regulations of the College, registration procedures, and college curricula. During this time standardized testing is done, and students are assigned to faculty advisors who help them in proper course selection. School publications are reviewed, and handbooks are distributed and discussed. Orientation is held on each advance registration date in the summer and on the first day of each regular semester.

MAXIMUM LOAD

Fifteen or sixteen semester hours of academic work are considered a normal load each semester. First semester freshmen are not allowed to register for more than a normal load unless specified in the curriculum. Other students desiring to enroll for 20 or more semester hours must have special permission from an appropriate curriculum advisor and approval by the Dean of Instruction. A full-time vocational student may not enroll in a daytime academic course for credit.

WITHDRAWAL FROM SCHOOL

Any student who leaves the College, except for temporary absence, must secure a withdrawal permit in duplicate from the Academic and Vocational Counselor's office, where he will be instructed as to the proper procedure. This permit, when completed, must be filed with the Director of Admissions, Records and Research and Business Manager of the College. Administrative withdrawal may be processed by the Registrar of Students or Director of Admissions, Records, and Research.

ACADEMIC FORGIVENESS

East Central Community College students who have not been enrolled in any postsecondary educational programs for a period of four consecutive years may petition the Dean of Instruction to have their prior college records removed from consideration for determining qualifications for graduation from East Central Community College.

Any students who have changed their degree or certificate objectives, for example, from an Associate of Arts/Science degree to an Associate of Applied Science degree, or vice-versa, may petition the Dean of Instruction to apply only those courses and quality points applicable to the current degree or certificate objectives. A change of major within the same degree or certificate designation does not qualify under this policy.

For students who seek academic forgiveness and whose petitions are approved, the College will utilize only the courses and quality points earned from the time approved for forgiveness in determining the students' eligibility to graduate from East Central. For students who have changed their degree or certificate objectives, the College will utilize only those courses and quality points which apply to the degrees or certificates that they seek to receive.

The College will make notations on the students' records regarding the application of this policy. All courses taken at the College and courses transferred to and accepted by the College will remain on the students' permanent records and no guarantees will be expressed or implied

the transferability of the forgiven credits to other postsecondary institutions. The VA does not recognize this policy for students utilizing VA benefits.

Students may utilize the provisions of this policy only once.

GRADUATION

STUDENTS EXPECTING TO BECOME CANDIDATES FOR DEGREES OR CERTIFICATES MUST FILE AN APPLICATION WITH THE DEAN OF INSTRUCTION BY THE ANNOUNCED DEADLINE DATE

REQUIREMENTS FOR DEGREES

East Central Community College grants three associate degrees: the Associate in Arts, the Associate in Science, and the Associate in Applied Science. Students who plan to transfer to senior institutions should take the specified courses of Categories I and II before graduation. This substitution may be made with the approval of the Dean of Instruction in order to meet senior college requirements. A student may transfer back from a senior college a maximum of six semester hours to complete graduation requirements at East Central Community College.

To graduate from the College with the degree of Associate in Arts, a student must:

- (1) Earn a minimum of 64 semester hours of credit to include: the 33 semester hours listed in the Academic Core Curriculum, but not more than four semester hours of activity courses (Physical Education, band, choir, varsity sports, etc.);
- (2) Earn an average of two quality points for each semester hour attempted; (When a course is scheduled and rescheduled only the last grade recorded will count for quality point purposes);
- (3) Complete a minimum of sixteen semester hours at East Central Community College;
- (4) Earn not more than one-fourth of the work required for graduation by correspondence and/or extension.

To graduate from the College with the degree of Associate in Science a student must:

- (1) Earn a minimum of 64 semester hours of credit to include: the 33 semester hours listed in the Academic Core Curriculum, fourteen or more semester hours of laboratory science, and not more than four semester hours of activity courses (Physical Education, band, choir, varsity sports, etc.);

- (2) Earn an average of two quality points for each semester hour attempted; (When a course is scheduled and rescheduled, only the last grade recorded will count for quality point purposes)
 - (3) Complete a minimum of sixteen semester hours at East Central Community College
 - (4) Earn not more than one-fourth of the work required for graduation by correspondence and/or extension.
- III. To graduate from the College with the degree of Associate Degree in Applied Science a student must:
- (1) Earn a minimum of 64 semester hours of credit to include 18 semester hours listed in the Technical Core Curriculum, all technical courses in the specified program of study listed in Chapter 5, "Program of Study" in the College Catalog, but not more than four semester hours of activity courses (Physical Education, band, choir, varsity sports, etc.) and enough approved non-technical courses to complete 64 semester hours;
 - (2) Earn an average of two quality points for each semester hour attempted; (when a course is scheduled and rescheduled, only the last grade recorded counts for quality point purposes);
 - (3) Complete a minimum of sixteen semester hours at East Central Community College;
 - (4) Earn not more than one-fourth of the work required for graduation by correspondence and/or extension.
- IV. To graduate from the College with a second associate degree which must be different from the first, a student must:
- (1) Earn a minimum of 15 additional semester hours of credit with no more than one semester hour of activity courses (physical education, band, choir, or varsity sports);
 - (2) Meet all of the requirements listed for the second degree as enumerated in paragraphs I, II, or III above;
 - (3) Complete all 15 additional semester hours credit at East Central Community College;
 - (4) Secure the approval of the Dean of Instruction.
- V. To graduate from the College with the degree of Associate Degree in Nursing a student must:
- (1) Earn a minimum of 67 semester hours of credit to include all courses in the curriculum guide, Chapter 5, but not more

than four hours of activity courses (Physical Education, band, choir, varsity sports, etc);

- (2) Earn an average of two quality points for each semester hour attempted; (when a course is scheduled and rescheduled, only the last grade recorded counts for quality point purposes);
- (3) Complete a minimum of sixteen semester hours at East Central Community College;
- (4) Earn not more than one-fourth of the work required for graduation by correspondence and/or extension.

REQUIREMENTS FOR CERTIFICATES

East Central Community College grants nine months, one year, and eighteen months, certificates.

To graduate from the College with a certificate in a particular program a student must:

- (1) Make a passing grade and average a "C" (2.00 point) on all those courses required in the curriculum. Grades in courses not listed in the curriculum will not be counted in calculating quality point averages.
- (2) Satisfactorily complete a prescribed certificate program as outlined under curriculum.
- (3) Practical nurse students and surgical technology students must maintain a grade of 80 on each course to earn a certificate.

GRADUATION FEE

A \$30.00 graduation fee is charged all students who are tentatively accepted for graduation.

TRANSCRIPTS

It is the policy of this institution to furnish free to each graduate of East Central Community College upon written request one transcript of his or her credits earned here. All transcripts are \$2.00 each. Correspondence pertaining to this service should be addressed to the Director of Admissions, Records, and Research of the College. The College reserves the right to protect the student's records from outside agencies. Holds will be placed on transcripts for non-payment of fees, board, fines, etc.

HEALTH SERVICES

Medical services are available to students. The campus nurse provides routine medical care and simple medication. Students who need specialized care must visit their family physician.

Clinics in Decatur and hospitals in Newton and Union provide emergency medical care for students.

COUNSELING AND GUIDANCE

East Central Community College is wholly committed to providing a service of professionally trained guidance personnel to all of its students. The purpose of the guidance work is to provide professional assistance to the students in deciding academic, vocational, and personal questions, especially as they involve their college life.

The Dean of Students has overall supervision and coordination of guidance, counseling, extra-curricular activities, and religious development. In addition, two full-time academic counselors, a full-time vocational counselor, and a full-time career counselor are employed by the College. Also, faculty members serve as academic advisors in their particular area. Advisors are selected from the teaching faculty according to their curricula. Faculty members are well qualified to assist the students in their career planning. Each student upon entering selects a course of study with the aid of one of the Advisors. Frequently meetings are held and the students are urged to keep in touch with their Advisor on matters pertaining to their educational or vocational careers. By careful planning, the students can find and pursue the course of study that will be most helpful in their chosen professions. Each student is thus aided in choosing a vocation for which the student is best suited.

Personal problems should be referred to the Dean of Students or one of the professionally qualified guidance counselors. Students with disabilities should contact the Dean of Students for possible accommodations.

FIREARMS ON CAMPUS

In keeping with the laws of Mississippi, students are not permitted to have rifles, shotguns, or other forms of weapons on campus.

STUDENT IDENTIFICATION CARD

Each full-time student will be issued an identification card during registration at a cost of \$3.00. The card will be used as an activity card during regular school session. Failure to show or surrender the identification card when requested by any East Central Community

College official will result in disciplinary action. Replacement of a card will cost \$10.00.

UNSATISFACTORY CONDUCT

At enrollment each student is given a Student Handbook in which the rules and regulations governing student conduct are listed in detail. Any student which could result in suspension from college will require the student appear before the Discipline Committee, while violations which are not cause for suspension will be handled by the appropriate authorities.

ADULT AND CONTINUING EDUCATION PROGRAM

The Adult and Continuing Education Program meets the needs of an increasing number of adult and nontraditional students who wish to earn a degree on a part-time basis, prepare for job advancement or career change, or improve quality of life through personal enrichment and enrichment of knowledge in a specialized field of study. Classes are held at the Decatur campus of East Central Community College and at off-campus locations throughout the five county district.

Off-campus sites include Carthage, Forest, Louisville, Philadelphia, and Vocational/Technical Centers, Morton High School, and the Indian Reservation near Philadelphia. Credit Classes may be held on-site for business or industry, school districts, medical facilities, government agencies, or in any location where specific educational needs exist.

ADULT BASIC EDUCATION PROGRAM

East Central Community College teaches adult basic education classes in Leake, Neshoba, Newton, Scott, and Winston counties. Classes are available to the general public in literacy training and GED preparation. Adult basic education classes are free. Class locations include Forest, Newton, Decatur, Carthage, Thomastown, Louisville, Philadelphia, and Union.

GED testing is offered at East Central Community College, and the Vocational-Technical Centers at Carthage, Forest, Louisville, and Philadelphia. There is a fee for the five-part GED test. The GED diploma is recognized as the equivalent to the high school diploma.

CHILDCARE LABORATORY

The East Central Child Development Technology program operates a licensed, on-site childcare center for the laboratory training of students

majoring in the field. The center operates during the fall and spring semesters. It is opened to ECCC employees' and students' children. There is a minimum fee. The facility is located on 10th street.

FACILITY ARRANGEMENTS

Facility arrangements are available to professional, fraternal, governmental, or other associations that may require this space and services. seminars, workshops, and annual meetings. Coordinators are available to assist with every detail in the organization and implementation of a successful meeting from banquet arrangements to on-site registration. A calendar of events is maintained in the office of Adult and Continuing Education listing all activities by college and outside agencies.

CONFERENCES, WORKSHOPS, TRAINING PROGRAMS

Conferences, workshops, and training programs assist in solving special problems encountered by businesses, industries, and governmental agencies. Programs may be offered on-site at the client's facility or at East Central Community College. CEU (Continuing Education Unit) credit is available if requested.

The Small Business Development Center offers workshops throughout the district at locations convenient to the small business community. The topics of these programs are designed to address many aspects of operating and maintaining a small business profitable. Topics may include:

- Starting a small business
- Customer service
- Marketing
- Financial management
- Developing a business plan

CAMPS AND CLINICS

A wide variety of camps and clinics are conducted annually to serve youth during the summer months. The choices include baseball, basketball, and cheerleading camps with short courses in foreign language, computer science, math, and art offered through Kid's College. Participants are given the opportunity to explore various fields and to further develop sports or academic skills under the supervision of qualified instructors in a college setting. The philosophy of each particular camp, whether sports or academic, emphasizes a well-balanced, enjoyable learning experience.

TRAVEL PROGRAMS

Travel programs are offered periodically to provide educational and personal enrichment. College faculty have served as directors for trips to such destinations as England, France, Switzerland, Austria, Germany, Australia, and New Zealand. College credit may be earned.

EXTENSION CENTER

Classes may be organized which give credit beyond junior college level. The college has served as an Extension Center for Mississippi State University and the University of Southern Mississippi at various times in the past.

THE LEARNING SKILLS CENTER

The Learning Skills Center is a tutorial lab for students who need or want supplemental instruction. The Learning Skills Center has two components: a computer aided instruction lab and tutoring by peers, faculty, and community volunteers. The LSC components will be implemented by the Director of the Learning Skills Center cooperating with the Learning Resource Advisory Committee in policy making and performance assessment activities. The Committee will be comprised of:

1. Learning Resource Advisory Committee:
Two students: one sophomore, one freshman, appointed by the SBA; one faculty representative each from the basic skills areas, i.e., English, reading and math; Dean of Instruction; Dean of Students; Director of Adult and Continuing Education; Academic Counselor; Vo-Tech Counselor; and Learning Skills Center Director.
2. Coordination

The Learning Skills Center Director will meet with academic department faculty to coordinate services and determine needs of students. The ongoing process of analyzing job market data will be coordinated with the tech prep career center coordinator and the science and technology instructor to meet the needs of business and industry. Student services will be coordinated with the Dean of Students and the student services staff.

3. Subject Areas

Subject areas will be primarily developmental reading, writing, and math. In addition, higher levels of these subjects plus science, social science and other courses as needed will be available through the computer lab and individual tutoring.

4. Referral

Students may be referred by faculty, counselors, or themselves.

5. Student Assessment

Students will be assessed using a combination of student and faculty interviews, computerized assessment, local English and placement tests, high school transcripts, and ACT scores. Records are maintained on students who utilize the services of the center.

6. Schedule

The Learning Skills Center will be open the following hours:

Monday and Tuesday	8:00 a.m. - 8:00 p.m.
Wednesday and Thursday	8:00 a.m. - 4:30 p.m.
Friday	8:00 a.m. - 4:00 p.m.

WORKFORCE DEVELOPMENT CENTER

The mission of the Workforce Development Center is to provide business and industry the education, training, placement, assessment, and consultation to improve the quality of the workforce in East Central Community College's five county district.

Specific classes are designed, curriculums developed and instruction provided to businesses and industries as needed in technical skill training, basic skills enhancement and Adult Basic Education.

WORK-BASED LEARNING

The Work-Based Learning program creates an opportunity for technology students which combines school-based education/training on the East Central Community College campus with structured, parallel worksite experience in local businesses and industries. The program's objectives are to better equip students for employment in technical careers and effectively manage the quality of technology education.

Placed in a work environment which compliments classroom instruction, the Work-Based Learning student masters skills and competencies which have been outlined by participating businesses and industries. In so doing, the Work-Based Learning participant earns competitive wages while learning from skilled professionals.

Work-Based Learning students enter the workforce equipped with employability skills as well as an educational background which enhances future career options. Students receive academic credit, transcript recognition for work site experience and an Occupational Proficiency Certificate.

TECH PREP

East Central Community College, in conjunction with the Mississippi Department of Education and a consortium formed by local secondary schools, has developed and implemented the Technical Preparation Education Program. The Tech Prep initiative is a response to the challenges that students of today will face in the 21st century. In Mississippi, as in every other state in the nation, the success of new and expanding businesses depends on a technically sophisticated workforce. Tech Prep integrates college prep course work with vocational and technical applications. This planned sequence of courses begins in junior high school and is articulated to the community college, leading to an associate of applied science degree. Students can also pursue a four-year baccalaureate degree, if so desired. A comprehensive career and guidance program is a major component of Tech Prep to ensure each student is provided with appropriate educational opportunities.

INFORMATION TECHNOLOGY RESOURCES AND SYSTEMS

East Central Community College seeks to provide computer resources, computer networks, and information technology to the students, faculty, staff, and administration at a level that enhances learning and productivity. The College requires students to demonstrate computer literacy to meet graduation requirements and provides training opportunities for the administration, faculty and staff. It is the responsibility of the users of computers and networks to act in a manner consistent with the rights of all other users.

Electronic information is volatile, easily reproduced, and easily vandalized. Respect for the work and personal expression of others is critical. Further, one should never publish anything on a computer networks that they are unwilling to have made public. Computer users must never access, use, or edit files of others without the consent of the author.

The College's networks are monitored networks. Security and management considerations require that the networks be open for review and maintenance. A user of the networks can assume that anything stored on the networks is public information and should act accordingly.

The College's computers and networks are for official business and users shall access only those files and data to which they have authorization. Users shall protect her/his personal computer(s) from unauthorized use and safeguard her/his user-IDs and passwords.

Private and/or commercial uses of the College's computers or networks and work conducted for personal gain or profit will not be allowed.

At no time shall a computer user engage in illegal or immoral activities on the College's networks. Examples of these activities include the transmission of defrauding, obscene, threatening, violent, or unlawful materials.

Publication of annoying, harassing, or intimidating messages on networks will not be allowed.

Using the College or State networks to advocate political positions will not be allowed.

Computer or network users will not attempt to circumvent system security measures, modify the computer system or software, install invasive software such as "worms" or "viruses," or install pirated software on the College's computers or networks.

Users are not allowed to remove hardware, software, manuals, supplies, etc. from the College's computing sites without proper authorization.

Anyone who knowingly violates the principles outlined in this policy will be subject to appropriate disciplinary action.

DUE PROCESS PROCEDURES FOR STUDENT GRIEVANCES

Grievances by an East Central Community College student arising from compliance with the provisions of Title VI of the Civil Rights Act of 1964 and its Amendments, Part H of the Higher Education Act of 1965 and its Amendments, Title IX of the Higher Education Act of 1965 and its Amendments, Section 504 of the Rehabilitation Act of 1973 and its Amendments, and the Americans With Disabilities Act of 1990 and its Amendments and other non-academic matters should first be presented to the Dean of Students. The only academic matters that may be appealed by a student through due process are those that relate to charges of academic dishonesty and perceived errors in the transmittal of grades. The grievance should be written and should be delivered either in person or by mail to The Dean of Students, East Central Community College, P.O. Box 129, Decatur, MS 39327; telephone (601) 635-2111.

Upon receipt of a grievance under the provisions of this policy, the Dean of Students will schedule a hearing before a student-faculty committee within ten (10) days. This committee will be composed of the Dean of Students, the President of the SBA, the Academic or Vocational Counselor as appropriate, an academic, technical, or vocational member of the faculty as appropriate, and a student-at-large.

The committee and the grievant may call such witnesses as may be required to investigate the grievance. Further, the grievant may have an

advisor present during the hearing. However, the advisor may only consult with the grievant and not speak for the grievant.

If the results and/or procedure of the student-faculty committee hearing are deemed unsatisfactory by the grievant, the grievant may appeal within three (3) days to the President of the College who will schedule a hearing within (10) days of the appeal. The decision of the President shall be deemed final with regard to student due process procedures at East Central Community College.

The above three (3) steps shall exhaust full recourse available at the college.

Records of grievances filed under this policy shall be maintained in the Dean of Students office as stated in policy 5.5.2.21.

Student Complaints

Any student who wishes to make a complaint to East Central Community College about a college program, a service of the college, an employee of the college, or any other aspect of the college should follow the procedures provided in this policy.

The student should first discuss the problem with the faculty member, staff member, or administrator involved prior to initiating formal complaint procedures under this policy. If informal efforts are not productive or appropriate in resolving the complaint, the student should follow the procedures enumerated herein.

Students who wish to complain about academic or non-academic matters should contact the Dean of Students. The complaint must be in writing and either be hand delivered or mailed to the Dean of Students, East Central Community College, P.O. Box 129, Decatur, Mississippi 39327; telephone (601) 635-2111.

All complaints will be handled by the Dean of Students or referred to the appropriate college official for response. College personnel who are not directly involved in the alleged problem will review the facts and make the final determination regarding the complaint. Students have the right to use the due process procedures contained in policy 5.5.2.21.1. for all non-academic matters. The only academic matters that may be appealed by a student through due process are those that relate to charges of academic dishonesty and perceived errors in the transmittal of grades. Any adverse action will be taken against a student filing a complaint under the provisions of this policy solely on the basis of the complaint filed.

East Central Community College shall maintain comprehensive records of all complaints received for a period of five years. The records shall contain aggregate data on complaints and specific data on each

complaint. Documentation required to support this policy shall be maintained in the Dean of Students office and will contain the following:

1. The Student Handbook, the College Catalog, and the Policy Procedures Manual;
2. All letters of complaint and/or appeal;
3. Written determinations of complaints;
4. All materials related to complaint processing and determination and
5. A log of complaints.

A log of all complaints will include the following information and be maintained in the Dean of Students office.

1. A complaint number assigned to each complaint preceded by the last two digits of the calendar year in which the complaint was filed, e.g., 94-001;
2. The date of receipt of the complaint;
3. The name and address of the complainant;
4. The name of the individual(s) assigned to handle the complaint;
5. The dates of response to the complaint;
6. The date of resolution; and,
7. The final disposition of the complaint.

An individual file for each complaint will be maintained in the Dean of Students' office and will include the following information.

1. The initial complaint;
2. All correspondence related to the complaint; and,
3. Written documentation of the final determination with the signatures of the party or parties who submitted the complaint and the representative(s) of the institution who made the final determination.



CHAPTER 4 FINANCIAL INFORMATION

EXPENSES FOR THE 2000-2001 REGULAR SESSION

	Dormitory Student	Day Student
FIRST SEMESTER		
Matriculation Fee		
Room Fee	\$ 500.00	
Board (5 day meal plan)	\$ 380.00	\$ 500.00
	\$ 540.00	
Total First Semester	\$1,420.00	\$ 500.00
SECOND SEMESTER		
Matriculation Fee		
Room Fee	\$ 500.00	
Board (5 day meal plan)	\$ 380.00	\$ 500.00
	\$ 540.00	
Total Second Semester	\$1,420.00	\$ 500.00
Total for Year	\$2,840.00	\$1,000.00

Cable TV and telephone are now available for students who choose to pay the fee to receive these services. Contact should be made directly with Cablevision and/or the Decatur Telephone Company.

Each dormitory student is required to purchase a meal plan. Students who prefer the Deferred Payment Plan may pay their board in the following way:

FIRST SEMESTER

1. \$180.00 — upon entrance
2. \$180.00 — September 18, 2000
3. \$180.00 — November 6, 2000

SECOND SEMESTER

1. \$180.00 — upon entrance
2. \$180.00 — February 12, 2001
3. \$180.00 — April 2, 2001

Fees are an additional \$875.00 per semester for out-of-state students.
Fees are an additional \$875.00 per semester for out-of-country students.
Cosmetology students see "12" under General Information.

GENERAL INFORMATION

There is no special charge for music or business courses for full-time students. There is a \$15.00 fee for laboratory science courses and a \$24.00 fee for ADN courses.

Non-resident fees are an additional \$875.00 per semester for out-of-state students, or an additional \$875.00 per semester for out-of-country students.

If the deferred payment plan is used and these payments are not met, there will be an additional charge of \$5.00 added to the account.

All fees are payable in advance on the date due as indicated in the "Board Calendar."

Holds will be placed on transcripts and records for non-payment of fees, board, fines, etc.

For registration on dates other than those listed on the college calendar, there will be an additional charge of \$15.00 added to the account.

All students who expect to register for fall semester as scheduled should complete admission requirements by August 1. Students who have not registered as scheduled in the bulletin will be assessed a late registration fee.

Students taking less than twelve semester hours on the Decatur campus will pay fees at the rate of \$50.00 per semester hour at the time they register.

Students taking classes at off-campus locations will pay fees at the rate of \$50.00 per semester hour at the time they register.

Adults who are 65 years of age or older may attend East Central Community College with Matriculation fees waived.

East Central Community College reserves the right to change any charges published if it should become necessary.

Cost for the 12 months Cosmetology Program is \$1800.00, which includes books and cosmetology kit. A first time student has a first time charge of \$300.00 for special supplies. Students applying for cosmetology must make an advanced partial tuition payment of \$50.00 in order to get on the admission list. Charges may be made the following way:

Fall Semester	\$500.00
Spring Semester	\$500.00
Summer Semester	\$500.00

Room and Board are same as listed on opposite page.

13. Cost for the twelve-month Licensed Practical Nursing (LPN) program is \$1,500.00. Charges may be made in the following manner:
- | | |
|-----------------------|----------|
| Fall Semester | \$500.00 |
| Spring Semester | \$500.00 |
| Summer Semester | \$500.00 |
- Room and Board are same as listed on page 73.
14. Cost for the LPN Bridge Program is \$500.00 for the summer, spring, and fall semesters.

FIRST COURSE FREE

East Central Community College has a policy to encourage adults who have not attended college previously to try college free. Any adult in the five-county district who has not previously enrolled in college and who otherwise meets entrance requirements may take the first college course free at any location in the district.

For purposes of this policy, an adult is anyone over 21 years of age who has graduated from high school or who has passed the GED and has been out of high school for more than one year. The \$50.00 semester hour will be waived for the first course only.

Those interested should contact the Admissions, Records and Registration Office at East Central Community College or attend registration announced at the location where they plan to enroll.

REFUND POLICY

Refunds for full-time students are made only when a student has been officially withdrawn or officially dropped to part-time status, and are based on the following schedule:

During Registration	100% of amount paid
First Calendar Week	75% of amount paid
Second Calendar Week	50% of amount paid
Third Calendar Week	25% of amount paid
After Third Calendar Week	No Refund

Part-time students will not be granted tuition refunds after the first class meeting.

Students who drop from full-time status to part-time status will be reassessed fees at the part-time rate through the eighth week of each semester and will be required to withdraw from the residence hall.

Meal plan refunds are pro-rated on the number of full weeks remaining for which a board payment has been made. There will be no refund of dormitory room rent.

The refund policy of East Central Community College for Veterans, widows or War Orphans enrolled under Chapter 34 or 35 is on a pro-rata basis for the number of weeks remaining in the semester. The withdrawal procedure must be followed and the refund must be based on the actual number of weeks remaining.

SUMMER SCHOOL EXPENSES

Expenses for the summer are different from those during the regular school year. They are announced in a special bulletin, a copy of which may be obtained on request from the Director of Admissions, Records, and Registration of the College.

THE COLLEGE BOOKSTORE

The campus bookstore is operated as a convenience to students and faculty in securing books when needed.

Handbook books, in good condition, are purchased from students at a reduced price provided such books will be used again as textbooks. This program of textbooks reduces the total cost of books for each student. Textbooks will be purchased from students at the end of each semester during final examinations.

HOUSING AND BOARDING POLICIES

East Central Community College provides a comprehensive food service, seven resident halls, and an apartment building. The food service is modern and all residence halls are modern, air-conditioned facilities.

The apartments are designed to accommodate a married couple with or without a child. Prior written consent must be received from the College for additional occupants in a single apartment. The rent is \$200.00 plus utilities per month. Students interested in these accommodations should contact the Business Manager. In special circumstances, these apartments may be used to house honor students. The Dean of Students will make recommendations.

Resident halls are provided on campus, and students are encouraged to live in the residence halls. All dormitory rooms are assigned based on the date of a \$60.00 deposit, which includes a \$10.00 key deposit and a completed housing application. However, room assignments are made only to students who have an application for admission on file in the Admissions Office. Students may send the room deposit with the application for admission. The housing application should also be included. Room deposits and housing applications should be sent to the Business Manager when not accompanying an application.

Room deposits are refundable if a student chooses not to attend Central, but the school must receive the request for the refund by 1. After this date, the deposit is forfeited.

This deposit is also refundable when an attending student withdraws from the residence hall, provided that the student is not charged with room damage or loss of keys. The deposit is forfeited if a student does not officially withdraw within one week of the last day of school or earlier. To officially withdraw, a student must complete a Mandatory Withdrawal Form and turn in his key to the Director of Student Life.

If a student has preference for a particular room or roommate, a check should accompany the payment of the room deposit and should be included on the Housing Application. Roommates must have complete applications for housing on file before assignments can be made. East Central dormitories are furnished, and the student will only need to provide linens.

Mabry Cafeteria offers wholesome but inexpensive meals for students. All residence hall students are required to purchase a meal plan. Students must present their ID cards each time they eat in the cafeteria. Students may not lend their ID card to other people. Also, food service is not available when the College is not in session on official holidays.

STUDENT HOUSING

Residence Requirements for East Central Students

1. Full-time single students who are receiving activity scholarships (athletic, cheerleader, band, Collegians, Centralettes, flag corps, rifle corps) will be required to live on campus in the college residence halls. Exceptions may be made for those students who live with parents or legal guardians, those who commute, for those who have a substantiated medical reason for not living on campus, and those who are over 21 years of age.
2. Single students less than 21 years of age who do not receive an activity scholarship and do not commute from their parents' or legal guardians' home, must have on file in the Dean of Students office a release statement signed by the parents/guardians granting permission to live off campus. This release statement may be obtained from the Dean of Students' office.

NOTE: The justification or reason for this policy is for the protection and security of students, parents, and school officials involved in emergency situations that might occur with the aforementioned parties.

APPLICATION FOR HOUSING

The housing application can be found inside the back cover of this yearbook. The housing application must be typed or printed in ink and must accompany the admissions application if the applicant intends to live on campus housing. A \$60.00 room deposit must accompany the housing application in order for the housing reservation to be complete. If you have already sent an admissions application, or if you are a current student, please send the housing application along with your room deposit to the business office.

STUDENT ACCOUNTS

Payment of students' expenses may be made by cash, check or money order. Checks should be made out to EAST CENTRAL COMMUNITY COLLEGE. The College will keep money or other valuables in its vault for students. There will be a charge of \$25.00 for all checks returned as "stop payment".

STUDENT FINANCIAL AID

The following information is a summary of financial aid programs and policies at East Central Community College. For further information and application forms, contact:

Financial Aid Office
East Central Community College
P. O. Box 129
Decatur, Mississippi 39327
Telephone: (601) 635-2111, Ext. 218/326

SECTION I: FINANCIAL AID PROGRAMS

FEDERAL PELL GRANT — This Federal Program is designed to provide financial assistance to students on the basis of need. Any eligible student may receive a Pell Grant. A Pell Grant is not a loan; therefore, it does not have to be paid back.

STATE OF MISSISSIPPI TUITION GRANTS — The State of Mississippi established the following grant programs in 1995 for eligible Mississippi residents; the Mississippi Resident Tuition Assistance Grant (MRTAG) and the Mississippi Eminent Scholars Grant (MESG). Applications must be submitted by the deadline established by the State of Mississippi. Students must meet the eligibility requirements as established by the State of Mississippi in order to be eligible.

LEVERAGING EDUCATIONAL ASSISTANCE PARTNERSHIP (LEAP) PROGRAM — The State of Mississippi through a matching grant program with the Federal Government provides grants to eligible Mississippi residents. Very limited funds are available to students with substantial financial need.

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG) — This Federal Program is designed to assist students who would be unable to obtain an education without the grant and is available to a limited number of students of exceptional financial need. Because it is a grant, it does not have to be paid back.

WORK STUDY — East Central Community College participates in two types of work-study — Federal Work-Study and Institutional Work-Study. Students are awarded jobs based on need and academic ability. This program gives students a chance to earn money to help pay their educational expenses.

FEDERAL STAFFORD LOAN — A Federal Stafford Loan is a low-interest loan made to the student by a lender such as a bank, credit union, or savings and loan association to help with educational expenses. Two types of Federal Stafford Loans are available: Subsidized Federal Stafford Loans and Unsubsidized Federal Stafford Loans for middle income borrowers.

PLUS — The PLUS Loan Program is not based on need. PLUS loans are for the parents of dependent students. These loans provide additional funds for educational expenses. Like Stafford Loans, PLUS loans are made by a lender.

INSTITUTIONAL SCHOLARSHIPS — East Central Community College offers various scholarships to eligible students.

Academic Achievement Scholarships — The Academic Achievement Scholarships were established at East Central Community College effective at the beginning of the 1996 fall semester. The Academic Achievement Scholarships are available to any Mississippi resident who enrolls as a full-time student at East Central Community College the fall semester following his/her high school graduation. East student must have a high school grade point average of 3.0 or better on a 4.0 scale (90 or higher numerical average) to be eligible for this scholarship. Students who have ACT scores of 20 or above will not be eligible to receive ACT Scholarships and Academic Achievement Scholarships. The Academic Achievement Scholarships will be available to eligible students for four (4) consecutive semesters, provided each awardee maintains a 2.5 G.P.A. for the first semester and a cumulative 3.0 G.P.A. for the second and third semesters at ECCC. A scholarship in the amount of \$100 will be awarded each semester to each eligible student.

Achievement Recognition Scholarships — Achievement Recognition Scholarships will be awarded to individuals who receive the following: Choctaw Indian Princess, in-district Junior Miss winners, Miss Leflore County, and Miss Morton. Full tuition scholarships will be awarded to those eligible who enroll as full-time students at East Central Community College the fall semester following high school graduation. The scholarship will be available to the students for four (4) consecutive semesters provided each student maintains a 2.5 G.P.A. for the first semester and a cumulative 3.0 G.P.A. for the second and third semesters. Any student who does not maintain the required G.P.A. and is removed from scholarship, may have the scholarship reinstated by earning the required G.P.A. the following semester.

ACT Scholarships — The ACT Scholarships listed below will be available to any Mississippi resident who enrolls full-time at East Central Community College the fall semester following high school graduation. The ACT Scholarship will be available to the student for four (4) consecutive semesters. See Section II: Financial Aid Policies for further requirements.

ACT Composite (20-23) — A scholarship in the amount of \$100 will be awarded each semester to the eligible student.

ACT Composite (24-26) — A scholarship in the amount of \$300 will be awarded each semester to the eligible student.

ACT Composite (27-30) — A scholarship in the amount of \$500 will be awarded each semester to the eligible student.

ACT Composite (31-36) — A full scholarship (Matriculation fee, room and board) will be awarded each semester to the eligible student.

Art Scholarships — The Art Department awards art scholarships to students majoring in art who meet the established criteria. Two full tuition scholarships are awarded to art majors with the highest GPA's after their first semester. In addition, eight one-half tuition art service scholarships are awarded to students who:

1. Submit a student information sheet and a minimum of five art works on the portfolio day which is announced in the spring semester in the district high schools,
2. Agree to enroll fulltime at East Central, and
3. Declare art as their major.

The art service scholarships will be service based in nature and issued for the purpose of:

1. Set design for the dinner theater and musical productions;
2. Design layouts for art shows, drama productions or the like; and

3. Service as lab assistants for art and ceramic labs performing the following tasks: firing kilns, loading and unloading kiln, ceramic glazes, clay preparation, and general art lab maintenance.

Service scholarship recipients will be given an opportunity to apply for the two full tuition art scholarships at the end of the fall semester.

Athletic Scholarships — All Athletic Scholarships are awarded by the respective coaches in baseball, basketball, football, soccer, tennis, and women's softball. The athlete must meet the eligibility requirements of East Central Community College, the Mississippi Community and Junior College Association, and the National Junior College Athletic Association. The scholarships are awarded in whole dollar amounts up to a full scholarship, to include tuition, room, and board, for baseball, basketball, and football. Soccer, tennis and women's softball scholarships are awarded each semester in whole dollar amounts up to the amount of a matriculation (tuition) fee.

Band Scholarships — The Band Scholarships are awarded by the band director to full-time students. The scholarships are awarded by audition for marching band, concert band, jazz band, orchestra, and Collegiate Band. Scholarship amounts vary depending upon participation in the various groups.

Cheerleader Scholarships — Cheerleader Scholarships are awarded to thirteen students (twelve cheerleaders and one mascot) who are selected by a committee. The scholarships are awarded in the following amount each semester: matriculation fee.

Mathematics Contest Scholarship — The Mathematics Department sponsors a Mathematics Contest and Seminar in the spring each year for high school juniors and seniors in the East Central District. The winner of the mathematics contest receives a three hundred dollar (\$300) tuition scholarship when entering East Central in the fall semester.

Mississippi Junior Academy of Sciences Scholarships — The Mississippi Junior Academy of Sciences Scholarships were established at East Central Community College effective at the beginning of the 1996 fall semester. Eligible students will receive full tuition scholarships each semester for a maximum of four (4) semesters. These scholarships will be available to any Mississippi resident who is a winner in the Mississippi Junior Academy of Sciences competition and who enrolls as a full-time student at East Central Community College the fall semester following his/her high school graduation. The Mississippi Junior Academy of Sciences Scholarships will be available to the eligible students for four (4) consecutive semesters, fall and spring only, provided the students maintain 3.0 grade point averages each semester they are enrolled at ECCC.

Scholarships — Music scholarships are awarded in the following manner:

Voice and piano: The Music Department awards tuition scholarships to two students in voice and two students in piano each provided that they meet the criteria established by the department. Students must:

1. Declare music as their major;
2. Audition before the music faculty;
3. Enroll as full-time students;
4. Maintain a 2.0 grade point average overall with a 3.0 in music, and
5. Perform as members of the Concert Choir.

Choral: The Choral Department awards scholarships to students who are selected, through audition, to sing with the Ac'cents, a small vocal ensemble. The amount of each scholarship is \$500 per semester.

Concert Choir: Partial-tuition scholarships are also provided for members of the concert choir. These scholarships are awarded by the choral director to full-time students.

Traditional Student Tuition Scholarship for Full-Time Students — The non-traditional student tuition scholarship will be available to a qualified Mississippi resident 23 years of age or older, at the time of initial enrollment, who enrolls full-time at East Central Community College in Decatur. The scholarship will be available to the student for three consecutive semesters following the first twelve semester hours earned as either a part-time or full-time student at East Central. To be eligible, a recipient:

1. Must enroll as a full-time academic or technical student on the Decatur campus.
2. Must have earned all previous college credit as a student at East Central;
3. Must have earned a minimum of 12 semester hours but no more than 21 semester hours of college credit as either a full-time or part-time student at East Central Community College;
4. Must have demonstrated the capacity and a strong desire to obtain a college education by maintaining a 3.0 GPA or higher for each previous semester at East Central;
5. Must complete a scholarship application form and submit it to the Dean of Students' Office; and,
6. Must show potential for leadership, academic excellence, and have high moral standards and good character as documented by two letters of recommendation.

The recipients will be selected by the College Scholarship Committee from students who meet the criteria listed above. Proceeds from the scholarship will be credited to the recipients' account in the Bursar's Office and may be used to pay for tuition only. Any student awarded a nontraditional student scholarship must maintain a B (3.0) average each semester and must remain enrolled as full-time student to retain the scholarship. (See the College Catalog, Section II: Financial Aid Policies, for further requirements.)

Salutatorian Scholarships — A scholarship in the amount of \$300 will be available to the salutatorians of Mississippi high schools who enroll full-time at East Central Community College the fall semester following high school graduation. In the case of a tie, each student will be awarded a scholarship. The scholarship will be available to the student(s) for four (4) consecutive semesters provided they maintain a 3.0 or higher grade point average each semester.

Star Student Scholarships — A scholarship in the amount of \$500 will be available to the star students of Mississippi high schools who enroll full-time at East Central Community College the fall semester following high school graduation. In the case of a tie, each student will be awarded the scholarship. The scholarship will be available to the student(s) for four (4) consecutive semesters provided they maintain a 3.0 or higher grade point average each semester.

TOM-TOM Scholarships — TOM-TOM Scholarships are awarded to the editor and the assistant editor of the College's student newspaper. The editor will be awarded a tuition scholarship and the assistant editor will be awarded a half tuition scholarship during the semesters that the students hold the positions of editor or assistant editor.

Valedictorian Scholarships — A scholarship in the amount of \$500 will be available to the valedictorians of Mississippi high schools who enroll full time at East Central Community College the fall semester following high school graduation. In the case of a tie, each student will be awarded the scholarship. The Valedictorian scholarship will be available to the student(s) for four (4) consecutive semesters provided they maintain a 3.0 or higher grade point average each semester.

Vocational-Technical Scholarships — These scholarships are available in the skill areas which are part of programs offered at East Central. The vocational-technical counselor will make the awards to the winners.

To receive an FBLA, VICA, or Outstanding Student Scholarship, the student must enroll in the program area for which the scholarship was awarded.

To retain the FBLA, VICA or Outstanding Student Scholarship, a student must maintain a B (3.0) average each semester. Any student who does not maintain a B (3.0) average is removed from the scholarship. The

Scholarship will be reinstated if the student earns a B (3.0) average the following semester.

A scholarship of \$100.00 per semester for four semesters will be awarded to the Outstanding senior student from each Cluster Area of the six vocational Centers in the East Central Community College District. The recipient will be selected by the Director and teachers at each center in consultation with East Central's Vo-Tech counselors and instructors.

A scholarship of \$100 per semester for four semesters will be awarded to the first place winners in the skill contests from the District VICA competition.

A scholarship of \$100 per semester for four semesters will be awarded to the first place winners in the skill contests from the District FBLA competition.

A scholarship of \$300 per semester for four semesters will be awarded to the first place winners in the skill contests from the state high school VICA competition.

A scholarship of \$300 per semester for four semesters will be awarded to the first place winners in the skill contests from the state high school FBLA competition.

A full scholarship (matriculation fee, room and board) for four semesters will be awarded to the first place winners in the skill contests from the national high school VICA competition.

A full scholarship (matriculation fee, room and board) for four semesters will be awarded to the first place winners in the skill contests from the national high school FBLA competition.

WO-HE-LO Scholarships — WO-HE-LO Scholarships are awarded to the editor and the assistant editor of the College's yearbook. The editor will be awarded a tuition scholarship and the assistant editor will be awarded a half tuition scholarship during the semesters that the students hold the positions of editor or assistant editor.

Youth Challenge GED Scholarships — The Youth Challenge GED Scholarships were established at East Central Community College effective the fall semester of 1995. Eligible students will receive scholarships equal to one-half the amount of tuition per semester. These scholarships will be available to any Mississippi residents who graduate from the Youth Challenge Program conducted by the Mississippi National Guard at Camp Shelby, Mississippi. The Youth Challenge Program is designed to assist teenage high school dropouts. The program involves six months of intensive physical and mental training designed to instill discipline and to prepare the students to take the GED test. Program sessions are conducted twice a year from January until June and from July until

December. The scholarships will be available for eligible students for four consecutive semesters provided each eligible student maintains a 2.5 grade point average each semester he/she is enrolled at East Central Community College. Specific requirements for the scholarship include a passing score on the GED test, successful completion of the Youth Challenge Program, and a favorable recommendation by the director of the Youth Challenge Program.

ENDOWED AND OTHER SPECIAL SCHOLARSHIPS — Endowed and Other Special Scholarships are funded by individual and corporate donations and are made available to eligible students according to each scholarship's guidelines.

Board of Trustees Scholarship — The Board of Trustees Scholarship was established in the spring of 1999 by the East Central Community College Board of Trustees. This tuition scholarship is awarded annually to a student from one of the five counties in the district on a rotating basis. The rotation will be in this order: Leake County, Neshoba County, Newton County, Scott County, and Winston County. The scholarship is funded by donations from the College's 30-member Board of Trustees. To be eligible, potential recipients must meet the following criteria:

- Be a resident of the College's five-county supporting district;
- Be in need of financial assistance, and
- Have at least a 2.5 (C+) grade point average on a 4.0 scale

The scholarship recipient will be selected annually by the College Scholarship Committee.

Dr. Austin P. Boggan Scholarship — Established in 1998, this scholarship shall be awarded annually to a freshman pre-med major. The endowment was funded by the family and friends of Dr. Austin P. Boggan, a Decatur physician for over 40 years. Dr. Boggan completed high school at Rose Hill in Jasper County. After graduating from Jones County Junior College, Boggan served in the Army for three years. He then obtained a zoology degree from Mississippi State University. After completing two years of study at the University of Mississippi, he transferred to the Tulane University School of Medicine where he received the Doctor of Medicine degree.

Scholarship recipient selection shall be made by the College Scholarship Committee. To be considered, candidates must meet the following minimum criteria:

- Be a pre-med major;
- Have earned at least a 3.0, or "B" grade point average in high school;

Graduates of high schools within the College's five-county district including Scott, Winston, Newton, Leake, and Neshoba counties will be

given consideration for the annual scholarship award. However, students from other areas may also apply and may be considered.

The scholarship amount is estimated to be approximately \$500 for the first year of the freshman year. However, the actual amount each year will depend upon the annual earnings from the scholarship endowment.

Applications will be accepted through the end of March each year. The selection will be made for the fall semester of the student's freshman year. For more information, contact the Dean of Students office.

Clayton Blount Scholarship — This scholarship was established in 1995 in honor and appreciation of Coach Clayton Blount by his former students. During his employment at East Central Junior College from the late 1950s through 1970, Coach Blount served in various capacities including physical education teacher, head basketball coach, assistant football coach, head football coach, dean of men, and athletic director. Coach Blount was respected much of the students and athletes with whom he worked. He was a father figure and an exceptional disciplinarian. He expected the students and athletes to conduct themselves in a very demanding manner at all times and to bring honor to the college that they represented. The rapport he had with his students allowed him to be demanding of them while still keeping their respect and admiration. Because of his high expectations and discipline, many of the students with whom Clayton Blount was associated are now successful and productive citizens.

The following policies and requirements relate to the administration of the scholarship.

1. All funds contributed will be placed in endowment with only the interest expended each year for the scholarship awards. Only the interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

2. A recipient will be selected annually by the East Central Community College Scholarship Committee from the pool of applicants.

3. Each recipient must:

- a. Be a graduate of a high school from the five-county area supporting East Central Community College;
- b. Have a high school grade point average of 3.0 or above;
- c. Participate as an athlete in one of the major athletic programs at East Central which includes baseball, basketball, football, softball, and tennis;
- d. Appear on East Central Community College's certification list as a certified athlete for the given year;

- e. Not have been involved in any activity which would discredit to the College.
4. The scholarship will be available to the recipient beginning the semester following high school graduation. One-half of the scholarship will be awarded the fall semester and one-half will be awarded the following spring semester. To retain the scholarship for the spring semester, the student must earn a 2.5 grade point average on the 4.0 scale during the fall semester.

R. W. Bounds Scholarship — The R. W. Bounds Scholarship was established in 1986 by Mr. Sam Bounds, son of the person for whom the scholarship was named and member of the East Central Community College Board of Trustees. The elder Mr. Bounds was the founder of and W Feed Service in Lawrence, Mississippi.

This scholarship is awarded to a graduate of Newton High School the amount of \$100 a year for attendance at East Central Community College. The recipient will be named by the principal and vocational agriculture instructor at Newton High School. The recipient must have excelled as a student in vocational agriculture and must have displayed outstanding interest and involvement in the field of agriculture. An additional factor in the selection process shall be the need of the recipient for financial assistance to attend East Central Community College.

The scholarship will be awarded to the recipient at the annual Newton High School Awards Day Program.

The Paul V. and Voncile H. Breazeale Ministerial Scholarship — Mr. and Mrs. Paul Breazeale, both alumni of East Central Community College, established the Paul V. and Voncile H. Breazeale Trust Fund in 1995. The proceeds from this trust fund provide a scholarship to an incoming, full-time, freshman student who demonstrates financial need and who is enrolled in a curriculum which will prepare the student for ministry in full-time Christian service. Preference will be given to Baptist students. Only the interest earned on the endowment corpus for the scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards. The East Central Community College Scholarship Committee will make the annual selection from the applicants who have completed the application process and met the general eligibility requirements. To be eligible for the scholarship the student must:

- (1) be a high school graduate as verified by a high school transcript;
- (2) be a first-time, entering freshman in the fall semester;
- (3) demonstrate financial need on a current federal student financial aid form;

provide letters of recommendation from his/her high school principal, local pastor, and a personal acquaintance.

To receive the scholarship for the four semesters of eligibility, the student must maintain a 2.5 cumulative GPA as a student at East Central Community College and exhibit those characteristics which are expected of a student who intends to follow a career in full-time Christian service. Students who wish to apply for the scholarship should contact the financial aid office at East Central Community College for a scholarship application.

Voncile H. Burkes Phi Theta Kappa Scholarship — Established in 1981, this endowed scholarship honors the life and works of Voncile H. Burkes, Class of 1963, of Decatur. She served as an advisor of the Phi Theta Xi Chapter of Phi Theta Kappa, the international scholastic society for community college students, for 19 years, from 1981 to 1999.

The scholarship is given annually to a student who exemplifies the hallmarks of Phi Theta Kappa — scholarship, leadership, service, and citizenship. The scholarship is awarded at the end of each recipient's freshman year at East Central.

Mrs. Burkes first became associated with Phi Theta Kappa when she joined the organization while a student here in 1963. After East Central, she earned the B.S., M.S., and Ed.S. degrees from the University of Southern Mississippi. Mrs. Burkes became Head Librarian at East Central in 1969. After being named Theta Xi Chapter advisor, her work with the chapter involved untold hours of work above and beyond her library responsibilities. With her help, the East Central Chapter achieved numerous state, regional, and international awards. After serving as co-advisor, she helped organize a campus-based Phi Theta Kappa alumni chapter. Candidates for the Burkes Phi Theta Kappa Scholarship must meet the following criteria:

- (1) Become a Phi Theta Kappa member during the freshman year at East Central;
- (2) Be a resident of the College's five-county district; and
- (3) Exemplify the hallmarks of Phi Theta Kappa.

The amount of the scholarship award will be based upon earnings from the endowment corpus. No part of the corpus may be used for scholarship awards. Scholarship recipients will be selected by a committee named by the Phi Theta Kappa Advisors. For more information, contact the Dean of Students Office, Box 129, Decatur, MS 39327-0129, or call toll-free: 1-877-GO2-ECCC (462-3222), Ext. 375.

The Mable Moore Carr Educational Scholarship — The Mable Moore Carr Educational Scholarship is for deserving graduating high school seniors from Forest High School in Forest, Mississippi. The scholarship is named after Mrs. Mable Moore Carr of Forest who served as a high school science teacher for some 30 years. It was created and endowed in 1996 by her four sons, all of whom attended community junior colleges. Three of her sons, Jimmy, Hugh, and Tom, attended East Central, and Charles, the oldest son, attended Jones County Junior College.

Scholarship candidates must:

- (1) Have a "B" or better average;
- (2) Desire to pursue a degree in education;
- (3) Plan to attend East Central Community College in Decatur as full-time students during the fall semester following their senior year in high school.

The annual recipient will be chosen by a scholarship committee from Forest High School. If there are no qualified applicants pursuing a degree in education, others may be considered.

The Carthage Bank Scholarship — This scholarship was established in 1992 by The Carthage Bank. The scholarship will be available annually to a selected recipient whose legal residence is in Leake County. The tuition scholarship will be available for the fall and spring semesters of each recipients' freshman year.

To be eligible, a recipient must:

- (1) Enroll as a full-time student at East Central Community College during the fall semester following high school graduation;
- (2) Must be a legal resident of Leake County;
- (3) Have demonstrated leadership ability in his/her high school;
- (4) Have scored a composite of 20 or above on the ACT.

Recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above.

The Citizens Bank of Philadelphia Scholarship — This scholarship was established in 1992 by The Citizens Bank of Philadelphia. The scholarship will be available to a selected recipient from one of the four counties in the East Central Community College District served by this bank. The counties include Leake, Neshoba, Newton, and Scott. This full tuition scholarship will be available for the fall and spring semesters of each recipient's freshman year.

To be eligible, a recipient must:

Enroll as a full-time student at East Central Community College during the fall semester following high school graduation;
Reside in an area served by The Citizens Bank of Philadelphia in the East Central Community College District;
Have demonstrated leadership ability in his/her high school;
Have scored a composite of 20 or above on the ACT.
Recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above.

Comans Scholarship — This scholarship was established in the fall of 1998 by Wayne and Sandy Comans of Decatur. The value of the scholarship award will be \$500 each semester for up to four consecutive semesters.

Wayne Comans graduated from East Central Community College in 1971, attended the University of Southern Mississippi. Mrs. Comans, the wife of Sandy Vallas, attended East Central Community College in 1973 and transferred to Mississippi State University.

To be eligible for the Comans Scholarship, potential recipients must meet the following criteria:

- Be a high school graduate or hold a General Education Diploma (GED);
- Have at least a "C" or "C+" average in high school (2.0 - 2.5 on a 4.0 scale);
- Have a demonstrated financial need; and

Agree to take part in recognition ceremonies involving the presentation of this scholarship award.

To remain eligible for the scholarship, students must maintain a minimum 2.0 grade point average. Selection of recipients will be made by the College Scholarship Committee. For more information, contact the Dean of Students Office at East Central. Call toll free at 1-877-GO2-ECCC or at 663-129, Decatur, MS 39327-0129.

Dr. Eddington Scholarship — This scholarship was established in 1993 by Dr. Eddie M. Smith, President of East Central Community College. In recognition of the support and assistance Mr. W. R. Eddington of Noxapater, MS, has provided for many students to aid him in attending college and personally for his encouragement and financial support of Dr. Smith when he was a student at East Central Community College. This scholarship is awarded to a graduate of Noxapater High School in the amount of \$150 for one year for attendance at East Central. One-half of the scholarship will be awarded each semester.

The Nellie Neill Cross Memorial Scholarship — This scholarship was established in memory of the late Nellie Neill Cross by her students and friends. Only the interest earned on the endowment of this scholarship fund shall be used for the scholarship award. The endowment corpus shall be used for the scholarship award. Mrs. Cross served East Central as a member of the faculty, as manager of the Sullivan Student Center and as a loyal supporter of the College for more than fifty years. The scholarship will be awarded annually to a freshman who plans to major in music with an emphasis in voice.

Fred Preston Dallas and Maudie Threatt Dallas Memorial Scholarship — This scholarship was established in 1991 to assist deserving graduates of Neshoba Central High School who reside in the southeast portion of Neshoba County (indicated on an available map) to attend East Central Community College. It was established and funded by the late Mr. and Mrs. Dallas in their memory and in honor of their education. Seven of Mr. and Mrs. Dallas' eight children attended East Central Junior College.

In the event that an eligible student is not selected from the designated area during a period of five years, then any eligible student living in Neshoba or Newton counties may be considered. In the event an eligible student is not selected during the following five-year period from the designated two counties, then any eligible student may be considered from the entire community college district.

The amount of the scholarship award should be based on the calendar year ending December 31st prior to the fall semester. The amount of the scholarship available should be the earnings in excess of the inflation rate upon to the cost of tuition, room and board for a year.

The endowment fund may be increased, from time to time, by appropriate contributions from the founders or from others. Only the interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

Requirements:

1. The person selected must have a demonstrated financial need as determined by the College Scholarship Committee.
2. The person selected must have high moral standards, good character, and must not be a substance abuser.
3. The recipient must have demonstrated the capacity and a strong desire to obtain a college education.
4. The award will be for students pursuing an academic (university transfer) education only.

This scholarship is to be awarded on Awards Day at the appropriate high school.

The recipient must show potential for leadership and academic achievement.

For the recipient to reapply for consideration for a second year, the student must have a D or above in all classes, must have a grade average of C or above, continue to have a financial need, and must have a clear disciplinary record.

Funds from this scholarship are to be applied to the educational expenses of the recipients.

The recipients are to be selected by the College Scholarship Committee. The recipients will be selected from students recommended by at least four of their senior year high school classroom teachers who agree that the students meet the above requirements.

McMullan Dickinson Memorial Scholarship — This scholarship was established by the Marion McMullan family in memory of their son, Loyal. It is awarded to a sophomore, who is majoring in elementary education. Selection is made by the student education association and is based on academic success and potential, and the contribution to the student education organization.

East Central Scholars Scholarship — This scholarship was established at East Central in the summer of 1999. Individuals, businesses, and organizations provide these two-year full-tuition scholarships to select individuals who are in the top ten percent of their high school classes. Eligible potential recipients must meet the following criteria:

- Be in the top ten percent of their high school classes;
- Enroll as full-time students at East Central the first semester after high school graduation;
- Agree to enroll in Honors Program courses at East Central; and
- Maintain at least a "3.0" average during their four semesters at East Central.

Qualified recipients will be selected by the college Scholarship Committee. For more information, contact the Dean of Students Office at East Central Community College.

Scholarship donors will be invited to attend a luncheon each spring to thank the students who receive the scholarships that they provide. Donors are also encouraged to initiate a "mentoring" relationship with the recipients and to monitor their academic progress.

Leon Eubanks Kaljyc-Peers Leadership Award — This scholarship was established in 1994 by Mr. Leon Eubanks who was a faculty member at East Central Junior College from 1934 to December 1943. While an

instructor at East Central, Mr. Eubanks was the faculty sponsor of a campus leadership organization called the Kaljyc-Peers. To honor the leadership philosophy of that organization, Mr. Eubanks stipulated that the interest earned from the invested scholarship corpus be used to fund an annual scholarship to be awarded to the President of the East Central Community College Student Body Association at the annual Awards Day program. The award funds will be disbursed in two equal payments during the year the student serves as the Student Body Association president.

Obe S. Farish Memorial Scholarship — This scholarship was established in 1986 by the family of Obe S. Farish to honor his memory and assist a worthy student from Noxapater High School who will attend East Central Community College. Mr. Farish was a patron of Noxapater High School for nearly thirty years, having at least one child in attendance there continuously from 1939 until 1966. Of the five children, three attended East Central Junior College. The scholarship, in the amount of \$300 will be awarded annually at the Noxapater High School Awards Day Program with the money being deposited in the Business Office of East Central Community College, \$150 per semester.

Robert G. Fick Memorial Scholarship — This scholarship was established by the family of Robert G. Fick who was a devoted music instructor at East Central Community College from 1951-1978. After retiring, he continued to work in civic and community activities until his death on July 26, 1990. Each year's recipient will have his/her name inscribed on a loving cup which was purchased by the family. This loving cup will remain on permanent display in the college's trophy case. The scholarship amount awarded each year will be based on the annual earnings from the scholarship endowment.

Scholarship candidates must:

1. Be completing their freshman year and be returning as full-time students the following year;
2. Show dedication to the betterment of the music department through untiring work; and
3. Have cumulative grade point averages of no less than a 2.0 on a 4.0 scale.

Financial need and field of study are not criteria for selection. The Dean of Students working with the scholarship committee will be responsible for selecting the recipients of the scholarship and the East Central Business Director will make the annual presentations.

Bank of Forest Scholarship — This scholarship was established in 1988 by the Bank of Forest.

To be eligible, a recipient must:

Be a legal resident of Scott County;

Have a strong desire to obtain a college education;

Enroll as a full-time student at East Central Community College the fall semester following high school graduation;

Have a high school grade point average of 2.5 or above on a 4.0 scale; and

Be willing to participate in an awards ceremony and be part of publicity involving the Scholarship award.

Recipients will be selected by the College Scholarship Committee from students who apply and who meet the criteria listed above. Each recipient will receive \$500 for the fall semester and \$500 for the spring semester of their freshman year at East Central Community College.

R. O. and Bertha Hannah Scholarship — This scholarship was established in 1991 by the sons of R. O. and Bertha Hannah to honor their parents for the motivation, assistance, and encouragement they provided. Mr. and Mrs. Hannah encouraged their sons to acquire the education each would need to help assure a successful future. All four of the Hannahs' sons attended East Central Junior College.

The interest earned on the endowment corpus for this scholarship shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

The scholarship will be awarded annually to an entering freshman from Scott County. Eligible recipients of this scholarship must have the demonstrated potential for successful college study and must be able to demonstrate the need for financial assistance.

The Dean of Students working with the Scholarship Committee will select the recipients annually.

Nancy Hiatt Harris ADN Scholarship — This scholarship was fully funded in the fall of 1998 with a gift of \$10,000 from an unnamed donor who had a keen interest in enhancing the quality of the college's Associate Degree Nursing program. The scholarship was named for Mrs. Nancy Hiatt Harris, R.N., M.S.N., of Philadelphia who was the first director of the College's Associate Degree Nursing program. While serving in that role, Mrs. Harris spearheaded the program's achievement of initial state and national accreditation.

Candidates for the Harris scholarship must meet the following criteria:

1. Have a minimum grade point average of "C" or above on all previous college study; and
2. Have a demonstrated financial need.

Candidates must have previously been accepted and must be entering their first semester of the Associate Degree Nursing program. The

scholarship will be awarded for the first semester of the two-year program. Recipients who withdraw during the semester of the award must repay the scholarship.

Only the interest earned on the endowment corpus for this scholarship fund will be used for the scholarship awards. No part of the endowment corpus will be used for the scholarship awards. Recipients will be selected by the College's Scholarship Committee.

The Delane Hudson/Voices of Congress Scholarship — This scholarship, the first minority-sponsored scholarship at the College, was established in 1998 by Mr. Delane Hudson, a member of the East Central Community College Board of Trustees representing Winston County. Mr. Hudson established the scholarship to encourage more Winston Countians, especially those needing financial assistance, to take advantage of the educational opportunities offered by the College. Candidates for the scholarship must meet the following criteria:

- Be a graduate of a public high school in Winston County;
- Have a high school grade point average of at least 2.5 or above on a 4.0 scale;
- Have a demonstrated financial need; and
- Enroll as a full time student at East Central Community College.

The recipient of this annual \$500 scholarship will be selected by the College Scholarship Committee. For more information, contact the Office of Students Office by calling toll-free 1-877-GO2-ECCC, Ext. 204, or write Box 129, Decatur, MS 39327-0129.

The Hudspeth Scholarship — This scholarship was endowed in the fall of 1998 with a substantial gift to the College from Henry Bane "Bubba" Hudspeth and his wife Faye McCully Hudspeth of Louisville. At the time of the gift, it was the largest individual donation ever made to the College.

Mr. Hudspeth, a successful businessman and Winston County native, graduated from East Central Junior College in 1959. The Hudspeths and Henry McCully "Cully" Hudspeth, graduated from the College in 1960. A lifelong supporter of East Central and community colleges statewide, Bubba Hudspeth served on the College's Board of Trustees for 28 years from 1968 to 1996. He was chairman of the board for almost 11 years from July of 1983 to January of 1994. In 1996, he was appointed to a six-year term on the State Board for Community and Junior Colleges. He was chosen to serve as Vice-Chairman of that Board in 1997.

The Hudspeths established the endowment for this scholarship with a gift of stock to the College. The amount of the annual award for these tuition scholarships will depend upon the level of the earnings from the endowment.

Students from any public or private high school in Winston County are eligible to compete for a Hudspeth Scholarship. Also eligible are non-scholarship students who meet the basic requirements. To be considered a potential recipient must meet the following criteria:

- Have a "C" or "C+" average in course work completed (2.0-2.5 on a 4.0 scale);
- Have definable career goals and plans; and
- Have a demonstrated need for financial assistance.

For more information, contact the Dean of Students' office at ECCC. You may call 1-877-GO2-ECCC, Ext. 300, or write Box 129, Decatur, MS 39327-0129.

Marjorie R. Hutchison Scholarship — The purpose of this scholarship is to annually provide encouragement and recognition to a member of the Student Education Association (SEA) who has the potential and interest in pursuing a career in the field of elementary education at a senior college or university after graduation from East Central Community College. Recipients may receive \$250.00 per semester for the two semesters at East Central. This scholarship is provided by Mrs. R. Pikes Hutchison, originally from Lake, Mississippi. She attended East Central in 1948-49 and graduated at Mississippi Southern College in 1951. Mrs. Hutchison retired from the education field in 1986, after having taught at Pearl River Indian School and schools in Alabama, New Mexico, Albuquerque, New Mexico, and Littleton, Colorado, for 30 years.

To be eligible, each scholarship contestant must:

- Be an active member of the SEA at East Central;
- Demonstrate a genuine potential for and interest in pursuing a career in the field of elementary education at a senior college or university after graduating from East Central Community College;
- Complete at least two full academic semesters at East Central Community College with a minimum of a "C+" average (minimum 2.75 GPA on a 4.0 scale) and intend to complete the appropriate sophomore program at East Central;
- Improve grades during the third semester over the first two semesters to qualify for the fourth academic semester scholarship; and
- Have a demonstrated need for financial assistance;

First consideration will be given to those who reside in the East Central Community College District. Involvement in religious, charitable and/or community activities will be given additional merit. Selection of recipients will be made by the SEA advisor in cooperation with the College Scholarship Committee. For more information, contact the Dean of

Students Office, East Central Community College, P.O. Box 129, Decatur, MS 39327.

The S. Lebrun Hutchison Scholarship — The purpose of this scholarship is to provide recognition and encouragement to an Alpha Epsilon (AAE) engineering club member at East Central Community College who has the potential to succeed in the field of engineering or science. Since 1985 the engineering award has been given to an AAE member who demonstrated a genuine interest in pursuing an engineering or science major at a senior college or university. Recipients of the award, now a scholarship, may receive \$250.00 a semester for the sophomore semesters at East Central. The scholarship is provided in honor of S. Lebrun Hutchison, Class of 1949 and founding vice-president of the college at East Central in 1947.

To be eligible, each scholarship contestant must:

- Be an active member of AAE at East Central;
- Demonstrate a genuine potential for and interest in pursuing a career in either the fields of engineering or science at a senior college or university;
- Complete at least two full academic semesters in a pre-engineering or a science curriculum with a minimum of a "C" (2.0 GPA on a 4.0 scale) average and intend to complete the appropriate sophomore program at East Central;
- Improve grades during the third semester over the first two semesters to qualify for the fourth academic semester scholarship;
- Have a demonstrated need for financial assistance;

First consideration will be given to those who reside in the East Central Community College District. Involvement in religious, charitable and/or community activities will be given additional merit. The AAE advisor will select recipients in cooperation with the College Scholarship Committee. For more information, contact the Dean of Students Office, East Central Community College, P. O. Box 129, Decatur, MS 39327.

La-Z-Boy Scholarship — This scholarship was established in 1995 by La-Z-Boy South located in Newton, Mississippi. The purpose of the scholarship is to provide financial assistance to qualified students who choose to enroll at East Central Community College. The scholarship will be awarded annually to a minimum of two students. Recipients must be legal Mississippi residents who enroll as full-time students on the Decatur Campus, must be in-district students with preference given to Newton County residents, and must have a cumulative 3.0 G.P.A. on college credit course work or a "B" average on all high school course work. Students must have demonstrated a high level of participation in extracurricular activities and/or community involvement.

Edwin and Nena Holt Leatherwood Scholarship — This scholarship was funded by the family and friends of the Leatherwoods in loving memory and honor of these two educators who ignited the spark of learning and encouraged the hopes and dreams of countless students. Mr. Leatherwood was a longtime member of the biology department at East Central Junior College, and Mrs. Leatherwood served for 15 years as an elementary school teacher in Decatur. The scholarship is awarded each year to a freshman, selected by the science faculty, who will return for the next fall semester. The presentation of the award is made at Awards Day each spring.

Thomas Rudolph Mayes Memorial Scholarship — Created in August of 1998, by his family and friends, this scholarship honors the memory of Mr. Rudolph Mayes, East Central English instructor for 28 years. According to his daughter, Mrs. Jackie Mayes Etie, Class of '79, of Newton, Texas, this scholarship "perpetuates the tenacious value of education and continuous learning exemplified by the life and contribution of this dedicated educator." Mr. Mayes graduated from East Central in 1952 with the distinction of having been elected to serve as the college's first student body president. Following completion of a master's degree in English from Mississippi State University, he began a career of teaching at East Central. During his tenure here he served as president of Phi Theta Kappa, international honorary scholastic society for community college students, and sponsor of The Tom-Tom, the student newspaper. He retired in 1986. His first wife, Madaline Smith Mayes, preceded him in death, served the College for 20 years as secretary to the registrar and later worked as a math teacher in the Newton County School System. Prior to his death, he was married for six years to Evelyn Thompson Mayes of Decatur, an employee of the La-Z-Boy Corporation in Newton.

To be eligible for the scholarship, potential recipients must:

- Have maintained a 3.0 grade point average in high school on the 4.0 scale;
- Submit a letter of recommendation from a high school or college faculty member who taught the applicant; and
- Agree to take part in a recognition ceremony at which the scholarship award will be presented.

Recipients will be selected by the College Scholarship Committee. Only the interest earned on the endowment corpus for this scholarship fund shall be used for this scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

Merchants and Farmers Bank Scholarship — This scholarship was established in the spring of 1998 by the Merchants and Farmers Bank of Philadelphia. It is awarded the first semester of the freshman year at East

Central and goes to two entering freshmen who receive \$500 each. To be eligible, recipients must:

1. Be legal residents of Neshoba County;
2. Have overall high school grade point averages of 2.5, or above, on a 4.0 scale;
3. Have ACT scores of at least 18;
4. Enroll as full-time students at East Central Community College the fall semester following high school graduation; and
5. Be willing to participate in an awards ceremony and be a part of publicity involving the scholarship award.

The recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above. For more information, contact the Dean of Students office at East Central Community College.

Mississippi Association of Supervisors' Community College Scholarship — In 1996, the Mississippi Association of Supervisors established scholarships for each of Mississippi's 15 community colleges. The scholarships are awarded to two students each year at each college in the amount of \$500 per year each (250 per semester) for one year in each of two consecutive semesters. Eligibility for the scholarship is based on the following criteria:

1. Be a freshman and have potential for success in college;
2. Demonstrate a financial need (minor consideration);
3. Complete the application process to the College to include:
 - a. letters of recommendation
 - b. transcript
 - c. other as required by each community college committee
4. Be selected from eligible applicants by the College's scholarship committee based on a rotation system between the counties of the College's district in alphabetical order;
5. Have a 2.5 or better GPA after the first semester in order to receive the scholarship for second semester;
6. Be recognized in publicity releases and to the appropriate local Board of Supervisors and the Mississippi Association of Supervisors.

Bank of Morton Scholarship — This scholarship was established in 1997 by the Bank of Morton. To be eligible, a recipient must:

1. Be a graduate of Morton High School;

have a strong desire to obtain a college education;

be a full-time student at East Central Community College the fall semester following high school graduation;

have a high school grade point average of 3.0 or above on a 4.0 scale; and

participate in an awards ceremony and be a part of publicity involving the scholarship award.

The recipient of the scholarship will be selected by a committee composed of representatives from Morton High School and the Bank of Morton. The recipient will receive \$500 for the fall semester and \$500 for the spring semester of his/her freshman year at East Central Community College.

Margaret Mosal Memorial Scholarship for Leadership — This scholarship was established in 1997 to provide financial assistance to students at East Central Community College. The award was established in honor of the late Dr. Margaret Mosal of Canton, Mississippi, former executive director of Phi Theta Kappa, the International Fraternity for Two-year Colleges. Dr. Mosal led the organization for 15 years from 1935 to 1985.

The scholarship was funded by a Mosal Leadership Award stipend given to Dr. Shelby L. Harris by Phi Theta Kappa with additional funding from Dr. Harris, longtime mathematics instructor and chairman of the Mathematics and Science Division at East Central.

The award will be given annually to a student who exemplifies the qualities of Phi Theta Kappa - scholarship, leadership, service and fellowship - during the student's freshman year of membership in Phi Theta Kappa as determined by the advisors of East Central's Theta Xi chapter of Phi Theta Kappa.

In addition to a \$200 scholarship, awards will include placing the names of the recipients and the dates of presentation on an engraved commemorative plaque. Certificates will be presented to the recipients by the advisor of Phi Theta Kappa on the annual Awards Day at the college.

Ben Myers Memorial Scholarships — These scholarships were established in memory of Ben Myers, a 1997 graduate of East Central Community College. Ben's family and friends created these scholarships after his death in an automobile accident in Winston County on July 9, 1997. While at East Central, Ben, an outstanding student-athlete, was known as "Mr. East Central Community College." An accounting major from Philadelphia, he was a member of Phi Theta Kappa, the international scholastic honor society for community and junior college students. He was also a member of Phi Beta Lambda, an organization for

students planning to pursue careers in business. He also served on the Presidents Council and in the Warrior Corps, an elite group of students who serve as ambassadors for the College. He was a Dean's List Scholar and a member of the College Golf Team at ECCC. After graduation from East Central, he attended the University of Mississippi where he was a senior, a Dean's List Scholar, and a member of the Fellowship of Christian Athletes as well as the Ambassadors, a volunteer student recruitment group. He was the son of Mr. and Mrs. Rocky Parks and Mr. and Mrs. Glenn Myers, all of Philadelphia. He was a 1995 graduate of Newton Central High School, where he served as president of the student body and was voted "Most Outstanding Senior."

Candidates for the Myers scholarships must meet the following criteria:

- Be a high school graduate from either Neshoba Central High School, Philadelphia High School, or Choctaw Central High School;
- Enroll full time at East Central; and
- Have a grade point average of 3.5 or above on a 4.0 scale

The annual selection of the two Myers scholarship recipients will be made by the College Scholarship Committee.

New Directions Scholarship — Established in the spring of 1998 by an East Central graduate and successful business executive, this scholarship provides \$2,000 for four semesters of full-time study by a nontraditional (older) student who has decided to return to college after having been out of school for more than three years. Recipients must meet the following criteria:

- Be at least 21 years of age;
- Be either married or a single parent;
- Have been out of school for more than three years (high school, college, or since passing the GED);

Recipients must maintain a "B" or better average each semester to continue receiving the scholarship. Recipients must continue full-time study and graduate or complete their course work within four semesters.

This award is presented every two years.

The Stella Weathersby Newsome Scholarship — This scholarship was endowed in the fall of 1999. It honors the memory of Mrs. Stella Weathersby Newsome who served the College as a literature instructor and in various other capacities for 30 years, from 1928 to 1958. Newsome Hall dormitory is named in her memory. The scholarship drive was started in the spring of 1998 by Ms. Marion Francis of Jackson, Ms. Newsome's granddaughter who, during her childhood visited often with Mrs. Newsome on the campus. The initial effort to raise the first \$10,000

to minimally endow the scholarship was completed at Homecoming 1999. An anonymous donor's pledge to match \$1 for every \$5 donated brought the total to \$1,000, helped complete the drive. The class of 1999 played a leadership role in the completion of the endowment. Scholarship recipients must be "nontraditional" students who are 23 years old or older.

Scholarship candidates must:

- Be at least 23 years old or older;
- Have at least a "C" or 2.0 grade point average on all previously completed course work;
- Be a high school graduate or hold the GED certificate; and
- Agree to enroll as a full-time student at East Central's Decatur Campus.

The amount of the scholarship award, to be given for the first semester of the freshman year, will be based on earnings from the endowment corpus. No part of the endowment corpus will be used for the scholarship award. Recipients will be selected by the College Scholarship Committee from applicants who meet the criteria listed above. For more information, write the Dean of Students, ECCC, Box 129, Decatur, MS 38901, or call toll-free 1-877-GO2-ECCC (462-3222), ext. 204.

The Fulk and Jennie Pace Scholarship — This scholarship was endowed in March of 1997 by Mr. Pace's widow, Scott County native Mrs. Jennie Fulk Pace of Newton, Mississippi; her children, Mrs. Reba DeBari of Pensacola, Florida, and Dr. Harrell S. Pace of Biloxi, Mississippi; her grandchildren, Mrs. Donnie White of Clifton, Virginia, Mrs. Guy Garner of Lenoir, North Carolina, Mr. Stephen Pace of Murfreesboro, Tennessee, Mr. Michael Pace of Starkville, Mississippi, Mr. David DeBari of Luling, Louisiana, and Mr. Kenneth DeBari of Pensacola, Florida; and other family members and friends. This scholarship honors the memory of the late Mr. Lawrence Polk Pace, originally from Conehatta, Mississippi, who passed away January 23, 1997, at age 86. Mr. Pace, a businessman, was a strong believer in the value of education. He attended East Central Junior College in 1929. Both of his children and his daughter-in-law, the former Miss Grace Holman of Newton, all graduated from East Central. The Paces' son, Dr. Harrell Pace, MD, was named to the first East Central Hall of Fame in 1956. Their daughter, Mrs. Reba DeBari, a realtor, sang at the Orange Bowl with the East Central Choir in 1957, and performed nationally as a member of the Choral Society of Pensacola, performing in Carnegie Hall in 1990 and in 1997, and throughout the country.

Only the interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

Each scholarship candidate must:

1. Be a resident of either Scott County, or Newton County, Mississippi;
2. Have a "B" or better average his/her senior year in high school;
3. Plan to major in either science, math, or music (if no student plans a major in these fields, others will be considered.);
4. Plan to attend East Central Community College in Decatur as a full-time student during the fall semester following his/her senior year in high school.

Recipients will be selected by the College Scholarship Committee. Students who apply and meet the criteria listed above. For more information, write the Dean of Students, East Central Community College, 129, Decatur, MS 39327-0129, or call 601-635-2111, ext. 204.

The Philadelphia-Neshoba County Arts Council Music, Art, or Drama Scholarship — This scholarship was established in 1996 by the Philadelphia-Neshoba County Arts Council. The purpose of this scholarship is to provide an award of \$200.00 per semester to an appropriate selected sophomore student who has declared music, art, or drama as his/her major.

To be eligible for this scholarship, the student must:

1. Have resided in Neshoba County for at least two years prior to attending East Central Community College;
2. Be of sophomore status;
3. Have maintained a cumulative college GPA of 2.5 or better, and
4. Recipients must maintain at least a 2.5 GPA to retain this scholarship.

The Music, Art, and Drama Scholarship Committee, composed of an art instructor, a drama instructor, and the director of bands, annually select the recipients of this scholarship.

The Roscoe C. Pugh Memorial Scholarship — Roscoe C. Pugh was the first president of East Central Junior College. He served in that capacity from 1928 when the College was founded until 1934. He served previously as superintendent of the Newton County Agricultural High School.

In the fall of 1996, Leon Eubanks, who served from 1934 until 1943 as an English instructor at East Central and who was a graduate of the Newton County Agricultural High School, established and fully endowed this scholarship to honor his friend, Mr. Pugh.

Only the interest earned on the endowment corpus for this scholarship fund shall be used for the annual scholarship awards. No part of the endowment corpus shall be used for the scholarship awards.

To be considered for this scholarship, candidates must:

1. Be a full-time day academic or technical student at the college campus after having been previously enrolled as a full-time student;
2. Have earned all previous college credits at East Central Community College;
3. Have earned a minimum of 12 semester hours credit and not more than 18 semester hours credit before applying for the scholarship;
4. Have a minimum 3.00 grade point average on all college work completed;

Students submitted completed scholarship application forms to the Dean of Student's office; and final selection of the recipients for the scholarship will be made by the College's Scholarship Committee.

This scholarship will be available for two semesters of enrollment at East Central Community College.

Dr. M. G. Rigby and Mosoura Rigby Memorial Scholarship — This scholarship was established in 1993 by Dr. M. G. Rigby who attended East Central Junior College in 1965 and 1966. Dr. Rigby came to East Central as an out-of-state student to major in education. He went on to complete a degree at the University of Southern Mississippi, and his MA and PhD degrees at the University of Mississippi. His parents were of great support to him as he pursued his educational goals. It was in the memory of Dr. Rigby's parents that this scholarship was established. This two-semester scholarship will be awarded annually to an out-of-state entering freshman who demonstrates both the need for financial assistance and an aptitude for success as a student. The amount of the scholarship award will equal fifty-percent of the annual interest earned on the invested scholarship corpus. The remaining fifty percent of the annual interest earned will be added to the corpus. The annual recipients of this scholarship will be selected by the Scholarship Committee from the pool of qualified applicants.

The Farm Insurance Company Scholarship — The State Farm Insurance Company agents in East Central's five-county district initiated the creation of this scholarship in the spring of 1999. The individual gifts toward the initial endowment corpus of \$10,000 were provided by the State Farm Companies Foundation. This scholarship was established specifically for non-traditional students. To be eligible, potential recipients must meet the following criteria:

1. Be at least 23 years of age or older;
2. Have a demonstrated financial need;

3. Reside within the five-county district served by East Central Community College; and
4. Enroll as full time students on the Decatur campus.

Scholarship awards will be made to entering college freshmen at the beginning of the fall semester of the students' college enrollment. The selection of the recipients will be made by the College Scholarship Committee. For more information, contact the Dean of Students Office at East Central Community College. Call toll free 1-877-GO2-ECCC, Ext. 222, P.O. Box 129, Decatur, MS 39327.

The Charles and Judy Dowdle Thomas Scholarship — This scholarship was established in 1997 by the Thomas family. Mr. Thomas, class of 1968, is a Philadelphia native living in Louisville and Mrs. Thomas is a 1971 county native originally from Carthage. The scholarship fund, one of the largest at the College, was created with a donation of 430 shares of stock to the East Central Community College Foundation, Inc. To be eligible, a recipient must:

1. Be a legal resident of Neshoba County for three years or more and be a graduate of Philadelphia High School;
2. Have a strong desire to obtain a college education;
3. Enroll as a full-time student at East Central Community College at the beginning of the fall semester after high school graduation, although college enrollment may be deferred for military service;
4. Have a high school grade point average of 3.0 or above on a 4.0 scale;
5. Be willing to participate in an awards ceremony recognizing the recipient receiving the scholarship and be a part of publicity involving the scholarship award.

Only the interest earned on the endowment corpus for this scholarship fund shall be used for this scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

The recipients shall be selected by the College Scholarship Committee. The scholarship awards will be provided the fall and spring semesters of the recipients' freshman year at East Central Community College.

Kinoth and Ella Mae Thornton and Emerson Electric Scholarship — The Kinoth and Ella Mae Thornton and Emerson Electric Company Scholarship was established by Mr. and Mrs. Thornton and Emerson Electric Company in 1991 as a tribute to the College for its many positive contributions to the Thorntons' lives. The contributions by the Thornton and Emerson Electric Company totaled \$10,000.00 which was used to establish the endowment for the scholarship. Interest and dividends are paid annually. If required, the sale of shares of stock from the investment will be used.

Scholarships in the amount of \$1,000.00 each to be awarded to cover expenses of study. Thus, scholarship awards will be made on alternate years unless the full amount of an awarded scholarship is not utilized. The investment endowment shall never fall below \$10,000. To be eligible for this scholarship, the recipients must:

Reside in one of the five counties served by East Central Community College. Preference shall be given to applicants from Newton and Neshoba Counties.

Have family contributions on financial aid needs analysis forms that are from fifty (50) percent to one hundred (100) percent of the students' financial aid budgets.

Have the demonstrated ability to profit from higher education by having achieved acceptable grades in high school and by having participated in community projects or work experience.

Have high moral and ethical values.

Project the reasonable probability that they would not attend college if they did not receive assistance from this scholarship fund.

In any year no one applies who substantially meets all of the above conditions, no award will be made and the fund will accumulate. The students of the College shall be responsible for notifying qualified high school students as to the availability of this scholarship. The College's Scholarship Committee shall screen all applications and make final selections.

Union Planters Scholarship — This scholarship was established in 1992. Union Planters operates branch offices in Decatur, Union, Philadelphia, Newton, and Newton. The scholarship will be available to selected recipients from the four counties served by Union Planters in the East Central Community College District. Five scholarships in the amount of \$500.00 each will be awarded for the fall semester each year. To be eligible, a recipient must:

1. Enroll as a full-time student at East Central Community College at the beginning of the fall semester following high school graduation;
2. Reside in the East Central Community College District;
3. Have demonstrated leadership ability in his/her high school;
4. Have scored a composite of 20 or above on the ACT.

Recipients will be selected by the College Scholarship Committee from among those who apply and meet the criteria listed above.

Ovid H. and Carol F. Vickers Scholarship — Established in the fall of 1991 by former students and friends of the Vickers, this scholarship honors this couple's lifetime of devotion to East Central. Ovid Vickers, an Eastman, Georgia, native, served the College as a humanities

instructor and in various other capacities from 1955 to 1995. Through his 40-year teaching career and in retirement he maintained a keen interest in the lives of East Central students, faculty, and staff. Held in regard by his former students, he is considered a favorite by many. In evidence of the esteem in which he is held is the 1995 naming of the College's Fine Arts Center in his honor. Recognized statewide and nationally during his career, he served two terms as president of the Mississippi Council of Teachers of English and helped form the Mississippi Folklore Society. In 1990, he was named College English Teacher of the Year by the Mississippi Council of Teachers of English. He earned BA, MA, and EdS degrees from George Peabody College in Nashville.

Carol Farish Vickers, Class of 1958, is a graduate of Noxapater High School. She was initially employed by the College in 1961 as secretary to the president and served in that position until 1968. From 1968 to 1983, Mrs. Vickers taught English at Decatur High School. In 1983, she was again employed by the College, this time as an instructor of English and reading. She retired from full-time teaching at East Central in 1997, she was chosen as East Central's "Alumna of the Year." Mrs. Vickers earned her BS and MS degrees from the University of Southern Mississippi.

To be considered for the Vickers Scholarship, potential recipients must meet the following criteria:

1. Be a high school graduate or hold a General Education Diploma (GED);
2. Have at least a cumulative "C" (2.0) high school grade point average;
3. Reside in one of East Central's five supporting counties; and
4. Plan to major in English, English education, literature, speech or theater.

Earnings from the endowment corpus will be used to fund the scholarship in perpetuity. No part of the endowment corpus will be used for scholarship awards. Recipients will be selected by the College Scholarship Committee.

The Arno and Ruth Carr Vincent Scholarship — Established in the fall of 1999, this scholarship recognizes a lifetime of service to the College by a couple who capped their careers here by serving as president and first lady of East Central from 1953 to 1962. Decades later, the Vincents, both alumni, were still active in the life of the College, attending Homecoming and other events faithfully.

Walter Arno Vincent, Class of 1937 and a Navy combat veteran of World War II, served the College in various capacities from 1947 to 1962.

He was assistant football coach, men's basketball coach, math teacher, advisor, and dean of students before becoming president. Former students and athletes have praised his teaching and coaching abilities, stating that he had a profoundly positive influence on their lives. During his East Central career, he rose rapidly to the position of president after serving at the College for only six years. At the time he was the youngest person and first alumnus ever appointed president. He earned a bachelor's degree from Mississippi Southern, now the University of Southern Mississippi, and a master's degree in math from the University of Mississippi. The Lauderdale County native was selected to Athletic Hall of Fame at both East Central and Southern. He played football and basketball at both colleges, although he had never seen a football game before he went to college. He was named "Alumnus of the Year" at East Central in 1973 and was selected for inclusion in the Alumni Hall of Fame at Southern as well. In 1999, the East Central Board of Trustees named the College's administration building in his honor. The building, completed in 1959 while Mr. Vincent was president was first utilized as the College's library.

Ruth Carr Vincent of Winston County was "one of the most liked people in the East Central family," according to an alumnus. An outstanding student in the Class of 1937, she served as president of the College's Baptist Student Union and was involved in a number of campus organizations. In reflecting on her East Central days, she was grateful that she "never had to come in after class to pass Mr. Leon Eubanks' English class," as many of her classmates did. After graduating from East Central, she taught elementary school in Newton, Neshoba, and Winston counties while going to Southern each summer to earn a bachelor's degree. She married Arno Vincent in June of 1941. The Vincents had two daughters, Mrs. Glenn Daphne Lancaster of Meridian and Mrs. Pamela Vincent of Monroe, Louisiana.

Scholarship candidates must:

- Have at least a "C" or 2.0 grade point average on all previous course work completed;
- Be high school graduates or hold the GED certificate; and
- Agree to enroll as full-time students at East Central's Decatur campus.

The amount of the scholarship award, to be given for the first semester of the freshman year, will be based on earnings from the endowment corpus. No part of the endowment corpus will be used for the scholarship award. Recipients will be selected by the College Scholarship Committee from applicants who meet the criteria listed above. For more information, write the Dean of Students, ECCC, Box 129, Decatur, MS 38927, or call toll-free 1-877-GO2-ECCC (462-3222), ext. 204.

The Lavern Vowell Memorial Scholarship — This scholarship was established in 1993 by Elizabeth, E. L., and David Vowell to honor the memory of their husband and father, Mr. Lavern Vowell, and to aid a worthy student in attending East Central Community College.

The scholarship which will be awarded each year to an entering man will cover the cost of tuition for two semesters. Each recipient of the scholarship must be a major in some field of business administration. Each recipient must have a demonstrated need for financial assistance and must have a demonstrated potential for academic success. Preference will be given to applicants for the scholarship who are or have been employed by Triple V, Inc. Applications for this scholarship will be received by the Dean of Students at the College. The College's scholarship committee will be responsible for the final selection of each year's recipient.

Wilks-Palmer Scholars Scholarship — Elgie Wilks Chatham, a Winston County native, endowed this scholarship in the spring of 1998 for students from Winston County.

Mrs. Chatham established the scholarship in honor of her parents, Mr. J. Earl Wilks and Mrs. Willie (Palmer) Wilks, who attended church and were active in the Liberty Community in Winston County for some 30 years. Mr. Wilks was in the grocery business in Meridian. Early in the marriage, Mrs. Wilks was a pioneer teacher in one-room, one-teacher schools in grades 1-8 in Winston County. The Wilks raised six children, three of whom graduated from East Central, and all of whom graduated from senior colleges and universities. Three of the children graduated during the depths of the Great Depression.

Mrs. Chatham was a 1934 graduate of Noxapater High School and a 1936 graduate of East Central. She then earned the B.S. degree in English from Mississippi State College for Women, her M.S. in counseling from the University of Southern Mississippi, and her Ed.S. in counseling from Mississippi State University.

Two of Mrs. Chatham's sisters also graduated from EC. Mrs. Melba Wilks Chesney of Meridian, class of '41, also graduated from USM, and Mrs. Doris Wilks Tissue, '39, of Pittsburg, Pennsylvania, finished at the "W." Another sister, Mrs. Janice Silvey Townshend of Dunedin, Florida, graduated from the University of Georgia. Their other sister, Mrs. Fay Wilks Tidwell of Lilburn, Georgia, graduated from Blue Mountain College. The five sisters' only brother, Dr. T. Palmer Wilks of Madison, Mississippi, graduated from MC and the University of Tennessee School of Dentistry.

Mrs. Chatham and her husband, Henry Elbert Chatham, who was in the finance business in Meridian, gave their inherent love and respect for quality education to their own children. They had two sons, both

sons of Millsaps. One, Henry, Jr. of Jackson, also graduated from East Central Law School. The other, Franklin Earl, a cardiologist in Baltimore, graduated from Johns Hopkins University. He married another daughter, Dr. Marie (Dickson) Chatham, originally from Canton, Mississippi.

Requirements for the Wilks-Palmer Scholarship recipients include the following:

1. Have evidence of a "burning desire" to go to college;

2. Be a high school graduate from a school in Winston County; and

3. Have a minimum 2.5, or C+, high school grade point average.

When things being equal, scholarship preference will be given to a student of the Liberty Community in Winston County. The amount of the scholarship, awarded the first semester of the freshman year, will be based upon the earnings from the endowment. Selection of recipients will be made by the College Scholarship Committee.

The D. P. (Doc) and Sybil C. Williamson Scholarship — The D. P. (Doc) and Sybil C. Williamson Scholarship was established in 1996 by Doc and Sybil C. Williamson as an expression of their appreciation for the College and provided Mr. Williamson, a 1952 graduate of ECJC, with the background and direction that he needed for a successful career in the poultry industry and later as a Methodist minister. The scholarship will be awarded annually to an entering freshman who meets the following qualifications:

1. Must plan to major in some area of agriculture;

2. Must have earned average grades in high school;

3. Must demonstrate a serious desire to better himself/herself educationally;

4. Must have a demonstrated need for financial assistance.

Recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above.

The scholarship award will be available for the fall and spring semesters of each recipient's freshman year.

General William Patrick Wilson Memorial Scholarship — This scholarship was established by the Class of 1937, family, friends, and associates of General Pat Wilson. It honors his memory as a coach, dormitory supervisor, teacher, and National Guard officer at East Central Junior College from 1933 to 1940, and his long and colorful military career. From his Pre-World War II days when he was affectionately known as Captain Pat, to his much decorated combat service in the European Theater of Operations, and his outstanding record as Adjutant General of Mississippi, Pat Wilson was a remarkable leader of men.

It is the expectation of those who fund it that this scholarship will be administered by the Scholarship Committee of East Central Community College within the restrictions set by the founding organizations which are:

1. All funds contributed will be placed in endowment with interest expended each year for scholarships.
2. Recipients are to be selected annually by the College Scholarship Committee from students who have attained sophomore status, a 3.0 grade point average, and who have a demonstrated need for financial assistance.
3. To retain the scholarship for a second semester a student is required to maintain a minimum of a 2.5 grade point average on the 4.0 system.
4. The award each year will be made on Awards Day so that recognition may be given the recipient.

SECTION II: FINANCIAL AID POLICIES

FEDERAL PROGRAMS — In order to be eligible to receive financial aid at East Central Community College, students are expected to maintain satisfactory progress toward their certificate or degree objective in academic, technical, or vocational programs. Satisfactory progress for Title IV aid (Pell Grant, State Student Incentive Grant, Supplemental Educational Opportunity Grant, Federal Work-Study, Stafford Loans, PLUS/SLS Loans) for the various programs for full-time students is defined below. The required number of hours to be completed will be reduced proportionately for part-time students. At the end of the time frame allowed for the completion of a program, students will not be eligible to receive financial aid regardless of their grade point average or cumulative hours earned.

1. The time frame for the number of hours to be completed and the grade point average required is as follows:

At the end of this semester	1	2	3	4	5	6
student must have						
accumulated at least						
this many hours	9	18	28	40	52	64
With at least a						
cumulative grade						
point average of	1.0	1.5	1.75	2.0	2.0	2.0
2. A student who does not meet these standards will be placed on financial aid probation for a semester. During the probationary

semester, a student will continue to be eligible for financial aid. At the completion of the probationary semester a student who does not meet the satisfactory progress standards will be ineligible to receive financial aid and will remain ineligible until the standards are achieved.

A student's entire record at East Central Community College will be evaluated to determine eligibility for financial aid regardless of whether or not the student has received aid for all semesters.

When enrolling at East Central, a transfer student will be considered to be maintaining satisfactory progress and will therefore be eligible to receive financial aid for one semester without the transfer credits being considered. At the end of that semester the transfer student's entire record, including not only the credits earned at East Central but also the accepted transfer credits from the previous institution, will be evaluated to determine if the student is maintaining satisfactory progress in the program being pursued by the student.

Developmental courses will be treated in the same manner as regular courses since students receive institutional credit and grades for these courses.

The procedure for determining satisfactory progress as related to incomplete grades, withdrawing from a course, or repeating a course will be the same as those procedures followed by the Admissions and Records Office. Students may obtain additional information about these procedures from the Office of Admissions, Records, and Research or the Financial Aid Office.

Students who wish to appeal the decisions and financial aid awards made by the Financial Aid Office should submit a written request for an appeal to the Director of the Financial Aid Office. The written request should include any information relative to the case. The appeal will be reviewed by the Financial Aid Appeals Committee. The student will be notified in writing of the committee's decision.

INSTITUTIONAL PROGRAMS — The following information is related to Scholarships and Institutional Work-Study.

1. A student receiving institutional financial aid in the form of an Athletic Scholarship, Band Scholarship, Cheerleader Scholarship, or Institutional Work-Study must pass nine (9) semester hours and earn eighteen (18) quality points during a semester. If a student does not meet this standard at the end of a semester, the student will be placed on probation for a semester. During the probationary semester, the student will be eligible to receive the institutional

financial aid. Upon completion of the probationary semester, a student who does not meet the standard will be ineligible to receive the institutional financial aid. This policy coincides with the academic probation and suspension policy of the college. Therefore, when suspended students become eligible to return to college, they shall also be eligible to receive institutional financial assistance.

2. To retain an ACT, Salutatorian, Valedictorian, or Vocational Technical scholarship, a student must maintain a B (3.0) average each semester. Any student who does not maintain a B (3.0) average and is removed from scholarship, can get back on scholarship by having a B (3.0) average the following semester provided the scholarship is for four (4) semesters. See Section I: Financial Aid Programs for further eligibility requirements.
3. Total financial aid in scholarships from East Central Community College for dormitory and commuter students MAY NOT exceed the published cost of matriculation fee, room, board, and an allowance of \$200 per semester for books.
4. Total financial aid awards for a student which includes Title IV aid (campus-based aid or loans) and institutionally funded aid may not exceed the campus-based budget or the student's need as determined by the need analysis document.

AWARD NOTIFICATION — Students who complete the financial aid application requirements and who provide all required forms by April 1 will be notified regarding their financial aid awards, normally, by the end of July. Students who apply after the April 1 priority deadline will be notified on a rolling basis after the priority group is complete.

Requests for information and award letters will be mailed to the address listed on the student's financial aid application.



CHAPTER 5

PROGRAMS OF STUDY

ACADEMIC PROGRAMS

Suggested programs of study in many fields of interest have been established with recommended courses for each semester. Students should note that these outlines are suggestions, not requirements. Requirements for degrees and certificates are listed in Chapter Three.

The East Central Community College transfer programs are designed for the student who wishes to complete two years of college work and then continue toward a Baccalaureate degree at senior college. These suggested programs of study have been set up with extreme care; however, students should consult with advisors and the university or college of their choice to ensure that the right courses are taken.

In 1991, the Mississippi Board of Trustees of State Institutions of Higher Learning and the Mississippi State Board for Community and Junior Colleges approved an articulation agreement which provides for the transfer of academic credit in over 160 majors available at the senior institutions in Mississippi. This agreement is a safety net for students who plan to transfer. East Central has utilized this agreement in developing programs of study. A student who follows the prescribed course of study in this catalog with the assistance of their advisor and the catalog of the college to which they plan to transfer should experience no difficulty with the acceptance of East Central credit.

The course sequences listed in this catalog do not represent the only majors available to students. East Central Community College can offer course work in all of the majors listed in the Articulation Agreement. Majors included on the following pages are those most frequently pursued by students at East Central Community College. Students interested in majors not specified in this catalog may request a copy of the major from the Articulation Agreement or follow the catalog of the four-year institution to which they will transfer upon completion of course work at East Central Community College.

BASIC COLLEGE CORE CURRICULUM

This core curriculum is designed for students who later plan to transfer with junior standing to one of the four-year colleges in Mississippi. Students should understand that different colleges and universities have their own requirements, and students should consult the latest catalog of the institution to which they plan to transfer.

The following East Central Community College core curriculum constitutes the core curriculum which is required by all universities under the Board of Trustees, Institutions of Higher Learning, which was implemented during the fall of 1984 and the core curriculum is incorporated in all transfer programs of study as outlined in this chapter.

English Composition	6 semester hours
Natural Science	6 semester hours
Humanities & Fine Arts	9 semester hours
Behavioral Science	3 semester hours
College Algebra or Higher Mathematics	3 semester hours
Oral Communication	3 semester hours
Computer Science	*3 semester hours
Total	33 semester hours

The 33 semester hour core curriculum is required for graduation from East Central Community College in both transfer degrees — the Associate in Arts and the Associate in Science. (See requirements for degrees in chapter three — Academic Policies.)

AGRICULTURE (AGRI)

Advisor: Mr. Alexander

The combination of courses in this curriculum is offered for students who are planning to be professional agriculture workers. Upon successfully completing the agriculture program of study, graduates should be able to enter the junior year of agriculture at a four-year institution.

FRESHMAN YEAR

First Semester		Second Semester
1113 English Composition 3	ENG	1123 English Composition 3
1114 General Chemistry 4	CHE	1224 General Chemistry 4
1115 American History 3		*Approved Elective 9
1116 College Algebra 3		
1117 General Biology 4		
		16

SOPHOMORE YEAR

First Semester		Second Semester
1113 Amer. Nat. Government . 3	SPT	1113 Oral Communication 3
1114 Zoology 4		Fine Arts Elective 3
1115 Principles of Economics . 3	CSC	1113 Intro. to Computer Concepts 3
Approved Electives 6		
*Approved Electives 6		
		15

*Approved by curriculum advisor for specific transfer requirements (i.e. ATE 1113)

ART (ARTC)

Advisor: Mr. Guraedy

Upon successfully completing the art program of study, graduates should be able to attend a four year institution with a junior level standing and pursue serious art related fields, e.g., Commercial Art, Illustration, Art Education, Computer Graphics, Art History, Interior Design, Architecture, Freelance Art, etc.

FRESHMAN YEAR

First Semester				Second Semester			
*ART	1413	Design I	3	*ART	1423	Design II	3
*ART	1313	Drawing I	3	*ART	1323	Drawing II	3
ART	1113	Art Appreciation	3	ENG	1123	English Composition I	3
ENG	1113	English Composition I	3	HIS	1173	World Civilization I	3
HIS	1163	World Civilization I	3	SPT	1113	Oral Communication	1
		Activity	1			Activity	1
			16				

SOPHOMORE YEAR

First Semester				Second Semester			
MAT	1313	Algebra	3	ENG	2433	World Literature II	3
ENG	2423	World Literature I	3	BIO	1144	General Biology II	3
ART	2713	Art History	3	ART	2723	Art History II	3
		**Art Elective	3	ART	2433	Advertising Design I	3
BIO	1134	General Biology I	4			Elective	1
			16				

*This course required of all art majors.

**Suggested art electives are: painting, ceramics

***Suggested Social Science Electives: Psychology, Sociology, Economics

BUSINESS ADMINISTRATION (BADM)

Advisors: Mr. Jamie Clark, Mrs. Holt, Mrs. Moore

Upon successfully completing the Business Administration program of study, graduates should be able to enter the junior year of Business Administration, Accounting, Banking and Finance, Marketing, Management or other related business fields at a four-year institution. A student who enrolls in the Business Administration program is advised to refer to the catalog from the institution which he/she plans to attend after graduation from East Central and to follow the recommendations of his academic advisor.

FRESHMAN YEAR

First Semester				Second Semester			
1113	English Composition	3	ENG 1123	English Composition			
	Computer Course	3	SPT 1113	Oral Communication			
1103	College Algebra	3	MAT 1333	*Finite Mathematics			3
	History (Elective)	3	HIS	**History (Elect.) or I			3
1114	General Biology	4	BIO 1144	General Biology			3
	Activity	1		Activity			4
		17					17

SOPHOMORE YEAR

First Semester			Second Semester		
Literature (English American, or World)	3	ENG		**Literature (English American, or World)	
General Psychology	3			Art or Music App.	3
Principles of Economics . .	3	ECO	2123	Principles of Economics . .	3
Principles of Accounting . .	3	ACC	1223	Principles of Accounting . .	3
Legal Environ. of Business	3	**BAD	2323	Business Statistics	3
	15				3

Students should take both Finite Mathematics and Calculus I

Students should take both Finite Mathematics and Calculus I

Business and Finance majors should take Calculus I and II instead of Finite Mathematics

Consult with curriculum advisor before registering for this course.

COMPUTER SCIENCE (CSCI)

Advisors: Mr. Bullock, Dr. McMillin

Upon successfully completing the computer science program of study, graduates should be able to enter the junior year of computer science at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1123	English Composition 3	ENG	1123	English Composition 3
MAT	1613	College Algebra 3	MAT	1613	Calculus I 3
MAT	1623	Trigonometry 3	MAT	1623	Calculus II 3
CSC	1213	Intro. To Computer Concepts 3	CSC	1213	Visual Basic Programming I 3
		Laboratory Science 4	*SCI		Laboratory Science 3
		16			4

SOPHOMORE YEAR

First Semester			Second Semester		
		*Social Science 3			*Fine Arts 3
		*Humanities 3			*Humanities 3
*PHY	2414	General Physics I 4	*PHY	2424	General Physics II 4
		or			or
*PHY	2514	General Physics I-A 4	*PHY	2524	General Physics II-A 4
CSC	2133	Programming I 3	CSC	2143	Programming II 3
		with C 3			with C 3
MAT	2613	Calculus III 3	SPT	1113	Oral Communication 3
MAT	2623	Calculus IV 3			
		<hr/>			<hr/>
		19			

*To determine specific course requirements, consult the catalog of the university to which you plan to transfer.

PRE-DENTAL
(PDEN)

Advisor: Dr. T. Key

Upon successfully completing the pre-dental program of study, graduates should be able to apply for entrance to the junior year of a pre-dental program at a four year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition 3	ENG	1123	English Composition 3
MAT	1313	College Algebra 3	MAT	1323	Trigonometry 3
CHE	1214	General Chemistry 4	CHE	1224	General Chemistry 4
BIO	2414	General Zoology 4	BIO	2424	General Zoology 4
		Fine Arts Elective 3	SPT	1113	Oral Communication 3
		<hr/>			<hr/>
		17			

SOPHOMORE YEAR

First Semester			Second Semester		
ENG		Literature Elective 3	ENG		Literature Elective 3
PHY	2414	General Physics 4	PHY	2424	General Physics 4
CHE	2424	Organic Chemistry 4	CHE	2434	Organic Chemistry 4
CSC	1123	Microcomputer Appl. 3	SOC	2113	Intro. To Sociology 3
PSY	1513	General Psychology 3			*Elective 3
		<hr/>			<hr/>
		17			

*See your advisor for the proper elective.

EDUCATION

Advisors: Mrs. Pouncey, Miss Wood,
Mrs. Moore, Mrs. Ford, Mrs. Graham

The education curriculum should be selected by those who are planning to teach. The requirements include courses in General Education, General Education, and Specialized Education. Those who plan to teach in high school should decide on their teaching field and take one or more courses in the field each semester. The PRAXIS should be taken during the second semester of the sophomore year. Students should consult the advisor for details.

EDUCATION, ELEMENTARY
(EEDU)

Advisor: Mrs. Pouncey, Mrs. Graham

Upon successfully completing the elementary education program of study, graduates should be able to enter the junior year of the appropriate education program at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition 3	ENG	1123	English Composition 3
BIO	1144	General Biology 4	BIO	1144	General Biology II 4
		(USM only)			
CSC	1113	National Government 3	PSC	1113	National Government 3
HIS	1173	World History (USM) 3	HIS	1173	World History (USM) 3
		(Soc. Science choice - all others)			
GEO	1113	World Geography 3	GEO	1113	World Geography 3
ART	1113	Art Appreciation 3	ART	1113	Art Appreciation 3
		(Or MUS 1113-MSU)			
		<hr/>			<hr/>
		16			19
					(19-USM)

SOPHOMORE YEAR

First Semester			Second Semester		
ENG	2223/	Literature (American/ ... 3	ENG		Literature ...
	2323	English)	*PHY	2254	Physical Science
	2183	World (JSU, USM)			Survey II ...
PHY	2244	Physical Science			(required by DSU, MSU)
		Survey ... 4	*MAT	1733	Informal Geometry
MAT	1723	Real Number System ... 3			(Required by DSU, MSU)
CSC	1113	Intro. to Computer ... 3	SOC	2113	Sociology
		Concepts ... 3	*ART	1913	Art - Elem. Teachers
		or ATE 1113			(DSU, MSU)
MUS	2513	Music for Children I ... 3	SPT	1113	Oral Communication
		(MSU)			
		(MUS 2513 or ART 1913- USM)			
EPY	2513	Child Psychology or ... 3			
EPY	2533	Human Growth			
HPR	1213	Personal & Community ... 3			
		Health (all except MSU)			
		From above choose:			
		19			

... HOURS FOR EACH SEMESTER VARY ACCORDING TO UNIVERSITY (16-18)

NOTE: 1. There are differing requirements for EEDU majors by the university in the state. Use the catalog from the university you plan to attend to schedule classes at EC.

NOTE: 2. Courses marked with (*) offered Spring semester only.

EDUCATION, PHYSICAL
(PEDU)

Advisor: Miss L. Wood

Successfully completing the physical education program of with a 2.5 GPA or better on the 45-hour education core and upon successfully passing the PRAXIS, graduates should be able to enter the field of physical education at a four-year institution. (Note that requires a 2.65 GPA.)

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1123	English Composition ... 3	ENG	1123	English Composition ... 3
PHY	1143	Physical Science	MAT	1313	College Algebra ... 3
		Survey ... 4	BIO	1144	General Biology II ... 4
HPR	1213	Personal & Community			(ASU, JSU, MUW, MSU require)
		Health ... 3	HIS		History (World or
		History (World or			American) ... 3
		American) ... 3			(ASU, USM require World)
		(ASU, USM requires World)	HPR	2213	First Aid ... 3
		Intro. to Health, Phys.			
		Ed. & Recreation ... 3			
		Activity - Fitness and			
		Conditioning ... 1			
		17			16

SOPHOMORE YEAR

First Semester			Second Semester		
		Literature ... 3	ENG		Literature ... 3
		(USM requires World Lit.)			(USM requires World Lit.)
PHY	1143	General Psychology ... 3	HPR	2323	Recreational Leadership ... 3
		Introduction to	MAT or SCI		Elective ... 3
		Sociology ... 3			(MSU requires MAT 1323)
PHY	1144	Human Anatomy &	CSC	1113	Intro. to Computer
		Physiology ... 4			Concepts ... 3
HPR	1213	Art Appreciation or	SPT	1113	Oral Communication ... 3
		Music Appreciation ... 3			
		Activity - Tennis ... 1			
		17			15

Electives: PSC 1113, ECO 2213 (Required by DSU, UM, USM), SOC 1113 (Required by MSU), HPR 2423

Literature courses must be taken in sequence.

EDUCATION, SECONDARY (SEDU)

Advisors: Mrs. Gary Ann Moore, Mrs. Ford

Upon successfully completing the secondary education program with a 2.5 GPA or better and upon successfully passing PRAXIS, graduates should be able to enter the junior year of education at a four-year institution.

Students are encouraged to follow the suggested curriculum for major as listed in the catalog of the senior institution of their choice.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition I... 3	ENG	1123	English Composition II... 3
PSY	1513	General Psychology... 3	HIS	1123	History (ASU, USM, require World)
BIO	1134	General Biology I... 4			Fine Arts Elective
HIS		History (ASU, USM, require World)	SPT	1113	Oral Communication
MAT	1313	College Algebra... 3	Elective		Math or Science
					MSU requires Math elective)
<hr/>			<hr/>		
16					

SOPHOMORE YEAR

First Semester			Second Semester		
ENG		Literature... 3	ENG		Literature (in sequence with previous course)
SCI		Physical Science			Intro. to Computer Concepts (See note) or ATE 1113
Elective		Elective... 4	CSC	1113	Social Science Elective
		Social Science... 3			Math or Science
		Electives from Teaching Area... 6			Elective... 3
					Elective... 3
<hr/>			<hr/>		
16					

Notes: English majors can meet the foreign language requirement by taking 1113, 1123, 2213, 2223.

HPR 1213 is required at ASU, DSU, MSU, MVSU, UM.

BIO 1144 is required at MUW.

CSC 1213 or CSC 1313 is required for math majors at MSU, USM.

USM requires PHY 2514; 2524 for math majors.

Some majors do not require two literature courses and two history courses. See advisor and the senior college catalog. Literature courses must continue in sequence if two are taken.

Business Education majors must make special agreements with the desired senior institution to identify the business technology courses that should be taken. Specific courses in teaching area should be taken in line with requirements at the particular senior institution selected.

ENGINEERING (ENGR)

Advisor: Mrs. McRae, Mr. Reeves

Students who are interested in any engineering field should register in the program. The first two years of engineering are basically the same for all disciplines of engineering, and this curriculum is designed to meet these needs. Upon successfully completing the engineering program of study, graduates should be able to enter the junior year of engineering at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
		English Composition... 3	ENG	1123	English Composition... 3
		Graphic Communication... 3	SPT	1113	Oral Communication... 3
		College Algebra... 3	MAT	1613	Calculus I... 3
		Trigonometry... 3	MAT	1623	Calculus II... 3
		General Chemistry... 4	CHE	1224	*General Chemistry... 4
		Psychology... 3			Fine Arts Elective... 3
<hr/>			<hr/>		
19			19		

SOPHOMORE YEAR

First Semester			Second Semester		
		Calculus III... 3	PSC	1113	*American National Government... 3
		Calculus IV... 3			Differential Equations... 3
		General Physics... 4	MAT	2913	General Physics... 4
		American History I... 3	PHY	2524	General Physics... 4
		*Principles of Economics... 3	HIS	2223	American History II... 3
		Computer Programming... 3			Humanities (Elective)... 3
<hr/>			EGR	2413	Engineering Mech... 3
19			19		

RECOMMENDED COURSES

1113	World Civilization I
1123	Literature (any two sequence)
1123	Economics II
1314	Organic Chemistry (for Chemical Engineer)

See Advisor to determine specific course requirements for your engineering specialty.

FORESTRY
(FORS)

Advisor: Mr. Alexander

Upon successfully completing the forestry program of study, graduates should be able to enter the junior year of forestry at a institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition 3	ENG	1123	English Composition 3
BIO	1134	General Biology 4	BIO	1144	General Biology II 4
CHE	1214	General Chemistry I 4	CHE	1224	General Chemistry II . . . 4
MAT	1313	College Algebra 3	MAT	1323	Trigonometry 3
BIO	2414	Zoology 4	BIO	1314	Botany I 4
		18			

SOPHOMORE YEAR

First Semester			Second Semester		
SPT	1113	Oral Communication 3	ECO	2123	Principles of Economics (Micro)
MAT	2323	Business Statistics 3	DDT	2423	Mapping & Topography
HIS	2213	American History I 3	HIS	2223	American History II
PHY	2414	General Physics 4	BIO	2313	Dendrology
AGR	2343	Forest Measurement 3	AGR	2314	Soils
CSC	1123	Micro-Computer Applications 3			Fine Arts
		<hr/> 19			

Electives to be selected with advisor based on upper division option to be selected

HEALTH INFORMATION MANAGEMENT
(PHIM)

Advisor: Mr. R. Davis

Upon successfully completing the Health Information Management Program of study, graduates should be able to apply for entrance to the junior year of the School of Health Information Management at the University Medical Center's School of Health Related Professions in Jackson, Mississippi.

Amendment to the July 1, 2001 Addendum
2001-2002 College Catalog
August 1, 2001

Page 9: Forestry

is a copy of the amended Forestry curriculum which
is in the July 1, 2001 Addendum of the 2001-2002

FORESTRY
(FORS)

Advisor: Mr. Alexander

Successfully completing the forestry program
a) graduates should be able to enter the
field of forestry at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
English Composition	3		ENG 1123	English Composition	3
General Biology	4		BIO 1144	General Biology II	4
General Chemistry I	4		CHE 1224	General Chemistry II	4
College Algebra	3		MAT 1323	Trigonometry	3
Geology	4		BIO 1314	Botany I	4
	<hr/>				
	18				18

SOPHOMORE YEAR

First Semester	Second Semester
Oral Communication . 3	ECO 2123 Principles of Economics
Business Statistics . . 3	(Micro) 3
American History I 3	*DDT 2423 Mapping & Topo Lab 3
General Physics 4	HIS 2223 American Hist II 3
Forest Measurement 3	*BIO 2313 Dendrology . . . 3
Micro-Computer	*AGR 2314 Soils 4
Applications . 3	Fine Arts . . . 3
19	19

to be selected with advisor based on upper
option to be selected.

qualifier for summer sessions at Mississippi State University. Also, completion of special summer field work at Mississippi State University is prerequisite to enrollment in junior level professional courses in the master's curriculum.

FRESHMAN YEAR

First Semester			Second Semester		
English Composition	3	ENG 1123	English Composition	3	
General Biology	4	BIO 1144	General Biology	4	
College Algebra	3	MAT 1323	Trigonometry	3	
General Psychology	3	CSC 1113	Intro. To Computer		
History Elective	3		Concepts	3	
			History Elective	3	
	<u>16</u>			<u>16</u>	

SOPHOMORE YEAR

First Semester			Second Semester		
Microcomputer Appl. . . .	3	BOT 2813	Business		
Principles of			Communications	3	
Accounting	3	ACC 1223	Principles of		
Human Anatomy &			Accounting	3	
Physiology	4	BIO 2525	Human Anatomy &		
Literature Elective	3		Physiology	4	
Fine Arts Elective	3		Literature Elective	3	
		SOC 2113	Intro. To Sociology	3	
		SPT 1113	Oral Communication . . .	3	
	<u>16</u>			<u>19</u>	

LIBERAL ARTS
(LART)

Advisors: Mr. Carson, Mr. Jamie Clark

**Social Science Advisors: Mr. Thrash, Mr. Pace,
Mr. McCool Ms. McKee; Art Advisor: Mr. Guraedy;**

Mathematics Advisors: Mrs. McRae,

Mrs. Gary Ann Moore, Mr. Reeves, Mrs. Ford

English Advisors: Mr. Barrier, Mrs. Pierce, Mrs. Pace,

Mrs. Smith, Ms. Hammons, Mrs. Shackelford, Mrs. Patsy Moore

Science Advisors: Mr. Deaton, Mr. Ron Davis, Mrs. Patti Davis,

Dr. Key; Speech Advisor: Mrs. Hunt, Ms. West

Home Economics Advisor: Mrs. Pouncey

The Liberal Arts Curriculum will meet the pre-professional needs of students who are planning some professional vocation. It may be selected by the pre-law students, by pre-ministerial students, or by those planning a career in home economics, journalism, or social work, and by others. In addition to the above, students who come to college to secure the general and liberalizing value of education, who are planning to continue a similar curriculum in a four-year college, or whose interests cannot be met by another curriculum usually select this curriculum. Electives should be chosen from a student's field of interest with the approval of the individual's advisor. Students should consult the catalog of the university to which they plan to transfer.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition 3	ENG	1123	English Composition
HIS		History (World or	HIS		History (World or
		American) 3			American)
BIO	1134	General Biology 4	BIO	1144	General Biology
MAT	1313	College Algebra 3	MAT		Math Elective
MFL		Modern Foreign	MFL		Modern Foreign
		Language 3			Language
		<u>16</u>			

SOPHOMORE YEAR

First Semester			Second Semester		
ENG		Literature (English,	ENG		Literature (English,
		American, or World) 3			American, or World)
		Natural Science	SPT	1113	Oral Communication
		Elective 3			Behavioral Science
		Fine Arts Elective 3			Elective
CSC		Computer Elective 3			Philosophy Elective
MFL		Modern Foreign	MFL		Modern Foreign
		Language 3			Language
		<u>15</u>			

RECOMMENDED ELECTIVES

6 to 12 hours of foreign language (12 hours required at a university for a liberal major)
 4 hours any laboratory science
 Philosophy
 Religion
 MAT 1323
 MAT 1333
 HPR 1313 Personal & Community Health
 ATE 1113 Science & Technology

PRE-MEDICAL
(PMED)

Advisors: Dr. Key, Dr. Hennington

Upon successfully completing the pre-medical program of study, graduates should be able to apply for entrance to the junior year of a medical program at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
1113		English Composition 3	ENG	1123	English Composition 3
1113		College Algebra 3	SPT	1113	Oral Communication 3
1114		General Chemistry 4	CHE	1224	General Chemistry 4
1114		Zoology 4	BIO	2424	Zoology 4
		Art or Music App. 3	CSC	1123	Microcomputer Appl. . . . 3
		<u>17</u>			<u>17</u>

SOPHOMORE YEAR

First Semester			Second Semester		
		Literature or Language . . 3	ENG		Literature or Language . . 3
1114		Organic Chemistry 4	CHE	2434	Organic Chemistry 4
1113		World Civilization I 3	HIS	1173	World Civilization II 3
1114		General Physics 4	PHY	2424	General Physics 4
1113		*Trigonometry 3			Elective 3
		<u>17</u>			<u>17</u>

1113, Calculus I & MAT 1623, Calculus II are recommended as additional math courses that should be taken. See your advisor about which schools suggest additional electives. (Microbiology, General Psychology)

MEDICAL TECHNOLOGY
(METC)

Advisor: Mr. Davis, Mrs. Davis, Dr. Hennington

Upon successfully completing the medical technology program of study, graduates should be able to apply for entrance to the junior year of a medical technology at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
1113		English Composition 3	ENG	1123	English Composition 3
1113		College Algebra 3	MAT	1323	**Trigonometry 3
1113		General Psychology 3	SOC	2113	Sociology 3
1114		General Chemistry I 4	CHE	1224	General Chemistry II 4
1114		Zoology I 4	BIO	2424	Zoology II 4
		<u>17</u>			<u>17</u>

SOPHOMORE YEAR

First Semester				Second Semester			
CHE	2424	Organic Chemistry	4	BIO	2524	Microbiology	
BIO	2514	Human Anatomy & Physiology	4	HPR	1213	Personal & Comm	
		Literature	3	SPT	1113	Health	
		History I	3			Oral Communication	
CSC	1213					History II	
or	1613	Computer Prog.	3			Fine Arts Elective	
			17				

*See your advisor. University requirements differ on this curriculum.
 **See your advisor. USM has a different math requirement.

MUSIC

**Advisors: Mr. Brownlee, Mr. Carson, Mr. Kinton,
 Mrs. Morgan-Kirk, Mr. Price, Mrs. Wilkinson**

The work of the music department is organized (1) to give sound foundation work in music theory, (2) to develop understanding and appreciation of the literature and history of music, and (3) to develop performance skills with the voice and musical instruments.

All students majoring in music are required to perform with one or more large ensembles each semester. Instrumental majors are required to participate in the band, and voice and piano majors are to participate in choir. Those students taking applied music courses must perform and attend all scheduled music recitals.

Upon successfully completing the music program of study, graduates should be able to enter the junior year of piano, voice, or instrumental music at a four-year institution.

MUSIC WITH INSTRUMENTAL EMPHASIS
(MEIE)

Advisors: Mr. Brownlee, Mr. Carson

Upon successfully completing the music program of study, graduates should be able to enter the junior year of instrumental music at a four-year institution.

FRESHMAN YEAR

First Semester				Second Semester			
ENG	1123	English Composition	3	ENG	1123	English Composition	3
MUS	1224	Music Theory I	4	MUS	1224	Music Theory II	4
HIS	1173	World Civilization	3	HIS	1173	World Civilization	3
MUS	1123	College Algebra	3	MUS	1123	Music Survey	3
MUA	1521	Class Piano I	1	MUA	1521	Class Piano	1
MUS	1721	Class Voice I	1	MUS	1721	Class Voice	1
*MUA	1182	Brass I	2	*MUA	1182	Brass II	2
*MUA	1252	Guitar I	2	*MUA	1252	Guitar II	2
*MUA	1482	Percussion I	2	*MUA	1482	Percussion II	2
*MUA	1882	Woodwinds I	2	*MUA	1882	Woodwinds II	2
MUO	1121	Band I	1	MUO	1121	Band II	1
			18				18

Major Instrument

SOPHOMORE YEAR

First Semester				Second Semester			
SPT	1113	Literature (American or World)	3	SPT	1113	Oral Communication	3
MUS	2224	Music Theory III	4	MUS	2224	Music Theory IV	4
BIO	1144	General Biology	4	BIO	1144	General Biology	
PHY	2254	Literature (English)	3	PHY	2254	Physical Science	
MUA	2521	Music Theory III	4	MUA	2521	Survey II	4
MUA	2721	Physical Science		MUA	2721	Class Piano IV	1
*MUA	2252	Survey I	4	*MUA	2252	Class Voice IV	1
*MUA	2182	Class Piano III	1	*MUA	2182	Guitar IV	2
*MUA	2482	Class Voice III	1	*MUA	2482	Brass IV	2
*MUA	2882	Guitar III	2	*MUA	2882	Percussion IV	2
MUO	2121	Brass III	2	MUO	2121	Woodwinds IV	2
		Percussion III	2			Band IV	1
		Woodwinds III	2				
		Band III	1				
		Elective	3				
			18 or 19				15 or 16

Major Instrument

MUSIC WITH PIANO EMPHASIS (MEPE)

Advisors: Mrs. Morgan-Kirk, Mrs. Wilkinson

Upon successfully completing the music program of study, you should be able to enter the junior year of piano at a four-year institution.

FRESHMAN YEAR

First Year			Second Semester		
ENG	1113	English Composition 3	ENG	1123	English Composition 3
MUS	1214	Music Theory I 4	MUS	1224	Music Theory II 4
HIS	1163	World Civilization 3	HIS	1173	World Civilization 3
MAT	1313	College Algebra 3	MUS	2313	Music History 3
MUA	1572	Applied Piano I 2	MUS	1582	Applied Piano II 2
MUA	1772	Applied Voice I 1-2	MUA	1782	Applied Voice II 1-2
MUO	1211	Choir I 1	MUO	1221	Choir II 1
MUS	1910	Music Recital 0	MUO	1920	Music Recital 0

17-18

SOPHOMORE YEAR

First Semester				Second Semester			
ENG		Literature Elective	3	SPT	1113	Oral Communication	
MUS	2214	Music Theory III	4	MUS	2224	Music Theory IV	
BIO	1134	General Biology		BIO	1144	General Biology	
	or				or		
PHY	2244	Physical Science		PHY	2254	Physical Science	
		Survey I	4			Survey II	
MUA	2572	Applied Piano III	2	MUA	2582	Applied Piano IV	
MUA	2772	Appl. Voice III	1-2	MUA	2782	Appl. Voice IV	
MUO	2211	Choir III	1	MUO	2221	Choir IV	
MUS	2910	Music Recital	0	MUS	2920	Music Recital	
CSC or ATE		Elective	3	PSY	1513	General Psychology	

18-19

MUSIC WITH VOCAL EMPHASIS (MEVE)

Advisors: Mr. Kinton, Mr. Price

After successfully completing the music program of study, graduates are able to enter the junior year of voice at a four-year institution.

FRESHMAN YEAR

First Semester				Second Semester			
English Composition	3	ENG 1123	English Composition	3			
Music Theory I	4	MUS 1224	Music Theory II	4			
World Civilization I	3	HIS 1173	World Civilization	3			
College Algebra	3	MUS 2313	Music History	3			
Class Piano I	1	MUA 1521	Class Piano II	1			
or							
Piano I	1-2	MUA 1582	Piano II	1-2			
Applied Voice I	2	MUA 1782	Applied Voice II	2			
Choir I	1	MUO 1221	Choir II	1			
Music Recital	0	MUS 1920	Music Recital	0			
17 or 18				17 or 18			

SOPHOMORE YEAR

First Semester				Second Semester			
	Literature Elective	3	SPT 1113	Oral Communication	3		
114	Music Theory III	4	MUS 2224	Music Theory IV	4		
114	General Biology	4	BIO 1144	General Biology			
			or				
114	Physical Science		PHY 2254	Physical Science			
	Survey I	4		Survey II	4		
111	Class Piano III	1	MUA 2521	Class Piano IV	1		
			or				
113	Piano III	1-2	MUA 2582	Piano IV	1-2		
113	Applied Voice III	2	MUA 2782	Applied Voice IV	2		
119	Elective	3	MUO 2221	Choir IV	1		
111	Choir III	1	PSY 1513	General Psychology	3		
119	Music Recital	0	or				
			SOC 2113	Intro. to Sociology	3		
			MUS 2920	Music Recital	0		
		18-19			18-19		

NURSING (PNUR)

Advisors: Mrs. Dear, Mrs. Gilmore, Mrs. Moore,
Mrs. Gorgas, Ms. Gaudin, Mrs. Kirby,
Mrs. McElhenney, Mrs. Gaddis, Mrs. Lyles

Upon successfully completing the pre-nursing program of graduates should be able to enter the junior year of nursing at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition 3	ENG	1123	English Composition 3
CHE	1214	General Chemistry 4	CHE	1224	General Chemistry 3
HIS	1163	World Civilization I 3	HIS	1173	World Civilization II 3
MAT	1313	College Algebra 3	SOC	2113	Introduction to Sociology 3
PSY	1513	General Psychology 3	SOC	2143	Marriage and Family 3
<hr/>			<hr/>		
16			16		

SOPHOMORE YEAR

First Semester			Second Semester		
ENG		Literature Elective 3	ENG		Literature Elective 3
CSC	1123	Microcomputer Applications 3	HEC	1253	Nutrition 3
BIO	2514	Anatomy & Physiology 4	BIO	2524	Anatomy & Physiology 4
EPY	2533	Human Growth and Development 3	BIO	2924	Microbiology 3
		Fine Arts Elective 3	SPT	1113	Oral Communication 3
<hr/>			<hr/>		
16			16		

Additional or alternate courses should be selected with the approval of the curriculum advisor to meet the specific university nursing school requirement.

*A statistics course is required by USM School of Nursing. BAD 2323 Business Statistics meets this requirement.

OCCUPATIONAL THERAPY (OTHE)

Advisors: Mr. R. Davis, Mrs. Davis, Dr. Hennington

Upon successfully completing the occupational therapy program of study, graduates should be able to enter the junior year of occupational therapy at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
1114	College Chemistry 4	SOC	2113	Sociology 3	
1113	English Composition 3	ENG	1123	English Composition 3	
1113	Psychology 3	EPY	2533	Human Growth and Development 3	
1113	College Algebra 3				
1114	Biology 4	BIO	1144	Biology 4	
<hr/>			<hr/>		
17			16		

SOPHOMORE YEAR

First Semester			Second Semester		
1114	General Physics I 4	SOC	2143	Marriage and Family 3	
1114	Anatomy & Physiology 4	BIO	2524	Anatomy & Physiology 4	
1113	Oral Communication 3	EPY	2513	Child Psychology 3	
	Literature Elective 3	ENG		Literature Elective 3	
1113	Microcomputer Appl. 3	HPR	2213	First Aid 3	
<hr/>			<hr/>		
17			16		

OPTOMETRY (POPT)

Dr. Key

Students majoring in optometry should enroll in the medical curriculum. Upon successfully completing the pre-optometry program of study, graduates should be able to apply for entrance to the junior year of the optometry program at a four-year institution.

PRE-PHARMACY (PPHA)

Advisor: Mr. Deaton

Upon successfully completing the pharmacy program of study, students should be able to apply for the entrance to the junior year of pharmacy at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition 3	ENG	1123	English Composition 3
CSC	1123	Micro. Comp. Appl. 3	*MAT	1613	Calculus I 3
CHE	1214	General Chemistry I 4	BIO	2424	Zoology II 3
BIO	2414	Zoology I 4	CHE	1224	General Chemistry II 4
SPT	1113	Oral Communication 3			Elective 1
		Activity 1			Activity 1
		<u>18</u>			<u>17</u>

SOPHOMORE YEAR

First Semester			Second Semester		
ACC	1213	Accounting I 3	SOC	2113	Sociology 3
CHE	2424	Organic Chemistry I 4	CHE	2434	Organic Chemistry II 4
PHY	2414	General Physics I 4	PHY	2424	General Physics II 4
ENG	2323	English Literature 3	ENG	2333	English Literature 3
PSY	1513	General Psychology 3	MUS	1113	Music Appreciation 3
			or		
			ART	1113	Art Appreciation 3
		<u>17</u>			<u>17</u>

RECOMMENDED ELECTIVES:

PSC	1113	American National Government
HPR	2213	First Aid
MAT	1623	Calculus II
ECO	2113	Principles of Economics
MFL	1213	Elementary Spanish I
BIO	2924	Microbiology

*Elective credit will not be given for Math classes lower than Calculus

**See your advisor before registering for these courses

PHYSICAL THERAPY (PTHE)

Advisors: Mr. R. Davis, Mrs. Davis, Dr. Hennington

Upon successfully completing the physical therapy program of study, students should be able to apply for entrance to the junior year of a degree program at a four year institution that prepares one to physical therapy graduate program.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition 3	ENG	1123	English Composition 3
PSY	1113	Psychology 3	SOC	2113	Sociology 3
CAL	1113	College Algebra 3	MAT	1323	Trigonometry 3
CHE	1214	General Chemistry I 4	CHE	1224	General Chemistry II 4
BIO	1114	General Biology 4	BIO	1144	General Biology II 4
		<u>17</u>			<u>17</u>

SOPHOMORE YEAR

First Semester			Second Semester		
LIT	1113	Literature Elective 3	ENG	1123	Literature Elective 3
PHY	2414	General Physics I 4	PHY	2424	General Physics II 4
ANP	1113	Anatomy & Physiology 3	BIO	2524	Anatomy & Physiology 4
COM	1113	Oral Communication 3	SOC	2143	Marriage and Family 3
MCAP	1113	Microcomputer Appl. . . . 3			Fine Arts Elective 3
		<u>17</u>			<u>17</u>

POULTRY SCIENCE (PSCI)

Advisor: Mr. Alexander

Upon successfully completing the poultry science program of study, students should be able to enter the junior year of poultry science at a four year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition 3	ENG	1123	English Composition 3
CAL	1113	College Algebra 3	MAT	1323	Trigonometry 3
AH	1113	American History 3	or		
CHE	1214	General Chemistry 4	MAT	1333	Finite Mathematics 3
COM	1113	Oral Communication 3	HIS	2223	American History 3
MCAP	1113	Microcomputer Appl. . . . 3	CHE	1224	General Chemistry 4
		<u>16</u>	PSC	1113	American National Government 3
					<u>16</u>

SOPHOMORE YEAR

First Semester			Second Semester		
SPT	1113	Oral Communication 3	SOC	2113	Sociology 3
ECO	2113	Economics 3	PSY	1513	General Psychology 3
SCI		*Natural Science 4	SCI		*Natural Science 4
ACC	1213	Principles of Accounting 3	ACC	1223	Principles of Accounting 3
BAD	2413	Legal Environment of Business 3			Major Elective 3
					Fine Arts Elective 3
					<hr/>
					16

*Poultry science majors should see their curriculum advisor about specific goals before registering for classes. There are three options available within this major.

PSYCHOLOGY
(PSYC)

Advisors: Mrs. Pouncey, Mrs. Graham

Upon successfully completing the psychology program of study, graduates should be able to enter the junior year of psychology at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition 3	ENG	1123	English Composition II 3
PSY	1513	Psychology 3			Fine Arts Elective 3
MAT	1313	College Algebra 3			History Elective 3
BIO	1134	General Biology I 4	BIO	1144	General Biology II 3
MFL	1213	Elementary Spanish I 3	MFL	1223	Elementary Spanish II 3
					<hr/>
					16

SOPHOMORE YEAR

First Semester			Second Semester		
		Literature Elective I 3			Literature Elective II 3
SPT	1113	Oral Communication 3	SOC	2113	Sociology 3
		Computer Science 3			*Elective 3
PHY	2244	Physical Science 3			*Elective 3
		Survey I 4			*Elective 3
EPY	2513	Child Psychology 3			
					<hr/>
					16

*Suggested elective EPY 2533 Human Growth

*Psychology majors should see their advisor about specific goals before registering for classes.

**University requirements differ on this curriculum.

SPORTS MEDICINE
(SMED)

Advisors: Mr. Alexander, Ms. Lucille Wood

Upon completion of the sports medicine program of study, graduates should be able to transfer into the junior year of a sports medicine program at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition I 3	ENG	1123	English Composition II 3
ECO	2113	College Algebra 3	SPT	1113	Oral Communication 3
WCI	1103	World Civilization I 3	*HIS	1173	World Civilization II 3
		or American I (USM requires World)			or American II (USM requires World)
GC	1114	General Chemistry 4	PSY	1513	General Psychology 3
Intro.	1113	Intro. to Health, 3	HPR	1213	Personal & Comm. 3
PE & Rec.		PE & Rec. 3			Health 3
					*Activity 1
					<hr/>
					16

SOPHOMORE YEAR

First Semester			Second Semester		
BIO	2514	Anatomy & Physiology 4	BIO	2524	Anatomy & Physiology II 4
ENG	1113	English Literature I 3			Sociology 3
		World or American (USM requires World)	SOC	2113	First Aid 3
		Fine Arts Elective 3	HPR	2323	*Recreational Leadership 3
		Nutrition 3			Computer Science 3
		Athletic Training & Treatment of Injuries 3			Elective 3
					<hr/>
					16

See your advisor before registering for these courses. There are several different options within this program.

VETERINARY MEDICINE (PVET)

Advisor: Dr. Key

Upon successfully completing the veterinary medicine program, graduates should be able to apply for entrance to the field of veterinary medicine at a four-year institution.

FRESHMAN YEAR

First Semester				Second Semester			
CHE	1214	College Chemistry	4	CHE	1224	College Chemistry	4
ENG	1113	English Composition	3	ENG	1123	English Composition	3
MAT	1313	College Algebra	3	MAT	1323	Trigonometry	3
BIO	2414	Zoology	4	BIO	2424	Zoology	4
PSY	1513	General Psychology	3	SOC	2113	Intro. to Sociology	3
			17				17

SOPHOMORE YEAR

First Semester				Second Semester			
CHE	2424	Organic Chemistry	4	CHE	2434	Organic Chemistry	4
PHY	2414	General Physics I	4	PHY	2424	General Physics II	4
		Fine Arts Elective	3	BIO	2924	Microbiology	3
		Humanities Elective	3			Humanities Elective	3
CSC	1123	Microcomputer Appl.	3	SPT	1113	Oral Communication	3
			17				17

HEALTH RELATED PROGRAMS

East Central Community College currently offers four programs of study in the health care industry. Students who successfully complete these programs should be able to obtain employment in the health care field.

ASSOCIATE DEGREE NURSING (ASDN)

Advisors: Mrs. Dear, Mrs. Gaddis, Ms. Gaudin,
Mrs. Gilmore, Mrs. Gorgas, Mrs. Kirby, Mrs. Lyles,
Mrs. McElhenney, Mrs. W. Buchanan Moore

Upon successfully completing the Associate Degree Nursing program, students should meet the requirements of the State Board of Nursing to sit for the National Council Licensure Examination for Registered Nurses. However, completion of the program does not guarantee that students will be allowed to sit for the Exam.

General Psychology	3
Anatomy and Physiology I	4
Anatomy and Physiology II	4
Total	11

FRESHMAN YEAR

First Semester				Second Semester			
ENG	1113	English Composition I	3	BIO	2924	Microbiology	4
		Human Growth & Development	3	NUR	1129	Nursing Science II	9
		Nursing I	9	NUR	1133	Nursing Psy/Mental Health Nursing	3
		Nursing Seminar	0	NUR	2121	Nursing Seminar	0
			15				16

SOPHOMORE YEAR

First Semester				Second Semester			
		Oral Communication	3	SOC	2113	Introduction to Sociology	3
		English Composition II	3	NUR	2159	Nursing IV	10
		Nursing III	9	NUR	2121	Nursing Seminar	1
		Nursing Seminar	0				14
			15				14

Enrollment in NUR courses is limited to students who have been admitted to the ADN program and these courses must be taken in the sequence specified. ADN science courses must be taken within five years of admission to the ADN program. All nursing courses must be taken within four years of graduation from ADN program.

LPN TO RN UPGRADE/BRIDGE PROGRAM FOR ASSOCIATE DEGREE NURSING

Advisors: Mrs. Dear, Mrs. Gaddis, Ms. Gaudin,
Mrs. Gilmore, Mrs. Gorgas, Mrs. Kirby, Mrs. Lyles,
Mrs. McElhenney, Mrs. W. Buchanan Moore

Licensed Practical Nurses are eligible for advanced placement in Associate Degree Nursing Program.

PREREQUISITE COURSES:

English Composition I	Minimum Grade "C"
General Psychology	Minimum Grade "C"
Anatomy & Physiology I	Minimum Grade "C"
Anatomy & Physiology II	Minimum Grade "C"
Microbiology	Minimum Grade "C"
Human Growth & Development	Minimum Grade "C"

First Semester				Second Semester			
ENG	1123	English Composition II ..	3	SOC	2113	Introduction to Sociology	
SPT	1113	Oral Communication	3	NUR	2121	Nursing Seminar	
NUR	2149	Nursing III	9	NUR	2159	Nursing IV	
NUR	2121	Nursing Seminar	0				
Total			15				

Applications for the College and the ADN Upgrade/Bridge Program may be obtained from the Office of Admissions, P.O. Box 129, Decatur, MS 39327 after January 1 each year. All admission requirements and current admission application must be on file in that office by April 1 of the year of admission.

Post acceptance requirements are the same as all other ADN students.

All information pertaining to the Associate Degree Nursing Program may be found in the East Central Community College catalog or by contacting NLNAC, 61 Broadway, New York, NY 10016 or by telephone 1-800-669-9656.

GERONTOLOGY TECHNOLOGY (GERT)

Advisor: Ms. Boulton

The purpose of the Gerontology degree program is to provide the community with well-trained individuals who have an in-depth understanding of the aging process and its physical, mental, and psychosocial implications as well as the skills to apply this knowledge to a diverse elderly population through the process of referral, advocacy, and problem solving. This program is designed to meet the standards and requirements

in careers in gerontology. Students completing this program should be able to find employment in jobs related to gerontology.

FRESHMAN YEAR

First Year				Second Semester			
	1113	Social Gerontology	3	ENG	1113	English Composition	3
	1113	General Psychology	3	GER	1223	Human Services for Elderly	3
	1113	Intro. to Sociology	3		1323	Social Work with Elderly	3
	1113	Introduction to Computer Concepts		GER	2533	Human Growth & Development	3
				EPY		Elective	3
	1113	Science and Technology .	3				
	1113	Body Structure & Function	3	MAT			
			15				15

SOPHOMORE YEAR

First Semester				Second Semester			
	1433	Social Policy and Aging .	3	GER	2546	Activities Program for the Elderly II	6
	1536	Activities Program for the Elderly I	6	GER	2643	Aging and Mental Health	3
	1131	Seminar I	1		2743	Aging & Physical Health	3
	1133	Practicum I	3	GER	2141	Seminar II	1
	1113	Oral Communication	3	GER	2243	Practicum II	3
				ART	1113	Art Appreciation	3
				or			
				MUS	1113	Music Appreciation	
			16				19

LICENSED PRACTICAL NURSING (LPNC)

Advisors: Mrs. Thomas, Mrs. Buckman

The Practical Nursing program prepares the individual to assist in providing general nursing care requiring basic knowledge of the biological, physical, behavioral, psychological, and sociological sciences; and of nursing procedures which do not require the substantial skills, judgment, and knowledge required of a registered nurse. This care is performed under the direction of a registered nurse, licensed physician, or dentist. Students that complete the program requirements, as identified by the Mississippi Department of Education, will be eligible to apply to take the National Council Licensure Examination for Practical Nurses (NCLEX-PN). The State Board of Nursing may refuse any individual the right to take the NCLEX-PN based on previous criminal records.

First Semester				Second Semester			
PNV	1113	Basic Nutrition	3	PNV	1615	Medical/Surgical Nursing	
PNV	1213	Body Structure and Function	3	PNV	1624	Medical/Surgical Lab & Clinical	
PNV	1312	Growth and Development	2	PNV	1633	Alterations in Adult Health	
PNV	1425	Fundamentals of Nursing	5	PNV	1644	Alterations in Adult Health Lab and Clinical	
PNV	1434	Fundamentals of Nursing Lab	4	PNV	1513	Pharmacology	
PNV	1412	Geriatric Nursing	2				
			<u>19</u>				

Summer Term

PNV	1717	Maternal-Child Nursing .	7
PNV	1813	Psychiatric Concepts . . .	3
PNV	1912	Nursing Transition	2
			<u>12</u>

MEDICAL OFFICE TECHNOLOGY (BOMT)

See the course sequence listed under the Business and Office Technology section of the Technical Programs offered at East Central Community College.

SURGICAL TECHNOLOGY (SGTT OR SGTC)

Advisor: Mrs. Janice Jacobs

Surgical Technology is an instructional program that prepares an individual to serve as a member of the surgical team. Graduates of the 12-month program will be awarded the Certificate of Surgical Technology. The Associate of Applied Science Degree in Surgical Technology will be awarded the successful graduate of the 24-month program. Qualified graduates may apply to the Association of Surgical Technologies for the National Certifying Examination and become a Certified Registered Technologist.

**Baseline competencies for Surgical Technology

FIRST YEAR (CERTIFICATE)

First Semester			Second Semester			
1113	Fundamentals of Surgical Technology	3	SUT	1518	Basic and Related Surgical Procedures	8
1116	Principles of Surgical Technique	6	SUT	1528	Specialized Surgical Procedures	8
1114	Surgical Anatomy	4				
1113	Surgical Microbiology	3				
1113	English Composition I	3				
		<u>19</u>				<u>16</u>

SUMMER TERM (8-weeks)

1118	Advanced Surgical Procedures	8
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SECOND YEAR (TECHNICAL)

First Semester		Second Semester			
1113	Oral Communication	3	Humanities/Fine Arts Elective	3	
1114	Microbiology	4	Math/Natural Science Elective	3	
***	Approved Electives	6	***Approved Electives	6	
1113	Anatomy & Physiology I	3	BIO 1523	Anatomy & Physiology II	3
				Social/Behavioral Science Elective	3
					<u>18</u>
		16			

Students who lack entry level skills in math, English, science, etc. will be provided remedial studies.

Baseline competencies are taken from the high school Allied Health program. Students who can document mastery of these competencies should not receive duplicate instruction. Students who cannot demonstrate mastery will be required to do so.

APPROVED ELECTIVES: CHE 1213 General Chemistry with CHE 1211 General Chemistry Lab I; BIO 1134 General Biology I; BIO 1144 General Biology II; MAT 1113 or higher Algebra; EPY 2513 Child Psychology (Human Growth and Development I); EPY 3523 Adolescent Psychology (Human Growth and Development II); HPR 1134 Nutrition; HPR 1213 Personal and Community Health I; HPR 1223 Personal and Community Health II; SOC 2143 Marriage and Family.

TECHNICAL PROGRAMS

Technical training programs at East Central Community College are designed to prepare the student for employment upon completion of the specified program curriculum. Students who complete a two year program are then eligible to receive the Associate of Applied Science degree. Students who complete the nine-month options will receive certificates.

TECHNICAL CORE CURRICULUM

To complete the requirements for the A.A.S. degree, the students must complete the 18 semester hour Technical Core Curriculum which includes the following:

English Composition	3 sem. hr.
Humanities/Fine Arts	3 sem. hr.
Social/Behavioral Sciences	3 sem. hr.
Mathematics	3 sem. hr.
Oral Communication	3 sem. hr.
Computer Science	*3 sem. hr.
	<hr/> 18 sem. hr.

*or demonstrated competence or computer-based equipment in the skill area.

AUTOMOTIVE TECHNOLOGY (AVIT)

Advisor: Mr. McNair

Postsecondary Automotive Technology is an instructional program that prepares individuals to engage in the servicing and maintenance of all types of automobiles. Instruction includes the diagnosis of malfunction and repair of engines, fuel, electrical, cooling, brake systems, and drive train and suspension systems. Instruction is also provided in the adjustment and repair of individual components such as transmissions and fuel systems.

Postsecondary automotive technology is an articulated technical program designed to provide advanced and technical skills to its students. Baseline competencies, taken from secondary automotive mechanics curriculum framework, serve as a foundation for the competencies and suggested objectives taught in the courses of the program. Students who do not possess these competencies will be allowed to acquire them during the program. Students who can document mastery of the baseline competencies will receive advanced instruction on these topics. Automotive Technology may be taught as either a certificate program or as a technical program.

FRESHMAN YEAR

First Semester				Second Semester			
1513	Basic Fuel Systems	3	ATT	1114	Electrical Systems	4	
1414	Basic Engine		ATT	1213	Brakes	3	
	Performance	4	ATT	1315	Manual Drive Train	5	
1715	Engine Repair	5			English Comp. I	3	
	Math Elective	3					
		<hr/> 15				<hr/> 15	

SOPHOMORE YEAR

Third Semester				Fourth Semester			
3524	Computer Controlled Emissions Systems	4	ATT	2535	Computerized Engine Controls	5	
3614	Heating & Air Conditioning	4	ATT	2334	Steering and Suspension Systems	4	
3325	Automatic Transmissions	5	ATT	2343	Wheel Alignment	3	
	Humanities/Fine Arts				Oral Communications	3	
	Elective	3			Social/Behavioral Science Elective	3	
		<hr/> 16				<hr/> 18	

AUTOMOTIVE TECHNOLOGY CERTIFICATE OPTION (AUTC)

First Semester				Second Semester			
1513	Basic Fuel Systems	3	ATT	1114	Electrical Systems	4	
1414	Basic Engine		ATT	1213	Brakes	3	
	Performance	4	ATT	1315	Manual Drive Train	5	
1715	Engine Repair	5	ATT	2334	Steering & Suspension Sys.	4	
3614	Heating and Air Conditioning	4					
		<hr/> 16				<hr/> 16	

Students who lack entry level skills in math, English, science, etc., will be provided remedial studies.

Baseline competencies are taken from the high school Automotive Mechanics program. Students who can document mastery of these competencies should not receive duplicate instruction. Students who cannot demonstrate mastery will be required to do so.

BUSINESS AND OFFICE TECHNOLOGY

This is the era of high technology-the age of information processing. To maintain a competitive edge in this fast paced world, dynamic organizations sense a critical need to do more work in less time, thus generating reduced cost. As a result, high levels of productivity are required. To attain such a far-reaching goal, managers rely on benefits of

progressively more powerful technologies, which include new computers and new equipment as well as a more highly qualified personnel.

The overall objective of the Business and Office curriculum is to provide business training in theory and practical applications necessary for employment in high tech government agencies, industries, business and medical and professional areas. The Curriculum consists primarily of training to provide employable skills using up-to-date procedures, processes, and equipment.

Degree Option

The Associate of Applied Science degree is awarded for successful completion of either Medical Office Technology, or Office Systems Technology.

Upon successfully completing the Business and Office Technology curriculum, graduates should be able to apply the theory and practical applications necessary for employment in government agencies, industries, businesses, and medical and professional areas.

MEDICAL OFFICE TECHNOLOGY (BOMT)

Advisors: Mrs. Breland, Mrs. Bullock, Mrs. Ferguson

Medical Office Technology is designed to prepare students for positions as medical transcriptionists, medical secretaries, medical file clerks, medical receptionists, or medical office assistants. Strong emphasis is placed on medical terminology and medical machine transcription. In addition to these skills, office communications, business computer applications, records management, accounting, and office procedures are emphasized.

FRESHMAN YEAR

First Semester		Second Semester	
BOT 1613	Medical Office Terminology I 3	BOT 1623	Medical Office Terminology II 3
BOT 1313	Applied Business Math .. 3	BOT 1433	Business Accounting .. 3
BOT 1133	Microcomputer Applications 3	BOT 2813	Business Communication 3
BOT 1113	Document Formatting and Production 3	BOT 1143	Word Processing Applications 3
BOT 1423	Mechanics of Communication 3	ENG 1113	English Composition I ... 3
BOT 1122	Keyboard Speed Building 2	BOT 1413	Records Management ... 3
	<hr/>		<hr/>
	17		17

SOPHOMORE YEAR

First Semester		Second Semester	
BOT 1013	Medical Machine Transcription I 3	BOT 2533	Medical Machine Transcription II 3
BOT 1113	Oral Communication 3	BOT 2713	Advanced Microcomputer Applications 3
BOT 1113	Computerized Accounting 3	BOT 2753	Medical Information Management 3
BOT 1743	Medical Office Concepts 3		Elective Humanities/ Fine Arts 3
	Elective Math/Natural Science 3		Elective Social/ Behavioral Science 3
BOT 1143	Operating Systems 2		<hr/>
	<hr/>		15
	17		

Keyboarding (BOT 1013) is required of those students who do not type a minimum of 40 words per minute with accuracy.

Students who lack entry-level skills in math, English, etc., will be provided related instruction.

OFFICE SYSTEMS TECHNOLOGY (OSTT)

Advisors: Mrs. Breland, Mrs. Bullock, Mrs. Ferguson

Office Systems Technology is designed to prepare students for positions as administrative assistants or executive secretaries. Emphasis is placed on the development of strong skills in several areas: business computer applications, office communications, accounting, transcription, and records management.

FRESHMAN YEAR

First Semester		Second Semester	
BOT 1433	Business Accounting 3	BOT 1213	Professional Development 3
BOT 1313	Applied Business Math .. 3	BOT 2813	Business Communication 3
BOT 1133	Microcomputer Applications 3	BOT 1143	Word Processing Applications 3
BOT 1113	Document Formatting and Production 3	ENG 1113	English Composition I ... 3
BOT 1423	Mechanics of Communication 3	BOT 1813	Electronic Spreadsheet ... 3
BOT 1122	Keyboard Speed Building 2	BOT 1413	Records Management ... 3
	<hr/>		<hr/>
	17		18

SOPHOMORE YEAR

First Semester		Second Semester	
BOT	1513	Machine Transcription ..	3
SPT	1113	Oral Communication	3
BOT	2413	Computerized Accounting	3
BOT	2323	Database Management ..	3
BOT	2142	Elective Math	3
		Operating Systems	2
			17

Keyboarding (BOT 1013) is required of those students who do not type a minimum of 40 gross words per minute with accuracy.
Students who lack entry level skills in math, English, etc., will be provided related studies.

CERTIFICATE OPTION

OFFICE ASSISTANT CERTIFICATE
(OATC)

Advisors: Mrs. Breland, Mrs. Bullock, Mrs. Ferguson

The Business and Office Technology certificate option is designed for those students who wish employable skills without earning a degree. To earn a certificate, a student must complete the requirements of the Office Assistant curriculum.

First Semester		Second Semester	
BOT	1433	Business Accounting	3
BOT	1313	Applied Business Math	3
BOT	1133	Microcomputer Applications	3
BOT	1113	Document Formatting and Production	3
BOT	1423	Mechanics of Communication	3
BOT	1122	Keyboard Speed Building	2
			17

Keyboarding (BOV 1013) is required of those students who do not type 40 gross words per minute with accuracy.
Students who lack entry level skills in math, English, etc., will be provided related studies.

CHILD DEVELOPMENT TECHNOLOGY
(CDVT)

Advisors: Ms. George, Ms. Wright

The student enrolled in Child Development Technology is required to successfully complete two academic years of study. An individual will receive an Associate in Applied Science Degree. The student receives appropriate instruction and training in curriculum planning and implementation. Experiences in coordination of activities in art, music, language and other avenues of learning prepare the student for job placement in private and public day care centers, Head Start, teachers' aides in public school systems, and other positions. All students enrolled in the program must have up to date immunizations and will have a criminal background check.

Upon successfully completing the Child Development Technology program, graduates should be able to gain entry level employment in the health care industry.

FRESHMAN YEAR

First Semester				Second Semester			
1114	Childcare Profession	4	CDT	1224	Child Growth and Development	4	
1113	Art for Preschool Children	3	CDT	1514	Child Nutrition and Health Care	4	
1214	Infant and Toddler Development	4	CDT	1333	Language Arts for Preschool Children	3	
1323	Music/Movement for Preschool Children	3	CDT	2613	Methods and Materials	3	
1113	English Composition I	3	ENG	1123	English Composition II	3	
		17				17	

SOPHOMORE YEAR

First Semester				Second Semester			
2233	Guiding Social and Emotional Behavior	3	CDT	2925	Technical Practicum II	5	
2915	Technical Practicum I	5		CDT	2713	Social Studies, Math and Science for Preschool Children	3
2413	A Typical Child Development	3	CDT	2813	Administration of Preschool Programs	3	
	Elective Math	3					
	Elective Fine Arts or Humanities	3	SPT	1113	Oral Communications Elective	3	
					Social/Behavioral Science Elective	3	
			17				17

COLLISION REPAIR TECHNOLOGY

Advisor: Mr. Germany

Collision Repair Technology is an instructional program designed to prepare students for entry level into the Collision Repair and Refinish trade. Upon completion of this program, the students should be prepared for beginning positions as body, frame, and refinish technician. Students will be provided theory and practical repair and refinish training beginning with basic applications and progressing on to heavy collision repairs requiring major body and frame alignment and panel replacement. The instruction includes all phases necessary to teach collision repair including glass replacement, welding, replacement of hardware and trim items, cosmetic and structural repairs.

Students enrolling in Collision Repair Technology will need to select one of the following options upon entering the program. The options are the two year Associate in Applied Science Degree in Collision Repair Technology, or the one or two year Collision Repair Technology Certificates.

AAS DEGREE (CRTT)

FRESHMAN YEAR

First Semester				Second Semester			
ABT	1213	Automotive Body Welding and Cutting	3	ABT	1133	Glass and Related Hardware Installation and Sealing	3
ABT	1113	Restraint Systems and Interior Trim	3	ABT	1123	Bolted Units, Assemblies and Electrical Systems	3
ABT	1414	Sheet Metal Repair	4	ABT	1423	Body Panel and Upper Structural Repair I	3
ABT	1313	Refinishing I	3	ABT	1324	Refinishing II	3
ENG	1113	English Composition I	3			Elective Math	
				16			

SOPHOMORE YEAR

First Semester				Second Semester			
ABT	2513	Frame and Underbody Structural Repair I	3	ABT	2524	Frame and Underbody Structural Repair II	4
ABT	2613	Fiberglass and Plastic Repair	3	ABT	2714	Collision Analysis and Estimation	4
ABT	2434	Body Panel and Upper Structural Repair II	4	ABT	2814	Shop Operations and Procedures	4
ABT	2333	Refinishing III	3	SPT	1113	Oral Communication Elective Humanities/ Behavioral Science	3
			16				

APPROVED ELECTIVES/VOCATIONAL-TECHNICAL

1113	Introduction to Computer Concepts	3
1114	Computer Concepts	4
1001(6)	Work-Based Learning in Collision Repair Tech.	1-6
1113	Science and Technology	3

CERTIFICATE OPTIONS (CRTC)

FIRST YEAR - ONE OR TWO YEAR CERTIFICATES

FIRST YEAR - ONE OR TWO YEAR				Second Semester			
First Semester							
1113	Automotive Body Welding and Cutting	3	ABT	1133	Glass & Related Hardware, Installation, & Sealing	3	
1113	Restraint Systems and Interior Trim	3	ABT	1123	Bolted Units, Assemblies, & Electrical Systems	3	
1414	Sheet Metal Repair	4	ABT	1423	Body Panel and Upper Structural Repair I	3	
1313	Refinishing I	3	ABT	1324	Refinishing II	4	
		<hr/>	13				

SECOND YEAR - TWO YEAR CERTIFICATE

SECOND YEAR - TWO YEAR COURSE				Second Semester			
First Semester							
2013	Frame & Underbody			ABT	2524	Frame & Underbody	
	Structural Repair I	3				Structural Repair II	4
2013	Fiberglass & Plastic			ABT	2714	Collision Analysis and	
	Repair	3				Estimation	4
2014	Body Panel & Upper			ABT	2814	Shop Operations and	
	Structural Repair II	4				Procedures	4
2013	Refinishing III	3					
		<u>13</u>					<u>12</u>

APPROVED ELECTIVES/VOCATIONAL-TECHNICAL

1113	Introduction to Computer Concepts	3
1114	Computer Concepts	4
1001(6)	Work-Based Learning in Collision Repair Tech.	1-6
1113	Science and Technology	3

COMPUTER TECHNOLOGY

The objective of the Computer Technology program is to prepare students for successful careers in today's computer-oriented society. The emphasis is directed toward developing competence in computer applications and/or programming so that upon successful completion of the two-year program, graduates may seek entry level positions in business, industry, government, or professional areas as data entry operators, computer operators, computer programmers, or microcomputer technicians.

COMPUTER NETWORK SUPPORT TECHNOLOGY
(CPNT)

Advisors: Mr. Fortenberry, Mrs. Johnson

Computer Network Support Technology is a two year program, which offers training in telecommunications, network administration, and client/server systems. An Associate of Applied Science degree is earned upon successful completion of the Network Support curriculum. Successful completion of the first year entitles a student to a certificate in Network Operations. Students who complete the program may seek employment as personal computer network administrators and may take the test to become certified network administrators.

FRESHMAN YEAR

First Semester				Second Semester			
ENG	1113	English Composition	3	CPT	1324	Survey of	
CPT	1332	Operating Platforms	2			Microcomputer	
CPT	1124	Computer Concepts	4			Social/Behavioral	
CNT	1413	Fundamentals of Data				Science	
		Communications	3	CNT	1513	Internet Concepts	
CPT		Programming Elective	4	CNT	1614	Network Administration	
						Using Novell	
				CNT	1523	Network Components	

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SOPHOMORE YEAR

First Semester			Second Semester		
CNT	2634	Advanced Network Administration 4	CNT	2544	Project Management
BOT	1423	Mechanics of Communications 3	SPT	1113	Oral Communication
		Math/Science Elective . . . 3	BOT	2813	Business Communications
CNT	2423	System Maintenance 3			Humanities/Fine Arts
CNT	2532	Network Planning and Design 2			Elective
15					

Reading will be required first semester for students who need to improve their reading speed.

RECOMMENDED ELECTIVES:

BEHAVIORAL SCIENCE ELECTIVES:

International Government
Education to Sociology

LEATHERS/FINE ARTS ELECTIVE:

Appreciation

THEMATICS ELECTIVE:

Algebra

language elective must be approved by advisor.

COMPUTER OPERATIONS OPTION
(COPC)

Advisors: Mrs. Dickerson, Mrs. Johnson

Upon successfully completing the Computer Operations option, graduates should be prepared for positions as computer operators and/data entry operators. Instruction will be provided on an on-line business computer system as well as on microcomputers. A certificate will be awarded to those students completing the computer operations option.

FRESHMAN YEAR

First Semester				Second Semester			
1334	Computer Concepts	4	CPT	1324	Survey of Microcomputer Applications	4	
1332	Operating Platforms	2		1343	Systems Administration and Control	3	
1333	Business Accounting	3	CPT				
1113	English Composition	3	BOT	2413	Computerized Accounting	3	
	Programming Language				Programming Language Elective	4	
	Elective	4	CPT		Social/Behavioral Science Elective	3	

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boarding will be required first semester for students who need to improve their boarding speed. Upon successful completion of the computer operations option, a student may enter the computer programming option.

RECOMMENDED ELECTIVES:

General Psychology
American National Government
Introduction to Sociology

RECOMMENDED PROGRAMMING ELECTIVES:

CPT 1214 Basic Programming Language
CPT 1224 RPG Programming Language
CPT 1234 Cobol Programming Language
CPT 2264 Advanced RPG Programming Language
CPT 2274 Advanced Cobol Programming Language

COMPUTER PROGRAMMING OPTION (CPRT)

Advisors: Mrs. Dickerson, Mrs. Johnson

Upon successfully completing the Computer Programming option, students should be prepared for employment as a computer programmer and/or computer operator in a business-oriented environment. Instruction will be provided in several different programming languages, and hands-on experience will be included on microcomputers as well as on an on-line business computer system. The Associate in Applied Science Degree is awarded for successful completion of the Computer Programming Option.

FRESHMAN YEAR

First Semester			Second Semester		
CPT	1124	Computer Concepts 4	CPT	1324	Survey of Microcomputers
CPT	1332	Operating Platforms 2			Applications
BOT	1433	Business Accounting 3	CPT	1343	Systems Administration
ENG	1113	English Composition 3			and Control
CPT		Programming Language	BOT	2413	Computerized
		Elective 4			Accounting
			CPT		Programming Language
					Elective
					Social/Behavioral
					Science Elective

SOPHOMORE YEAR

First Semester			Second Semester		
BOT	2813	Business			
		Communications 3			
			CPT	2354	Systems Analysis
					and Design 4
			SPT	1113	Oral Communication 3
			CPT		Programming Language
					Electives 4
					Humanities/Fine Arts
					Elective 3
					17

Handing will be required first semester for students who need to improve their reading speed.

RECOMMENDED ELECTIVES:

Social/Behavioral Science Electives
General Psychology
American National Government
Introduction to Sociology
Humanities/Fine Arts Elective
Art Appreciation
Music Appreciation
Literary Elective
Mathematics Elective
Intermediate Algebra
College Algebra
Calculus Math

Programming language electives must be approved by advisor.

DRAFTING AND DESIGN TECHNOLOGY (DRAF)

Advisors: Mrs. Mayes, Mr. Harrison

The Drafting and Design program of study is designed to provide specialized occupational instruction in all phases of drafting technology in order to prepare students for positions in the drafting field. A combination of classwork and practical experience is stressed. Completion of a minimum of 64 semester credit hours of course work in a two-year program leads to an associate in applied science degree.

FIRST YEAR

First Semester				Second Semester			
DDT	1114	Fundamentals of Drafting	4	DDT	1133	Machine Drafting I	
DDT	1313	Principles of CAD	3	DDT	1323	Intermediate CAD	
ENG	1113	English Composition I ...	3	MAT	1323	Trigonometry	
MAT	1313	College Algebra	3	SPT	1113	Oral Communication	
DDT	1413	Elementary Surveying ...	3	DDT	1153	Descriptive Geometry	
			<hr/> 16				

SECOND YEAR

First Semester				Second Semester			
DDT	2163	Machine Drafting II	3	DDT	2233	Structural Drafting	
DDT	1613	Architectural Design I	3			Technical Elective	
DDT	2343	Advanced CAD	3			Technical Elective	
		Elective Social/ Behavioral Science	3	DDT	2423	Mapping and Topography	
		Humanities/Fine Art Elective	3			Technical Elective	
		Technical Elective	3				
			18				

*Technical electives may be chosen from the following list:

DDT	2623	Architectural Design II ..	3	DDT	2911-13	Special Project
DDT	2713	Fundamentals of Multimedia	3	WBL		Work-Based Learning
DDT	1213	Construction Materials ..	3	ATE	1113	Science and Technology
GIT	2123	Fund. of Geographical Information Systems	3	DDT	2443	Advanced Surveying

ELECTRICAL TECHNOLOGY (ELTT)

Advisor: Mr. Everett

The Electrical Technology program prepares individuals to install, operate, maintain, and repair electrically-energized systems such as residential, commercial, and industrial electric wiring, and D.C. and A.C. motors, controls, and electrical distribution panels. Instruction in the use of test equipment is included.

Certificate programs in electricity require a minimum of 34 semester credit hours beyond the essential skills level. Students desiring to receive only a certificate may substitute other courses for the six hours of academic credit in the proposed curriculum. Technical programs require a minimum of 65 semester credit hours above the secondary level which includes a recommended 15 hours of academic core courses. Successful completion of the two-year program leads to an Associate in Applied Science degree.

ELECTRICAL TECHNOLOGY (ELTT)

Advisor: Mr. Everett

Baseline Competencies for Electrical Technology

FIRST YEAR

First Semester				Second Semester			
1102	Fundamentals of Electricity	2	ELT	1123	Commercial and Industrial Wiring	3	
1114	DC Circuits	4	ELT	1223	Motor Maintenance & Trouble Shooting	3	
1113	Residential/Light Commercial Wiring	3	ELT	1413	Motor Control Systems ..	3	
1113	Electrical Power	3	EET	1413	Solid State Dev. & Cir ...	4	
1163	Blueprint Reading/Planning in Residential Installation	3	EET	1123	AC Circuits	3	
	Elective Math	3					
		18					16

SECOND YEAR

First Semester				Second Semester			
		Technical Elective	3	ELT	2614	Programmable Logic Controllers	4
3424		Solid State Motor Control	4	SPT	1113	Oral Communication Elective	3
		Elective Computer Related	3			Elective Social/ Behavioral Sc.	3
1113		English Composition I ...	3			Technical Electives	6
		Elective Humanities/ Fine Arts	3				
			16				16

Students who lack entry level skills in math, English, science, etc., will be provided remedial studies.

Baseline competencies are taken from the high school Electrician program. Students who can document mastery of these competencies will not be required to take ELT 1102. Students who cannot demonstrate mastery will be required to take ELT 1102.

TECHNICAL ELECTIVES MAY BE CHOSEN FROM THE FOLLOWING LIST:

ELT	1713	Electronic Drafting	3
ELT	1113	Fundamentals of Microcomputer	3
ELT	1313	Industrial Hydraulics	3
ELT	1314	Digital Electronics	4
ELT	2113	Computer Servicing Lab I	3
ELT	1273	Switching Circuits for Residential, Commercial, & Industrial Appl.	3
ELT	2623	Advanced Programmable Controls	3
ELT	1113	Science & Technology	3

ELECTRICAL TECHNOLOGY CERTIFICATE PROGRAM (One-year Option)

First Semester			Second Semester		
ELT	1102	Fundamentals of Electricity..... 2	ELT	1123	Commercial & Industrial Wiring
EET	1114	DC Circuits..... 4	ELT	1223	Motor Maintenance & Trouble Shooting
ELT	1113	Residential/Light Commercial Wiring..... 3	ELT	1413	Motor Control Systems
ELT	1213	Electrical Power..... 3	EET	1314	Solid State Devices & Circuits..... 3
ELT	1263	Blueprint Reading/Planning In Residential Installation..... 3	ELT	1273	Switching Circuits for Residential, Commercial & Industrial Appl.
			EET	1123	AC Circuits..... 3
					<hr/> 15

ELECTRONICS TECHNOLOGY (ELET)

Advisors: Mr. Blackburn, Mr. James Clark

Electronics Technology is an instructional program that prepares individuals to support electrical engineers and other professionals in the design, development, and testing of electrical circuits, devices, and systems for generating electricity and distributing electrical power. Included is instruction in model and prototype development and testing; systems analysis and integration, including design, development of construction and preventive maintenance techniques; application of engineering data and the preparation of reports and test results.

Technical programs in Electronics Technology require a minimum of 64 semester credit hours (SCH) beyond the essential skills level. Fifteen semester credit hours of academic core courses are included in this minimum. Successful completion of the two-year program leads to an Associate in Applied Science degree.

FRESHMAN YEAR

First Semester			Second Semester		
EET	1192	Fund. of Electronics..... 2	EET	1123	AC Circuits..... 3
EET	1114	DC Circuits..... 4	EET	1334	Solid State Devices and Circuits..... 3
EET	1214	Digital Electronics..... 4	EET	1324	Microprocessors..... 3
		*Elective Computer related..... 3	ENG	1113	English Composition I..... 3
		Math Elective..... 3			*Technical Elective..... 3
					<hr/> 16

SOPHOMORE YEAR

First Semester			Second Semester		
EET	1114	Linear Integrated Circuits..... 4	EET	2414	Electronics Communications..... 4
EET	1114	Interfacing Techniques..... 4	SPT	1113	Oral Communication..... 3
EET	1113	Psychology..... 3	EET	2912	Special Project..... 2
		Humanities/Fine Arts Elective..... 3			*Technical Elective..... 3
		*Technical Elective..... 3			*Technical Elective..... 4
		<hr/> 17			<hr/> 16

Technical Electives may be chosen from the following list:

EET	1113	Fundamentals of Microcomputers..... 3
EET	1114	Programmable Logic Controllers..... 4
EET	1114	Basic Programming Language..... 4
EET	1113	Computer Servicing Lab I..... 3
EET	1113	Computer Servicing Lab II..... 3
EET	1113	Science & Technology..... 3

COMPUTER SERVICING TECHNOLOGY (CST)

Advisor: T/B/A

Computer Servicing Technology is an instructional program that prepares individuals to install, operate, maintain, service, and diagnose operational problems in computer systems arising from mechanical or electrical malfunctions in computer units or systems. Courses in the Computer Servicing Technology program describe the electrical circuits and mechanical devices used in computer construction and their combination into a total computer system.

Technical programs in Computer Servicing Technology require a minimum of 66 semester credit hours (SCH). This total includes a minimum of 15 SCH of academic core courses and 51 SCH of technical courses. Successful completion of the two-year program leads to an Associate in Applied Science degree.

FRESHMAN YEAR

First Semester			Second Semester		
EET	1114	Electronics for Computer Servicing..... 4	CSC	1123	Microcomputer Applications..... 3
EET	1214	Digital Electronics..... 4	EET	1324	Microprocessors..... 4
EET	1333	Operating Platforms..... 3	ATE	1113	Science and Technology..... 3
EET	1113	English Composition..... 3	CST	1123	Basic Computer Systems..... 3
MAT	1313	College Algebra..... 3	CST	1413	Fundamentals of Data Comm..... 3
		<hr/> 17			<hr/> 16

SOPHOMORE YEAR

First Semester			Second Semester		
CST	2113	Computer Servicing Lab I	3	CST	2134 Diagnosing & Troubleshooting Computer Servicing Lab II
TCT	1114	Fund. of Tele-Communications	4	CST	2123 Computer Servicing Lab II
CSC	1213	Basic Programming (Visual Basic)	3	CNT	1614 Network Admin Using Novell
		Humanities/Fine Arts	3	SPT	1113 Oral Communication Social/Behavioral Science Elective
CST	1523	Network Components	3		
			16		

EMERGENCY MEDICAL TECHNICIAN - BASIC (EMTB)

Advisor: Mr. Joe Renaud

This program is designed to prepare students to take the National Registry of Emergency Medical Technicians examination for basic certification. Additional course work is recommended to prepare the student to transfer to an institution to obtain the training necessary to become certified at the intermediate and paramedic levels. Students should consult with the curriculum advisor to determine the specific courses needed to meet their personal goals.

FIRST YEAR

First Semester			Second Semester		
EMT	1116	EMT Basic	6	BIO	2514 Anatomy & Physiology II
MAT	1233	Intermediate Algebra	3	ENG	1123 English Comp. II
		or		CPT	1113 Fund. of Micro. Appl.
MAT	1313	College Algebra	3		or
CHE	1114	Basic Chemistry	4	CSC	1113 Intro. To Computer Concepts
ENG	1113	English Comp. I	3		or
			16	ATE	1113 Science & Technology
				PSY	1513 Gen. Psychology
				SPT	1113 Oral Communication
Summer Semester					
BIO	2524	Anatomy & Physiology II	4		
		Elective Fine Arts/Humanities	3		

FIRE PROTECTION TECHNOLOGY (FFTT)

Advisor: Mr. Everett

Fire Protection Technology program is a cooperative program between several community colleges in the State of Mississippi. Students have two options in pursuing this program; one is the terminal technical (AAS), and the other is a transfer curriculum to the University of Mississippi. Fire Protection classes are offered via the community college video network in the evenings. This program is designed to meet the standards and certification requirements for careers in municipal and county fire departments.

FIRST YEAR

First Semester			Second Semester		
1113	English Composition I ...	3	ENG	1123 English Composition II ...	3
1113	Intro. to Computer Concepts	3		Elective Humanities/Fine Arts	3
	Math Elective	3	FFT	1213 Fire Fighting Principles and Practices	3
1113	Introduction to Fire Science	3	FFT	1223 Fire Apparatus & Equipment	3
1113	Introduction to Fire Prevention	3	FFT	**** Fire Protection Concentration Elective ...	3
			15		

SECOND YEAR

Third Semester			Fourth Semester		
1113	Oral Communication ...	3		Elective Behavioral I/Social Science	3
	Elective General Education	3		Elective General Education	3
1113	Fire Service Hydraulics	3	FFT	2413 Strategy and Tactics	3
1113	Building Construction ...	3	FFT	2423 Incident Management Systems	3
1113	Fire Fighter Safety	3	FFT	**** Fire Protection Concentration Elective ...	3
****	Fire Protection Concentration Elective ...	3	FFT	**** Fire Protection Concentration Elective ...	3
			18		

HEATING AND AIR CONDITIONING TECHNOLOGY
(ACTT)

Advisor: Mr. Miles

Heating and Air Conditioning is a postsecondary instructional program that prepares individuals to work in engineering departments of private firms installing, maintaining, and operating small or medium-sized heating, ventilation, and air conditioning systems. Instruction prepares individuals to work in a commercial setting performing special tasks such as designing ductwork, assembly, installation, servicing, operation, and maintenance of heating and cooling systems according to the standards of the American Society of Heating, Refrigeration, and Air Conditioning Engineers Inc., Air Conditioning Contractors of America (ACCA), and Air Conditioning Refrigeration Institute (ARI). Job tasks include air conditioning, heating and refrigeration devices; equipment, techniques, and systems; and maintenance and operation of these systems.

HEATING AND AIR CONDITIONING TECHNOLOGY

SUGGESTED COURSE SEQUENCE*

Baseline Competencies for Heating and Air Conditioning Technology

ASSOCIATE DEGREE

FIRST YEAR

First Semester			Second Semester		
ACT	1124	Basic Compression 4	ACT	1313	Refrigeration System Components
ACT	1713	Electricity for Heating, Ventilation, A/C, & Refrig. 3	ACT	1812	Professional Service Procedures
		***Technical Elective 3	ACT	1213	Controls
ACT	1133	Tools & Piping 3	ACT	1432	Refrigerant Recover and Lubricants
		Elective Written Communications 3			***Technical Elective Elective Math

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SECOND YEAR

First Semester				Second Semester			
2424	Air Conditioning I	4	ACT	2424	Air Conditioning II	4	
2424	Heating Systems	3	ACT	2324	Commercial		
2424	Heat Load & Air				Refrigeration	4	
	Properties	4	ACT	2433	Refrigerant, Retrofit, &		
2433	Oral Communication				Regulations	3	
	Elective	3			Elective Social/		
	Elective Humanities/				Behavioral Science	3	
	Fine Arts	3			***Technical Elective	3	
		17				17	

Students who lack entry level skills in math, English, science, etc., will be provided remedial studies.

These competencies are taken from the high school Heating and Air Conditioning program. Students who can document mastery of these competencies should not receive duplicate instruction. Students who cannot demonstrate mastery will be required to do so.

CLINICAL ELECTIVES:

1113	Science & Technology	
1113	Fundamentals of Microcomputer Applications	3
1114	Fundamentals of Drafting	4
1102	Fundamentals of Electronics	2
191 (1-3)	Special Project in Heating & Air Conditioning	1-3
192 (1-6)	Supervised Work Experience in Heating & Air Conditioning Tech.	1-6
Based Learning I, II, III, IV, V, VI, WBL 191 (1-6), WBL 192 (1-6), WBL 193 (1-6), WBL 194 (1-6), WBL 195 (1-6), WBL 196 (1-6), WBL 197 (1-6), WBL 198 (1-6), WBL 199 (1-6), WBL 200 (1-6), WBL 201 (1-6), WBL 202 (1-6), WBL 203 (1-6)		

HEATING AND AIR CONDITIONING TECHNOLOGY

SUGGESTED COURSE SEQUENCE*

Core Competencies for Heating and Air Conditioning Technology**

VOCATIONAL CERTIFICATE

FIRST YEAR

First Semester			Second Semester		
1124	Basic Compression Refrigeration	4	ACT 1313	Refrigeration System Components	3
1713	Electricity for Heating, Ventilation, Air Conditioning	3	ACT 1812	Professional Service Procedures	2
	& Refrigeration	3	ACT 1432	Refrigerant Recovery & Lubricants	2
	Technical Elective***	3	ACT 1213	Controls	3
1133	Tools and Piping	3		Technical Elective***	3
		<u>13</u>			<u>13</u>

SECOND YEAR

First Semester			Second Semester		
ACT	2414	Air Conditioning I 4	ACT	2424	Air Conditioning II
ACT	2513	Heating Systems 3	ACT	2324	Commercial Refrigeration
ACT	2624	Heat Load & Air Properties 4	ACT	2433	Refrigerant, R-134a & Regulations
		Technical Elective*** 3			Technical Elective
		<hr/>			<hr/>
		14			14

*Students who lack entry level skills in math, English, science, etc., will be placed in related studies.

**Baseline competencies are taken from the high school Heating and Air Conditioning program. Students who can document mastery of these competencies should not receive duplicate instruction. Students who cannot demonstrate mastery will be required to do so.

***TECHNICAL ELECTIVES:

CPT	1113	Fundamentals of Microcomputer Applications
DDT	1114	Fundamentals of Drafting
EET	1102	Fundamentals of Electronics
ACT	291 (1-3)	Special Project in Heating & Air Conditioning Technology
ACT	292 (1-6)	Supervised Work Experience in Heating & Air Conditioning
Workbased Learning I, II, III, IV, V, VI WBL 191 (1-6), WBL 192 (1-6), WBL 193 (1-6), WBL 291 (1-6), WBL 292 (1-6), WBL 293 (1-6)		

MACHINE SHOP TECHNOLOGY
(MSTT)

Advisor: Mr. R. Clark

This program is designed to prepare students to enter the machine shop trade at the apprentice level. The student will be able to interpret blueprints, make necessary shop mathematical calculations, skillfully operate the lathe, shaper, milling machine, grinders, drills, and make precise measurements. Also, the student will be competent in machining methods, metallurgy, heat treatments of metals, programming and operation of CNC equipment.

ONE YEAR CERTIFICATE

First Semester			Second Semester		
MST	1313	Advanced Shop	MST	1127	Power Machinery II
		Mathematics 3	MST	1613	Precision Layout
MST	1413	Blueprint Reading 3	MST	1423	Advanced Blueprint Reading
MST	1117	Power Machinery I 7			Intermediate Algebra
DDT	1313	Principles of CAD 3	MAT	1233	Intermediate Algebra
		<hr/>			<hr/>
		16			16

TWO YEAR CERTIFICATE
FIRST YEAR

First Semester			Second Semester		
			MST	1127	Power Machinery II
			MST	1613	Precision Layout
			MST	1423	Advanced Blueprint Reading
					Intermediate Algebra
					<hr/>
					16

SECOND YEAR

First Semester			Second Semester		
			MST	2144	Power Machinery IV
			MST	2725	Computer Numerical Control Operations II
					Technical Elective
					Elective
					Elective
					<hr/>
					17

DEGREE OPTION
FIRST YEAR

First Semester			Second Semester		
			MST	1127	Power Machinery II
			MST	1613	Precision Layout
			MST	1423	Advanced Blueprint Reading
			MAT	1313	College Algebra
					<hr/>
					16

SECOND YEAR

First Semester			Second Semester		
			MST	2144	Power Machinery IV
			MST	2725	Computer Numerical Control Operations II
			MST	2813	Metallurgy
			SPT	1113	Elective Oral Communication
					Elective Social/Behavioral Sc.
					<hr/>
					18

or ATE 1113 or approved by advisor.

CSC	1113	Introduction to Computer Concepts
CSC	1123	Microcomputer Applications
DDT	1323	Intermediate CAD
DDT	1114	Fundamentals of Drafting
MAT	1233	Intermediate Algebra
ATE	1113	Science and Technology
PHY	2244	Physical Science Survey
SOC	2113	Introduction to Sociology
PSY	1513	General Psychology

**BASIC CARPENTRY
(CCMA)**

		(CCMA)		Second Semester	
First Semester					
1119	Plans, Spec. and Foundations	5	CAV 1128	Cabinet Construction	8
1219	Floor, Wall, Ceiling Roof Framing & Roofing	5	CAV 1225	Hardware, Trim & Laminates	5
1319	Insulation, Ext. & Int. Finishing & Coordinating	7	CAV 1324	Cabinet Finishing	4
		<u>17</u>			<u>17</u>

ADVANCED CARPENTRY
(CACA)

		(CACA)		Second Semester	
	First Semester				
1134	Blueprint Reading, Specs, Codes, & Foundation	4	CAV 2148	Cabinet Construction Techniques	8
1135	Techniques in Framing and Roofing	5	CAV 2245	Laminate Application, Trim, & Hardware	5
1138	Exterior & Interior Finishing, Insulating & Coordinating	8	CAV 2344	Cabinet Finishing	4
		17			17

Clock Hours ... 68 Semester Hours
Clock Hours = One Semester Hour

**COSMETOLOGY
(COSM)**

Advisor: Mrs. Brackeen

This program is designed to prepare the student for the entry level Carpentry and Cabinet Making trades. It provides training in the basic skills and technical knowledge in both rough and finish carpentry and cabinet making. This training includes proper tools, equipment and material uses that are comparable to those that are used in the industry. This course of study will be centered around the performance of useful and/or productive jobs. A student who completes the first year will receive a certificate in Basic Carpentry. A student who completes the second year will receive a certificate in Advanced Carpentry.

Advisor: Mrs. Brackeen

This course is designed for those who want to become cosmetologists. The course has been approved by the State Board of Education and the Mississippi Board of Cosmetology. It has the approval and support of beauty salon owners and operators throughout this area of the State. A student enrolling must be at least 17 years of age or must have completed high school, or obtained the GED.

During the course period, students must maintain an average grade of C or better. After the State Board Examination in Cosmetology, students will receive a certificate of completion.

During the training period, students must maintain an average grade of 85 in theory and skill to be eligible for State Board Examination in order to attain a license. Fifteen hundred clock hours of training are required to complete the course. These 1500 hours are completed in the 11-month course.

First Semester				Second Semester			
COV	1117	Fundamentals of Cosmetology	7	COV	1225	Cosmetology Theory II	7
COV	1213	Cosmetology Theory I ...	3	COV	1512	Manicure and Pedicure	1
COV	1311	Scalp and Hair Treatment	1	COV	1333	Permanent Wave Treatment	1
COV	1321	Hair Shaping	1	COV	1343	Hair Coloring and Lightening	2
COV	1322	Hair Styling	2	COV	1352	Chemical Hair Relaxing	2
COV	1412	Artistry of Artificial Hair	2				
			16				

Third Semester			
COV	1236	Cosmetology Theory III.....	6
COV	1612	Facials and Makeup.....	2
COV	1362	Thermal Techniques.....	2
COV	1712	Salon Management.....	2
			12

1500 Clock Hours ... 43 Semester hours.

35 Clock Hours = One Semester Hour

COSMETOLOGY TEACHER TRAINING (CTTC)

Advisor: Mrs. Brackeen

Approved by MISSISSIPPI STATE BOARD OF COSMETOLOGY
Licensed Cosmetologist with minimum of two years experience.

Major Units of Instruction		Semester	Hours
COV	2413	Teacher Trainee Observation	03
COV	2415	The Professional Teacher	05
COV	2433	Student Motivation and Learning	03
COV	2449	Methods Management and Materials	09
COV	2453	Testing and Evaluation	03
COV	2461	Cosmetology Law, Rules, and Regulations	01
		Total	24

Requirements for entering program:

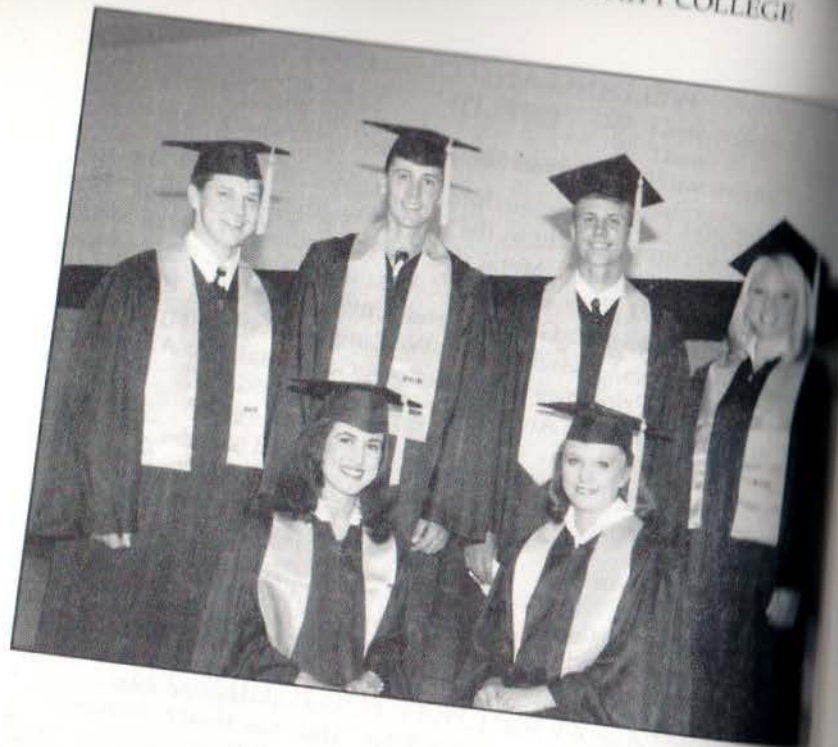
- Must be 21 years of age to take State Board Exam
- Read, write, and speak English
- Graduate of an accredited cosmetology school
- Successfully completed 12 semester hours of approved academic course work
- Hold a current, valid Mississippi Cosmetology License
- Two years active practical experience as a licensed cosmetologist

WELDING AND CUTTING (WELD)

Advisor: Mr. Jordan

The Welding and Cutting curriculum is designed to prepare the student for entry level employment in the field of welding and cutting. The curriculum includes Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), Plasma Arc Welding (PAC), Carbon Arc Gouging and Cutting, Welding Inspection Testing Principles, Drawing and Welding Symbol Interpretation, and Gas Cutting Principles and Practices, Gas Metal Arc Aluminum Welding, and Gas Tungsten Arc Welding (GTAW).

First Semester			Second Semester		
WLV 1117	Shielded Metal Arc Welding	7	WLV 1222	Air Carbon Arc Cutting and Gouging	2
WLV 1134	Gas Metal Arc Welding	4	WLV 1212	Plasma Arc Cutting	2
WLV 1143	Oxyfuel Gas Cutting	2	WLV 1136	Gas Tungsten Arc Welding	6
WLV 1150	Drawing & Welding Symbol Interpretation ...	2	WLV 1143	Flux cored Arc Welding	3
			WLV 1171	Welding Inspection and Testing Principles	1
			WLV 1162	Gas Metal Aluminum Welding	2
					16



CHAPTER 6

DESCRIPTION OF
COURSES

UNIVERSITY PARALLEL

East Central Community College adheres to the common course numbering system adopted by the Mississippi Association of Community and Junior Colleges. The numbers for University Parallel Courses carry four digits. The first digit indicates the year that the course is normally taken. Generally courses required or recommended for freshmen begin with a 1 and courses at the sophomore level begin with a 2. The last digit indicates semester hours credit carried by the course. The second and third digits are used to separate courses within departments. Course descriptions used in this catalog are those adopted in the Uniform Numbering System and are intended to be equivalent to those courses at the same level at four-year institutions.

ACCOUNTING

ACC 1213 — PRINCIPLES OF ACCOUNTING — A study of the elementary accounting principles as applied to the various forms of business organizations, and an introduction to specialized fields of accounting. Three lectures and one hour laboratory. Three semester hours credit.

ACC 1223 — PRINCIPLES OF ACCOUNTING — A continuation of Accounting 1213. Three lectures and one hour laboratory. Three semester hours credit.

AGRICULTURE

AGR 2314 — BASIC SOILS — A general course in soils designed to give the student a basic understanding of all important phases of the subject, including soil genesis, morphology, classification, and the physical, chemical and biological aspects of soils as applied to soil fertility. Soil management, including fertilization and liming of soils, is also included. Four hours lecture. Four semester hours credit.

AGR 2343 — FOREST MEASUREMENTS — This course is designed to introduce the student to the techniques, instruments and practices of measuring forest inventories and cut-wood products for sales, timber management planning and forest studies. Three hours lecture. Three semester hours credit.

ART

- ART 1113 — ART APPRECIATION — A simple approach to the understanding of the plastic arts (drawing, architecture, sculpture, painting, graphics, minor art, and industrial arts) on a conceptual basis. Lectures. Three semester hours credit.
- ART 1313 — DRAWING I — Study of basic principles of constructing visual forms. Emphasis on line, perspective, and shading. Use of black and white media, pencil, charcoal. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1323 — DRAWING II — (Prerequisite: ART 1313) Introduction to color dynamics and precision drawing as used in creative expression. Emphasis on composition. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1413 — DESIGN I — Emphasis on principles and materials in design. Introduction to theory and terms. Use of color theory and elementary lettering. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1423 — DESIGN II — (Prerequisite: ART 1413 or special permission of the instructor). Continuation of basic principles of design, color, and texture. Creative approach to three dimensional design. Study of methods of water color, tempera and fluid media. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1913 — ART FOR ELEMENTARY TEACHERS — Designed for the needs of the elementary education student. Includes essentials of public school art, study of development of the children's art, experience with major forms of two-dimensional art problems, and experience with a variety of media. Lectures and laboratory work. Three semester hours credit.
- ART 2433 — ADVERTISING DESIGN I — A study of advertising design and an introduction to the printing production of an art work, layout stages beginning with thumbnails to paste ups. Six hours laboratory. Three semester hours credit.
- ART 2513 — PAINTING I — (Prerequisite: ART 1313, 1323, 1413 & 1423) Techniques used in painting water colors, oils, pastels, or other media in still life and landscape pictures. Six hours laboratory. Three semester hours credit.
- ART 2613 — CERAMICS I — A studio course designed to cover the making of pottery from the building by hand or throwing on the potter's wheel to the application of ceramic glazes and the firing procedures. An appreciation of the ceramics of the past and present will be included. Six hours laboratory. Three semester hours credit.

- ART 2613 — CERAMICS II — A continuation of ART 2613.
- ART 2713 — ART HISTORY I — A survey course of the historical background of art forms from Prehistoric to the Renaissance. Emphasis is on painting, architecture, and sculpture as related to history. Three semester hours credit.
- ART 2723 — ART HISTORY II — A survey course of the historical background of art forms from the Renaissance to the Twentieth Century. Emphasis is on modern expressions in the field of art. Three semester hours credit.

BIOLOGY

- BIO 1134 — GENERAL BIOLOGY I — A laboratory course in general biological principles including a survey of the kinds of plants and animals, their structure, and function, and relationships with each other and the environment. Three lectures and two hours laboratory. Four semester hours credit.
- BIO 1144 — GENERAL BIOLOGY II — A continuation of BIO 1134. Three lectures and two hours laboratory. Four semester hours credit.
- BIO 1314 — BOTANY I — A lecture/laboratory course dealing with the application of biological principles to the study of plants including classification, anatomy and physiology, and function. Three hours lecture, two hours lab. Four semester hours credit.
- BIO 1324 — BOTANY II — A lecture/laboratory course of principles included but not covered in BIO 1314. Four semester hours credit.
- BIO 1313 — DENDROLOGY — A lecture/laboratory course concerning taxonomy, morphology, and identification of woody plants. Three hours lecture. Three semester hours credit.
- BIO 1414 — ZOOLOGY I — A laboratory course dealing with the application of biological principles to the study of animals including a survey of the kinds, their structure and function. Emphasis is on the invertebrates. Three lectures and two hours laboratory. Four semester hours credit.
- BIO 1424 — ZOOLOGY II — A continuation of BIO 1414 with emphasis on the vertebrates. Three lectures and two hours laboratory. Four semester hours credit.
- BIO 1514 — HUMAN ANATOMY AND PHYSIOLOGY I — Study is made of anatomy and physiology of the human body as an integrated whole with more detailed studies of the skeletal, muscular, and nervous systems. Prerequisite: General Biology (BIO 1134 or 1144), or General Chemistry (CHE 1214), or ACT science score of 21, or Sophomore standing, or admission to a health related program at ECCC. Three lectures and two hours laboratory. Four semester hours credit.

BIO 2524 — HUMAN ANATOMY AND PHYSIOLOGY II — A continuation of Anatomy and Physiology 2514 in which the circulatory, respiratory, digestive, urinary, reproductive, and endocrine systems are studied. Prerequisite: Human Anatomy 2514. Three lectures and two hours laboratory. Four semester hours credit.

BIO 2924 — MICROBIOLOGY — A lecture/laboratory course providing a survey of the microbes (microscopic organisms) with emphasis on a detailed study being placed on those affecting other forms of life, especially man. Laboratory is devoted to basic techniques of microbiology study, such as identification, control, morphology, physiological cycles, and culture techniques. Three hours lecture and two hours laboratory. Four semester hours credit.

BUSINESS ADMINISTRATION

BAD 2323 — BUSINESS STATISTICS — Introduction to statistical methods of collecting, presenting, analyzing, and interpreting quantitative data for business management and control. Three lectures. Three semester hours credit.

BAD 2413 — THE LEGAL ENVIRONMENT OF BUSINESS — Designed to acquaint the student with the fundamental principles of law as they relate to the basic legal problems of business transactions in the economy. Three semester hours credit.

CHEMISTRY

CHE 1114 — GENERAL CHEMISTRY SURVEY (BASIC) — A study of the physical properties of chemicals and their fundamental laws and theories. This course will not substitute for CHE 1214 or CHE 1224. General Chemistry I or II.

CHE 1214 — GENERAL CHEMISTRY I — Atomic and molecular structure, periodicity and atomic properties, stoichiometry, the mole concept, types of solutions, gases, introduction to thermodynamics. Corequisite or prerequisite: College Algebra. Three lectures and two hours laboratory. Four semester hours credit.

CHE 1224 — GENERAL CHEMISTRY II — Kinetics, equilibria, thermodynamics, electrochemistry, nuclear chemistry, coordination compounds, introduction to organic chemistry. Three lectures and two hours laboratory. Prerequisite: satisfactory completion of CHEM 1214. General Chemistry I. Four semester hours credit.

CHE 1234 — ORGANIC CHEMISTRY I — A study of the basic principles of organic chemistry, bonding structure, and behavior; aliphatic compounds; identification and preparation of compounds. Three lectures and two hours laboratory. Four semester hours credit. Prerequisite: CHE 1214. General Chemistry II.

CHE 1244 — ORGANIC CHEMISTRY II — A continuation of Chemistry 1234. A study of aromatic and complex compounds. Three lectures and two hours laboratory. Four semester hours credit. Prerequisite: CHE 1234. Organic Chemistry I.

COMPUTER SCIENCE

CSC 1114 — INTRODUCTION TO COMPUTER CONCEPTS — A basic course that advances concepts, terminology, and theory of modern computers and provides a background in programming languages. Three lectures. Three semester hours credit.

CSC 1134 — MICROCOMPUTER APPLICATIONS — Designed to teach the use of major applications packages as used on microcomputers in business, education, and other environments. The packages will include Microsoft Office. Three hours lecture with open lab. Three semester hours credit.

CSC 1143 — VISUAL BASIC PROGRAMMING I — The writing of programs using the VISUAL BASIC computer language. Three lectures. Three semester hours credit.

CSC 1144 — FORTRAN PROGRAMMING — Introduction to digital computers and computer programming using the FORTRAN language. Three lectures. Three semester hours credit.

CSC 1153 — PROGRAMMING I with "C" — Introduction to problem solving methods and algorithm development; designing, debugging, and documentation in C/C++ language with a variety of applications. Prerequisite or corequisite: MAT 1313 or permission of instructor. Three lectures. Three semester hours credit.

CSC 1163 — PROGRAMMING II with "C" — Continued program and algorithm development and analysis; search/sort methods; abstract data types and object-oriented design; designing and debugging larger programs using C/C++ language. Prerequisite: 2133. Three lectures. Three semester hours credit.

CSC 1173 — DISCRETE MATHEMATICAL STRUCTURES FOR COMPUTER SCIENCE — Introduction to finite and discrete structures, relations and graphs; logic, and models of algorithmic processes; application in languages, computers, and programs. Prerequisites: CSC 1143 and CSC 2143. Three lectures. Three semester hours credit.

ECONOMICS

ECO 2113 — PRINCIPLES OF ECONOMICS (MACROECONOMICS) — An introduction to economic principles, problems, and policies with emphasis on the monetary system and national income theory and measurement. Three lectures. Three semester hours credit.

ECO 2123 — PRINCIPLES OF ECONOMICS (MICROECONOMICS) — A continuation of Economics 2113 with emphasis on price and production theory. Three lectures. Three semester hours credit.

EDUCATION

EDU 1111 — LIBRARY SCIENCE — This course provides information concerning the development of books and libraries and instruction and practice with the skills necessary for selecting, locating, and using library materials in a variety of formats. One hour lecture. One semester hour credit.

EDU 1321 — CAREER EXPLORATION — A course designed to assist students in determining career goals. Interest tests and aptitude tests are given to help students determine career choices.

EDU 1411 — IMPROVEMENT OF STUDY — This course is designed to aid the student in three basic areas: adjustment to college life, development of good study skills, and the formation of good test-taking skills. One hour lecture. One semester hour credit.

EDU 1811, 1821, 2811, and 2821 — Leadership I, II, III, IV — This course is limited to members of the Warrior Corps. Its purpose is to teach leadership skills and give the student a better understanding of the overall operation of the College. Among the leadership skills to be taught are listening skills, time management, salesmanship, and information giving techniques.

EDU 1833 — LEADERSHIP AND ORGANIZATION SKILLS — A study of leadership styles, skills, roles, and functions of leaders of organizations. The course integrates writings from the humanities with other readings, films, and activities. These historical and philosophical works, which include multi-cultural readings, not only constitute the collective wisdom of mankind, but also provide rich insight into leadership. The course will be taught as eleven skill units. Three hours lecture. Three semester hours credit.

ENGINEERING

ENG 1113 — ENGINEERING MECHANICS (STATICS) — (Prerequisites: Physics I, Physics II.) Equilibrium of point objects and extended objects in two and three dimensions using vector algebra. Distributed loads, structures, friction, and moments of inertia in three dimensions. Three hours lecture. Three semester hours credit.

EDUCATIONAL PSYCHOLOGY

EDU 1113 — CHILD PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT I) — A course which deals with the various aspects of human growth and development. Problems studied include physical, mental, social and emotional development from infancy through preadolescence. Special attention is given to the implications for education. Three lectures. Three semester hours credit.

EDU 1123 — HUMAN GROWTH AND DEVELOPMENT — A study of the growth and development of the human organism from conception through old age to death. Topics include changes in abilities and interests, social and emotional adjustments of each maturity level, and implications of growth and development to health professionals and others who work with people. Three lectures. Three semester hours credit.

ENGLISH

ENG 1103 — DEVELOPMENTAL ENGLISH I (READING) — This course covers basic reading and oral communication skills with special emphasis on comprehension and vocabulary building in reading and standard English pronunciation in speaking. Three hours per week. Three semester hours credit.

ENG 1113 — ENGLISH COMPOSITION I — Stresses effective writing through the study of the elements of composition with emphasis on the essay. Three lectures. Three semester hours credit.

ENG 1123 — ENGLISH COMPOSITION II — A continuation of English 1113 with emphasis on essays, critical writing, and research. A research paper is required. Prerequisite: ENG 1113. Three lectures. Three semester hours credit.

ENG 1203 — DEVELOPMENTAL ENGLISH II (COMPOSITION) — This course covers the basics of English writing with emphasis on identifying and correcting the problems of individual students. The course involves sentence and paragraph writing. Three hours per week. Three semester hours.

- ENG 1213 and 1223 — HONORS ENGLISH COMPOSITION — Designed to develop the expository writing skills of academically talented students. Emphasizes logical thinking, objective analysis, organization and precise writing. Special attention given to critical reading, to written analysis, to using the library, and to document research writing. Enrollment by invitation. Three semester hours credit each.
- ENG 2133 — CREATIVE WRITING — Consent of the instructor is required. Writing the poem, the short story, and the play. Prerequisite: English Composition I. Three lectures. Three semester hours credit.
- ENG 2223 — AMERICAN LITERATURE I — Representative prose and poetry of the United States from colonial beginnings through Emily Dickinson. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.
- ENG 2233 — AMERICAN LITERATURE II — Representative prose and poetry of the United States from Samuel Clemens to the present. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.
- ENG 2323 — ENGLISH LITERATURE I — A survey of English literature from Beowulf through the Renaissance. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.
- ENG 2333 — ENGLISH LITERATURE II — A survey of English literature from the Restoration to modern times. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.
- ENG 2353 — HONORS ENGLISH LITERATURE I — (Prerequisite: six semester hours in Freshman Composition) Designed for students who have a special interest in English Literature and who have at least a "B" average in Freshman Composition. A study of English Literature from its beginnings until 1798. An individualized course with attempt to program the study of literature to the student's major interests and skills. Enrollment by invitation. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.
- ENG 2363 — HONORS ENGLISH LITERATURE II — (Prerequisite: six semester hours in Freshman Composition) Designed for students who have a special interest in English Literature and who have at least a "B" average in Freshman Composition. A study of English Literature from 1798 until the present. An individualized course which attempts to program the study of literature to the student's major interest and skills. Enrollment by invitation. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.
- ENG 2423 — WORLD LITERATURE I — Selected writings of the Orient, Greece, Rome and Medieval Europe. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.

- ENG 2433 — WORLD LITERATURE II — A continuation of ENG 2423. Selected European writings from the Renaissance to the present. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.

GEOGRAPHY

- GEO 1113 — WORLD GEOGRAPHY — A regional survey of the basic geographic features and major new developments of the nations of the world. Three hours lecture. Three semester hours credit.

HEALTH, PHYSICAL EDUCATION, AND RECREATION

- HPR 1131 — VARSITY SPORTS — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.
- HPR 1141 — VARSITY SPORTS — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.
- HPR 1213 — PERSONAL AND COMMUNITY HEALTH — Application of principles and practices of healthful living to the individual and community; major health problems and the mutual responsibilities of home, school, and health agencies. Three lectures. Three semester hours credit.
- HPR 1313 — INTRODUCTION TO HEALTH, PHYSICAL EDUCATION AND RECREATION — Introduction to the objectives, literature, and organizations of the profession. Analysis of successful teaching with discussion of the responsibilities and opportunity of professional personnel. Orientation of student to opportunities in the field. Three lectures. Three semester hours credit.
- HPR 1531 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice in golf fundamentals, rules, and etiquette. Two hours per week. One semester hour credit.
- HPR 1541 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice in golf fundamentals, rules, and etiquette. Two hours — per week. One semester hour credit.
- HPR 1551 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)

HPR 1561 — FITNESS AND CONDITIONING TRAINING — The laboratory course in physical conditioning. The course includes training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)

HPR 1571 — FITNESS AND CONDITIONING TRAINING — The laboratory course in physical conditioning. The course includes aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit.

HPR 1581 — FITNESS AND CONDITIONING TRAINING — The laboratory course in physical conditioning. The course includes aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit.

HPR 2131 — VARSITY SPORTS — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.

HPR 2141 — VARSITY SPORTS — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.

HPR 2213 — FIRST AID — Instruction and practice in methods prescribed in the American Red Cross standard and advanced course. Three lectures. Three semester hours credit.

HPR 2323 — RECREATIONAL LEADERSHIP — Planning and leadership techniques for conducting community recreation centers, playgrounds, parks, and school recreation programs. Three lectures. Three semester hours credit. Three lectures. Three semester hours credit.

HPR 2423 — FOOTBALL THEORY — A theoretical study of football from an offensive and defensive standpoint including the fundamentals of blocking, passing, tackling, charging, punting, general rules, and team play. Three lectures. Three semester hours credit.

HPR 2433 — BASKETBALL THEORY — A theoretical study of basketball from an offensive and defensive standpoint, including the teaching of the fundamentals and team organization. Three lectures. Three semester hours credit.

HPR 2443 — ATHLETIC TRAINING & TREATMENT OF INJURIES — A practical study of safety and first aid, taping, bandaging, and massage, and the uses of heat, light, and water in the treatment and prevention of injuries; conditioning of athletes as to diet, rest, and proper methods of procedures in training for sports. Three lectures. Three semester hours credit.

HPR 2443 — BASEBALL THEORY — A theoretical study of baseball from a coaching standpoint; study of fundamentals and team play; study of teaching fundamentals; team organization. Three lectures. Three semester hours credit.

HPR 2451 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice. Two hours per week. One semester hour credit.

HPR 2461 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice. Two hours per week. One semester hour credit.

HPR 2471 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)

HPR 2481 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)

HISTORY

HIS 1161 — WORLD CIVILIZATION I — A survey of man's struggle for civilization from early times to the times of the Commercial Revolution and the New Society. Covers all major areas of the world with all appropriate attention. Three lectures. Three semester hours credit.

HIS 1163 — WORLD CIVILIZATION II — A continuation of HIS 1161 from the Age of Absolutism through a survey of Modern World Problems. Emphasis again placed, as appropriate, on all areas of the world. Three lectures. Three semester hours credit.

HIS 1165 — AMERICAN (U.S.) HISTORY I — A survey of U.S. history from the period of discovery and exploration through Reconstruction. Three lectures. Three semester hours credit.

HIS 1167 — AMERICAN (U.S.) HISTORY II — A survey of U.S. history from Reconstruction to the present. Three lectures. Three semester hours credit.

HIS 1169 — HONORS AMERICAN (U.S.) HISTORY I — Substitutes for HIS 1165. Survey of political, economic, and social developments to Reconstruction. Special projects and recitations required. Instructor approval required.

- HIS 2253 — HONORS AMERICAN (U.S.) HISTORY II — Subsequent to HIS 2223. Continued survey of political, economic, and social developments since 1877. Special projects and recitations required. Instructor approval required.

HOME ECONOMICS

- HEC 1111 — SOCIAL USAGE — The essentials of good manners and accepted standards of social usage. One lecture. One semester hour credit.
- HEC 1253 — NUTRITION — This course is a study of nutrients required for normal growth and applied to the selection of food for ingestion. The metabolic process of digestion, assimilation and absorption. Three lectures. Three semester hours credit.

HUMANITIES

- HUM 1113 — HUMANITIES — Deals with the achievements of Western man as reflected in the art, architecture, and customs of selected European countries. This course consists of a tour which culminates in a supervised project to be completed by the student. With the completion of the tour and the project, a student shall earn three semester hours of credit in the humanities.
- HUM 1911 — PHI THETA KAPPA HONORS COURSE — Selected topics from the Honors Study Topic Program Guide published each year through Phi Theta Kappa International Honor Society. This course includes research, lecture, and discussion. One semester hour credit.
- HUM 1921 — PHI THETA KAPPA HONORS COURSE — A continuation of HUM 1911. One semester hour credit.
- HUM 2931 — HONORS COLLOQUIUM SCHOLARS BOWL I — Students selected to participate in Scholars Bowl may enroll in this class. One semester hour credit.
- HUM 2941 — HONORS COLLOQUIUM SCHOLARS BOWL II — Students selected to participate in Scholars Bowl may enroll in this class. One semester hour credit.

JOURNALISM

- JOU 1111 — COLLEGE PUBLICATIONS I — A laboratory course in college newspaper and yearbook production.
- JOU 1121 — COLLEGE PUBLICATIONS II — A continuation of JOU 1111.

- JOU 1131 — COLLEGE PUBLICATIONS III — A continuation of JOU 1121.
- JOU 1141 — COLLEGE PUBLICATIONS IV — A continuation of JOU 1131.

MATHEMATICS

- MAT 1101 — NURSING MATH — This course is designed to reinforce math skills for computation of drug dosage problems. This course includes the topics of fractions, decimals, percentages, metric conversions, and word problems. Three hours lecture. Three semester hours credit.
- MAT 1111 — BASIC GRAPHING CALCULATOR — This course is designed for students who have little or no background in the use of a TI-83 or TI-83 graphing calculator. Topics covered include keyboard shortcuts, modes, menus, algebraic computation, graphing functions, statistics regression analysis, and matrix operations. The class will meet for five weeks, 750 minutes. One semester hour credit.
- MAT 1121 — ADVANCED GRAPHING CALCULATOR — This course is an extension of MAT 1111. Topics covered include advanced matrix operations, parametric graphing, advanced function graphing, Boolean algebra, and programming. The class will meet for five weeks, 750 minutes. One semester hour credit.
- MAT 1203 — DEVELOPMENTAL ALGEBRA — Elementary Algebra. Three hours lecture. Three semester hours credit.
- MAT 1233 — INTERMEDIATE ALGEBRA — (Prerequisite: One year high school algebra or MAT 1203) This course is designed for students whose qualifications are deficient for College Algebra. Materials covered include algebraic factoring, fractions, problem solving, exponents, radicals, quadratics, graphs, and simultaneous equations. Three lectures. Three semester hours credit.
- MAT 1313 — COLLEGE ALGEBRA — This course includes equations, inequalities, functions and graphs, circles, polynomial and rational functions, and systems of equations and inequalities. (Prerequisite: At least two units of high school algebra or MAT 1233)
- MAT 1323 — TRIGONOMETRY — The study of trigonometric functions, radian measure, solutions of right and oblique triangles, trigonometric equations, and polar and parametric equations. Three lectures. Three semester hours credit. (Prerequisite: MAT 1313)
- MAT 1333 — FINITE MATHEMATICS — Review of systems of linear equations and inequalities in two and three variables, linear programming, basic methodology of calculus with orientation toward business decision-making. Three lectures. Three semester hours credit.

MAT 1343 — ELEMENTARY FUNCTIONS — Selected topics from College Algebra and College Trigonometry. Three lectures. Three semester hours credit. Prerequisite: Two credits in algebra and I credit in advanced mathematics with minimum grade of B. By invitation only.

MAT 1513 — BUSINESS CALCULUS I — The basics of Differential Calculus with emphasis on business applications.

MAT 1613 — CALCULUS I — Coordinate systems, basic theories of analytics, functions, limits, the derivative, the integral, differentiation and integration of algebraic functions, and applications. Three lectures. Three semester hours credit. (1823) Prerequisite: MAT 1343 or MAT 1313 and MAT 1323.

MAT 1623 — CALCULUS II — Differentiation and integration of transcendental functions, the definite integral, methods of integration and applications. Three lectures. Three semester hours credit. Prerequisite: MAT 1613 with a grade of "C" or better.

MAT 1723 — THE REAL NUMBER SYSTEM — Structure and properties of number systems of arithmetic. Limited to students preparing to teach. Three lectures. Three semester hours credit. Prerequisite: College Algebra or sophomore standing.

MAT 1733 — GEOMETRY, MEASUREMENT, AND PROBABILITY — Basic ideas and structure of algebra, intuitive foundations of geometry, basic concepts of measurements, and probability. (For Elementary Special Education majors) Three lectures. Three semester hours credit. Prerequisite: College Algebra.

MAT 2323 — BUSINESS STATISTICS — Introduction to statistical methods of collecting, presenting, analyzing, and interpreting quantitative data for business management and control. Three lectures. Three semester hours credit.

MAT 2613 — CALCULUS III — Solid analytics, vectors, improper integrals, line integration. Three lectures. Three semester hours credit. Prerequisite: MAT 1623 with a grade of "C" or better.

MAT 2623 — CALCULUS IV — Infinite series, partial differentiation, multiple integrals. Three lectures. Three semester hours credit. Prerequisite: MAT 2613 with a grade of "C" or better.

MAT 2913 — DIFFERENTIAL EQUATIONS — Solution of first and higher order differential equations; existence theorems; solution by series; and application to problems in geometry, physics and chemistry. Three lectures. Three semester hours credit. Prerequisite: MAT 1623.

MODERN FOREIGN LANGUAGE

MFL 1213 — ELEMENTARY SPANISH I — Intended for beginning students and those with not more than one year of high school Spanish. This course seeks to develop the basic language skills: listening, speaking, reading, and writing. Three semester hours credit. Prerequisite: None.

MFL 1223 — ELEMENTARY SPANISH II — A continuation of MFL 1213. Building on the skills mastered in Elementary Spanish I, this course seeks to develop further communicative competence at the elementary level in the areas of listening, speaking, reading, and writing. Three semester hours credit. Prerequisite: MFL 1213 or one unit of high school Spanish.

MFL 1233 — INTERMEDIATE SPANISH I — Intended for students who have completed Elementary Spanish II or two years of high school Spanish. This course provides a review and expansion on the communicative skills introduced in MFL 1213 and 1223. Three semester hours credit. Prerequisite: MFL 1223 or two units of high school Spanish.

MFL 1243 — INTERMEDIATE SPANISH II — A continuation of MFL 1233. Building on the communicative competencies mastered in Intermediate Spanish I, this course focuses on strengthening the listening and speaking skills. It seeks to expand the students' reading and writing skills. Three semester hours credit. Prerequisite: MFL 1233.

MFL 1253 — SPANISH CONVERSATION I — Intended for students who have completed Intermediate Spanish II. The course provides a review and practice of the major problems faced in listening and speaking at an advanced level. Taught primarily in Spanish. Three semester hours credit. Prerequisite: MFL 1223 or consent of the instructor.

MUSIC FOUNDATIONS

(Education, History, Literature and Theory)

MFL 1113 — MUSIC APPRECIATION — A listening and lecture course designed to give the student, through aural perception, understanding and appreciation of music as a moving force in Western Culture. Three lectures. Three semester hours credit.

MFL 1133 — FUNDAMENTALS OF MUSIC — Provides the student with basic knowledge of notations, scales, keys, rhythm, intervals, triads, and their inversions. Three lectures. Three semester hours credit.

MFL 1214 — MUSIC THEORY I — Basic training in harmonic, melodic, and rhythmic elements of music. Four-part writing, ear-training, dictation, keyboard-harmony, and sight singing. Three lectures and two hours laboratory. Four semester hours credit.

MUS 1224 — MUSIC THEORY II — A continuation of MUS 1223 lectures and two hours laboratory. Four semester hours credit.

MUS 1910, 1920, 2910, 2920 — RECITAL — Required performance solo and ensemble literature by students majoring in music. Performance at a maximum of five departmentally approved musical performances per semester is also required.

MUS 2214 — MUSIC THEORY III — A continuation of MUS 1224 lectures and two hours laboratory. Four semester hours credit.

MUS 2224 — MUSIC THEORY IV — A continuation of MUS 2214 lectures and two hours laboratory. Four semester hours credit.

MUS 2313 — MUSIC HISTORY I — Music of primitive nations; the developments of liturgy; the Polyphonic Age; the rise of opera; oratorio; the periods of Bach and Handel, Haydn, and Mozart; and of Beethoven; American musical development.

MUS 2323 — MUSIC HISTORY II — A continuation of MUS 2313.

MUS 2513 — MUSIC FOR CHILDREN I — Music course designed for elementary education majors. A study of the fundamentals of singing activities, accompanying skills and the application of teaching music to children. Three lectures. Three semester hours credit.

MUSIC APPLIED

(Brass, Guitar, Organ, Percussion, Piano, Voice and Woodwinds)

All applied music requires one half-hour lesson per semester hour credit. All students interested in Applied Music are to consult the instructor before scheduling.

MUA 1141, 1151, 2141, 2151 — BRASS FOR NON-MAJORS (Elective Brass) II, III, IV, & I — Half-hour lesson. One semester hour credit.

MUA 1172, 1182, 2172, 2182 — BRASS FOR MAJORS II, III, IV, & I — One hour lesson. Two semester hours credit.

MUA 1242, 1252, 2142, 2152 — GUITAR FOR MAJORS I, II, III, & IV — One hour lessons. Two semester hours credit.

MUA 1331, 1341, 2331, 2341 — ORGAN FOR NON MAJORS (Elective Organ) I, II, III, & IV — Half-hour lesson. One semester hour credit.

MUA 1362, 1372, 2362, 2372 — ORGAN FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUA, 1441, 1451, 2441, 2451 — PERCUSSION FOR NON-MAJORS (Elective Percussion) I, II, III, & IV — Half-hour lesson. One semester hour credit.

MUA 1511, 1521, 2511, 2521 — CLASS PIANO I, II, III, & IV — One hour lesson. One semester hour credit.

MUA 1541, 1551, 2541, 2551 — PIANO FOR NON-MAJORS (Elective Prerequisite: Previous piano study) I, II, III, & IV — Half-hour lesson. One semester hour credit.

MUA 1561, 1572, 2572, 2582 — PIANO FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUA 1711, 1721, 2711, 2721 — CLASS VOICE I, II, III, & IV — One hour lesson. One semester hour credit.

MUA 1741, 1751, 2741, 2751 — VOICE FOR NON-MAJORS I, II, III, & IV — One half hour lesson. One semester hour credit.

MUA 1771, 1782, 2772, 2782 — VOICE FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUA 1841, 1851, 2841, 2851 — WOODWINDS FOR NON-MAJORS (Elective Woodwinds) I, II, III, & IV — Half-hour lesson. One semester hour credit.

MUA 1871, 1882, 2872, 2882 — WOODWINDS FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUA 1472, 1482, 2472, 2482 — PERCUSSION FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUSIC ORGANIZATIONS

(Marching Band, Centralettes, Concert Band, Jazz Band, Pit Orchestra, Chorus, Collegians)

MUA 1111, 1121, 2111, 2121 — BAND I, II, III, & IV — One semester hour credit.

MUA 1141, 1151, 2141, 2151 — COLLEGIANS I, II, III, & IV — One semester hour credit.

MUA 1171, 1181, 2171, 2181 — JAZZ BAND I, II, III, & IV — One semester hour credit.

MUA 1211, 1221, 2211, 2221 — CHOIR I, II, III, & IV — One semester hour credit.

MUA 1241, 1251, 2241, 2251 — ACCENTS I, II, III, & IV — One semester hour credit.

PHILOSOPHY AND BIBLE

PHI 1113 — OLD TESTAMENT SURVEY — This is a study of the Old Testament covering the recorded events prior to Abraham and the history of the Hebrew nation as revealed in the books of history, prophecy and poetry. Three hours lecture. Three semester hours credit.

PHI 1133 — NEW TESTAMENT SURVEY — This is a study of the New Testament covering the life of Christ and the establishment of the church as presented in Gospels, Acts, and the other New Testament books. Three hours lecture. Three semester hours credit.

PHI 1153 — THE LIFE OF CHRIST — The aim of this course is to give the student a general knowledge of the most important events in the life of Christ in a chronological order as found in the Gospels. The Gospels will be studied as a unit endeavoring to get a comprehensive picture of the life and earthly ministry of Jesus. Three hours lecture. Three semester hours credit.

PHI 2113 — INTRODUCTION TO PHILOSOPHY — An introduction to systematic and philosophical thinking and study of significant ideas and trends of philosophy both past and present. The emphasis is on learning how to think properly and how to come to grips with the "proper" thinking of great philosophers. Three hours lecture. Three semester hours credit.

PHYSICS

PHY 2244 — PHYSICAL SCIENCE SURVEY I — A survey of physics and astronomy. Three lectures and two hours laboratory. Four semester hours credit.

PHY 2254 — PHYSICAL SCIENCE SURVEY II — A survey of chemistry, geology, and meteorology. Three lectures and two hours laboratory. Four semester hours credit.

PHY 2414 — GENERAL PHYSICS — The fundamental concepts and laws of mechanics, heat and sound. Three lectures and three hours laboratory. Four semester hours credit. Corequisite: MAT 1323.

PHY 2424 — GENERAL PHYSICS — The fundamental concepts and laws of electricity, magnetism, light and modern physics. Three lectures and three hours laboratory. Four semester hours credit. Prerequisite: PHY 2414.

PHY 2514 — GENERAL PHYSICS I-A — Taught with the aid of calculus. A study of mechanics, heat, and sound. Primarily for engineering, science, and mathematics students. Three hours lecture and three hours laboratory. Four semester hours credit. Prerequisite: MAT 1623. Corequisite MAT 2613.

PHY 2524 — GENERAL PHYSICS II-A — Taught with the aid of calculus. The fundamental concepts and laws of electricity, magnetism, light and modern physics. Primarily for engineering. Three hours lecture and three hours laboratory. Four semester hours credit. Prerequisite: PHY 2514.

POLITICAL SCIENCE

PSY 1113 — AMERICAN NATIONAL GOVERNMENT — Survey of the political institutions, political aspects of and basis for American Government. Three hours lecture. Three semester hours credit.

PSYCHOLOGY

PSY 1113 — GENERAL PSYCHOLOGY — An introduction to the scientific study of human behavior. Includes history and methods of psychology, growth and development, principles of learning, sensation and perception, thinking, statistics, personality, and intelligence. Three hours lecture. Three semester hours credit.

SCIENCE AND TECHNOLOGY

ST 1113 — SCIENCE AND TECHNOLOGY — A survey of modern science and technology applications with specific emphasis on problem solving, career opportunities, and computer literacy. One hour lecture. Four hours lab. Three semester hours credit.

SOCIOLOGY

SOC 1113 — INTRODUCTION TO SOCIOLOGY — Deals with human relationships. Students will receive a synopsis of the whole field of sociology including the social world, the social and cultural process within this world, and the integration of the processes in relation to the individual, the group, and the institution. Three lectures. Three semester hours credit.

SOC 2143 — MARRIAGE AND FAMILY — A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and of social-economic adjustments to society. Three lectures. Three semester hours credit.

SPEECH AND THEATRE

SP 1113 — ORAL COMMUNICATION (PRINCIPLES OF SPEECH) — Correct and effective English: correct pronunciation and enunciation, breath control, study and practice in making speeches for all occasions, and emphasis on organization of material and practice in speaking before the group. Three lectures. Three semester hours credit.

SP 1213 — FUNDAMENTALS OF THEATRE — A basic course in the theatre arts. An introduction to the cultural, historical, and social aspects of the drama and investigation of essential elements of play production. Three lectures. Three semester hours credit.

SPT 1233 — ACTING — An introduction to the theatre and the art of acting. Emphasis is placed on the technical aspects of acting and the expressive use of the body in stage movement. Classroom work, mime and the presentation of scenes from plays prepare the student for required performance in either a workshop or major production. The production laboratory in connection with the class introduces the student to the technical phases of the theatre which contribute to the effectiveness of the work of the actor. Three lectures. Three semester hours credit.

SPT 1241 — DRAMA PRODUCTION I — Participation in college drama productions.

SPT 1251 — DRAMA PRODUCTION II — Participation in college drama.

SPT 2241 — DRAMA PRODUCTION III — Participation in college drama.

SPT 2251 — DRAMA PRODUCTION IV — Participation in college drama.

HEALTH RELATED

ASSOCIATE DEGREE NURSING PROGRAM

NUR 1119 — FUNDAMENTALS OF NURSING I — This course focuses on developing and understanding the nursing process as a problem-solving approach for the care of clients with basic needs. Fundamental concepts of communication, nutrition, pharmacology, caring and preventive health care are taught. Emphasis on dosage calculations and math for nurses. The clinical focus is on the care of the geriatric client in long-term care and community settings. Prerequisites: BIO 2514, BIO 2524, and PSY 1513. Seven class hours per week, six clinical hours per week. Nine semester hours credit.

NUR 1129 — NURSING SCIENCE II — This course emphasizes critical thinking utilizing the nursing process to care for clients with chronic and acute medical surgical problems. Areas of study include: gastrointestinal, cardiac, and respiratory problems, patients experiencing electrolyte and fluid imbalance, chronic neurological problems, diabetes, and surgical nursing. Students are introduced to pathophysiology while planning and giving care to clients, with an emphasis on growth and development, nutrition, pharmacology and basic nursing skills. The clinical laboratory experiences are in a variety of settings. Prerequisites: BIO 2514, BIO 2524, PSY 1513, ENG 1113, EPY 2533, and NUR 1119. Six class hours per week, nine hours clinical per week. Nine semester hours credit.

NUR 1133 — CONCEPTS OF PSYCHIATRIC/MENTAL HEALTH NURSING — This course introduces the theoretical base for the utilization of the nursing process in planning the care of clients with unmet psychosocial needs. The psychopathology underlying altered behavioral responses to unmet needs is explored and utilized as a basis for understanding the rationale for nursing approaches in the clinical setting. The clinical component is a concentrated two-week experience at a mental health facility. Prerequisites: BIO 2514, BIO 2524, PSY 1513, ENG 1113, EPY 2533 and NUR 1119. Two class hours per week, 45 hours clinical. Three semester hours credit.

NUR 1121 — NURSING SEMINAR — This seminar is designed to promote active participation in MSNA, the professional student nursing organization. The course will consist of monthly meetings with guest speakers and group discussions about current issues in nursing. Prerequisites: must be enrolled in the ADN program. One semester hour credit awarded at the end of four semesters of participation.

NUR 2149 — NURSING SCIENCE III — This course utilizes the nursing process for the development of decision-making skills to care for clients with medical-surgical problems and the childbearing family. Areas of study include: cancer, musculo-skeletal and genitourinary problems, abnormal pediatrics, and maternal-infant nursing. Clinical laboratory experiences include acute care and community settings. Prerequisites: BIO 2514, BIO 2524, BIO 2924, PSY 1513, EPY 2533, ENG 1113, NUR 1119, NUR 1129, and NUR 1133. Five class hours per week, twelve clinical hours per week. Nine semester hours credit.

NUR 2159 — NURSING IV — This course focuses on skills to plan, coordinate, implement and evaluate nursing care to promote and/or maintain healthy outcomes for clients. Clinical laboratory experiences focus on care of acutely ill clients with complex needs. Areas of study include: management, emergency nursing, and acute medical nursing. Prerequisites: BIO 2514, BIO 2524, BIO 2924, PSY 1513, EPY 2533, ENG 1113, NUR 1119, NUR 1129, NUR 1133, NUR 2149, SPT 1113, and SOC 1113. Six class hours per week, twelve clinical hours per week. Ten semester hours credit.

NUR 2941 — NCLEX REVIEW — (Nursing elective) A comprehensive, simulated review of the National Council Licensure Examination for Registered Nurses. The lab is intended to assist in the preparation of students for writing the State Board Exam. 0 hours lecture, three hours laboratory, one semester hour credit.

GERONTOLOGY TECHNOLOGY

- GER 1113 — SOCIAL GERONTOLOGY — This course is a general introduction to the field of the aging process - its pleasures and problems. Three hours lecture. Three semester hours credit.
- GER 1223 — HUMAN SERVICES FOR ELDERLY — This course provides the student with in-depth knowledge of the informal and community resource systems, issues of confidentiality, professional values and ethics, and case management principles. Three hours lecture. Three semester hours credit. (Prerequisite: GER 1113)
- GER 1323 — SOCIAL WORK WITH ELDERLY — The history of social work with the elderly is reviewed in this course. Values and ethical dilemmas of concern to the aged are explored. Principles of case management and the stages of the general method of intervention with client needs are presented and applied. One hour lecture. Four hours lab. Three semester hours credit. (Prerequisite: GER 1113)
- GER 2131 — SEMINAR I — This seminar is designed to acquaint students with the information available from the Association for Gerontology in Higher Education. The seminar will meet weekly and will involve the goals and objectives set by AGHE, a review of related literature and the discussion of the trends in gerontology. One hour lecture. One semester hour credit. (Prerequisites: All first year GER coursework)
- GER 2141 — SEMINAR II — Continuation of Seminar I with emphasis on research assignments referencing AGHE publications. Two hours lecture. One semester hour credit. (Prerequisite: GER 2131)
- GER 2233 — PRACTICUM I — This practicum will permit gerontology students to apply learned concepts and to gain experience in a professional setting with actual client/worker interaction. Practicum hours to be arranged. Three semester hours credit. (Prerequisites: All first year GER course work)
- GER 2243 — PRACTICUM II — This practicum will permit gerontology students to apply learned concepts and to gain experience in the assessment of patient needs, developing treatment plans and interventions, and data collection and assessment. Practicum hours to be arranged. Three semester hours credit. (Prerequisite GER 2233)
- GER 2433 — SOCIAL POLICY AND AGING — This course provides the student with an understanding of the origins of public policy and the legislative process. Major topics covered include available housing alternatives, legal issues, and the financing issues of long-term care. Three hours lecture. Three semester hours credit. (Prerequisites: GER 1113 and GER 1113)

- GER 2536 — ACTIVITIES PROGRAMMING FOR THE ELDERLY I — This course provides the students with a practical and theoretical framework from which to develop and manage a comprehensive program of activities within a long-term care setting. The students will understand the purpose and implications of activities programming, develop skills in assessing patient needs, interest and capabilities and will be able to design appropriate and meaningful plans for activity therapy. Other course content will include the development of a working knowledge of documentation, record keeping, budgeting, and activities management. Four hours lecture. Two hours lab. Six semester hours credit. (Prerequisites: All first year GER coursework)
- GER 2546 — ACTIVITIES PROGRAMMING FOR THE ELDERLY II — This course provides the students with a practical and theoretical framework from which to develop and manage a comprehensive program of activities within a long-term care setting. The students will understand the purpose and implications of activities programming, develop skills in assessing patient needs, interest and capabilities and will be able to design appropriate and meaningful plans for activity therapy. Other course content will include the development of a working knowledge of documentation, record keeping, budgeting, and activities management. Four hours lecture. Two hours lab. Six semester hours credit. (Prerequisite: GER 2536)
- GER 2643 — AGING AND MENTAL HEALTH — This course provides an overview of mental health practice with the elderly. The characteristics of the aging process will be studied. The theories as well as the needs and goals of needed intervention will be presented in relationship to functional and organic brain disorders. This course concludes with units exploring death, dying, bereavement, and suicide within the elderly population. Three hours lecture. Three semester hours credit. (Prerequisites: PSY 1513 and all first year GER course work)
- GER 2743 — AGING AND PHYSICAL HEALTH — This course provides the student with an understanding of the interactive effects of biological and psychosocial aging as they occur in the elderly. Also included is basic instruction in the major body systems, the common disease processes associated with aging and their social and emotional ramifications. General decline in functioning, as well as prevention and wellness issues are addressed. Three hours lecture. Three semester hours credit. (Prerequisites: BIO 2514 and BIO 2524)

PRACTICAL NURSING

PNV 1113 — BASIC NUTRITION — This course consists of a study of nutrition for all individuals. Digestion, metabolism, and diet therapy are introduced. Three hours lecture. Three semester hours credit.

PNV 1213 — BODY STRUCTURE AND FUNCTION — This course is a study of body structure and function essential to safe and effective nursing care. Each system of the body is covered with application to nursing. Two hours lecture. Two hours lab. Three semester hours credit.

PNV 1312 — GROWTH AND DEVELOPMENT — This course is a study of the normal developmental processes of humans from conception to death, including physical, emotional, social, and intellectual aspects. Two hours lecture. Two semester hours credit.

PNV 1412 — GERIATRIC NURSING — The course utilizes the nursing process to teach the care of the geriatric patient. Clinical experience in a long term facility is a component of this course. One hour lecture. Three hours clinical. Two semester hours credit. Pre/corequisites: Completion of Fundamentals of Nursing (PNV 1425) and Fundamentals of Nursing Lab (PNV 1434).

PNV 1425 — FUNDAMENTALS OF NURSING — This course provides the student with knowledge and skills necessary to care for the individual. Study includes beginning use of the nursing process; cause and prevention of illness; patient, family, and community health care provisions; and resource agencies available. The course also includes personal health care, medical terms, and preparation to assist the patient in meeting basic living needs. Pre/corequisites: This course requires concurrent registration in PNV 1434. It also requires a passing grade in PNV 1425 and PNV 1434 to receive credit for these courses. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission. Five hours lecture. Five semester hours credit.

PNV 1434 — FUNDAMENTALS OF NURSING LAB/CLINICAL — This course provides demonstration, supervision, and practice for the student to master fundamental nursing skills. Six hours lab. Three hours clinical. Four semester hours credit. Pre/corequisites: Concurrent registration in PNV 1425 is required. A passing grade in PNV 1425 and PNV 1434 is required in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1513 — PHARMACOLOGY — This course is designed to provide the student with appropriate basic theoretical and clinical information related to drugs, including: classifications, sources, dosages, basic actions and measurements, regulatory requirements and basic principles of drug administration. Two hours lecture. Two hours lab. Three semester hours credit. Pre-requisites: All first semester Practical Nursing courses.

PNV 1615 — MEDICAL/SURGICAL NURSING — This course introduces nursing theory for the following medical-surgical disorders: medical, neurological, respiratory, cardiovascular, and digestive. Emphasis is placed on developing and demonstrating an understanding of the role of the practical nurse functioning as an effective team member. Five hours lecture. Five semester hours credit. Prerequisites: Basic Nutrition (PNV 1113), Body Structure and Function (PNV 1213), Growth and Development (PNV 1312), Geriatric Nursing (PNV 1412), Fundamentals of Nursing (PNV 1425), and Fundamentals of Nursing Lab (PNV 1434). Concurrent registration in PNV 1624 is required. A passing grade in PNV 1615 and PNV 1624 is required in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1624 — MEDICAL/SURGICAL NURSING LAB AND CLINICAL — This course includes supervised laboratory and clinical experiences for application of medical/surgical theory and the development of skill and the use of nursing process. Nine hours clinical. Two hours lab. Four semester hours credit. Prerequisites: Basic Nutrition (PNV 1113), Body Structure and Function (PNV 1213), Growth and Development (PNV 1312), Geriatric Nursing (PNV 1412), Fundamentals of Nursing (PNV 1425), and Fundamentals of Nursing Lab (PNV 1434). Concurrent registration in PNV 1615 is required. It also requires a passing grade in PNV 1615 and PNV 1624 in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1633 — ALTERATIONS IN ADULT HEALTH - This course introduces nursing theory for the following medical-surgical disorders: urological, endocrine, reproductive, musculoskeletal, and skin and special senses. Emphasis is placed on developing and demonstrating an understanding of the role of the practical nurse functioning as an effective team member. Three hours lecture. Three semester hours credit. Prerequisites: Basic Nutrition (PNV 1113), Body Structure and Function (PNV 1213), Growth and Development (PNV 1312), Geriatric Nursing (PNV 1412), Fundamentals of Nursing (PNV 1425), and Fundamentals of Nursing Lab (PNV 1434). Concurrent registration in PNV 1644 is required. A passing grade in PNV 1633 and PNV 1644 is

required in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1644 — ALTERATIONS IN ADULT HEALTH LAB AND CLINICAL — This course includes supervised clinical experiences for application of medical/surgical theory and the development of and the use of the nursing process. Nine hours clinical. Two hours lab. Four semester hours credit. Prerequisites: All first semester PNV courses. Concurrent registration in PNV 1633 is required. It also requires a passing grade in PNV 1633 and PNV 1644 in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1717 — MATERNAL-CHILD NURSING — This course utilizes the nursing process to teach care for the expectant mother from conception to delivery, including newborn, child and the family unit during normal and complicated conditions. Clinical experiences include prenatal labor and delivery, postpartum, newborn, and pediatrics. Six hours clinical. Five hours lecture. Seven semester hours credit. Prerequisites: All first semester PNV courses.

PNV 1813 — PSYCHIATRIC CONCEPTS — This course provides an introduction to mental health concepts. Emphasis is placed on nursing as well as abnormal behavior in application of principles of effective therapeutic communication. Clinical experience will provide application of previously learned theory. Two hour lecture. Three hours clinical. Three semester hours credit. Prerequisites: First semester PNV courses.

PNV 1912 — NURSING TRANSITION — This course further develops decision making skills and promotes an interest in continued professional development. Legal aspects of nursing and employment opportunities and responsibilities, as well as preparation for the State Board Exam, will be included. One hour lecture. Three hours clinical. Two semester hours credit. Prerequisites: All first semester PNV courses.

MEDICAL OFFICE TECHNOLOGY CONCENTRATION BUSINESS AND OFFICE CLUSTER

See the Business Technology course descriptions in reference to the above field.

SURGICAL TECHNOLOGY

SUT 1113 — FUNDAMENTALS OF SURGICAL TECHNOLOGY — Basic introductory course including hospital and surgical suite organization and environment, history, legal responsibilities, terminology, pharmacology, anesthesia, and interpersonal relationships. Three hours lecture. Three semester hours credit.

SUT 1216 — PRINCIPLES OF SURGICAL TECHNIQUE — A comprehensive study of aseptic technique, safe patient care, and surgical techniques. Two hours lecture. Eight hours lab. Six semester hours credit.

SUT 1314 — SURGICAL ANATOMY — Emphasis is placed on structure and function of the human body as related to surgery. Application of the principles of surgical anatomy to participation in clinical experiences. Three hours lecture. Two hours lab. Four semester hours credit.

SUT 1413 — SURGICAL MICROBIOLOGY — Introduction to pathogenic microorganisms related to surgery and their effect on wound healing and infection. Includes principles of sterilization and disinfection. Three hours lecture. Three semester hours credit.

SUT 1518 — BASIC AND RELATED SURGICAL PROCEDURES — This course includes instruction in regional anatomy, pathology, instrumentation, and surgical techniques in general, gynecology, obstetrics, and urology. Four hours lecture. Twelve hours clinical. Eight semester hours credit. Prerequisites: Introduction to Surgical Technology (SUT 1113), Principles of Surgical Technique (SUT 1216), Surgical Anatomy (SUT 1314), and Surgical Microbiology (SUT 1413).

SUT 1528 — SPECIALIZED SURGICAL PROCEDURES — This course includes instruction in regional anatomy, pathology, instrumentation, and techniques in surgical specialty areas of ear, nose, and throat; ophthalmology; and plastics. Clinical experience in area hospital surgical suite and related departments. Four hours lecture. Twelve hours clinical. Eight semester hours credit. Prerequisites: Introduction to Surgical Technology (SUT 1113), Principles of Surgical Technique (SUT 1216), Surgical Anatomy (SUT 1314), and Surgical Microbiology (SUT 1413).

SUT 1538 — ADVANCED SURGICAL PROCEDURES — Instruction in regional anatomy, pathology, instrumentation, employability skills, and techniques in surgical specialty areas of orthopedics, neurosurgery, thoracic, and cardiovascular surgery. Clinical experience in area hospital surgical suites. Comprehensive final examination. Four hours lecture. Twelve hours clinical. Eight semester hours credit. Prerequisites: Basic and Related Surgical Procedures (SUT 1518)

TECHNICAL

COLLISION REPAIR TECHNOLOGY

- ABT 1113 — RESTRAINT SYSTEMS AND INTERIOR TRIM** — A course to provide skills and practices in vehicle restraint systems and interior trim. Included are procedures for servicing restraint systems (passive or active), headliners and carpets, and procedures for operation of air bag restraint system. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1123 — BOLTED UNITS, ASSEMBLIES, AND ELECTRICAL SYSTEMS** — A course which provides instruction and practice in the removal and replacement of bolted parts, sub-units, and assemblies. Methods of disassembly and reassembly, part adjustment, alignment and electrical system service and repair are included in this course. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1133 — GLASS AND RELATED HARDWARE INSTALLATION AND SEALING** — A course in the removal and replacement of stationary and movable glass. Included are the alignment of movable glass and the repair and alignment or glass mounting hardware. Also included are the sealing and adjustments needed to eliminate water leaks and wind noise. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1213 — AUTOMOTIVE BODY WELDING AND CUTTING** — A course designed to provide specialized skills and practice in automotive body welding and cutting. Includes instruction in the use of the Gas Metal Arc Welding (GMAW) equipment and Plasma Arc Cutting (PAC) in repairing the high strength steels used in unibody construction. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1313 — REFINISHING I** — A course to provide skills and practice in vehicle preparation, cleaning, sanding, metal treatment, masking and basic spraying. Instruction includes determining imperfections in paint films, personal and environmental safety practices. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1324 — REFINISHING II** — A continuation of Refinishing I. Included are types of refinish materials and their specific application procedures. Also included are ways to prevent painting problems, solving problems that occur, basic blending for color matching, and basecoat/clearcoat applications. One hour lecture, six hours lab. Four semester hours credit.
- ABT 1414 — SHEET METAL REPAIR** — A course designed to provide instruction and practice in the repair of the sheet metal components of the vehicle body. Includes practice in selecting and applying various methods and tools of the trade used in removing dents and other damage conditions from sheet metal panels. Also included are constructing and installing simple metal patch panels, and making basic repairs. One hour lecture, six hours lab. Four semester hours credit.
- ABT 1423 — BODY PANEL AND UPPER STRUCTURAL REPAIR I** — A course in the repair and replacement of major body panels and upper body structural components. Instruction will include the use of power equipment, basic anchoring and pulling, non-adjustable panel alignment and attachment (welded and bonded). One hour lecture, four hours lab. Three semester hours credit.
- ABT 1433 — REFINISHING III** — A continuation of Refinishing II with emphasis on advanced techniques; including HVLP spray systems, plastic parts refinishing, color analysis, tinting and matching difficult colors, pinstriping, decals, lettering color sanding, buffing, polishing and detailing. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1434 — BODY PANEL AND UPPER STRUCTURAL REPAIR II** — A continuation of Body Panel and Upper Structural Repair I. Emphasis will continue to be placed on major panel replacement. Instruction will include rolled-over vehicle repair, structural alignment, roof panel replacement, and the replacement or sectioning of upper structural members. One hour lecture, six hours lab. Four semester hours credit.
- ABT 1513 — FRAME AND UNDERBODY STRUCTURAL REPAIR I** — An introduction to frame repair. Instruction includes analyzing frame, structural, suspension, and steering damage, and setting up alignment equipment. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1524 — FRAME AND UNDERBODY STRUCTURAL REPAIR II** — This course continues instruction from Frame and Underbody Structural Repair I. Emphasis is placed on unibody vehicle construction. Included are welding in unibody repair and repairing/replacing/sectioning structural components. Assembly, body repair and paint operations will continue in the lab as part of this course. One hour lecture, six hours lab. Four semester hours credit.
- ABT 1613 — FIBERGLASS AND PLASTIC REPAIR** — A course designed to provide theory and practice in the repair of fiberglass, plastic, and sheet molded compounds. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1714 — COLLISION ANALYSIS AND ESTIMATION** — This course covers the complete inspection and analysis of damaged vehicles. It is designed to enable the student to determine the conditions and severity of the damage, the repair or replacement of parts, the estimated repair time, and correct use of reference manuals. Assembly, body

repair and paint operations will continue in the lab as part of course. One hour lecture, six hours lab. Four semester hours credit.

ABT 2814 — SHOP OPERATIONS AND PROCEDURES — An introduction to small business management techniques as applied to the repair shop. Includes computerized information and record systems. Also included are financial responsibilities, shop layout, inventory, and employee - employer relations. Students will participate in supervisory capacity during laboratory times. Two hours lecture, six hours lab. Four semester hours credit.

TECHNICAL ELECTIVES:

ABT 292(1-6) — WORK-BASED LEARNING IN COLLISION REPAIR TECHNOLOGY — This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours (1 hour extern ship: 1-6 semester hours credit) Prerequisite: Sophomore standing in Collision Repair Technology.

AUTOMOTIVE TECHNOLOGY

ATT 1114 — ELECTRICAL SYSTEM — This is a course designed to provide advanced skills and knowledge related to all components of the vehicle electrical system including lights, instruments, and charging components. Two hours lecture. Four hours lab. Four semester hours credit.

ATT 1213 — BRAKES — This is a course designed to provide advanced skills and knowledge related to the repair and maintenance of brake systems on automobiles. It includes instruction and practice in diagnosis of braking system problems and the repair of brake systems. Two hours lecture. Two hours lab. Three semester hours credit.

ATT 1315 — MANUAL DRIVE TRAIN/TRANSAXLE — This is a course designed to provide advanced skills and knowledge related to the maintenance and repair of manual transmissions, transaxles and drive train components. It includes instruction in the diagnosis of drive train problems and the repair and maintenance of transmissions, transaxles, clutches, CV joints, differentials and other components. Two hours lecture. Six hours lab. Five semester hours credit.

ATT 1513 — BASIC FUEL SYSTEMS — This is a course designed to provide advanced skills and knowledge related to the repair, maintenance, and adjustment of conventional carburetion systems and emission control. It includes instruction in the diagnosis and repair/adjustment of carburetors and conventional emission control systems. Two hours lecture. Two hours lab. Three semester hours credit.

ATT 1414 — BASIC ENGINE PERFORMANCE — This is a course designed to provide advanced skills and knowledge related to the maintenance and adjustment of gasoline engines for optimum performance. It includes instruction and practice in the diagnosis and correction of problems associated with poor performance. Two hours lecture. Two hours lab. Four semester hours credit.

ATT 1713 — ENGINE REPAIR — This is a course designed to provide advanced skills and knowledge related to the repair and rebuilding of automobile type engines. It includes instruction and practice in the diagnosis and repair of engine components including valve trains, pistons, connecting rods, crankshafts and oil pumps. Two hours lecture. Six hours lab. Five semester hours credit.

ATT 2325 — AUTOMATIC TRANSMISSIONS/TRANSAXLES — This is a course designed to provide technical skills and knowledge related to the diagnosis and repair of automotive type automatic transmissions and transaxes. It includes instruction and practice in testing and inspecting these devices and in disassembly, repair, and reassembly. Three hours lecture. Four hours lab. Five semester hours credit.

ATT 2334 — STEERING AND SUSPENSION SYSTEMS — This is a course designed to provide advanced skills and knowledge related to the inspection and repair of steering and suspension systems on automobiles. It includes instruction and practice in the diagnosis of steering system problems and the repair/replacement of steering system components. Two hours lecture. Four hours lab. Four semester hours credit.

ATT 2343 — WHEEL ALIGNMENT — This is a course designed to provide technical skills and knowledge related to the alignment of both front and rear wheels on automobiles. It includes instruction and practice in the inspection, detection, and correction of wheel alignment problems. One hour lecture. Four hours lab. Three semester hours credit.

ATT 2524 — COMPUTER CONTROLLED EMISSIONS SYSTEMS — This course provides technical skills and knowledge related to the inspection and repair/adjustment of the newer types of automobile carburetors. Includes instruction and practice in the diagnosis and correction of problems associated with electronic ignition systems, pollution control systems and other features found on newer model fuel systems. Two hours lecture. Four hours lab. Four semester hours credit.

ATT 2535 — COMPUTERIZED ENGINE CONTROLS — This is a course designed to provide technical skills and knowledge associated with computer controls found on newer cars. It includes instruction and practice in the diagnosis and correction of problems associated with computer controls of the ignition and fuel injection system. Two hours lecture. Six hours lab. Five semester hours credit.

ATT 2614 — HEATING AND AIR CONDITIONING — This course is designed to provide advanced skills and knowledge associated with the maintenance and repair of automotive heating and air conditioning systems. It includes instruction and practice in the diagnosis and repair of heating and air conditioning system components, and systems. Two hours lecture. Four hours lab. Four semester hours credit.

BUSINESS AND OFFICE TECHNOLOGY

BOT 1013 — KEYBOARDING — Introduction to the computer keyboard and numeric keyboard with emphasis on developing correct keyboarding techniques. Three hours lecture. Three semester hours credit.

BOT 1122 — KEYBOARD SPEED BUILDING — (Prerequisite: Ability to key straight copy material at a minimum of 40 gwpm). This course develops speed and accuracy on the keyboard. Exit requirement: board timed, straight copy material at a minimum of 45 gwpm with a maximum of 1 error per minute. One hour lecture. Two hours lab. Three semester hours credit.

BOT 1113 — DOCUMENT FORMATTING AND PRODUCTION — (Prerequisite: Ability to key straight copy material at a minimum of 40 gwpm). This course emphasizes formatting and production of mailings, letters, forms, reports, and tabulations from rough drafts and straight copy. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1143 — WORD PROCESSING APPLICATIONS — (Prerequisites: BOT 1133 Microcomputer Applications and BOT 1113 Document Formatting and Production). This course focuses on production of complex documents using advanced word processing functions. Production with accuracy is stressed and practice is given through a variety of documents for skill building. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1133 — MICROCOMPUTER APPLICATIONS — (Prerequisite: Ability to key straight copy material at a minimum of 40 gwpm.) This course will introduce an operating system, word processing, spreadsheet, and database management software applications. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1213 — PROFESSIONAL DEVELOPMENT — This course develops an awareness of interpersonal skills essential for job success. Topics include positive self-image, professional image, work ethics, time and stress management, and human relations skills. Three hours lecture. Three semester hours credit.

ATT 111 — APPLIED BUSINESS MATH — This course is designed to develop competency in mathematics for business use. Ten-key touch on an electronic desktop calculators is stressed. Three hours lecture. Three semester hours credit.

BOT 1113 — RECORDS MANAGEMENT — This course focuses on the correct approach to managing recorded information in any form. Emphasis is placed on the three categories into which records generally fall: paper, image, and digital - and the treatment of these categories: paper management, storage, and retrieval. Decision-making, judgment, and other management skills will be applied to case studies. The application of filing classification skills will also be taught. Three hours lecture. Three semester hours credit.

BOT 1413 — MECHANICS OF COMMUNICATION — This course is designed to develop the basic English competencies necessary for success in the business world. A study of the parts of speech, sentence structure, sentence types, capitalization, punctuation, and spelling is emphasized. Three hours lecture. Three semester hours credit.

BOT 1433 — BUSINESS ACCOUNTING — This course is designed to develop an understanding of recording, classifying, and summarizing business transactions and events with insight into interpreting and reporting the resulting effects upon the business. Three hours lecture. Three semester hours credit.

BOT 1513 — MACHINE TRANSCRIPTION — (Prerequisites: BOT 1113, Document Formatting and Production and BOT 1713 Mechanics of Communication). This course is designed to teach transcription of a wide variety of business communications from machine dictation. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1613 — MEDICAL OFFICE TERMINOLOGY I — This course is a study of medical language relating to the various body systems including diseases, procedures, clinical specialties, and abbreviations. In addition to term definitions, emphasis is placed on correct spelling and pronunciation. Three hours lecture. Three semester hours credit.

BOT 1623 — MEDICAL OFFICE TERMINOLOGY II — This course presents medical terminology pertaining to human anatomy in the context of body systems. The emphasis is directed toward medical terminology as it relates to Medical Office Technology. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1813 — ELECTRONIC SPREADSHEET — (Prerequisites: BOT 1313 Applied Business Math and BOT 1133 Microcomputer Applications). This course focuses on advanced applications of the electronic spreadsheet as an aid to management decision making. Two hours lecture. Two hours lab. Three semester hours credit.

- BOT 1133 — DESKTOP PUBLISHING** — (Prerequisite: BOT 1133 Microcomputer Applications). This course presents graphic design techniques, principles of page layout and design, and electronic publishing terminology and applications to create a variety of documents such as flyers, brochures, newsletters, and business cards using industry standard desktop publishing software, graphics, and effective design conventions. Two hours lecture. Two hours lab. Three semester hours credit.
- BOT 2142 — OPERATING SYSTEMS** — (Prerequisite: BOT 1133 Microcomputer Applications). This course will provide training in using a computer to work with disk operating systems and a multi-tasking environment. One hour lecture. Two hours lab. Two semester hours credit.
- BOT 2323 — DATABASE MANAGEMENT** — (Prerequisite: BOT 1133 Microcomputer Applications). This course applies database concepts for designing and manipulating data files and formatting output of complex documents and reports. Two hours lecture. Two hours lab. Three semester hours credit.
- BOT 2413 — COMPUTERIZED ACCOUNTING** — (Prerequisite: BOT 1433 Business Accounting). This course applies basic accounting principles using a computerized accounting system. Two hours lecture. Two hours lab. Three semester hours credit.
- BOT 2423 — INCOME TAX ACCOUNTING** — (Prerequisite: BOT 1433 Business Accounting). This course is designed to be an introductory tax accounting class with insight in federal income tax laws and preparation of reports. Two hours lecture. Two hours lab. Three semester hours credit.
- BOT 2433 — PAYROLL ACCOUNTING** — (Prerequisite: BOT 2413 Computerized Accounting). This course provides an in-depth study of payroll accounting. Two hours lecture. Two hours lab. Three semester hours credit.
- BOT 2443 — ADVANCED BUSINESS ACCOUNTING** — (Prerequisite: BOT 1433 Business Accounting). This course is designed as a continuation of Business Accounting. Three hours lecture. Three semester hours credit.
- BOT 2473 — COST ACCOUNTING** — (Prerequisite: BOT 1433 Business Accounting). This course provides an in-depth study of cost accounting for manufacturing business. Two hours lecture. Two hours lab. Three semester hours credit.
- BOT 2523 — MEDICAL MACHINE TRANSCRIPTION I** — (Prerequisites: BOT 1113 Document Formatting and Production, BOT 1613 Medical Office Terminology I, and BOT 1713 Mechanics of Communications).

- This course is designed to teach transcription of various medical documents. One hour lecture. Four hours lab. Three semester hours credit.
- BOT 2533 — MEDICAL MACHINE TRANSCRIPTION II** — (Prerequisite: BOT 2523 Medical Machine Transcription I). This course is designed to continue teaching transcription of various medical documents including dictation given by doctors with foreign accents and additional medical specialties. One hour lecture. Four hours lab. Three semester hours credit.
- BOT 2713 — ADVANCED MICROCOMPUTER APPLICATIONS** — (Prerequisite: BOT 1133 Microcomputer Applications). This course develops the ability to use an operating system to integrate activities using applications software which includes word processing, database, spreadsheet, graphics, and telecommunications. Two hours lecture. Two hours lab. Three semester hours credit.
- BOT 2723 — ADMINISTRATIVE OFFICE PROCEDURES** — (Prerequisite: Ability to key straight copy material at a minimum of 40 gwpm and BOT 1133 Microcomputer Applications). This course will provide comprehensive coverage and integration of business skills and issues, develop critical-thinking and problem-solving skills, and establish a foundation in business procedures. Two hours lecture. Two hours lab. Three semester hours credit.
- BOT 2743 — MEDICAL OFFICE CONCEPTS** — (Prerequisites: BOT 1613 Medical Office Terminology I and/or BOT 1623 Medical Office Terminology II, and BOT 1113 Document Formatting and Production). This course will provide coverage and integration of medical office skills and issues using knowledge of medical terminology. Problem solving will be emphasized. Two hours lecture. Two hours lab. Three semester hours credit.
- BOT 2753 — MEDICAL INFORMATION MANAGEMENT** — (Prerequisite: BOT 2743 Medical Office Concepts). This course will continue coverage of medical office issues with emphasis on health insurance billing and medical office software. Two hours lecture. Two hours lab. Three semester hours credit.
- BOT 2813 — BUSINESS COMMUNICATION** — (Prerequisite: BOT 1713 Mechanics of Communication and ability to key straight copy material at a minimum of 40 gwpm). This course develops communication skills with emphasis on principles of writing business correspondence and reports and analyzing and summarizing information in a logically written presentation. Three hours lecture. Three semester hours credit.

CHILD DEVELOPMENT TECHNOLOGY

- CDT 1114 — CHILD CARE PROFESSION — This course provides information concerning growth and development, intervention strategies, and working with families having an atypical child. Two hours lecture. Two hours lab. Four semester hours credit.
- CDT 1214 — INFANT AND TODDLER DEVELOPMENT — This course provides for acquisition of knowledge concerning the care of infants and toddlers in group care. Practice is given in infant and toddler giving in group care through classroom laboratory or collaborative centers. Three hours lecture. Two hours lab. Four semester hours credit.
- CDT 1224 — CHILD GROWTH AND DEVELOPMENT — The cognitive, physical, emotional, and social developmental characteristics of children ages three through five. Concentration is placed on all children including the exceptional child. Three hours lecture. Two hours lab. Four semester hours credit. Prerequisite: Infant & Toddler Development (CDT 1214).
- CDT 1313 — ART FOR PRESCHOOL CHILDREN — Planning and developing art experiences beneficial to the preschool child. Lab activities with the children implemented during Technical Practicum I and II. Three hours lecture. Three semester hours credit.
- CDT 1323 — MUSIC/MOVEMENT FOR PRESCHOOL CHILDREN — Development of the preschool child in the areas of listening, singing and movement. Planning musical movement experiences for the preschool child. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture. Three semester hours credit.
- CDT 1333 — LANGUAGE ARTS FOR PRESCHOOL CHILDREN — Planning, developing, and presenting language arts activities for preschool children. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture. Three semester hours credit. 3 hr. lecture).
- CDT 1514 — CHILD NUTRITION AND HEALTH CARE — Nutrition and health care for preschool children. Planning and implementing health, safety, and nutritional experiences are an important part of the course. Lab activities with the children are implemented during Technical Practicum I and II. Four hours lecture. Four semester hours credit.
- CDT 2233 — GUIDING SOCIAL AND EMOTIONAL BEHAVIOR — Identifying and practicing effective techniques in guiding preschool children's behavior. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture. Three semester hours credit.
- CDT 2413 — ATYPICAL CHILD DEVELOPMENT — This course provides information concerning growth and development, intervention strategies, and working with families having an atypical child. Two hours lecture. Two hours lab. Three semester hours credit. Prerequisite: Infant and Toddler Development (CDT 1214), Child Growth and Development (CDT 1224).
- CDT 2613 — METHODS AND MATERIALS — Appropriate methods and materials for preschool children in a learning environment. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture. Three semester hours credit.
- CDT 2713 — SOCIAL STUDIES, MATH, AND SCIENCE FOR PRESCHOOL CHILDREN — Planning developmentally appropriate activities in social studies, math, and science for the preschool child. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture. Three semester hours credit.
- CDT 2813 — ADMINISTRATION OF PRESCHOOL PROGRAMS — Concepts in the administration of quality preschool programs. Three hours lecture. Three semester hours credit.
- CDT 2915 — TECHNICAL PRACTICUM — (Prerequisites: Art for Preschool Children (CDT 1313), Child Nutrition and Health Care (CDT 1514), Language Arts for Preschool Children (CDT 1323) and Music/Movement for Preschool Children (CDT 1413), Methods and Materials (CDT 2613) This course allows advanced child care students to implement knowledge and experience in preparing and implementing positive experiences for children (birth - 5 years). Completion of the objectives provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. Not all competencies will be achieved at the end of this course due to the variance that exists in the child care settings used for student experiences. Other competencies will be achieved and documented by the end of the two-year program of study. Ten hours lab. Five semester hours credit.
- CDT 2925 — TECHNICAL PRACTICUM II — Prerequisite: Technical Practicum I (CDT 2915) This course allows advanced child care students to implement knowledge and experience in preparing and implementing positive experiences for children (birth - 5 year). Completion of the objectives provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. All competencies will be achieved and documented by the completion of the two practicum courses. Ten hours lab. Five semester hours credit. *Prerequisites: Art for Preschool Children, Music/Movement for Preschool Children. *Corequisites: Language Arts for Preschool Children.

COMPUTER TECHNOLOGY

- CPT 1113 — FUNDAMENTALS OF MICROCOMPUTER APPLICATIONS** — This course will introduce information processing to include word processing, spreadsheet, and database management software. Service course; not to be taken by Business and Office Related Technology students. Two lecture, two hours laboratory, one semester credit hours.
- CPT 1124 — COMPUTER CONCEPTS** — This course is an introduction to the history, terminology, and theory of computer systems. Students will gain hands-on experience in the operation of a mid-range computer. Three lecture, two hours laboratory, four semester credit hours.
- CPT 1214 — BASIC PROGRAMMING LANGUAGE** — Introduction to the BASIC programming language to include sort, controlled loop, multi-dimensional arrays, and modular programming. Two lecture, four hours laboratory, four semester credit hours.
- CPT 1224 — RPG PROGRAMMING LANGUAGE** — (Prerequisite: Computer Concepts). This course is designed to introduce the student to the RPG language and to use the computer in business applications. Two hours lecture, four hours laboratory, four semester credit hours.
- CPT 1234 — COBOL PROGRAMMING LANGUAGE** — (Prerequisite: Computer Concepts). This course is designed to introduce the student to the use of the COBOL language in business applications to include arithmetic operations, report editing, control break processing, and table processing techniques. Two hours lecture, four hours laboratory, four semester credit hours.
- CPT 1324 — SURVEY OF MICROCOMPUTER APPLICATIONS** — This course will introduce word processing, spreadsheet, and database management software with integration of these applications. Two hours lecture, four hours laboratory, four semester credit hours.
- CPT 1332 — OPERATING PLATFORMS** — This course will provide experience in a variety of operating platforms. Emphasis will be placed on support personnel interaction with the platform to assist users in business environments. One hour lecture, two hours laboratory, two semester credit hours.
- CPT 1343 — SYSTEM ADMINISTRATION AND CONTROL** — (Prerequisite: Computer Concepts). A study of the system administration of a mid-range computer including control language, utilities, and control commands. Two hours lecture, two hours laboratory, three semester credit hours.
- CPT 1413 — NETWORK MANAGEMENT** — (Prerequisite: Survey of Microcomputer Applications). This course focuses on the management of a computer network lab including installation of network software and administration of a network. Two hours lecture, two hours laboratory, three semester credit hours.
- CPT 1424 — ADVANCED RPG PROGRAMMING LANGUAGE** — (Prerequisite: RPG Programming Language). This course is a continuation of the RPG programming language. Emphasis is placed on advanced data processing, file maintenance, and interactive programming. Two hours lecture, four hours laboratory, four semester credit hours.
- CPT 1474 — ADVANCED COBOL PROGRAMMING LANGUAGE** — (Prerequisite: COBOL Programming Language). This course is a continuation in the study of COBOL. Emphasis is placed on advanced data processing, file maintenance, and interactive programming. Two hours lecture, four hours laboratory, four semester credit hours.
- CPT 1514 — SYSTEMS ANALYSIS AND DESIGN** — (Prerequisite: Advanced RPG Programming). This course introduces techniques used in systems analysis and design. Emphasis will be placed on the design, development, and implementation of an information system. Two hours lecture, four hours laboratory, four semester credit hours.
- CPT 1413 — FUNDAMENTALS OF DATA COMMUNICATIONS** — This course presents basic concepts of telephony, local area networks, wide area networks, data transmission, and topology methods. Two hours lecture, two hours laboratory, three semester hours credit.
- CPT 1513 — INTERNET CONCEPTS** — This course is an introduction to the Internet and its uses in the world of business. It includes basic and advanced features of the Internet, World Wide Web, gophers, browsers, and creating web pages. Upon completion of this course, students will be able to create a personalized home page and post it on the Internet, download files using a browser and an FTP program, and send e-mail messages. Two hours lecture, two hours laboratory, three semester hours credit.
- CPT 1523 — NETWORK COMPONENTS** — This course presents local area network and wide area network connectivity. It focuses on architectures, topologies, protocols, and transport methods of a network. Two hours lecture, two hours laboratory, three semester credit hours.
- CPT 1614 — NETWORK ADMINISTRATION USING NOVELL** — This course focuses on the management of a computer network using the Novell network operating system. Emphasis will be placed on daily administrative tasks performed by a network administrator. Two hours lecture, four hours laboratory, four semester credit hours.

CNT 2423 — SYSTEM MAINTENANCE — This course covers diagnosis, troubleshooting and maintenance of computer equipment. Topics include hardware compatibility, system architecture, input devices, video displays, disk drives, modems, and printers. Two hours lecture, two hours laboratory, three semester credit hours.

CNT 2532 — NETWORK PLANNING AND DESIGN — This course involves applying concepts in planning and designing a functional network. Emphasis is placed on recognizing the need for a network, conducting analysis, and designing a solution. One hour lecture, two hours laboratory, two semester credit hours.

CNT 2544 — PROJECT MANAGEMENT — This course is the culmination of all concepts learned in the network curriculum. Topics include planning, installation, evaluation, and maintenance of a network. Two hours lecture, four hours laboratory, four semester credit hours.

CNT 2634 — ADVANCED NETWORK ADMINISTRATION USING NOVELL — This course is a continuation of Network Administration Using Novell. Emphasis is placed on installation, configuration, and implementation of a Novell Network. Two hours lecture, four hours laboratory, four semester credit hours.

WORK-BASED LEARNING IN COMPUTER INFORMATION SYSTEMS TECHNOLOGY — Direct application of concepts, terminology, and theory of computer information systems technology. Students must be employed in a work environment where they will have to solve problems as encountered in industry. One semester credit hour.

DRAFTING AND DESIGN TECHNOLOGY

DDT 1114 — FUNDAMENTALS OF DRAFTING — This course is designed to give the drafting major the background needed for all other drafting courses. Emphasis is placed upon maintaining correct techniques while developing speed. Two hours lecture, four hours laboratory. Four semester hours credit.

DDT 1133 — MACHINE DRAFTING I — (Prerequisite: Fundamentals of Drafting.) This course emphasizes methods, techniques and procedures in presenting screws, bolts, rivets, springs, thread types, symbols for welding, materials, finish and heat treatment rotation, working order preparation, routing and other drafting room procedures. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 1153 — DESCRIPTIVE GEOMETRY — (Prerequisite: Fundamentals of Drafting.) This course includes theory and problems designed to develop the ability to visualize points, lines, and surfaces of space. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 1154 — CONSTRUCTION MATERIALS — A course designed to familiarize the student with the physical properties of the materials commonly used in the erection of structures, with a brief description of their manufacture. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 1155 — PRINCIPLES OF CAD — This course will use the CAD system to design and draw various problems in the architectural, mechanical and civil drafting areas. Emphasis will be placed on the operation of the CAD system to solve these problems. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 1156 — INTERMEDIATE CAD — (Prerequisite: Principles of CAD.) This course is designed as a continuation of Principles of CAD. Subjects will include dimensions, sectional views, and symbols. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 1157 — ELEMENTARY SURVEYING — A basic course in surveying dealing with the principles of geometry, theory and use of instruments, mathematical calculations, and the control and reduction of errors. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 1163 — ARCHITECTURAL DESIGN I — (Prerequisite: Fundamentals of Drafting.) This course includes principles and practices of modern design, requiring working drawings and solutions, typical construction details and specifications for residential construction. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 1163 — MACHINE DRAFTING II — (Prerequisite: Machine Drafting I.) A continuation of Machine Drafting I with emphasis on advanced techniques and knowledge employed in the planning of mechanical objects. Includes instruction in the use of tolerancing and dimensioning techniques. Two hours lecture, two hours laboratory. Four semester hours credit.

DDT 1233 — STRUCTURAL DRAFTING — (Prerequisite: Fundamentals of Drafting & Principles of CAD.) This course will introduce the drafting major to structural sections, terms and conventional abbreviations, and symbols used by structural fabricators and erectors. Knowledge is gained in the use of A.I.S.C. Handbook. Problems are studied that involve structural designing and drawing of beams, columns, connections, trusses and bracing. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 1243 — ADVANCED CAD — (Prerequisite: Intermediate CAD.) This is an advanced course in the use of CAD software with emphasis on producing drawings. Emphasis is placed on attributes, slide shows, the user coordinate system, 3-D faces, and solid modeling. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 2423 — MAPPING AND TOPOGRAPHY LAB — (Prerequisite: Elementary Surveying and Intermediate CAD). This laboratory will allow the drafting major to apply selected drafting techniques to the problem of making maps, traverses, plot plans, plan and section drawings using maps, field survey data, aerial photographs and related references, materials including symbols, notations, and applicable standardized materials. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 2443 — ADVANCED SURVEYING — (Prerequisite: Elementary Surveying) This course provides the student with practical applications in land surveying, methods of boundary locations, and descriptions in accordance with original surveys and resurveys. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 2623 — ARCHITECTURAL DESIGN II — (Prerequisite: Architectural Design I). This course emphasizes standard procedures in working drawings. Details involving architectural, mechanical, electrical, and structural drawings are covered, along with presentation drawings and computer aided design assignments. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 2713 — FUNDAMENTALS OF MULTIMEDIA — This course is a general overview of current issues in multimedia. It is a study of how multimedia can assist in the work environment; provides a basis for further study in multimedia design and production. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 2911-2913 — SPECIAL PROJECT (DRAFTING) — (Prerequisite: Minimum of 12 semester hours in drafting related courses and consent of instructor). This course is designed to provide the student with practical application of skills and knowledge gained in other drafting courses. The instructor works closely with the student to insure the selection of a project will enhance the student's learning experience. Two - six hours laboratory. One to three semester hours credit.

GIT 2123 — FUNDAMENTALS OF GEOGRAPHICAL INFORMATION SYSTEMS — (Pre-Corequisite: Principles of CAD) This course includes the use of computer matting and databases in multiple applications. Included are incorporation of imagery and data into a graphical oriented database system. Also included are the fundamentals of geographical information systems techniques, approaches and applications. (Two hours lecture. Two hours laboratory. Three semester hours credit.

TDD 1313 — GRAPHIC COMMUNICATION — This course is a study of the fundamentals of the graphic language used by engineers. Through theory and application, students will develop the visualization and computerized drafting skills necessary for later courses in engineering.

One hour lecture, four hours laboratory. Three semester hours credit.

ELECTRICAL TECHNOLOGY

ELT 1101 — FUNDAMENTALS OF ELECTRICITY — This is a basic course designed to provide fundamental skills associated with all electrical courses. It includes safety, basic tools, special tools, equipment, and instruction to simple AC and DC circuits. One hour lecture. Two hours lab. Two semester hours credit.

ELT 1111 — RESIDENTIAL/LIGHT COMMERCIAL WIRING — (Prerequisite: Fundamentals of Electricity, ELT 1102 or equivalent). A course to provide advanced skills related to the wiring of multi-family and small commercial buildings. Includes instruction and practice in entrance installation, specialized circuits, and use of commercial raceways. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1113 — COMMERCIAL AND INDUSTRIAL WIRING — (Prerequisite: Fundamentals of Electricity, ELT 1102 or equivalent). A course to provide instruction and practice in the installation of commercial electrical service including the types and uses of conduits and other raceways, NEC code requirements, and three phase distribution networks. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1115 — ELECTRICAL POWER — (Pre/corequisite: Fundamentals of Electricity, ELT 1102 or equivalent). A course to provide skills related to electrical motors and their installation. Includes instruction and practice in using the different types of motors, transformers and alternators. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1223 — MOTOR MAINTENANCE AND TROUBLESHOOTING — A course to familiarize the students with the principles and practice of electrical motor repair. Includes instruction and practice in the disassembly/assembly and preventive maintenance of common electrical motors. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1263 — BLUEPRINT READING/PLANNING THE RESIDENTIAL INSTALLATION — This course provides knowledge of architectural symbols and electric symbols needed to read blueprints. All elevations and various plans associated with electrical wiring will be studied. Blank blueprints will be provided and a list of all appliances and their amperage will be supplied. The blanks will be filled with receptacles, switches, and lighting outlets as required by NEC. Circuit layouts for all switching will be demonstrated. All branch circuits will be plotted on the blueprint. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1273 — SWITCHING CIRCUITS FOR RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL APPLICATION — This course is designed to introduce the student to the various methods by which single, 3-way, and 4-way switches are used in residential, commercial, and industrial installations. This course also includes the installation and operation of low voltage, remote control switching. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1413 — MOTOR CONTROL SYSTEMS — (Prerequisite: Fundamentals of Electricity, ELT 1102 or equivalent). A course in the installation of the different motor control circuits and devices. Emphasis is placed on developing student's ability to diagram, wire and troubleshoot different circuits and mechanical control devices. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 2424 — SOLID STATE MOTOR CONTROL — (Prerequisite: Motor Control Systems, ELT 1413). A course to introduce the students to the principles of solid state motor control. Includes instruction and practice in the design and installation of different solid state devices in motor control. Two hours lecture. Four hours lab. Four semester hours credit.

ELT 2614 — PROGRAMMABLE LOGIC CONTROLLERS — (Prerequisite: Motor Control Systems, ELT 1413). A course to provide instruction and practice in the use of programmable logic controllers (PLC) in modern industrial settings. Includes instruction in the operating principles of PLC's and practice in the programming, installation, and maintenance of PLC's. Three hours lecture. Two hours lab. Four semester hours credit.

ELECTRONICS TECHNOLOGY

EET 1102 — FUNDAMENTALS OF ELECTRONICS — This course is designed to provide fundamental skills associated with all electronics courses. This course includes safety, bread boarding, use of calculator, test equipment familiarization, soldering, electronic symbols, and terminology. One hour lecture. Two hours lab. Two semester hours credit.

EET 1114 — DC CIRCUITS — (Prerequisite: Fundamentals of Electronics, EET 1102). This course is designed for students to know the principles and theories associated with DC circuits. This course includes the study of electrical circuits, laws, and formulae and the use of test equipment to analyze DC circuits. Two hours lecture. Four hours lab. Four semester hours credit.

EET 1114 — AC CIRCUITS — (Prerequisite: DC Circuits, EET 1114). This course is designed to provide the students with the principles and theories associated with AC circuits. This course includes the study of AC circuits, laws and formulae, and the use of test equipment to analyze AC circuits. Two hours lecture. Two hours lab. Three semester hours credit.

EET 1214 — DIGITAL ELECTRONICS — A course designed to introduce the student to number systems, basic gates and truth tables, logic circuits, latches and flip-flops, counters, registers, memory devices, combinational logic circuits, Boolean algebra, and a basic computer system. Two hours lecture. Two hours lab. Four semester hours credit.

EET 1314 — SOLID STATE DEVICES AND CIRCUITS — (Prerequisite: DC Circuits, EET 1114). A course designed to provide familiarization with state of the art active devices and their applications in the control and manipulation of electricity to make it work for man's benefit. This course includes the study of P-N junction and P-N junction devices. Uni-Polar, Bipolar and Hybrid, their circuit applications and troubleshooting with emphasis on low frequency. Two hours lecture. Four hours lab. Four semester hours credit.

EET 1324 — MICROPROCESSORS — (Prerequisite: Digital Electronics, EET 1214). A course designed to provide student with skills and knowledge of microprocessor architecture, data and control functions, operational codes, instruction sets, machine and assembly language, timing, interfacing, and other hardware applications associated with microprocessor systems. Two hours lecture. Four hours lab. Four semester hours credit.

EET 1713 — ELECTRONIC DRAFTING — A course designed to provide instruction on the preparation and interpretation of schematic and other electronic drawings. Includes expanded symbology. One hour lecture. Four hours lab. Three semester hours credit.

EET 2334 — LINEAR INTEGRATED CIRCUITS — (Prerequisite: Solid State Devices and Circuits (EET 1314). A course designed to provide students with knowledge and application skills of linear integrated devices. Includes general purpose and dedicated devices. Operational amplifiers, active filters, voltage regulators, timers, VCO's, phase lock loops and other devices will be covered along with their applications. Three hours lecture. Two hours lab. Four semester hours credit.

EET 2414 — ELECTRONIC COMMUNICATION — (Prerequisite: Digital Electronics (EET 1214). A course designed to provide the student with the concepts and skills related to analog and digital communications. Includes modulation techniques, transmission, reception, formats, encoding, encryption, protocols, modem etc. Also includes standard interface methods. Two hours lecture. Four hours lab. Four semester hours credit.

EET 2514 — INTERFACING TECHNIQUES — (Prerequisite: EET 1324). A study of data acquisition devices and their interface to microprocessors and other computers. Also local area networks (LANs) and their functions are covered. Three hours lecture, two hours lab. Four semester hours credit.

COMPUTER SERVICING TECHNOLOGY

CST 1114 — ELECTRONICS FOR COMPUTER SERVICING — Fundamentals of electronics. Topics include DC and AC fundamentals, test equipment familiarization, soldering, and termination. Three hours lecture, two hours lab. Four semester hours credit.

CST 1333 — OPERATING PLATFORMS — Study of operating systems. Emphasis will be placed on support personnel interaction with the platform to assist users in business environments. Two hours lecture, two hours lab. Three semester hours credit.

CST 1123 — BASIC COMPUTER SYSTEMS — A survey of computer components. Topics include hardware compatibility, system architecture, memory, input devices, video displays, disk drives, modems, and printers. Two hours lecture, two hours lab. Three semester hours credit.

CST 1413 — FUNDAMENTALS OF DATA COMMUNICATIONS — Concepts of telephony, local area networks, wide area networks, transmission, and topology methods. Two hours lecture, two hours lab. Three semester hours credit.

CST 1523 — NETWORK COMPONENTS — Local area network and wide area network connectivity. Focuses on architectures, topologies, protocols, and transport methods of network. Two hours lecture, two hours lab. Three semester hours credit.

CST 2113 — COMPUTER SERVICING LAB I — Fundamentals of computer servicing. Includes configuration, test equipment usage, basic disassembly and assembly methods, preliminary tests and diagnostic schematic interpretation, and building cables. Six hours lab. Three semester hours credit.

CST 2123 — COMPUTER SERVICING LAB II — Continuation of Computer Servicing Lab I (CST 2113) with increased emphasis on system analysis and diagnosis of board and component failures. Emphasis on laboratory experience with computer repair. Six hours lab. Three semester hours credit.

CST 2134 — DIAGNOSING AND TROUBLESHOOTING — Diagnosing and troubleshooting operating systems, common hardware problems, and system malfunctions, including peripherals. Two hours lecture, four hours lab. Four semester hours credit.

FUNDAMENTALS OF TELECOMMUNICATIONS — History of data communication, fundamental concepts, and basic operations. Three hours lecture, two hours lab. Four semester hours credit.

EMERGENCY MEDICAL TECHNICIAN

EMERGENCY MEDICAL TECHNICIAN — This introductory course prepares individuals to function in the prehospital environment. The class offers instruction in the basic life support care of the injured or ill person. This includes: airway assessment; cardiopulmonary assessment; documentation; general pharmacology; hemorrhage control; splinting of adult, pediatric and infant patients; and special care of patients exposed to heat, cold, radiation, or chemical agents. Students must spend a minimum of 10 hours in a prehospital setting and participate in a minimum of five separate ambulance runs. One hour lecture, six hours lab, and six hours clinical experience. Total semester hours credit.

FIRE PROTECTION TECHNOLOGY

FT 1113 — INTRODUCTION TO FIRE SCIENCE — This course provides an orientation to the fire service. This class explores department structure and organization, operations, and responsibilities, and the history of the fire services and changes that currently are remolding traditional fire services. Three hours lecture. Three semester hours credit.

FT 1123 — INTRODUCTION TO FIRE PREVENTION — This course introduces students to modern approaches of fire prevention. An overview is provided of methods currently used in preventing fires including Codes and Standards, Company Based Inspections, Public Fire Education, Interdiction Programs, and legislation affecting fire prevention activities. Three hours lecture. Three semester hours credit.

FT 1213 — FIRE FIGHTING PRINCIPLES AND PRACTICES — This course is designed as a basic fire fighting tactical course providing information on the major principles and practices conducted at fire and emergency scenes. Concentrating on activities of rescue, ventilation, salvage, overhaul, offensive and defensive attack methods, and fire fighter safety, the student explores various operations that must be conducted in a coordinated manner. Three hours lecture. Three semester hours credit.

FFT 1223 — FIRE APPARATUS & EQUIPMENT — Engines, operation procedures, maintenance techniques, and equipment operations are discussed while providing the student with a knowledge and understanding of various types of apparatus and equipment used by the fire service. Three hours lecture. Three semester hours credit.

FFT **** — FIRE PROTECTION CONCENTRATION ELECTIVE

FFT 2313 — FIRE SERVICE HYDRAULICS — A study in the use of water to combat fires, this course provides information on the associated with the use of water, actual fire ground applications, tactics, and the use of water additives. Study is made of various methods and usage methods. Three hours lecture. Three semester hours credit.

FFT 2323 — BUILDING CONSTRUCTION — This course investigates building construction from the standpoint of the fire service. What buildings burn and what are the danger areas of various types of construction? A basic overview of building codes and construction methods is used to familiarize students with building components and construction types. Three hours lecture. Three semester hours credit.

FFT 2333 — FIRE FIGHTER SAFETY — This course provides an overview of safety practices for the emergency service worker. Covering the individual and team from "in the station" through the emergency scene and return back to service, this course is essential for those who participate in emergency service activities. Three hours lecture. Three semester hours credit.

FFT **** — FIRE PROTECTION CONCENTRATION ELECTIVE

FFT 2413 — STRATEGY AND TACTICS — This course provides a study of strategy and tactics used in a variety of situations faced by the fire service. Covering different situations from small everyday occurrences to massive conflagrations this course makes use of simulations and case histories in exploring necessary strategy and tactical endeavors. Three hours lecture. Three semester hours credit.

FFT 2423 — INCIDENT MANAGEMENT SYSTEMS — This course is a study of incident management systems used for handling situations from the smallest incidents to the largest. A variety of methods are discussed with emphasis placed on the National Consortium for Incident Management Systems Incident Command/ Management System. Three hours lecture. Three semester hours credit.

FFT **** — FIRE PROTECTION CONCENTRATION ELECTIVE

FFT **** — FIRE PROTECTION CONCENTRATION ELECTIVE

HEATING AND AIR CONDITIONING TECHNOLOGY

ACT 1111 — BASIC COMPRESSION REFRIGERATION — An introduction to the field of refrigeration and air conditioning. Emphasis is placed on the principles of safety, thermodynamics, and heat transfer. Three semester hours credit. Two hours lecture. Four hours lab.

ACT 1113 — TOOLS AND PIPING — Various tools and pipe connection techniques. Covers tools and test equipment required in heating, ventilation, air conditioning and refrigeration. Three semester hours credit. Three hours lecture. Two hours lab.

ACT 1113 — CONTROLS — Fundamentals of gas, fluid, electrical and programmable controls. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 1113 — REFRIGERATION SYSTEM COMPONENTS — An in-depth study of the components and accessories of a sealed system including metering devices, evaporators, compressors and condensers. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 1112 — REFRIGERANT RECOVERY AND LUBRICANTS — Practical applications of refrigerants and lubricants according to the EPA standards. Includes recovery, recycling and disposal. Two semester hours credit. One hour lecture. Two hours lab.

ACT 1113 — ELECTRICITY FOR HEATING, VENTILATION, AIR CONDITIONING AND REFRIGERATION — Basic knowledge of electricity, power distribution, components, solid state devices and electrical circuits. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 1112 — PROFESSIONAL SERVICES PROCEDURES — Business ethics necessary to work with both the employer and customer. Includes resume, record keeping, and services contracts. Two semester hours credit. One hour lecture. Two hours lab.

ACT 2324 — COMMERCIAL REFRIGERATION — A study of various commercial refrigeration systems. It includes installation, servicing and maintaining systems. Four semester hours credit. Two hours lecture. Four hours lab.

ACT 2414 — AIR CONDITIONING I — Various types of residential and commercial air conditioning, including hydronic, absorption and desiccant systems. Four semester hours credit. Two hours lecture. Four hours lab.

ACT 2424 — AIR CONDITIONING II — An in-depth course in the installation, start-up, maintenance and air quality of complete heating and air conditioning systems. Four semester hours credit. Two hours lecture. Four hours lab.

ACT 2433 — REFRIGERANT, RETROFIT AND REGULATIONS — Regulations and standards for new retrofit and government regulations. Includes OSHA regulations, EPA regulations, local and codes. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 2513 — HEATING SYSTEMS — Various types of residential commercial heating systems. Includes gas, oil, electric, computer and hydroponic heating systems. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 2624 — HEAT LOAD AND AIR PROPERTIES — Introduction to heat load calculations for residential and light commercial heating ventilation, air conditioning and refrigeration systems. Included are distribution, duct sizing selection of grills and register, types of air velocity and fan performance. An introduction is provided to testing instruments and computer usage. Four semester hours credit. Two hours lecture. Four hours lab.

MACHINE SHOP TECHNOLOGY

MST 1117 — POWER MACHINERY I — A course in the operation of power machinery. Includes instruction and practice in the operation of lathes, drill presses, and vertical mills. Seven semester hours credit. Two hours lecture. Ten hours lab.

MST 1127 — POWER MACHINERY II — A continuation of Power Machinery I with emphasis on more advanced applications of lathes, mills, shapers, and precision grinders. Seven hours lecture. Two hours lab.

MST 1313 — ADVANCED SHOP MATHEMATICS — An applied mathematics course designed for machinists. Includes instruction and practice in algebraic and trigonometric operations essential for successful machining. Three semester hours credit. Two hours lecture. Two hours lab.

MST 1413 — BLUEPRINT READING — A course in blueprint reading designed for machinists. Includes instruction and practice in reading industrial blueprints. Three semester hours credit. Two hours lecture. Two hours lab.

MST 1423 — ADVANCED BLUEPRINT READING — (Prerequisite: Blueprint Reading (MST 1413). A continuation of Blueprint Reading with emphasis on advanced feature of technical prints. Includes instruction on the identification of various projections and views and on different assembly components. Three semester hours credit. Two hours lecture. Two hours lab.

MST 1613 — PRECISION LAYOUT — An introduction to the concepts and practice of precision layout for machining operations. Includes instruction and practice in the use of layout instruments. Three semester hours credit. Two hours lecture. Two hours lab.

MST 2135 — POWER MACHINERY III — (Prerequisite: Power Machinery II, MST 1124). A continuation of the Power Machinery II course with emphasis on advanced applications of the engine lathe, milling machine, and grinding machine. Five semester hours credit. Two hours lecture. Six hours lab.

MST 2144 — POWER MACHINERY IV — (Prerequisites: Power Machinery III, MST 2135). A continuation of Power Machinery III with emphasis on advanced operations of the radial arm drill, milling machine, engine lathe, and precision grinder. Four semester hours credit. Two hours lecture. Four hours lab.

MST 2714 — COMPUTER NUMERICAL CONTROL OPERATIONS I — An introduction to the application of computer numerical control (CNC) and computer assisted manufacturing (CAM) techniques and practices. Includes instruction and practice related to the use of the Cartesian coordinate system, programming codes and commands and loading requirements for CNC/CAM machines. Four semester hours credit. Three hours lecture. Two hours lab.

MST 2725 — COMPUTER NUMERICAL CONTROL OPERATIONS II — (Pre/corequisite: Computer Numerical Control Operations I, MST 2714). A continuation of Computer Numerical Control Operations I. Includes instruction in writing and editing CNC programs, machine setup and operation, and use of CAM equipment to program and operate CNC machines. Five semester hours credit. Two hours lecture. Six hours lab.

MST 2813 — METALLURGY — An introduction to the concepts of metallurgy. Includes instruction and practice in metal identification, heat treatment, and hardness testing. Three semester hours credit. Two hours lecture. Two hours lab.

WBL 191 (1-3), 193 (1-3), 291 (1-3) & 292 (1-3) — WORK-BASED LEARNING — The Work-Based Learning course is designed for students enrolled in technology programs and employed in parallel workplace environments for a minimum of 15 hours per week. Course content is based upon the model technology course curriculum, specific workplace needs, and specific objectives addressing competent workplace performance. One to three semester hours credit based upon the total quantity of approved clock hours. (Accompanying the course title and grade on the transcript will be a statement to indicate the number of clock hours of on-the-site work experience obtained during the semester. The statement will read: Work experience of clock hrs.)

TECHNICAL EVENING CLASSES

Regular college courses are offered on campus during the evenings and off campus in the evening at various locations in the college district including Carthage, Forest, Louisville, Morton, Philadelphia and Choctaw Central High School near Philadelphia. The same educational standards are maintained and the same tuition and fees are stated in the catalog for campus day students.

VOCATIONAL INDIVIDUALIZED DEVELOPMENT SYSTEM (VIDS)

The Test of Adult Basic Education (TABE) will be administered to VOCATIONAL students upon entering school. Results from this test will be used to identify students that need help in Reading, Math and English. Students needing help in these areas will be assigned to the VIDS Center for three hours per week until he/she achieves the functional level needed to receive full value of the education he/she is pursuing.

The following entrance and exit criteria will be followed:

1. Technical students who are recommended for Developmental Mathematics (through the Assessment Process) will be scheduled for the VIDS program.
2. Technical students who are recommended for Developmental English I or Reading (through the Assessment Process) will be scheduled for the VIDS program.
3. Students will remain in the VIDS program until they score at the 10th grade level on the TABE test in mathematics, or reading or both if they are assigned to the program for both.
4. Students will be allowed to exit the VIDS program by scoring at the 10th grade level on the TABE test in mathematics, reading, or in both areas if they were assigned to the VIDS Center in both areas.
5. After exiting the VIDS program, students will schedule Intermediate or College Algebra.
6. After exiting the VIDS program, students will schedule Developmental English II (if needed) or English Composition.

CARPENTRY AND CABINET MAKING

CAV 1115 — PLANS, SPECIFICATIONS & FOUNDATIONS — Study of plans in residential construction and specifications. Practical work experience in layout, installing batter boards, and the placing of foundation members. One hundred fifty clock hours. Five semester hours.

CAV 1128 — CABINET CONSTRUCTION — Theory and practical work experience in blueprint reading, safety, measuring in a wide range of units, cabinet layout, materials, cabinet framing and shelf construction. Two hundred forty clock hours. Eight semester hours.

CAV 1129 — FLOOR, WALL, CEILING, ROOF FRAMING & ROOFING — Theory and practical work in actual framing of floors, walls, ceiling and roofs, and actual installation of roofing materials. One hundred forty clock hours. Five semester hours.

CAV 1130 — HARDWARE, TRIM & LAMINATES — Theory and work experience in selection of correct hardware and installation of hardware and trim, and installation of plastic laminates. One hundred fifty clock hours. Five semester hours.

CAV 1137 — INSULATION, EXTERIOR AND INTERIOR FINISHING & COORDINATING — Theory and practical work experience in sound and thermo insulation, interior and exterior buildings dealing with walls, trim, floors, cabinets, doors, windows and exterior trim. Also, steps to follow in coordinating other work such as plumbing, electrical, heating and cooling, etc. Two hundred ten clock hours. Seven semester hours.

CAV 1134 — CABINET FINISHING — Theory and practical experience in sanding, preparing and finishing cabinets. One hundred twenty clock hours. Four semester hours.

CAV 1134 — BLUEPRINT READING, SPECIFICATIONS, CODES AND FOUNDATION — Theory and study of blueprint reading, specifications and codes. Actual work experience in laying out foundations, setting grade stakes, and placing of reinforcement steel. One hundred twenty clock hours. Four semester hours.

CAV 2148 — CABINET CONSTRUCTION TECHNIQUES — Theory and practical experience in actual cabinet construction with emphasis being put on different styles and techniques. Two hundred forty clock hours. Eight semester hours.

CAV 2235 — TECHNIQUES IN FRAMING & ROOFING — Theory and work experience in all parts of residential framing and actual installation of sheathing and roofing material. One hundred fifty clock hours. Five semester hours.

CAV 2245 — LAMINATE APPLICATION, TRIM AND HARDWARE — Theory and practical work experience in proper selection of hardware and trims. Installation of plastic laminates. One hundred fifty clock hours. Five semester hours.

CAV 2338 — EXTERIOR & INTERIOR FINISHING, INSULATION, SIDING — Theory and work experience in all types of siding, wall covering, and trim work plus the study of coordinating building activities with other tradesmen. Two hundred forty clock hours. Eight semester hours.

CAV 2344 — CABINET FINISHING — Theory and practical experience in sanding, preparing and finishing cabinets. One hundred twenty clock hours. Four semester hours.

COSMETOLOGY

COV 1117 — FUNDAMENTALS OF COSMETOLOGY — This course provides theory and lab practice in the basic manipulative skills involved in cosmetology practices and safety precautions associated with each. In accordance with State Cosmetology Board Regulations, this practice is provided on mannequins or class mates; no work is performed on clients paying for service until this course is completed. Seven hours credit. Three hours lecture. Twelve hours lab.

COV 1213 — COSMETOLOGY THEORY I — Information on the theory of cosmetology, including sterilization and sanitation, safety, hygiene and good grooming, professional ethics, and sales. Basics of bacteriology, hair treatment, hair shaping, hair styling, and finger waves. Three semester hours credit. Three hours lecture.

COV 1311 — SCALP AND HAIR TREATMENT — Practical application in shampooing and scientific brushing, including preparation, procedures, completion, safety rules, brushing, selection and use of shampoo products; and practical application of treatments for different types of hair and scalps. One semester hour credit. Three hours lab.

COV 1321 — HAIR SHAPING — Practical applications in hair shaping with scissors and razor. Practice in identification and use of implements for sectioning and hair thinning. One semester hour credit. Three hours lab.

COV 1322 — HAIR STYLING — Practical applications in styling and finger waving which include product selection, preparation, methods, pin curls, techniques for combing and brushing, and artistry in hair styling. Two semester hours credit. Six hours lab.

COV 1412 — ARTISTRY OF ARTIFICIAL HAIR — Practical applications in styling wigs, hair pieces and extensions, reasons for use of artificial hair, types of artificial hair, and safety precautions. Two semester hours credit. Six hours lab.

COV 1413 — COSMETOLOGY THEORY II — Theory of cosmetology as related to anatomy and physiology, dermatology, trichology, psychology, and chemistry. Permanent waving, hair relaxing, coloring and lightening, and safety practices are covered. Five hours lecture. Two semester hours credit.

COV 1412 — MANICURE AND PEDICURE — Practical applications in manicuring and pedicuring. Instruction includes nail structure, adjoining structure, nail growth and disorders and diseases, massage, sanitary care, and safety considerations. Two semester hours credit. Six hours lab.

COV 1333 — PERMANENT WAVES — Practical applications in permanent waving. Includes principles and product selection, requirements, processes, implements, supplies, and safety precautions. Three semester hours credit. Nine hours lab.

COV 1343 — HAIR COLORING AND LIGHTENING — Practical applications in coloring and hair lightening. Includes instruction in classification of hair color and safety precautions of hair color. Three semester hours credit. Nine hours lab.

COV 1352 — CHEMICAL HAIR RELAXING — Practical applications in chemical hair relaxing techniques, basic steps and processes, and safety precautions. Two semester hours credit. Six hours lab.

COV 1236 — COSMETOLOGY THEORY III — Advanced theory, facials and makeup, thermal techniques, safety precautions, state cosmetology laws, rules and regulations, and salon management and operation. Six semester hours credit. Six hours lecture.

COV 1612 — FACIALS AND MAKEUP — Practical applications in providing facial treatment. Includes physiological effects, facial treatment for different skin types, procedures for applying cosmetics, corrective makeup, and safety precautions. Two semester hours credit. Six hours lab.

COV 1362 — THERMAL TECHNIQUES — Practical application in thermal hair styling, to include purpose, procedures, product selection, and safety precautions. Two semester hours credit. Six hours lab.

COV 1712 — SALON MANAGEMENT — Practical applications in opening and operating a salon in accordance with state regulations. Two semester hours credit. Six hours lab.

COSMETOLOGY TEACHER TRAINING

COV 2413 — TEACHER TRAINEE OBSERVATION — A teacher trainee shall acquire 12 hours of theory and 68 hours of skill training in Cosmetological Observation. Eighty hours of instruction. Three semester hours credit.

COV 2415 — THE PROFESSIONAL TEACHER — Professional application and theory which includes Preparing to Teach, Presentation and testing. One hundred sixty-four clock hours. Five semester hours credit.

COV 2433 — STUDENT MOTIVATION AND LEARNING — Professional application and training includes: Laws Governing Learning Processes, Student Motivation, Student Participation, Student Personalities and Individual Differences, Ninety-nine clock hours. Three semester hours credit.

COV 2449 — METHODS MANAGEMENT & MATERIALS — Professional application and training to include: Methods, Procedures, Techniques of Teaching, Classroom Management and Teaching Materials. Three hundred thirty-two clock hours. Nine semester hours credit.

COV 2453 — TESTING AND EVALUATION — Professional application and training to include testing (performance tests, written tests, and Standardized Tests) and teacher evaluation. Sixty-five clock hours. Three semester hours credit.

COV 2461 — COSMETOLOGY LAW, RULES AND REGULATIONS — A study of laws controlling and regulating the practice of cosmetology in the State of Mississippi. Ten clock hours. One semester hour credit.

WELDING AND CUTTING

WLW 1117 — SHIELDED METAL ARC WELDING (SMAW) — This course is designed to teach students welding techniques using electrodes; set up equipment for (SMAW) operations, and perform Welding for all position fillet and groove welding within a limited thickness range of plain carbon steel material. Seven semester hours credit. One hour lecture, 12 hours lab.

WLW 1124 — GAS METAL ARC WELDING (GMAW) — This course is designed to give the student experience in various welding applications with the (GMAW) welder; set up equipment for GMAW welding operations, and perform welds for all position fillet welds and groove welding within a limited thickness range of plain carbon steel. Four semester hours credit. One hour lecture, 6 hours lab.

WLW 1136 — GAS TUNGSTEN ARC WELDING (GTAW) — This course is designed to give the student experience in various welding applications with the GTAW welder; set up equipment for GTAW welding operations, and perform welds for all position fillet and groove welding within a limited thickness range of plain carbon steel, aluminum, and stainless steel. Six semester hours credit. One hour lecture. Ten hours lab.

WLW 1143 — FLUX CORED ARC WELDING (FCAW) — This course is designed to give the student experience in FCAW; set up equipment for FCAW operations, and perform welds for all position fillet and groove welding within a limited thickness range of plain carbon steel. Four semester hours credit. One hour lecture. Four hours lab.

WLW 1162 — GAS METAL ARC ALUMINUM WELDING — This course is designed to give the student experience in gas metal aluminum welding; identify aluminum alloys, and results of welding aluminum. Four semester hours credit. One hour lecture. Two hours lab.

WLW 1171 — WELDING INSPECTION AND TESTING PRINCIPLES — This course is designed to give the student experience in inspection and testing of welds; perform visual inspection of completed welds, removal of test specimen, preparation of test specimen, free bend test, guided bend test, and analysis of test specimen. One semester hour credit. Two hours lab.

WLW 1212 — PLASMA ARC CUTTING — Plasma Arc Cutting uses a process which results when a gas is heated to a high enough temperature to convert into positive and negative ions, neutral atoms, and negative electrons, the resulting temperature when concentrated to form a plasma is 23000° F. This course is designed to give the student experience in plasma arc cutting. Two semester hours credit. One hour lecture. Two hours lab.

WLW 1222 — AIR CARBON ARC CUTTING AND GOUGING — This course is designed to give the student experience in Air Carbon Cutting and Gouging. Two semester hours credit. One hour lecture. Two hours lab.

WLW 1232 — DRAWING AND WELD SYMBOL INTERPRETATION — This course is designed to give the student experience in reading welding blueprints; preparing parts from simple sketches or drawings; performing welding operations, and preparing welded joints from weld symbol information. Two semester hours credit. One hour lecture. Two hours lab.

WLW 1242 — OXYFUEL GAS CUTTING PRINCIPLES AND PRACTICES — This course is designed to give the student experience in oxyfuel cutting principles and practices; set up and perform manual and semi-automatic oxyfuel gas cutting operations. Two semester hours credit. One hour lecture. Two hours lab.

TRADE AND INDUSTRIAL

CARPENTRY I, II, III, & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in the basic skills and technical knowledge in both rough and finish carpentry. Six CEU's.

ELECTRICITY I, II, III & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in the electrical trade to include the following areas: use of electrical tools and instruments, basic electricity, residential and commercial wiring, motor testing, controls and related science. Six CEU's.

MACHINE SHOP I, II, III & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in machine shop to include the following areas: precision measuring instruments, heat treating, bench work, drilling machines, milling machines, lathes and shaper, jig, boring and girding machines, and grinding and cutting fluids. Six CEU's when offered on campus. If offered in industry, length of course is determined by the industry.

REFRIGERATION, AIR-CONDITIONING & HEATING I, II, III & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in the A-C and refrigeration trade to include the following areas: basic electricity, motors and controls, service tools, fundamentals of refrigeration, compression systems and construction, refrigerants and controls, cabinets, materials, absorption, systems, hermetic units, and commercial refrigeration and heating applications. Six CEU's.

OTHER

CAKE DECORATING — Two hours per night, one night a week for 10 weeks. 2 CEU's. Instruction in making icing, frosting, and making decorating cones, and equipment, and making the following designs: sweet pea, clown, basket, heart, wedding, bathing suit, doll, etc.

AUTO MECHANICS (carburetor and electrical) — Three hours per evening for two evenings per week. Instructions in fuel system, fuel types of carburetors, types of fuel pumps, air cleaners and manifolds. Electrical system-magnetism and electricity, generators, ignitions, lighting, schematics and diagram reading and symbols. Six CEU's.

BLUEPRINT READING — Three hours per night, one night a week for 16 weeks. Instructions in fundamentals, lines, views, notes and specifications, dimensions, shapes, abbreviations and symbols, sections, details and assembly, precision instruments. 4.8 CEU's.

MECHANICAL MAINTENANCE — Instructions in elements of mechanics, lubrication of drive components, bearings, pumps, piping systems, basic hydraulics, hydraulic trouble-shooting, tools, measurements, trouble-shooting skills, pneumatics, blueprints and schematics. Length of course to be determined by industry.

PERSONNEL MANAGEMENT — Instructions in the management system, personnel program, staffing the organization, employee potential, labor management, labor relations, remuneration, security, and management of the future. Length of course to be determined by the industry.

PROPERTY TRAINING — Instructions in history of company, the art of supervision, planning, organizing, directing and leadership, controlling, decision making, motivation, communication, team work, performance and role playing. Length of course determined by needs of industry.

VOLUNTEER FIREMANSHIP — Two and one-half hours per day for 4 days. 1 CEU. Instructions in firetriangle, travel, transfer of heat, exposure, chemistry of petroleum, fire, use of equipment, operation of breathing equipment, fire stream, forcible entry and coordination of attack.

BEGINNING PAINTING — A studio course designed for the beginner pertaining to the use and knowledge of various painting media as well as decorative crafts. 3 CEU's credit.

BEGINNING CERAMICS — A studio course designed for the beginner pertaining to the use and knowledge of various clays in hand building three dimensional art objects. An application of ceramic glaze and firing procedures will also be included. 3 CEU's credit.

BEGINNING PHOTOGRAPHY — Two hours per night, one night a week for ten weeks. 2 CEU's. Instruction in examining camera functions and care, types of films and accessories, operation of camera, introduction to various types of photography, developing film, printmaking and mounting for display.

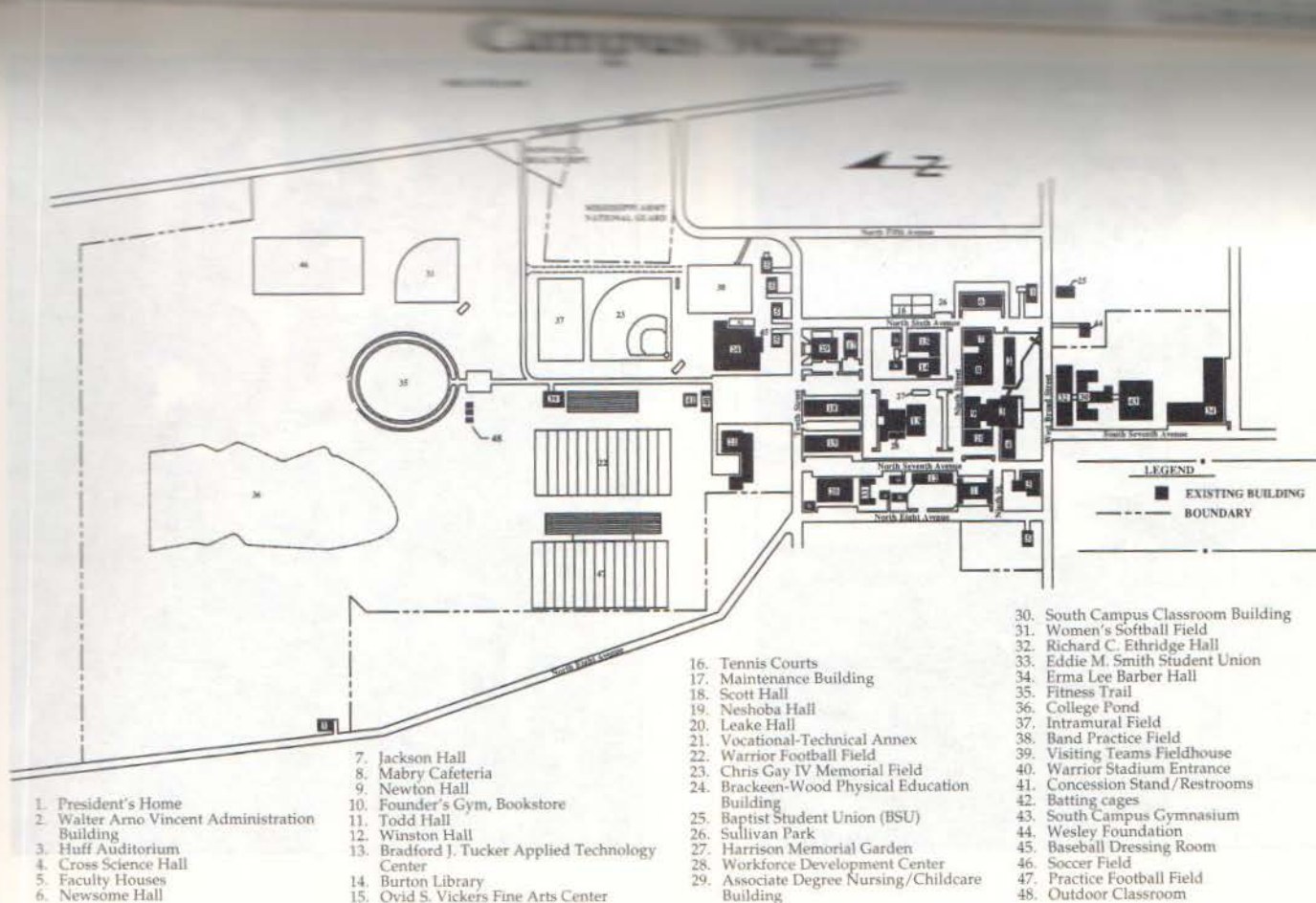
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Sociology, Courses In	
Speech/Theater, Courses In	
Sports Medicine	
Student Organizations and Activities	
Student Conduct	
Student Services	
Surgical Technology	
Program of Study	
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Technical Education, Courses In	
Tech Prep	
Textbooks	
Trade and Industrial, Evening Courses In	
Veterans Information	
Veterinary Medicine, Program of Study	
Vocational Individualized Development System	

Vocations Instruction, Courses In
 Welding and Cutting
 Program of Study
 Courses In
 Withdrawal from College
 Work-Based Learning





APPLICATION FOR ADMISSION EAST CENTRAL COMMUNITY COLLEGE Decatur, Mississippi 39327

Last First Middle (Maiden)

Address

City

State

Zip

Telephone () - County:

Information provided in this space is for statistical purposes only: Date of Birth:

Marital Status Sex Religion Race:

Check Graduation Date:

Month/Year

If high school graduate, when did you complete the GED?

Did you take the ACT? Did you send a copy to ECCC? If no, please send one.

Did you ever attend ECCC? If so, when?

What is your record when you attended ECCC:

Parent, spouse, or Guardian:

Home Address:

Did you ever attend another college? If yes, what college(s)?

(List all except from each college)

What semester do you plan to enroll? Summer , Fall , Spring of 20

When complete the application for housing if you plan to live in the dormitory.

Program of study desired:

If Cosmetology is the program of study desired, a \$50 fee must be included for this application to be complete.

All transcripts must be filed with the Director of Admissions before the process is complete. False or inaccurate information on this application is cause for dismissal from East Central Community College.

Mailed to: Director of Admissions
East Central Community College
Decatur, Mississippi 39327

Signature of Applicant

East Central Community College does not discriminate on the basis of race, color, religion, national origin, sex, age, or handicap. The College is in compliance with Title VI or the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments, Section 504 of the Rehabilitation Act of 1972, and the Americans With Disabilities Act of 1990.

Revised: January 1996

WITH YOU IN MIND



EAST CENTRAL
COMMUNITY
COLLEGE

2001-2002

**EAST CENTRAL
COMMUNITY
COLLEGE**

2001 - 2002



INFORMATION DIRECTORY

Mailing Address:

EAST CENTRAL COMMUNITY COLLEGE
P.O. BOX 129
DECATUR, MISSISSIPPI 39327
www.eccc.cc.ms.us
1-877-GO2-ECCC

Telephone Switchboard: (601) 635-2111 (Daytime)

Administrative, President, extension 200.

Admissions, Director of Admissions, Records, and Research, extension 206.

Alumni, Vice President for Foundation and Alumni Relations, extension 323.

Athletic Matters, Athletic Director, extension 246.

Business Matters, Vice President for Business Operations, extension 208.

Counseling, Academic - extension 231, **Vocational-Technical** - extension 214 or 245.

Dormitory Accommodations, Director of Housing, extension 211.

Evening Programs - Dean of Adult and Continuing Education, extension 279.

Graduation, Vice President for Instruction, extension 202.

Instructional Matters, Vice President for Instruction, extension 202.

Scholarships, Student Jobs, and Other Student Services, Vice President for Student Services, extension 204.

Student Aid, Director of Financial Aid, extension 218 or 326.

Summer School, Vice President for Instruction, extension 202.

Transcripts, Schedules and Bulletins, Director of Admissions, Records, and Research, extension 206.

Workforce Development Center, extension 299.

Telephone - Evenings and Holidays

Security Guard

(601) 635-2121, extension 200

Athletic Department (if open)

635-2079

Barber Hall (if open)

635-2111, extension 400

Jackson Hall Hostess (if open)

635-2111, extension 247

Newsome Hall Hostess (if open)

635-2111, extension 248

Physical Plant (if open)

635-6200

—BULLETIN— EAST CENTRAL COMMUNITY COLLEGE

Decatur, Mississippi

Accreditation

East Central Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone Number 404-679-4501) to award the Associate Degree.

Seventy-Fourth Annual Session 2001-2002

(The College reserves the right to change any policies announced herein when deemed necessary.)

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NON-DISCRIMINATION

East Central Community College does not discriminate on the basis of race, color, religion, national origin, sex, age, or handicap. The college is in compliance with Title VI of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.

CHAPTER 1

ORGANIZATION

BOARD OF TRUSTEES

LEAKE COUNTY

Willbanks	4585 Midway Road, Carthage, MS 39051
Moore	5254 County Line Road, Carthage, MS 39051
Threl	2488 Highway 16 West, Carthage, MS 39051
Edward Kitchings	1497 Highway 35 South, Carthage, MS 39051
.....	938 School Street, Walnut Grove, MS 39189
Petty, Leake Co. Supt. of Education	P.O. Drawer 478, Carthage, MS 39051

NESHOBA COUNTY

Samona Adcock ..	11201 Highway 488, Philadelphia, MS 39350
Copeland	11330 Road 763, Philadelphia, MS 39350
Balter	517 Jefferson Street, Philadelphia, MS 39350
Chilburn	10460 Road 248, Union, MS 39365
Willis	410 Ivy Street, Philadelphia, MS 39350
Nelson, Neshoba Co. Supt. of Education	Box 338, Philadelphia, MS 39350

NEWTON COUNTY

Beverly H. Hart ..	320 Martin Luther King Drive, Union, MS 39365
Danny Lanier ..	14323 Chunky-Duffee Road, Little Rock, MS 39337
McDill	P.O. Box 148, Conehatta, MS 39057
Winstead	5337 Lawrence-Hazel Road, Lawrence, MS 39336
Thames	201 Lillian Avenue, Newton, MS 39345
Blount	109 Woodhaven Drive, Union, MS 39365

SCOTT COUNTY

Annie Stowers	4087 Midway Road, Forest, MS 39074
A. F. Hollingsworth	21925 Hwy. 80, Lake, MS 39092
Vernon Crotwell	P.O. Box 526, Morton, MS 39117
Mrs. Rebecca Farris	P.O. Box 56, Morton, MS 39117
Rayce Shaw	991 Robert Butler Road, Forest, MS 39074
Bingham Moncrief, Scott Co. Supt. of Education	254 2nd Avenue, Morton, MS 39117

WINSTON COUNTY

Paul Simmons 521 South Columbus Avenue, Louisville
 Jerry Nance 180 Moody-Nance Road, Louisville
 Randal Livingston 247 Livingston Road, Louisville
 Delane Hudson 400 Sylvester Hudson Road, Louisville
 Leo Parker 1194 Mt. Pisgah Road, Noxapater
 Dr. John Garner, Jr. P.O. Box 909, Louisville
 Prentice Copeland, Chairman

WINSTON COUNTY

142 McCullough Road, Louisville, MS 39339 Beat 1
 1907 Highway 397, Louisville, MS 39339 Beat 2
 230 J. Foster Road, Louisville, MS 39339 Beat 3
 2025 Turnipspeed Road, Weir, MS 39772 Beat 4
 249 Union Ridge Road, Noxapater, MS 39346 Beat 5

BOARD OF SUPERVISORS

LEAKE COUNTY

W. Carleton Brock, 1588 Hwy. 25 North, Carthage, MS 39051
 Joe Andy Helton, 741 Hwy. 25 North, Carthage, MS 39051
 Oliver Smith, 103 Togo Road, Carthage, MS 39051
 H. V. Neal, 502 John Ivy Road, Carthage, MS 39051
 Davis Gill, 181 Gill Street, Walnut Grove, MS 39189

NESHOPA COUNTY

Keith Lillis, 12601 Road 383, Philadelphia, MS 39350
 James M. 'Mike' Allen, Route 2, Box 294-A,
 Philadelphia, MS 39350
 Harold Kenneth Reynolds, Route 3, Box 437, Union, MS 39365
 Aubrey Nicholson, Route 5, Box 106, Union, MS 39365
 James A. Young, 609 Ivy Street, Philadelphia, MS 39350

NEWTON COUNTY

Kenneth E. Harris, 343 Sands Springs Church Road,
 Newton, MS 39345
 James Smith, 2178 Hwy. 494, Union, MS 39365
 Milton Smith, 1940 Decatur-Carthage Road, Decatur, MS 39327
 L. M. 'Bubba' Bonds, 5595 Highway 505, Lawrence, MS 39336
 Jimmy L. Johnson, 1200 Johnson Road, Chunky, MS 39323

SCOTT COUNTY

Jackie L. Bradford, 174 Bradford Lane, Forest, MS 39074
 Tim Sorey, 154 Little Warrior Road, Lake, MS 39092
 Buford Palmer, Jr., 300 Buford Palmer Road, Morton, MS 39117
 Jack Gordon, 094 Gordon Road, Morton, MS 39117
 Bruce McMillan, 3163 Old Hwy. 80, Forest, MS 39074

ADMINISTRATION

JOHN L. HARRIS PRESIDENT (1988)
 B.S., M.A.T., Mississippi State
 University; Ed.D., Memphis State University
 JAMES R. SPAREMAN VICE PRESIDENT FOR
 INSTRUCTION (2000)
 Ed.D., Mississippi State University
 JAMES VANCE VICE PRESIDENT FOR BUSINESS
 OPERATIONS (1992)
 Ed.D., East Central Community College; B.S., M.P.A., University of
 Mississippi
 JAMES E. HILLMAN INTERIM VICE PRESIDENT FOR STUDENT
 SERVICES (1997)
 M.Ed., University of Southern Mississippi; M.Ed., University of
 Mississippi
 JAMES L. LUKE DIRECTOR OF ADMISIONS, RECORDS &
 RESEARCH (2000)
 M.Ed., Mississippi University for Women; M.Ed., Ed.S., Mississippi
 University
 JAMES DAVIS DEAN OF ADULT
 AND CONTINUING EDUCATION (1985)
 M.Ed., Ed.S., Mississippi State University; further work at
 William Carey College and Mississippi State University
 JAMES ADCOCK DEAN OF VOCATIONAL-
 TECHNICAL INSTRUCTION (1974)
 M.Ed., University of Southern Mississippi; M.Ed., Delta State
 University; Ed.S., Mississippi State University
 DELANIE GILMORE DEAN OF ASSOCIATE
 DEGREE NURSING (1999)
 B.S.N., M.S.N., University of Mississippi School of Nursing; F.N.P.,
 Mississippi University for Women; Post-Master's Certificate

MAUDEAN SANDERS ASSISTANT DEAN OF VOCATIONAL-TECHNICAL INSTRUCTION
A.A., East Central Junior College; B.S., Mississippi State University; further work at Mississippi State University; University of Southern Mississippi

ERLE E. "BUBBY" JOHNSTON, III .. VICE PRESIDENT FOR INFORMATION
B.S., Mississippi State University

ROBERT MURPHY DIRECTOR OF PHILADELPHIA-NORTH COUNTY VOCATIONAL-TECHNICAL CENTER
A.A., Holmes Junior College; B.S., Mississippi State University; M.Ed., Delta State University

MIKE DEARING DIRECTOR OF MAINTENANCE
A.A., East Central Junior College

DAVID CASE DIRECTOR FOR TECHNICAL MANAGEMENT
B.S., University of Mississippi; M.B.A., Millsaps College; further work at the University of Alabama

LARRY HOGUE VICE PRESIDENT FOR FOUNDATIONS AND ALUMNI RELATIONS
A.A., East Central Junior College; B.S., Delta State University; M.Ed., University of Southern Mississippi

SAMUEL PACE ATHLETIC DIRECTOR
WOMEN'S BASKETBALL COACH (1982)
A.A., East Central Junior College; B.S., M.Ed.; further work at Mississippi State University

ROGER WHITLOCK DIRECTOR OF WORKFORCE DEVELOPMENT CENTER (1994)
B.S., M.Ed., Mississippi State University

PROFESSIONAL STAFF

MICHAEL ALEXANDER ACADEMIC COUNSELOR (1986)
A.A., Meridian Junior College; B.S., University of Southern Mississippi; M.Ed., University of West Alabama

SANDRA AMIS COORDINATOR OF TECH PREP EDUCATION (1997)
A.A., East Central Junior College; B.A., M.Ed., Mississippi State University; further work at University of Southern Mississippi and University of Mississippi

..... DIRECTOR OF INTRAMURAL/WOMEN'S SOFTBALL COACH (1973)
East Central Junior College

BAUCUM ACCOUNTANT II (1997)
East Central Community College; B.Accy., M.Accy., University of Mississippi

JAY D. BOWEN, III .. MEN'S BASKETBALL COACH (1998)
Christian Brothers College; M.Ed., Memphis State University; further work at University of Mississippi

BURKES LIBRARIAN (1969)
East Central Junior College; B.S., M.S., Ed.S., University of Southern Mississippi; further work at Mississippi State University and the University of Southern Mississippi

ASHBUSH .. WORK-BASED LEARNING COORDINATOR (2000)
East Central Junior College; B.S., Mississippi State College for Women; M.Ed., Mississippi State University

ASHA G. CARSON DIRECTOR OF FINANCIAL AID (1982)
East Central Junior College; B.S., M.Ed., Delta State University

CLARK .. BASEBALL COACH, STUDENT RECRUITER (1987)
M.Ed., Delta State University

COATS ASSISTANT FOOTBALL COACH (1995)
Mississippi College; M.A.T., University of West Alabama

C. DEMPSEY VOCATIONAL-TECHNICAL COUNSELOR (1990)
Delta State University; M.Ed., Mississippi State University

ELDRIDGE LIBRARY TECHNICAL ASSISTANT AND WEBMASTER (1997)
B.F.A., M.S., Mississippi State University

FOREST WORKFORCE DEVELOPMENT COORDINATOR (1998)
Mississippi State University; M.A., Ball State University

GREGORY MEN'S DORMITORY SUPERVISOR / ACTIVITIES & FITNESS CENTER DIRECTOR (2000)
A.A., East Central Community College; B.S., University of Southern Mississippi

LANETTE HANNA ACADEMIC COUNSELOR (1995)
A.A., East Central Junior College; B.B.A., Mississippi State University; M.S.C.E., University of West Alabama

- JAMES HANSFORD WORKFORCE DEVELOPMENT
COORDINATOR
A.A.S., East Central Junior College; B.S., M.Ed., Mississippi
University
- MARY F. HANSON DIRECTOR OF LIFE
SKILLS CENTER
B.A., Baylor University; M.Ed., Southern Methodist University;
further work at Texas A & M at Commerce
- BRAD HODGE MEN'S AND WOMEN'S ASSISTANT
BASKETBALL COACH
B.S., Northeast Louisiana University
- STACEY HOLLINGSWORTH ADMINISTRATIVE ASSISTANT
TO THE VICE PRESIDENT FOR FOUNDATION
& ALUMNI RELATIONS
A.A., East Central Community College; B.B.A., University of
Mississippi; M.B.A., Mississippi State University, Meridian
- GLORIA JOHNSON ASSISTANT LIBRARIAN
B.S., Mississippi Valley State University; M.L.S., University of
Mississippi; further work at Mississippi State University; University
of Southern Mississippi; Jackson State University
- STEVE KELLY ASSISTANT FOOTBALL COACH
A.A., Pearl River Community College; B.S., M.S., University of
Southern Mississippi
- CHRISTI LEE RECRUITER/TECH PREP CAREER CENTER
DIRECTOR
A.A., East Central Community College; B.S., Mississippi State
University
- JOSEPH TODD MANGUM ASSISTANT FOOTBALL COACH
B.S., M.Ed., William Carey College
- MARIA MCLEOD ASSISTANT TO THE VICE PRESIDENT
FOR PUBLIC INFORMATION
A.A., East Central Community College; B.S., Mississippi College
- DEREK PACE ASSISTANT DIRECTOR
FOR TECHNOLOGY MANAGEMENT
B.S., University of Southern Mississippi
- TAMMY PARKES COUNSELOR, PHILADELPHIA-NESHOBY
COUNTY VOCATIONAL-TECHNICAL CENTER
B.A., Delta State University; M.Ed., Delta State University; Ed.S.,
Mississippi State University

- INFORMATION TECHNOLOGY
TECHNICAL SPECIALIST (1998)
East Central Community College; B.A.S.W., Mississippi State
University; further work at Mississippi State University, Meridian.
- PERSONAL DEVELOPMENT SPECIALIST (1995)
Jones County Junior College; B.S., M.Ed., University of Southern
Mississippi
- COLLEGE NURSE (1996)
East Central Community College
- ADMINISTRATIVE ASSISTANT
TO THE PRESIDENT (1972)
East Central Junior College; B.S., Mississippi State University
- SOCCER COACH/DEVELOPMENTAL
MATHEMATICS (1999)
Mississippi State University
- ACCOUNTANT (1991)
East Central Junior College; A.A., East Central Community
College; B.P.A., Mississippi State University
- HEAD FOOTBALL COACH (1995)
Jones County Junior College; B.S., M.Ed., Delta State University
- BASIC SKILLS SPECIALIST (1997)
Copiah-Lincoln Junior College; B.S., Mississippi State
University; M.Ed., University of North Texas; further work at
Mississippi State University
- DIRECTOR, SMALL BUSINESS
DEVELOPMENT CENTER (1994)
East Central Junior College; B.S., Mississippi State University
- ASSISTANT LIBRARIAN (1975)
Hinds Junior College; B.A., University of California, Santa
Barbara; M.S., University of Southern Mississippi; further work at
University of Southern Mississippi
- ## FACULTY
- SPECIAL POPULATIONS INSTRUCTOR -
MATHEMATICS (1996)
Mississippi State University
- ENGLISH (1989)
East Central Junior College; B.A., M.A., Mississippi College;
further work at Mississippi State University

- JIM BLACKBURN ELECTRONIC TECHNOLOGY (1999)
A.A.S., East Central Community College; further work at Mississippi State University
- VICKI BLAYLOCK MUSIC INSTRUCTOR-KEYBOARD (1999)
B.M.E., Delta State University; M.M.E., Mississippi College
- MARY E. BOULTON GERONTOLOGY (1999)
A.A., East Central Community College; B.A., Mississippi University, Meridian, M.S.W., University of Southern Mississippi
- WANDA BRACKEEN COSMETOLOGY INSTRUCTOR (1999)
Certificate in Cosmetology, Teacher Training Certificate in Cosmetology, East Central Community College
- TODD BRAND SPEECH (1999)
B.S., M.S., Mississippi College
- ELIZABETH BRELAND BUSINESS TECHNOLOGY (1999)
B.S., M.Ed., Mississippi College; further work at Mississippi State University
- JARED C. BROWNLEE ASSISTANT BAND DIRECTOR (1999)
B.S., Delta State University; M.M.Ed., University of Mississippi
- KATHARINE K. BUCKMAN PRACTICAL NURSING (1999)
A.D.N., Meridian Community College
- ANN T. BULLOCK BUSINESS TECHNOLOGY (1999)
B.S., M.Ed., Mississippi State University; further work at University of Southern Mississippi and Mississippi State University
- L. B. BULLOCK MATHEMATICS, COMPUTER SCIENCE (1999)
B.S., University of Southern Mississippi; M.Ed., Mississippi State University; further work at University of Southern Mississippi and Jackson State University
- ANN BURKES LIBRARY SCIENCE (1999)
A.A., East Central Junior College; B.S., M.S., Ed.S., University of Southern Mississippi; further work at Mississippi State University and the University of Southern Mississippi
- THOMAS W. CARSON BAND DIRECTOR/MUSIC (1999)
A.A., East Central Junior College; B.M.E., M.M.E., Delta State University
- JAMES C. CLARK ELECTRONICS TECHNOLOGY (1999)
A.S., Consumer Electronics, A.S., Television Service, Solano Community College
- W. CLARK MACHINE SHOP TECHNOLOGY (1969)
East Central Junior College; further work at Mississippi State University
- ELIBURN SPECIAL POPULATIONS INSTRUCTOR (READING) (2000)
East Central Community College; B.S., Mississippi State University
- CLIFTON CHEMISTRY INSTRUCTOR (1999)
M.Ed., University of Southern Mississippi
- DAVIS BIOLOGY (1994)
East Central Community College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University; further work at Mississippi State University
- DAVIS BIOLOGY (1987)
East Central Junior College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University; further work at Mississippi State University and University of Southern Mississippi
- DEAR ADN INSTRUCTOR (1999)
A.D.N., Meridian Community College; B.S.N., University of Mississippi Medical Center; M.S.N., Mississippi University for Women
- DEATON PHYSICS (1968)
B.S., M.Ed., Mississippi State University; further work at Mississippi State University and University of Mississippi
- DICKERSON COMPUTER TECHNOLOGY INSTRUCTOR (1999)
A.A.S., East Central Community College
- EVERETT ELECTRICAL TECHNOLOGY INSTRUCTOR (1999)
A.A.S., East Central Community College
- FERGUSON BUSINESS TECHNOLOGY INSTRUCTOR (1999)
A.A., East Mississippi Community College; B.S., M.S., Mississippi State University
- FORD MATHEMATICS INSTRUCTOR (1999)
B.A., M.A.T., Mississippi State University; further work at Mississippi State University and the University of Southern Mississippi
- FORTENBERRY COMPUTER NETWORK SUPPORT TECHNOLOGY INSTRUCTOR (1998)
A.A., Meridian Community College; A.A., East Central Community College; further work at Mississippi State University, Meridian

GAIL FULTON MATHEMATICS INSTRUCTOR

A.A., East Central Community College; B.S., University of Mississippi; M.A., George Peabody College for Teachers; Vanderbilt University; further work at University of Mississippi

CYNTHIA M. GAUDIN ADN INSTRUCTOR

C.R.N.I., Intravenous Nurses Certification Corp.; B.S.N., University of Alabama at Birmingham; School of Nursing; M.S.N., University of Alabama at Birmingham; School of Nursing

KATHERINE K. GEORGE CHILD DEVELOPMENT INSTRUCTOR

A.A., Hinds Junior College; B.S., University of Southern Mississippi; further work at University of Southern Mississippi, Mississippi State University, and Millsaps College

CONRAD GERMANY COLLISION REPAIR TECHNOLOGY INSTRUCTOR

A.A., East Central Community College; prior work at University of West Florida; Pensacola Junior College; in-service workshops for Ford and Mississippi; professional training certificates from General Motors, Mitchell International, Dupont, I-Car, Chief Automotive Systems, Akzo Nobel.

LISA GORGAS ADN INSTRUCTOR

A.D.N., Meridian Community College; M.S.N., University of Southern Mississippi

FRANCES P. GRAHAM PSYCHOLOGY INSTRUCTOR

A.A., East Central Junior College; B.S., M.S., Mississippi State University; further work at Mississippi State University, Meridian Community College

J. BRUCE GURAEDY ART INSTRUCTOR

B.A., M.Ed., University of Southern Mississippi; further work at Mississippi State University and Mississippi College

LAURA HAMMONS ENGLISH INSTRUCTOR

B.A., Belhaven; M.A., Mississippi College

RICKY HARRISON DRAFTING AND DESIGN INSTRUCTOR

A.A.S., East Central Junior College; B.S., University of Southern Mississippi; further work at Mississippi State University

CORINNE HAYES SCIENCE AND TECHNOLOGY INSTRUCTOR

B.S., M.S., University of Southern Mississippi

BETTYE SUE HENNINGTON BIOLOGY/CHEMISTRY INSTRUCTOR

B.S., M.Ed., Delta State University; Ph.D., University of Mississippi

MISSISSIPPI BUSINESS ADMINISTRATION AND ACCOUNTING (1981)
Mississippi University for Women; further work at Mississippi State University

DEBBY METAL TRADES INSTRUCTOR
PHILADELPHIA-NESHOBA COUNTY VOCATIONAL-TECHNICAL CENTER (1999)
East Central Community College

DAVID SURGICAL TECHNOLOGY (1993)
Surgical Room Technologist Certificate, A.D.N., Meridian Community College

JOHN COMPUTER TECHNOLOGY (1983)
East Central Junior College; further work at Mississippi State University; Novell Certified Administrator

JOHN LIBRARY SCIENCE (1978)
Mississippi Valley State University; M.L.S., University of Mississippi; further work at Mississippi State University; University of Southern Mississippi; Jackson State University

JORDAN WELDING (1998)
East Central Junior College; further work at Mississippi State University; Jackson State University; University of Southern Mississippi

KEY BIOLOGY (1991)
A.A., M.A., Southern Methodist University; Certificate in Radiation Physics, University of California at Berkeley; ED.D. (Biology) Ball State University; further work at Indiana University, Oglethorpe University, Clark College, Antioch Seminary, Immanuel Seminary

KINTON CHORAL MUSIC INSTRUCTOR (1999)
B.M.E., M.M., Mississippi College

W. KIRBY ADN INSTRUCTOR (1994)
A.A., East Central Junior College; A.D.N., Meridian Community College; B.S.N., M.S.N., University of Southern Mississippi

M. LANE SPANISH/FRENCH INSTRUCTOR (1999)
B.A., Millsaps College; M.A., Louisiana State University; D.M.L., Middlebury College, Vermont; further work at University of Minnesota

J. LYLES ADN INSTRUCTOR (1999)
A.S., East Central Community College; B.S.N., University of Mississippi Medical Center; M.S.N., Mississippi University for Women

- FREDRICK F. LYONS... CARPENTRY AND CABINET MAKING
Certificate, Carpentry and Cabinet Making, East Central Community College
- MARCUS D. McCOOL... SOCIAL SCIENCE
A.A., East Central Community College; B.A.E., University of Mississippi; M.E., Mississippi State University
- MARTHA McELHENNEY... ADN INSTRUCTOR
A.A., Meridian Junior College; Diploma, Three Year Diploma, Herse School of Nursing; B.S., University of Southern Mississippi; M.S.N., Mississippi University for Women
- MAXINE McKEE... SOCIOLOGY INSTRUCTOR
B.A., M.A., Jackson State University; further work at Jackson State University
- LISA McMILLIN... COMPUTER SCIENCE INSTRUCTOR
B.S., Master's degree in Vocational Ed., Ed.D. in Technology, Mississippi State University
- DALE McNAIR... AUTOMOTIVE TECHNOLOGY
A.A., East Central Junior College; further work at Mississippi State University
- GLORIA S. McRAE... MATHEMATICS
A.A., East Central Junior College; B.M.Ed., University of Mississippi; M.Ed., Mississippi State University; further work at Mississippi University for Women
- POLLY B. MAYES... DRAFTING AND DESIGN
A.A.S., East Central Junior College; B.S., University of Mississippi
- LESTER S. MILES... HEATING AND AIR-CONDITIONING TECHNOLOGY
A.A., East Central Community College; Certificates: Refrigeration and Air-Conditioning from Mississippi Delta Junior College; University Corporation, Memphis, Tennessee; further work at Mississippi State University
- GARY ANN MOORE... MATHEMATICS
A.A., East Central Community College; B.S., M.Ed., Delta State University
- PATSY MOORE... ENGLISH
B.S., M.Ed., Ed.S., Mississippi State University
- WANDA E. MOORE... ECONOMICS
A.A., East Central Community College; B.B.A., M.B.A., Mississippi State University; further work at Mississippi State University
- HANAN-MOORE... ADN INSTRUCTOR (1997)
East Central Community College; B.S., M.S.N., University of Mississippi
- ... AUTOMOTIVE MECHANICS
PHILADELPHIA-NESHOBA COUNTY VOCATIONAL-TECHNICAL CENTER (1994)
East Central Community College; Mississippi State University
- ... SOCIOLOGY (1985)
East Central Junior College; B.S., M.Ed., Mississippi State University; further work at Mississippi State University
- ... ENGLISH (1991)
East Central Community College; B.S., M.Ed., Mississippi State University
- ... BUSINESS & COMPUTER TECHNOLOGY
PHILADELPHIA/NESHOBA CENTER (1986)
East Central Junior College; B.A., University of Southern Mississippi; M.Ed., University of Southern Mississippi
- ... ENGLISH (1994)
East Central Junior College; B.S., M.S., University of Southern Mississippi; Ed.S., Mississippi State University; further work at University of Mississippi; University of Southern Mississippi; Mississippi College; Mississippi State University
- ... PSYCHOLOGY AND HOME ECONOMICS (1969)
Jones County Junior College; B.S., University of Southern Mississippi; M.Ed., Livingston University; further work at University of Southern Mississippi and Mississippi State University
- ... INDUSTRIAL SEWING INSTRUCTOR
PHILADELPHIA-NESHOBA COUNTY VOCATIONAL-TECHNICAL CENTER (1996)
East Central Community College
- ... VOCAL MUSIC INSTRUCTOR (1997)
Church Music, M.M., Vocal Performance, Mississippi College; further work in Opera Performance at Boston University, Boston, MA
- ... ADN SKILLS LAB INSTRUCTOR (1999)
University of Mississippi School of Nursing
- ... MATHEMATICS (1998)
East Central Community College; B.S., M.S., Ed.S., Mississippi State University

- SHELIA D. RONE . . . TECHNOLOGY APPLICATIONS INSTRUCTOR
PHILADELPHIA-NESHOBIA COUNTY
VOCATIONAL TECHNICAL CENTER
A.D.N., Phillips Community College; B.S., Delta State University
- CAROL S. SHACKELFORD . . . ENGLISH
A.A., East Central Community College; B.S., M.Ed., Ed.S., Mississippi State University
- MELINDA B. SMITH . . . ENGLISH
A.A., East Central Junior College; B.S., M.S., University of Southern Mississippi
- MARTHA STOKES . . . ALLIED HEALTH INSTRUCTOR
PHILADELPHIA-NESHOBIA COUNTY
VOCATIONAL-TECHNICAL CENTER
A.D.N., Meridian Community College
- SANDRA L. THOMAS . . . PRACTICAL NURSING
A.D.N., Meridian Junior College; B.S.N., University of Southern Mississippi
- KENNETH THOMPSON . . . DEVELOPMENTAL MATHEMATICS
B.S., Mississippi State University; further work at Mississippi State University
- THOMAS W. THRASH . . . SOCIAL SCIENCE
A.A., East Central Junior College; B.S., M.S.S., Mississippi State University; further work at University of Southern Mississippi and Mississippi State University
- SANDRA L. WEDGEWORTH . . . RELATED STUDIES
PHILADELPHIA-NESHOBIA COUNTY
VOCATIONAL-TECHNICAL CENTER
A.A., East Central Junior College; B.A., University of Southern Mississippi; further work at Utah State University and Colorado School of Mines
- JUANITA WEST . . . SPEECH
A.A., Clarke College; B.A., William Carey College; M.S., University of Southern Mississippi; further work at Mississippi State University, University of Missouri, and University of Southern Mississippi
- LEESA LEE WILKINSON . . . MUSIC INSTRUCTOR-KEYBOARD
B.M.E., M.M.E., Mississippi State University; further work at the University of Southern Mississippi
- GAIL D. WOOD . . . LIBRARY SCIENCE
A.A., Hinds Junior College; B.A., University of California, Santa Barbara; M.S., University of Southern Mississippi; further work at University of Southern Mississippi

- DEE WOOD . . . PHYSICAL EDUCATION
AND EDUCATION (1956)
East Central Junior College; B.S., M.A., University of Southern Mississippi; further work at University of Mississippi, University of Southern Mississippi and Mississippi State University
- ANN WRIGHT . . . CHILD DEVELOPMENT
TECHNOLOGY (1993)
University of Mississippi; further work at the University of Southern Mississippi, Mississippi State University, and the Ross Vocational Center

ADJUNCT FACULTY

- BARBIE ALFORD . . . ENGLISH
A.A., East Central Junior College; B.S., M.Ed., Mississippi State University
- BARRY ALEXANDER . . . PHYSICAL SCIENCE
A.A., East Central Junior College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University
- BARRY BARNETT . . . ACCOUNTING
A.A., East Central Community College; B.P.A., Mississippi State University; M.P.A., University of Southern Mississippi
- DAVID BATES . . . COMPUTER TECHNOLOGY
B.M.E.D., M.S., Mississippi State University; further work at Mississippi College
- BRENDA A. BATEY . . . SPANISH
A.A., Mississippi Gulf Coast Community College; B.A.S., University of Southern Mississippi; M.A., Mississippi State University; further work at University of Arkansas
- MEGAN BISHOP . . . CHILD DEVELOPMENT TECHNOLOGY
B.S., University of Southern Mississippi
- TANYA BOLER . . . ENGLISH
A.A., East Central Community College; B.S., M.Ed., Mississippi State University
- SHERRY BOONE . . . ENGLISH
A.A., Hinds Junior College; B.A., M.A., Mississippi College
- KATHIE BOUNDS . . . ENGLISH
B.S., Mississippi State University for Women; M.Ed., Mississippi State University

- STAN BUCKLEY MUSIC
B.S., University of Southern Mississippi; J.D., Mississippi
School of Law; M.Div., New Orleans Baptist Theological Seminary
- JAMIE CALVERT MEDICAL TERMINOLOGY
A.A., East Central Community College; B.S., University
Mississippi Medical Center
- PAULETTE CANNON MEDICAL TERMINOLOGY
A.D.N., Meridian Community College
- DIANNE CARTER MATHEMATICS
B.S., Mississippi State College for Women; M.Ed., Mississippi
University
- KAY CHAMBERS EMT INSTRUCTOR
Certified Emergency Medical Technician Instructor, A.A., East
Central Community College
- AIMEE CHANDLER COMPUTER TECHNOLOGY
A.A., East Central Community College; B.S., M.S., Mississippi State
University
- DANIEL CHERRY EMT INSTRUCTOR
A.A., East Central Community College
- RAYMOND CLARK MATHEMATICS
A.A., East Central Junior College; B.S., M.Ed., Mississippi State
University; further work at Mississippi State University
- GAIL COATS MATHEMATICS
A.A., East Central Junior College; B.S., M.Ed., Mississippi State
University
- KAREN COLE ENGLISH
B.A., M.A., William Carey College
- LOIS COOPER COMPUTER TECHNOLOGY
A.A., East Central Junior College; B.S., Mississippi University for
Women; further work at Mississippi State University and University
of Southern Mississippi
- LINDA CORLEY SPEECH
A.A., East Central Junior College; B.S., M.S., M. Phi., University of
Southern Mississippi
- DENISE CROTWELL LIBRARY ASSISTANT
A.S., East Central Junior College; B.S., M.L.S., University of Southern
Mississippi
- MUSIC
University of Southern Mississippi; M.C.M., New Orleans
Theological Seminary
- NUTRITION
M.S., Mississippi State University
- ENGLISH
Mississippi University for Women; M.A., Mississippi State
University
- FORESTRY
Holmes Junior College; B.S., M.Ed., Mississippi State University
- MATHEMATICS
Mississippi State University
- SPANISH
A.A., East Central Community College; B.A., Mississippi State
University
- ENGLISH
A.A., Warner Southern College; M.Ed., Ed.S., Mississippi State
University
- ENGLISH
A.A., Holmes Junior College; B.S., M.Ed., Mississippi State University
- COMPUTER
B.S., M.Ed., Mississippi State University
- PSYCHOLOGY
A.A., East Central Junior College; B.S., M.Ed., Mississippi College;
further study at University of Southern Mississippi
- COMPUTER TECHNOLOGY
A.A., East Central Junior College; B.S., M.S., Mississippi State
University
- DRAFTING & DESIGN TECHNOLOGY
A.A.S., East Central Community College; B.S., University of West
Alabama
- BUSINESS
B.A., Mississippi State University; M.B.A., University of Mississippi
- PHILOSOPHY
B.A., M.A., Michigan State University
- PHYSICAL EDUCATION
B.S., Athens State University

- SCOTT HUBERT PSYCHOLOGY/POLITICAL SCIENCE
B.A., Southern Methodist University; M.Ed., University of
Carolina; Ed.S., Mississippi State University
- KATHY HUMPHRIES PHYSICAL EDUCATION
B.S., Delta State College; M.Ed., Mississippi State University
- BOB JACKSON
B.A., University South Alabama; M.Ed., Mississippi State University
- JOE JOHNSON
A.A., Meridian Junior College; B.S., University of
Mississippi; M.Ed. Mississippi State University
- SUE KELLY COMPUTER TECHNOLOGY
B.S., M.Ed., Ed.S., Mississippi State University
- CAROLE KELLER GOVERNMENT
B.A., Mississippi State University; Masters of Administration,
Mississippi State University
- AMELIA LANGFORD
B.A., Belhaven College; M.S., Mississippi State University
- SHARON LE'JUNE
A.A., East Mississippi Junior College; B.S., M.A.T., Ed.S., University
University
- MELISSA LEWIS CHILD DEVELOPMENT TECHNOLOGY
B.S., M.S., Mississippi State University
- LARRY McCULLOUGH MATHEMATICS
A.A., East Central Community College; B.S., M.Ed., Mississippi State
University
- MATTIE CLAIRE McMILLAN NUTRITION
B.S. William Carey; M.Ed., University of Southern Mississippi and
further studies at Mississippi State University and Mississippi
College
- ANNIE PEARL MATTHEWS GOVERNMENT
B.S., M.Ed., Mississippi State University
- HENRY MOREAU RELIGION
A.A., East Central Junior College; B.S., Mississippi State University
Master of Divinity, Andover Newton Theological Seminary
- BARBARA MOWDY MATHEMATICS
B.S., University of Southern Mississippi; M.S., Mississippi State
University

- PSYCHOLOGY
Central Junior College; B.A., M.S., Mississippi State University
- SPEECH
Central Community College; B.S., M.S., University of
Mississippi
- MATHEMATICS
Junior College; B.S., University of Southern Mississippi;
Mississippi State University
- HISTORY
University of Alabama; Ph.D., Indiana University
- SPANISH
Mississippi State University
- PSYCHOLOGY
University of Southern Mississippi; M.Ed., Mississippi State
University
- HISTORY
University of Mississippi; M.A., University of Alabama
- COMPUTER TECHNOLOGY
St. Mary's Dominican College; M.Ed., William Carey College;
further work at Mississippi College and University of Southern
Mississippi
- HISTORY
M.Ed., Mississippi State University
- HISTORY
A.A., Jones Junior College; B.S.S., William Carey College; M.S.S.,
Mississippi College
- HISTORY
A.A., East Central Community College; B.S., M.Ed., Mississippi State
University
- HISTORY
A.B., Mississippi Gulf Coast Community College, B.A., William
Carey College., M.S., University of Southern Mississippi
- COMPUTER
B.S., M.Ed., Mississippi State University
- BUSINESS LAW
B.S., United States Naval Academy; J.D., and L.L.M., Georgetown
University School of Law

PAULA STOKES
A.A., East Central Junior College; B.A., M.Ed., Mississippi
University

TRACY G. STRICKLAND
B.S., M.S., Mississippi State University

PAM THRASH
B.S., M.Ed., Mississippi State University

PAMELA TUCKER
B.S., Mississippi State University, Meridian

SCOTT VAUGHN
B.S.B.A., University of Southern Mississippi; M.Div., New Orleans
Baptist Theological Seminary

DANNY WADE
A.A., East Central Junior College; B.S., University of Southern
Mississippi; M.Ed., Mississippi College

GAIL WARNER
B.S., M.S., Mississippi State University

LISA WEBB
B.S., Mississippi State University

JAMES R. WHITE
B.S., M.S., Mississippi State University

KEVIN WHITE
B.S., Mississippi College; M.S., University of Southern Mississippi

SYLVIA SLOAN WRIGHT
B.S., M.Ed., Mississippi State University

SECRETARIAL AND ADMINISTRATIVE SUPPORT STAFF

STACY ADDY SECRETARY TO THE DIRECTOR OF
ADMISSIONS, RECORDS, & RESEARCH (1998)
GENEVA BARKER SECRETARY TO THE DIRECTOR OF THE
PHILADELPHIA/NESHOBA COUNTY VO-TECH CENTER (1986)
MITSY BAYSINGER SECRETARY TO THE DIRECTOR OF
FINANCIAL AID (1997)
CATHY CARUCCI ASSISTANT TO THE DIRECTOR OF
FINANCIAL AID #2 (1997)

..... BUSINESS OFFICE CLERK (1998)
..... SECRETARY TO THE VICE PRESIDENT
FOR STUDENT SERVICES (1998)
..... SECRETARY TO THE FACULTY (1975)
..... BUSINESS OFFICE CLERK (1998)
..... SECRETARY TO THE
VICE PRESIDENT FOR INSTRUCTION (1995)
..... SECRETARY TO THE DEAN OF ADULT
AND CONTINUING EDUCATION (1994)
..... SECRETARY TO THE DEAN OF VOCATIONAL
TECHNICAL INSTRUCTION (2000)
..... DATA MANAGEMENT CLERK (1995)
..... SECRETARY TO THE DEAN OF
VOCATIONAL-TECHNICAL INSTRUCTION (1994)
..... SECRETARY IN THE OFFICES OF
VICE PRESIDENT FOR INSTRUCTION/ADULT &
CONTINUING EDUCATION (1999)
..... SECRETARY TO THE ADMINISTRATIVE
ASSISTANT TO THE PRESIDENT (1996)
..... SECRETARY TO THE DIRECTOR OF ADMISSIONS,
RECORDS, AND RESEARCH (1984)
..... SECRETARY TO THE DEAN OF ADN (1994)
..... SECRETARY TO THE LIBRARIAN (1997)
..... SECRETARY TO THE VICE PRESIDENT FOR
STUDENT SERVICES (1995)
..... SECRETARY FOR THE WORKFORCE
DEVELOPMENT CENTER (1996)
..... BUSINESS OFFICE CLERK (1990)
..... SECRETARY FOR SMALL
BUSINESS CENTER (1995)
..... SECRETARY TO THE DIRECTOR
OF THE PHYSICAL PLANT (1995)
..... SECRETARY FOR THE DIRECTOR
OF ATHLETICS (1996)
..... SECRETARY TO THE FACULTY (1996)
..... ASSISTANT TO THE DIRECTOR OF
FINANCIAL AID (1988)
..... SECRETARY TO THE DIRECTOR OF
ADMISSIONS, RECORDS, AND RESEARCH (1998)
..... SECRETARY TO THE VICE PRESIDENT FOR
PUBLIC INFORMATION (1994)

SUPPORT STAFF

..... GROUNDSKEEPER (1999)
..... ELECTRICIAN (1987)
..... CUSTODIAN (1984)
..... CUSTODIAN SUPERVISOR (1993)
..... GROUNDSKEEPER (1999)
..... GROUNDSKEEPER (1981)
..... GROUNDS SUPERVISOR (1993)

WILLIE GALLASPY, JR.	CUSTODIAN
BRENT GREGORY	MEN'S DORMITORY SUPERVISOR
CAROLYN HARALSON	WOMEN'S DORMITORY SUPERVISOR
BRENDA K. JOHNSON	CHILD CARE ATTENDANT
KATHERINE KIDD	CUSTODIAN
BILLY J. LUCROY	CUSTODIAN
BERNICE MCCUNE	CUSTODIAN
MICHAEL McWHIRTER	ELECTRICIAN HELPER
BUFFY MARTIN	CUSTODIAN
KENNETH MASSEY	PLUMBER
SUSAN MILES	CHILDCARE ATTENDANT
MICHAEL MOORE	CUSTODIAN, PHILADELPHIA
SEAN MOWDY	NESHOBA CENTER
DEWEY NELSON	BOBBY PATRICK
BOBBY PATRICK	GROUNDKEEPER
MARTHA K. PATRICK	CAMPUS SECURITY GUARD
EVENELL SANDERS	CUSTODIAN
WANDA SESSIONS	CUSTODIAN
MAXINE B. SULLIVAN	BOOKSTORE MANAGER
STUART TUNE	WOMEN'S DORMITORY SUPERVISOR
SCOTT VAUGHN	PAINTER
VANESSA WALL	DIRECTOR OF B.S.U.
WILLIE WELLS	CHILD CARE ATTENDANT
VERSTELL WARNSLEY	CUSTODIAN
HEBER WILLIAMS	CUSTODIAN
SEBER WILLIAMS	GROUNDKEEPER
SILESA WILSON	GROUNDKEEPER
HENRY WROTEN	CUSTODIAN

COMMITTEES OF THE FACULTY

ADMINISTRATIVE COUNCIL:

President, Vice President for Instruction, Vice President for Student Services, Vice President for Business Operations, Vice President for Foundation and Alumni Relations, Director of Admissions, Records and Research, Dean of Adult and Continuing Education, Director of the Learning Skills Center, Dean of Vo-Tech Instruction, Dean of the Associate Degree Nursing Program, Division Chairs, Librarian, Director for Technology Management, Director of Workforce Development Center, Athletic Director, Vice President for Public Information, and Director of Maintenance (Two faculty guests are invited each week during the academic year).

COMMITTEE FOR ABSENTEES:

President for Student Services, Chair; Director of Admissions, Records and Research; Counselor, Faculty, and Student

PROBATION:

President for Instruction, Vice President for Student Services, Director of Admissions, Records, and Research, and Mrs. Roberta

ADMISSIONS:

President for Instruction, Vice President for Student Services, Director of Admissions, Records, and Research, Mr. R.W. Clark, and Mrs. Brenda W. Kirby

ATHLETIC ADVISORY COUNCIL:

Mr. Haywood Reeves, Chair; Mrs. Brenda Johnson, Ms. Maxine Sessions, Mr. Lester Miles, and two student representatives

BEAUTY PAGEANT:

Ms. Carol Shackelford, Chair; Ms. Wendy Buchanan-Moore, Mr. Bobby Johnston, Mr. Jared Brownlee, Ms. Christi Lee, Mrs. Stacey Hollingsworth, Mrs. Virginia Pace, Mrs. Wanda Brackeen, Mr. Ronald Westbrook, Mrs. Patsy Moore, Ex-Officio - Yearbook, and student representative

BUDGET TASK FORCE:

Mr. Mickey Vance, Chair; Dr. Lavinia Sparkman, Mr. John Adcock, Mrs. Ann Burkes, Mr. Gene Davis, Mr. Ron Davis, Mr. Mike Dearing, Mr. Bruce Guraedy, Mrs. Melanie Gilmore, Mr. L. B. Bullock, Mrs. Linda B. Pierce, Mr. John Everett, Mr. Conrad Germany, Mrs. Martha McIlhenney, Mr. Thomas Thrash, and the Vice President for Student Services

CURRICULUM:

Dr. Lavinia Sparkman, Chair; Mr. John Adcock, Mr. Michael Alexander, Mrs. Katharine Buckman, Mr. James Clark, Mr. Ron Davis, Ms. Dana Dear, Mr. Jimmy Dempsey, Mr. Bruce Guraedy, Ms. Laura Hammons, Mrs. Lanette Hanna, Dr. Tom Key, Mr. Fredrick Lyons, Mrs. Polly Mayes, Mrs. Gloria McRae, Mrs. Linda Pierce, Mr. Tommy Thrash, and two student representatives

DISCIPLINE:

Mr. L. B. Bullock, Chair; Mr. Michael Alexander, Mr. Jimmy Dempsey, Ms. Gloria Johnson, Student, and the Vice President for Student Services, ex-officio

FINANCIAL AID APPEALS:

Vice President for Student Services, Academic Counselor, Director of Financial Aid, Vo-Tech Counselor, Director of Admissions, Records,

and Research, Mrs. Renee Lyles, Mr. Dale McNair, and Mr. Wood

HOMEcoming:

All personnel

HONORS COUNCIL:

Mrs. Linda Pierce, Chair; Mr. Ron Davis, Mr. Tommy Thrash, Mr. Bruce Guraedy, and Mr. L. B. Bullock

INTERCOLLEGIATE ATHLETICS:

Athletic Director and All Head Coaches

INTRAMURAL:

Mr. Mike Anderson, Chair; Mr. Jay Bowen, Mr. Todd Brand, Mr. Brent Gregory, Mr. Timmy Coats, Mr. Brad Hodge, Mr. Steve K. Mr. Todd Mangum, Mr. Sammy Pace, Mrs. Elizabeth Breland, Mr. Kenneth Thompson, Mr. Terry Underwood, Miss Lucille Wood, and Mr. Jake Yarborough

LEARNING SKILLS CENTER ADVISORY COMMITTEE:

Ms. Mary Hanson, Chair; Vice President for Instruction, Vice President for Student Services, Dean of Adult and Continuing Education, Mrs. Rosemary Adcock, Mr. Michael Alexander, Mr. Leonard Barrier, Mr. Jimmy Dempsey, Mrs. Christy Ferguson, Mrs. Gary Ann Moore, Mrs. Patsy Moore, and two students - one freshman and one sophomore

LIBRARY:

Mrs. Ann Burkes, Chair; Mr. Leonard Barrier, Mrs. Ann Bullock, Mrs. Patti Davis, Mrs. Stella Dickerson, Mr. Thomas Fortenberry, Mrs. L. Gorgas, Ms. Frances Graham, Dr. Linda Lane, Mrs. Alice Pouncey, Mrs. Sandra Thomas, Mrs. Laura Thorne, Mr. Tommy Thrash, Mrs. Maudean Sanders, Mrs. Leesa Wilkinson, and student representative

LITERACY TASK FORCE:

Mr. Gene Davis, Chair; Mr. John Adcock, Mrs. Sherri Cliburn, Mr. Ron Forest, Ms. Mary Hanson, Ms. Maxine McKee, Mr. Haywood Reeves, Mrs. Melinda Smith, Mr. Roger Whitlock, and Mrs. Natalie Vance

PUBLIC RELATIONS TASK FORCE:

Mr. Bubby Johnston, Chairman; Dr. Lavinia Sparkman, Mr. Mickey Vance, Mr. Joe Killens, Mr. Larry Hogue, Ms. Donna Luke, Mr. Gene Davis, Mr. David Case, Mr. John Adcock, Mr. Roger Whitlock, Mr. L.B. Bullock, Mr. Ron Davis, Mrs. Melanie Gilmore, Mr. Bruce Guraedy, Mrs. Linda B. Pierce, Mr. Tommy Thrash, and Mr. Todd Eldridge

STUDENT AND RETENTION TASK FORCE:

President for Student Services, Chair; Mr. Michael Alexander, Mrs. Amis, Mrs. Brenda Carson, Mr. Tom Carson, Mr. Jamie Davis, Mr. Jimmy Dempsey, Mr. Todd Eldridge, Mrs. Gilmore, Mr. Bruce Guraedy, Mrs. Lanette Hanna, Mr. Larry Harrison, Mr. Bubby Johnston, Mr. Joe Killens, Mr. Kinton, Mrs. Maria McLeod, Mr. Jared Brownlee, Mrs. Sanders, Dr. Lavinia B. Sparkman, Mr. Mickey Vance, Mrs. Vance, SBA President, and Warrior Corps President

SELF-STUDY:

All Personnel

STUDENT COMMITTEE:

Mike Dearing, Chair; Mrs. Brandi Baucum, Mrs. Vicki Blaylock, Mrs. Mary Boulton, Mr. Gene Davis, Mr. Ron Davis, Ms. Gail Fulton, Mrs. Cynthia Gaudin, Ms. Katherine George, Mrs. Corinne Hayes, Mr. McCool, Mr. Lester Miles, Mr. Joe Renaud, Ms. Gloria Rigdon, and Mrs. Maudean Sanders

SCHOLARSHIP:

Vice President for Student Services, Chair; Mrs. Brenda Carson, Mrs. Ford, Mrs. Brenda Johnson, Mrs. Wanda Moore, and Mr. Mickey

FACULTY DEVELOPMENT:

Mrs. Elizabeth Breland, Chair; Mrs. Mary Boulton, Mr. Gerald Jordan, Mrs. Gloria McRae, Mr. Haywood Reeves

TECHNOLOGY PLANNING:

Mr. David Case, Chair; Dr. Lavinia B. Sparkman, Mr. Mickey Vance, Mr. John Adcock, Mr. Jim Blackburn, Mrs. Ann Bullock, Mr. L.B. Bullock, Mrs. Ann Burkes, Mrs. Sylvia Bush, Mr. Ron Davis, Mr. Todd Eldridge, Mr. Bruce Guraedy, Mr. Jim Hansford, Ms. Mary Hanson, Mrs. Janice Jacobs, Mrs. Brenda Johnson, Mrs. Brenda W. Kirby, Dr. Lisa McMillin, Mr. Derek Pace, Mrs. Linda Pierce, Mr. R. T. Purvis, and the Vice President for Student Services

TITLE III PLANNING COMMITTEE:

Ms. Mary Hanson, Chair; Dr. Lavinia B. Sparkman, Mr. Mickey Vance, Mr. John Adcock, Mr. Michael Alexander, Mr. Gene Davis, Mr. Al Deaton, Mr. Jimmy Dempsey, Mr. Ricky Harrison, Dr. Bettye Hennington, Mr. Larry Hogue, Dr. Lisa McMillin, Mr. Ross Price, Ms. Juanita West, Ms. Mary Ann Wright, and the Vice President for Student Services.

GENERAL CALENDAR

2001-2002 REGULAR SESSION

First Semester Fall 2001

July 27, Friday	Applications for Admission should be
August 2, Thursday	Begin Basic
August 4, Saturday	Summer Orientation for New
August 6-8, Monday, Tuesday, & Wednesday	Faculty Meetings and
August 10, Friday	Begin Evening
August 10, Friday	Completion of Orientation and
August 12, Sunday	Residence Halls Open at
August 13, Monday	Begin Day Classes, Late Registration Fee
August 13-16, Monday through Thursday	Evening Registrations
August 20, Monday	Begin Evening
August 24, Friday	Last Day to Register or Change
September 3, Monday	Labor Day Holiday (Evening Classes)
September 21, Friday	Last Day to Remove I's of Previous
October 10, Wednesday	Mid-term Grades Due in Records
October 15-16, Monday & Tuesday	Fall
November 19, Monday	Spring Semester Advance Registration
November 21-23,	Wednesday, Thursday, & Friday
November 26, Monday	Thanksgiving Holiday
November 30, Friday	Resume Regular Class
December 7, Friday	Last Day to Drop a Course with a
December 10-13, Monday through Thursday	Last Day of Regular
December 13, Thursday	Final Exams
	Christmas Holidays Begin
	Students at 12:30 p.m.
	Residence Halls Close at 2:00 p.m.
	Final Grades Due in Records Office at 3:30 p.m.

Second Semester Spring 2002

Friday	Completion of Orientation and Registration
Monday	Residence Halls Open at 4:00 p.m.
Monday	Begin Day Classes, Late Registration Fee
Monday through Thursday	Charged Beginning at 8:00 a.m.
Monday through Thursday	Evening Registrations
Monday	at 6:30 p.m.
Monday	Begin Evening Classes
Friday	Last Day to Register or Change Classes
Monday	Martin Luther King Day (Evening Classes Meet)
Friday	Last Day to Remove I's of Previous Semester
Wednesday	Mid-term Grades Due in Record's Office
Friday	at 8:00 a.m.
Friday	Spring Holidays Begin at 3:15 p.m.
Monday	Residence Halls Close at 4:00 p.m.
Monday	Resume Regular Class Schedule
Friday	Easter Holiday
Monday	Fall Semester Advance Registration
Friday	Last Day to Drop a Course with a W
Friday	Last Day of Regular Classes
Monday through Thursday	Final Exams
Thursday	Final Grades Due in Records Office by 2:30 p.m.
Friday	Commencement at 8:00 p.m.

Summer Session Summer 2002

Intersession - On-Campus - Day Classes

Monday	Registration and Classes Begin
Monday	Memorial Day
Friday	Inter-session Ends
Friday	Honors Summer Orientation for New Students

First Semester - On-Campus - Day Classes

Monday	Registration
Tuesday	Classes Begin
Wednesday	Last Day to Register for the First Term
Saturday	Summer Orientation for New Students
Friday	Last Day to Drop a Course with a W
Thursday	Summer Orientation for New Students
Friday	(Finals) First Term Ends

Second Semester - On-Campus - Day Classes

July 1, Monday	Independence Day
July 2, Tuesday	
July 4, Thursday	Last Day to Register for the Second Semester
July 5, Friday	Summer Orientation for New Students
July 10, Wednesday	Last Day to Drop a Course
July 19, Friday	(Finals) Second Semester
July 26, Friday	Summer Orientation for New Students
August 3, Saturday	

Class Time Schedule

M/W/F	T/TR
8:00 - 8:50	8:00 - 9:15
9:00 - 9:50	9:25 - 10:40
10:00 - 10:50	10:45 - 11:25
11:00 - 11:50	11:30 - 12:45
12:00 - 12:50	12:55 - 2:10
1:00 - 1:50	2:20 - 3:35
2:00 - 2:50/3:15	



CHAPTER 2

GENERAL INFORMATION

PURPOSE OF THE COLLEGE

East Central Community College seeks to fulfill the educational needs of its students from the five-county district which it serves. In a continuing effort to meet these needs, the College, through its board of trustees, administration, faculty, and staff conceives its purpose to be to provide instruction and service. To achieve its instructional goals, the College provides programs of instruction which incorporate knowledge and skills applicable to life in a complex world society. In addition to offering its students opportunities for their mental, physical, and emotional development, the College, as a service to the community, also offers the constituencies of the district counties opportunities for assistance for growth and advancement.

To successfully fulfill its purpose, East Central Community College provides, at minimum cost, a variety of programs which include senior high or university parallel, technical, health-related, vocational, remedial and remedial education. The College further subscribes to and provides for self-improvement, continuing education programs, community services, workforce training, small business development, career exploration resources, special workshops, and other opportunities.

Through curricular and extracurricular activities, the College provides experiences which lead to the development of the total individual. In addition to academic advisement/intervention, these experiences include opportunities for participation and leadership in campus activities and student organizations.

INSTITUTIONAL GOALS

1. To provide effective instructional programs for the first two years of university-parallel curricula to prepare students for successful transfer to senior institutions.
2. To provide vocational, technical, and health-related programs designed to prepare students for immediate employment.
3. To provide a developmental program of instruction to raise basic skills levels of students whose academic foundation requires strengthening.

4. To provide enriched educational experiences for the academically talented students to enhance their academic challenges.
5. To provide guidance, counseling, and other student services to students in the attainment of personal, educational and occupational goals.
6. To provide specialized training programs which will develop a productive work force for new and expanding district businesses and industries.
7. To provide administrative services and technology to support the faculty in its commitment to offer a high quality, innovative educational program for students.
8. To offer community services, continuing education programs, adult basic education programs to meet the educational, occupational, and personal needs of both youth and adults and to cooperate with high schools and service agencies in providing community education programs.
9. To serve as a cultural and recreational center for the service area by offering a broad range of programs to enrich the community and to enhance creative expression in music, dance, theater arts, visual arts, sports, and recreation.

HISTORY OF THE COLLEGE

In 1928 the Legislature of the State of Mississippi adopted the first basic laws for the organization and operation of Mississippi public junior colleges. East Central Community College opened its doors to a freshman class of twenty students for the first regular session in September of 1928. The college occupied buildings that were a part of the Newton County Agricultural High School, which had been organized in 1914. The Agricultural High School was located on property belonging to the Decatur Municipal School District, which had been created in 1912. The upper high school grades that comprised the Newton County Agricultural High School were a part of the college until 1958 when they moved to the Decatur Attendance Center.

In March of 1939, East Central Junior College was accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. It has been reaffirmed each decade since. Today the College holds membership in the American Association of Community and Junior Colleges, The Southern Association of Colleges and Schools, The Mississippi Association of Colleges, and The Mississippi Community and Junior Colleges Association.

Originally the institution was supported by three counties — Newton, Neshoba and Scott. Later they were joined by Leake and Winston.

the two members of the original faculty of East Central Community College, Mrs. W.W. Newsome and Mr. Robert Marshall, number of full and part-time personnel has increased to over 240 in the current year. Since its founding, seven presidents have served the institution.

COLLEGE PLANT AND EQUIPMENT

Through the cooperative efforts of the district and the state legislature, the College has experienced growth in buildings and equipment during the past several years. The College plant consists of approximately 150 acres with buildings and facilities now valued at over one and one-half million dollars. There are twenty-six main brick buildings. All residence halls, classrooms and offices are air-conditioned. In addition to facilities sufficient to sustain the general education program, laboratories are provided for art, engineering, audio visual education, applied music, dramatics, reading, athletic and recreation activities, and scientific and vocational education.

BURTON ARNO VINCENT ADMINISTRATION BUILDING

Completed at the beginning of the 1978-79 school year, the administration building houses the offices of the president, vice president for instruction, vice president for business operations, vice president for foundation and alumni relations, dean of adult and continuing education, director for technology management, and the board of trustee's room. Proper vault facilities for the business office and adequate storage for all offices are provided in the building. The 100,000 square foot facility was built in 1962 as the library for the College but was renovated for administrative use when the Burton Library was occupied. It is modern, spacious, and comfortable and is located on the east end of the campus adjacent to Huff Auditorium.

IRMA LEE BARBER HALL

With over 26,500 square feet, this dormitory houses approximately 100 women. This welcome addition to the campus was opened in the fall of 1999. The building is both aesthetically pleasing and very functional in design. It is equipped with all modern conveniences and meets all standards for fire safety and energy conservation.

ASSOCIATE DEGREE NURSING/CHILDCARE BUILDING

Containing over 20,000 square feet of floor space, this facility opened in 1996 and houses both the associate degree nursing and child care programs. This modern facility contains classrooms, lecture rooms, computer labs, and laboratories.

BRACKEEN-WOOD PHYSICAL EDUCATION BUILDING

This building was constructed in 1970 and is located near the football stadium. Offices for football, baseball, basketball, soccer, softball are housed in this facility in addition to dressing facilities, varsity basketball court, and the weight room.

BRADFORD J. TUCKER APPLIED TECHNOLOGY CENTER

Containing over 58,000 square feet of floor space, this facility was constructed in 1969 and houses automotive technology, collision repair technology, business and office technology, computer technology, drafting and design technology, electrical technology, electronic technology, heating and air conditioning technology, machine tool technology, and welding.

BURTON LIBRARY

Occupied during the 1976-77 school year, this building is located near the center of the campus and contains a large reading area, conference room, a spacious lobby, librarians' offices, a workroom, faculty reading room, nine study rooms, and a room for special collections. Total seating capacity, mostly at individual and group carrels, is 250; and shelving is provided for 50,000 volumes. Provision is also made for housing non-book materials. Closed circuit, public commercial television viewing is available in any area of the building. Other media include slides, filmstrips, audio and video tapes, film loops, and micro texts. Circulation is fully automated via an online catalog. This catalog is accessible via the Internet.

CROSS HALL

The science building contains the classrooms and laboratories for the biological and chemical sciences. In 1990, the chemistry laboratory was completely renovated with modern laboratory tables, equipment, and controlled, vented chemical storage areas added.

RICHARD C. ETHRIDGE HALL

Part of the old Newton County High School property purchased by the College in 1995, this facility is currently used by the College for classroom space, Gerontology, Surgical Technology, ABE/GED and pre-college music. The Decatur Public Library is also housed in this facility.

HUFF AUDITORIUM

Located in the center of the front campus, Huff Auditorium is the most prominent building at East Central Community College. The

auditorium was constructed in 1953 and named for J. Knox Huff who was a member of the Board of Trustees of East Central Junior College for twenty-three years. He served as Chairman of the Board from 1948 through 1952.

The structure has a seating capacity of one thousand and is centrally located at the front of the campus. The auditorium has excellent acoustics and equipment and is used by the College and community for a variety of activities. Located on the ground floor are the offices and the office of Public Information. A major renovation of Huff Auditorium was funded by donations to the East Central Community College Development Foundation, Inc.

JEFFERSON HALL

The freshman women's dormitory was remodeled in 1963, 1978 and again in 1989. It houses 125 women and contains the office and residence of the dormitory supervisor.

MARY DINING HALL

Remodeled in 1979, this facility contains four dining rooms. The main dining room has a seating capacity of 300. Other dining rooms include the Gold Room, which seats 120; the Gordon Room, which seats 50; and the Magnolia Room, which seats 20.

NEHOBA COUNTY HALL

This two-story dormitory for men was constructed in 1971. It consists of thirty-one rooms which house sixty-two students.

NEWSOME HALL

Completed in 1957, and renovated in 1989, the dormitory is equipped with modern furniture and appliances and accommodates sixty to sixty men and the dormitory supervisor.

NEWTON HALL

This two-story classroom building was constructed in 1975 and houses the English, Social Science, History, Journalism, Education, and Psychology departments. Also, sixteen faculty offices are located in this building along with several support facilities.

PHYSICAL PLANT BUILDING

This facility houses the office of the physical plant director and also provides space for the various maintenance equipment utilized by the College.

WORKFORCE DEVELOPMENT CENTER

Completed in 1995, this modern building has over 2,700 square feet. Its nine offices and conference room provide space for the technical and economic development activities of the College.

THE OVID S. VICKERS FINE ARTS CENTER

Occupied in 1969, this facility contains a 212 seat auditorium, a choral room, a band room, a music library, a listening room, classrooms, and art studios.

SCOTT COUNTY HALL

This two-story dormitory for men was constructed in 1984. It consists of an apartment for the director of housing and thirty-two rooms which house sixty-two students.

SOUTH CAMPUS

Acquired in the fall of 1995, this 4.5 acre complex consists of several buildings containing the Science and Technology program, Biology Technology program, Ceramics Lab, Computer Science Lab, Physics classroom, Physics Lab, office space, and a gymnasium.

THE STUDENT ACTIVITY CENTER

The office of the Director of Student Activities is located in this building along with many student special activity facilities.

EDDIE M. SMITH STUDENT UNION

Student Services moved into this modern 12,500 square foot complex in the summer of 1999. This ultra modern building houses Student Services, Financial Aid, the Student Nurse, Admissions, Records, and Research, and the Career Center. This complex also contains conference rooms and counselors' offices.

SULLIVAN CENTER

The first floor of the student center houses the grill, bookstore, and post office. The second floor houses the truck-driving program.

TODD HALL

This dormitory for men was completed in 1957. It is arranged in suites rather than conventional halls found in most men's dormitories. Seventy-two men are housed in this dormitory. A total renovation was completed in 1989 to bring this dormitory to present day standards for fire safety and energy conservation.

EDUCATIONAL-TECHNICAL ANNEX BUILDING

Completed in 1969, this building is located on the north side of the campus and contains classrooms, offices, and laboratories for several technical programs.

RESIDENCE HALL

This residence hall was completely renovated in 1989 and 1990 with major changes to bring it up to modern standards for housing students. This renovation provided an energy efficient, attractive building for men. It consists of forty-one rooms which house eighty-two students.

OTHER BUILDINGS**FACULTY HOUSES**

There are seventeen of these houses located at various sites on the college property.

LEAKE HALL

This two-story building containing sixteen apartments was originally constructed for married students. Today it is occupied by both faculty, honor students, and married students. A major renovation of this building was completed during the 1994 spring semester.

ATHLETIC FIELDS/PRACTICE FIELDS**THE FOOTBALL STADIUM**

Warrior Field was relocated in 1967 and is now equipped with the most up-to-date high intensity lighting, speaker system, and an enlarged seating capacity.

BAND PRACTICE FIELD

This field is located South of the baseball field and includes a director's tower.

FOOTBALL PRACTICE FIELD

This practice field is located West of the football stadium.

INTRAMURAL FIELD

This playing field is located north of the baseball field and contains an area for intramural sports.

CHRIS GAY IV MEMORIAL BASEBALL FIELD

Situated near the football stadium this well located facility was completed with a gift from the family of former student Chris Gay. It has up-to-date lighting, a press box, and aluminum seating.

SOCCER FIELD

The soccer field is located on the College's North Campus next to the women's softball field. This facility was completed in the summer of 1999.

TENNIS COURTS

Located north of Newsome Hall, this facility contains four hard court tennis courts.

WOMEN'S SOFTBALL FIELD

This playing field is located north of the baseball field. Construction of this field was completed during the 1994 spring semester.

GARDENS, PARKS, RECREATION**FITNESS TRAIL**

Located on the north side of the campus, this one-half mile trail is lighted, landscaped, equipped with exercise stations, and handicapped accessible.

HARRISON MEMORIAL GARDEN

This park is dedicated to the memory of Crystal and C. J. Harrison, children of Mr. Ricky and Mrs. Jeanine Harrison. The garden is centrally located.

DICK LIVINGSTON RECREATIONAL/STUDY TRAIL

Located on the north side of the campus, this trail is an extension of the one-half mile fitness trail and follows the contour of the College pond. This three-fourths mile trail is lighted, landscaped, and handicapped accessible. The trail is named in memory of Representative Richard L. "Dick" Livingston.

SULLIVAN PARK

Located on the east side of campus adjacent to the College's tennis courts, this park was dedicated in memory of Ms. Janie Sullivan and was provided for by private donations. It has various plant life, modern lighting, and park benches/tables providing enjoyment for the student body and the public.

STUDENT ORGANIZATIONS

Organizations include:

Student Class, President's Council, Sophomore Class, and Student Association

Phi Kappa, Scholars Bowl

Other organizations include:

Alpha Epsilon, HOSA, Mu Alpha Theta, Phi Beta Lambda, Mu Tau, Student Education Association, Post Secondary Association of Students and Teachers of Early Childhood Education, NAEYC

Interest organizations include:

Athletics, Band, Cheerleaders, Collegians, Diamond Girls, Choir, East Central Environmental Club, Gospel Choir, S.I.F.E., American Association, New Directions, Residence Hall Councils, Rodeo Club, S.A.D.D., Warrior Corps, Adult Warrior Corps

Other organizations include:

Student Union, Newman Club, Wesley Foundation, and Fellowship of Christian Athletes

Other organizations include:

Tom Tom and Wo-He-Lo



CHAPTER 3

ACADEMIC POLICIES

REQUIREMENTS FOR ADMISSION

Implementation of specific admission policies is the responsibility of administration and faculty of the institution. East Central Community College ascribes to an "open admissions" policy consistent with all applicable laws. The College embraces the philosophy that students be provided the opportunities for learning experiences, e.g. developmental courses, counseling, tutorial services, etc., that will help the individual students succeed in attaining their educational goals. Further, the College utilizes relevant diagnostic instruments to determine the strengths and needs of students in order to assist them in the selection of the most appropriate program options. There are no programs at East Central Community College designed for transfer to senior institutions that require a minimum ACT score for admission.

ACADEMIC AND TECHNICAL STUDENTS

To be admitted as a full-time student to an academic or technical program, an applicant must either be a high school graduate, have 19 or more acceptable high school units as evidenced by an official high school transcript, or a high school equivalency certificate from the State Department of Education indicating that satisfactory scores have been earned on the General Education Development Test (GED).

Before admission can be granted, the following must be on file in the Office of Admissions, Records, and Research:

1. An official college application;
2. A high school transcript or a college transcript;
3. Scores on the American College Test (applicants 23 years of age and over are exempt from the ACT requirement except for certain specialized curricula).

Admission as an East Central Community College student does not guarantee admission to a specific program of study.

HEALTH RELATED STUDENTS

ASSOCIATE DEGREE NURSING PROGRAM

The Associate Degree Nursing Program is a two-year program designed primarily for students who reside in the East Central Community College district, to provide educational opportunities for qualified students desiring a career in nursing. The program meets to the expanding health care needs of the district and state curriculum includes a balance of general education, nursing theory and laboratory and clinical experiences. Graduates will meet the requirements of the State Board of Nursing and those that meet the requirements of the National Council Licensure Examination for Registered Nurses (NCLEX-RN). The State Board may deny any application for licensure due to, but not limited to conviction of a felony, commission of fraud, deceit in the application process, or addiction to alcohol or drugs. The Associate Degree Nursing Program is accredited by the Board of Trustees of State Institutions of Higher Learning, Mississippi and the National League for Nursing.

Admission Procedures

All applicants are required to take the American College Test (ACT) and meet the general admission requirements to the College. Application deadline for the fall class is March 1. All entrance materials must be on file in the Office of Admission, Records, and Research by March 1.

Admission Requirements

1. The student must apply for regular admission and be accepted by the College.
2. The student must apply to the Associate Degree Nursing Program.
3. The student must take the ACT with a minimum composite score of 18, or 15 if taken prior to October, 1989. A math score of 14 or less on the ACT will necessitate successful completion of MA1 1203 (developmental math) or higher, concurrent with or prior to NUR 1119.
4. Students must have a cumulative GPA of 2.00 or better.
5. Satisfactory completion of Anatomy & Physiology I (BIO 2514) and Anatomy & Physiology II (BIO 2524) (An applicant may be accepted into the ADN program prior to completing these courses; whereupon these courses must be completed in the summer prior to beginning nursing classes in the fall.) Students who have not received formal notification of admission to the

ADN program must meet all the prerequisites established for enrollment in Anatomy and Physiology I. The prerequisite for Anatomy and Physiology I is one of the following: General Biology (BIO 1134 or 1144), General Chemistry I (CHE 1214), Microbiology (BIO 2924), or ACT science score of 21, or equivalent standing, or admission to a health related program at ECCC or be a licensed practical nurse.

Students admitted into the ADN program must submit proof of the following items: physical examination, drug screen, immunizations against measles, mumps, rubella (MMR), or rubella titer, TB skin tests, Hepatitis B vaccine, or signed destination statement, and a current American Heart Association Course "C" in CPR.

Acceptance Criteria

To be accepted into the ADN Program, the applicant's file in the Admission's Office must be complete. Qualified applicants will be considered by the ADN admissions committee using the following criteria:

1. ACT composite score (possible points 18-36);
2. Cumulative Grade Point Average (possible points 2-4);
3. Current ECCC student or past ECCC graduate status (2 points).

Acceptance into the program is once a year. Priority is given to in-district applicants, and then Mississippi residents in that order. Enrollment is limited; therefore, selection is based on available space, completion of admission requirements, and meeting acceptance criteria. Successful applicants will be notified on or before May 15 by the Associate Degree Nursing Program.

Upon acceptance into the two-year ADN Program, expenses include: (1) Tuition per semester, \$500 (for room and board expenses see College Catalog, page 75), (2) Lab fees per semester, \$24, (3) Uniform/lab supplies for entire program, approximately \$200, (4) Malpractice insurance, \$15 yearly, (5) Required textbooks for entire program approximately \$800, (6) Drug screen, approximately \$20, (7) Physical examination, cost determined by the student's selection of practitioner, (8) Immunizations, cost dependent on status of immunizations, (9) ADN Assessment Tests, Six (6) tests at \$10 each and one (1) at \$30, entire program, (10) Nursing pins (optional) range from \$34-\$122, (11) Graduation fees - \$35, (12) Student Nurses' Association fees \$50 yearly, (13) Transportation costs to and from clinical sites, (14) Nursing class portraits, approximately \$25. (15) When students stay overnight for out-of-town clinicals, the student will have expenses for meals and hotels, and (16) Clinical nurse pack, approximately \$40-\$50, (17) Post-graduation NCLEX-RN application fees, state fee, \$60;

national fee, \$120, (all prices subject to change).

All information pertaining to the associate degree nursing program may be found in the East Central Community College catalog or by contacting NLNAC, 61 Broadway, New York, NY 10016 or by telephone 1-800-669-9656.

LPN TO RN UPGRADE/BRIDGE PROGRAM FOR ASSOCIATE DEGREE NURSING

Licensed Practical Nurses are eligible for advanced placement in the Associate Degree Nursing Program.

Admission Requirements:

1. The student must apply for regular admission and be accepted by the College.
2. The student must apply to the Associate Degree Nursing Program.
3. The student must have an ACT composite score of 15 if taken before October 1989, or 18 if taken in October 1989 or after. Students with less than the required ACT composite score must have completed a minimum of 12 semester hours with a 2.5 quality point average before being admitted. Students must have at least a C in all prerequisite courses.
4. Hold a current license to practice as a licensed practical nurse in Mississippi.
5. Have one year clinical work experience within the last five years; documentation from employer(s) must be submitted with application.
6. Math assessment test given prior to admission.

Prerequisite courses:

Anatomy and Physiology I
Human Growth & Development
Anatomy & Physiology II
Fine Arts/Humanities Elective
Microbiology
English Composition I
English Composition II

Applications for the College and the ADN Upgrade/Bridge Program may be obtained from the Office of Admissions, P.O. Box 129, Decatur, MS 39327 after January 1 each year. All admission requirements and current admission application must be on file in that office by April 1 of the year of admission.

Post acceptance requirements are the same as all other ADN students.

Information pertaining to the Associate Degree Nursing Program may be found in the East Central Community College catalog or by contacting NLNAC, 61 Broadway, New York, NY 10016 or by telephone 1-800-669-9656.

PRACTICAL NURSING PROGRAM (PN)

To be admitted to the Practical Nursing Program (PN) applicants

1. Be eighteen (18) years of age or over.

2. Have a minimum of 12th grade education or its equivalent as determined by the General Educational Development Test.

3. Be in good physical and emotional condition as verified by a medical examination and certifying report.*

4. Have acceptable personal qualities as established through a personal interview.

5. Be a citizen of the United States or have pending citizenship.

6. Applicants must have a minimum ACT score of 12 or enhanced ACT score of 16, or equivalent TABE (Level D, Form 5) composite score of 12 in English, mathematics and reading.

7. Applicants must take the NLN Pre-Admission Examination - PN and have a minimum score of 40 percentile.

8. Applicants shall be selected for an interview by the Practical Nurse Admissions Committee based upon the applicants' scores on the standardized tests listed in item 6 and 7.

9. Be recommended for admission by the Practical Nurse Admissions Committee.

10. Have current CPR Class C certification.

*The East Central Community College health form must be completed by all students initially accepted into the program. Final acceptance of students into the program will not be granted until the medical examination and certifying report is on file.

MEDICAL OFFICE TECHNOLOGY (BOMT)

To be admitted to the Medical Office Technology Program (BOMT) applicants must meet the admission requirements for Academic and Technical students listed previously.

SURGICAL TECHNOLOGY (SUT)

To be admitted to the Surgical Technology Program applicants must meet the following criteria:

1. The applicant must be of legal working age (18) before program completion.

2. The applicant must have a 12th grade education demonstrated by a high school diploma or its equivalent demonstrated by the General Development Test.
 3. The applicant must be in good physical condition as determined by a medical examination and certifying report (Medical Certification Requirement)
 4. The applicant must have a minimum enhanced ACT score or equivalent TABE (Level D, Form 5) composite score of 11 or better.
 5. The applicant must be a citizen of the United States or pending citizenship.
 6. The applicant must have acceptable personal qualities established through a personal interview.
 7. Applicants shall be selected for interviews by the Surgical Technology Admissions Committee.
 8. The applicant must be recommended for admission by the Surgical Technology Admissions Committee.
 9. Admissions priority will be given in the following order: (1) district applicants, i.e., legal residents of Leake, Newton, Scott, or Winston counties, (2) out-of-district applicants, and (3) out-of-state applicants.
 10. Must have CPR-C certification.
- *Initial acceptance into the Surgical Technology program must be granted prior to the submission of a medical examination certifying report. Initial acceptance into the program will not be granted until an acceptable medical examination certifying report is on file.

TRANSFER STUDENTS

Students desiring to attend East Central Community College after having attended another regionally accredited college must meet the same requirements as entering freshmen. Students with records indicating unsatisfactory standing may be accepted on probation in individual cases indicate a reasonable chance of success in the program selected. If a student is accepted on probation, he/she must make satisfactory progress at the completion of one semester or he/she will be suspended for one semester.

TRANSFER CREDITS

Acceptable credits transferred by students are reproduced on the students' permanent records at East Central Community College. This action signifies that the credits are judged valid. Only those courses that average "C" or better will be entered on the record and applied toward graduation when the transferred average is less than "C". This

work transferred or accepted for credit must represent coursework relevant to the degree, with course content and instruction resulting in student competencies at least equivalent to those of students enrolled in the institution's own associate degree programs.

VOCATIONAL STUDENTS

- Students admitted as a full-time student to a vocational program to include welding or carpentry and cabinet-making, an applicant must:
1. Be of legal working age (18) before program completion;
 2. Complete a federally approved ability-to-benefit test;
 3. Have an official application and a transcript from the last school attended on file in the Office of Admissions, Records, and Research;
 4. Complete an interview with the vocational counselor or with an instructor in the program of choice.
- Students admitted to the cosmetology program or to the practical nursing program, an applicant must:
1. Be a high school graduate;
 2. Have an official application and a transcript from the last school attended on file in the Office of Admissions, Records, and Research;
 3. Pay a deposit of \$50 as a partial tuition payment (cosmetology only).

INTERNATIONAL STUDENTS

International students with acceptable scholastic records and proven English proficiency will be considered for admission as freshmen or as transfer students. Freshman applicants must be graduates of recognized secondary schools comparable in level to the American high school. Transfer applicants are considered on the basis of secondary school records and records of postsecondary study (college, technical school). Factors considered in making the admission decision are grades earned, subjects to be taken, ability to carry a full course of studies, satisfactory scores on the East Central Community College placement tests, and proof of financial responsibility.

Applicants, both freshmen and transfer, whose native language is not English are required to submit a score of at least 500 on the paper-based or 173 on the computer-based Test of English as a Foreign Language (TOEFL) and must have a score on the ACT.

The following materials must be in the Office of Admissions and Research at least 30 days before the beginning of the semester in which admission is desired:

1. An application for admission form.
2. A certified copy of all high school and/or college transcripts showing previous credits earned.
3. Information showing sufficient financial support.
4. A copy of Form I-20.

Fees-

1. In addition to the regular tuition and fees paid by in-state students, international students will be assessed out-of-state tuition payable at registration. See general information in Chapter 4.
2. Dormitory facilities will be available each semester only for in-district and in-state students have been housed.

PART-TIME STUDENTS

Part-time students must meet the same admission requirements as full-time students except for the ACT.

SPECIAL ADMISSION

In conformity with Section 37-29-1, Mississippi Code of 1972 as amended in 1998, East Central Community College will admit students who have not completed the requirements for regular admission to the College but who meet the enrollment criteria specified in either policy 4.1.6.1 or 4.1.6.2.

DUAL ENROLLMENT

Students may be granted part-time admission status at East Central Community College while concurrently enrolled in high school if they meet the following admission requirements:

1. Have completed a minimum of fourteen (14) core high school units (Students who do not have fourteen (14) core high school units but who have a composite score of thirty (30) on the ACT Assessment may be considered for enrollment).
2. Have a minimum composite score of twenty-one (21) on the ACT Assessment.
3. Have a minimum 3.0 cumulative GPA on a 4.0 scale for high school work completed, and
4. Have the unconditional recommendation of their high school principal or guidance counselor.

ENROLLMENT

Students may be admitted as regular students at East Central Community College if they meet the following admission requirements:

Have completed a minimum of fourteen (14) core high school units.

Have a minimum composite score of twenty-six (26) on the ACT Assessment.

Have a minimum 3.0 cumulative GPA on a 4.0 scale for high school work completed, and

Have the unconditional recommendation of their high school principal or guidance counselor that said enrollment is in the best educational interest of the student.

The credit earned at East Central Community College by students enrolled under the Early Enrollment Policy will be available for transfer or for meeting the requirements for graduation from the college after the student has successfully completed one (1) full semester of course work.

CONTINUING EDUCATION UNITS

To participate in non-credit (CEU) programs or courses, a student must complete an application form and be of sufficient maturity for the course desired. (Two hours of instruction are equal to one CEU.)

NOTE: No transcript, certificate, test scores, or anything in addition to a completed application is required unless it is an EMT course. A personal check covering the cost of the course with course identification on it will hold a place in any class until the first class meeting at which time the application can be completed.

ENGLISH AND MATHEMATICS PLACEMENT

Placement in mathematics and English courses will be based upon (1) ACT scores in the subject areas (2) high school grades (3) assessments made at orientation.

Competency in the areas of English and mathematics will be determined based upon skills demonstrated in the combined criteria enumerated above.

Any student enrolled for nine or more credit hours must enroll in the appropriate English course sequence, Developmental I, II, Composition I or II, during the earliest consecutive semesters of such enrollment.

ACT WAIVER FOR ADULTS

Students who have been out of high school for five or more years and those who are 23 years of age or older will have the ACT waived except for those who wish to enroll in specialized programs.

BENEFITS FOR VETERANS

East Central Community College is an approved institution providing education training for veterans. The Director of Admissions, Records, and Research serves as Veterans Advisor and provides assistance in handling matters pertaining to veterans at the College.

SELECTIVE SERVICE

Information and assistance in handling matters concerning Selective Service for students are available in the office of the Director of Admissions, Records, and Research.

NATIONAL GUARD, VETERANS PREVIOUS EDUCATION, SERVICE MEMBERS OPPORTUNITY COLLEGE, EVALUATION, CREDIT, AND TRANSFER

The College maintains a written record of the previous education and training of each veteran enrolled and appropriate credit is given when the training period has been shortened proportionately as a result of previous education and training, the veteran or eligible person and VA are so notified.

East Central Community College is a participant in the Mississippi National Guard Higher Education Program. Credit earned in the armed forces is evaluated based upon the recommendations of the American Council on Education. The College is also a member of the Service-members Opportunity Colleges (SOC). Seven semester hours of credit can be established on a veteran's record when a copy of the DD214 is presented to the Director of Admissions, Records, and Research. These hours include:

- A. 4 semester hours of Physical Education
- B. 3 semester hours of Personal and Community Health

No credit is granted by East Central Community College on the General Education Development Test. No credit is established by the College for experiential learning but credit is accepted when transcribed by another accredited college.

EAST CENTRAL COMMUNITY COLLEGE SCHOOL STANDARDS OF PROGRESS AS REQUIRED BY VA REGULATIONS 14253 [D]

EXAMINATION OF RECORDS:

The College records and accounts pertaining to veterans and eligible persons are readily identifiable and available for examination by authorized representatives of the Government.

ENTRANCE REQUIREMENTS:

Proof that entrance requirements to East Central Community College have been met prior to enrollment are a part of the veteran's and eligible person's permanent record. They also include the grade in each subject per semester, record of withdrawals, and the number of absences from any subject. These records are maintained in the Office of the Director of Admissions, Records, and Research.

PREVIOUS EDUCATION AND TRAINING RECORDS:

The school maintains permanent records showing previous education and training. Enrollment certificates submitted to VA reflect proper credit for previous education and training according to the policies of the College.

PROGRESS RECORDS:

In the academic and technical program, the school records show grades of A, B, C, D, F, W (withdrawal, no grade), I (incomplete - grade which is temporary and is changed to a grade of A, B, C, D, or F on completion and is used in the overall grade point average of the student).

The State Veterans Affairs Approving Agency requires that "I" grades be considered as "F's" in computing grade point averages. This procedure is followed in all reports to the Veterans Administration concerning the student's status. Course changing is not allowed after the first two weeks of classes. Any time a student quits a course without officially withdrawing, a final grade of "F" will be recorded. The VA will be promptly notified when a veteran or other eligible person drawing VA benefits changes his course load from full-time to part-time or reduces his part-time load.

Veterans who are attending East Central Community College in the Academic and Technical programs must pass a certain number of hours each semester, the same as regular students, to remain in good standing. Students must pass nine semester hours and earn 18 quality points to remain in good standing. Quality points are assigned per semester hour the following way: A-4 quality points; B-3 quality points; C-2 quality points; D-1 quality point; and F-0 quality points.

For the Veterans and other eligible persons, East Central Community College will apply the probation and suspension policies as listed in this catalog.

5. ATTENDANCE RECORDS:

East Central Community College maintains scheduled permanent record cards. The last date of attendance is when one drops a course. The number of absences in a particular course is placed on the final Grade Report and the teachers' grade book which is turned in at the end of the semester and is filed for records and is available in the Director of Admissions, Records, and Research's office. An individual student is allowed absences per semester equal to twice the number of class meets per week in addition to any official absences reported to the College. This policy is given in detail elsewhere in this catalog.

SOPHOMORE STATUS

Before a student can be classified as a sophomore, he/she must have earned a minimum of 28 hours or its equivalent from an approved college.

TESTING SERVICE

East Central Community College is a fully participating institution in the American College Testing Program and administers the test on all nationally scheduled testing dates. The ACT test is administered on a residual basis upon request.

East Central also administers and utilizes the Test of Adult Basic Education (TABE) in its VIDS program, adult basic education program, and in the Ability to Benefit for financial aid. Further, the General Educational Development Test (GED) is administered on a monthly basis.

SCHOOL TERMS AND PERIODS

East Central operates on the semester system. There are two regular semesters which begin in August and in January. During the summer, there is an eight (8) week summer session divided into two four-week terms and a three-week intersession. The College also offers courses at other times to meet the needs of students.

Lecture periods meet a minimum of 50 minutes. Laboratory periods are equivalent to two lecture periods. Semester hours of credit are granted on the number of lecture and/or laboratory periods the class meets per week for one regular semester. A semester hour of credit is equal to 750 minutes of instruction.

are also offered off-campus at various locations throughout the community district.

RECORDS FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

East Central Community College is in compliance with provisions of the Family Educational Rights and Privacy Act of 1974. Under this law, students enrolled in any educational institution receiving federal funds are given certain rights concerning school records.

The following rights are accorded to students under this act:

1. Students are entitled to have access to school records upon request.

2. Request for access to records concerning academic grades, transcripts and absences should be filed with the Director of Admissions, Records, and Research. Request for access to records concerning test scores administered by East Central Community College counselors, financial aid, and other personal data should be filed with the Vice President for Student Services.

3. Students are entitled to inspect and review the contents of their school records and to challenge the contents if they feel the contents are inaccurate, misleading or inappropriate. If a student wishes to challenge the contents, the Director of Admissions, Records, and Research or Vice President for Student Services will provide a written copy of procedures to be followed.

4. Before any school records will be released to third parties (colleges, potential etc.) who have requested copies of school records, the school must have the students' written consent.

5. Upon receipt of a subpoena or judicial order requiring the Director of Admissions, Records, and Research and/or Vice President for Student Services to supply a student's records, the requested action will be taken.

6. Whenever a student seeks to enroll in another institution outside this district, the student must approve transfer of the record.

7. The law allows "directory information" about students to be made public without specific permission. Students are entitled, however, to request the deletion of certain information from school directories. Any request for deletion of directory information must be made within fourteen calendar days from the date of registration. Forms for requesting the deletion of information may be secured from the Office of the Director of Admissions, Records, and Research.

GRADING SYSTEM

- A — 92-100 Excellent
- B — 83-91 Good
- C — 74-82 Average
- D — 65-73 Poor
- F — Failure
- W — Withdrawal
- AU — Registered for audit
- I — Incomplete, but can be made up

A progress report is made to all day students at Mid Term semester.

INCOMPLETE GRADES

A grade of "I" (incomplete) may be submitted in lieu of a final grade when the student, because of illness, death in the student's family, or similar circumstances beyond the student's control, is unable to complete the course work or to take final examinations. The student must have in writing, an approval by the Director of Admissions, Records, and Research before the student can receive this course work.

An "incomplete" on final semester grades must be completed by the end of the first six weeks of the next semester or a grade of "F" will be recorded by the Director of Admissions, Records, and Research. The individual student has the responsibility of making the necessary arrangements with the instructor concerned.

APPEAL PROCEDURES FOR GRADES

See Student Complaint Procedures

HONORS AND QUALITY POINTS

HONORS — Special recognition is given those students doing outstanding work in their academic subjects at the end of each grading period and at graduation. The honors are based on quality point averages.

- HONORS** Required Quality Point Average
- President's List
- Dean's List
- Honorable Mention

QUALITY POINTS — Quality points are based on the grade and number of hours credit for each course and are computed as follows:

	Quality Points
A	4 for each semester hour
B	3 for each semester hour
C	2 for each semester hour
D	1 for each semester hour
F	0 for each semester hour

Each grade in each course attempted will be counted for quality points.

HONORS PROGRAM

The purpose of the Honors Program at East Central Community College is to provide enriched educational experiences for the highly talented students. Specially designed honors classes are designed to stimulate the honor student's spirit of inquiry and to provide opportunities for more in-depth study in several subject areas.

The Honors Council chaired by the Director of the Honors Program was established. It is the responsibility of the council to select the honors courses and to promote an atmosphere of intellectual stimulation and camaraderie among the academically gifted students.

The Honors Program provides students the opportunity for independent projects and research, for greater intellectual challenge, and for association with others of similar abilities and interest.

HONORS PROGRAM ELIGIBILITY

In order to enroll in the Honors Program a student should have a minimum ACT score, a superior grade point average, and an invitation from the honors faculty. Courses are scheduled so that a student may participate in all six courses or in any combination of courses. Courses include: Elementary Functions, Honors English Composition I, Honors English Composition II, Honors American History I, Honors American History II, Honors English Literature I, and Honors English Literature II.

Students with a Math ACT score of 25 and a score of 30 or above on a reading assessment administered by the East Central Community College are eligible to enroll in Elementary Functions... Students with a 25 composite and a 25 English score on the ACT or a "2" Advanced Placement English score are eligible to participate in Honors English. Students with a 25 composite and a 25 reading score on the ACT are eligible to participate in Honors American History I. Students are invited to enroll in Honors English Literature based on grades in previous English courses, ACT scores, and teacher recommendation.

ADVANCED PLACEMENT/CREDIT BY EXAMINATION

East Central has two provisions for granting credit by advanced placement of students and one provision for granting credit by examination.

Provisions for Advanced Placement in Vocational-Technical Instruction

East Central Community College will grant credit for selected courses in certain Applied Science and Certificate programs under the following conditions:

1. Applicant for credit meets all college admissions requirements and is a registered full-time student in good standing in any ECCC's vocational-technical or certificate programs, and
2. Applicant has maintained at least a "B" average in the high school course for which articulated credit is requested, and
3. Applicant has on file a written recommendation from the high school instructor and vocational director, and
4. Applicant has successfully completed two units in high school in the approved area with an A or B average, and applicant has passed a competency exam administered by East Central Community College with a grade of "85" or higher, and
5. College credit will be held in escrow until the student has completed the prescribed courses in a specific program. The credits will be included on the student's official college transcript with the designation of "satisfactory" and counted toward the appropriate degree or certificate. Following the provisions of the Southern Association of Colleges and Schools, these courses will be identified as advanced standing in the articulated area and identified on the college transcript as such.

Each articulation agreement will be updated as the curriculum is revised.

It is understood that should a student intending to receive credit under this agreement fail to make satisfactory progress in the next higher sequential course, the student may transfer back to the beginning level course.

It is further understood that a high school graduate may exercise this privilege no later than the beginning of the third year following graduation.

THERE WILL BE NO CHARGE FOR ADVANCED STANDING CREDIT.

Advanced Placement Examination

Students who make a score of three (3) or higher on the Advanced Placement (AP) test will be given credit for the course at East Central.

An AP score of three (3) will result in awarding three (3) semester hours credit in the subject area. More than three (3) semester credit may be awarded for AP scores of four (4) or five (5) when approved by the appropriate division chairs working in conjunction with the departmental faculty and the Vice President for Instruction. Credit established through AP will not carry a letter grade and will not be included in calculating the quality point average.

College Level Examination Program (CLEP)

East Central Community College awards academic credit through the College Level Examination Program (CLEP) on Subject Examinations to students who are enrolled at East Central who make a score of 50 or above. The College will also accept transfer credit from other colleges on either the General or Subject Examinations.

East Central is not a testing center for the CLEP and does not establish credit on the General Examination. Academic credit established through the CLEP will not carry a letter grade and will not be included in calculating the quality point average. The maximum credit allowed at East Central through the CLEP is six (6) semester hours.

ACADEMIC PROBATION AND SUSPENSION

A student who fails to pass nine semester hours and to earn 18 quality points during a regular semester will be placed on probation until the academic record meets this minimum standard. If the minimum requirements are not met for two consecutive semesters, the student will be suspended for one regular semester. If the suspension occurs at the conclusion of the spring semester, it may be removed by attending summer school and improving the record to the stated minimum. Deviation from this policy will be made only with the approval of the Academic Probation Committee.

The above policy will also apply to all transfer students.

COURSE CHANGE

A fee of \$5 is assessed for a change in schedule after the date a student's schedule is entered.

CHANGING PROGRAM

A student should discuss any proposed changes in his program with his/her advisor. No full-time student will be permitted to register in a new course after the second week of any regular semester.

PROGRAM OF STUDY

A student registering for 12 or more semester hours is considered a full-time student and should follow one of the curriculums as outlined.

CLASS ATTENDANCE AND ABSENCES

When a student enrolls in a course, the student assumes responsibility for attending all class meetings, completing assignments, and otherwise satisfying the requirements of that course. Realizing that from time to time there may be just cause for absence, the College has established the policy outlined below.

The student should discuss with the instructor the impending absence before it occurs if possible or immediately after his/her return to class if the absence was an emergency. The student is responsible for all work missed regardless of the reason for being absent.

1. Official absences are those incurred when students miss class while officially representing the College. The College sponsor, the group supplies a list to the Director of Admissions, Records, and Research's Office in advance, and instructors are notified from that office before the next meeting of the class following the absence. Official absences will not count in the total number of absences allowed.
2. Unofficial absences occur when students who are not representing the college miss class. Total unofficial absences per class may not exceed three for a class that meets once per week, four for a class that meets twice per week, six for a class that meets three times per week, eight for a class that meets four times per week or ten for a class meeting five times per week. Tardies which equal the number of times the class meets per week will constitute an unofficial absence. Exception: For classes which meet once per week, three tardies will constitute an unofficial absence.) If a student exceeds these numbers of absences he/she will be cut out of class and will receive an "F" for the course.
3. The student who misses announced tests or class assignments due to unofficial absences must have approval of the instructor to take make-up tests or to complete assignments. Approval will not be granted unless the student presents a valid reason for having been absent.
4. The student has the right to appeal if he or she feels that there were extenuating circumstances for exceeding the allowable number of absences or for being cut out of class and receiving an "F" for the course. Within three (3) days of the notice of being cut out of the class(es), the student should submit to the Vice President for Student Services a written letter of appeal giving all

reasons for the appeal. The student will meet with the Absentee Appeals Committee. This committee will include the Vice President for Student Services, the student's instructor, the academic or vocational counselor (depending on classification of student), an administrator-at-large, an instructor-at-large, and the Student Body Association President. A majority vote will be necessary for the student to be reinstated in class. Should the matter not be resolved to the student's satisfaction through the Absentee Appeals Committee, the student has the right to appeal to the President of the College within 24 hours. Such appeals must be made in writing with all reasons for the appeal given. The last step in the appeals process will be the hearing before the board.

DROPPING A COURSE

If a student desires to drop a course, the student may do so at any time with proper approval. There is no charge for dropping a course.

An unofficial withdrawal from a course at any time during the semester will result in a grade of F. No student can drop a course within five days prior to examination.

EXEMPTION

Any student who has applied and been accepted as a candidate for graduation may be exempt from the final examination of any course in which the student has at least a B average as of the last regular class meeting. Exemption of graduates and types of examinations (unit or comprehensive) are left to the discretion of the instructor.

PRE-REGISTRATION TESTS

The American College Test will be administered to all academic and technical students under age 23 who have not previously taken it. The results will be used in classification. In addition, assessment tests are given in English and Mathematics. Students will be placed in these courses based on three criteria: (1) ACT scores (2) Local assessment (3) High school grades.

ORIENTATION

All students entering East Central Community College for the first time must participate in the orientation program. The program is designed to acquaint new students with rules and regulations of the College, registration procedures, and college curricula. During this time standardized testing is done, and students are assigned to faculty advisors who help them in proper course selection. School

publications are reviewed, and handbooks are distributed and discussed. Orientation is held on each advance registration day in the summer and on the first day of each regular semester.

MAXIMUM LOAD

Fifteen or sixteen semester hours of academic work are considered a normal load each semester. First semester freshmen are not allowed to register for more than a normal load unless specified in the curriculum. Other students desiring to enroll for 20 or more semester hours must have special permission from an appropriate curriculum advisor and approval by the Vice President for Instruction. A full-time vocational student cannot enroll in a daytime academic course for credit.

WITHDRAWAL FROM SCHOOL

Any student who leaves the College, except for temporary absence, must secure a withdrawal permit in duplicate from the Academic Vocational Counselor's office, where he will be instructed as to the proper procedure. This permit, when completed, must be filed with the Director of Admissions, Records and Research and Vice President for Business Operations. Administrative withdrawal may be processed by the Vice President for Student Services or Director of Admissions, Records, and Research.

ACADEMIC FORGIVENESS

East Central Community College students who have not been enrolled in any postsecondary educational programs for a period of four consecutive years may petition the Vice President for Instruction to have their prior credit records removed from consideration in determining qualifications for graduation from East Central Community College.

Any students who have changed their degree or certificate objective, for example, from an Associate of Arts/Science degree to an Associate of Applied Science degree, or vice-versa, may petition the Vice President for Instruction to apply only those courses and quality points applicable to their current degree or certificate objectives. A change of major within the same degree or certificate designation does not qualify under this policy.

For students who seek academic forgiveness and whose petitions are approved, the College will utilize only the courses and quality points earned from the time approved for forgiveness in determining the students' eligibility to graduate from East Central. For students who have changed their degree or certificate objectives, the College will

utilize only those courses and quality points which apply to the degree or certificate that they seek to receive.

The College will make notations on the students' records regarding the application of this policy. All courses taken at the College and transferred to and accepted by the College will remain on the permanent records and no guarantees will be expressed or implied regarding the transferability of the forgiven credits to other educational institutions. The VA does not recognize this policy for students receiving VA benefits.

A student may utilize the provisions of this policy only once.

GRADUATION

STUDENTS EXPECTING TO BECOME CANDIDATES FOR DEGREES OR CERTIFICATES MUST FILE AN APPLICATION WITH THE VICE PRESIDENT FOR INSTRUCTION BY THE ANNOUNCED DEADLINE DATE

REQUIREMENTS FOR DEGREES

East Central Community College grants three associate degrees the Associate in Arts, the Associate in Science, and the Associate in Applied Science. Students who plan to transfer to senior institutions should take note that substitution in the specified courses of categories I and II below may be made with the approval of the Vice President for Instruction in order to meet senior college requirements. A student may transfer back from senior college a maximum of six semester hours to complete graduation requirements at East Central Community College.

To graduate from the College with the degree of Associate in Arts a student must:

- (1) Earn a minimum of 64 semester hours of credit to include the 33 semester hours listed in the Academic Core Curriculum, but not more than four semester hours of activity courses (Physical Education, band, choir, varsity sports, etc.);
- (2) Earn an average of two quality points for each semester hour attempted; (When a course is scheduled and rescheduled only the last grade recorded will count for quality point purposes);
- (3) Complete a minimum of sixteen semester hours at East Central Community College;
- (4) Earn not more than one-fourth of the work required for graduation by correspondence and/or extension.

II. To graduate from the College with the degree of Associate Science a student must:

- (1) Earn a minimum of 64 semester hours of credit to include the 33 semester hours listed in the Academic Curriculum, fourteen or more semester hours of science, and not more than four semester hours of activity courses (Physical Education, band, choir, varsity sports, etc.);
- (2) Earn an average of two quality points for each semester hour attempted; (When a course is scheduled and rescheduled, only the last grade recorded will count for quality point purposes);
- (3) Complete a minimum of sixteen semester hours at East Central Community College;
- (4) Earn not more than one-fourth of the work required for graduation by correspondence and/or extension.

III. To graduate from the College with the degree of Associate Applied Science a student must:

- (1) Earn a minimum of 64 semester hours of credit to include the 18 semester hours listed in the Technical Curriculum, all technical courses in the specified program of study as listed in Chapter 5, "Program of Study" in the College Catalog, but not more than four semester hours of activity courses (Physical Education, band, choir, varsity sports, etc.); and enough approved non-technical courses to complete 64 semester hours;
- (2) Earn an average of two quality points for each semester hour attempted; (when a course is scheduled and rescheduled, only the last grade recorded counts for quality point purposes);
- (3) Complete a minimum of sixteen semester hours at East Central Community College;
- (4) Earn not more than one-fourth of the work required for graduation by correspondence and/or extension.

IV. To graduate from the College with a second associate degree which must be different from the first, a student must:

- (1) Earn a minimum of 15 additional semester hours of credit with no more than one semester hour of activity credit (physical education, band, choir, or varsity sports);
- (2) Meet all of the requirements listed for the second degree as enumerated in paragraphs I, II, or III above;
- (3) Complete all 15 additional semester hours credit at East Central Community College;

To graduate from the College with the degree of Associate Science a student must:

- (1) Earn a minimum of 67 semester hours of credit to include all courses in the curriculum guide, Chapter 5, but not more than four hours of activity courses (Physical Education, band, choir, varsity sports, etc.);
- (2) Earn an average of two quality points for each semester hour attempted; (when a course is scheduled and rescheduled, only the last grade recorded counts for quality point purposes);
- (3) Complete a minimum of sixteen semester hours at East Central Community College;
- (4) Earn not more than one-fourth of the work required for graduation by correspondence and/or extension.

REQUIREMENTS FOR CERTIFICATES

East Central Community College grants nine months, one year, and sixteen months, certificates.

To graduate from the College with a certificate in a particular program a student must:

- (1) Make a passing grade and average a "C" (2.00 point) on all those courses required in the curriculum. Grades in courses not listed in the curriculum will not be counted in calculating quality point averages.
- (2) Satisfactorily complete a prescribed certificate program as outlined under curriculum.
- (3) Practical nurse students and surgical technology students must maintain a grade of 80 on each course to earn a certificate.

GRADUATION FEE

A \$30.00 graduation fee is charged all students who are tentatively accepted for graduation.

TRANSCRIPTS

It is the policy of this institution to furnish free to each graduate of East Central Community College upon written request one transcript of his or her credits earned here. After the one free transcript, a charge of \$2.00 will be assessed for each additional request for transcript from students currently enrolled at the College and a charge of \$3.00 will be

assessed for each additional transcript request from a former student. Correspondence pertaining to this service should be addressed to the Director of Admissions, Records, and Research of the College. The College reserves the right to protect the student's records from outside agencies. Holds will be placed on transcripts for non-payment of fees, board, fines, etc.

HEALTH SERVICES

Medical services are available to students. The campus nurse provides routine medical care and simple medication. The nurse's office is located on the first floor of the Eddie M. Smith Student Union. Office hours are 7:00 a.m. until 3:00 p.m. during the regular school session. Students who need more specialized care must visit their family physician.

Clinics in Decatur and hospitals in Newton and Union provide emergency medical care for students.

COUNSELING AND GUIDANCE

East Central Community College is wholly committed to providing the service of professionally trained guidance personnel to all of its students. The purpose of the guidance work is to provide professional assistance to the students in deciding academic, vocational, and personal questions, especially as they involve their college life.

The Vice President for Student Services has overall supervision and coordination of guidance, counseling, extra-curricular activities, and religious development. In addition, two full-time academic counselors, a full-time vocational counselor, and a full-time career counselor are employed by the College. Also, faculty members serve as academic advisors in their particular area. Advisors are selected from the teaching faculty according to curricula. Faculty members are well qualified to assist the students in their career planning. Each student upon entering selects a course of study with the aid of one of the Advisors. Frequently meetings are held, and the students are urged to keep in touch with their Advisor on matters pertaining to their educational or vocational careers. By careful planning, the students can find and pursue the course of study that will be most helpful in their chosen professions. Each student is thus aided in choosing a vocation for which the student is best suited.

Personal problems should be referred to the Vice President for Student Services or one of the professionally qualified guidance counselors. Students with disabilities should contact the Vice President for Student Services for possible accommodations.

FIREARMS ON CAMPUS

In keeping with the laws of Mississippi, students are not permitted to have rifles, shotguns, or other forms of weapons on campus. Campus residents must make arrangements to store any type of weapons off campus.

STUDENT IDENTIFICATION CARD

Each full-time student will be issued an identification card during registration at a cost of \$3.00. The card will be used as an activity card during regular school session. Failure to show or surrender the identification card when requested by any East Central Community College official will result in disciplinary action. Replacement of a card due to loss or damage will cost \$10.00.

UNSATISFACTORY CONDUCT

Upon enrollment each student is given a Student Handbook in which the rules and regulations governing student conduct are listed in detail. Violations which could result in suspension from college will require that the student appear before the Discipline Committee, while violations which are not cause for suspension will be handled by the appropriate authorities.

ADULT AND CONTINUING EDUCATION PROGRAM

The Adult and Continuing Education Program meets the needs of an increasing number of adult and nontraditional students who wish to earn a degree on a part-time basis, prepare for job advancement or career change, or improve quality of life through personal enrichment and enhancement of knowledge in a specialized field of study. Classes are taught at the Decatur campus of East Central Community College and at several off-campus locations throughout the five county district.

Present off-campus sites include Carthage, Forest, Louisville, Philadelphia Vocational/Technical Centers, Morton High School, and the Choctaw Indian Reservation near Philadelphia. Credit Classes may be arranged on-site for business or industry, school districts, medical facilities, government agencies, or in any location where specific educational needs exist.

ADULT BASIC EDUCATION PROGRAM

East Central Community College teaches adult basic education classes in Leake, Neshoba, Newton, Scott, and Winston counties. Classes are available to the general public in literacy training and GED preparation. Adult basic education classes are free. Class locations

include Forest, Newton, Decatur, Carthage, Thomasville, Philadelphia, and Union.

GED testing is offered at East Central Community College Vocational-Technical Centers at Carthage, Forest, Union, and Philadelphia. There is a fee for the five-part GED test. The diploma is recognized as the equivalent to the high school diploma.

CHILDCARE LABORATORY

The East Central Child Development Technology program is a licensed, on-site childcare center for the laboratory training of students majoring in the field. The center operates during the fall and spring semesters. It is opened to ECCC employees' and students' children. There is a minimum fee. The facility is located on 10th street.

FACILITY ARRANGEMENTS

Facility arrangements are available to professional, fraternal, governmental, or other associations that may require this space for seminars, workshops, and annual meetings. Coordination and service for every detail in the organization and implementation of a successful meeting from banquet arrangements to on-site registration. A calendar of events is maintained in the office. Adult and Continuing Education listing all activities by college and outside agencies.

CONFERENCES, WORKSHOPS, TRAINING PROGRAMS

Conferences, workshops, and training programs assist in solving special problems encountered by businesses, industries, and government agencies. Programs may be offered on-site at the college facility or at East Central Community College. CEU (Continuing Education Units) credit is available if requested.

The Small Business Development Center offers workshops throughout the district at locations convenient to the small business community. The topics of these programs are designed to address many aspects of operating and maintaining a small business profitably. Topics may include:

- Starting a small business
- Customer service
- Marketing
- Financial management
- Developing a business plan

CAMPS AND CLINICS

A variety of camps and clinics are conducted annually to serve students during the summer months. The choices include baseball, basketball, and cheerleading camps with short courses in foreign languages, computer science, math, and art offered through Kid's Camp. Participants are given the opportunity to explore various areas and to further develop sports or academic skills under the supervision of qualified instructors in a college setting. The variety of each particular camp, whether sports or academic, provides a well-balanced, enjoyable learning experience.

TRAVEL PROGRAMS

Travel programs are offered periodically to provide educational and cultural enrichment. College faculty have served as directors for trips to such destinations as England, France, Switzerland, Austria, Germany, Australia, and New Zealand. College credit may be earned.

EXTENSION CENTER

Classes may be organized which give credit beyond junior college level. The college has served as an Extension Center for Mississippi State University and the University of Southern Mississippi at various times in the past.

THE LEARNING SKILLS CENTER

The Learning Skills Center is a tutorial lab for students who need or want supplemental instruction. The Learning Skills Center has two components: a computer aided instruction lab and tutoring by peers, faculty, and community volunteers. The LSC components will be implemented by the Director of the Learning Skills Center cooperating with the Learning Resource Advisory Committee in policy making and performance assessment activities. The Committee will be comprised of:

1. Learning Resource Advisory Committee

Two students: one sophomore, one freshman, appointed by the SBA; one faculty representative each from the basic skills areas, i.e., English, reading and math; Vice President for Instruction; Vice President for Student Services; Dean of Adult and Continuing Education; Academic Counselor; Vo-Tech Counselor; and Learning Skills Center Director.

2. Coordination

The Learning Skills Center Director will meet with each department faculty to coordinate services and determine needs of students. The ongoing process of analyzing job market trends will be coordinated with the tech prep career center coordinator and the science and technology instructor to meet the needs of business and industry. Student services will be coordinated with the Vice President for Student Services and the student support staff.

3. Subject Areas

Subject areas will be primarily developmental reading, writing, and math. In addition, higher levels of these subjects and science, social science and other courses as needed will be available through the computer lab and individual tutoring.

4. Referral

Students may be referred by faculty, counselors, or themselves.

5. Student Assessment

Students will be assessed using a combination of student self-assessment, faculty interviews, computerized assessment, local English and math placement tests, high school transcripts, and ACT scores. Records are maintained on students who utilize the services of the center.

6. Schedule

The Learning Skills Center will be open the following hours:

Monday and Tuesday 8:00 a.m. - 8:00 p.m.

Wednesday and Thursday 8:00 a.m. - 4:30 p.m.

Friday 8:00 a.m. - 4:00 p.m.

WORKFORCE DEVELOPMENT CENTER

The mission of the Workforce Development Center staff is to support businesses, industries, individuals, and communities with assessment, training, job placement, consultation, and educational services designed to improve the economy by enhancing the employability skills of the citizens in the East Central Community College district.

Customized sessions are designed, curricula developed and training facilitators provided to businesses and industries that address workforce improvement, technical skills upgrade, professional skills development, basic skills enhancement and Adult Basic Education. Private counseling, workshops and seminars are available for individuals interested in establishing and growing small businesses.

WORK-BASED LEARNING

The Work-Based Learning program creates an opportunity for technology students which combines school-based education/training with an East Central Community College vocational-technical program and structured, parallel work site experience in local businesses and industries. The program's objectives are to better equip students for employment in technical careers and to effectively manage the quality of technology instruction.

Placed in work environments that compliment classroom instruction, the Work-Based Learning students master skills and competencies that have been cooperatively outlined by participating businesses, industries and technology instructors. In doing so, Work-Based Learning participants earn competitive wages while learning from skilled, professional mentors.

Work-Based Learning students enter the workforce equipped with proven employability skills and an educational experience designed to enhance future career options. Students receive technical credit and transcript recognition for work site experience.

TECH PREP

East Central Community College, in conjunction with the Mississippi State Department of Education and a consortium formed by local secondary schools, has developed and implemented the Technical Preparation Education Program. The Tech Prep initiative is a response to the challenges that students of today will face in the 21st century. In Mississippi, as in every other state in the nation, the success of new and expanding businesses depends on a technically sophisticated workforce. Tech Prep integrates college prep course work with vocational and technical applications. This planned sequence of courses begins in junior high school and is articulated to the community college, leading to an associate of applied science degree. Students can also pursue a four-year baccalaureate degree, if so desired. A comprehensive career and guidance program is a major component of Tech Prep to ensure each student is provided with appropriate educational opportunities.

INFORMATION TECHNOLOGY RESOURCES AND SYSTEMS

East Central Community College seeks to provide computer resources, computer networks, and information technology to the students, faculty, staff, and administration at a level that enhances learning and productivity. The College requires students to demonstrate computer literacy to meet graduation requirements and

provides training opportunities for the administration, faculty, and staff. It is the responsibility of the users of computers and networks to act in a manner consistent with the rights of all other users.

Electronic information is volatile, easily reproduced, and easily vandalized. Respect for the work and personal expression of users is critical. Further, one should never publish anything on a computer network that they are unwilling to have made public. Computers must never access, use, or edit files of others without the consent of the author.

The College's networks are monitored networks. Security and management considerations require that the networks be open to review and maintenance. A user of the networks can assume that anything stored on the networks is public information and should be handled accordingly.

The College's computers and networks are for official business use. Users shall access only those files and data to which they have been authorized. Users shall protect her/his personal computer(s) from unauthorized use and safeguard her/his user-IDs and passwords.

Private and/or commercial uses of the College's computers and networks and work conducted for personal gain or profit will not be allowed.

At no time shall a computer user engage in illegal or immoral activities on the College's networks. Examples of these activities include the transmission of defrauding, obscene, threatening, violent, or unlawful materials.

Publication of annoying, harassing, or intimidating messages on the networks will not be allowed.

Using the College or State networks to advocate political positions will not be allowed.

Computer or network users will not attempt to circumvent system security measures, modify the computer system or software, install invasive software such as "worms" or "viruses," or install pirated software on the College's computers or networks.

Users are not allowed to remove hardware, software, manuals, supplies, etc. from the College's computing sites without proper authorization.

Anyone who knowingly violates the principles outlined in this policy will be subject to appropriate disciplinary action.

DUE PROCESS PROCEDURES FOR STUDENT GRIEVANCES

Grievances by an East Central Community College student arising from non-academic matters shall be handled in accordance with the provisions of Title VI of the Civil Rights Act of 1964 and its Amendments, Part H of the Higher Education Act of 1965 and its Amendments, Title IX of the Higher Education Act of 1965 and its Amendments, Section 504 of the Rehabilitation Act of 1973 and its Amendments, and the Americans With Disabilities Act of 1990 and its Amendments and other non-academic matters should first be referred to the Vice President for Student Services. The only academic matters that may be appealed by a student through due process are those that relate to charges of academic dishonesty and perceived unfairness in the transmittal of grades. The grievance should be written and should be delivered either in person or by mail to The Vice President for Student Services, East Central Community College, P.O. Box 139, Decatur, MS 39327; telephone (601) 635-2111.

Upon receipt of a grievance under the provisions of this policy, the Vice President for Student Services will schedule a hearing before a student-faculty committee within ten (10) days. This committee will be composed of the Vice President for Student Services, the President of the SBA, the Academic or Vocational Counselor as appropriate, an academic, technical, or vocational member of the faculty as appropriate, and a student-at-large.

The committee and the grievant may call such witnesses as may be required to investigate the grievance. Further, the grievant may have an advisor present during the hearing. However, the advisor may only consult with the grievant and not speak for the grievant.

If the results and/or procedure of the student-faculty committee hearing are deemed unsatisfactory by the grievant, the grievant may appeal in writing within three (3) days to the President of the College who will schedule a hearing within (10) days of the appeal. The decision of the President shall be deemed final with regard to student due process procedures at East Central Community College.

The above three (3) steps shall exhaust full recourse available at the College.

Records of grievances filed under this policy shall be maintained in the Vice President for Student Services' office as stated in policy 5.5.2.21.

Student Complaints

Any student who wishes to make a complaint to East Central Community College about a college program, a service of the college, an employee of the college, or any other aspect of the college should follow the procedures provided in this policy.

The student should first discuss the problem with the member, staff member, or administrator involved prior to formal complaint procedures under this policy. If informal steps are not productive or appropriate in resolving the complaint, the student should follow the procedures enumerated herein.

Students who wish to complain about academic or non-academic matters should contact the Vice President for Student Services. A complaint must be in writing and either be hand delivered or mailed to the Vice President for Student Services, East Central Community College, P.O. Box 129, Decatur, Mississippi 39327; telephone 663-635-2111.

All complaints will be handled by the Vice President for Student Services or referred to the appropriate college official for response. College personnel who are not directly involved in the alleged problem will review the facts and make the final determination regarding the complaint. Students have the right to use the due process procedures contained in policy 5.5.2.21.1. for all non-academic matters. The non-academic matters that may be appealed by a student through the due process are those that relate to charges of academic dishonesty or perceived errors in the transmittal of grades. No adverse action will be taken against a student filing a complaint under the provisions of this policy solely on the basis of the complaint filed.

East Central Community College shall maintain comprehensive records of all complaints received for a period of five years. The records shall contain aggregate data on complaints and specific data on each complaint. Documentation required to support this policy shall be maintained in the Vice President for Student Services' office and will contain the following:

1. The Student Handbook, the College Catalog, and the Policy and Procedures Manual;
2. All letters of complaint and/or appeal;
3. Written determinations of complaints;
4. All materials related to complaint processing and determination and
5. A log of complaints.

A log of all complaints will include the following information and will be maintained in the Vice President for Student Services' office.

1. A complaint number assigned to each complaint preceded by the last two digits of the calendar year in which the complaint was filed, e.g., 94-001;
2. The date of receipt of the complaint;
3. The name and address of the complainant;
4. The name of the individual(s) assigned to handle the complaint;

The dates of response to the complaint;

The date of resolution; and,

The final disposition of the complaint.

An individual file for each complaint will be maintained in the Vice President for Student Services' office and will include the following information:

The initial complaint;

All correspondence related to the complaint; and,

Written documentation of the final determination with the signatures of the party or parties who submitted the complaint and the representative(s) of the institution who made the final determination.



CHAPTER 4 FINANCIAL INFORMATION

EXPENSES FOR THE 2001-2002 REGULAR SESSION

	Dormitory Student	Day Student
FIRST SEMESTER		
Registration Fee	\$ 500.00	
Room Fee	\$ 380.00	
Board (5 day meal plan)	\$ 540.00	\$ 500.00
Total First Semester	\$ 1,420.00	\$ 500.00
SECOND SEMESTER		
Registration Fee	\$ 500.00	\$ 500.00
Room Fee	\$ 380.00	
Board (5 day meal plan)	\$ 540.00	\$ 500.00
Total Second Semester	\$ 1,420.00	\$ 1,000.00
Total for Year	\$ 2,840.00	

Cable TV and telephone are now available for students who choose to pay the fee to receive these services. Contact should be made directly to Cablevision and/or the Decatur Telephone Company.

Each dormitory student is required to purchase a meal plan. Students who prefer the Deferred Payment Plan may pay their board in the following way:

FIRST SEMESTER

1. \$180.00 — upon entrance
2. \$180.00 — September 17, 2001
3. \$180.00 — November 5, 2001

SECOND SEMESTER

1. \$180.00 — upon entrance
2. \$180.00 — February 11, 2002
3. \$180.00 — April 11, 2002

Fees are an additional \$875.00 per semester for out-of-state students.

Fees are an additional \$875.00 per semester for out-of-country students.

Cosmetology students see "12" under General Information.

GENERAL INFORMATION

1. There is no special charge for music or business courses for full-time students. There is a \$15.00 fee for laboratory courses and a \$24.00 fee for ADN courses.
2. Non-resident fees are an additional \$875.00 per semester for out-of-state students, or an additional \$875.00 per semester for out-of-country students.
3. If the deferred payment plan is used and these payments are not met, there will be an additional charge of \$5.00 added to the account.
4. All fees are payable in advance on the date due as indicated in the "Board Calendar."
5. Holds will be placed on transcripts and records for non-payment of fees, board, fines, etc.
6. For registration on dates other than those listed on the board calendar, there will be an additional charge of \$15.00 added to the account.
7. All students who expect to register for fall semester as scheduled should complete admission requirements by August 1. Students who have not registered as scheduled in the bulletin will be assessed a late registration fee.
8. Students taking less than twelve semester hours on the Decatur campus will pay fees at the rate of \$50.00 per semester hour at the time they register.
9. Students taking classes at off-campus locations will pay fees at the rate of \$50.00 per semester hour at the time they register.
10. Adults who are 65 years of age or older may attend East Central Community College with Matriculation fees waived.
11. East Central Community College reserves the right to change any charges published if it should become necessary.
12. Cost for the 12 months Cosmetology Program is \$1800.00, which includes books and cosmetology kit. A first time student has a first time charge of \$300.00 for special supplies. Students applying for cosmetology must make an advanced partial tuition payment of \$50.00 in order to get on the admission list. Charges may be made the following way:

Fall Semester	\$500.00
Spring Semester	\$500.00
Summer Semester	\$500.00

 Room and Board are same as listed on opposite page.

for the twelve-month Practical Nursing (PN) Program is \$500.00. Charges may be made in the following manner:

Fall Semester	\$500.00
Spring Semester	\$500.00
Summer Semester	\$500.00

Room and Board are same as listed on page 79.

Cost for the LPN Bridge Program is \$500.00 for the summer, spring, and fall semesters.

FIRST COURSE FREE

East Central Community College has a policy to encourage adults who have not attended college previously to try college free. Any adult who is a resident of the county district who has not previously enrolled in college and who otherwise meets entrance requirements may take the first semester course free at any location in the district.

For purposes of this policy, an adult is anyone over 21 years of age who has graduated from high school or who has passed the GED Test and has been out of high school for more than one year. The \$50.00 per semester hour will be waived for the first course only.

Those interested should contact the Admissions, Records and Research Office at East Central Community College or attend registration as announced at the location where they plan to enroll.

REFUND POLICY

Refunds for full-time students are made only when a student has initially withdrawn or officially dropped to part-time status, and are based on the following schedule:

During Registration	100% of amount paid
First Calendar Week	75% of amount paid
Second Calendar Week	50% of amount paid
Third Calendar Week	25% of amount paid
After Third Calendar Week	No Refund

Part-time students will not be granted tuition refunds after the first class meeting.

Students who drop from full-time status to part-time status will be reassessed fees at the part-time rate through the eighth week of each semester and will be required to withdraw from the residence hall.

Meal plan refunds are pro-rated on the number of full weeks remaining for which a board payment has been made. There will be no refund of dormitory room rent.

The refund policy of East Central Community College for Veterans' widows or War Orphans enrolled under Chapter 35 is on a pro-rata basis for the number of weeks remaining in the semester. The proper withdrawal procedure must be followed and the refund must be requested.

SUMMER SCHOOL EXPENSES

Expenses for the summer are different from those during the regular session. They are announced in a special bulletin, a copy of which may be obtained on request from the Director of Admissions, Research, and Development of the College.

THE COLLEGE BOOKSTORE

The campus bookstore is operated as a convenience to students and instructors in securing books when needed.

Secondhand books, in good condition, are purchased from students at a fair price provided such books will be used again as textbooks. This exchange of textbooks reduces the total cost of books for the student. Books will be purchased from students at the end of each semester during final examinations.

HOUSING AND BOARDING POLICIES

East Central Community College provides a comprehensive housing service, seven resident halls, and an apartment building. The housing service facilities and all residence halls are modern, air-conditioned facilities.

The apartments are designed to accommodate a married couple with one child. Prior written consent must be received from the College for additional occupants in a single apartment. The rent is \$200.00 plus utilities per month. Students interested in these accommodations should contact the Vice President for Business Operations. In special circumstances, these apartments may be used to house honor students. The Vice President for Student Services will make these recommendations.

Resident halls are provided on campus, and students are encouraged to live in the residence halls. All dormitory rooms are assigned based on the date of a \$60.00 deposit, which includes a \$10.00 key deposit and a completed housing application. However, room assignments are made only to students who have an application for admission on file in the Admissions Office. Students may send the room deposit with the application for admission. The housing application should also be included. Room deposits and housing applications should be sent to the Business Office when not accompanying an application.

Deposits are refundable if a student chooses not to attend East Central Community College. After this date, the deposit is forfeited.

The deposit is also refundable when an attending student officially withdraws from the residence hall, provided that the student is not responsible for room damage or loss of keys. The deposit is forfeited if a student does not officially withdraw within one week of the last day of school or earlier. To officially withdraw, a student must complete a Dormitory Withdrawal Form and turn in his key to the Director of Student Life.

If a student has preference for a particular room or roommate, this preference must accompany the payment of the room deposit and should be included in the Housing Application. Roommates must have complete applications for housing on file before assignments can be made. East Central Community College's dormitories are furnished, and the student will only need to provide bed linens.

The Cafeteria offers wholesome but inexpensive meals for students. All residence hall students are required to purchase a meal plan, and they must present their ID cards each time they eat in the cafeteria. Students may not lend their ID card to other people. Also, meal service is not available when the College is not in session on official holidays.

STUDENT HOUSING

Residence Requirements for East Central Students

1. Full-time single students who are receiving activity scholarships (athletic, cheerleader, band, Collegians, Centralettes, flag corps, or rifle corps) will be required to live on campus in the college's residence halls. Exceptions may be made for those students who live with parents or legal guardians, those who commute, for those who have a substantiated medical reason for not living on campus, and those who are over 21 years of age.
2. Single students less than 21 years of age who do not receive an activity scholarship and do not commute from their parents' or legal guardians' home, must have on file in the Vice President for Student Services' office a release statement signed by the parents/guardians granting permission to live off campus. This release statement may be obtained from the Vice President for Student Services' office.

NOTE: The justification or reason for this policy is for the protection and security of students, parents, and school officials involved in emergency situations that might occur with the aforementioned parties.

APPLICATION FOR HOUSING

The housing application can be found inside the back cover of this catalog. The housing application must be typed or printed in ink and may accompany the admissions application if the applicant intends to live in campus housing. A \$60.00 room deposit must accompany the housing application in order for the housing reservation to be complete. If you have already sent an admissions application, and you are a current student, please send the housing application along with your room deposit to the business office.

STUDENT FINANCIAL AID

The following information is a summary of financial aid programs and policies at East Central Community College. For further information and application forms, contact:

Financial Aid Office
East Central Community College
P. O. Box 129
Decatur, Mississippi 39327
Telephone: (601) 635-2111, Ext. 218/326

STUDENT ACCOUNTS

Payment of students' expenses may be made by cash, check or money order. Checks should be made out to EAST CENTRAL COMMUNITY COLLEGE. There will be a charge of \$25.00 for all checks returned as NSF or Stop Payment.

SECTION I: FINANCIAL AID PROGRAMS

FEDERAL PELL GRANT — This Federal Program is designed to provide financial assistance to students on the basis of need. Any eligible student may receive a Pell Grant. A Pell Grant is not a loan; therefore, it does not have to be paid back.

STATE OF MISSISSIPPI TUITION GRANTS — The State of Mississippi established the following grant programs in 1995 for eligible Mississippi residents; the Mississippi Resident Tuition Assistance Grant (MTAG) and the Mississippi Eminent Scholars Grant (MESG). Applications must be submitted by the deadline established by the State of Mississippi. Students must meet the eligibility requirements as established by the State of Mississippi in order to be eligible.

LEVERAGING EDUCATIONAL ASSISTANCE PARTNERSHIP (LEAP) PROGRAM — The State of Mississippi through a matching grant program with the Federal Government provides grants to eligible

Mississippi residents. Very limited funds are available to students with substantial financial need.

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY

PROGRAM (FSEOG) — This Federal Program is designed to assist students who would be unable to obtain an education without the aid of a grant. It is available to a limited number of students of exceptional academic achievement. Because it is a grant, it does not have to be paid back.

WORK-STUDY — East Central Community College participates in two types of work-study — Federal Work-Study and Institutional Work-Study. Students are awarded jobs based on need and academic achievement. This program gives students a chance to earn money to help pay their educational expenses.

FEDERAL STAFFORD LOAN — A Federal Stafford Loan is a low-interest loan made to the student by a lender such as a bank, credit union, or savings and loan association to help with educational expenses. Two types of Federal Stafford Loans are available: subsidized Federal Stafford Loans and Unsubsidized Federal Stafford Loans for middle income borrowers.

PLUS — The PLUS Loan Program is not based on need. PLUS loans are made for the parents of dependent students. These loans provide additional funds for educational expenses. Like Stafford Loans, PLUS Loans are made by a lender.

INSTITUTIONAL SCHOLARSHIPS — East Central Community College offers various scholarships to eligible students.

Academic Achievement Scholarships — The Academic Achievement Scholarships were established at East Central Community College effective at the beginning of the 1996 fall semester. The Academic Achievement Scholarships are available to any Mississippi resident who enrolls as a full-time student at East Central Community College the fall semester following his/her high school graduation. East Central student must have a high school grade point average of 3.0 or better on a 4.0 scale (90 or higher numerical average) to be eligible for this scholarship. Students who have ACT scores of 20 or above will not be eligible to receive ACT scholarships and Academic Achievement Scholarships. The Academic Achievement Scholarships will be available to eligible students for four (4) consecutive semesters, provided each awardee maintains a 2.5 G.P.A. for the first semester and a cumulative 3.0 G.P.A. for the second and third semesters at ECCC. A scholarship in the amount of \$100 will be awarded each semester to each eligible student.

Achievement Recognition Scholarships — Achievement Recognition Scholarships will be awarded to individuals who receive the following honors: Choctaw Indian Princess, in-district Junior Miss winners, Miss Neshoba County, and Miss Morton. Full tuition scholarships will be

awarded to those eligible who enroll as full-time students at East Central Community College the fall semester following high school graduation. The scholarship will be available to the students for (4) consecutive semesters provided each student maintains a 3.0 G.P.A. for the first semester and a cumulative 3.0 G.P.A. for the second, third and fourth semesters. Any student who does not maintain the required G.P.A. and is removed from scholarship, may have the scholarship reinstated by earning the required G.P.A. the following semester.

ACT Scholarships — The ACT Scholarships listed below will be available to any Mississippi resident who enrolls full-time at East Central Community College the fall semester following high school graduation or the first regular semester after having received the ACT Scholarship. The ACT Scholarship will be available to the student for four consecutive semesters. See Section II: Financial Aid Policies for full requirements.

ACT Composite (20-23) — A scholarship in the amount of \$100 will be awarded each semester to the eligible student.

ACT Composite (24-26) — A scholarship in the amount of \$300 will be awarded each semester to the eligible student.

ACT Composite (27-30) — A scholarship in the amount of \$500 will be awarded each semester to the eligible student.

ACT Composite (31-36) — A full scholarship (Matriculation fee, room and board) will be awarded each semester to the eligible student.

Art Scholarships — The Art Department awards art scholarships to students majoring in art who meet the established criteria. Two full tuition scholarships are awarded to art majors with the highest GPA's after their first semester. In addition, eight one-half tuition art service scholarships are awarded to students who:

1. Submit a student information sheet and a minimum of five art works on the portfolio day which is announced in the spring semester in the district high schools,
2. Agree to enroll fulltime at East Central, and
3. Declare art as their major.

The art service scholarships will be service based in nature and issued for the purpose of:

1. Set design for the dinner theater and musical productions;
2. Design layouts for art shows, drama productions or the like; and
3. Service as lab assistants for art and ceramic labs performing the following tasks: firing kilns, loading and unloading kiln, mixing ceramic glazes, clay preparation, and general art lab maintenance.

Scholarship recipients will be given an opportunity to apply for full tuition art scholarships at the end of the fall semester.

Athletic Scholarships — All Athletic Scholarships are awarded by the coaches in baseball, basketball, football, soccer, tennis, and softball. The athlete must meet the eligibility requirements of the National Junior College Athletic Association, and the National Junior College Athletic Association. The scholarships are awarded in whole dollar amounts for a full scholarship, to include tuition, room, and board, for basketball, and football. Soccer, tennis and women's softball scholarships are awarded each semester in whole dollar amounts up to the amount of the matriculation (tuition) fee.

Band Scholarships — The Band Scholarships are awarded by the band director to full-time students. The scholarships are awarded by the band director for marching band, concert band, jazz band, orchestra, and various groups. Scholarship amounts vary depending upon participation in the various groups.

Cheerleader Scholarships — Cheerleader Scholarships are awarded to thirteen students (twelve cheerleaders and one mascot) who are selected by a committee. The scholarships are awarded in the following amount each semester: matriculation fee.

Mathematics Contest Scholarship — The Mathematics Department sponsors a Mathematics Contest and Seminar in the spring each year for high school juniors and seniors in the East Central District. The winner of the mathematics contest receives a three hundred dollar (\$300) tuition scholarship when entering East Central in the fall semester.

Mississippi Junior Academy of Sciences Scholarships — The Mississippi Junior Academy of Sciences Scholarships were established at East Central Community College effective at the beginning of the 1996 fall semester. Eligible students will receive full tuition scholarships each semester for a maximum of four (4) semesters. These scholarships will be available to any Mississippi resident who is a winner in the Mississippi Junior Academy of Sciences competition and who enrolls as a full-time student at East Central Community College the fall semester following his/her high school graduation. The Mississippi Junior Academy of Sciences Scholarships will be available to the eligible students for (4) consecutive semesters, fall and spring only, provided the students maintain 3.0 grade point averages each semester they are enrolled at ECCC.

Music Scholarships — Music scholarships are awarded in the following areas:

Music Major (voice and piano): The Music Department awards tuition scholarships to two students in voice and two students in piano each

year provided that they meet the criteria established by the department. Recipients must:

1. Declare music as their major;
2. Audition before the music faculty;
3. Enroll as full-time students;
4. Maintain a 2.0 grade point average overall with a 3.0 in music and
5. Perform as members of the Concert Choir.

Ac'cents: The Choral Department awards scholarships to students who are selected, through audition, to sing with the Ac'cents, a vocal ensemble. The amount of each scholarship is \$500 per semester. **Concert Choir:** Partial-tuition scholarships are also provided to members of the concert choir. These scholarships are awarded by the choral director to full-time students.

Non-Traditional Student Tuition Scholarship for Full-Time Students

— The non-traditional student tuition scholarship will be available to any qualified Mississippi resident 23 years of age or older, at the time of initial enrollment, who enrolls full-time at East Central Community College in Decatur. The scholarship will be available to the student for three (3) consecutive semesters following the first twelve semester hours earned as either a part-time or full-time student at East Central. To be eligible, a recipient:

1. Must enroll as a full-time academic or technical student on the Decatur campus.
2. Must have earned all previous college credit as a student at East Central;
3. Must have earned a minimum of 12 semester hours but no more than 21 semester hours of college credit as either a full-time or part-time student at East Central Community College;
4. Must have demonstrated the capacity and a strong desire to obtain a college education by maintaining a 3.0 GPA or higher for each previous semester at East Central;
5. Must complete a scholarship application form and submit it to the Vice President for Student Services' office; and,
6. Must show potential for leadership, academic excellence, and have high moral standards and good character as documented by two letters of recommendation.

The recipients will be selected by the College Scholarship Committee from students who meet the criteria listed above. Proceeds from the scholarship will be credited to the recipients' account in the Business Office and may be used to pay for tuition only. Any student awarded

the traditional student scholarship must maintain a B (3.0) average each semester and must remain enrolled as full-time student to retain the scholarship. (See the College Catalog, Section II: Financial Aid for further requirements.)

Rodeo Scholarships - The Rodeo Scholarships are awarded by the Rodeo Coach and Rodeo Sponsor to full-time students. The recipients must meet the eligibility requirements of East Central Community College and the National Intercollegiate Rodeo Association. Scholarship amounts vary depending upon participation in the Rodeo.

Salutatorian Scholarships — A scholarship in the amount of \$300 will be available to the salutatorians of Mississippi high schools who enroll full time at East Central Community College the fall semester following high school graduation. In the case of a tie, each student will be awarded the scholarship. The scholarship will be available to the student(s) for four (4) consecutive semesters provided they maintain a 3.0 or higher grade point average each semester.

Star Student Scholarships — A scholarship in the amount of \$500 will be available to the star students of Mississippi high schools who enroll full time at East Central Community College the fall semester following high school graduation. In the case of a tie, each student will be awarded the scholarship. The scholarship will be available to the student(s) for four (4) consecutive semesters provided they maintain a 3.0 or higher grade point average each semester.

TOM-TOM Scholarships — TOM-TOM Scholarships are awarded to the editor and the assistant editor of the College's student newspaper. The editor will be awarded a tuition scholarship and the assistant editor will be awarded a half tuition scholarship during the semesters that the students hold the positions of editor or assistant editor.

Valedictorian Scholarships — A scholarship in the amount of \$500 will be available to the valedictorians of Mississippi high schools who enroll full time at East Central Community College the fall semester following high school graduation. In the case of a tie, each student will be awarded the scholarship. The Valedictorian scholarship will be available to the student(s) for four (4) consecutive semesters provided they maintain a 3.0 or higher grade point average each semester.

Vocational-Technical Scholarships — These scholarships are available in the skill areas which are part of programs offered at East Central. The vocational-technical counselor will make the awards to the winners.

To receive an FBLA, VICA, or Outstanding Student Scholarship, the student must enroll in the program area for which the scholarship was awarded.

To retain the FBLA, VICA or Outstanding Student Scholarship, a student must maintain a B (3.0) average each semester. Any student who does not maintain a B (3.0) average is removed from the scholarship. The scholarship will be reinstated if the student maintains a B (3.0) average the following semester.

1. A scholarship of \$100.00 per semester for four semesters will be awarded to the Outstanding senior student from each of the six vocational Centers in the East Central Community College District. The recipient will be selected by the Director and teachers at each center in consultation with the Center's Vo-Tech Counselors and Instructors.
2. A scholarship of \$100 per semester for four semesters will be awarded to the first place winners in the skill contest from the District VICA competition.
3. A scholarship of \$100 per semester for four semesters will be awarded to the first place winners in the skill contests from the District FBLA competition.
4. A scholarship of \$300 per semester for four semesters will be awarded to the first place winners in the skill contests from the state high school VICA competition.
5. A scholarship of \$300 per semester for four semesters will be awarded to the first place winners in the skill contests from the state high school FBLA competition.
6. A full scholarship (matriculation fee, room and board) for four semesters will be awarded to the first place winners in the skill contests from the national high school VICA competition.
7. A full scholarship (matriculation fee, room and board) for four semesters will be awarded to the first place winners in the skill contests from the national high school FBLA competition.

WO-HE-LO Scholarships — WO-HE-LO Scholarships are awarded to the editor and the assistant editor of the College's yearbook. The editor will be awarded a tuition scholarship and the assistant editor will be awarded a half tuition scholarship during the semesters that the students hold the positions of editor or assistant editor.

Youth Challenge GED Scholarships — The Youth Challenge GED Scholarships were established at East Central Community College effective the fall semester of 1995. Eligible students will receive scholarships equal to one-half the amount of tuition per semester. These scholarships will be available to any Mississippi residents who graduate from the Youth Challenge Program conducted by the Mississippi National Guard at Camp Shelby, Mississippi. The Youth Challenge Program is designed to assist teenage high school dropouts. The program involves six months of intensive physical and mental training designed to instill discipline and to prepare the students to

take the GED test. Program sessions are conducted twice a year from June and from July until December. The scholarships will be available for eligible students for four consecutive semesters. Each eligible student maintains a 2.5 grade point average. Specific requirements for the scholarship include a passing score on the GED test, successful completion of the Youth Challenge Program, and a favorable recommendation by the director of the Youth Challenge Program.

ENDOWED AND OTHER SPECIAL SCHOLARSHIPS — Endowed and other special Scholarships are funded by individual and group donations and are made available to eligible students according to the scholarship's guidelines.

Board of Trustees Scholarship — The Board of Trustees Scholarship was established in the spring of 1999 by the East Central Community College Board of Trustees. This tuition scholarship is awarded annually to a student from one of the five counties in the district on a rotating basis. The rotation will be in this order: Leake County, Leflore County, Newton County, Scott County, and Winston County. The scholarship is funded by donations from the College's 30-member Board of Trustees. To be eligible, potential recipients must meet the following criteria:

- Be a resident of the College's five-county supporting district;
- Be in need of financial assistance, and
- Have at least a 2.5 (C+) grade point average on a 4.0 scale

The scholarship recipient will be selected annually by the College Scholarship Committee.

Dr. Austin P. Boggan Scholarship — Established in 1998, this scholarship shall be awarded annually to a freshman pre-med major. The endowment was funded by the family and friends of Dr. Austin P. Boggan, a Decatur physician for over 40 years. Dr. Boggan completed high school at Rose Hill in Jasper County. After graduating from Jones County Junior College, Boggan served in the Army for three years. He then obtained a zoology degree from Mississippi State University. After completing two years of study at the University of Mississippi, he transferred to the Tulane University School of Medicine where he received the Doctor of Medicine degree.

Scholarship recipient selection shall be made by the College Scholarship Committee. To be considered, candidates must meet the following minimum criteria:

- Be a pre-med major;
- Have earned at least a 3.0, or "B" grade point average in high school;

Graduates of high schools within the College's five-county area including Scott, Winston, Newton, Leake, and Neshoba counties be given first consideration for the annual scholarship award. However, students from other areas may also apply and be considered.

The scholarship amount is estimated to be approximately \$500 for the first semester of the freshman year. However, the actual amount each year will depend upon the annual earnings from the scholarship endowment.

Applications will be accepted through the end of March each year. The award will be made for the fall semester of the student's freshman year only. For more information, contact the Vice President for Student Services' office.

Clayton Blount Scholarship — This scholarship was established in 1995 in honor and appreciation of Coach Clayton Blount by his family and students. During his employment at East Central Junior College from the years 1953 through 1970, Coach Blount served in various capacities including physical education teacher, head basketball coach, assistant football coach, head football coach, dean of men, and athletic director. Coach Blount expected much of the students and athletes with whom he worked. He was a father figure and an exceptional disciplinarian. He expected the students and athletes to conduct themselves in a very decent manner at all times and to bring honor to the college that they represented. The rapport he had with his students allowed him to be very demanding of them while still keeping their respect and admiration. Because of his high expectations and discipline, many of the students with whom Clayton Blount was associated are now successful and respected citizens.

The following policies and requirements relate to the administration of this scholarship.

1. All funds contributed will be placed in endowment with only the interest expended each year for the scholarship awards. Only the interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.
2. A recipient will be selected annually by the East Central Community College Scholarship Committee from the pool of applicants.
3. Each recipient must:
 - a. Be a graduate of a high school from the five-county area supporting East Central Community College;
 - b. Have a high school grade point average of 3.0 or above;

Participate as an athlete in one of the major athletic programs at East Central which includes baseball, basketball, football, softball, and tennis;

- d. Appear on East Central Community College's certification list as a certified athlete for the given year;
- e. Not have been involved in any activity which would bring discredit to the College.

The scholarship will be available to the recipient beginning the fall semester following high school graduation. One-half of the scholarship will be awarded the fall semester and one-half will be awarded the following spring semester. To retain the scholarship for the spring semester, the student must earn a 2.5 grade point average on the 4.0 scale during the fall semester.

Mary Amanda Breazeale Blount Memorial Scholarship — This scholarship endowment was started in the fall of 2000 in memory of Mary Amanda Blount and in honor and memory of her children: Henry Clayton Blount, Lillie Blount Gallaspy Wright, Jasper Blount, Hardy Edmund Blount, John Elzie Blount, Lou Ella Blount, Gordon Kennedy, Ida Mae Blount Foy, Minnie Lee Blount Wall, Ruby Blount Ware, Ruby Blount Robinson Mayberry, Clarence Blount and Loyd Lamar Blount.

Mrs. Blount served as the dietician at East Central Community College from 1933 until her retirement in 1950. She was succeeded by her daughter, Mrs. Lou Ella Gordon, who continued as the College's dietician until the early 1960's. The Gordon Room in Mabry Cafeteria is named for Mrs. Gordon.

Criteria for applicants for the Blount Scholarship are as follows:

- (1) Must be a resident of the United States;
- (2) Must have maintained at least a "B" grade point average (3.0 on 4.0 scale) throughout high school;
- (3) Must pursue a bachelor's degree in education; and
- (4) Must enroll full time at the College.

In addition to high school seniors, the scholarship is open to students who have been enrolled in adult and continuing education and others who meet the criteria.

The amount of the scholarship award, to be given for both semesters of the freshman year, will be based on earnings from the endowment corpus. No part of the endowment corpus will be used for the scholarship award. Recipients will be selected by the College Scholarship Committee from applicants who meet the criteria listed above. For more information, contact the Vice President for Student Services, ECCC, Box 129, Decatur, MS 39327. You may call toll-free: 1-877-GO2-ECCC (462-3222), ext. 375.

R. W. Bounds Scholarship — The R. W. Bounds Scholarship was established in 1986 by Mr. Sam Bounds, son of the person for whom the scholarship was named and member of the East Central Community College Board of Trustees. The elder Mr. Bounds was founder of B and W Feed Service in Lawrence, Mississippi.

This scholarship is awarded to a graduate of Newton High School the amount of \$100 a year for attendance at East Central Community College. The recipient will be named by the principal and vocational agriculture instructor at Newton High School. The recipient must have excelled as a student in vocational agriculture and must have displayed outstanding interest and involvement in the field of agriculture. An additional factor in the selection process shall be the need of the recipient for financial assistance to attend East Central Community College.

The scholarship will be awarded to the recipient at the annual Newton High School Awards Day Program.

The Paul V. and Voncile H. Breazeale Ministerial Scholarship — Mr. Paul and Mrs. Paul Breazeale, both alumni of East Central Community College, established the Paul V. and Voncile H. Breazeale Trust Fund in 1995. The proceeds from this trust fund provide a scholarship to an incoming, full-time, freshman student who demonstrates financial need and who is enrolled in a curriculum which will prepare the student for a ministry in full-time Christian service. Preference will be given to Baptist students. Only the interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards. The East Central Community College Scholarship Committee will make the annual selection from the applicants who have completed the application process and met the general eligibility requirements. To be eligible for the scholarship the student must:

- (1) be a high school graduate as verified by a high school transcript;
- (2) be a first-time, entering freshman in the fall semester;
- (3) demonstrate financial need on a current federal student financial aid form;
- (4) provide letters of recommendation from his/her high school principal, local pastor, and a personal acquaintance.

To retain the scholarship for the four semesters of eligibility, the student must maintain a 2.5 cumulative GPA as a student at East Central Community College and exhibit those characteristics which are expected of one who intends to follow a career in full-time Christian service. Students who wish to apply for the scholarship should contact the Vice President for Student Services' office at East Central Community College for a scholarship application.

H. Burkes Phi Theta Kappa Scholarship — Established in 1999, this endowed scholarship honors the life and works of Hunter Burkes, Class of 1963, of Decatur. She served as an advisor for the Theta Xi Chapter of Phi Theta Kappa, the international honor society for community college students, for 19 years, from 1981 to 2000.

The scholarship is given annually to a student who exemplifies the hallmarks of Phi Theta Kappa — scholarship, leadership, service, and citizenship. The scholarship is awarded at the end of each recipient's freshman year at East Central.

Mrs. Burkes first became associated with Phi Theta Kappa when she joined the organization while a student here in 1963. After East Central, she then earned the B.S., M.S., and Ed.S. degrees from the University of Southern Mississippi. Mrs. Burkes became Head of the chapter at East Central in 1969. After being named Theta Xi Chapter Advisor, her work with the chapter involved untold hours of work and beyond her library responsibilities. With her help, the East Central Chapter achieved numerous state, regional, and international awards. After serving as co-advisor, she helped organize a campus-wide Phi Theta Kappa alumni chapter.

Candidates for the Burkes Phi Theta Kappa Scholarship must meet the following criteria:

- (1) Become a Phi Theta Kappa member during the freshman year at East Central;
- (2) Be a resident of the College's five-county district; and
- (3) Exemplify the hallmarks of Phi Theta Kappa.

The amount of the scholarship award will be based upon earnings from the endowment corpus. No part of the corpus may be used for scholarship awards. Scholarship recipients will be selected by a committee named by the Phi Theta Kappa Advisors. For more information, contact the Vice President for Student Services' Office, Box 129, Decatur, MS 39327-0129, or call toll-free: 1-877-GO2-ECCC (462-3222), Ext. 375.

The Mable Moore Carr Educational Scholarship — The Mable Moore Carr Educational Scholarship is for deserving graduating high school seniors from Forest High School in Forest, Mississippi. The scholarship is named after Mrs. Mable Moore Carr of Forest who served as a secondary school science teacher for some 30 years. It was created and fully endowed in 1996 by her four sons, all of whom attended community or junior colleges. Three of her sons, Jimmy, Hugh, and Tom, attended East Central, and Charles, the oldest son, attended Jones County Junior College.

Scholarship candidates must:

- (1) Have a "B" or better average;
- (2) Desire to pursue a degree in education;
- (3) Plan to attend East Central Community College in December as a full-time student during the fall semester following their senior year in high school.

The annual recipient will be chosen by a scholarship committee from the graduates of Forest High School. If there are no qualified applicants pursuing a degree in education, others may be considered.

The Carthage Bank Scholarship — This scholarship was established in 1992 by The Carthage Bank. The scholarship will be awarded annually to a selected recipient whose legal residence is in Leake County. This full tuition scholarship will be available for the fall and spring semesters of each recipients' freshman year.

To be eligible, a recipient must:

- (1) Enroll as a full-time student at East Central Community College in the fall semester following high school graduation;
- (2) Must be a legal resident of Leake County;
- (3) Have demonstrated leadership ability in his/her high school;
- (4) Have scored a composite of 20 or above on the ACT.

Recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above.

The Citizens Bank of Philadelphia Scholarship — This scholarship was established in 1992 by The Citizens Bank of Philadelphia. The scholarship will be available to a selected recipient from one of the four counties served by this bank. These counties include Leake, Neshoba, Newton, and Scott. This full tuition scholarship will be available for the fall and spring semesters of each recipient's freshman year.

To be eligible, a recipient must:

- (1) Enroll as a full-time student at East Central Community College in the fall semester following high school graduation;
- (2) Reside in an area served by The Citizens Bank of Philadelphia in the East Central Community College District;
- (3) Have demonstrated leadership ability in his/her high school;
- (4) Have scored a composite of 20 or above on the ACT.

Recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above.

Dr. Eddie M. Smith Scholarship — This scholarship was established by Dr. Eddie M. Smith, President of East Central Community College, in recognition of the support and assistance Mr. W. R. Noxapater, MS, has provided for many students to aid in attending college and personally for his encouragement and support of Dr. Smith when he was a student at East Central Community College. This scholarship is awarded to a graduate of Noxapater High School in the amount of \$150 for one year for attendance at East Central. One-half of the scholarship will be awarded each semester.

Nellie Neill Cross Memorial Scholarship — This scholarship was established in memory of the late Nellie Neill Cross by her former husband and friends. Only the interest earned on the endowment fund for this scholarship fund shall be used for the scholarship awards. No part of the endowment corpus shall be used for the scholarship awards. Mrs. Cross served East Central as a member of the faculty, as manager of the Sullivan Student Center and as a loyal supporter of the College for more than fifty years. The scholarship will be awarded annually to an entering freshman who plans to major in education with an emphasis in voice.

Preston Dallas and Maudie Threatt Dallas Memorial Scholarship — This scholarship was established in 1991 to assist deserving graduates of Neshoba Central High School who reside in the southeast quarter of Neshoba County (indicated on an available map) to attend East Central Community College. It was established and funded by the children of Mr. and Mrs. Dallas in their memory and in honor of their interest in education. Seven of Mr. and Mrs. Dallas' eight children attended East Central Junior College.

In the event that an eligible student is not selected from the designated area during a period of five years, then any eligible student living in Neshoba or Newton counties may be considered. In the event an eligible student is not selected during the following five-year period from these two counties, then any eligible student may be considered from the entire community college district.

The amount of the scholarship award should be based on the calendar year ending December 31st prior to the fall semester. The amount of the scholarship available should be the earnings in excess of the inflation rate upon to the cost of tuition, room and board for a year.

The endowment fund may be increased, from time to time, by appropriate contributions from the founders or from others. Only the interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

Requirements:

1. The person selected must have a demonstrated financial need determined by the College Scholarship Committee.
2. The person selected must have high moral standards, good character, and must not be a substance abuser.
3. The recipient must have demonstrated the capacity and a desire to obtain a college education.
4. The award will be for students pursuing an academic (university transfer) education only.
5. The scholarship is to be awarded on Awards Day at the end of the appropriate high school.
6. The recipient must show potential for leadership and academic excellence.
7. In order for the recipient to reapply for consideration for a second year, the student must have a D or above in all classes, must have an average of C or above, continue to have a financial need, and have a clear disciplinary record.
8. Funds from this scholarship are to be applied to the educational expenses of the recipients.
9. The recipients are to be selected by the College Scholarship Committee. The recipients will be selected from students recommended by at least four of their senior year high school classroom teachers who agree that the students meet the above requirements.

Stella Dickerson Technical Honor Scholarship - The Stella Dickerson Technical Honor Scholarship is for deserving technical sophomores who show leadership and academic excellence in the field of technology. The scholarship was created in the summer of 2000 to honor Mrs. Stella Dickerson, a computer technology instructor at East Central. According to one of her students who initiated the scholarship drive, "this scholarship is named in Mrs. Dickerson's honor for the countless hours she spends instructing students. She is a shining example of a true educator. She shows exceptional leadership and accepts no less than the very best from each student. She is a constant supporter of Phi Theta Kappa and encourages each of her students to strive for academic excellence. With her famous words, 'You can do it; I know you can,' she has been, and continues to be an inspiration to us all."

McMullan Dickinson Memorial Scholarship - This scholarship was established by the Marion McMullan family in honor of their daughter, Opal. It is awarded to a sophomore, who is currently in elementary education. Selection is made by the student body association advisor and is based on academic success and leadership, and the contribution to the student education organization.

Central Scholars Scholarship - This scholarship was established by the College in the summer of 1999. Individuals, classes, and groups provide these two-year full-tuition scholarships to select in-district students who are in the top ten percent of their high school classes. To be eligible, potential recipients must meet the following criteria:

- Be in the top ten percent of their high school classes;
- Enroll as full-time students at East Central the first semester after high school graduation;
- Agree to enroll in Honors Program courses at East Central; and
- Maintain at least a "3.0" average during their four semesters at East Central.

Qualified recipients will be selected by the college Scholarship Committee. For more information, contact the Vice President for Student Services' Office at East Central Community College.

Scholarship donors will be invited to attend a luncheon each spring to meet the students who receive the scholarships that they provide. Donors are also encouraged to initiate a "mentoring" relationship with the recipients and to monitor their academic progress.

The Leon Eubanks Kaljyc-Peers Leadership Award - This scholarship was established in 1994 by Mr. Leon Eubanks who was a faculty member at East Central Junior College from 1934 to December 1943. While an instructor at East Central, Mr. Eubanks was the faculty sponsor of a campus leadership organization called the Kaljyc-Peers. To honor the leadership philosophy of that organization, Mr. Eubanks stipulated that the interest earned from the invested scholarship corpus be used to fund an annual scholarship to be awarded to the President of the East Central Community College Student Body Association at the annual Awards Day program. The award funds will be disbursed in two equal payments during the year the student serves as the Student Body Association President.

Robert G. Fick Memorial Scholarship - This scholarship was established by the family of Robert G. Fick who was a devoted music instructor at East Central Community College from 1951-1978. After retirement, he continued to work in civic and community activities until his death on July 26, 1990. Each year's recipient will have his/her name inscribed on a loving cup which was purchased by the family. This loving cup will remain on permanent display in the

college's trophy case. The scholarship amount awarded each year will be based on the annual earnings from the scholarship endowment. Scholarship candidates must:

1. Be completing their freshman year and be returning as full-time students the following year;
2. Show dedication to the betterment of the music department through untiring work; and
3. Have cumulative grade point averages of no less than a 3.0 on a 4.0 scale.

Financial need and field of study are not criteria for selection. The President for Student Services working with the scholarship committee will be responsible for selecting the recipients of the scholarship. The East Central Band Director will make the annual presentation.

Bank of Forest Scholarship — This scholarship was established in 1997 by the Bank of Forest.

To be eligible, a recipient must:

1. Be a legal resident of Scott County;
2. Have a strong desire to obtain a college education;
3. Enroll as a full-time student at East Central Community College the fall semester following high school graduation;
4. Have a high school grade point average of 2.5 or above on a 4.0 scale; and
5. Be willing to participate in an awards ceremony and be part of the publicity involving the Scholarship award.

The recipients will be selected by the College Scholarship Committee from students who apply and who meet the criteria listed above. Each recipient will receive \$500 for the fall semester and \$500 for the spring semester of their freshman year at East Central Community College.

The Gilmore Scholarship - This scholarship was created in 2000 to benefit students needing financial assistance who agree to tutor other students who need academic help.

Criteria for the Gilmore Scholarship is as follows:

- Possess the academic ability to do so and agree to tutor other students who need academic help;
- Have a need for financial assistance;
- Be motivated to receive an education; and
- Be willing to participate in an annual scholarship luncheon and to take part in accompanying publicity related to the scholarship award.

Amount of the annual scholarship will depend on earnings from the endowment corpus. No part of the corpus may be used for the scholarship. Scholarship recipients will be selected by the College Scholarship Committee. For more information, call the Office of the President for Student Services toll-free; 1-877-GO2-ECCC (462-3337), or write: Box 129, Decatur, MS 39327.

R. O. and Bertha Hannah Scholarship — This scholarship was established in 1991 by the sons of R. O. and Bertha Hannah to honor their parents for the motivation, assistance, and encouragement they provided their children. Mr. and Mrs. Hannah encouraged their sons to pursue the education each would need to help assure a successful future. All four of the Hannahs' sons attended East Central Junior High School.

The interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

The scholarship will be awarded annually to an entering freshman in Scott County. Eligible recipients of this scholarship must have the demonstrated potential for successful college study and must be able to demonstrate the need for financial assistance.

The Vice President for Student Services working with the Scholarship Committee will select the recipients annually.

Mrs. Nancy Hiatt Harris ADN Scholarship — This scholarship was established in the fall of 1998 with a gift of \$10,000 from an alumnus who had a keen interest in enhancing the quality of the College's Associate Degree Nursing program. The scholarship was named for Mrs. Nancy Hiatt Harris, R.N., M.S.N., of Philadelphia who was the first director of the College's Associate Degree Nursing program. While serving in that role, Mrs. Harris spearheaded the program's achievement of initial state and national accreditation.

Candidates for the Harris scholarship must meet the following criteria:

1. Have a minimum grade point average of "C" or above on all previous college study, and
2. Have a demonstrated financial need.

Candidates must have previously been accepted and must be entering their first semester of the Associate Degree Nursing program. The scholarship will be awarded for the first semester of the two-year program. Recipients who withdraw during the semester of the award must repay the scholarship.

Only the interest earned on the endowment corpus for this scholarship fund will be used for the scholarship awards. No part of the endowment corpus will be used for the scholarship awards. Recipients will be selected by the College's Scholarship Committee.

The Heart and Hand Scholarships for Gerontology

Established in 1999, these four scholarships are awarded to gerontology majors at East Central Community College. One scholarship is endowed; the other three are funded annually.

Heart and Hand, Inc., of Brandon, is a not for profit organization formed in 1995. The organization promotes programs for citizens age 55 and over and helps provide educational opportunities for those preparing for careers in gerontology, the comprehensive study of aging and the challenges that face the aged. East Central established the first community college program in Mississippi in gerontology in 1998.

Potential scholarship recipients for all of these scholarships must meet the following criteria:

- (1) Be a Mississippi resident, with preference given to those who reside in the Heart and Hand nine-county service area which includes: Clarke, Jasper, Lauderdale, Leake, Neshoba, Newton, Scott, and Smith counties;
- (2) Have a minimum 2.5 high school grade point average (GPA) on a 4.0 scale;
- (3) Maintain a 2.5 GPA the first semester of study in order to be eligible for the scholarship the second semester; and
- (4) Plan to attend an annual Heart and Hand board meeting in Jackson in November of the year in which the scholarship is awarded.

In addition to the endowed scholarship, Heart and Hand, Inc. awards three annual gerontology scholarships valued at \$1,000 each. These annual scholarships are named for Mrs. Yvonne Gallaher Lee of Morton, Heart and Hand executive director; and Heart and Hand board members Ms. Janey Rainey Holbrook of Ripley and Ms. Ellena Crowson Phillips of Columbus.

Scholarship recipients are chosen by the College Scholarship Committee. For more information, contact the Vice President for Student Services' office, Fax 601-635-5216 or call toll-free 1-877-GO-ECCC (462-3222) Ext 375.

The Delane Hudson/Voices of Congress Scholarship — This scholarship, the first minority-sponsored scholarship at the College, was established in 1998 by Mr. Delane Hudson, a member of the East Central Community College Board of Trustees representing Winston County. Mr. Hudson established the scholarship to encourage more Winston Countians, especially those needing financial assistance, to take advantage of the educational opportunities offered by the College. Candidates for the scholarship must meet the following criteria:

- Be a graduate of a public high school in Winston County;

Have a high school grade point average of at least 2.5 or above on a 4.0 scale;

Have a demonstrated financial need; and

Be enrolled as a full time student at East Central Community College.

Selection of this annual \$500 scholarship will be selected by the Scholarship Committee. For more information, contact the Vice President for Student Services' office by calling toll-free 1-877-GO-ECCC, Ext. 204, or write box 129, Decatur, MS 39327-0129.

Hudspeth Scholarship — This scholarship was endowed in the year 1998 with a substantial gift to the College from Henry Bane Hudspeth and his wife Faye McCully Hudspeth of Louisville. At the time of the gift, it was the largest individual donation ever made to the College.

Mr. Hudspeth, a successful businessman and Winston County native, graduated from East Central Junior College in 1959. The son of Henry McCully "Cully" Hudspeth, graduated from the College in 1989. A lifelong supporter of East Central and community colleges statewide, Bubba Hudspeth served on the College's Board of Trustees for 28 years, from 1968 to 1996. He was a member of the board for almost 11 years, from July of 1983 to January of 1994. In 1996, he was appointed to a six-year term on the State Board for Community and Junior Colleges. He was chosen to serve as Chairman of that Board in 1997.

The Hudspeths established the endowment for this scholarship with a gift of stock to the College. The amount of the annual award for these scholarships will depend upon the level of the earnings from the endowment.

Students from any public or private high school in Winston County are eligible to compete for a Hudspeth Scholarship. Also eligible are home-schooled students who meet the basic requirements. To be considered, each potential recipient must meet the following criteria:

1. Have a "C" or "C+" average in course work completed (2.0-2.5 on a 4.00 scale);
2. Have definable career goals and plans; and
3. Have a demonstrated need for financial assistance.

For more information, contact the Vice President for Student Services' office at ECCC. You may call 1-877-GO2-ECCC, Ext. 300, or write Box 129, Decatur, MS 39327-0129.

The Myrtle R. Hutchison Scholarship — The purpose of this scholarship is to annually provide encouragement and recognition to a member of the Student Education Association (SEA) who has demonstrated potential and genuine interest in pursuing a career in the field of elementary education at a senior college or university after graduation from East Central Community College. Recipients may receive a scholarship for the two sophomore semesters at East Central Community College. The scholarship is provided by Myrtle R. Fikes Hutchison, originally from Lake, Mississippi. She attended East Central in 1948-49 and graduated from Mississippi Southern College in 1951. Mrs. Hutchison retired from the education field in 1986, after having taught at Pearl River School and schools in Alabama, Neshoba County, Albuquerque, New Mexico, and Littleton, Colorado, for over 30 years.

To be eligible, each scholarship contestant must:

- Be an active member of the SEA at East Central;
- Demonstrate a genuine potential for and interest in pursuing a career in the field of elementary education at a senior college or university after graduating from East Central Community College;
- Complete at least two full academic semesters at East Central Community College with a minimum of a "C+" average (minimum 2.75 GPA on a 4.0 scale) and intend to complete the appropriate sophomore program at East Central;
- Improve grades during the third semester over the first two semesters to qualify for the fourth academic semester scholarship;
- Have a demonstrated need for financial assistance;

First consideration will be given to those who reside in the East Central Community College District. Involvement in religious, charitable and/or community activities will be given additional merit. Selection of recipients will be made by the SEA advisor in cooperation with the College Scholarship Committee. For more information, contact the Vice President for Student Services' Office, East Central Community College, P.O. Box 129, Decatur, MS 39327.

The S. Lebrun Hutchison Scholarship — The purpose of this scholarship is to provide recognition and encouragement to an Alpha Alpha Epsilon (AAE) engineering club member at East Central Community College who has the potential to succeed in the field of engineering or science. Since 1985 the engineering award has been given to an AAE member who demonstrated a genuine interest in pursuing an engineering or science major at a senior college or university. Recipients of the award, now a scholarship, may receive \$250.00 a semester for the two sophomore semesters at East Central.

This scholarship is provided by S. Lebrun Hutchison, Class of 1949 and was a past vice-president of the AAE at East Central in 1947.

To be eligible, each scholarship contestant must:

- Be an active member of AAE at East Central;
- Demonstrate a genuine potential for and interest in pursuing a career in either the fields of engineering or science at a senior college or university;
- Complete at least two full academic semesters in a pre-engineering or a science curriculum with a minimum of a "C" (2.0 GPA on a 4.0 scale) average and intend to complete the appropriate sophomore program at East Central;
- Improve grades during the third semester over the first two semesters to qualify for the fourth academic semester scholarship;
- Have a demonstrated need for financial assistance;

First consideration will be given to those who reside in the East Central Community College District. Involvement in religious, charitable and/or community activities will be given additional merit. The AAE advisor will select recipients in cooperation with the College Scholarship Committee. For more information, contact the Vice President for Student Services' Office, East Central Community College, P.O. Box 129, Decatur, MS 39327.

127 Boy Scholarship — This scholarship was established in 1995 by 127 Boy South located in Newton, Mississippi. The purpose of this scholarship is to provide financial assistance to qualified students who choose to enroll at East Central Community College. The scholarship will be awarded annually to a minimum of two students. Recipients must be legal Mississippi residents who enroll as full-time students on the Decatur Campus, must be in-district students with preference given to Newton County residents, and must have a cumulative 3.0 G.P.A. on college credit course work or a "B" average on all high school course work. Students must have demonstrated a high level of participation in extracurricular activities and/or community involvement.

Frank Edwin and Nena Holt Leatherwood Scholarship — This scholarship was funded by the family and friends of the Leatherwoods in loving memory and honor of these two educators who ignited the spark of learning and encouraged the hopes and dreams of countless students. Mr. Leatherwood was a longtime member of the biology department faculty at East Central Junior College, and Mrs. Leatherwood served for many years as an elementary school teacher in Decatur. The scholarship is awarded each year to a freshman, selected by the science faculty, who will return for the next fall semester. The presentation of the award is made at Awards Day each spring.

The Thomas Rudolph Mayes Memorial Scholarship

On August of 1998, by his family and friends, this scholarship was established in memory of Mr. Rudolph Mayes, East Central English instructor for 25 years. According to his daughter, Mrs. Jackie Mayes Etie, of Houston, Texas, this scholarship "perpetuates the tenacity of education and continuous learning exemplified by the contributions of this dedicated educator." Mr. Mayes graduated from East Central in 1952 with the distinction of having been elected to serve as the College's first student body president. Following the completion of a master's degree in English from Mississippi State University, he began a career of teaching at East Central. During his tenure here he served as sponsor of Phi Theta Kappa, international honorary scholastic society for community college students, and as sponsor of *The Tom-Tom*, the student newspaper. He retired in 1985. His first wife, Madaline Smith Mayes, who preceded him in death, served the College for 20 years as secretary to the registrar and worked as a math teacher in the Newton County School System. To his death, he was married for six years to Rosalyn Thompson, of Decatur, an employee of the La-Z-Boy Corporation in Newton.

To be eligible for the scholarship, potential recipients must:

- Have maintained a 3.0 grade point average in high school on a 4.0 scale;
- Submit a letter of recommendation from a high school or college faculty member who taught the applicant; and
- Agree to take part in a recognition ceremony at which the scholarship award will be presented.

Recipients will be selected by the College Scholarship Committee. Only the interest earned on the endowment corpus for this scholarship fund shall be used for this scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

Merchants and Farmers Bank Scholarship — This scholarship was established in the spring of 1998 by the Merchants and Farmers Bank of Philadelphia. It is awarded the first semester of the freshman year at East Central and goes to two entering freshmen who receive \$500 each.

To be eligible, recipients must:

1. Be legal residents of Neshoba County;
2. Have overall high school grade point averages of 2.5, or "C", on a 4.0 scale;
3. Have ACT scores of at least 18;
4. Enroll as full-time students at East Central Community College the fall semester following high school graduation; and

...to participate in an awards ceremony and be part of the ceremony involving the scholarship award.

Recipients will be selected by the College Scholarship Committee from those who apply and meet the criteria listed above. For more information, contact the Vice President for Student Services' office at East Central Community College.

Mississippi Association of Supervisors' Community College Scholarship — In 1996, the Mississippi Association of Supervisors established scholarships for each of Mississippi's 15 community colleges. The scholarships are awarded to two students each year at each college in the amount of \$500 per year each (250 per semester) for two consecutive semesters. Eligibility for the scholarship is based on the following criteria:

1. Be a freshman and have potential for success in college;
2. Demonstrate a financial need (minor consideration);
3. Complete the application process to the College to include:
 - a. letters of recommendation
 - b. transcript
 - c. other as required by each community college committee;
4. Be selected from eligible applicants by the College's scholarship committee based on a rotation system between the counties of the College's district in alphabetical order;
5. Have a 2.5 or better GPA after the first semester in order to receive for second semester;
6. Be recognized in publicity releases and to the appropriate local Board of Supervisors and the Mississippi Association of Supervisors.

Bank of Morton Scholarship — This scholarship was established in 1997 by the Bank of Morton. To be eligible, a recipient must:

1. Be a graduate of Morton High School;
2. Have a strong desire to obtain a college education;
3. Enroll as a full-time student at East Central Community College the fall semester following high school graduation;
4. Have a high school grade point average of 3.0 or above on a 4.0 scale; and
5. Participate in an awards ceremony and be a part of publicity involving the scholarship award.

The recipient of the scholarship will be selected by a committee composed of representatives from Morton High School and the Bank of Morton. The recipient will receive \$500 for the fall semester and \$500 for the spring semester.

for the spring semester of his/her freshman year at East Central Community College.

Dr. Margaret Mosal Memorial Scholarship for Leadership — This scholarship was established in 1997 to provide financial assistance to deserving students at East Central Community College. It was established in honor of the late Dr. Margaret Mosal of Mississippi, former executive director of Phi Theta Kappa International Honor Society for Two-year Colleges. Dr. Mosal was in the organization for 50 years, from 1935 to 1985.

The scholarship was funded by a Mosal Leadership Award presented to Dr. Shelby L. Harris by Phi Theta Kappa with funds from Dr. Harris, longtime mathematics instructor and chair of the Mathematics and Science Division at East Central.

The award will be given annually to a student who exemplifies the hallmarks of Phi Theta Kappa - scholarship, leadership, service, and fellowship - during the student's freshman year of membership in Phi Theta Kappa as determined by the advisors of East Central's Phi Theta Kappa Chapter of Phi Theta Kappa.

In addition to a \$200 scholarship, awards will include placing the names of the recipients and the dates of presentation on an commemorative plaque. Certificates will be presented to the recipients by an advisor of Phi Theta Kappa on the annual Awards Day at East Central College.

The Ben Myers Memorial Scholarships — These scholarships were established in memory of Ben Myers, a 1997 graduate of East Central Community College. Ben's family and friends created these scholarships after he lost his life in an automobile accident in Warren County on July 9, 1998. While at East Central, Ben, an outstanding student-athlete, was chosen "Mr. East Central Community College." An accounting major from Philadelphia, he was a member of Phi Theta Kappa, the international scholastic honor society for community and junior college students. He was also a member of Phi Lambda, an organization for students planning to pursue careers in business. He also served on the Presidents Council and in the Warrenton Corps, an elite group of students who serve as ambassadors for the College. He was a Dean's List Scholar and a member of the College Golf Team at ECCC. After graduation from East Central, he attended the University of Mississippi where he was a senior, a Dean's List Scholar, and a member of the Fellowship of Christian Athletes as well as the Ambassadors, a volunteer student recruiting group. He was the son of Mr. and Mrs. Rocky Parks and Mr. and Mrs. Glenn Myers, all of Philadelphia. He was a 1995 graduate of Neshoba Central High School, where he served as president of the student body and was voted "Most Outstanding Senior."

Applicants for the Myers scholarships must meet the following criteria:

Be a high school graduate from either Neshoba Central High School, Philadelphia High School, or Choctaw Central High School.

Be a full-time student at East Central; and

Have a grade point average of 3.5 or above on a 4.0 scale.

A random selection of the two Myers scholarship recipients will be made by the College Scholarship Committee.

Stella Weathersby Newsome Scholarship — Established in the spring of 1998 by the College, this scholarship provides \$2,000 for four semesters of full-time study by a nontraditional (older) student who has decided to return to college after having been out of school for more than three years. Recipients must meet the following criteria:

Be at least 21 years of age;

Be either married or a single parent;

Have been out of school for more than three years (high school, college, or since passing the GED);

Recipients must maintain a "B" or better average each semester to continue receiving the scholarship. Recipients must continue full-time study and graduate or complete their course work within four semesters.

This award is presented every two years.

Stella Weathersby Newsome Scholarship — This scholarship was endowed in the fall of 1999. It honors the memory of Mrs. Stella Weathersby Newsome who served the College as a literature instructor and in various other capacities for 30 years, from 1928 to 1958. The Newsome Hall dormitory is named in her memory. The scholarship was started in the spring of 1998 by Ms. Marion Francis of Jackson, Mrs. Newsome's granddaughter who, during her childhood, visited often with Mrs. Newsome on the campus. The initial effort to raise the first \$10,000 needed to minimally endow the scholarship was completed at Homecoming, 1999. An anonymous donor's pledge to match \$1 for every \$5 raised, up to a total of \$1,000, helped complete the drive. The class of 1949 took a leadership role in the completion of the endowment.

Scholarship recipients must be "nontraditional" students who are 21 years old or older.

Scholarship candidates must:

Be at least 23 years old or older;

- Have at least a "C" or 2.0 grade point average on all completed course work;
- Be a high school graduate or hold the GED certificate; and
- Agree to enroll as a full-time student at East Central's Decatur Campus.

The amount of the scholarship award, to be given for the semester of the freshman year, will be based on earnings from the endowment corpus. No part of the endowment corpus will be used for the scholarship award. Recipients will be selected by the College Scholarship Committee from applicants who meet the criteria listed above. For more information, write the Vice President for Student Services' office, ECCC, Box 129, Decatur, MS 39327, or call toll-free 877-GO2-ECCC (462-3222), ext. 204.

The Polk and Jennie Pace Scholarship — This scholarship was endowed in March of 1997 by Mr. Pace's widow, Scott County, Mrs. Jennie Thrash Pace of Newton, Mississippi; her children, Reba DeBari of Pensacola, Florida, and Dr. Harrell S. Pace of Newton, Mississippi; her grandchildren, Mrs. Donnie White of Clifton, Virginia; Mrs. Guy Garner of Lenoir, North Carolina, Mr. Stephen Pace of Murfreesboro, Tennessee, Mr. Michael Pace of Starkville, Mississippi, Mr. David DeBari of Luling, Louisiana, and Mr. Kenneth DeBari of Pensacola, Florida; and other family members and friends. The scholarship honors the memory of the late Mr. Lawrence Polk Pace, originally from Conehatta, Mississippi, who passed away January 19, 1997, at age 86. Mr. Pace, a businessman, was a strong believer in the value of education. He attended East Central Junior College in 1940. Both of his children and his daughter-in-law, the former Miss Grace Holman of Newton, all graduated from East Central. The Paces' son, Dr. Harrell Pace, MD, was named to the first East Central Hall of Fame in 1956. Their daughter, Mrs. Reba DeBari, a realtor, sang at the Orange Bowl with the East Central Choir in 1957, and performed nationally as a member of the Choral Society of Pensacola, performing in Carnegie Hall in 1990 and in 1997, and throughout the country.

Only the interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

Each scholarship candidate must:

1. Be a resident of either Scott County, or Newton County, Mississippi;
2. Have a "B" or better average his/her senior year in high school;
3. Plan to major in either science, math, or music (if no applicant plans a major in these fields, others will be considered.);

must be a full-time student during the fall semester following his/her senior year in high school.

Candidates will be selected by the College Scholarship Committee from applicants who apply and meet the criteria listed above. For more information, write the Vice President for Student Services' office, East Central Community College, Box 129, Decatur, MS 39327-0129, or call toll-free 877-GO2-ECCC, ext. 204.

Philadelphia-Neshoba County Arts Council Music, Art, or Drama Scholarship — This scholarship was established in 1996 by the Philadelphia-Neshoba County Arts Council. The purpose of this scholarship is to provide an award of \$200.00 per semester to an appropriately selected sophomore student who has declared music, art, or drama as his/her major.

To be eligible for this scholarship, the student must:

1. Have resided in Neshoba County for at least two years prior to attending East Central Community College;
2. Be of sophomore status;
3. Have maintained a cumulative college GPA of 2.5 or better; and;
4. Recipients must maintain at least a 2.5 GPA to retain this scholarship.

The Music, Art, and Drama Scholarship Committee, composed of the art instructor, a drama instructor, and the director of bands, will annually select the recipients of this scholarship.

The Roscoe C. Pugh Memorial Scholarship — Roscoe C. Pugh was the first president of East Central Junior College. He served in that capacity from 1928 when the College was founded until 1934. He served previously as superintendent of the Newton County Agricultural High School.

In the fall of 1996, Leon Eubanks, who served from 1934 until 1943 as an English instructor at East Central and who was a graduate of the Newton County Agricultural High School, established and fully endowed this scholarship to honor his friend, Mr. Pugh.

Only the interest earned on the endowment corpus for this scholarship fund shall be used for the annual scholarship awards. No part of the endowment corpus shall be used for the scholarship awards.

To be eligible to be considered for this scholarship, candidates must:

1. Enroll as full-time day academic or technical students at the Decatur campus after having been previously enrolled as part-time students;

2. Have earned all previous college credits at East Central Community College;
3. Have earned a minimum of 12 semester hours credit more than 21 semester hours credit before applying for scholarship;
4. Have a minimum 3.00 grade point average on all college completed;
5. Have submitted completed scholarship application form to Vice President for Student Services' office; and final selection of the recipients for this scholarship will be made by the Scholarship Committee.

This scholarship will be available for two semesters of enrollment at East Central Community College.

The Philadelphia Sertoma Club Scholarship - Created in the summer of 2000, this scholarship is funded by the Sertoma Club as part of its emphasis on education. The club sponsors the annual Heart Triathlon as a fund raiser to help with various civic projects including Christmas gifts for families, support of parks and recreation, health, and patient scholarships for treatment of speech/hearing problems.

Criteria include the following:

- Be a resident of Neshoba County;
- Enroll as a full-time student the fall after they graduate from high school;
- Be a graduate of a public school in Neshoba County; and
- Have at least a 2.5 (C+) average on a 4.0 scale.

The scholarship recipient will be awarded annually by the College Scholarship Committee to an incoming freshman. The recipient will receive a total of \$500, \$250 for each of two semesters for their first two semesters of college. For more information, contact the Vice President for Student Services, ECCC, Box 129, Decatur, MS 39327. Call toll-free 1-877-GO2-ECCC (462-3222, Ext. 375).

The Shirley Renaud Memorial Scholarship - Established early in 2000, this endowed scholarship honors the memory of Shirley Sanders Renaud, Class of 1963, an outstanding student, athlete, and educator. Mrs. Renaud, a Greenwood native who lived in Carthage for most of her life, died at age 56 in November of 1999 after a long bout with cancer.

Mrs. Renaud was a graduate of Carthage High School where she was a star basketball player from 1957 to 1961. During her senior year, she averaged 35 points per game and once scored 53 points in two quarters and three minutes of a game. Her high school uniform number, 33,

when she graduated. Her high school coach said she was the most outstanding players he had ever seen.

At East Central, Shirley played intramural basketball. She also held membership in Phi Theta Kappa, the international academic society for community college students. After graduating from East Central, Mrs. Renaud graduated from the University of Southern Mississippi with honors. She was a teacher in both public and private schools before ending her career as a librarian with the Leake County Library. Mrs. Renaud was the wife of Joe Renaud who at the time of her death was serving as personal development specialist in East Central's Workforce Development Center.

Two of the Renaud children graduated from East Central. Their daughter, Tara Lynn, graduated in 1997. She was a member of Phi Theta Kappa and was an Academic All-American on the College's basketball team. Their son, Joseph "Joff" Renaud, III, was also a member of Phi Theta Kappa and the tennis team when he graduated in 1993. Their children went on to graduate from the University of Southern Mississippi with honors. Mrs. Renaud's mother, the former Evelyn Sanders, was a member of East Central's Class of 1933. Her two brothers, Wilbur Eugene Sanders and Billy Joe Sanders, both of whom also attended East Central.

Students selected for this scholarship must have excelled both academically and academically.

Scholarship criteria include the following:

Have a minimum overall grade point average of 3.5 (B+) on a 4.0 scale;

Participate in varsity sports, with the first choice of recipients going to basketball players, second to tennis, then golf, soccer, and football; and

Be a resident of the College's five-county district.

The amount of the annual scholarship will depend on earnings from the endowment. No part of the endowment corpus may be used for scholarship awards. Recipients will be selected by the College Scholarship Committee. For more information, contact the Vice President for Student Services, East Central Community College, Box 129, Decatur, MS 39327-0129. Call toll-free 1-877-GO2-ECCC (462-3222), Ext. 375.

The Herman and Mosoura Rigby Memorial Scholarship - This scholarship was established in 1993 by Dr. M. G. Rigby who attended East Central Junior College in 1965 and 1966. Dr. Rigby came to East Central as an out-of-state student to major in education. He went on to complete his BA degree at the University of Southern Mississippi, and his MA and EdD degrees at the University of Mississippi. His parents

were of great inspiration to him as he pursued his education. It was in the memory of Dr. Rigby's parents that this scholarship was established. This two-semester scholarship will be awarded to an out-of-state entering freshman who demonstrates leadership for financial assistance and an aptitude for success as a student. The amount of each scholarship award will equal fifty percent of the annual interest earned on the invested scholarship corpus. The remaining fifty percent of the annual interest earned will be added to the corpus. The annual recipients of this scholarship will be selected by the Scholarship Committee from the pool of qualified applicants.

The Charles W. Sanders Memorial Scholarship Award — This scholarship is awarded each year by the Forest Kiwanis Club to a high school senior from either Forest, Lake, or Scott Central high schools. The recipients of the award are selected by the schools from those students who have maintained good grades and who are in need of financial assistance. The award is named after the late Charles W. Sanders, longtime member and former president of the Forest Kiwanis Club. This scholarship was established in the Spring of 1985. At that time Mr. Sanders' daughter, Mrs. Gloria Sanders Miller, a graduate of Forest High School, was a math instructor at East Central and Craig, his grandson, had just been named to the College of Fame, the College's highest honor. Each scholarship award is effective for two semesters beginning in the fall semester following recipient's graduation from high school.

State Farm Insurance Company Scholarship — The State Farm Insurance Company agents in East Central's five-county district initiated the endowment of this scholarship in the spring of 1985. Individual agents' gifts toward the initial endowment corpus of \$10,000 were matched by the State Farm Companies Foundation. The scholarship was established specifically for non-traditional students. To be eligible, potential recipients must meet the following criteria:

1. Be at least 23 years of age or older;
2. Have a demonstrated financial need;
3. Reside within the five-county district served by East Central Community College; and
4. Enroll as full time students on the Decatur campus.

Scholarship awards will be made to entering college freshmen at the beginning of the fall semester of the students' college enrollment. The selection of the recipients will be made by the College Scholarship Committee. For more information, contact the Vice President for Student Services' Office at East Central Community College. Call toll free 1-877-GO2-ECCC, Ext. 204 or write Box 129, Decatur, MS 39327.

James and Judy Dowdle Thomas Scholarship — This scholarship was established in 1997 by the Thomas family. Mr. Thomas, born in 1924, is a Philadelphia native living in Louisville and is a Leake county native originally from Carthage. The Dowdle Thomas fund, one of the largest at the College, was created with a gift of 430 shares of stock to the East Central Community College Foundation, Inc. To be eligible, a recipient must:

- Be a legal resident of Neshoba County for three years or more
- Be a graduate of Philadelphia High School;
- Have a strong desire to obtain a college education;
- Enroll as a full-time student at East Central Community College the fall semester after high school graduation, although College enrollment may be deferred for military service;
- Have a high school grade point average of 3.0 or above on a 4.0 scale.

Be willing to participate in an awards ceremony recognizing the recipient of the scholarship and be a part of publicity involving the scholarship award.

The interest earned on the endowment corpus for this scholarship fund shall be used for this scholarship award. No part of the endowment corpus shall be used for the scholarship awards. The recipients shall be selected by the College Scholarship Committee. The scholarship awards will be provided the fall and spring semesters of the recipients' freshman year at East Central Community College.

Keith and Ella Mae Thornton and Emerson Electric Scholarship — This scholarship was established by Mr. and Mrs. Thornton and Emerson Electric Company in 1991 as a tribute to the College for its many years of contributions to the Thorntons' lives. The contributions by the Thorntons and Emerson Electric Company totaled \$10,000.00 which was used to establish the endowment for the scholarship. Interest and dividends and, if required, the sale of shares of stock from the endowment will be used to fund scholarships in the amount of \$1,000.00 each to be awarded to cover four semesters of study. Thus, the amount of an awarded scholarship is not utilized. The investment shall never fall below \$10,000. To be eligible for this scholarship, the recipients must:

- Reside in one of the five counties served by East Central Community College. Preference shall be given to applicants from Newton and Neshoba Counties.

2. Have family contributions on financial aid needs analysis that are from fifty (50) percent to one hundred (100) percent of the students' financial aid budgets.
3. Have the demonstrated ability to profit from higher education having achieved acceptable grades in high school and to have participated in community projects or work experience.
4. Have high moral and ethical values.
5. Project the reasonable probability that they would not attend college if they did not receive assistance from this scholarship fund.

If on any year no one applies who substantially meets all of the above qualifications, no award will be made and the fund will accumulate. The Vice President for Student Services of the College shall be responsible for notifying qualified high school students of the availability of this scholarship. The College's Scholarship Committee shall screen all applications and make the final selection.

Union Planters Scholarship — This scholarship was established in 1992. Union Planters operates branch offices in Decatur, Union, Philadelphia, Forest, and Newton. The scholarship will be available to selected recipients from the four counties served by Union Planters in the East Central Community College District. Five scholarships in the amount of \$500.00 each will be awarded for the fall semester each year. To be eligible, a recipient must:

1. Enroll as a full-time student at East Central Community College for the fall semester following high school graduation;
2. Reside in the East Central Community College District;
3. Have demonstrated leadership ability in his/her high school;
4. Have scored a composite of 20 or above on the ACT.

Recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above.

U. S. Electrical Motors Scholarship - The U. S. Electrical Motors Scholarship is intended to help defray the cost of college expensed at East Central Community College. Awards will be made to outstanding children, grandchildren, or great grandchildren, of active or retired U. S. Electrical Motors' employees.

All children, grandchildren, and great grandchildren of all active or retired USEM-Philadelphia, Mississippi employees are eligible to participate in this scholarship plan, provided they are in good standing in their senior year of high school.

After applications have been submitted to USEM-Philadelphia, Mississippi employees are eligible to participate in this scholarship plan, provided they are in good standing in their senior year of high school.

Applications have been submitted to USEM-Philadelphia, Mississippi, a three-person selection committee appointed by the College will make a selection based upon the following criteria:

Selection Committee Criteria	Points
ACT, etc. scores	30
High school grades, class rank	20
Community and extra-curricular activities	25
Payment/earned expenses	25
	100

A maximum of one student annually will be selected under this plan. A student must be eligible for awards of \$500 annually in each of their two senior years of study at ECCC. Each eligible student must submit his or her scholarship Application by January 1 of their senior year of high school. The scholarship will provide a payment toward ECCC expenses of one-half the annual payment toward ECCC expenses of half the annual scholarship amount (\$250.00) at registration in each of four semesters provided performance has been satisfactory (3.0 or better GPA) during the previous semester. The USEM Scholarship will be terminated if funds contributed for this purpose are exhausted.

David S. and Carol F. Vickers Scholarship — Established in the fall of 1999 by former students and friends of the Vickers, this scholarship honors this couple's lifetime of devotion to East Central. David Vickers, an Eastman, Georgia, native, served the College as a humanities instructor and in various other capacities from 1955 to 1983. Throughout his 40-year teaching career and in retirement he maintained a keen interest in the lives of East Central students, faculty, and staff. Held in high regard by his former students, he is considered a favorite by many. Evidence of the esteem in which he is held is the 1999 naming of the College's Fine Arts Center in his honor. He was recognized statewide and nationally during his career, he served two terms as president of the Mississippi Council of Teachers of English and helped form the Mississippi Folklore Society. In 1990, he was named College English Teacher of the Year by the Mississippi Council of Teachers of English. He earned the BA, MA, and EdS degrees from George Peabody College in Nashville.

Carol Farish Vickers, Class of 1958, is a graduate of Noxapater High School. She was initially employed by the College in 1961 as secretary to the president and served in that position until 1968. From 1968 until 1983, Mrs. Vickers taught English at Decatur High School. In 1983, she was again employed by the College, this time as an instructor of English and reading. She retired from full-time teaching at East Central in 1992 and subsequently served in various part-time positions at the College. In 1997, she was chosen as East Central's "Alumna of the

Year." Mrs. Vickers earned her BS and MS degrees from the University of Southern Mississippi.

To be considered for the Vickers Scholarship, potential recipients must meet the following criteria:

1. Be a high school graduate or hold a General Education Diploma (GED);
2. Have at least a cumulative "C" (2.0) high school grade point average;
3. Reside in one of East Central's five supporting counties; and
4. Plan to major in English, English education, literature, speech, or theater.

Earnings from the endowment corpus will be used to fund this scholarship in perpetuity. No part of the endowment corpus will be used for scholarship awards. Recipients will be selected by the College Scholarship Committee.

The Arno and Ruth Carr Vincent Scholarship — Established in the fall of 1999, this scholarship recognizes a lifetime of service to the College by a couple who capped their careers here by serving as president and first lady of East Central from 1953 to 1962. Decades later, the Vincents, both alumni, were still active in the life of the College, attending Homecoming and other events faithfully.

Walter Arno Vincent, Class of 1937 and a Navy combat veteran of World War II, served the College in various capacities from 1947 to 1962. He was assistant football coach, men's basketball coach, math teacher, registrar, and dean of students before becoming president. Former students and athletes have praised his teaching and coaching abilities, stating that he had a profoundly positive influence on their lives. During his East Central career, he rose rapidly to the position of president after working at the College for only six years. At the time he was the youngest person and first alumnus ever appointed president. He earned a bachelor's degree from Mississippi Southern, now the University of Southern Mississippi, and a master's degree in math from the University of Mississippi. The Lauderdale County native was selected to Athletic Halls of Fame at both East Central and Southern. He played football and basketball at both colleges, although he had never seen a football game before he went to college. He was named "Alumnus of the Year" at East Central in 1973 and was selected for inclusion in the Alumni Hall of Fame at Southern as well. In 1999, the East Central Board of Trustees named the College's administration building in his honor. The building, completed in 1959 while Mr. Vincent was president, was first utilized as the College's library.

Ruth Carr Vincent of Winston County was "one of the most liked people in the East Central family," according to an alumnus. An outstanding student in the Class of 1937, she served as president of the

Baptist Student Union and was involved in a number of organizations. In reflecting on her East Central days, she was that she "never had to come in after class to pass Mr. Leon's English class," as many of her classmates did. After returning from East Central, she taught elementary school in Neshoba, and Winston counties while going to Southern each year to earn a bachelor's degree. She married Arno Vincent in June 1941. The Vincents had two daughters, Mrs. Glenn Daphne Vincent of Meridian and Mrs. Pamela Fowlkes of Monroe, Louisiana.

Scholarship candidates must:

- Have at least a "C" or 2.0 grade point average on all previous course work completed;
- Be high school graduates or hold the GED certificate; and
- Agree to enroll as full-time students at East Central's Decatur campus.

The amount of the scholarship award, to be given for the first semester of the freshman year, will be based on earnings from the endowment corpus. No part of the endowment corpus will be used for the scholarship award. Recipients will be selected by the College Scholarship Committee from applicants who meet the criteria listed above. For more information, write the Vice President for Student Services, ECCC, Box 129, Decatur, MS 39327, or call toll-free 1-877-443-ECCC (462-3222), ext. 204.

The Lavern & Elizabeth Vowell Memorial Scholarship — This scholarship was established in 1993 by Elizabeth, E. L., and David Vowell to honor the memory of their husband and father, Mr. Lavern Vowell, and to assist a worthy student in attending East Central Community College.

The scholarship which will be awarded each year to an entering freshman will cover the cost of tuition for two semesters. Each recipient of this scholarship must be a major in some field of business administration. Each recipient must have a demonstrated need for financial assistance and must have a demonstrated potential for academic success. Preference will be given to applicants for the scholarship who are or have been employed by Triple V, Inc. Applications for this scholarship will be received by the Vice President for Student Services at the College. The College's scholarship committee will be responsible for the final selection of each year's recipient.

The J. C. White Scholarship - Endowed in the summer of 2000 with gifts from family and friends, this scholarship honors the memory of Kemper county native J. C. White, Class of 1927, of Birmingham. White passed away April 21, 2000, at age 84. J. C. had a lifelong devotion to East Central and he and his wife, Jean also of Kemper County, were leaders in organizing reunions of his class and in attending

homecoming activities in Decatur. They were also great contributors to campus activities, including the building of an archway at the College's main entrance and the fitness trail on the north end of the campus. They also belonged to the Loyalty Club of the East Central Foundation's five-year gift clubs. Alvin Central, J. C. majored in math at Mississippi State. He worked for the Social Security Administration and retired from that agency in 1965. The Whites had two children, Rebecca White Tidd and John White. Birmingham. On his last visit to the campus, at Homecoming on October 16, 1999, J. C. gave a pine seedling to the College, asking that it be planted on campus in honor of then president, Dr. Eddie M. Jones.

Wilks-Palmer Scholars Scholarship — Elgie Wilks Chatham, Winston County native, endowed this scholarship in the spring of 1998 for students from Winston County.

Mrs. Chatham established the scholarship in honor of her parents, Mr. J. Earl Wilks and Mrs. Willie (Palmer) Wilks, who attended college and were active in the Liberty Community in Winston County for over 25 years. Mr. Wilks was in the grocery business in Meridian. Early in their marriage, Mrs. Wilks was a pioneer teacher in one-room one-teacher schools in grades 1-8 in Winston County. The Wilks raised six children, three of whom graduated from East Central, and all of whom graduated from senior colleges and universities. Three of the children graduated during the depths of the Great Depression.

Mrs. Chatham was a 1934 graduate of Noxapater High School and a 1936 graduate of East Central. She then earned the B.S. degree in English from Mississippi State College for Women, her M.S. in counseling from the University of Southern Mississippi, and her Ed.S. in counseling from Mississippi State University.

Two of Mrs. Chatham's sisters also graduated from EC. Mrs. Melba Wilks Chesney of Meridian, class of '41, also graduated from USM, and Mrs. Doris Wilks Tissue, '39, of Pittsburg, Pennsylvania, finished at the "W." Another sister, Mrs. Janice Silvey Townshend of Dunedin, Florida, graduated from the University of Georgia. Their other sister, Mrs. Faye Wilks Tidwell of Lilburn, Georgia, graduated from Blue Mountain College. The five sisters' only brother, Dr. T. Palmer Wilks of Madison, Mississippi, graduated from MC and the University of Tennessee School of Dentistry.

Mrs. Chatham and her husband, Henry Elbert Chatham, who was in the finance business in Meridian, gave their inherent love and respect for quality education to their own children. They had two sons, both graduates of Millsaps. One, Henry, Jr. of Jackson, also graduated from Harvard Law School. The other, Franklin Earl, a cardiologist in Baltimore, graduated from John Hopkins University. He married another M.D., Dr. Marie (Dickson) Chatham, originally from Canton, Mississippi.

Applicants for the Wilks-Palmer Scholarship recipients include the following:

- Have evidence of a "burning desire" to go to college;
 - Be a high school graduate from a school in Winston county; and
 - Have a minimum 2.5, or C+, high school grade point average.
- If all things being equal, scholarship preference will be given to a student of the Liberty Community in Winston County. The amount of scholarship, awarded the first semester of the freshman year, will be based upon the earnings from the endowment. Selection of recipients will be made by the College Scholarship Committee.

Jones and Carrie Williamson and Bascom and Hattie Chisolm Memorial Scholarship - Endowed in August of 2000, this scholarship honors the parents of Dolphus, Class of '52 and Sybil Williamson of Neshoba County natives, their parents sent four children to East Central College. In addition, numerous grandchildren, great grandchildren, and other relatives have attended in subsequent years. Dolphus Williamson, a poultry science major here and at Mississippi State, had a long and successful career in the poultry industry and as a Methodist minister. He and Mrs. Williamson raised five children, four of whom attended junior college.

Their scholarship will be awarded annually to an entering freshman who meets the following qualifications:

- Plan to enroll full-time at the College during the fall semester after they graduate from high school;
- Plan to major in agriculture (preference is given to agriculture majors, but other candidates may be considered);
- Have earned at least average grades in high school;
- Demonstrate a serious desire to better himself/herself educationally; and
- Have a demonstrated need for financial assistance.

Recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above. The scholarship will be available for the fall and spring semester of each recipient's freshman year.

Only the interest earned on the endowment corpus will be used to fund the scholarship. No part of the endowment corpus shall be used for scholarship awards. Currently the value of the scholarship is \$600. Any earnings on the endowment corpus above the amount of the scholarship will be reinvested in the scholarship account for future use. An annual accounting of earnings on the corpus is provided to the donors. For more information, contact the Vice President for Student Services. Call toll free 1/877/GO2-ECCC (462-3222), ext. 375,

or write Box 129, Decatur, MS 39327.

General William Patrick Wilson Memorial Scholarship scholarship was established by the Class of 1937, family, friends, and associates of General Pat Wilson. It honors his memory as a dormitory supervisor, teacher, and National Guard officer at Central Junior College from 1933 to 1940, and his long and distinguished military career. From his Pre-World War II days when he was affectionately known as Captain Pat, to his much decorated service in the European Theater of Operations, and his outstanding record as Adjutant General of Mississippi, Pat Wilson was a remarkable leader of men.

It is the expectation of those who fund it that this scholarship aid college students to develop such leadership qualities as displayed. It will be administered by the Scholarship Committee of East Central Community College within the restrictions set by the founding Committee which are:

1. All funds contributed will be placed in endowment with the interest expended each year for scholarships.
2. Recipients are to be selected annually by the College Scholarship Committee from students who have attained sophomore standing, a 3.0 grade point average, and who have demonstrated need for financial assistance.
3. To retain the scholarship for a second semester a student will be required to maintain a minimum of a 2.5 grade point average in the 4.0 system.
4. The award each year will be made on Awards Day so that due recognition may be given the recipient.

SECTION II: FINANCIAL AID POLICIES

FEDERAL PROGRAMS — In order to be eligible to receive financial aid at East Central Community College, students are expected to maintain satisfactory progress toward their certificate or degree objective in the academic, technical, or vocational programs. Satisfactory progress for all Title IV aid (Pell Grant, LEAP, Supplemental Educational Opportunity Grant, Federal Work-Study, Stafford Loan, or PLUS Loans) for the various programs for full-time students is defined below. The required number of hours to be completed will be reduced proportionately for part-time students. At the end of the time frame allowed for the completion of a program, students will not be eligible to receive financial aid regardless of their grade point average or cumulative hours earned.

The time frame for the number of hours to be completed and the grade point average required is as follows:

At the end of this semester	1	2	3	4	5	6
Student must have accumulated at least						
many hours	9	18	28	40	52	64
with at least a cumulative grade point average of	1.0	1.5	1.75	2.0	2.0	2.0

A student who does not meet these standards will be placed on financial aid probation for a semester. During the probationary semester, a student will continue to be eligible for financial aid. Upon completion of the probationary semester a student who does not meet the satisfactory progress standards will be ineligible to receive financial aid and will remain ineligible until the standards are achieved.

A student's entire record at East Central Community College will be evaluated to determine eligibility for financial aid regardless of whether or not the student has received aid for all semesters.

Upon enrolling at East Central, a transfer student will be considered to be maintaining satisfactory progress and will therefore be allowed to receive financial aid for one semester without the transfer credits being considered. At the end of that semester the transfer student's entire record, including not only the credits earned at East Central but also the accepted transfer credits from the previous institution, will be evaluated to determine if the student is maintaining satisfactory progress in the program being pursued by the student.

5. Developmental courses will be treated in the same manner as regular courses since students receive institutional credit and grades for these courses.
6. The procedure for determining satisfactory progress as related to incomplete grades, withdrawing from a course, or repeating a course will be the same as those procedures followed by the Admissions and Records Office. Students may obtain additional information about these procedures from the Office of Admissions, Records, and Research or the Financial Aid Office.
7. Students who wish to appeal the decisions and financial aid awards made by the Financial Aid Office should submit a written request for an appeal to the Director of the Financial Aid Office. The written request should include any information relative to the case. The appeal will be reviewed by the Financial Aid Appeals Committee. The student will be notified in writing of the committee's decision.

EAST CENTRAL COMMUNITY COLLEGE INSTITUTIONAL PROGRAMS — The following information is to Scholarships and Institutional Work-Study.

1. A student receiving institutional financial aid in the form of Athletic Scholarship, Band Scholarship, Church Scholarship, or Institutional Work-Study must pass all semester hours and earn eighteen (18) quality points each semester. If a student does not meet this standard at the end of the semester, the student will be placed on probation for a probationary semester. During the probationary semester, the student will be eligible to receive the institutional financial aid. Upon completion of the probationary semester, a student who does not meet the standard will be ineligible to receive the institutional financial aid. This policy coincides with the academic probationary suspension policy of the college; therefore, when suspended students become eligible to return to college, they shall also be eligible to receive institutional financial assistance.
2. To retain an ACT, Salutatorian, Valedictorian, or Vocational Technical scholarship, a student must maintain a B (3.0) average each semester. Any student who does not maintain a B (3.0) average and is removed from scholarship, can get back on scholarship by having a B (3.0) average the following semester provided the scholarship is for four (4) semesters. See Section Financial Aid Programs for further eligibility requirements.
3. Total financial aid in scholarships from East Central Community College for dormitory and commuter students may NOT exceed the published cost of matriculation fee, room, board and an allowance of \$200 per semester for books.
4. Total financial aid awards for a student which includes Title IV aid (campus-based aid or loans) and institutionally funded aid may not exceed the campus-based budget or the student's need as determined by the need analysis document.

AWARD NOTIFICATION — Students who complete the financial aid application requirements and who provide all required forms by April 1 will be notified regarding their financial aid awards, normally, by the end of July. Students who apply after the April 1 priority deadline will be notified on a rolling basis after the priority group is complete.

Requests for information and award letters will be mailed to the address listed on the student's financial aid application.



CHAPTER 5

PROGRAMS OF STUDY

ACADEMIC PROGRAMS

Suggested programs of study in many fields of interest have been established with recommended courses for each semester. Students should note that these outlines are suggestions, not requirements. Requirements for degrees and certificates are listed in Chapter 11.

The East Central Community College transfer programs are designed for the student who wishes to complete two years of college work and then continue toward a Baccalaureate degree at senior college. The suggested programs of study have been set up with extreme flexibility; however, students should consult with advisors and the university college catalog of their choice to ensure that the right courses are taken.

In 1991, the Mississippi Board of Trustees of State Institutions of Higher Learning and the Mississippi State Board for Community and Junior Colleges approved an articulation agreement which provides for the transfer of academic credit in over 160 majors available at the eight senior institutions in Mississippi. This agreement is a safety net for students who plan to transfer. East Central has utilized this agreement in developing programs of study. A student who follows the prescribed course of study in this catalog with the assistance of their advisor and the catalog of the college to which they plan to transfer should experience no difficulty with the acceptance of East Central credit.

The course sequences listed in this catalog do not represent the only majors available to students. East Central Community College can offer course work in all of the majors listed in the Articulation Agreement. Majors included on the following pages are those most frequently pursued by students at East Central Community College. Students interested in majors not specified in this catalog may request a copy of the major from the Articulation Agreement or follow the catalog of the four-year institution to which they will transfer upon completion of course work at East Central Community College.

BASIC COLLEGE CORE CURRICULUM

This core curriculum is designed for students who later plan to transfer with junior standing to one of the four-year colleges in Mississippi. Students should understand that different colleges and universities have their own requirements, and students should consult the latest catalog of the institution to which they plan to transfer.

The East Central Community College core curriculum is the core curriculum which is required by all universities in the State Board of Trustees, Institutions of Higher Learning, and is implemented during the fall of 1984 and the core curriculum is incorporated in all transfer programs of study as shown in this chapter.

English Composition	6 semester hours
Natural Science	6 semester hours
Humanities & Fine Arts	9 semester hours
Behavioral Science	3 semester hours
College Algebra or Higher Mathematics	3 semester hours
Communication	3 semester hours
Computer Science	*3 semester hours
Total	33 semester hours

The 33 semester hour core curriculum is required for graduation from East Central Community College in both transfer degrees — the Associate in Arts and the Associate in Science. (See requirements for each section of chapter three — Academic Policies.)

AGRICULTURE (AGRI)

Advisor: Mr. Alexander

FRESHMAN YEAR

First Semester		Second Semester	
1113	English Composition ... 3	ENG 1123	English Composition ... 3
1214	General Chemistry ... 4	CHE 1224	General Chemistry ... 4
2213	American History ... 3		*Approved Elective ... 9
1313	College Algebra ... 3		
1134	General Biology ... 4		
	17		16

SOPHOMORE YEAR

First Semester		Second Semester	
1113	Amer. Nat. Government 3	SPT 1113	Oral Communication ... 3
2414	Zoology ... 4		Fine Arts Elective ... 3
2213	Principles of Economics 3	CSC 1113	Intro. to Computer Concepts ... 3
	Approved Electives ... 6		*Approved Electives ... 6
	16		15

*Approved by curriculum advisor for specific transfer requirements (i.e. ATE 1113)

ART (ARTC)

Advisor: Mr. Guraedy

Upon successfully completing the art program of study, graduates should be able to attend a four year institution with a junior standing and pursue serious art related fields, e.g., Communication Illustration, Art Education, Computer Graphics, Art History, Design, Architecture, Freelance Art, etc.

FRESHMAN YEAR

First Semester				Second Semester			
*ART	1413	Design I	3	*ART	1423	Design II	3
*ART	1313	Drawing I	3	*ART	1323	Drawing II	3
ART	1113	Art Appreciation	3	ENG	1123	English Composition	3
ENG	1113	English Composition I	3	HIS	1173	World Civilization I	3
HIS	1163	World Civilization I	3	SPT	1113	Oral Communication	3
		Activity	1			Activity	1
			<hr/> 16				

SOPHOMORE YEAR

First Semester				Second Semester			
MAT	1313	Algebra.....	3	ENG	2433	World Literature II	3
ENG	2423	World Literature I	3	BIO	1144	General Biology II	3
ART	2713	Art History I	3	ART	2723	Art History II.....	3
		**Art Elective.....	3	ART	1513	Computers in Art	3
BIO	1134	General Biology I	4			Elective	4
				</			

*This course required of all art majors.

**Suggested art electives are: painting, ceramics

***Suggested Social Science Electives: Psychology, Sociology, Economics

BUSINESS ADMINISTRATION (BADM)

Advisors: Mrs. Holt, Mrs. Moore

Upon successfully completing the Business Administration program of study, graduates should be able to enter the junior year of Business Administration, Accounting, Banking and Finance, Marketing, Management or other related business fields at a four-year institution. A student who enrolls in the Business Administration program is advised to refer to the catalog from the institution which he/she plans to attend after graduating from East Central and to follow the recommendations of his/her academic advisor.

FRESHMAN YEAR

FRESHMAN YEAR				Second Semester	
First Semester					
English Composition	...	3	ENG 1123	English Composition	.. 3
Computer Course	...	3	SPT 1113	Oral Communication	.. 3
College Algebra	...	3	MAT 1333	*Finite Mathematics	... 3
History (Elective)	...	3	HIS	**History (Elect.) or PSC	3
General Biology	...	4	BIO 1144	General Biology 4
Activity	1		Activity 1
		17			17

SOPHOMORE YEAR

SOPHOMORE YEAR			Second Semester		
First Semester			Second Semester		
		Literature (English	ENG		**Literature (English
		American, or World) 3			American, or World) ... 3
		General Psychology 3			Art or Music App. 3
1013		Principles of Economics . 3	ECO	2123	Principles of Economics.. 3
1013		Principles of Accounting . 3	ACC	1223	Principles of Accounting. 3
1013		Legal Environ. of	**BAD	2323	Business Statistics 3
1013		Business 3			
		<hr/> 15			<hr/> 15
					Statistics and Calculus I
					of Finite

Accounting majors should take both Finite Mathematics and Calculus I and II instead of Finite Mathematics.

Economics and Finance majors should take Calculus I and II instead of Finite Mathematics.

Check with curriculum advisor before registering for this course.

COMPUTER SCIENCE (CSCI)

Advisors: Mr. Bullock, Dr. McMillin

Upon successfully completing the computer science program of study, graduates should be able to enter the junior year of computer science at a four-year institution.

FRESHMAN YEAR

FRESHMAN YEAR					
First Semester		Second Semester			
ENG 1113	English Composition ...	3	ENG 1123	English Composition ..	3
MAT 1313	College Algebra	3	MAT 1613	Calculus I	3
MAT 1323	Trigonometry	3	MAT 1623	Calculus II	3
CSC 1113	Intro. To Computer		CSC 1213	Visual Basic	
	Concepts	3		Programming I	3
	Laboratory Science	4	*SCI	Laboratory Science	4
		16			16

SOPHOMORE YEAR

First Semester		Second Semester	
	*Social Science 3		*Fine Arts
	*Humanities 3		*Humanities
*PHY 2414	General Physics I 4	*PHY 2424	General Physics II 4
	or		or
*PHY 2514	General Physics I-A 4	*PHY 2524	General Physics II-A 4
CSC 2133	Programming I 3	CSC 2143	Programming II 3
	with C		with C
MAT 2613	Calculus III 3	SPT 1113	Oral Communication 3
MAT 2623	Calculus IV 3		
	<hr/>		
	19		

*To determine specific course requirements, consult the catalog of the institution to which you plan to transfer.

PRE-DENTAL
(PDEN)

Advisor: Dr. T. Key, Dr. Hennington

Upon successfully completing the pre-dental program of study, graduates should be able to apply for entrance to the junior year of a pre-dental program at a four year institution.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition ... 3	ENG 1123	English Composition ... 3
MAT 1313	College Algebra 3	MAT 1323	Trigonometry 3
CHE 1214	General Chemistry 4	CHE 1224	General Chemistry 4
BIO 2414	General Zoology 4	BIO 2424	General Zoology 4
	Fine Arts Elective 3	SPT 1113	Oral Communication 3
	<hr/>		
	17		

SOPHOMORE YEAR

First Semester		Second Semester	
ENG	Literature Elective 3	ENG	Literature Elective 3
PHY 2414	General Physics 4	PHY 2424	General Physics 4
CHE 2424	Organic Chemistry 4	CHE 2434	Organic Chemistry 4
CSC 1123	Microcomputer Appl. ... 3	SOC 2113	Intro. To Sociology 3
PSY 1513	General Psychology 3		*Elective
	<hr/>		
	17		

*See your advisor for the proper elective.

EDUCATION

Advisors: Mrs. Pouncey, Miss Wood,
Mrs. Moore, Mrs. Ford, Mrs. Graham

The education curriculum should be selected by those who are planning to teach. The requirements include courses in General Education, Professional Education, and Specialized Education. Those who plan to teach in high school should decide on their teaching field and take one or more courses in the field each semester. The PRAXIS exam should be taken during the second semester of the sophomore year. Students should consult advisor for details.

EDUCATION, ELEMENTARY
(EEDU)

Advisor: Mrs. Pouncey, Mrs. Graham, Mr. McCool

Upon successfully completing the elementary education program of study, graduates should be able to enter the junior year of the appropriate teacher education program at a four-year institution.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition ... 3	ENG 1123	English Composition ... 3
BIO 1134	General Biology 4	BIO 1144	General Biology II 4
	(USM only)		
1133	College Algebra 3	PSC 1113	National Government ... 3
1163	World History 3	HIS 1173	World History (USM) ... 3
	(MSU - any History)		(Soc. Science choice - all others)
1513	General Psychology 3	GEO 1113	World Geography 3
		ART 1113	Art Appreciation 3
			(Or MUS 1113-MSU)
			<hr/>
			19
			(19-USM)

SOPHOMORE YEAR

First Semester		Second Semester	
ENG 2223/	Literature (American/ . 3	ENG	Literature
2323	English)	*PHY 2254	Physical Science
2183	World (JSU, USM)		Survey II
PHY 2244	Physical Science		(required by JSU)
	Survey..... 4	*MAT 1733	Informal Geometry
MAT 1723	Real Number System... 3		(Required by JSU)
CSC 1113	Intro. to Computer	SOC 2113	Sociology
	Concepts 3	*ART 1913	Art - Elem. Teaching
	or ATE 1113		(DSU, MSU)
MUS 2513	Music for Children I.... 3	SPT 1113	Oral Communication
	(MSU)	EDU 2511	Intro to Elementary Ed
	(MUS 2513 or ART 1913- USM)		(MSU)
EPY 2513	Child Psychology or.... 3		
EPY 2533	Human Growth		
HPR 1213	Personal & Community . 3		
	Health (all except MSU)		
	From above choose:		
	19		

... HOURS FOR EACH SEMESTER VARY ACCORDING TO UNIVERSITY CHOICE...

NOTE: 1. There are differing requirements for EEDU majors by universities in the state. Use the catalog from the university you plan to attend to schedule classes at EC.

NOTE: 2. Courses marked with (*) offered Spring semester only.

EDUCATION, PHYSICAL
(PEDU)

Advisor: Miss L. Wood

Successfully completing the physical education program of with a 2.5 GPA or better on the 45-hour education core and upon passing the PRAXIS, graduates should be able to enter the field of physical education at a four-year institution. (Note that requires a 2.65 GPA.)

FRESHMAN YEAR

First Semester		Second Semester	
1113	English Composition ... 3	ENG 1123	English Composition ... 3
1144	Physical Science	MAT 1313	College Algebra 3
	Survey..... 4	BIO 1144	General Biology II 4
1113	Personal & Community		(ASU, JSU, MUW, MSU
	Health 3		require)
	History (World or	HIS	History (World or
	American) 3		American) 3
	(ASU, USM requires World)		(ASU, USM require World)
1113	Intro. to Health, Phys.	HPR 2213	First Aid 3
	Ed. & Recreation..... 3		
	Activity - Fitness and		
	Conditioning 1		
	17		16

SOPHOMORE YEAR

First Semester		Second Semester	
1113	Literature 3	ENG	Literature 3
	(USM requires World Lit.)		(USM requires World Lit.)
1113	General Psychology 3	HPR 2323	Recreational Leadership . 3
1113	Introduction to	MAT or SCI	Elective 3
	Sociology 3		(MSU requires MAT 1323)
2514	Human Anatomy &	CSC 1113	Intro. to Computer
	Physiology 4		Concepts 3
1113	Art Appreciation or	SPT 1113	Oral Communication .. 3
1113	Music Appreciation.... 3		
	Activity - Tennis 1		
	17		15

Recommended Electives: PSC 1113, ECO 2213 (Required by DSU, UM, USM), HPR 2143 (Required by MSU), HPR 2423

Note: Literature courses must be taken in sequence.

EDUCATION, SECONDARY
(SEDU)

Advisors: Mrs. Gary Ann Moore, Mrs. Ford, Mrs. Gail Full

Upon successfully completing the secondary education program study with a 2.5 GPA or better and upon successfully passing PRAXIS, graduates should be able to enter the junior year of postsecondary education at a four-year institution.

Students are encouraged to follow the suggested curriculum for major as listed in the catalog of the senior institution of their choice.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition I . 3	ENG	1123	English Composition II . 3
PSY	1513	General Psychology 3	HIS		History (ASU, USM) . 3
BIO	1134	General Biology I 4			Require World
HIS		History (ASU, USM).... 3			Fine Arts Elective
		require World)	SPT	1113	Oral Communication . 3
MAT	1313	College Algebra 3	Elective		Math or Science
					MSU requires Math
					elective)

16

SOPHOMORE YEAR

First Semester		Second Semester	
ENG	Literature 3	ENG	Literature (in sequence with previous course)
SCI	Physical Science		
	Elective 4	CSC 1113	Intro. to Computer Concepts (See note) or ATE 1113
Elective	Social Science 3		Social Science Elective
	Electives from Teaching Area 6		Math or Science Elective 1
			Elective 1
			Elective 1
	—		
	16		11

Notes: English majors can meet the foreign language requirement by taking MFL 1113, 1123, 2213, 2223.

HPR 1213 is required at ASU, DSU, MSU, MVSU, UM.

BIO 1144 is required at MUW.

CSC 1213 or CSC 1313 is required for math majors at MSU, USM.

USM requires PHY 2514; 2524 for math majors.

Some majors do not require two literature courses and two history courses. See the advisor and the senior college catalog. Literature courses must continue in sequence if two are taken.

Business Education majors must make special agreements with the desired senior institution to identify the business technology courses that should be taken.

Specific courses in teaching area should be taken in line with requirements at the particular senior institution selected.

ENGINEERING
(ENGR)

Advisor: Mrs. McRae, Mr. Reeves

Advisor: Mrs. McRae, Mr. Reeves

FRESHMAN YEAR

FRESHMAN YEAR		Second Semester	
First Semester			
1113	English Composition ... 3	ENG 1123	English Composition ... 3
1113	*Graphic Communication ... 3	SPT 1113	Oral Communication ... 3
1113	College Algebra ... 3	MAT 1613	Calculus I ... 3
1113	Trigonometry ... 3	MAT 1623	Calculus II ... 3
1114	General Chemistry ... 4	CHE 1224	*General Chemistry ... 4
1113	Psychology ... 3		Fine Arts Elective ... 3
	<hr/> 19		<hr/> 19

SOPHOMORE YEAR

SOPHOMORE YEAR		Second Semester	
First Semester			
MAT 2613	Calculus III 3	PSC 1113	*American National Government 3
MAT 2623	Calculus IV 3	MAT 2913	Differential Equations 3
PHY 2814	General Physics 4	PHY 2524	General Physics 4
HIS 2213	American History I.... 3	HIS 2223	American History II .. 3
EGR 2113	*Principles of Economics..... 3		Humanities (Elective). 3
	Computer Programming..... 3	EGR 2413	Engineering Mech..... 3
	<hr/> 19		<hr/> 19

RECOMMENDED COURSES
World Civilization

RECOMMENDED COURSES

100	1163	World Civilization I
		Literature (any two sequence)
ECO	2123	Economics II
CHE	2324-	Organic Chemistry (for
	2424	Chemical Engineer)

Use Advisor to determine specific course requirements for your engineering specialty.

FORESTRY (FORS)

Advisor: Mr. Alexander

Upon successfully completing the forestry program of this four-year institution, graduates should be able to enter the junior year of forestry.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition ... 3	ENG 1123	English Composition ... 3
BIO 1134	General Biology ... 4	BIO 1144	General Biology ... 4
CHE 1214	General Chemistry I ... 4	CHE 1224	General Chemistry II ... 4
MAT 1313	College Algebra ... 3	MAT 1323	Trigonometry ... 3
BIO 2414	Zoology ... 4	BIO 1314	Botany I ... 3
<hr/>		<hr/>	
18		16	

SOPHOMORE YEAR

First Semester		Second Semester	
SPT 1113	Oral Communication ... 3	ECO 2123	Principles of Economics (Micro) ... 3
MAT 2323	Business Statistics ... 3	DDT 2423	Mapping & Topo Lab ... 3
HIS 2213	American History I ... 3	HIS 2223	American History II ... 3
PHY 2414	General Physics ... 4	BIO 2313	Dendrology ... 3
AGR 2343	Forest Measurement ... 3	AGR 2314	Soils ... 3
CSC 1123	Micro-Computer Applications ... 3	Fine Arts ... 3	
<hr/>		<hr/>	
19		16	

Electives to be selected with advisor based on upper division option to be selected.

HEALTH INFORMATION MANAGEMENT (PHIM)

Advisor: Mr. R. Davis

Upon successfully completing the Health Information Management Program of study, graduates should be able to apply for entrance to the junior year of the School of Health Information Management at the University Medical Center's School of Health Related Professions in Jackson, Mississippi.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition ... 3	ENG 1123	English Composition ... 3
BIO 1134	General Biology ... 4	BIO 1144	General Biology ... 4
MAT 1313	College Algebra ... 3	MAT 1323	Trigonometry ... 3
CSC 1113	General Psychology ... 3	CSC 1113	Intro. To Computer Concepts ... 3
History Elective ... 3		History Elective ... 3	
<hr/>		<hr/>	
16		16	

SOPHOMORE YEAR

First Semester		Second Semester	
1123	Microcomputer Appl. ... 3	BOT 2813	Business Communications ... 3
1213	Principles of Accounting ... 3	ACC 1223	Principles of Accounting ... 3
2814	Human Anatomy & Physiology ... 4	BIO 2524	Human Anatomy & Physiology ... 4
Literature Elective ... 3		Literature Elective ... 3	
Fine Arts Elective ... 3		SOC 2113	Intro. To Sociology ... 3
<hr/>		SPT 1113	Oral Communication ... 3
16		<hr/>	
16		19	

LIBERAL ARTS (LART)

Advisors: Mr. Carson, Mr. Jamie Clark

Social Science Advisors: Mr. Pace, Mr. Thrash,

Mr. McCool, Ms. McKee

Art Advisor: Mr. Guraedy

Mathematics Advisors: Mrs. Ford, Ms. Fulton, Mrs. McRae,

Mrs. Gary Ann Moore, Mr. Reeves

English Advisors: Mr. Barrier, Ms. Hammons, Mrs. Patsy Moore,

Mrs. Pace, Mrs. Pierce, Mrs. Shackelford, Mrs. Smith

Science Advisors: Mr. Clopton, Mr. Patti Davis, Mrs. Ron Davis,

Mr. Deaton, Dr. Hennington, Dr. Key;

Speech Advisor: Mr. Brand, Ms. West

Home Economics Advisor: Mrs. Pouncey

The Liberal Arts Curriculum will meet the pre-professional needs of many students who are planning some professional vocation. It may be selected by the pre-law students, by pre-ministerial students, or by those planning a career in home economics, journalism, or social work, and by others. In addition to the above, students who come to college to secure the general and liberalizing value of education, who are planning to continue a similar curriculum in a four-year college, or

whose interests cannot be met by another curriculum usually this curriculum. Electives should be chosen from a student's interest with the approval of the individual's advisor. Students consult the catalog of the university to which they plan to transfer.

FRESHMAN YEAR

First Semester			Second Semester		
ENG 1113	English Composition ... 3		ENG 1123	English Composition ... 3	
HIS 1134	History (World or American) ... 3		HIS 1123	History (World or American) ... 3	
BIO 1134	General Biology ... 4		BIO 1144	General Biology ... 4	
MAT 1313	College Algebra ... 3		MAT 1144	Math Elective ... 3	
	*Humanities Elective ... 3			*Humanities Elective ... 3	
		16			17

SOPHOMORE YEAR

First Semester			Second Semester		
ENG	Literature (English, American, or World) ... 3		ENG	Literature (English, American, or World) ... 3	
	Natural Science Elective ... 3		SPT 1113	Oral Communication ... 3	
	Fine Arts Elective ... 3			Behavioral Science Elective ... 3	
CSC	Computer Elective ... 3			Philosophy Elective ... 3	
	*Elective ... 3			*Elective ... 3	
		15			17

*The Liberal Arts Major to transfer to a four-year institution should include 12 hours of modern foreign language.

RECOMMENDED ELECTIVES
4 hours any laboratory science
Philosophy
Religion
MAT 1323
MAT 1333
HPR 1313 Personal & Community Health
ATE 1113 Science & Technology

PRE-MEDICAL (PMED)

Advisors: Dr. Key, Dr. Hennington, Mr. Clopton

Upon successfully completing the pre-medical program of study, graduates should be able to apply for entrance to the junior year of a medical program at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG 1113	English Composition ... 3		ENG 1123	English Composition ... 3	
MAT 1313	College Algebra ... 3		SPT 1113	Oral Communication ... 3	
CHE 1214	General Chemistry ... 4		CHE 1224	General Chemistry ... 4	
BIO 2414	Zoology ... 4		BIO 2424	Zoology ... 4	
	Art or Music App. ... 3		CSC 1123	Microcomputer Appl. ... 3	
		17			17

SOPHOMORE YEAR

First Semester			Second Semester		
ENG	Literature or Language ... 3		ENG	Literature or Language ... 3	
CHE 2424	Organic Chemistry ... 4		CHE 2434	Organic Chemistry ... 4	
HIS 1163	World Civilization I ... 3		HIS 1173	World Civilization II ... 3	
PHY 2414	General Physics ... 4		PHY 2424	General Physics ... 4	
PSY 1323	*Trigonometry ... 3		PSY 1513	General Psychology ... 3	
		17			17

MAT 1613, Calculus I & MAT 1623, Calculus II are recommended as additional math courses that should be taken. See your advisor about which schools suggest additional electives. (Microbiology, General Psychology)

MEDICAL TECHNOLOGY (METC)

Advisor: Mr. Davis, Mrs. Davis, Dr. Hennington

Upon successfully completing the medical technology program of study, graduates should be able to apply for entrance to the junior year of medical technology at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG 1113	English Composition ... 3		ENG 1123	English Composition ... 3	
MAT 1313	College Algebra ... 3		MAT 1323	**Trigonometry ... 3	
PHY 1513	General Psychology ... 3		SOC 2113	Sociology ... 3	
CHE 1214	General Chemistry I ... 4		CHE 1224	General Chemistry II ... 4	
BIO 2414	Zoology I ... 4		BIO 2424	Zoology II ... 4	
		17			17

SOPHOMORE YEAR

First Semester		Second Semester	
CHE 2424	Organic Chemistry..... 4	BIO 2524	Microbiology..... 4
BIO 2514	Human Anatomy & Physiology..... 4	HPR 1213	Personal & Social Health..... 3
	Literature..... 3	SPT 1113	Oral Communication..... 3
	History I..... 3		History II..... 3
CSC 1213			Fine Arts Elective..... 3
or 1613	Computer Prog..... 3		
		17	

*See your advisor. University requirements differ on this curriculum
 **See your advisor. USM has a different math requirement.

MUSIC

Advisors: Mrs. Blaylock, Mr. Brownlee, Mr. Carson,
 Mr. Kinton, Mr. Price, Mrs. Wilkinson

The work of the music department is organized (1) to give students foundation work in music theory, (2) to develop understanding and appreciation of the literature and history of music, and (3) to develop performance skills with the voice and musical instruments.

All students majoring in music are required to perform with one of the large ensembles each semester. Instrumental majors are required to participate in the band, and voice and piano majors are to participate in the choir. Those students taking applied music courses must perform in or attend all scheduled music recitals.

Upon successfully completing the music program of study, graduates should be able to enter the junior year of piano, voice, or instrumental music at a four-year institution.

MUSIC WITH INSTRUMENTAL EMPHASIS (MEIE)

Advisors: Mr. Brownlee, Mr. Carson

Upon successfully completing the music program of study, graduates should be able to enter the junior year of instrumental music at a four-year institution.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition... 3	ENG 1123	English Composition... 3
MUS 1214	Music Theory I..... 4	MUS 1224	Music Theory II..... 4
HIS 1113	World Civilization..... 3	HIS 1173	World Civilization..... 3
MUS 2313	College Algebra..... 3	MUS 2313	Music History..... 3
MUA 1521	Class Piano I..... 1	MUA 1521	Class Piano II..... 1
MUA 1721	Class Voice I..... 1	MUA 1721	Class Voice..... 1
*MUA 1182	Brass I..... 2	*MUA 1182	Brass II..... 2
*MUA 1252	Guitar I..... 2	*MUA 1252	Guitar II..... 2
*MUA 1482	Percussion I..... 2	*MUA 1482	Percussion II..... 2
*MUA 1882	Woodwinds I..... 2	*MUA 1882	Woodwinds II..... 2
MUO 1121	Band I..... 1	MUO 1121	Band II..... 1
18		18	

*Choose Major Instrument

SOPHOMORE YEAR

First Semester		Second Semester	
SPT 1113	Literature (American or World)..... 3	SPT 1113	Oral Communication... 3
MUS 2423	Literature (English).... 3	MUS 2224	Music Theory IV..... 4
BIO 2214	Music Theory III..... 4	BIO 1144	General Biology..... 4
PHY 1134	General Biology..... 4	PHY 2254	Physical Science Survey II..... 4
PHY 2244	Physical Science Survey I..... 4	MUA 2521	Class Piano IV..... 1
MUA 2511	Class Piano III..... 1	MUA 2721	Class Voice IV..... 1
MUA 2711	Class Voice III..... 1	*MUA 2252	Guitar IV..... 2
*MUA 2242	Guitar III..... 2	*MUA 2182	Brass IV..... 2
*MUA 2172	Brass III..... 2	*MUA 2482	Percussion IV..... 2
*MUA 2472	Percussion III..... 2	*MUA 2882	Woodwinds IV..... 2
*MUA 2872	Woodwinds III..... 2	MUO 2121	Band IV..... 1
MUO 2111	Band III..... 1		
CSC or ATE	Elective..... 3		
18 or 19		15 or 16	

*Choose Major Instrument

MUSIC WITH PIANO EMPHASIS (MEPE)

Advisors: Mrs. Blaylock, Mrs. Wilkinson

Upon successfully completing the music program graduates should be able to enter the junior year of piano at a institution.

FRESHMAN YEAR

First Year		Second Semester	
ENG 1113	English Composition ... 3	ENG 1123	English Composition ... 3
MUS 1214	Music Theory I ... 4	MUS 1224	Music Theory II ... 4
HIS 1163	World Civilization ... 3	HIS 1173	World Civilization ... 3
MAT 1313	College Algebra ... 3	MUS 2313	Music History ... 3
MUA 1572	Applied Piano I ... 2	MUA 1582	Applied Piano II ... 2
MUA 1772	Applied Voice I ... 1-2	MUA 1782	Applied Voice II ... 2
MUO 1211	Choir I ... 1	MUO 1221	Choir II ... 1
MUS 1910	Music Recital ... 0	MUS 1920	Music Recital ... 0
17-18			

SOPHOMORE YEAR

First Semester		Second Semester	
ENG 2214	Literature Elective ... 3	SPT 1113	Oral Communication ... 3
MUS 1134	Music Theory III ... 4	MUS 2224	Music Theory IV ... 4
BIO 1134	General Biology ... 4	BIO 1144	General Biology ... 4
PHY 2244	Physical Science Survey I ... 4	PHY 2254	Physical Science Survey II ... 4
MUA 2572	Applied Piano III ... 2	MUA 2582	Applied Piano IV ... 2
MUA 2772	Appl. Voice III ... 1-2	MUA 2782	Appl. Voice IV ... 2
MUO 2211	Choir III ... 1	MUO 2221	Choir IV ... 1
MUS 2910	Music Recital ... 0	MUS 2920	Music Recital ... 0
CSC or ATE	Elective ... 3	PSY 1513	General Psychology ... 3
18-19			

MUSIC WITH VOCAL EMPHASIS (MEVE)

Advisors: Mr. Kinton, Mr. Price

Upon successfully completing the music program of study, graduates should be able to enter the junior year of voice at a four-year institution.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition ... 3	ENG 1123	English Composition ... 3
MUS 1214	Music Theory I ... 4	MUS 1224	Music Theory II ... 4
HIS 1163	World Civilization I ... 3	HIS 1173	World Civilization ... 3
MAT 1313	College Algebra ... 3	MUS 2313	Music History ... 3
MUA 1511	Class Piano I ... 1	MUA 1521	Class Piano II ... 1
or		or	
MUA 1572	Piano I ... 1-2	MUA 1582	Piano II ... 1-2
MUA 1772	Applied Voice I ... 2	MUA 1782	Applied Voice II ... 2
MUO 1211	Choir I ... 1	MUO 1221	Choir II ... 1
MUS 1910	Music Recital ... 0	MUS 1920	Music Recital ... 0
17 or 18		17 or 18	

SOPHOMORE YEAR

First Semester		Second Semester	
ENG 2214	Literature Elective ... 3	SPT 1113	Oral Communication ... 3
MUS 1134	Music Theory III ... 4	MUS 2224	Music Theory IV ... 4
BIO 1134	General Biology ... 4	BIO 1144	General Biology ... 4
or		or	
PHY 2244	Physical Science Survey I ... 4	PHY 2254	Physical Science Survey II ... 4
MUA 2511	Class Piano III ... 1	MUA 2521	Class Piano IV ... 1
or		or	
MUA 2572	Piano III ... 1-2	MUA 2582	Piano IV ... 1-2
MUA 2772	Applied Voice III ... 2	MUA 2782	Applied Voice IV ... 2
CSC or ATE	Elective ... 3	MUO 2221	Choir IV ... 1
MUO 2211	Choir III ... 1	PSY 1513	General Psychology ... 3
MUS 2910	Music Recital ... 0	or	
18-19		SOC 2113	Intro. to Sociology ... 3
		MUS 2920	Music Recital ... 0
		18-19	

PRE-BACHELOR OF SCIENCE IN NURSING (PBSN)

Advisors: Mrs. Dear, Mrs. Gilmore,
Mrs. Gorgas, Ms. Gaudin, Mrs. Kirby, Mrs. Lyles,
Mrs. McElhenney, Mrs. W. Buchanan Moore

Upon successfully completing the pre-nursing program of graduates should be able to enter the junior year of nursing at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition I . 3	ENG	1123	English Composition II . 3
CHE	1214	General Chemistry I . . . 4	CHE	1224	General Chemistry II . 4
HIS	1163	World Civilization I . . . 3	HIS	1173	World Civilization II . 3
MAT	1313	College Algebra 3	SOC	2113	Introduction to Sociology 3
PSY	1513	General Psychology 3	SOC	2143	Marriage and Family 3
<hr/>			<hr/>		
16			16		

SOPHOMORE YEAR

First Semester			Second Semester		
ENG		Literature Elective 3	ENG		Literature Elective 3
CSC	1123	Microcomputer Applications 3	HEC	1253	Nutrition 3
BIO	2514	Anatomy & Physiology I 4	BIO	2524	Anatomy & Physiology II 4
EPY	2533	Human Growth and Development 3	BIO	2924	Microbiology 3
		Fine Arts Elective 3	SPT	1113	Oral Communication 3
<hr/>			<hr/>		
16			16		

*A statistics course is required by USM and UM School of Nursing. BAD 2333 Business Statistics meets this requirement. Students should be familiar with the specific requirements of the catalog of the institution to which they plan to transfer.

OCCUPATIONAL THERAPY (OTHE)

Advisors: Mr. R. Davis, Mrs. Davis, Dr. Hennington

Upon successfully completing the occupational therapy program of graduates should be able to enter the junior year of occupational therapy at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition I . . . 4	SOC	2113	Sociology 3
ENG	1123	English Composition II . . 3	ENG	1123	English Composition . . 3
PSY	1113	Psychology 3	EPY	2533	Human Growth and Development 3
MAT	1313	College Algebra 3	BIO	1144	Biology 4
BIO	1113	Biology 4			Fine Arts 3
<hr/>			<hr/>		
17			16		

SOPHOMORE YEAR

First Semester			Second Semester		
PHS	1414	General Physics I 4	SOC	2143	Marriage and Family . . 3
PHS	1414	Anatomy & Physiology . . 4	BIO	2524	Anatomy & Physiology . . 4
COM	1113	Oral Communication . . . 3	EPY	2513	Child Psychology 3
ENG	1113	Literature Elective 3	ENG		Literature Elective 3
COM	1113	Microcomputer Appl. . . 3	HPR	2213*	First Aid 3
<hr/>			<hr/>		
17			16		

*First Aid is an elective and not required.

OPTOMETRY (POPT)

Dr. Key, Mr. Davis

Students majoring in optometry should enroll in the medical curriculum. Upon successfully completing the pre-optometry program of study, graduates should be able to apply for entrance to the junior year of pre-optometry program at a four-year institution.

PRE-PHARMACY (PPHA)

Advisor: Mr. Deaton

Upon successfully completing the pharmacy program of study, graduates should be able to apply for the entrance to the junior year pharmacy at a four-year institution.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition ... 3	ENG 1123	English Composition ... 3
CSC 1123	Micro. Comp. Appl. ... 3	*MAT 1613	Calculus I ... 3
CHE 1214	General Chemistry I ... 4	BIO 2424	Zoology II ... 4
BIO 2414	Zoology I ... 4	CHE 1224	General Chemistry II ... 4
SPT 1113	Oral Communication ... 3		Elective ... 3
	Activity ... 1		Activity ... 1
	<hr/>		<hr/>
	18		17

SOPHOMORE YEAR

First Semester		Second Semester	
ACC 1213	Accounting I ... 3	SOC 2113	Sociology ... 3
CHE 2424	Organic Chemistry I ... 4	CHE 2434	Organic Chemistry II ... 4
PHY 2414	General Physics I ... 4	PHY 2424	General Physics II ... 4
ENG 2323	English Literature ... 3	ENG 2333	English Literature ... 3
PSY 1513	General Psychology ... 3	MUS 1113	Music Appreciation ... 3
	<hr/>	or	
	17	ART 1113	Art Appreciation ... 3

RECOMMENDED ELECTIVES:

PSC 1113	American National Government
HPR 2213	First Aid
MAT 1623	Calculus II
ECO 2113	Principles of Economics
MFL 1213	Elementary Spanish I
BIO 2924	Microbiology

*Elective credit will not be given for Math classes lower than Calculus
 **See your advisor before registering for these courses

PHYSICAL THERAPY (PTHE)

Advisors: Mr. R. Davis, Mrs. Davis, Dr. Hennington

Upon successfully completing the physical therapy program of study, graduates should be able to apply for entrance to the junior year bachelor's degree program at a four year institution that prepares to enter a physical therapy graduate program.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition ... 3	ENG 1123	English Composition ... 3
PSY 1113	Psychology ... 3	SOC 2113	Sociology ... 3
COL 1113	College Algebra ... 3	MAT 1323	Trigonometry ... 3
CHE 1214	General Chemistry I ... 4	CHE 1224	General Chemistry II ... 4
BIO 1134	General Biology ... 4	BIO 1144	General Biology II ... 4
	<hr/>		<hr/>
	17		17

SOPHOMORE YEAR

First Semester		Second Semester	
ENG 2414	Literature Elective ... 3	ENG 2424	Literature Elective ... 3
PHY 2414	General Physics I ... 4	PHY 2424	General Physics II ... 4
PHY 2514	Anatomy & Physiology ... 4	BIO 2524	Anatomy & Physiology ... 4
ENG 1113	Oral Communication ... 3	SOC 2143	Marriage and Family ... 3
ENG 1123	Microcomputer Appl. ... 3		Fine Arts Elective ... 3
	<hr/>		<hr/>
	17		17

POULTRY SCIENCE (PSCI)

Advisor: Mr. Alexander

Upon successfully completing the poultry science program of study, graduates should be able to enter the junior year of poultry science at a four-year institution.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition ... 3	ENG 1123	English Composition ... 3
MAT 1313	College Algebra ... 3	MAT 1323	Trigonometry ... 3
HIS 2313	American History ... 3	or	
CHE 1214	General Chemistry ... 4	MAT 1333	Finite Mathematics ... 3
CSC 1113	Intro. To Computer Concepts ... 3	HIS 2223	American History ... 3
		CHE 1224	General Chemistry ... 4
		PSC 1113	American National Government ... 3
	<hr/>		<hr/>
	16		16

SOPHOMORE YEAR

First Semester			Second Semester		
SPT	1113	Oral Communication .. 3	SOC	2113	Sociology
ECO	2113	Economics	PSY	1513	General Psychology
SCI		*Natural Science	SCI		*Natural Science
ACC	1213	Principles of Accounting 3	ACC	1223	Principles of Accounting
BAD	2413	Legal Environment of Business			Major Elective
		3			Fine Arts Elective
		<hr/>			
		16			

*Poultry science majors should see their curriculum advisor about specific goals before registering for classes. There are three options available within the major.

PSYCHOLOGY
(PSYC)

Advisors: Mrs. Pouncey, Mrs. Graham

Upon successfully completing the psychology program of study, graduates should be able to enter the junior year of psychology at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Composition ... 3	ENG	1123	English Composition II
PSY	1513	Psychology			Fine Arts Elective
MAT	1313	College Algebra			History Elective
BIO	1134	General Biology I	BIO	1144	General Biology II
MFL	1213	Elementary Spanish I .. 3	MFL	1223	Elementary Spanish II
		<hr/>			
		16			

SOPHOMORE YEAR

First Semester			Second Semester		
SPT	1113	Literature Elective I 3	SOC	2113	Literature Elective II
		Oral Communication .. 3			Sociology
		Computer Science			*Elective
		Elective			*Elective
PHY	2244	Physical Science			*Elective
		Survey I			
EPY	2513	Child Psychology			
		3			
		<hr/>			
		16			

- * Suggested elective EPY 2533 Human Growth
 * Psychology majors should see their advisor about specific goals before registering for classes.
 ** University requirements differ on this curriculum.

SPORTS MEDICINE
(SMED)

Advisors: Ms. Lucille Wood

Upon completion of the sports medicine program of study, graduates should be able to transfer into the junior year of a sports medicine program at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
	1113	English Composition I ... 3	ENG	1123	English Composition II . 3
	1113	College Algebra	SPT	1113	Oral Communication .. 3
	1113	World Civilization I ... 3	*HIS	1173	World Civilization II .. 3
		or American I (USM requires World)			or American II (USM requires World)
	1214	General Chemistry	PSY	1513	General Psychology 3
	1113	Intro. to Health, PE & Rec. 3	HPR	1213	Personal & Comm. Health
		<hr/>			*Activity
		16			16

SOPHOMORE YEAR

First Semester			Second Semester		
	2514	Anatomy & Physiology . 4	BIO	2524	Anatomy & Physiology II
	2323	English Literature I 3			4
		World or American (USM requires World)	SOC	2113	Sociology
		Fine Arts Elective	HPR	2213	First Aid
	1253	Nutrition	HPR	2323	*Recreational Leadership . 3
	2443	Athletic Training & Treatment of Injuries ... 3			Computer Science Elective
		<hr/>			3
		16			16

See your advisor before registering for these courses. There are several different options within this program.

LPN TO RN UPGRADE/BRIDGE PROGRAM FOR ASSOCIATE DEGREE NURSING (ADN)

Advisors: Mrs. Dear, Ms. Gaudin,
Mrs. Gilmore, Mrs. Gorgas, Mrs. Kirby, Mrs. Lyles,
Mrs. McElhenney, Mrs. W. Buchanan Moore

Licensed Practical Nurses are eligible for advanced placement in the Associate Degree Nursing Program.

PREREQUISITE COURSES: ALL PREREQUISITE COURSES MUST BE COMPLETED WITH A MINIMUM GRADE OF C.

Anatomy and Physiology I	Human Growth and Development
Anatomy and Physiology II	Fine Arts/Humanities Elective
English Composition I	Microbiology
English Composition II	

SUMMER SESSION

NUR 1138 Nursing Transition 8

SOPHOMORE YEAR

First Semester			Second Semester		
PSY 1513	General Psychology	3	SOC 2113	Introduction to Sociology	3
NUR 2149	Nursing III	10	SPT 1113	Oral Communication	3
NUR 2121	Nursing Seminar	0	NUR 2159	Nursing IV	3
			NUR 2121	Nursing Seminar	3
<hr/>			<hr/>		
13			15		

Applications for the College may be obtained from the Office of Admissions, P.O. Box 129, Decatur, MS 39327 and applications for the LPN to RN Upgrade/Bridge Program may be obtained from the ADN office by writing to the above address or telephoning 601-635-2111, ext. 293 after January 1 each year and return to respective offices. All admission requirements and current admission application must be on file by April 1 of the year of admission.

Post acceptance requirements are the same as all other ADN students.

All information pertaining to the Associate Degree Nursing Program may be found in the East Central Community College catalog or by contacting NLNAC, 61 Broadway, New York, NY 10016 or by telephone 1-800-669-9656.

GERONTOLOGY TECHNOLOGY (GERT)

Advisor: Ms. Boulton

Purpose of the Gerontology degree program is to provide the student with well-trained individuals who have an in-depth understanding of the aging process and its physical, mental, and social implications as well as the skills to apply this knowledge to the elderly population through the process of referral, case management, and problem solving. This program is designed to meet the needs and requirements for careers in gerontology. Students completing this program should be able to find employment in jobs related to gerontology.

FRESHMAN YEAR

First Year		Second Semester			
1113	Social Gerontology	3	ENG 1113	English Composition	3
1113	General Psychology	3	GER 1223	Human Services for Elderly	3
1113	Intro. to Sociology	3	GER 1323	Social Work with Elderly	3
1113	Introduction to Computer Concepts		EPY 2533	Human Growth & Development	3
			MAT	Elective	3
1113	Science and Technology	3			
1113	Body Structure & Function	3			
<hr/>		<hr/>			
15		15			

SOPHOMORE YEAR

First Semester		Second Semester			
2433	Social Policy and Aging	3	GER 2546	Activities Program for the Elderly II	6
2536	Activities Program for the Elderly I	6	GER 2643	Aging and Mental Health	3
2131	Seminar I	1	GER 2743	Aging & Physical Health	3
2233	Practicum I	3	GER 2141	Seminar II	1
1113	Oral Communication	3	GER 2243	Practicum II	3
			ART 1113	Art Appreciation	3
			or		
			MUS 1113	Music Appreciation	3
<hr/>		<hr/>			
16		19			

PRACTICAL NURSING (PNTC)

Advisors: Mrs. Thomas, Mrs. Buckman

The Practical Nursing program prepares the individual to providing general nursing care requiring basic knowledge biological, physical, behavioral, psychological, and social sciences; and of nursing procedures which do not require substantial skills, judgment, and knowledge required of a registered nurse. This care is performed under the direction of a registered licensed physician, or dentist. Students that complete the program requirements, as identified by the Mississippi Department of Education, will be eligible to apply to take the National Council Licensure Examination for Practical Nurses (NCLEX-PN). The Board of Nursing may refuse any individual the right to take the NCLEX-PN based on previous criminal records.

First Semester

PNV 1113	Basic Nutrition	3
PNV 1213	Body Structure and Function	3
PNV 1312	Growth and Development	2
PNV 1425	Fundamentals of Nursing	5
PNV 1434	Fundamentals of Nursing Lab	4
PNV 1412	Geriatric Nursing	2
		<hr/> 19

Summer Term

PNV 1717	Maternal-Child Nursing .	7
PNV 1813	Psychiatric Concepts	3
PNV 1912	Nursing Transition	2
		<hr/> 12

Second Semester

PNV 1615	Medical/Surgical Nursing	
PNV 1624	Medical/Surgical Lab & Clinical	
PNV 1633	Alterations in Adult Health	
PNV 1644	Alterations in Adult Health Lab and Clinical	
PNV 1513	Pharmacology	

MEDICAL OFFICE TECHNOLOGY (BOMT)

The course sequence listed under the Business and Office Technology section of the Technical Programs offered at East Central Community College.

SURGICAL TECHNOLOGY (SGTT OR SGTC)

Advisor: Mrs. Janice Jacobs

Surgical Technology is an instructional program that prepares an individual to serve as a member of the surgical team. Graduates of the program will be awarded the Certificate of Surgical Technology. The Associate of Applied Science Degree in Surgical Technology will be awarded the successful graduate of the 24-month program. Qualified graduates may apply to the Association of Surgical Technologists for the National Certifying Examination and become a Certified or Registered Technologist.

Minimum competencies for Surgical Technology

FIRST YEAR (CERTIFICATE)

First Semester

1113	Fundamentals of Surgical Technology	3
1216	Principles of Surgical Technique	6
1314	Surgical Anatomy	4
1413	Surgical Microbiology ...	3
1113	English Composition I ..	3
		<hr/> 19

Second Semester

SUT 1518	Basic and Related Surgical Procedures	8
SUT 1528	Specialized Surgical Procedures	8
		<hr/> 16

SUMMER TERM (8-weeks)

SUT 1538	Advanced Surgical Procedures	8
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SECOND YEAR (TECHNICAL)

First Semester		
SPT	1113	Oral Communication ... 3
BIO	2924	Microbiology 4
		***Approved Electives... 6
BIO	1513	Anatomy & Physiology I 3

Second Semester		
		Humanities/Fine Arts Elective
		Math/Natural Science Elective
		***Approved Electives
BIO	1523	Anatomy & Physiology II
		Social/Behavioral Science Elective

16

*Students who lack entry level skills in math, English, science, etc. provided related studies.

**Baseline competencies are taken from the high school Allied Health program. Students who can document mastery of these competencies should receive duplicate instruction. Students who cannot demonstrate mastery be required to do so.

***APPROVED ELECTIVES: EMT 1116 Emergency Medical Technician; 1213 General Chemistry with CHE 1211 General Chemistry Lab I; BIO 1213 General Biology I; BIO 1144 General Biology II; MAT 1313 or higher Algebra; EPY 2513 Child Psychology (Human Growth and Development I); EPY 2513 Adolescent Psychology (Human Growth and Development II); HPR 1223 Personal and Community Health I; HPR 1213 Personal and Community Health II; SOC 2143 Marriage and Family; BOT 1613 Microbiology; HPR 2213 First Aid; HPR 1213 Personal & Community Health; CSC 1113 Introduction to Computer Concepts.

TECHNICAL PROGRAMS

Technical programs at East Central Community College are designed to prepare the student for employment upon completion of the program curriculum. Students who complete a two year program are then eligible to receive the Associate of Applied Science degree. Students who complete the nine-month options will receive the Certificate of Technical Proficiency.

TECHNICAL CORE CURRICULUM

To complete the requirements for the A.A.S. degree, the students must complete the 18 semester hour Technical Core Curriculum which includes the following:

English Composition	3 sem. hrs.
Humanities/Fine Arts	3 sem. hrs.
Social/Behavioral Sciences	3 sem. hrs.
Mathematics	3 sem. hrs.
Oral Communication	3 sem. hrs.
Computer Science	*3 sem. hrs.
Total	18 sem. hrs.

*Demonstrated competence on computer-based equipment in the skill area.

AUTOMOTIVE TECHNOLOGY (AVIT)

Advisor: Mr. McNair

Postsecondary Automotive Technology is an instructional program that prepares individuals to engage in the servicing and maintenance of all types of automobiles. Instruction includes the diagnosis of malfunction and repair of engines, fuel, electrical, cooling, brake systems, and drive train and suspension systems. Instruction is also provided in the adjustment and repair of individual components such as transmissions and fuel systems.

Postsecondary automotive technology is an articulated technical program designed to provide advanced and technical skills to its students. Baseline competencies, taken from secondary automotive mechanics curriculum framework, serve as a foundation for the competencies and suggested objectives taught in the courses of the program. Students who do not possess these competencies will be allowed to acquire them during the program. Students who can document mastery of the baseline competencies will receive advanced instruction on these topics. Automotive Technology may be taught as either a certificate program or as a technical program.

FRESHMAN YEAR

First Semester		Second Semester	
ATT 1513	Basic Fuel Systems 3	ATT 1114	Electrical Systems
ATT 1414	Basic Engine Performance 4	ATT 1213	Brakes
ATT 1715	Engine Repair 5	ATT 1315	Manual Drive Train
	Math Elective 3		English Comp I
	<hr/> 15		

SOPHOMORE YEAR

Third Semester		Fourth Semester	
ATT 2524	Computer Controlled Emissions Systems 4	ATT 2535	Computerized Engine Controls
ATT 2614	Heating & Air Conditioning 4	ATT 2334	Steering and Suspension Systems
ATT 2325	Automatic Transmissions 5	ATT 2343	Wheel Alignment
	Humanities/Fine Arts Elective 3		Oral Communications
	<hr/> 16		Social/Behavioral Science Elective

AUTOMOTIVE TECHNOLOGY CERTIFICATE OPTION (AUTC)

First Semester		Second Semester	
ATT 1513	Basic Fuel Systems 3	ATT 1114	Electrical Systems
ATT 1414	Basic Engine Performance 4	ATT 1213	Brakes
ATT 1715	Engine Repair 5	ATT 1315	Manual Drive Train
ATT 2614	Heating and Air Conditioning 4	ATT 2334	Steering & Suspension System
	<hr/> 16		

* Students who lack entry level skills in math, English, science, etc., will be provided related studies.

** Baseline competencies are taken from the high school Automotive Mechanics program. Students who can document mastery of these competencies should not receive duplicate instruction. Students who cannot demonstrate mastery will be required to do so.

BUSINESS AND OFFICE TECHNOLOGY

This is the era of high technology-the age of information processing. To maintain a competitive edge in this fast paced world, dynamic organizations sense a critical need to do more work in less time, thus generating reduced cost. As a result, high levels of productivity are

to attain such a far-reaching goal, managers rely on benefits of more powerful technologies, which include new and new equipment as well as a more highly qualified

Overall objective of the Business and Office curriculum is to provide business training in theory and practical applications for employment in high tech government agencies, businesses, and medical and professional areas. The curriculum consists primarily of training to provide employable skills in up-to-date procedures, processes, and equipment.

Option

The Associate of Applied Science degree is awarded for successful completion of either Medical Office Technology or Office Systems Technology.

Upon successfully completing the Business and Office Technology curriculum, graduates should be able to apply the theory and practical applications necessary for employment in government agencies, businesses, and medical and professional areas.

MEDICAL OFFICE TECHNOLOGY (BOMT)

Advisors: Mrs. Breland, Mrs. Bullock, Mrs. Ferguson

Medical Office Technology is designed to prepare students for positions as medical transcriptionists, medical secretaries, medical file clerks, medical receptionists, or medical office assistants. Strong emphasis is placed on medical terminology and medical machine transcription. In addition to these skills, office communications, business computer applications, records management, accounting, and office procedures are emphasized.

FRESHMAN YEAR

First Semester		Second Semester	
BOT 1843	Keyboard Concepts 3	BOT 1143	Word Processing Applications 3
BOT 1123	Microcomputer Applications 3	BOT 1433	Business Accounting 3
BOT 1313	Applied Business Math .. 3	BOT 1413	Records Management ... 3
BOT 1613	Medical Office Terminology I 3	BOT 1623	Medical Office Terminology II 3
BOT 1713	Mechanics of Communication 3	BOT 2813	Business Communication. 3
BOT 2143	Operating Systems 3	ENG 1113	English Composition I .. 3
	<hr/> 18		<hr/> 18

SOPHOMORE YEAR

First Semester		Second Semester	
BOT 2413	Computerized Accounting 3	BOT 2533	Medical Machine Transcription II 3
BOT 2523	Medical Machine Transcription I 3	BOT 2753	Medical Information Management 3
BOT 2743	Medical Office Concepts 3	BOT 2833	Integrated Computer Applications 3
SPT 1113	Math Elective 3	Humanities/ Fine Arts Elective	
	Oral Communication ... 3	Social/Behavioral Science	
—		15	

Students who lack entry-level skills in math, English, etc., will be provided related studies.

OFFICE SYSTEMS TECHNOLOGY (OSTT)

Advisors: Mrs. Breland, Mrs. Bullock, Mrs. Ferguson

Office Systems Technology is designed to prepare students for positions as administrative assistants or executive secretaries. Emphasis is placed on the development of strong skills in several areas: business computer applications, office communication, accounting, transcription, and records management.

FRESHMAN YEAR

First Semester		Second Semester	
BOT 1843	Keyboard Concepts 3	BOT 1123	Keyboard Skillbuilding
BOT 1313	Applied Business Math . 3	BOT 1143	WordProcessing Applications 3
BOT 1433	Business Accounting ... 3	BOT 1213	Professional Development
BOT 1713	Mechanics of Communication 3	BOT 1813	Electronic Spreadsheet
BOT 2143	Operating Systems 3	BOT 1413	Records Management
ENG 1113	English Composition I . 3	BOT 2813	Business Communications
—		18	

SOPHOMORE YEAR

First Semester		Second Semester	
BOT 2133	Computerized Accounting 3	BOT 2133	Desktop Publishing ... 3
BOT 2723	Database Management . 3	BOT 2723	Administrative Office Procedures 3
BOT 2833	Machine Transcription . 3	BOT 2833	Integrated Computer Applications 3
BOT 2833	Communication Technology 3	Humanities/Fine Arts Elective 3	
BOT 2833	Math Elective 3	Social/Behavioral Science Elective 3	
BOT 2833	Oral Communication .. 3	—	
—		18	

Students who lack entry level skills in math, English, etc., will be provided related studies.

CERTIFICATE OPTION

OFFICE ASSISTANT CERTIFICATE (OATC)

Advisors: Mrs. Breland, Mrs. Bullock, Mrs. Ferguson

The Business and Office Technology certificate option is designed for students who wish employable skills without earning a degree. To earn a certificate, a student must complete the requirements of the Office Assistant curriculum.

First Semester		Second Semester	
BOT 1843	Keyboard Concepts 3	BOT 1123	Keyboard Skillbuilding 3
BOT 1313	Applied Business Math 3	BOT 1143	WordProcessing Applications 3
BOT 1433	Business Accounting ... 3	BOT 1213	Professional Development 3
BOT 1713	Mechanics of Communication 3	BOT 1813	Electronic Spreadsheet . 3
BOT 2143	Operating Systems 3	BOT 1413	Records Management .. 3
ENG 1113	English Composition I . 3	BOT 2813	Business Communication .. 3
—		18	

Students who lack entry level skills in math, English, etc., will be provided related studies.

CHILD DEVELOPMENT TECHNOLOGY (CDVT)

Advisors: Ms. George, Ms. Wright

The student enrolled in Child Development Technology will receive an Associate in Applied Science Degree. The student will receive adequate instruction and training in curriculum planning, implementation. Experiences in coordination of activities in art, language arts, and other avenues of learning prepare the student for job placements in private and public day care centers, Head Start, and teachers' aides in public school systems, and other positions. Students enrolled in the program must have up to date immunizations and submit to finger printing and a background check.

Upon successfully completing the Child Development Technology program, graduates should be able to gain entry level employment in the childcare industry.

FRESHMAN YEAR

First Semester		Second Semester	
CDT 1114	Childcare Profession ... 4	CDT 1224	Child Growth and Development ... 3
CDT 1313	Art for Preschool Children ... 3	CDT 1514	Child Nutrition and Health Care ... 4
CDT 1214	Infant and Toddler Development ... 4	CDT 1333	Language Arts for Preschool Children ... 3
CDT 1323	Music/Movement for Preschool Children ... 3	CDT 2613	Methods and Materials ... 3
ENG 1113	English Composition I ... 3	ENG 1123	English Composition II ... 3
17			

SOPHOMORE YEAR

First Semester		Second Semester	
CDT 2713	Social Studies, Math and Science for Preschool Children ... 3	CDT 2925	Technical Practicum II ... 3
CDT 2915	Technical Practicum I ... 5	CDT 2233	Guiding Social and Emotional Behavior ... 3
CDT 2413	A Typical Child Development ... 3	CDT 2813	Administration of Preschool Programs ... 3
	Elective Math ... 3	SPT 1113	Oral Communications ... 3
	Elective Fine Arts or Humanities ... 3		Elective ... 3
17			Social/Behavioral Science Elective ... 3

COLLISION REPAIR TECHNOLOGY

Advisor: Mr. Germany

Collision Repair Technology is an instructional program designed to prepare students for entry level into the Collision Repair and Refinishing trade. Upon completion of this program, the students will be prepared for beginning positions as body, frame, and paint technicians. Students will be provided theory and practical experience in body and finish work beginning with basic applications and progressing on to heavy collision repairs requiring major body and frame alignment and panel replacement. The instruction includes all necessary to teach collision repair including glass replacement, body repair, replacement of hardware and trim items, cosmetic and paint repairs.

Students enrolling in Collision Repair Technology will need to select one of the following options upon entering the program. The options are the two year Associate in Applied Science Degree in Collision Repair Technology, or the one or two year Collision Repair Technology certificate.

AAS DEGREE (CRTT)

FRESHMAN YEAR

First Semester		Second Semester	
ABT 1213	Automotive Body Welding and Cutting ... 3	ABT 1133	Glass and Related Hardware Installation and Sealing ... 3
ABT 1113	Restraint Systems and Interior Trim ... 3	ABT 1123	Bolted Units, Assemblies, and Electrical Systems ... 3
ABT 1414	Sheet Metal Repair ... 4	ABT 1423	Body Panel and Upper Structural Repair I ... 3
ABT 1313	Refinishing I ... 3	ABT 1324	Refinishing II ... 4
ABT 1113	English Composition I ... 3		Elective Math ... 3
16		16	

SOPHOMORE YEAR

First Semester		Second Semester	
ABT 2513	Frame and Underbody Structural Repair I ... 3	ABT 2524	Frame and Underbody Structural Repair II ... 4
ABT 2613	Fiberglass and Plastic Repair ... 3	ABT 2714	Collision Analysis and Estimation ... 4
ABT 2434	Body Panel and Upper Structural Repair II ... 4	ABT 2814	Shop Operations and Procedures ... 4
ABT 2333	Refinishing III ... 3	SPT 1113	Oral Communication ... 3
	Elective Social/Behavioral Science ... 3		Elective Humanities/ Fine Arts ... 3
16		18	

APPROVED ELECTIVES/VOCATIONAL-TECHNICAL

CSC 1113	Introduction to Computer Concepts.....	3
CPT 1124	Computer Concepts.....	4
ABT 292(1-6)	Work-Based Learning in Collision Repair Tech.	1-6
ATE 1113	Science and Technology	3

CERTIFICATE OPTIONS (CRTC)

FIRST YEAR - ONE OR TWO YEAR CERTIFICATE

First Semester		Second Semester	
ABT 1213	Automotive Body Welding and Cutting ... 3	ABT 1133	Glass & Related Hardware, Installation, & Sealing ... 3
ABT 1113	Restraint Systems and Interior Trim 3	ABT 1123	Bolted Units, Assembly & Electrical Systems 3
ABT 1414	Sheet Metal Repair..... 4	ABT 1423	Body Panel and Upper Structural Repair I 3
ABT 1313	Refinishing I 3	ABT 1324	Refinishing II 3
—		—	
13		13	

SECOND YEAR - TWO YEAR CERTIFICATE

First Semester			Second Semester		
ABT 2513	Frame & Underbody Structural Repair I.....	3	ABT 2524	Frame & Underbody Structural Repair II	3
ABT 2613	Fiberglass & Plastic Repair.....	3	ABT 2714	Collision Analysis and Estimation	3
ABT 2434	Body Panel & Upper Structural Repair II.....	4	ABT 2814	Shop Operations and Procedures.....	3
ABT 2333	Refinishing III	3			
		13			

APPROVED ELECTIVE/VOCATIONAL-TECHNICAL

ABT 292(1-6)	Work-Based Learning in Collision Repair Tech.	1-6
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COMPUTER TECHNOLOGY

The objective of the Computer Technology program is to prepare students for successful careers in today's computer-oriented society. The emphasis is directed toward developing competence in computer hardware and/or programming so that upon successful completion of the two year program, graduates may seek entry level positions in the industry, government, or professional areas as data entry operators, computer operators, computer programmers, or computer specialists.

COMPUTER NETWORK SUPPORT TECHNOLOGY (CPNT)

Advisors: Mr. Fortenberry, Mrs. Johnson

Computer Network Support Technology is a two year program, which offers training in telecommunications, network administration, client/server systems. An Associate of Applied Science degree is earned upon successful completion of the Network Support curriculum. Students who complete the program may seek employment as personal computer network administrators and may take the test to become certified network administrators.

FRESHMAN YEAR

First Semester			Second Semester		
1113	English Composition ...	3	CPT 1324	Survey of Microcomputer	4
1332	Operating Platforms ...	2		Social/Behavioral Science	3
1124	Computer Concepts ...	4			
1413	Fundamentals of Data Communications	3	CNT 1513	Internet Concepts	3
	Programming Elective ..	4	CNT 1614	Network Administration Using Novell	4
			CNT 1523	Network Components ..	3
		16			17

SOPHOMORE YEAR

First Semester			Second Semester		
CNT	2634	Advanced Network Administration 4	CNT	2544	Project Management 4
BOT	1713	Mechanics of Communications 3	SPT	1113	Oral Communication ... 3
		Math/Science Elective .. 3			Elective 3
CNT	2423	System Maintenance 3	BOT	2813	Business Communications 3
CNT	2532	Network Planning and Design 2			Humanities/Fine Arts Elective 3
		<hr/> 15			

Keyboard Concepts will be required first semester for students who need to improve their keyboarding speed.

RECOMMENDED ELECTIVES:

SOCIAL/BEHAVIORAL SCIENCE ELECTIVES:

General Psychology
American National Government
Introduction to Sociology

HUMANITIES/FINE ARTS ELECTIVE:

Art Appreciation
Music Appreciation
History Elective

MATHEMATICS ELECTIVE:

Intermediate Algebra
College Algebra
Finite Math

Programming language elective must be approved by advisor.

**COMPUTER OPERATIONS OPTION
(COPC)**

Advisors: Mrs. Dickerson, Mrs. Johnson

Upon successfully completing the Computer Operations option, graduates should be prepared for positions as computer operator and/or data entry operators. Instruction will be provided on an on-line business computer system as well as on microcomputers. A certificate will be awarded to those students completing the computer operations option.

FRESHMAN YEAR

First Semester	
CPT 1124	Computer Concepts ... 4
CPT 1332	Operating Platforms ... 2
BOT 1433	Business Accounting ... 3
ENG 1113	English Composition ... 3
CPT	Programming Language Elective ... 4

Second Semester	
CPT 1324	Survey of Microcomputer Applications ... 4
CPT 1343	Systems Administration and Control ... 3
BOT 2413	Computerized Accounting ... 3
CPT	Programming Language Elective ... 4
	Social/Behavioral Science Elective ... 3

16

Keyboard Concepts will be required first semester for students who need to improve their keyboarding speed. Upon successful completion of the computer operations option, a student may enter the computer programming option.

RECOMMENDED ELECTIVES:

General Psychology
American National Government
Introduction to Sociology

RECOMMENDED PROGRAMMING ELECTIVES:

Basic Programming Language
RPG Programming Language
Cobol Programming Language
Advanced RPG Programming Language
Advanced Cobol Programming Language

**COMPUTER PROGRAMMING OPTION
(CPRT)**

Advisors: Mrs. Dickerson, Mrs. Johnson

Upon successfully completing the Computer Programming option, graduates should be prepared for employment as a computer programmer and/or computer operator in a business-oriented environment. Instruction will be provided in several different programming languages, and hands-on experience will be included on microcomputers as well as on an on-line business computer system. An Associate in Applied Science Degree is awarded for successful completion of the Computer Programming Option.

FRESHMAN YEAR

First Semester

CPT 1124	Computer Concepts ... 4
CPT 1332	Operating Platforms ... 2
BOT 1433	Business Accounting ... 3
ENG 1113	English Composition ... 3
CPT	Programming Language Elective ... 4

Second Semester

CPT 1324	Survey of Microcomputer Applications ... 4
CPT 1343	Systems Administration and Control ... 3
BOT 2413	Computerized Accounting ... 3
CPT	Programming Language Elective ... 4
	Social/Behavioral Science Elective ... 3

16

17

SOPHOMORE YEAR

First Semester		Second Semester	
CPT 2153	Network Management . 3	BOT 2813	Business
CPT	Programming Language	CPT 2354	Communications
	Elective 4		Systems Analysis
CPT	Programming Language		and Design
	Elective 4	SPT 1113	Oral Communication
BOT 1713	Mechanics of	CPT	Programming Language
	Communication 3		Electives
MAT	Mathematics		Humanities/Fine Arts
	Elective 3		Elective
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	17		

Keyboard Concepts will be required first semester for students who improve their keyboarding speed.

RECOMMENDED ELECTIVES:

Social/Behavioral Science Electives
 General Psychology
 American National Government
 Introduction to Sociology
 Humanities/Fine Arts Elective
 Art Appreciation
 Music Appreciation
 History Elective
 Mathematics Elective
 Intermediate Algebra
 College Algebra
 Finite Math

Programming language electives must be approved by advisor.

DRAFTING AND DESIGN TECHNOLOGY
(DRAF)

Advisors: Mrs. Mayes, Mr. Harrison

Drafting and Design program of study is designed to provide occupational instruction in all phases of drafting in order to prepare students for positions in the drafting industry. A combination of classwork and practical experience is stressed. Completion of a minimum of 64 semester credit hours of course work in the two year program leads to an associate in applied science degree.

FIRST YEAR

First Semester		Second Semester	
DDT 1113	Fundamentals of Drafting 4	DDT 1133	Machine Drafting I 3
DDT 1323	Principles of CAD 3	DDT 1323	Intermediate CAD 3
MAT 1323	English Composition I . . 3	MAT 1323	Trigonometry 3
SPT 1113	College Algebra 3	SPT 1113	Oral Communication . . . 3
DDT 1153	Elementary Surveying . . 3	DDT 1153	Descriptive Geometry . . 3
	<hr/>		<hr/>
	16		15

SECOND YEAR

First Semester		Second Semester	
DDT 2163	Machine Drafting II . . . 3	DDT 2233	Structural Drafting . . . 3
DDT 2163	Architectural Design I . . 3		Technical Elective 3
DDT 2343	Advanced CAD 3		Technical Elective 3
	Elective Social/Behavioral Science 3	DDT 2423	Mapping and Topography 3
	Humanities/Fine Art Elective 3		Technical Elective 3
	Technical Elective 3		<hr/>
	<hr/>		<hr/>
	18		15

Technical electives may be chosen from the following list:

DDT 2623	Architectural Design II . . 3	DDT 2911-13	Special Project 1-3
DDT 2713	Fundamentals of Multimedia 3	WBL	Work-Based Learning . . 3
DDT 1213	Construction Materials . . 3	ATE 1113	Science and Technology 3
DDT 2123	Fund. of Geographical Information Systems . . . 3	DDT 2443	Advanced Surveying . . 3

ELECTRICAL TECHNOLOGY (ELTT)

Advisor: Mr. Everett

The Electrical Technology program prepares individuals to operate, maintain, and repair electrically-energized systems in residential, commercial, and industrial electric wiring, and in A.C. motors, controls, and electrical distribution panels. Instruction in the use of test equipment is included.

Certificate programs in electricity require a minimum of 34 credit hours beyond the essential skills level. Students desiring only a certificate may substitute other courses for the first semester of academic credit in the proposed curriculum. Technical programs require a minimum of 65 semester credit hours above the essential skills level which includes a recommended 15 hours of academic credit. Successful completion of the two-year program leads to the Associate in Applied Science degree.

ELECTRICAL TECHNOLOGY (ELTT)

Advisor: Mr. Everett

**Baseline Competencies for Electrical Technology

FIRST YEAR

First Semester		Second Semester	
ELT 1102	Fundamentals of Electricity 2	ELT 1123	Commercial and Industrial Wiring 3
EET 1114	DC Circuits 4	ELT 1223	Motor Maintenance & Trouble Shooting 3
ELT 1113	Residential/Light Commercial Wiring 3	ELT 1413	Motor Control Systems 3
ELT 1213	Electrical Power 3	EET 1413	Solid State Dev. & Cir 3
ELT 1263	Blueprint Reading/Planning in Residential Installation 3	EET 1123	AC Circuits 3
	Elective Math 3		
	<hr/>		
	18		

SECOND YEAR

First Semester		Second Semester	
Technical Elective	3	ELT 2613	Programmable Logic Controllers 3
Solid State Motor Control	4	SPT 1113	Oral Communication Elective 3
Elective Computer Related	3		Elective Social/Behavioral Sc. 3
English Composition I	3		Technical Electives 6
Elective Humanities/Fine Arts	3		
	<hr/>		
	16		15

Students who lack entry level skills in math, English, science, etc., will be required to take related studies.

Baseline competencies are taken from the high school Electrician program. Students who can document mastery of these competencies will not be required to take ELT 1102. Students who cannot demonstrate mastery will be required to take ELT 1102.

TECHNICAL ELECTIVES MAY BE CHOSEN FROM THE FOLLOWING

1113	Fundamentals of Microcomputer	3
1113	Industrial Hydraulics	3
1114	Digital Electronics	4
1113	Computer Servicing Lab I	3
1273	Switching Circuits for Residential, Commercial, & Industrial Appl.	3
1263	Advanced Programmable Controls	3
1113	Science & Technology	3

ELECTRICAL TECHNOLOGY CERTIFICATE PROGRAM (One-year Option)

First Semester		Second Semester	
ELT 1102	Fundamentals of Electricity 2	ELT 1123	Commercial & Industrial Wiring 3
ELT 1114	DC Circuits 4	ELT 1223	Motor Maintenance & Trouble Shooting 3
ELT 1113	Residential/Light Commercial Wiring 3	ELT 1413	Motor Control Systems 3
ELT 1213	Electrical Power 3	EET 1314	Solid State Devices & Circuits 4
ELT 1263	Blueprint Reading/Planning In Residential Installation 3	ELT 1273	Switching Circuits for Residential, Commercial, & Industrial Appl. 3
		EET 1123	AC Circuits 3
	<hr/>		
	15		19

ELECTRONICS TECHNOLOGY (ELET)

Advisors: Mr. Blackburn, Mr. James Clark

Electronics Technology is an instructional program that prepares individuals to support electrical engineers and other professionals in the design, development, and testing of electrical circuits, devices, and systems for generating electricity and distributing electrical power. Included is instruction in model and prototype development, testing; systems analysis and integration, including development of corrective and preventive maintenance techniques; application of engineering data; and the preparation of reports and test results.

Technical programs in Electronics Technology require a minimum of 64 semester credit hours (SCH) beyond the essential skills level. Fifty semester credit hours of academic core courses are included in a minimum. Successful completion of the two-year program leads to an Associate in Applied Science degree.

FRESHMAN YEAR

First Semester			Second Semester		
EET	1192	Fund. of Electronics 2	EET	1123	AC Circuits 3
EET	1114	DC Circuits 4	EET	1334	Solid State Devices and Circuits 3
EET	1214	Digital Electronics 4	EET	1324	Microprocessors 3
		*Elective Computer related 3	ENG	1113	English Composition I 3
		Math Elective 3			*Technical Elective 3
		<hr/> 16			

SOPHOMORE YEAR

First Semester			Second Semester		
EET	2334	Linear Integrated Circuits 4	EET	2414	Electronics Communications 4
EET	2514	Interfacing Techniques 4	SPT	1113	Oral Communication 3
PSY	1113	Psychology 3	EET	2911	Special Project 3
		Humanities/Fine Arts Elective 3			*Technical Elective 3
		*Technical Elective 3			*Technical Elective 3
		<hr/> 17			

*Technical Electives may be chosen from the following list:

CPT	1113	Fundamentals of Microcomputers 3
ELT	2614	Programmable Logic Controllers 4
CPT	1214	Basic Programming Language 4
CST	2113	Computer Servicing Lab I 3
CST	2123	Computer Servicing Lab II 3
ATE	1113	Science & Technology 3

SOPHOMORE YEAR

First Semester			Second Semester		
1113	Computer Servicing Lab I 3	CST	2134	Diagnosing & Troubleshooting 4	
1114	Fund. of Tele-Communications 4	CST	2123	Computer Servicing Lab II 3	
1113	Basic Programming (Visual Basic) 3	CNT	1614	Network Adm. 4	
	Humanities/Fine Arts Elective 3	SPT	1113	Using Novell Oral Communications 3	
1113	Network Components 3			Social/Behavioral Science Elective 3	
	<hr/> 16				<hr/> 17

Summer Semester

1124	Anatomy & Physiology II 4
	Elective Fine Arts/Humanities 3

FIRE PROTECTION TECHNOLOGY (FPTT)

Advisor: Mr. Everett

The Fire Protection Technology program is a cooperative program between several community colleges in the State of Mississippi. Students have two options in pursuing this program; one is the terminal technical degree (AAS), and the other is a transfer curriculum to the University of Memphis. Fire Protection classes are offered via the community college interactive video network in the evenings. This program is designed to meet the standards and certification requirements for careers in municipal and county fire departments.

FIRST YEAR

First Semester			Second Semester		
ENG	1113	English Composition I 3	ENG	1123	English Composition II 3
ENG	1113	Intro. to Computer Concepts 3			Elective Humanities/Fine Arts 3
		Math Elective 3	FPT	1213	Fire Fighting Principles and Practices 3
FPT	1113	Introduction to Fire Science 3	FPT	1223	Fire Apparatus & Equipment 3
FPT	1123	Introduction to Fire Prevention 3	FPT	****	Fire Protection Concentration Elective 3
		<hr/> 15			<hr/> 15

SECOND YEAR

Third Semester	
SPT 1113	Oral Communication . . . 3
	Elective
FFT 2313	General Education 3
	Fire Service
FFT 2323	Hydraulics 3
FFT 2333	Building Construction . . 3
FFT ****	Fire Fighter Safety 3
	Fire Protection
	Concentration Elective . 3

18

Fourth Semester

FFT 2413	Elective Behavioral
FFT 2423	Social Science
	Elective General
	Education
	Strategy and Tactics
	Incident Management
FFT ****	Systems
FFT ****	Fire Protection
	Concentration Elective
	Fire Protection
	Concentration Elective

HEATING AND AIR CONDITIONING TECHNOLOGY
(ACTT)

Advisor: Mr. Miles

Heating and Air Conditioning is a postsecondary instructional program that prepares individuals to work in engineering departments or private firms installing, maintaining, and operating small to medium air conditioning, heating, and refrigeration systems. Instruction prepares individuals to work in a commercial setting performing special tasks relating to designing ductwork, assembly, installation, servicing, operation, and maintenance of heating and cooling systems according to the standards of the American Society of Heating, Refrigeration, and Air Conditioning Engineers Inc., Air Conditioning Contractors of America (ACCA), and Air Conditioning Refrigeration Institute (ARI). Included are air conditioning, heating and refrigeration devices; equipment, techniques, and systems; and maintenance and operation of these systems.

HEATING AND AIR CONDITIONING TECHNOLOGY

SUGGESTED COURSE SEQUENCE*

Competencies for Heating and Air Conditioning

ASSOCIATE DEGREE

FIRST YEAR

First Semester		Second Semester
1114 Basic Compression 4	ACT 1313 Refrigeration System	
1114 Electricity for Heating,		Components 3
Ventilation, A/C,	ACT 1812 Professional Service	
& Refrig. 3		Procedures 2
***Technical Elective . . . 3	ACT 1213 Controls 3	
1113 Tools & Piping 3	ACT 1432 Refrigerant Recovery	
Elective Written		and Lubricants 2
Communications 3	***Technical Elective 3	
	Elective Math 3	
		16

SECOND YEAR

First Semester		Second Semester
1414 Air Conditioning I 4	ACT 2424 Air Conditioning II 4	
1513 Heating Systems 3	ACT 2324 Commercial	
1624 Heat Load & Air		Refrigeration 4
Properties 4	ACT 2433 Refrigerant, Retrofit, &	
1113 Oral Communication		Regulations 3
Elective 3		Elective Social/
Elective Humanities/		Behavioral Science 3
Fine Arts 3	***Technical Elective 3	
		17

* Students who lack entry level skills in math, English, science, etc., will be provided related studies.

** Baseline competencies are taken from the high school Heating and Air Conditioning program. Students who can document mastery of these competencies should not receive duplicate instruction. Students who cannot demonstrate mastery will be required to do so.

***TECHNICAL ELECTIVES:

ATE 1113	Science & Technology	
CPT 1113	Fundamentals of Microcomputer Applications 3	
DDT 1114	Fundamentals of Drafting 4	
EET 1102	Fundamentals of Electronics 2	
ACT 291 (1-3)	Special Project in Heating & Air Conditioning 1-3	
ACT 292 (1-6)	Supervised Work Experience in Heating & Air	
	Conditioning Tech. 1-6	
Work-Based Learning I, II, III, IV, V, VI, WBL 191 (1-6), WBL 192 (1-6), WBL 193 (1-6), WBL 291 (1-6), WBL 292 (1-6), WBL 293 (1-6)		

HEATING AND AIR CONDITIONING TECHNOLOGY

SUGGESTED COURSE SEQUENCE*

Baseline Competencies for Heating and Air Conditioning Technology**

VOCATIONAL CERTIFICATE

FIRST YEAR

First Semester		Second Semester	
ACT 1124	Basic Compression Refrigeration 4	ACT 1313	Refrigeration System Components
ACT 1713	Electricity for Heating, Ventilation, Air Conditioning & Refrigeration 3	ACT 1812	Professional Service Procedures
	Technical Elective*** 3	ACT 1432	Refrigerant Recovery & Lubricants
ACT 1133	Tools and Piping 3	ACT 1213	Controls 3
			Technical Elective***
			13

SECOND YEAR

First Semester		Second Semester	
ACT 2414	Air Conditioning I 4	ACT 2424	Air Conditioning II
ACT 2513	Heating Systems 3	ACT 2324	Commercial Refrigeration
ACT 2624	Heat Load & Air Properties 4	ACT 2433	Refrigerant, Retrofit, & Regulations
	Technical Elective*** 3		Technical Elective***
			14

* Students who lack entry level skills in math, English, science, etc., will be provided related studies.

** Baseline competencies are taken from the high school Heating and Air Conditioning program. Students who can document mastery of these competencies should not receive duplicate instruction. Students who cannot demonstrate mastery will be required to do so.

***TECHNICAL ELECTIVES:

CPT 1113	Fundamentals of Microcomputer Applications	3
DDT 1114	Fundamentals of Drafting	4
EET 1102	Fundamentals of Electronics	2
ACT 291 (1-3)	Special Project in Heating & Air Conditioning Technology	1-3
ACT 292 (1-6)	Supervised Work Experience in Heating & Air Conditioning	1-6
Workbased Learning I, II, III, IV, V, VI	WBL 191 (1-6), WBL 192 (1-6), WBL 193 (1-6), WBL 291 (1-6), WBL 292 (1-6), WBL 293 (1-6)	

MACHINE SHOP TECHNOLOGY (MSTT)

Advisor: Mr. R. Clark

The program is designed to prepare students to enter the machinist at the apprentice level. The student will be able to interpret drawings, make necessary shop mathematical calculations, skillfully use the lathe, shaper, milling machine, grinders, drills, and make precision measurements. Also, the student will be competent in welding methods, metallurgy, heat treatments of metals, programming and operation of CNC equipment.

ONE YEAR CERTIFICATE

First Semester		Second Semester	
1313	Advanced Shop	MST 1127	Power Machinery II 7
	Mathematics 3	MST 1613	Precision Layout 3
1413	Blueprint Reading 3	MST 1423	Advanced Blueprint Reading 3
1117	Power Machinery I 7		
1313	Principles of CAD 3	MAT 1233	Intermediate Algebra ... 3
	16		16

TWO YEAR CERTIFICATE

FIRST YEAR

First Semester		Second Semester	
1313	Advanced Shop	MST 1127	Power Machinery II 7
	Mathematics 3	MST 1613	Precision Layout 3
1413	Blueprint Reading 3	MST 1423	Advanced Blueprint Reading 3
1117	Power Machinery I 7		
1313	Prin. of CAD 3	MAT 1233	Intermediate Algebra ... 3
	16		16

SECOND YEAR

First Semester		Second Semester	
MST 2135	Power Machinery III ... 5	MST 2144	Power Machinery IV ... 4
MST 2714	Computer Numerical Control Operations I ... 4	MST 2725	Computer Numerical Control Operations II ... 5
	Elective 3	MST 2813	Metallurgy 3
	Elective 3		Elective 3
			Elective 3
	15		18

DEGREE OPTION
FIRST YEAR

First Semester

MST	1313	Advanced Shop Mathematics.....	3
MST	1413	Blueprint Reading.....	3
MST	1117	Power Machinery I.....	7
ENG	1113	English Composition I.....	3
			<hr/> 16

Second Semester

MST	1127	Power Machinery
MST	1613	Precision Layout
MST	1423	Advanced Blueprint Reading
MAT	1313	College Algebra

SECOND YEAR

First Semester

MST	2135	*Elective	3
MST	2714	Power Machinery III ...	5
		Computer Numerical	
		Control Operations I ...	4
		Elective Humanities/	
		Fine Arts	3

Second Semester

MST	2144	Power Machinery
MST	2725	Computer Numerical
		Control Operations
MST	2813	Metallurgy
SPT	1113	Elective Oral
		Communication
		Elective Social/ Behavioral Sc.

*i.e. ATE 1113 or approved by advisor.

Elective to be selected from the following:

CSC	1113	Introduction to Computer Concepts
CSC	1123	Microcomputer Applications
DDT	1323	Intermediate CAD
DDT	1114	Fundamentals of Drafting
MAT	1233	Intermediate Algebra
ATE	1113	Science and Technology
PHY	2244	Physical Science Survey
SOC	2113	Introduction to Sociology
PSY	1513	General Psychology

VOCATIONAL PROGRAMS

The following East Central Community College Vocational Programs are designed to teach the students a trade. A certificate is issued upon satisfactory completion of one of the programs. These programs are scheduled to meet six hours a day, five days a week, unless otherwise noted in the course description. Classroom activities in each program and related fields, as well as laboratory experiences are given to the student. A vocational learning lab is provided to enhance instruction in reading and mathematics. See Cosmetology daily schedule, which includes seven hours a day, five days a week.

**CARPENTRY & CABINET MAKING
(CCMA)**

Advisor: Mr. Lyons

This program is designed to prepare the student for the entry level of carpentry and Cabinet Making trades. It provides training in the basic skills and technical knowledge in both rough and finish carpentry and cabinet making. This training includes proper tools, equipment and material uses that are comparable to those that are used in the industry. This course of study will be centered around the performance of useful and/or productive jobs. A student who completes the first year will receive a certificate in Basic Carpentry. A student who completes the second year will receive a certificate in Advanced Carpentry.

BASIC CARPENTRY (CCMA)

First Semester

EAV	1115	Plans, Spec. and Foundations	5
EAV	1215	Floor, Wall, Ceiling Roof Framing & Roofing	5
EAV	1317	Insulation, Ext. & Int. Finishing & Coordinating	7

Second Semester

CAV	1128	Cabinet Construction ...	8
CAV	1225	Hardware, Trim & Laminates	5
CAV	1324	Cabinet Finishing	4

17

17

ADVANCED CARPENTRY (CACA)

First Semester

CAV 2134	Blueprint Reading, Specs, Codes, & Foundation ...	4
CAV 2235	Techniques in Framing and Roofing ...	5
CAV 2338	Exterior & Interior Finishing, Insulating & Coordinating ...	8
		<hr/> 17

2,040 Clock Hours ... 68 Semester Hours
30 Clock Hours = One Semester Hour

Second Semester

CAV 2148	Cabinet Construction Techniques ...	6
CAV 2245	Laminate Application Trim, & Hardware ...	2
CAV 2344	Cabinet Finishing ...	2
		<hr/> 12

Clock Hours ... 43 Semester hours.
Clock Hours = One Semester Hour

COSMETOLOGY (COSM)

Advisor: Mrs. Brackeen

This course is designed for those who want to become cosmetologists. The course has been approved by the State Board of Education and the Mississippi Board of Cosmetology. It has the approval and support of beauty salon owners and operators throughout this area of the State. A student enrolling must be at least 17 years of age and must have completed high school, or obtained the GED.

During the training period, students must maintain an average grade of 85 in theory and skill to be eligible for State Board Examination in order to attain a license. Fifteen hundred clock hours of training are required to complete the course. These 1500 hours are completed in the 12-month course.

First Semester

COV 1117	Fundamentals of Cosmetology ...	7
COV 1213	Cosmetology Theory I ...	3
COV 1311	Scalp and Hair Treatment ...	1
COV 1321	Hair Shaping ...	1
COV 1322	Hair Styling ...	2
COV 1412	Artistry of Artificial Hair ...	2
		<hr/> 16

Second Semester

COV 1225	Cosmetology Theory II ...	3
COV 1512	Manicure and Pedicure ...	2
COV 1333	Permanent Waves ...	3
COV 1343	Hair Coloring and Lightening ...	3
COV 1352	Chemical Hair Relaxing ...	2
		<hr/> 15

Third Semester

1116	Cosmetology Theory III ...	6
1117	Facials and Makeup ...	2
1118	Thermal Techniques ...	2
1119	Salon Management ...	2
		<hr/> 12

COSMETOLOGY TEACHER TRAINING (CTTC)

Advisor: Mrs. Brackeen

Approved by MISSISSIPPI STATE BOARD OF COSMETOLOGY For
Licensed Cosmetologist with minimum of two years experience.

Units of Instruction	Semester Hours	Clock Hours
COV 2413 Teacher Trainee Observation	03	80
COV 2415 The Professional Teacher	05	164
COV 2433 Student Motivation and Learning	03	99
COV 2449 Methods Management and Materials	09	332
COV 2453 Testing and Evaluation	03	65
COV 2461 Cosmetology Law, Rules, and Regulations	01	10
Total	24	750

Requirements for entering program:

Must be 21 years of age to take State Board Exam

Read, write, and speak English

Graduate of an accredited cosmetology school

Successfully completed 12 semester hours of approved academic course work.

Hold a current, valid Mississippi Cosmetology License

Two years active practical experience as a licensed cosmetologist

WELDING AND CUTTING (WELD)

Advisor: Mr. Jordan

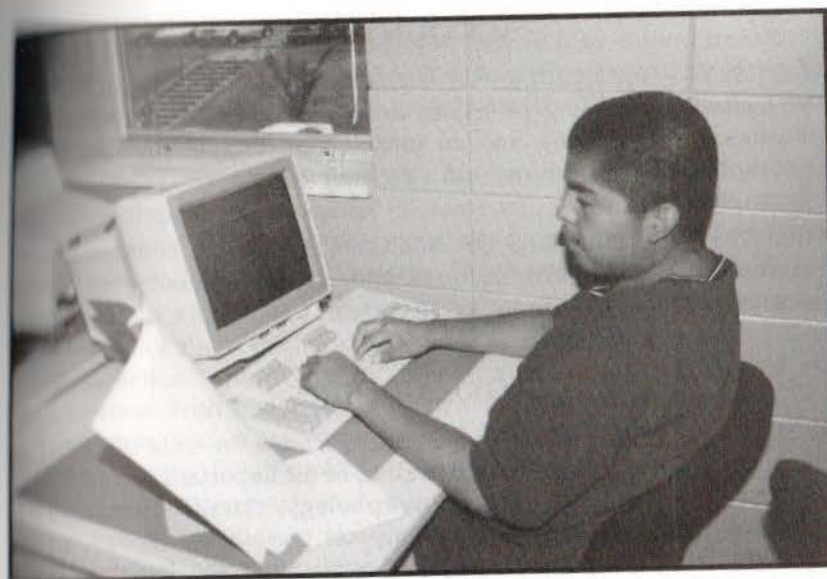
The Welding and Cutting curriculum is designed to prepare student for entry level employment in the field of welding and cutting. The curriculum includes Shielded Metal Arc Welding (SMAW), Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), Plasma Arc Cutting (PAC), Carbon Arc Gouging and Cutting, Welding Inspection and Testing Principles, Drawing and Welding Interpretation, Oxyfuel Gas Cutting Principles and Practices, Gas Metal Arc Aluminum Welding, and Gas Tungsten Arc Welding (GTAW).

First Semester

WLV 1117	Shielded Metal Arc Welding	7
WLV 1124	Gas Metal Arc Welding	4
WLV 1242	Oxyfuel Gas Cutting....	2
WLV 1232	Drawing & Welding Symbol Interpretation...	2

Second Semester

WLV 1222	Air Carbon Arc Cutting and Gouging	
WLV 1212	Plasma Arc Cutting	
WLV 1136	Gas Tungsten Arc Welding	
WLV 1143	Flux cored Arc Welding	
WLV 1171	Welding Inspection and Testing Principles	
WLV 1162	Gas Metal Aluminum Welding	



CHAPTER 6

DESCRIPTION OF COURSES

UNIVERSITY PARALLEL

East Central Community College adheres to the common numbering system adopted by the Mississippi Association of Community and Junior Colleges. The numbers for University Parallel Courses are four digits. The first digit indicates the year that the course is normally taught. Generally courses required or recommended for freshmen begin with a 1 and courses at the sophomore level begin with a 2. The second digit indicates semester hours credit carried by the course. The third and third digits are used to separate courses within departments. Course descriptions used in this catalog are those adopted in the Uniform Numbering System and are intended to be equivalent to those courses at the same level at four-year institutions.

ACCOUNTING

- ACC 1213 — PRINCIPLES OF ACCOUNTING — A study of the elementary accounting principles as applied to the various forms of business organizations, and an introduction to specialized fields of accounting. Three lectures and one hour laboratory. Three semester hours credit.
- ACC 1223 — PRINCIPLES OF ACCOUNTING — A continuation of Accounting 1213. Three lectures and one hour laboratory. Three semester hours credit.

AGRICULTURE

- AGR 2314 — BASIC SOILS — A general course in soils designed to give the student a basic understanding of all important phases of the subject, including soil genesis, morphology, classification, and the physical, chemical and biological aspects of soils as applied to soil fertility. Soil management, including fertilization and liming of soils, is also included. Four hours lecture. Four semester hours credit.
- AGR 2343 — FOREST MEASUREMENTS — This course is designed to introduce the student to the techniques, instruments and practices of measuring forest inventories and cut-wood products for sales, timber management planning and forest studies. Three hours lecture. Three semester hours credit.

ART

- ART 1313 — ART APPRECIATION — A simple approach to the understanding of the plastic arts (drawing, architecture, sculpture, painting, graphics, minor art, and industrial arts) on a conceptual basis. Three lectures. Three semester hours credit.
- ART 1313 — DRAWING I — Study of basic principles of construction of visual forms. Emphasis on line, perspective, and shading. Use of black and white media, pencil, charcoal. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1323 — DRAWING II — (Prerequisite: ART 1313) Introduction to color dynamics and precision drawing as used in creative expression. Emphasis on composition. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1413 — DESIGN I — Emphasis on principles and materials in visual design. Introduction to theory and terms. Use of color theory and elementary lettering. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1423 — DESIGN II — (Prerequisite: ART 1413 or special permission of the instructor). Continuation of basic principles of design, color, and texture. Creative approach to three dimensional design. Study of methods of water color, tempera and fluid media. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1513 - COMPUTERS IN ART - An introduction to the theory and practice of using the computer to create art. A study of methods and applications utilizing the computer and selected software applications. Six hours laboratory. Three semester hours credit.
- ART 1913 — ART FOR ELEMENTARY TEACHERS — Designed for the needs of the elementary education student. Includes essentials of public school art, study of development of the children's art, experiences with major forms of two-dimensional art problems, and experiences with a variety of media. Lectures and laboratory work. Three semester hours credit.
- ART 2513 — PAINTING I — (Prerequisite: ART 1313, 1323, 1413 & 1423) Techniques used in painting water colors, oils, pastels, or other media, in still life and landscape pictures. Six hours laboratory. Three semester hours credit.
- ART 2613 — CERAMICS I — A studio course designed to cover the making of pottery from the building by hand or throwing on the potter's wheel to the application of ceramic glazes and the firing procedures. An appreciation of the ceramics of the past and present will be included. Six hours laboratory. Three semester hours credit.

ART 2623 — CERAMICS II — A continuation of ART 2613.

ART 2713 — ART HISTORY I — A survey course of the background of art forms from Prehistoric to the Renaissance. Emphasis is on painting, architecture, and sculpture as related to history. Three semester hours credit.

ART 2723 — ART HISTORY II — A survey course of the background of art forms from the Renaissance to the Twentieth Century. Emphasis is on modern expressions in the field of art. Four semester hours credit.

BIOLOGY

BIO 1134 — GENERAL BIOLOGY I— A laboratory course in general biological principles including a survey of the kinds of plants and animals, their structure, and function, and relationships with each other and the environment. Three lectures and two hours laboratory. Four semester hours credit.

BIO 1144 — GENERAL BIOLOGY II— A continuation of BIO 1134. Three lectures and two hours laboratory. Four semester hours credit.

BIO 1314 — BOTANY I — A lecture/laboratory course dealing with the application of biological principles to the study of plants including classification, anatomy and physiology, and function. Three hours lecture, two hours lab. Four semester hours credit.

BIO 1324 — BOTANY II — A lecture/laboratory course of principles listed but not covered in BIO 1314. Four semester hours credit.

BIO 2313 — DENDROLOGY — A lecture/laboratory course concerning taxonomy, morphology, and identification of woody plants. Three hours lecture. Three semester hours credit.

BIO 2414 — ZOOLOGY I— A laboratory course dealing with the application of biological principles to the study of animals including a survey of the kinds, their structure and function. Emphasis is on the invertebrates. Three lectures and two hours laboratory. Four semester hours credit.

BIO 2424 — ZOOLOGY II— A continuation of BIO 2414 with emphasis on the vertebrates. Three lectures and two hours laboratory. Four semester hours credit.

BIO 2514 — HUMAN ANATOMY AND PHYSIOLOGY I— Study is made of anatomy and physiology of the human body as an integrated whole with more detailed studies of the skeletal, muscular, and nervous systems. Prerequisite: General Biology (BIO 1134 or 1144), or General Chemistry (CHE 1214), or ACT science score of 21, or Sophomore standing, or admission to a health related program at ECCC. Three lectures and two hours laboratory. Four semester hours credit.

BIO 2514 — HUMAN ANATOMY AND PHYSIOLOGY II— A continuation of Anatomy and Physiology 2514 in which the digestive, respiratory, digestive, urinary, reproductive, and circulatory systems are studied. Prerequisite: Human Anatomy 2514. Three lectures and two hours laboratory. Four semester hours credit.

BIO 2514 — MICROBIOLOGY — A lecture/laboratory course dealing a survey of the microbes (microscopic organisms) with emphasis and detailed study being placed on those affecting other organisms of life, especially man. Laboratory is devoted to basic techniques of microbial study, such as identification, control, morphology, physiology, life cycles, and culture techniques. Three lectures and two hours laboratory. Four semester hours credit.

BUSINESS ADMINISTRATION

BUS 1323 — BUSINESS STATISTICS — Introduction to statistical methods of collecting, presenting, analyzing, and interpreting quantitative data for business management and control. Three lectures. Three semester hours credit.

BUS 2413 — THE LEGAL ENVIRONMENT OF BUSINESS — Designed to acquaint the student with the fundamental principles of law as they relate to the basic legal problems of business transactions in our economy. Three semester hours credit.

CHEMISTRY

CHE 1214 — GENERAL CHEMISTRY I — Atomic and molecular structure, periodicity and atomic properties, stoichiometry, the mole concept, types of solutions, gases, introduction to thermodynamics. Prerequisite or prerequisite: College Algebra. Three lectures and two hours laboratory. Four semester hours credit.

CHE 1224 — GENERAL CHEMISTRY II — Kinetics, equilibria, thermodynamics, electrochemistry, nuclear chemistry, coordination compounds, introduction to organic chemistry. Three lectures and two hours laboratory. Prerequisite: satisfactory completion of CHEM 1214 - General Chemistry I. Four semester hours credit.

CHE 2424 — ORGANIC CHEMISTRY I — A study of the basic principles of carbon chemistry, bonding structure, and behavior; aliphatic compounds; identification and preparation of compounds. Three lectures and three hours laboratory. Four semester hours credit. Prerequisite: CHE 1224 - General Chemistry II.

CHE 2434 — ORGANIC CHEMISTRY II — A continuation of Chemistry 2424. A study of aromatic and complex compounds. Three lectures and three hours laboratory. Four semester hours credit. Prerequisite: CHE 2424 - Organic Chemistry I.

COMPUTER SCIENCE

CSC 1113 — INTRODUCTION TO COMPUTER CONCEPTS — A course that advances concepts, terminology, and theory of computers and provides a background in programming languages. Three lectures. Three semester hours credit.

CSC 1123 — MICROCOMPUTER APPLICATIONS — Designed to teach the use of major applications packages as used on microcomputers in business, education, and other environments. The packages will include Microsoft Office. Three hours lecture and one hour lab. Three semester hours credit.

CSC 1213 — VISUAL BASIC PROGRAMMING I — The writing and debugging of programs using the Visual Basic computer language. Three lectures and one hour lab. Three semester hours credit.

CSC 2133 — PROGRAMMING I with "C" — Introduction to problem solving methods and algorithm development; designing, debugging, and documentation in C/C++ language with a variety of applications. Prerequisite or corequisite: MAT 1313 or permission of instructor. Three lectures. Three semester hours credit.

CSC 2143 — PROGRAMMING II with "C" — Continued program and algorithm development and analysis; search/sort methods; abstract data types and object-oriented design; designing and debugging larger programs using C/C++ language. Prerequisite: 2133. Three lectures. Three semester hours credit.

CSC 2833 — DISCRETE MATHEMATICAL STRUCTURES FOR COMPUTER SCIENCE — Introduction to finite and discrete structures, combinations and graphs; logic, and models of algorithmic processes; application in languages, computers, and programs. Prerequisites: MAT 1623 and CSC 2143. Three lectures and one hour lab. Three semester hours credit.

ECONOMICS

ECO 2113 — PRINCIPLES OF ECONOMICS (MACROECONOMICS) — An introduction to economic principles, problems, and policies with emphasis on the monetary system and national income theory and measurement. Three lectures. Three semester hours credit.

ECO 2113 — PRINCIPLES OF ECONOMICS (MICROECONOMICS) — A continuation of Economics 2113 with emphasis on price and production theory. Three lectures. Three semester hours credit.

EDUCATION

EDU 1111 — LIBRARY SCIENCE — This course provides information concerning the development of books and libraries and instruction and practice with the skills necessary for selecting, locating, and using library materials in a variety of formats. One hour lecture. One semester hour credit.

EDU 1321 — CAREER EXPLORATION — A course designed to assist students in determining career goals. Interest tests and aptitude tests are given to help students determine career choices.

EDU 1411 — IMPROVEMENT OF STUDY — This course is designed to aid the student in three basic areas: adjustment to college life, development of good study skills, and the formation of good test taking skills. One hour lecture. One semester hour credit.

EDU 1811, 1821, 2811, and 2821 — Leadership I, II, III, IV — This course is limited to members of the Warrior Corps. Its purpose is to teach leadership skills and give the student a better understanding of the overall operation of the College. Among the leadership skills to be taught are listening skills, time management, salesmanship, and information giving techniques.

EDU 1833 — LEADERSHIP AND ORGANIZATION SKILLS — A study of leadership styles, skills, roles, and functions of leaders of organizations. The course integrates writings from the humanities with other readings, films, and activities. These historical and philosophical works, which include multi-cultural readings, not only constitute the collective wisdom of mankind, but also provide rich insight into leading. The course will be taught as eleven skill units. Three hours lecture. Three semester hours credit.

EDU 2511 - INTRODUCTION TO ELEMENTARY EDUCATION - An introduction to elementary schools and the role of teachers. Study of philosophical thought and inquiry in relation to educational assumptions, questions, problems and alternatives. Includes a minimum of 10 hours field experience in the elementary schools. (See attached handout for additional justification.)

ENGINEERING

EGR 2413 — ENGINEERING MECHANICS (STATICS) — Study of point objects and extended objects in two and three dimensions using vector algebra. Distributed forces, structures, friction, moments of inertia in three dimensions. Three hours lecture, one semester hours credit. Prerequisites: MAT 1623 and PHY 2413.

EDUCATIONAL PSYCHOLOGY

EPY 2513 — CHILD PSYCHOLOGY (HUMAN GROWTH AND DEVELOPMENT I) — A course which deals with the various aspects of human growth and development. Problems studied include physical, mental, social and emotional development from infancy through preadolescence. Special attention is given to implications for education. Three lectures. Three semester hours credit.

EPY 2533 — HUMAN GROWTH AND DEVELOPMENT — A study of the growth and development of the human organism from conception through old age to death. Topics include changes in abilities and interests, social and emotional adjustments of maturity level, and implications of growth and development for health professionals and others who work with people. Three lectures. Three semester hours credit.

ENGLISH

ENG 1103 — DEVELOPMENTAL ENGLISH I (READING) — This course covers basic reading and oral communication skills with special emphasis on comprehension and vocabulary building in reading and standard English pronunciation in speaking. Three hours per week. Three semester hours credit.

ENG 1113 — ENGLISH COMPOSITION I — Stresses effective writing through the study of the elements of composition with emphasis on the essay. Three lectures. Three semester hours credit.

ENG 1123 — ENGLISH COMPOSITION II — A continuation of English 1113 with emphasis on essays, critical writing, and research. A research paper is required. Prerequisite: ENG 1113. Three lectures. Three semester hours credit.

ENG 1203 — DEVELOPMENTAL ENGLISH II (COMPOSITION) — This course covers the basics of English writing with emphasis on identifying and correcting the problems of individual students. The course involves sentence and paragraph writing. Three hours per week. Three semester hours.

ENG 1113 and 1223 — HONORS ENGLISH COMPOSITION — Designed to develop the expository writing skills of academically talented students. Emphasizes logical thinking, objective analysis, organization and precise writing. Special attention given to critical reading, to written analysis, to using the library, and to extended research writing. Enrollment by invitation. Six semester hours credit each.

ENG 1133 — CREATIVE WRITING — Consent of the instructor is required. Writing the poem, the short story, and the play. Prerequisite: ENG 1113. Three lectures. Three semester hours credit.

ENG 1123 — AMERICAN LITERATURE I — Representative prose and poetry of the United States from colonial beginnings through Emily Dickinson. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.

ENG 1133 — AMERICAN LITERATURE II — Representative prose and poetry of the United States from Samuel Clemens to the present. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.

ENG 2323 — ENGLISH LITERATURE I — A survey of English literature from Beowulf through the Renaissance. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.

ENG 2333 — ENGLISH LITERATURE II — A survey of English literature from the Restoration to modern times. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.

ENG 2353 — HONORS ENGLISH LITERATURE I — (Prerequisite: six semester hours in Freshman Composition) Designed for students who have a special interest in English Literature and who have at least a "B" average in Freshman Composition. A study of English literature from its beginnings until 1798. An individualized course with attempts to program the study of literature to the student's major interests and skills. Enrollment by invitation. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.

ENG 2363 — HONORS ENGLISH LITERATURE II — (Prerequisite: six semester hours in Freshman Composition) Designed for students who have a special interest in English Literature and who have at least a "B" average in Freshman Composition. A study of English literature from 1798 until the present. An individualized course which attempts to program the study of literature to the student's major interests and skills. Enrollment by invitation. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.

ENG 2423 — WORLD LITERATURE I — Selected writings of the Orient, Greece, Rome and Medieval Europe. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.

ENG 2433 — WORLD LITERATURE II — A continuation of ENG 2423. Selected European writings from the Renaissance to the present. Prerequisites: ENG 1113, ENG 1123. Three lecture hours. One semester hour credit.

GEOGRAPHY

GEO 1113 — WORLD GEOGRAPHY — A regional survey of the world's geographic features and major new developments of the nations of the world. Three hours lecture. Three semester hours credit.

HEALTH, PHYSICAL EDUCATION, AND RECREATION

HPR 1131 — VARSITY SPORTS — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.

HPR 1141 — VARSITY SPORTS — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.

HPR 1213 — PERSONAL AND COMMUNITY HEALTH — Application of principles and practices of healthful living to the individual and community; major health problems and the mutual responsibilities of home, school, and health agencies. Three lecture hours. Three semester hours credit.

HPR 1313 — INTRODUCTION TO HEALTH, PHYSICAL EDUCATION AND RECREATION — Introduction to the objectives, literature, and organizations of the profession. Analysis of successful teaching with discussion of the responsibilities and opportunities of professional personnel. Orientation of student to opportunities in the field. Three lectures. Three semester hours credit.

HPR 1531 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice in golf fundamentals, rules, and etiquette. Two hours per week. One semester hour credit.

HPR 1541 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice in golf fundamentals, rules, and etiquette. Two hours — per week. One semester hour credit.

HPR 1551 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)

HPR 2421 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)

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HPR 2431 — VARSITY SPORTS — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.

HPR 2441 — VARSITY SPORTS — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.

HPR 2213 — FIRST AID — Instruction and practice in methods prescribed in the American Red Cross standard and advanced courses. Three lectures. Three semester hours credit.

HPR 2323 — RECREATIONAL LEADERSHIP — Planning and leadership techniques for conducting community recreation centers, playgrounds, parks, and school recreation programs. Three lectures. Three semester hours credit. Three lectures. Three semester hours credit.

HPR 2423 — FOOTBALL THEORY — A theoretical study of football from an offensive and defensive standpoint including the fundamentals of blocking, passing, tackling, charging, punting, generalship, rules, and team play. Three lectures. Three semester hours credit.

HPR 2433 — BASKETBALL THEORY — A theoretical study of basketball from an offensive and defensive standpoint, including the study of teaching of the fundamentals and team organization. Three lectures. Three semester hours credit.

HPR 2443 — ATHLETIC TRAINING & TREATMENT OF INJURIES — A practical study of safety and first aid, taping, bandaging, and use of massage, and the uses of heat, light, and water in the treatment and prevention of injuries; conditioning of athletes as to diet, rest, work, and proper methods of procedures in training for sports. Three lectures. Three semester hours credit.

HPR 2453 — BASEBALL THEORY — A theoretical study of baseball from a coaching standpoint; study of fundamentals and basic methods of teaching fundamentals; team organization and lectures. Three semester hours credit.

HPR 2531 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice in tennis. Two hours per week. One semester hour credit.

HPR 2541 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice in golf fundamentals, rules, and etiquette. Two hours per week. One semester hour credit.

HPR 2551 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics line to cheerleaders.)

HPR 2561 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics line to cheerleaders.)

HISTORY

HIS 1163 — WORLD CIVILIZATION I — A survey of man's struggle for civilization from early times to the times of the Commercial Revolution and the New Society. Covers all major areas of the world with all receiving appropriate attention. Three lectures. Three semester hours credit.

HIS 1173 — WORLD CIVILIZATION II — A continuation of HIS 1163 from the Age of Absolutism through a survey of Modern World Problems. Emphasis again placed, as appropriate, on all areas of the world. Three lectures. Three semester hours credit.

HIS 2213 — AMERICAN (U.S.) HISTORY I — A survey of U.S. history from the period of discovery and exploration through Reconstruction. Three lectures. Three semester hours credit.

HIS 2223 — AMERICAN (U.S.) HISTORY II — A survey of U.S. history from Reconstruction to the present. Three lectures. Three semester hours credit.

HIS 2243 — HONORS AMERICAN (U.S.) HISTORY I — Substitutes for HIS 2213. Survey of political, economic, and social developments to 1877. Special projects and recitations required. Instructor approval required.

HIS 2223 — HONORS AMERICAN (U.S.) HISTORY II — Substitutes for HIS 2213. Continued survey of political, economic, and social developments since 1877. Special projects and recitations required. Instructor approval required.

HOME ECONOMICS

HOM 1111 — SOCIAL USAGE — The essentials of good manners and accepted standards of social usage. One lecture. One semester hour credit.

HOM 1153 — NUTRITION — This course is a study of nutrients required for normal growth and applied to the selection of food for digestion, metabolic process of digestion, assimilation and absorption. Three lectures. Three semester hours credit.

HUMANITIES

HUM 1113 — HUMANITIES — Deals with the achievements of Western man as reflected in the art, architecture, and customs of selected European countries. This course consists of a tour which culminates in a supervised project to be completed by the student. With the completion of the tour and the project, a student shall earn three semester hours of credit in the humanities.

HUM 1911 — PHI THETA KAPPA HONORS COURSE — Selected topics from the Honors Study Topic Program Guide published each year through Phi Theta Kappa International Honor Society. This course includes research, lecture, and discussion. One semester hour credit.

HUM 1921 — PHI THETA KAPPA HONORS COURSE — A continuation of HUM 1911. One semester hour credit.

HUM 2931 — HONORS COLLOQUIUM SCHOLARS BOWL I — Students selected to participate in Scholars Bowl may enroll in this class. One semester hour credit.

HUM 2941 — HONORS COLLOQUIUM SCHOLARS BOWL II — Students selected to participate in Scholars Bowl may enroll in this class. One semester hour credit.

JOURNALISM

JOU 1111 — COLLEGE PUBLICATIONS I — A laboratory course in college newspaper and yearbook production.

JOU 1121 — COLLEGE PUBLICATIONS II — A continuation of JOU 1111.

- JOU 2111 — COLLEGE PUBLICATIONS III — A continuation of JOU 1121.
 JOU 2121 — COLLEGE PUBLICATIONS IV — A continuation of JOU 2111.

MATHEMATICS

- MAT 1103 — NURSING MATH — This course is designed to teach nursing skills for computation of drug dosage problems. This course will include the topics of fractions, decimals, percentages, unit conversions, and word problems. Three hours lecture. One semester hours credit.
- MAT 1211 — BASIC GRAPHING CALCULATOR — This course is designed for students who have little or no background in the use of a TI-82 or TI-83 graphing calculator. Topics covered include keyboard layout, modes, algebraic computation, graphing functions, statistics regression analysis, and matrix operations. The class will meet for five weeks, 750 minutes. One semester hour credit.
- MAT 1221 — ADVANCED GRAPHING CALCULATOR — This course is an extension of MAT 1211. Topics covered include advanced matrix operations, parametric graphing, advanced function graphing, Boolean algebra, and programming. The class will meet for five weeks, 750 minutes. One semester hour credit.
- MAT 1203 — DEVELOPMENTAL ALGEBRA — Elementary Algebra. Three hours lecture. Three semester hours credit.
- MAT 1233 — INTERMEDIATE ALGEBRA — This course is designed for students whose qualifications are deficient for College Algebra. Materials covered include algebraic factoring, fractions, problem solving, exponents, radicals, quadratics, graphs, and simultaneous equations. Three lectures. Three semester hours credit. Prerequisite: One year high school algebra or MAT 1203.
- MAT 1313 — COLLEGE ALGEBRA — This course includes equations, inequalities, functions and graphs, circles, polynomial and rational functions, and systems of equations and inequalities. Prerequisite: At least two units of high school algebra or MAT 1233.
- MAT 1323 — TRIGONOMETRY — The study of trigonometric functions, radian measure, solutions of right and oblique triangles, trigonometric equations, and polar and parametric equations. Three lectures. Three semester hours credit. Prerequisite: MAT 1313.
- MAT 1333 — FINITE MATHEMATICS — Review of systems of linear equations and inequalities in two and three variables, linear programming, basic methodology of calculus with orientation toward business decision-making. Three lectures. Three semester hours credit.
- MAT 1343 — ELEMENTARY FUNCTIONS — Selected topics from Algebra and College Trigonometry. Three lectures. Three semester hours credit. Prerequisite: Two credits in algebra and 1 credit in advanced mathematics with minimum grade of B. By exam only.
- MAT 1613 — BUSINESS CALCULUS I — The basics of Differential Calculus with emphasis on business applications. Three lectures. Three semester hours credit.
- MAT 1613 — CALCULUS I — Coordinate systems, basic theorems of calculus, functions, limits, the derivative, the integral, differentiation and integration of algebraic functions, and applications. Three lectures. Three semester hours credit. Prerequisite: MAT 1343 or MAT 1313 and MAT 1323.
- MAT 1623 — CALCULUS II — Differentiation and integration of transcendental functions, the definite integral, methods of integration, applications. Three lectures. Three semester hours credit. Prerequisite: MAT 1613 with a grade of "C" or better.
- MAT 1723 — THE REAL NUMBER SYSTEM — Structure and properties of number systems of arithmetic. Limited to students preparing to teach. Three lectures. Three semester hours credit. Prerequisite or corequisite: MAT 1313.
- MAT 1733 — GEOMETRY, MEASUREMENT, AND PROBABILITY — Basic ideas and structure of algebra, intuitive foundations of geometry, basic concepts of measurements, and probability. (For Elementary and Special Education majors) Three lectures. Three semester hours credit. Prerequisite or corequisite: MAT 1313.
- MAT 2113 — INTRODUCTION TO LINEAR ALGEBRA - Prerequisite: Calculus II. Vector spaces, matrices, linear transformation; systems of linear equation determinates; characteristic values and characteristic vectors. Three lectures. Three semester hours credit. Prerequisite: MAT 1623.
- MAT 2323 — BUSINESS STATISTICS — Introduction to statistical methods of collecting, presenting, analyzing, and interpreting quantitative data for business management and control. Three lectures. Three semester hours credit. Prerequisite: MAT 1313.
- MAT 2613 — CALCULUS III — Solid analytics, vectors, improper integrals, line integration. Three lectures. Three semester hours credit. Prerequisite: MAT 1623 with a grade of "C" or better.
- MAT 2623 — CALCULUS IV — Infinite series, partial differentiation, multiple integrals. Three lectures. Three semester hours credit. Prerequisite: MAT 2613 with a grade of "C" or better.

MAT 2913 — DIFFERENTIAL EQUATIONS — Solution of higher order differential equations; existence theorems; series; and application to problems in geometry, physics, and chemistry. Three lectures. Three semester hours credit. Prerequisite: MAT 2613.

MODERN FOREIGN LANGUAGE

MFL 1113 - ELEMENTARY FRENCH I - Intended for beginning students and those with not more than one year of high school French. The course seeks to develop the basic language skills in listening, speaking, reading, and writing.

MFL 1123 - ELEMENTARY FRENCH II - A continuation of MFL 1113. Building on the skills mastered in Elementary French I, this course seeks to develop further communicative competencies at the elementary level in the areas of listening, speaking, reading, and writing. Three semester hours credit. Prerequisite: MFL 1113 or one unit of high school French.

MFL 2113 - INTERMEDIATE FRENCH I - Intended for students who have completed Elementary French II or two years of high school French. This course provides a review and expansion on the communicative skills introduced in MFL 1113 and 1123. Three semester hours credit. Prerequisite: MFL 1123 or two units of high school French.

MFL 2123 - INTERMEDIATE FRENCH II - A continuation of MFL 2113. Building on the communicative competencies mastered in Intermediate French I, this course focuses on strengthening the listening and speaking skills. It seeks to expand the students' reading and writing skills. Three semester hours credit. Prerequisite: MFL 2113.

MFL 1213 — ELEMENTARY SPANISH I — Intended for beginning students and those with not more than one year of high school Spanish. The course seeks to develop the basic language skills in listening, speaking, reading, and writing. Three semester hours credit. Prerequisite: None.

MFL 1223 — ELEMENTARY SPANISH II — A continuation of MFL 1213. Building on the skills mastered in Elementary Spanish I, this course seeks to develop further communicative competence at the elementary level in the areas of listening, speaking, reading, and writing. Three semester hours credit. Prerequisite: MFL 1213 or one unit of high school Spanish.

INTERMEDIATE SPANISH I — Intended for students who have completed Elementary Spanish II or two years of high school Spanish. This course provides a review and expansion on the communicative skills introduced in MFL 1213 and 1223. Three semester hours credit. Prerequisite: MFL 1223 or two units of high school Spanish.

INTERMEDIATE SPANISH II — A continuation of MFL 2113. Building on the communicative competencies mastered in Intermediate Spanish I, this course focuses on strengthening the listening and speaking skills. It seeks to expand the students' reading and writing skills. Three semester hours credit. Prerequisite: MFL 2113.

SPANISH CONVERSATION I — Intended for students who have completed Intermediate Spanish II. The course provides a review and practice of the major problems faced in listening and speaking at an advanced level. Taught primarily in Spanish. Three semester hours credit. Prerequisite: MFL 2223 or consent of the instructor.

MUSIC FOUNDATIONS

(Education, History, Literature and Theory)

MUS 1113 — MUSIC APPRECIATION — A listening and lecture course designed to give the student, through aural perception, understanding and appreciation of music as a moving force in Western Culture. Three lectures. Three semester hours credit.

MUS 1133 — FUNDAMENTALS OF MUSIC — Provides the student with basic knowledge of notations, scales, keys, rhythm, intervals, chords, and their inversions. Three lectures. Three semester hours credit.

MUS 1214 — MUSIC THEORY I — Basic training in harmonic, melodic, and rhythmic elements of music. Four-part writing, ear training, dictation, keyboard-harmony, and sight singing. Three lectures and two hours laboratory. Four semester hours credit.

MUS 1224 — MUSIC THEORY II — A continuation of MUS 1214. Three lectures and two hours laboratory. Four semester hours credit.

MUS 1910, 1920, 2910, 2920 — RECITAL — Required performance of solo and ensemble literature by students majoring in music. Attendance at a maximum of five departmentally approved musical performances per semester is also required.

MUS 2214 — MUSIC THEORY III — A continuation of MUS 1224. Three lectures and two hours laboratory. Four semester hours credit.

MUS 2224 — MUSIC THEORY IV — A continuation of MUS 2223. Three lectures and two hours laboratory. Four semester hours credit.

MUS 2313 — MUSIC HISTORY I — Music of primitive man and developments of liturgy; the Polyphonic Age; the rise of and oratorio; the periods of Bach and Handel Haydn, and the advent of Beethoven; American musical development.

MUS 2513 — MUSIC FOR CHILDREN I — Music course designed for elementary education majors. A study of the fundamentals of singing activities, accompanying skills and the application of teaching music to children. Three lectures. Three semester hours credit.

MUSIC APPLIED

(Brass, Guitar, Organ, Percussion, Piano, Voice and Woodwinds)

All applied music requires one half-hour lesson per semester hour credit. All students interested in Applied Music are to consult instructor before scheduling.

MUA 1141, 1151, 2141, 2151 — BRASS FOR NON-MAJORS (Elective Brass) II, III, IV, & I — Half-hour lesson. One semester hour credit.

MUA 1172, 1182, 2172, 2182 — BRASS FOR MAJORS II, III, IV, & I — One hour lesson. Two semester hours credit.

MUA 1242, 1252, 2142, 2152 — GUITAR FOR MAJORS I, II, III, & IV — One hour lessons. Two semester hours credit.

MUA 1331, 1341, 2331, 2341 — ORGAN FOR NON MAJORS (Elective Organ) I, II, III, & IV — Half-hour lesson. One semester hour credit.

MUA 1362, 1372, 2362, 2372 — ORGAN FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUA, 1441, 1451, 2441, 2451 — PERCUSSION FOR NON-MAJORS (Elective Percussion) I, II, III, & IV — Half-hour lesson. One semester hour credit.

MUA 1511, 1521, 2511, 2521 — CLASS PIANO I, II, III, & IV — One hour lesson. One semester hour credit.

MUA 1541, 1551, 2541, 2551 — PIANO FOR NON-MAJORS (Elective piano - Prerequisite: Previous piano study) I, II, III, & IV — Half-hour lesson. One semester hour credit.

MUA 1572, 1582, 2572, 2582 — PIANO FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUA 1711, 1721, 2711, 2721 — CLASS VOICE I, II, III, & IV — One-hour lesson. One semester hour credit.

MUA 1741, 1751, 2741, 2751 — VOICE FOR NON-MAJORS I, II, III, & IV — One-half hour lesson. One semester hour credit.

MUS 1763, 2772, 2782 — VOICE FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUS 1841, 1851, 2841, 2851 — WOODWINDS FOR NON-MAJORS (Woodwinds) I, II, III, & IV — Half-hour lesson. One semester credit.

MUS 1862, 2872, 2882 — WOODWINDS FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUS 1462, 2472, 2482 — PERCUSSION FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUSIC ORGANIZATIONS

(Marching Band, Centralettes, Concert Band, Jazz Band, Pit Orchestra, Chorus, Collegians)

MUS 1111, 1121, 2111, 2121 — BAND I, II, III, & IV — One semester hour credit.

MUS 1141, 1151, 2141, 2151 — COLLEGIANS I, II, III, & IV — One semester hour credit.

MUS 1171, 1181, 2171, 2181 — JAZZ BAND I, II, III, & IV — One semester hour credit.

MUS 1211, 1221, 2211, 2221 — CHOIR I, II, III, & IV — One semester hour credit.

MUS 1241, 1251, 2241, 2251 — ACCENTS I, II, III, & IV — One semester hour credit.

PHILOSOPHY AND BIBLE

PHI 1113 — OLD TESTAMENT SURVEY — This is a study of the Old Testament covering the recorded events prior to Abraham and the history of the Hebrew nation as revealed in the books of history, prophecy and poetry. Three hours lecture. Three semester hours credit.

PHI 1133 — NEW TESTAMENT SURVEY — This is a study of the New Testament covering the life of Christ and the establishment of the early church as presented in Gospels, Acts, and the other New Testament books. Three hours lecture. Three semester hours credit.

PHI 1153 — THE LIFE OF CHRIST — The aim of this course is to give the student a general knowledge of the most important events in the life of Christ in a chronological order as found in the Gospels. The Gospels will be studied as a unit endeavoring to get a composite picture of the life and earthly ministry of Jesus. Three hours lecture. Three semester hours credit.

PHI 2113 — INTRODUCTION TO PHILOSOPHY — An introduction to systematic and philosophical thinking and study of the men and trends of philosophy both past and present. The emphasis is on learning how to think properly and how to come to a "proper" thinking of great philosophers. Three hours lecture. Three semester hours credit.

PHYSICS

PHY 2244 — PHYSICAL SCIENCE SURVEY I — A survey of physics and astronomy. Three lectures and two hours laboratory. Three semester hours credit.

PHY 2254 — PHYSICAL SCIENCE SURVEY II — A survey of chemistry, geology, and meteorology. Three lectures and two hours laboratory. Four semester hours credit.

PHY 2414 — GENERAL PHYSICS — The fundamental concepts and laws of mechanics, heat and sound. Three lectures and three hours laboratory. Four semester hours credit. Corequisite: MAT 1323.

PHY 2424 — GENERAL PHYSICS — The fundamental concepts and laws of electricity, magnetism, light and modern physics. Three lectures and three hours laboratory. Four semester hours credit. Prerequisite: PHY 2414.

PHY 2514 — GENERAL PHYSICS I-A — Taught with the aid of calculus. A study of mechanics, heat, and sound. Primarily for engineering, science, and mathematics students. Three hours lecture and three hours laboratory. Four semester hours credit. Prerequisite: MAT 1623, corequisite MAT 2613.

PHY 2524 — GENERAL PHYSICS II-A — Taught with the aid of calculus. The fundamental concepts and laws of electricity, magnetism, light and modern physics. Primarily for engineering students. Three hours lecture and three hours laboratory. Four semester hours credit. Prerequisite: PHY 2514.

POLITICAL SCIENCE

PSC 1113 — AMERICAN NATIONAL GOVERNMENT — Survey of the organizations, political aspects of and basis for American Government. Three lectures. Three semester hours credit.

PSYCHOLOGY

PSY 1113 — GENERAL PSYCHOLOGY — An introduction to the study of human behavior. Includes history and methods of psychology, growth and development, principles of learning, sensation and perception, thinking, statistics, personality, and intelligence. Three lectures. Three semester hours credit.

SCIENCE AND TECHNOLOGY

STT 1113 — SCIENCE AND TECHNOLOGY — A survey of modern technology applications with specific emphasis on problem solving, opportunities, and computer literacy. One hour lecture. Four hours lab. Three semester hours credit.

SOCIOLOGY

SOC 1113 — INTRODUCTION TO SOCIOLOGY — Deals with human relationships. Students will receive a synopsis of the whole field of sociology including the social world, the social and cultural process in this world, and the integration of the processes in relation to the individual, the group, and the institution. Three lectures. Three semester hours credit.

SOC 2143 — MARRIAGE AND FAMILY — A study of the family as a social unit, the institution of marriage, the problems of parenthood and of social-economic adjustments to society. Three lectures. Three semester hours credit.

SPEECH AND THEATRE

SPH 1113 — ORAL COMMUNICATION (PRINCIPLES OF SPEECH) — Correct and effective English: correct pronunciation and articulation, breath control, study and practice in making speeches for all occasions, and emphasis on organization of material and practice in speaking before the group. Three lectures. Three semester hours credit.

SPH 1213 — FUNDAMENTALS OF THEATRE — A basic course in the theatre arts. An introduction to the cultural, historical, and social aspects of the drama and investigation of essential elements of play production. Three lectures. Three semester hours credit.

SPH 1233 — ACTING — An introduction to the theatre and the art of acting. Emphasis is placed on the technical aspects of acting and on the expressive use of the body in stage movement. Classroom work in mime and the presentation of scenes from plays prepare the student

for required performance in either a workshop or major production. A production laboratory in connection with the class introduces the student to the technical phases of the theatre which contribute to the effectiveness of the work of the actor. Three lectures. Three semester hours credit.

SPT 1241 — DRAMA PRODUCTION I — Participation in drama productions.

SPT 1251 — DRAMA PRODUCTION II — Participation in drama.

SPT 2241 — DRAMA PRODUCTION III — Participation in drama.

SPT 2251 — DRAMA PRODUCTION IV — Participation in drama.

HEALTH RELATED

ASSOCIATE DEGREE NURSING PROGRAM

NUR 1118 — NURSING I — This course focuses on developing understanding the nursing process as a problem solving approach for the care of clients with basic needs. Fundamental concepts of communication, nutrition, pharmacology, caring and preventing health care are taught. Emphasis is placed on dosage calculation and math for nurses. The clinical focus is on the care of the geriatric client in long-term care and community settings. Prerequisites: BIO 2514 and BIO 2524. Six class hours per week, six clinical hours per week. Eight semester hours credit.

NUR 1129 — NURSING II — This course emphasizes critical thinking utilizing the nursing process to care for clients with chronic and acute medical surgical problems. Areas of study include: gastrointestinal, cardiac, and respiratory problems, patients experiencing fluid and electrolyte imbalance, diabetes, surgical nursing, musculoskeletal disorders, gynecological problems and clients experiencing anxiety and depression. Students are introduced to pathophysiology while planning and giving care to clients, with an emphasis on growth and development, nutrition, pharmacology and basic nursing skills. The clinical laboratory experiences are in a variety of settings. Prerequisites: BIO 2514, BIO 2524, ENG 1113, EPY 2533, Fine Arts/Humanities Elective and NUR 1118. Seven class hours per week, nine hours clinical per week. Ten semester hours credit.

NUR 2141 — NURSING SEMINAR — This course is designed to encourage active participation in national, state, and local student organizations and involvement in community activities. The course consists of monthly meetings where group discussions will be held concerning today's nursing trends. Goals and objectives set by the student nursing association will be carried out by the group. One semester hour credit for four semesters of participation.

NUR 2149 — NURSING III — This course utilizes the nursing process and the development of decision-making skills to care for clients with medical-surgical problems and the childbearing family. The pathophysiology underlying altered behavioral responses to unmet needs is explored and utilized as a basis for understanding the rationale for nursing approaches in the clinical setting. Areas of study include: cancer neurological and genitourinary problems, obstetrics, maternal-infant nursing, and mental health nursing. Clinical laboratory experiences include acute care and community settings. Prerequisites: BIO 2514, BIO 2524, BIO 2924, EPY 2533, ENG 1113, ENG 1123, NUR 1118, NUR 1129, and Fine Arts/Humanities Elective. Six class hours per week, twelve clinical hours per week. Ten semester hours credit.

NUR 2150 — NURSING IV — This course focuses on skills to plan, coordinate, implement and evaluate nursing care to promote and/or maintain healthy outcomes for clients. Clinical laboratory experiences focus on care of acutely ill clients with complex needs. Areas of study include: management, emergency nursing, and acute medical nursing. Prerequisites: BIO 2514, BIO 2524, BIO 2924, EPY 2533, PSY 1513, ENG 1113, ENG 1123, NUR 1118, NUR 1129, and NUR 2149. Five class hours per week, twelve clinical hours per week. Nine semester hours credit.

NUR 2941 — NCLEX REVIEW — (Nursing elective) A comprehensive, simulated review of the National Council Licensure Examination for Registered Nurses. The lab is intended to assist in the preparation of students for writing the State Board Exam. 0 hours lecture, three hours laboratory. One semester hour credit.

GERONTOLOGY TECHNOLOGY

GER 1113 — SOCIAL GERONTOLOGY — This course is a general introduction to the field of the aging process - its pleasures and problems. Three hours lecture. Three semester hours credit.

GER 1223 — HUMAN SERVICES FOR ELDERLY — This course provides the student with in-depth knowledge of the informal and formal community resource systems, issues of confidentiality,

professional values and ethics, and case management. Three hours lecture. Three semester hours credit. (Prerequisite: GER 1113)

GER 1323 — SOCIAL WORK WITH ELDERLY — The history of work with the elderly is reviewed in this course. Values and dilemmas of concern to the aged are explored. Principles of and the stages of the general method of intervention with needs are presented and applied. One hour lecture. Four hours lab. Six semester hours credit. (Prerequisite: GER 1113)

GER 2131 — SEMINAR I — This seminar is designed to acquaint students with the information available from the Association of Gerontology in Higher Education. The seminar will meet weekly and will involve the goals and objectives set by AGHE, a review of literature and the discussion of the trends in gerontology. One hour lecture. One semester hour credit. (Prerequisites: All first year coursework)

GER 2141 — SEMINAR II — Continuation of Seminar I with emphasis on research assignments referencing AGHE publications. Two hours lecture. One semester hour credit. (Prerequisite: GER 2131)

GER 2233 — PRACTICUM I — This practicum will permit gerontology students to apply learned concepts and to gain experience in professional setting with actual client/worker interaction. Practicum hours to be arranged. Three semester hours credit. (Prerequisite: first year GER course work)

GER 2243 — PRACTICUM II — This practicum will permit gerontology students to apply learned concepts and to gain experience in assessment of patient needs, data collection, developing treatment plans, intervention, and termination. Practicum hours to be arranged. Three semester hours credit. (Prerequisite GER 2233)

GER 2433 — SOCIAL POLICY AND AGING — This course provides the student with an understanding of the origins of public policy and the legislative process. Three hours lecture. Three semester hours credit. (Prerequisites: SOC 1113 and GER 1113)

GER 2536 — ACTIVITIES PROGRAMMING FOR THE ELDERLY I — This course provides the students with a practical and theoretical framework from which to develop and manage a comprehensive program of activities within a long-term care setting. The students will understand the purpose and implications of activities programming, develop skills in assessing patient needs, interest and capabilities and will be able to design appropriate and meaningful plans for activity therapy. Other course content will include the

development of a working knowledge of documentation, budgeting, and activities management. Four hours lecture. Three hours lab. Six semester hours credit. (Prerequisites: All first year coursework)

GER 2536 — ACTIVITIES PROGRAMMING FOR THE ELDERLY II — This course provides the students with a practical and theoretical framework from which to develop and manage a comprehensive program of activities within a long-term care setting. The students will understand the purpose and implications of activities programming, develop skills in assessing patient needs, interest and capabilities and will be able to design appropriate and meaningful plans for activity therapy. Other course content will include the development of a working knowledge of documentation, record keeping, budgeting, and activities management. Four hours lecture. Three hours lab. Six semester hours credit. (Prerequisite: GER 2536)

GER 2643 — AGING AND MENTAL HEALTH — This course provides an overview of mental health practice with the elderly. The characteristics of the aging process will be studied. The theories as well as the levels and goals of needed intervention will be presented in relationship to functional and organic brain disorders. This course concludes with units exploring death, dying, bereavement, and suicide within the elderly population. Three hours lecture. Three semester hours credit. (Prerequisites: PSY 1513 and 3 semester hours coursework)

GER 2743 — AGING AND PHYSICAL HEALTH — This course provides the student with an understanding of the interactive effects of biological and psychosocial aging as they occur in the elderly. Also included is basic instruction in the major body systems, the common disease processes associated with aging and their social and emotional ramifications. General decline in functioning, as well as prevention and wellness issues are addressed. Three hours lecture. Three semester hours credit. (Prerequisites: PNT 1413)

PRACTICAL NURSING

PNV 1113 — BASIC NUTRITION — This course consists of a study of nutrition for all individuals. Digestion, metabolism, and diet therapy are introduced. Three hours lecture. Three semester hours credit.

PNV 1213 — BODY STRUCTURE AND FUNCTION — This course is a study of body structure and function essential to safe and effective nursing care. Each system of the body is covered with applications to nursing. Two hours lecture. Two hours lab. Three semester hours credit.

PNV 1312 — GROWTH AND DEVELOPMENT — This course provides a study of the normal developmental processes of human beings from conception to death, including physical, emotional, social, and intellectual aspects. Two hours lecture. Two semester hours credit.

PNV 1412 — GERIATRIC NURSING — The course utilizes the nursing process to teach the care of the geriatric patient. The experience in a long term facility is a component of this course. Two hours lecture. Three hours clinical. Two semester hours credit. Prerequisites: Completion of Fundamentals of Nursing (PNV 1425) and Fundamentals of Nursing Lab (PNV 1434).

PNV 1425 — FUNDAMENTALS OF NURSING — This course provides the student with knowledge and skills necessary to care for the individual. Study includes beginning use of the nursing process, cause and prevention of illness; patient, family, and community health care provisions; and resource agencies available. The course also includes personal health care, medical terms, and preparation to assist the patient in meeting basic living needs. Pre/corequisites: This course requires concurrent registration in PNV 1434. It also requires a passing grade in PNV 1425 and PNV 1434 to receive credit for these courses. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission. Two hours lecture. Five semester hours credit.

PNV 1434 — FUNDAMENTALS OF NURSING LAB/CLINICAL — This course provides demonstration, supervision, and practice for the student to master fundamental nursing skills. Six hours lab. Three hours clinical. Four semester hours credit. Pre/corequisites: Concurrent registration in PNV 1425 is required. A passing grade in PNV 1425 and PNV 1434 is required in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1513 — PHARMACOLOGY — This course is designed to provide the student with appropriate basic theoretical and clinical information related to drugs, including: classifications, sources, dosages, basic math and measurements, regulatory requirements and basic principles of drug administration. Two hours lecture. Two hours lab. Three semester hours credit. Pre-requisites: All first semester Practical Nursing Courses.

PNV 1615 — MEDICAL/SURGICAL NURSING — This course introduces nursing theory for the following medical-surgical disorders: cancer, neurological, respiratory, cardiovascular, and digestive. Emphasis is placed on developing and demonstrating an understanding of the role of the practical nurse functioning as an effective team member. Five hours lecture. Five semester hours credit.

Prerequisites: Basic Nutrition (PNV 1113), Body Structure and Function (PNV 1213), Growth and Development (PNV 1312), Geriatric Nursing (PNV 1412), Fundamentals of Nursing (PNV 1425), and Fundamentals of Nursing Lab (PNV 1434). Concurrent registration in PNV 1624 is required. A passing grade in PNV 1615 and PNV 1624 is required in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1644 — MEDICAL/SURGICAL NURSING LAB AND CLINICAL — This course includes supervised laboratory and clinical experiences for application of medical/surgical theory and the development of skill and the use of nursing process. Nine hours lab. Two hours clinical. Four semester hours credit. Prerequisites: Basic Nutrition (PNV 1113), Body Structure and Function (PNV 1213), Growth and Development (PNV 1312), Geriatric Nursing (PNV 1412), Fundamentals of Nursing (PNV 1425), and Fundamentals of Nursing Lab (PNV 1434). Concurrent registration in PNV 1615 and PNV 1624 is required. It also requires a passing grade in PNV 1615 and PNV 1624 in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1633 — ALTERATIONS IN ADULT HEALTH - This course introduces nursing theory for the following medical-surgical disorders: urological, endocrine, reproductive, musculoskeletal, and skin and special senses. Emphasis is placed on developing and demonstrating an understanding of the role of the practical nurse functioning as an effective team member. Three hours lecture. Three semester hours credit. Prerequisites: Basic Nutrition (PNV 1113), Body Structure and Function (PNV 1213), Growth and Development (PNV 1312), Geriatric Nursing (PNV 1412), Fundamentals of Nursing (PNV 1425), and Fundamentals of Nursing Lab (PNV 1434). Concurrent registration in PNV 1633 and PNV 1644 is required. A passing grade in PNV 1633 and PNV 1644 is required in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1644 — ALTERATIONS IN ADULT HEALTH LAB AND CLINICAL - This course includes supervised laboratory and clinical experiences for application of medical/surgical theory and the development of skill and the use of the nursing process. Nine hours lab. Two hours clinical. Four semester hours credit. Prerequisites: All first semester PNV courses. Concurrent registration in PNV 1633 is required. It also requires a passing grade in PNV 1633 and PNV 1644 in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1717 — MATERNAL-CHILD NURSING — This course covers the nursing process to teach care for the expectant mother from conception to delivery, including newborn, child and the family during normal and complicated conditions. Clinical experience include perinatal labor and delivery, postpartum, newborn and pediatrics. Six hours clinical. Five hours lecture. Seven semester hours credit. Prerequisites: All first semester PNV courses.

PNV 1813 — PSYCHIATRIC CONCEPTS — This course provides introduction to mental health concepts. Emphasis is placed on normal as well as abnormal behavior in application of principles of effective therapeutic communication. Clinical experience provide application of previously learned theory. Two hour lecture. Three hours clinical. Three semester hours credit. Prerequisites: All first semester PNV courses.

PNV 1912 — NURSING TRANSITION — This course further develops decision making skills and promotes an interest in continuing professional development. Legal aspects of nursing and employment opportunities and responsibilities, as well as preparation for the State Board Exam, will be included. One hour lecture. Three hours clinical. Two semester hours credit. Prerequisites: All first semester PNV courses.

MEDICAL OFFICE TECHNOLOGY CONCENTRATION BUSINESS AND OFFICE CLUSTER

See the Business Technology course descriptions in reference to the above field.

SURGICAL TECHNOLOGY

SUT 1113 — FUNDAMENTALS OF SURGICAL TECHNOLOGY — Basic introductory course including hospital and surgical suite organization and environment, history, legal responsibilities, terminology, pharmacology, anesthesia, and interpersonal relationships. Three hours lecture. Three semester hours credit.

SUT 1216 — PRINCIPLES OF SURGICAL TECHNIQUE — A comprehensive study of aseptic technique, safe patient care, and surgical techniques. Two hours lecture. Eight hours lab. Six semester hours credit.

SUT 1314 — SURGICAL ANATOMY — Emphasis is placed on structure and function of the human body as related to surgery. Application of the principles of surgical anatomy to participation in clinical experience. Three hours lecture. Two hours lab. Four semester hours credit.

SUT 1413 — SURGICAL MICROBIOLOGY — Introduction to pathogenic microorganisms related to surgery and their effect on wound healing and infection. Includes principles of sterilization and disinfection. Three hours lecture. Three semester hours credit.

SUT 1518 — BASIC AND RELATED SURGICAL PROCEDURES — This course includes instruction in regional anatomy, pathology, instrumentation, and surgical techniques in general, gynecology, obstetrics, and urology. Four hours lecture. Twelve hours clinical. Eight semester hours credit. Prerequisites: Introduction to Surgical Technology (SUT 1113), Principles of Surgical Technique (SUT 1216), Surgical Anatomy (SUT 1314), and Surgical Microbiology (SUT 1413).

SUT 1528 — SPECIALIZED SURGICAL PROCEDURES — This course includes instruction in regional anatomy, pathology, instrumentation, and techniques in surgical specialty areas of ear, nose, and throat; ophthalmology; and plastics. Clinical experience in area hospital surgical suite and related departments. Four hours lecture. Twelve hours clinical. Eight semester hours credit. Prerequisites: Introduction to Surgical Technology (SUT 1113), Principles of Surgical Technique (SUT 1216), Surgical Anatomy (SUT 1314), and Surgical Microbiology (SUT 1413).

SUT 1538 — ADVANCED SURGICAL PROCEDURES — Instruction in regional anatomy, pathology, instrumentation, employability skills, and techniques in surgical specialty areas of orthopedics, neurosurgery, thoracic, and cardiovascular surgery. Clinical experience in area hospital surgical suites. Comprehensive final examination. Four hours lecture. Twelve hours clinical. Eight semester hours credit. Prerequisites: Basic and Related Surgical Procedures (SUT 1518)

TECHNICAL

COLLISION REPAIR TECHNOLOGY

- ABT 1113 — RESTRAINT SYSTEMS AND INTERIOR TRIM** — A course to provide skills and practices in vehicle restraint systems, active or passive, and air bags. Also included are procedures for trim items such as headliners, seats, carpets, and general safety procedures to follow. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1123 — BOLTED UNITS, ASSEMBLIES, AND ELECTRICAL SYSTEMS** — A course which provides instruction and practice in the removal and replacement of bolted parts, sub-units, and assemblies. Methods of disassembly and reassembly, adjustment, alignment, and electrical system service and repair are included in this course. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1133 — GLASS AND RELATED HARDWARE INSTALLATION AND SEALING** — A course in the removal and replacement of stationary and movable glass. Included are the alignment of movable glass and the repair and alignment or glass mounting hardware. Also included are the sealing and adjustments needed to eliminate water leaks and wind noise. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1213 — AUTOMOTIVE BODY WELDING AND CUTTING** — A course designed to provide specialized skills and practice in automotive body welding and cutting. Includes instruction in the use of the Gas Metal Arc Welding (GMAW) equipment and Plasma Arc Cutting (PAC) in repairing the high strength steels used in unibody construction. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1313 — REFINISHING I** — A course to provide skills and practices in vehicle preparation, cleaning, sanding, metal treatment, masking and basic spray applications. Instruction includes determining imperfections in paint films, personal and environmental safety practices. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1324 — REFINISHING II** — A continuation of Refinishing I. Included are types of refinish materials and their specific application procedures. Also included are ways to prevent painting problems, solving problems that occur, basic blending for color matching, and basecoat/clearcoat applications. One hour lecture, six hours lab. Four semester hours credit.
- ABT 1413 — SHEET METAL REPAIR** — A course designed to provide theory and practice in the repair of the sheet metal components of the vehicle body. Includes practice in selecting and applying the methods and tools of the trade used in removing dents and correcting damage conditions from sheet metal panels. Also included are constructing and installing simple metal patch panels, and making repairs. One hour lecture, six hours lab. Four semester hours credit.
- ABT 1414 — BODY PANEL AND UPPER STRUCTURAL REPAIR I** — A course in the repair and replacement of major body panels and upper body structural components. Instruction will include the use of power equipment, basic anchoring and pulling, non-adjustable panel alignment and attachment (welded and bonded). One hour lecture, four hours lab. Three semester hours credit.
- ABT 1415 — REFINISHING III** — A continuation of Refinishing II with emphasis on advanced techniques; including HVLP spray systems, plastic parts refinishing, color analysis, tinting and matching difficult colors, pinstriping, decals, lettering color sanding, buffing, polishing and detailing. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1416 — BODY PANEL AND UPPER STRUCTURAL REPAIR II** — A continuation of Body Panel and Upper Structural Repair I. Emphasis will continue to be placed on major panel replacement. Instruction will include rolled-over vehicle repair, structural alignment, roof panel replacement, and the replacement or sectioning of upper structural members. One hour lecture, six hours lab. Four semester hours credit.
- ABT 2513 — FRAME AND UNDERBODY STRUCTURAL REPAIR I** — An introduction to frame repair. Instruction includes analyzing frame, structural, suspension, and steering damage, and setting up alignment equipment. One hour lecture, four hours lab. Three semester hours credit.
- ABT 2524 — FRAME AND UNDERBODY STRUCTURAL REPAIR II** — This course continues instruction from Frame and Underbody Structural Repair I. Emphasis is placed on unibody vehicle construction. Included are welding in unibody repair and repairing/replacing/sectioning structural components. Assembly, body repair and paint operations will continue in the lab as part of this course. One hour lecture, six hours lab. Four semester hours credit.
- ABT 2613 — FIBERGLASS AND PLASTIC REPAIR** — A course designed to provide theory and practice in the repair of fiberglass, plastic, and sheet molded compounds. One hour lecture, four hours lab. Three semester hours credit.

ABT 2714 — COLLISION ANALYSIS AND ESTIMATION — This course covers the complete inspection and analysis of damaged vehicles. It is designed to enable the student to determine conditions and severity of the damage, the repair or replacement parts, the estimated repair time, and correct use of reference materials. Assembly, body repair and paint operations will continue in the shop as part of this course. One hour lecture, six hours lab. Four semester hours credit.

ABT 2814 — SHOP OPERATIONS AND PROCEDURES — This course is an introduction to small business management techniques as applied to the collision repair shop. Includes computerized information systems, records systems. Also included are financial responsibilities, shop layout, inventory, and employee - employer relations. Students will participate in a supervisory capacity during laboratory times. Two hours lecture, five hours lab. Four semester hours credit.

TECHNICAL ELECTIVE:

ABT 292(1-6) — WORK-BASED LEARNING IN COLLISION REPAIR TECHNOLOGY — This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours (3-18 hour extern ship; 1-6 semester hours credit) Prerequisite: Sophomore standing in Collision Repair Technology.

AUTOMOTIVE TECHNOLOGY

ATT 1114 — ELECTRICAL SYSTEM — This is a course designed to provide advanced skills and knowledge related to all components of the vehicle electrical system including lights, instruments, and charging components. Two hours lecture. Four hours lab. Four semester hours credit.

ATT 1213 — BRAKES — This is a course designed to provide advanced skills and knowledge related to the repair and maintenance of brake systems on automobiles. It includes instruction and practice in diagnosis of braking system problems and the repair of brake systems. Two hours lecture. Two hours lab. Three semester hours credit.

ATT 1315 — MANUAL DRIVE TRAIN/TRANSAXLE — This is a course designed to provide advanced skills and knowledge related to the maintenance and repair of manual transmissions, transaxles and drive train components. It includes instruction in the diagnosis of drive train problems and the repair and maintenance of transmissions, transaxles, clutches, CV joints, differentials and other components. Two hours lecture. Six hours lab. Five semester hours credit.

ATT 1414 — BASIC FUEL SYSTEMS — This is a course designed to provide advanced skills and knowledge related to the repair, maintenance, and adjustment of conventional carburetion systems and emission control. It includes instruction in the diagnosis and repair/adjustment of carburetors and conventional emission control systems. Two hours lecture. Two hours lab. Three semester hours credit.

ATT 1414 — BASIC ENGINE PERFORMANCE — This is a course designed to provide advanced skills and knowledge related to the maintenance and adjustment of gasoline engines for optimum performance. It includes instruction and practice in the diagnosis and correction of problems associated with poor performance. Two hours lecture. Two hours lab. Four semester hours credit.

ATT 1715 — ENGINE REPAIR — This is a course designed to provide advanced skills and knowledge related to the repair and rebuilding of automobile type engines. It includes instruction and practice in the diagnosis and repair of engine components including valve trains, blocks, pistons and connecting rods, crankshafts and oil pumps. Two hours lecture. Six hours lab. Five semester hours credit.

ATT 2325 — AUTOMATIC TRANSMISSIONS/TRANSAXLES — This is a course designed to provide technical skills and knowledge related to the diagnosis and repair of automotive type automatic transmissions and transaxles. It includes instruction and practice in testing and inspecting these devices and in disassembly, repair, and reassembly. Three hours lecture. Four hours lab. Five semester hours credit.

ATT 2334 — STEERING AND SUSPENSION SYSTEMS — This is a course designed to provide advanced skills and knowledge related to the inspection and repair of steering and suspension systems on automobiles. It includes instruction and practice in the diagnosis of steering system problems and the repair/replacement of steering system components. Two hours lecture. Four hours lab. Four semester hours credit.

ATT 2343 — WHEEL ALIGNMENT — This is a course designed to provide technical skills and knowledge related to the alignment of both front and rear wheels on automobiles. It includes instruction and practice in the inspection, detection, and correction of wheel alignment problems. One hour lecture. Four hours lab. Three semester hours credit.

ATT 2524 — COMPUTER CONTROLLED EMISSIONS SYSTEMS

This course provides technical skills and knowledge related to inspection and repair/adjustment of the newer types of automobiles. Includes instruction and practice in the diagnosis and correction of problems associated with electronic ignition systems, pollution control systems and other features found on newer fuel systems. Two hours lecture. Four hours lab. Four semester hours credit.

ATT 2535 — COMPUTERIZED ENGINE CONTROLS

This course is designed to provide technical skills and knowledge associated with computer controls found on newer cars. It includes instruction and practice in the diagnosis and correction of problems associated with computer controls of the ignition and fuel injection system. Two hours lecture. Six hours lab. Five semester hours credit.

ATT 2614 — HEATING AND AIR CONDITIONING

This course is designed to provide advanced skills and knowledge associated with the maintenance and repair of automotive heating and air conditioning systems. It includes instruction and practice in the diagnosis and repair of heating and air conditioning system components, and control systems. Two hours lecture. Four hours lab. Four semester hours credit.

BUSINESS AND OFFICE TECHNOLOGY**BOT 1123 — KEYBOARD SKILLBUILDING**

(Prerequisite: Keyboard Concepts BOT 1843) This course further develops keyboard techniques emphasizing speed and accuracy. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1143 - WORD PROCESSING

(Prerequisites: Keyboard Concepts BOT 1843, Mechanics of Communication BOT 1713, and Operating Systems BOT 2143, or by consent of instructor) This course focuses on production of documents using word processing functions. Production with accuracy is stressed and practice is given through a variety of documents for skillbuilding. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1213 — PROFESSIONAL DEVELOPMENT

This course develops an awareness of interpersonal skills essential for job success. Topics include positive self-image, professional image, work ethics, time and stress management, and human relations skills. Three hours lecture. Three semester hours credit.

BOT 1144 — APPLIED BUSINESS MATH — This course is designed to develop competency in mathematics for business use. Ten-key touch calculator and an electronic desktop calculators is stressed. Three hours lecture. Three semester hours credit.

BOT 1143 — RECORDS MANAGEMENT — This course focuses on the systems approach to managing recorded information in any form. Emphasis is placed on the three categories into which records generally fall - paper, image, and digital - and the treatment of these categories in proper management, storage, and retrieval. Decision-making, judgement, and other management skills will be applied to the studies. Basic application of filing classification skills will also be taught. Three hours lecture. Three semester hours credit.

BOT 1433 — BUSINESS ACCOUNTING — This course is designed to develop an understanding of recording, classifying, and summarizing business transactions and events with insight into interpreting and reporting the resulting effects upon the business. Three hours lecture. Three semester hours credit.

BOT 1513 - MACHINE TRANSCRIPTION - (Prerequisite: BOT 1143 Word Processing) This course is designed to teach transcription of a wide variety of business communications from machine dictation. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1613 — MEDICAL OFFICE TERMINOLOGY I — This course is a study of medical language relating to the various body systems including diseases, procedures, clinical specialties, and abbreviations. In addition to term definitions, emphasis is placed on correct spelling and pronunciation. Three hours lecture. Three semester hours credit.

BOT 1623 — MEDICAL OFFICE TERMINOLOGY II — This course presents medical terminology pertaining to human anatomy in the context of body systems. The emphasis is directed toward medical terminology as it relates to Medical Office Technology. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1713 — MECHANICS OF COMMUNICATION — This course is designed to develop the basic English competencies necessary for success in the business world. A study of the parts of speech, sentence structure, sentence types, capitalization, punctuation, and spelling is emphasized. Three hours lecture. Three semester hours credit.

BOT 1813 — ELECTRONIC SPREADSHEET — (Prerequisites: BOT 1313 Applied Business Math and BOT 2143 Operating Systems or by consent of the instructor). This course focuses on advanced applications of the electronic spreadsheet as an aid to management decision making. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1843 — KEYBOARD CONCEPTS — Emphasis is placed on improving keyboard techniques using the touch method. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2133 — DESKTOP PUBLISHING — (Prerequisite: BOT 1143 Word Processing Applications). This course presents graphic design techniques, principles of page layout and design, and desktop publishing terminology and applications to create a variety of documents such as flyers, brochures, newsletters, and business cards using industry standard desktop publishing software, graphics, and effective design conventions. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2143 — OPERATING SYSTEMS — This course will provide training using operating systems and a multi-tasking environment. Three semester hours credit. Two hours lecture. Two hours lab.

BOT 2323 - DATABASE MANAGEMENT - (Prerequisite: BOT 1143 Word Processing Applications and BOT 2143 Operating Systems). This course applies database concepts for designing and manipulating data files and formatting output as complex documents and reports. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2413 — COMPUTERIZED ACCOUNTING — (Prerequisite: BOT 1433 Business Accounting or ACC 1213 Principles of Accounting). This course applies basic accounting principles using a computerized accounting system. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2523 — MEDICAL MACHINE TRANSCRIPTION I — (Prerequisite: BOT 1843 Keyboard Concepts, BOT 1613 Medical Office Terminology I). This course is designed to teach transcription of various medical documents. One hour lecture. Four hours lab. Three semester hours credit.

BOT 2533 — MEDICAL MACHINE TRANSCRIPTION II — (Prerequisite: BOT 2523 Medical Machine Transcription I). This course is designed to continue teaching transcription of various medical documents including dictation given by doctors with foreign accents and additional medical specialties. One hour lecture. Four hours lab. Three semester hours credit.

BOT 2723 — ADMINISTRATIVE OFFICE PROCEDURES — (Prerequisite: BOT 1143 Word Processing) This course will provide comprehensive coverage and integration of business skills and issues, develop critical-thinking and problem-solving skills, and establish a foundation in business procedures. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2743 — MEDICAL OFFICE CONCEPTS — (Prerequisite: BOT 1143 Word Processing Applications, BOT 1613 Medical Office Terminology I and/or BOT 1623 Medical Office Terminology II, and BOT 1623 Medical Office Terminology II) This course will provide coverage and integration of medical office skills using knowledge of medical terminology. Problem solving will be emphasized. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2743 — MEDICAL INFORMATION MANAGEMENT — (Prerequisite: BOT 2743 Medical Office Concepts). This course will provide coverage of medical office issues with emphasis on health insurance filing and medical office software. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2813 — BUSINESS COMMUNICATION — (Prerequisite: BOT 1143 Word Processing Applications and BOT 1843 Keyboard Concepts or by consent of instructor) This course develops communication skills with emphasis on principles of writing business correspondence and reports and analyzing and summarizing information in a logically written presentation. Three hours lecture. Three semester hours credit.

BOT 2823 — COMMUNICATION TECHNOLOGY — (Prerequisite: BOT 1143 Word Processing Applications or by consent of instructor) This course will present an overview of the resources available for online communications. Three semester hours credit. Two hours lecture. Two hours lab.

BOT 2833 — INTEGRATED COMPUTER APPLICATIONS — (Prerequisites: Word Processing BOT 1143, Business Communication BOT 2813, Database Management BOT 2323, Electronic Spreadsheet BOT 1813, or by consent of instructor) This course integrates activities using application software including word processing, database, spreadsheet, graphics, and multimedia. Three semester hours credit. Two hours lecture. Two hours lab.

CHILD DEVELOPMENT TECHNOLOGY

CDT 1114 — CHILD CARE PROFESSION — This course provides activities in the types of child care, and observing and recording child behavior. Room arrangements, software, play, and safety are evaluated. Three hours lecture. Two hours lab. Four semester hours credit.

CDT 1214 — INFANT AND TODDLER DEVELOPMENT — This course provides for acquisition of knowledge concerning the care of infants and toddlers in group care. Practice is given in infant and toddler care giving in group care through classroom laboratory or collaborative centers. Three hours lecture. Two hours lab. Four semester hours credit.

- CDT 1224 — CHILD GROWTH AND DEVELOPMENT — cognitive, physical, emotional, and social development characteristics of children ages three through five. Concentrated on all children including the exceptional child. Three hours lecture. Two hours lab. Four semester hours credit. Prerequisite: Infant & Toddler Development (CDT 1214).
- CDT 1313 — ART FOR PRESCHOOL CHILDREN — Planning and developing art experiences beneficial to the preschool child. Activities with the children implemented during Technical Practicum I and II. Three hours lecture. Three semester hours credit.
- CDT 1323 — MUSIC/MOVEMENT FOR PRESCHOOL CHILDREN — Development of the preschool child in the areas of listening, singing, and movement. Planning musical movement experiences for the preschool child. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture. Three semester hours credit.
- CDT 1333 — LANGUAGE ARTS FOR PRESCHOOL CHILDREN — Planning, developing, and presenting language arts activities for preschool children. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture. Three semester hours credit. 3 hr. lecture).
- CDT 1514 — CHILD NUTRITION AND HEALTH CARE — Nutrition and health care for preschool children. Planning and implementing health, safety, and nutritional experiences are an important part of the course. Lab activities with the children are implemented during Technical Practicum I and II. Four hours lecture. Four semester hours credit.
- CDT 2233 — GUIDING SOCIAL AND EMOTIONAL BEHAVIOR — Identifying and practicing effective techniques in guiding preschool children's behavior. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture. Three semester hours credit.
- CDT 2413 — ATYPICAL CHILD DEVELOPMENT — This course provides information concerning growth and development, intervention strategies, and working with families having an atypical child. Two hours lecture. Two hours lab. Three semester hours credit. Prerequisite: Infant and Toddler Development (CDT 1214), Child Growth and Development (CDT 1224).
- CDT 2613 — METHODS AND MATERIALS — Appropriate methods and materials for preschool children in a learning environment. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture. Three semester hours credit. Prerequisites: Art for Preschool Children (CDT 1313), Music & Movement for Preschool Children (CDT 1323). Corequisites: Language Arts for Preschool Children (CDT 1333).
- CDT 2713 — SOCIAL STUDIES, MATH, AND SCIENCE FOR PRESCHOOL CHILDREN — Planning developmentally appropriate activities in social studies, math, and science for the preschool child. Activities with the children are implemented during Technical Practicum I and II. Three hours lecture. Three semester hours credit.
- CDT 2813 — ADMINISTRATION OF PRESCHOOL PROGRAMS — Concepts in the administration of quality preschool programs. Three hours lecture. Three semester hours credit. Prerequisites: Have successfully completed all first and second semester courses in Child Development Technology.
- CDT 2915 — TECHNICAL PRACTICUM — (Prerequisites: Art for Preschool Children (CDT 1313), Child Nutrition and Health Care (CDT 1514), Language Arts for Preschool Children (CDT 1323) and Music/Movement for Preschool Children (CDT 1413), Methods and Materials (CDT 2613) This course allows advanced child care students to implement knowledge and experience in preparing and implementing positive experiences for children (birth - 5 years). Completion of the objectives provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. Not all competencies will be achieved at the end of this course due to the variance that exists in the child care settings used for student experiences. Other competencies will be achieved and documented by the end of the two-year program of study. Ten hours lab. Five semester hours credit.
- CDT 2925 — TECHNICAL PRACTICUM II — Prerequisite: Technical Practicum I (CDT 2915) This course allows advanced child care students to implement knowledge and experience in preparing and implementing positive experiences for children (birth - 5 year). Completion of the objectives provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. All competencies will be achieved and documented by the completion of the two practicum courses. Ten hours lab. Five semester hours credit. *Prerequisites: Art for Preschool Children, Music/Movement for Preschool Children. *Corequisites: Language Arts for Preschool Children.

COMPUTER TECHNOLOGY

- CPT 1124 — COMPUTER CONCEPTS — This course introduces the history, terminology, and theory of computer systems. Students will gain hands-on experience in the operation of a mid-range computer. Three lecture, two hours laboratory, four semester credit hours.
- CPT 1214 — BASIC PROGRAMMING LANGUAGE — Introduction to the BASIC programming language to include sort, controlled loops, multi-dimensional arrays, and modular programming. Two hours lecture, four hours laboratory, four semester credit hours.
- CPT 1224 — RPG PROGRAMMING LANGUAGE — (Prerequisite: Computer Concepts). This course is designed to introduce the student to the RPG language and to use the computer in business applications. Two hours lecture, four hours laboratory, four semester credit hours.
- CPT 1234 — COBOL PROGRAMMING LANGUAGE — (Prerequisite: Computer Concepts). This course is designed to introduce the student to the use of the COBOL language in business applications to include arithmetic operations, report editing, control processing and table processing techniques. Two hours lecture, four hours laboratory, four semester credit hours.
- CPT 1324 — SURVEY OF MICROCOMPUTER APPLICATIONS — This course will introduce word processing, spreadsheet, database management software with integration of these applications. Two hours lecture, four hours laboratory, four semester credit hours.
- CPT 1332 — OPERATING PLATFORMS — This course will provide experience in a variety of operating platforms. Emphasis will be placed on support personnel interaction with the platform to assist users in business environments. One hour lecture, two hours laboratory, two semester credit hours.
- CPT 1343 — SYSTEM ADMINISTRATION AND CONTROL — (Prerequisite: Computer Concepts). A study of the system administration of a mid-range computer including control language, utilities, and control commands. Two hours lecture, two hours laboratory, three semester credit hours.
- CPT 2153 — NETWORK MANAGEMENT — (Prerequisite: Survey of Microcomputer Applications). This course focuses on the management of a computer network lab including installation of network software and administration of a network. Two hours lecture, two hours laboratory, three semester credit hours.

- CPT 1414 — ADVANCED RPG PROGRAMMING LANGUAGE — (Prerequisite: RPG Programming Language). This course is a continuation of the RPG programming language. Emphasis is placed on advanced table processing, file maintenance, and interactive programming. Two hours lecture, four hours laboratory, four semester credit hours.
- CPT 1414 — ADVANCED COBOL PROGRAMMING LANGUAGE — (Prerequisite: COBOL Programming Language). This course is a continuation in the study of COBOL. Emphasis is placed on advanced processing, file maintenance, and interactive programming. Two hours lecture, four hours laboratory, four semester credit hours.
- CPT 1414 — SYSTEMS ANALYSIS AND DESIGN — (Prerequisite: Advanced RPG Programming). This course introduces techniques used in systems analysis and design. Emphasis will be placed on the design, development, and implementation of an information system. Two hours lecture, four hours laboratory, four semester credit hours.
- CPT 1413 — FUNDAMENTALS OF DATA COMMUNICATIONS — This course presents basic concepts of telephony, local area networks, wide area networks, data transmission, and topology methods. Two hours lecture, two hours laboratory, three semester credit hours.
- CPT 1513 — INTERNET CONCEPTS — This course is an introduction to the Internet and its uses in the world of business. It includes basic and advanced features of the Internet, World Wide Web, gophers, telnet, and creating web pages. Upon completion of this course, students will be able to create a personalized home page and post it on the Internet, download files using a browser and an FTP program, and send e-mail messages. Two hours lecture, two hours laboratory, three semester credit hours.
- CPT 1523 — NETWORK COMPONENTS — This course presents local area network and wide area network connectivity. It focuses on architectures, topologies, protocols, and transport methods of a network. Two hours lecture, two hours laboratory, three semester credit hours.
- CPT 1614 — NETWORK ADMINISTRATION USING NOVELL — This course focuses on the management of a computer network using the Novell network operating system. Emphasis will be placed on daily administrative tasks performed by a network administrator. Two hours lecture, four hours laboratory, four semester credit hours.

CNT 2423 — SYSTEM MAINTENANCE — This course involves diagnosis, troubleshooting and maintenance of computer components. Topics include hardware compatibility, architecture, memory, input devices, video displays, disk modems, and printers. Two hours lecture, two hours laboratory. Three semester credit hours.

CNT 2532 — NETWORK PLANNING AND DESIGN — This course involves applying concepts in planning and designing a network. Emphasis is placed on recognizing the need for a network, conducting analysis, and designing a solution. One hour lecture, two hours laboratory, two semester credit hours.

CNT 2544 — PROJECT MANAGEMENT — This course is the culmination of all concepts learned in the network curriculum. Topics include planning, installation, evaluation, and maintenance of a network solution. Two hours lecture, four hours laboratory, two semester credit hours.

CNT 2634 — ADVANCED NETWORK ADMINISTRATION USING NOVELL — This course is a continuation of Network Administration Using Novell. Emphasis is placed on installation, configuration, and implementation of a Novell Network. Two hours lecture, four hours laboratory, four semester credit hours.

WORK-BASED LEARNING IN COMPUTER INFORMATION SYSTEMS TECHNOLOGY — Direct application of concepts, terminology, and theory of computer information systems technology. Students must be employed in a work environment where they will have to solve problems as encountered in industry. One semester credit hour.

DRAFTING AND DESIGN TECHNOLOGY

DDT 1114 — FUNDAMENTALS OF DRAFTING — This course is designed to give the drafting major the background needed for all other drafting courses. Emphasis is placed upon maintaining correct techniques while developing speed. Two hours lecture, four hours laboratory. Four semester hours credit.

DDT 1133 — MACHINE DRAFTING I — (Prerequisite: Fundamentals of Drafting.) This course emphasizes methods, techniques and procedure in presenting screws, bolts, rivets, springs, thread types, symbols for welding, materials, finish and heat treatment rotation, working order preparation, routing and other drafting room procedures. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 1134 — DESCRIPTIVE GEOMETRY — (Prerequisite: Fundamentals of Drafting). This course includes theory and practice designed to develop the ability to visualize points, lines, and surfaces of space. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 1135 — CONSTRUCTION MATERIALS — A course designed to introduce the student with the physical properties of the materials commonly used in the erection of structures, with a brief description of their manufacture. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 1136 — PRINCIPLES OF CAD — This course will use the CAD system to design and draw various problems in the architectural, mechanical and civil drafting areas. Emphasis will be placed on the application of the CAD system to solve these problems. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 1137 — INTERMEDIATE CAD — (Prerequisite: Principles of CAD) This course is designed as a continuation of Principles of CAD. Subject areas will include dimensions, sectional views, and isometrics. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 1413 — ELEMENTARY SURVEYING — A basic course in surveying dealing with the principles of geometry, theory and use of instruments, mathematical calculations, and the control and reduction of errors. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 1613 — ARCHITECTURAL DESIGN I — (Prerequisite: Fundamentals of Drafting). This course includes principles and practices of modern design, requiring working drawings and solutions, typical construction details and specifications for residential construction. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 2163 — MACHINE DRAFTING II — (Prerequisite: Machine Drafting I and Intermediate CAD). A continuation of Machine Drafting I with emphasis on advanced techniques and knowledge employed in the planning of mechanical objects. Includes instruction in the use of tolerancing and dimensioning techniques. Two hours lecture, two hours laboratory. Four semester hours credit.

DDT 2233 — **STRUCTURAL DRAFTING** — (Prerequisite: Fundamentals of Drafting & Principles of CAD). This course introduces the drafting major to structural sections, conventional abbreviations, and symbols used by fabricators and erectors. Knowledge is gained in the use of Handbook. Problems are studied that involve structural and drawing of beams, columns, connections, trusses and One hour lecture, four hours laboratory. Three semester hours credit.

DDT 2343 — **ADVANCED CAD** — (Prerequisite: Intermediate CAD). This is an advanced course in the use of CAD software with emphasis on producing drawings. Emphasis is placed on and slide shows, the user coordinate system, 3-D faces, and modeling. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 2423 — **MAPPING AND TOPOGRAPHY LAB** — (Prerequisite: Elementary Surveying and Intermediate CAD). This laboratory setting will allow the drafting major to apply selected drafting techniques to the problem of making maps, traverses, plot plan and profile drawings using maps, field survey data, photographs and related references, materials including symbols, notations, and other applicable standardized materials. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 2443 — **ADVANCED SURVEYING** — (Prerequisite: Elementary Surveying) This course provides the student with practical applications in land surveying, methods of boundary locations, and land descriptions in accordance with original surveys and resurveys. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 2623 — **ARCHITECTURAL DESIGN II** — (Prerequisite: Architectural Design I and Intermediate CAD). This course emphasizes standard procedures and working drawings. Details involving architectural, mechanical, electrical, and structural drawings are covered, along with presentation of drawings and computer aided design assignments. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 2713 — **FUNDAMENTALS OF MULTIMEDIA** — This course is a general overview of current issues in multimedia. It is a study of how multimedia can assist in the work environment; provides a basis for further study in multimedia design and production. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 2813 — **SPECIAL PROJECT (DRAFTING)** — (Prerequisite: DDT 2233 or 2343 or 2423 or 2443 or 2623 or 2713). This course is designed to provide the student with practical application of skills and knowledge gained in other drafting courses. The instructor works closely with the student to select a project that will enhance the student's drafting experience. Two - six hours laboratory. One to three semester hours credit.

DDT 2814 — **FUNDAMENTALS OF GEOGRAPHICAL INFORMATION SYSTEMS** — (Pre-Corequisite: Principles of CAD). This course includes the use of computer mapping and databases in various applications. Included are incorporation of imagery and data into a graphical oriented database system. Also included are the fundamentals of geographical information systems techniques, theories and applications. (Two hours lecture. Two hours laboratory. Three semester hours credit.

DDT 2815 — **GRAPHIC COMMUNICATION** — This course is a study of the fundamentals of the graphic language used by engineers. Through theory and application, students will develop the visualization and computerized drafting skills necessary for later courses in engineering once employed. One hour lecture, four hours laboratory. Three semester hours credit.

ELECTRICAL TECHNOLOGY

ELT 1102 — **FUNDAMENTALS OF ELECTRICITY** — This is a basic course designed to provide fundamental skills associated with all electrical courses. It includes safety, basic tools, special tools, equipment, and introduction to simple AC and DC circuits. One hour lecture. Two hours lab. Two semester hours credit.

ELT 1113 — **RESIDENTIAL/LIGHT COMMERCIAL WIRING** — (Prerequisite: Fundamentals of Electricity, ELT 1102 or equivalent). A course to provide advanced skills related to the wiring of multi-family and small commercial buildings. Includes instruction and practice in service entrance installation, specialized circuits, and use of commercial raceways. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1123 — **COMMERCIAL AND INDUSTRIAL WIRING** — (Prerequisite: Fundamentals of Electricity, ELT 1102 or equivalent). A course to provide instruction and practice in the installation of commercial electrical service including the types and uses of conduits and other raceways. NEC code requirements, and three phase distribution networks. Two hours lecture. Two hours lab. Three semester hours credit.

- ELT 1213 — ELECTRICAL POWER — (Pre/corequisite: Fundamentals of Electricity, ELT 1102 or equivalent). A course to provide skills related to electrical motors and their installation. Includes instruction and practice in using the different types of motors, transformers and alternators. Two hours lecture. Two hours lab. Three semester hours credit.
- ELT 1223 — MOTOR MAINTENANCE AND TROUBLESHOOTING — A course to familiarize the students with the principles and practice of electrical motor repair. Includes instruction and practice in the disassembly/assembly and preventive maintenance of common electrical motors. Two hours lecture. Two hours lab. Three semester hours credit.
- ELT 1263 — BLUEPRINT READING/PLANNING THE RESIDENTIAL INSTALLATION — This course provides knowledge of architectural symbols and electric symbols needed to read blueprints. All elevations and various plans associated with electrical wiring will be studied. Blank blueprints will be provided and a list of all appliances and their amperage will be supplied. The blanks will be filled with receptacles, switches, and lighting outlets as required by NEC. Circuit layouts for all switching will be demonstrated. All branch circuits will be plotted on the blueprint. Two hours lecture. Two hours lab. Three semester hours credit.
- ELT 1273 — SWITCHING CIRCUITS FOR RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL APPLICATION — This course is designed to introduce the student to the various methods by which single pole, 3-way, and 4-way switches are used in residential, commercial, and industrial installations. This course also includes the installation and operation of low voltage, remote control switching. Two hours lecture. Two hours lab. Three semester hours credit.
- ELT 1413 — MOTOR CONTROL SYSTEMS — (Prerequisite: Fundamentals of Electricity, ELT 1102 or equivalent). A course in the installation of the different motor control circuits and devices. Emphasis is placed on developing student's ability to diagram, wire and troubleshoot the different circuits and mechanical control devices. Two hours lecture. Two hours lab. Three semester hours credit.
- ELT 2424 — SOLID STATE MOTOR CONTROL — (Prerequisite: Motor Control Systems, ELT 1413). A course to introduce the students to the principles of solid state motor control. Includes instruction and practice in the design and installation of different solid state devices for motor control. Two hours lecture. Four hours lab. Four semester hours credit.

- ELT 2613 — PROGRAMMABLE LOGIC CONTROLLERS — (Prerequisite: Motor Control Systems, ELT 1413). A course to provide instruction and practice in the use of programmable logic controllers (PLC's) in modern industrial settings. Includes instruction in the operating principles of PLC's and practice in the programming, installation, and maintenance of PLC's. Three hours lecture. Two hours lab. Three semester hours credit.

ELECTRONICS TECHNOLOGY

- EET 1192 — FUNDAMENTALS OF ELECTRONICS — This course is designed to provide fundamental skills associated with all electronics courses. This course includes safety, bread boarding, use of calculator, test equipment familiarization, soldering, electronic symbols, and terminology. One hour lecture. Two hours lab. Two semester hours credit.
- EET 1114 — DC CIRCUITS — (Prerequisite: Fundamentals of Electronics, EET 1192). This course is designed for students to know the principles and theories associated with DC circuits. This course includes the study of electrical circuits, laws, and formulae and the use of test equipment to analyze DC circuits. Two hours lecture. Four hours lab. Four semester hours credit.
- EET 1123 — AC CIRCUITS — (Prerequisite: DC Circuits, EET 1114). This course is designed to provide the students with the principles and theories associated with AC circuits. This course includes the study of electrical circuits, laws and formulae, and the use of test equipment to analyze AC circuits. Two hours lecture. Two hours lab. Three semester hours credit.
- EET 1214 — DIGITAL ELECTRONICS — A course designed to introduce the student to number systems, basic gates and truth tables, logic circuits, latches and flip-flops, counters, registers, memory devices, combination logic circuits, Boolean algebra, and a basic computer system. Three hours lecture. Two hours lab. Four semester hours credit.
- EET 1334 — SOLID STATE DEVICES AND CIRCUITS — (Prerequisite: AC Circuits, EET 1123). A course designed to provide familiarization with state of the art active devices and their applications in the control and manipulation of electricity to make it work for man's benefit. This includes the study of P-N junction and P-N junction devices. Uni Polar, Bipolar and Hybrid, their circuit applications and troubleshooting with emphasis on low frequency. Two hours lecture. Four hours lab. Four semester hours credit.

EET 1324 — MICROPROCESSORS — (Prerequisite: Digital Electronics (EET 1214). A course designed to provide student with skills and knowledge of microprocessor architecture, data and control functions, operational codes, instruction sets, machine and assembly language, timing, interfacing, and other hardware applications associated with microprocessor systems. Two hours lecture. Four hours lab. Four semester hours credit.

EET 2334 — LINEAR INTEGRATED CIRCUITS — (Prerequisite: Solid State Devices and Circuits (EET 1334). A course designed to provide students with knowledge and application skills of linear integrated devices. Includes general purpose and dedicated devices. Operational amplifiers, active filters, voltage regulators, timers, VCO's, phase lock loops and other devices will be covered along with their applications. Three hours lecture. Two hours lab. Four semester hours credit.

EET 2414 — ELECTRONIC COMMUNICATION — (Prerequisite: Digital Electronics (EET 1214). A course designed to provide the student with the concepts and skills related to analog and digital communications. Includes modulation techniques, transmission, reception, formats, encoding, encryption, protocols, modem etc. Also includes standard interface methods. Two hours lecture. Four hours lab. Four semester hours credit.

EET 2514 — INTERFACING TECHNIQUES — (Prerequisite: Microprocessors (EET 1324). A study of data acquisition devices and systems including their interface to microprocessors and other control systems. Also local area networks (LANs) and their functions are covered. Two hours lecture. Four hours lab. Four semester hours credit.

CST 2113 — COMPUTER SERVICING LAB I — Fundamentals of computer servicing. Includes configuration, test equipment usage, basic disassembly and assembly methods, preliminary tests and diagnostics, schematic interpretation, and building cables. Six hours lab. Three semester hours credit.

CST 2123 — COMPUTER SERVICING LAB II — Continuation of Computer Servicing Lab I (CST 2113) with increased emphasis on system analysis and diagnosis of board and component failures. Emphasis on laboratory experience with computer repair. Six hours lab. Three semester hours credit.

EET 2911 - SPECIAL PROJECTS --This course is designed to provide practical application of skills and knowledge gained in other technical courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Two hours lab. One semester hour credit.

EMERGENCY MEDICAL TECHNICIAN

EMT 1116 — EMERGENCY MEDICAL TECHNICIAN — This introductory course prepares individuals to function in the prehospital environment. The class offers instruction in the basic life support care of sick and/or injured persons. This includes: airway assessment; communications; documentation; general pharmacology; hemorrhage control; ambulance operations; splinting of adult, pediatric and infant patients; and special care of patients exposed to heat, cold, radiation, or contagious disease. Students must spend a minimum of 10 hours in a hospital emergency room and participate in a minimum of five separate ambulance runs. One hour lecture, six hours lab, and six hours clinical. Six semester hours credit.

FIRE PROTECTION TECHNOLOGY

FFT 1113 — INTRODUCTION TO FIRE SCIENCE — This course provides an orientation to the fire service. This class explores department structure and organization, operations, and responsibilities, and the history of the fire services and changes that currently are remolding traditional fire services. Three hours lecture. Three semester hours credit.

FFT 1123 — INTRODUCTION TO FIRE PREVENTION — This course introduces students to modern approaches of fire prevention. An overview is provided of methods currently used in preventing fires including Codes and Standards, Company Based Inspections, Public Fire Education, Interdiction Programs, and legislation affecting fire prevention activities. Three hours lecture. Three semester hours credit.

FFT 1213 — FIRE FIGHTING PRINCIPLES AND PRACTICES — This course is designed as a basic fire fighting tactical course providing information on the major principles and practices conducted at fire and emergency scenes. Concentrating on activities of rescue, ventilation, salvage, overhaul, offensive and defensive attack methods, and fire fighter safety, the student explores various operations that must be conducted in a coordinated manner. Three hours lecture. Three semester hours credit.

FFT 1223 — FIRE APPARATUS & EQUIPMENT — Engines, pumps, operation procedures, maintenance techniques, and equipment specifications are discussed while providing the student with a working knowledge and understanding of various types of apparatus and equipment used by the fire service. Three hours lecture. Three semester hours credit.

FFT **** — FIRE PROTECTION CONCENTRATION ELECTIVE

FFT 2313 — FIRE SERVICE HYDRAULICS — A study in the use of water to combat fires, this course provides information on theories associated with the use of water, actual fire ground application practices, and the use of water additives. Study is made of various delivery and usage methods. Three hours lecture. Three semester hours.

FFT 2323 — BUILDING CONSTRUCTION — This course investigates building construction from the standpoint of the fire service. Why do buildings burn and what are the danger areas of various types of construction? A basic overview of building codes and construction methods is used to familiarize students with building components and construction types. Three hours lecture. Three semester hours credit.

FFT 2333 — FIRE FIGHTER SAFETY — This course provides an overview of safety practices for the emergency service worker. Covering the individual and team from "in the station" through the emergency scene and return back to service, this course is essential for those who participate in emergency service activities. Three hours lecture. Three semester hours credit.

FFT **** — FIRE PROTECTION CONCENTRATION ELECTIVE

FFT 2413 — STRATEGY AND TACTICS — This course provides a study of strategy and tactics used in a variety of situations faced by the fire service. Covering different situations from small everyday occurrences to massive conflagrations this course makes use of simulations and case histories in exploding necessary strategy and tactical endeavors. Three hours lecture. Three semester hours credit.

FFT 2423 — INCIDENT MANAGEMENT SYSTEMS — This course is a study of incident management systems used for handling situations from the smallest incidents to the largest. A variety of methods are discussed with emphasis placed on the National Consortium for Incident Management Systems Incident Command/ Management System. Three hours lecture. Three semester hours credit.

FFT **** — FIRE PROTECTION CONCENTRATION ELECTIVE

FFT **** — FIRE PROTECTION CONCENTRATION ELECTIVE

HEATING AND AIR CONDITIONING TECHNOLOGY

ACT 1124 — BASIC COMPRESSION REFRIGERATION — An introduction to the field of refrigeration and air conditioning. Emphasis is placed on the principles of safety, thermodynamics, and heat transfer. Four semester hours credit. Two hours lecture. Four hours lab.

ACT 1133 — TOOLS AND PIPING — Various tools and pipe connection techniques. Covers tools and test equipment required in heating, ventilation, air conditioning and refrigeration. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 1213 — CONTROLS — Fundamentals of gas, fluid, electrical and programmable controls. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 1313 — REFRIGERATION SYSTEM COMPONENTS — An in-depth study of the components and accessories of a sealed system including metering devices, evaporators, compressors and condensers. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 1432 — REFRIGERANT RECOVERY AND LUBRICANTS — Practical applications of refrigerants and lubricants according to the EPA standards. Includes recovery, recycling and disposal. Two semester hours credit. One hour lecture. Two hours lab.

ACT 1713 — ELECTRICITY FOR HEATING, VENTILATION, AIR CONDITIONING AND REFRIGERATION — Basic knowledge of electricity, power distribution, components, solid state devices and electrical circuits. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 1812 — PROFESSIONAL SERVICES PROCEDURES — Business Ethics necessary to work with both the employer and customer. Includes resume, record keeping, and services contracts. Two semester hours credit. One hour lecture. Two hours lab.

ACT 2324 — COMMERCIAL REFRIGERATION — A study of various commercial refrigeration systems. It includes installation, servicing and maintaining systems. Four semester hours credit. Two hours lecture. Four hours lab.

ACT 2414 — AIR CONDITIONING I — Various types of residential and commercial air conditioning, including hydronic, absorption and desiccant systems. Four semester hours credit. Two hours lecture. Four hours lab.

ACT 2424 — AIR CONDITIONING II — An in-dept course in the installation, start-up, maintenance and air quality of complete heating and air conditioning systems. Four semester hours credit. Two hours lecture. Four hours lab.

ACT 2433 — REFRIGERANT, RETROFIT AND REGULATIONS — Regulations and standards for new retrofit and governing regulations. Includes OSHA regulations, EPA regulations, local state codes. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 2513 — HEATING SYSTEMS — Various types of residential and commercial heating systems. Includes gas, oil, electric, compression and hydroponic heating systems. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 2624 — HEAT LOAD AND AIR PROPERTIES — Introduction to heat load calculations for residential and light commercial heating, ventilation, air conditioning and refrigeration systems. Included air distribution, duct sizing selection of grills and register, types of fans, air velocity and fan performance. An introduction is provided to air testing instruments and computer usage. Four semester hours credit. Two hours lecture. Four hours lab.

MACHINE SHOP TECHNOLOGY

MST 1117 — POWER MACHINERY I — A course in the operation of power machinery. Includes instruction and practice in the operation of lathes, drill presses, and vertical mills. Seven semester hours credit. Two hours lecture. Ten hours lab.

MST 1127 — POWER MACHINERY II — A continuation of Power Machinery I with emphasis on more advanced applications of lathes, mills, shapers, and precision grinders. Seven hours lecture. Two hours lecture. Ten hours lab.

MST 1313 — ADVANCED SHOP MATHEMATICS — An applied mathematics course designed for machinists. Includes instruction and practice in algebraic and trigonometric operations essential for successful machining. Three semester hours credit. Two hours lecture. Two hours lab.

MST 1413 — BLUEPRINT READING — A course in blueprint reading designed for machinists. Includes instruction and practice in reading industrial blueprints. Three semester hours credit. Two hours lecture. Two hours lab.

MST 1423 — ADVANCED BLUEPRINT READING — (Prerequisite: Blueprint Reading (MST 1413)). A continuation of Blueprint Reading with emphasis on advanced feature of technical prints. Includes instruction on the identification of various projections and views and on different assembly components. Three semester hours credit. Two hours lecture. Two hours lab.

MST 1613 — PRECISION LAYOUT — An introduction to the concepts and practice of precision layout for machining operations. Includes instruction and practice in the use of layout instruments. Three semester hours credit. Two hours lecture. Two hours lab.

MST 2135 — POWER MACHINERY III — (Prerequisite: Power Machinery II, MST 1124). A continuation of the Power Machinery II course with emphasis on advanced applications of the engine lathe, milling machine, and grinding machine. Five semester hours credit. Two hours lecture. Six hours lab.

MST 2144 — POWER MACHINERY IV — (Prerequisites: Power Machinery III, MST 2135). A continuation of Power Machinery III with emphasis on advanced operations of the radial arm drill, milling machine, engine lathe, and precision grinder. Four semester hours credit. Two hours lecture. Four hours lab.

MST 2714 — COMPUTER NUMERICAL CONTROL OPERATIONS I — An introduction to the application of computer numerical control (CNC) and computer assisted manufacturing (CAM) techniques and practices. Includes instruction and practice related to the use of the Cartesian coordinate system, programming codes and commands and tooling requirements for CNC/CAM machines. Four semester hours credit. Three hours lecture. Two hours lab.

MST 2725 — COMPUTER NUMERICAL CONTROL OPERATIONS II — (Pre/corequisite: Computer Numerical Control Operations I, MST 2714). A continuation of Computer Numerical Control Operations I. Includes instruction in writing and editing CNC programs, machine setup and operation, and use of CAM equipment to program and operate CNC machines. Five semester hours credit. Two hours lecture. Six hours lab.

MST 2813 — METALLURGY — An introduction to the concepts of metallurgy. Includes instruction and practice in metal identification, heat treatment, and hardness testing. Three semester hours credit. Two hours lecture. Two hours lab.

WORK-BASED LEARNING

WBL 191(1-3), 192(1-3), 291(1-3) & 292(1-3) — WORK-BASED LEARNING — The Work-Based Learning course is designed for students enrolled in vocational-technical programs and employed in parallel workplace environments for a minimum of 15 hours per week. Course content is based upon a model course curriculum, defined workplace requirements, and specific objectives addressing

competent workplace performance. One to three semester credit based upon the total quantity of approved clock hours. (Accompanying the course title and grade on the transcript will be a statement to indicate the number of clock hours of on-the-job experience obtained during the semester. The statement will be in the form of: Work experience of ### clock hrs.)

TECHNICAL EVENING CLASSES

Regular college courses are offered on campus during the day and evenings and off campus in the evening at various locations in the college district including Carthage, Forest, Louisville, Morrisville, Philadelphia, and Choctaw Central High School near Philadelphia. The same instructional standards are maintained and the same tuition and fees apply as stated in the catalog for campus day students.

SPECIAL POPULATION SUPPORT SERVICES

The Test of Adult Basic Education (TABE) will be administered to all VOCATIONAL students upon entering school. Results from this test will be used to identify students that need help in Reading, Math and Language. Students needing help in these areas will be assigned to the Special Population Support Services Center for three hours per week until he/she achieves the functioning level needed to receive full value of the education he/she is pursuing.

The following entrance and exit criteria will be followed:

1. Technical students who are recommended for Developmental Mathematics (through the Assessment Process) will be scheduled for the Support Services program.
2. Technical students who are recommended for Developmental English I or Reading (through the Assessment Process) will be scheduled for the Support Services program.
3. Students will remain in the Support Services program until they score at the 10th grade level on the TABE test in mathematics, or reading or both if they are assigned to the program for both.
4. Students will be allowed to exit the Support Services program by scoring at the 10th grade level on the TABE test in mathematics, reading, or in both areas if they were assigned to the Support Services Center in both areas.
5. After exiting the Support Services program, students will schedule Intermediate or College Algebra.
6. After exiting the Support Services program, students will schedule Developmental English II (if needed) or English Composition.

CARPENTRY AND CABINET MAKING

1115 — PLANS, SPECIFICATIONS & FOUNDATIONS — Study plans in residential construction and specifications. Practical experience in layout, installing batter boards, and the placing of foundation members. One hundred fifty clock hours. Five semester hours.

1118 — CABINET CONSTRUCTION — Theory and practical work experience in blueprint reading, safety, measuring in a wide range of cabinets, cabinet layout, materials, cabinet framing and cabinet construction. Two hundred forty clock hours. Eight semester hours.

1119 — FLOOR, WALL, CEILING, ROOF FRAMING & ROOFING — Theory and practical work in actual framing of floors, walls, ceilings and roofs, and actual installation of roofing materials. One hundred fifty clock hours. Five semester hours.

1125 — HARDWARE, TRIM & LAMINATES — Theory and work experience in selection of correct hardware and installation of hardware and trim, and installation of plastic laminates. One hundred fifty clock hours. Five semester hours.

1117 — INSULATION, EXTERIOR AND INTERIOR FINISHING & COORDINATING — Theory and practical work experience in sound and thermo insulation, interior and exterior buildings dealing with walls, trim, floors, cabinets, doors, windows and exterior trim. Also, steps to follow in coordinating other work such as plumbing, electrical, heating and cooling, etc. Two hundred ten clock hours. Seven semester hours.

1124 — CABINET FINISHING — Theory and practical experience in sanding, preparing and finishing cabinets. One hundred twenty clock hours. Four semester hours.

2134 — BLUEPRINT READING, SPECIFICATIONS, CODES AND FOUNDATION — Theory and study of blueprint reading, specifications and codes. Actual work experience in laying out foundations, setting grade stakes, and placing of reinforcement steel. One hundred twenty clock hours. Four semester hours.

2148 — CABINET CONSTRUCTION TECHNIQUES — Theory and practical experience in actual cabinet construction with emphasis being put on different styles and techniques. Two hundred forty clock hours. Eight semester hours.

2235 — TECHNIQUES IN FRAMING & ROOFING — Theory and work experience in all parts of residential framing and actual installation of sheathing and roofing material. One hundred fifty clock hours. Five semester hours.

CAV 2245 — LAMINATE APPLICATION, TRIM AND HARDWARE — Theory and practical work experience in proper selection of hardware and trims. Installation of plastic laminates. One hundred fifty clock hours. Five semester hours.

CAV 2338 — EXTERIOR & INTERIOR FINISHING, INSULATING, COORDINATING — Theory and work experience in all types of insulation, siding, wall covering, and trim work plus the obtaining of permits and coordinating building activities with other trades. Two hundred forty clock hours. Eight semester hours.

CAV 2344 — CABINET FINISHING — Theory and practical work experience in sanding, preparing and finishing cabinets. One hundred twenty clock hours. Four semester hours.

COSMETOLOGY

COV 1117 — FUNDAMENTALS OF COSMETOLOGY — This course provides theory and lab practice in the basic manipulative skills involved in cosmetology practices and safety precautions associated with each. In accordance with State Cosmetology Board Regulations, this practice is provided on mannequins or class mates; no work is performed on clients paying for service until this course is completed. Seven hours credit. Three hours lecture. Twelve hours lab.

COV 1213 — COSMETOLOGY THEORY I — Information on the theory of cosmetology, including sterilization and sanitation, safety, hygiene and good grooming, professional ethics, and sales. Basics of bacteriology, hair treatment, hair shaping, hair styling, and finger waves. Three semester hours credit. Three hours lecture.

COV 1311 — SCALP AND HAIR TREATMENT — Practical application in shampooing and scientific brushing, including preparation, procedures, completion, safety rules, brushing, selection and use of shampoo products; and practical application of treatments for different types of hair and scalps. One semester hour credit. Three hours lab.

COV 1321 — HAIR SHAPING — Practical applications in hair shaping with scissors and razor. Practice in identification and use of implements for sectioning and hair thinning. One semester hour credit. Three hours lab.

COV 1322 — HAIR STYLING — Practical applications in styling and finger waving which include product selection, preparation, methods, pin curls, techniques for combing and brushing, and artistry in hair styling. Two semester hours credit. Six hours lab.

COV 1412 — ARTISTRY OF ARTIFICIAL HAIR — Practical applications in styling wigs, hair pieces and extensions, reasons for use of artificial hair, types of artificial hair, and safety precautions. One semester hours credit. Six hours lab.

COV 1425 — COSMETOLOGY THEORY II — Theory of cosmetology is related to anatomy and physiology, dermatology, trichology, psychology, and chemistry. Permanent waving, hair relaxing, coloring and lightening, and safety practices are covered. Five hours lecture. Five semester hours credit.

COV 1512 — MANICURE AND PEDICURE — Practical applications in manicuring and pedicuring. Instruction includes nail structure, nail growth and disorders and diseases, nail care, massage, sanitary care, and safety considerations. Two semester hours credit. Six hours lab.

COV 1333 — PERMANENT WAVES — Practical applications in permanent waving. Includes principles and product selection, requirements, processes, implements, supplies, and safety precautions. Three semester hours credit. Nine hours lab.

COV 1343 — HAIR COLORING AND LIGHTENING — Practical applications in coloring and hair lightening. Includes instruction in classification of hair color and safety precautions of hair color. Three semester hours credit. Nine hours lab.

COV 1352 — CHEMICAL HAIR RELAXING — Practical applications in chemical hair relaxing techniques, basic steps and processes, and safety precautions. Two semester hours credit. Six hours lab.

COV 1236 — COSMETOLOGY THEORY III — Advanced theory, facials and makeup, thermal techniques, safety precautions, state cosmetology laws, rules and regulations, and salon management and operation. Six semester hours credit. Six hours lecture.

COV 1612 — FACIALS AND MAKEUP — Practical applications in providing facial treatment. Includes physiological effects, facial treatment for different skin types, procedures for applying cosmetics, corrective makeup, and safety precautions. Two semester hours credit. Six hours lab.

COV 1362 — THERMAL TECHNIQUES — Practical application in thermal hair styling, to include purpose, procedures, product selection, and safety precautions. Two semester hours credit. Six hours lab.

COV 1712 — SALON MANAGEMENT — Practical applications in opening and operating a salon in accordance with state regulations. Two semester hours credit. Six hours lab.

COSMETOLOGY TEACHER TRAINING

COV 2413 — TEACHER TRAINEE OBSERVATION — A teacher trainee shall acquire 12 hours of theory and 68 hours of skill training in Cosmetological Observation. Eighty hours of instruction. Three semester hours credit.

COV 2415 — THE PROFESSIONAL TEACHER — Professional application and theory which includes Preparing to Teach, Presentation, Application and testing. One hundred sixty-four clock hours. Five semester hours credit.

COV 2433 — STUDENT MOTIVATION AND LEARNING — Professional application and training includes: Laws Governing Learning Processes, Student Motivation, Student Participation, Student Personalities and Individual Differences, Ninety-nine clock hours. Three semester hours credit.

COV 2449 — METHODS MANAGEMENT & MATERIALS — Professional application and training to include: Methods, Procedures, and Techniques of Teaching, Classroom Management and Teaching Materials. Three hundred thirty-two clock hours. Nine semester hours credit.

COV 2453 — TESTING AND EVALUATION — Professional application and training to include testing (performance tests, written tests, and Standardized Tests) and teacher evaluation. Sixty-five clock hours. Three semester hours credit.

COV 2461 — COSMETOLOGY LAW, RULES AND REGULATIONS — A study of laws controlling and regulating the practice of cosmetology in the State of Mississippi. Ten clock hours. One semester hour credit.

WELDING AND CUTTING

WLW 1117 — SHIELDED METAL ARC WELDING (SMAW) — This course is designed to teach students welding techniques using electrodes; set up equipment for (SMAW) operations, and perform Welds for all position fillet and groove welding within a limited thickness range of plain carbon steel material. Seven semester hours credit. One hour lecture, 12 hours lab.

WLW 1124 — GAS METAL ARC WELDING (GMAW) — This course is designed to give the student experience in various welding applications with the (GMAW) welder; set up equipment for GMAW welding operations, and perform welds for all position fillet welds and groove welding within a limited thickness range of plain carbon steel. Four semester hours credit. One hour lecture, 6 hours lab.

WLW 1136 — GAS TUNGSTEN ARC WELDING (GTAW) — This course is designed to give the student experience in various welding applications with the GTAW welder; set up equipment for GTAW welding operations, and perform welds for all position fillet and groove welding within a limited thickness range of plain carbon steel, aluminum, and stainless steel. Six semester hours credit. One hour lecture. Ten hours lab.

WLW 1143 — FLUX CORED ARC WELDING (FCAW) — This course is designed to give the student experience in FCAW; set up equipment for FCAW operations, and perform welds for all position fillet and groove welding within a limited thickness range of plain carbon steel. Three semester hours credit. One hour lecture. Four hours lab.

WLW 1162 — GAS METAL ARC ALUMINUM WELDING — This course is designed to give the student experience in gas metal aluminum welding; identify aluminum alloys, and results of welding aluminum. Two semester hours credit. One hour lecture. Two hours lab.

WLW 1171 — WELDING INSPECTION AND TESTING PRINCIPLES — This course is designed to give the student experience in inspection and testing of welds; perform visual inspection of completed welds, removal of test specimen, preparation of test specimen, free bend test, guided bend test, and analysis of test specimen. One semester hour credit. Two hours lab.

WLW 1212 — PLASMA ARC CUTTING — Plasma Arc Cutting uses a process which results when a gas is heated to a high enough temperature to convert into positive and negative ions, neutral atoms, and negative electrons, the resulting temperature when concentrated to form a plasma is 23000 F. This course is designed to give the student experience in plasma arc cutting. Two semester hours credit. One hour lecture. Two hours lab.

WLW 1222 — AIR CARBON ARC CUTTING AND GOUGING — This course is designed to give the student experience in Air Carbon Cutting and Gouging. Two semester hours credit. One hour lecture. Two hours lab.

WLW 1232 — DRAWING AND WELD SYMBOL INTERPRETATION — This course is designed to give the student experience in reading welding blueprints; preparing parts from simple sketches or drawings; performing welding operations, and preparing welded joints from weld symbol information. Two semester hours credit. One hour lecture. Two hours lab.

WLW 1242 — OXYFUEL GAS CUTTING PRINCIPLES AND PRACTICES — This course is designed to give the student experience in oxyfuel cutting principles and practices; set up and perform manual and semi-automatic oxyfuel gas cutting operations. Two semester hours credit. One hour lecture. Two hours lab.

TRADE AND INDUSTRIAL

CARPENTRY I, II, III, & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in the basic skills and technical knowledge in both rough and finish carpentry. 4.8 CEU's.

ELECTRICITY I, II, III & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in the electrical trade to include the following areas: use of electrical tools and instruments, basic electricity, residential and commercial wiring, motor testing, controls and related science. Six CEU's.

MACHINE SHOP I, II, III & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in machine shop to include the following areas: precision measuring instruments, tools, materials, heat treating, bench work, drilling machines, milling machines, lathes and shaper, jig, boring and grinding machines, and abrasive and cutting fluids. Six CEU's when offered on campus. If offered in industry, length of course is determined by the industry.

REFRIGERATION, AIR-CONDITIONING & HEATING I, II, III & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in the A-C and refrigeration trade to include the following areas: basic electricity, motors and controls, service tools, fundamentals of refrigeration, compression systems and construction, refrigerants and controls, cabinets, materials, absorption, systems, hermetic units, and commercial refrigeration and heating application. Six CEU's.

TRUCK DRIVING - A course of 280 training hours consisting of classroom instruction and practical application of truck driving skills. Successful completion of the course results in the trainee receiving a Class A Commercial Drivers' license.

OTHER

CAKE DECORATING — Two hours per night, one night a week for 10 weeks. 2 CEU's. Instruction in making icing, frosting, and making decorating cones, and equipment, and making the following designs: sweet pea, clown, basket, heart, wedding, bathing suit, doll, etc.

AUTO MECHANICS (carburetor and electrical) — Three hours per evening for two evenings per week. Instructions in fuel system, fuels, types of carburetors, types of fuel pumps, air cleaners and manifolds. Electrical system-magnetism and electricity, generators, ignitions, lighting, schematics and diagram reading and symbols. Six CEU's.

BLUEPRINT READING — Three hours per night, one night a week for 10 weeks. Instructions in fundamentals, lines, views, notes and specifications, dimensions, shapes, abbreviations and symbols, sections, details and assembly, precision instruments. 4.8 CEU's.

MECHANICAL MAINTENANCE — Instructions in elements of mechanics, lubrication of drive components, bearings, pumps, piping systems, basic hydraulics, hydraulic trouble-shooting, tools, measurements, trouble-shooting skills, pneumatics, blueprints and schematics. Length of course to be determined by industry.

PERSONNEL MANAGEMENT — Instructions in the management system, personnel program, staffing the organization, employee potential, behavior management, labor relations, remuneration, security, and management of the future. Length of course to be determined by the industry.

SUPERVISORY TRAINING — Instructions in history of company, the art of supervision, planning, organizing, directing and leadership, controlling, decision making, motivation, communication, team work, performance and role playing. Length of course determined by needs of industry.

VOLUNTEER FIREMANSHIP — Two and one-half hours per day for 4 days. Instructions in firetriangle, travel, transfer of heat, exposure, chemistry of petroleum, fire, use of equipment, operation of truck, breathing equipment, fire stream, forcible entry and coordination of attack. 1 CEU

BEGINNING PAINTING — A studio course designed for the beginner pertaining to the use and knowledge of various painting media as well as decorative crafts. 3 CEU's

BEGINNING CERAMICS — A studio course designed for the beginner pertaining to the use and knowledge of various clays in hand building three dimensional art objects. An application of ceramic glaze and firing procedures will also be included. 3 CEU's

BEGINNING PHOTOGRAPHY — Two hours per night, one night a week for ten weeks. 2 CEU's. Instruction in examining camera functions and care, types of films and accessories, operation of camera, introduction to various types of photography, developing film, printmaking and mounting for display. 2 CEU's

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APPLICATION FOR ADMISSION
EAST CENTRAL COMMUNITY COLLEGE

Decatur, Mississippi 39327

Social Security: _____ EMail Address: _____

Name: _____
Last First Middle (Maiden)

Legal Home Address: _____

City State Zip

Home Telephone: () _____ County: _____

The information provided in this space is for statistical purposes only: Date of Birth: _____
Marital Status: _____ Sex: _____ Religion: _____ Race: _____

High School: _____ Graduation Date: _____
(send high school transcript) Month/Year

If not high school graduate, when did you complete the GED? _____
(send copy of scores)

Have you taken the ACT? ____ Did you send a copy to ECCC? ____ If no, please send one.

Have you ever attended ECCC? ____ If so, when? _____

Name on your record when you attended ECCC: _____

Parent, Spouse, or Guardian: _____

Home Address: _____

Have you ever attended another college? ____ If yes, what college(s)? _____
(send transcript from each college)

What semester do you plan to enroll? Summer _____, Fall _____, Spring _____ of 20 _____

Please complete the application for housing if you plan to live in the dormitory.

Program of study desired: _____

If Cosmetology is the program of study desired, a \$50 fee must be included for this application to be complete.

All transcripts must be filed with the Director of Admissions within 30 days of the application before the process is complete. False or inaccurate information on this application is cause for dismissal from East Central Community College.

Mail to: Director of Admissions
East Central Community College
Decatur, Mississippi 39327

Signature of Applicant

East Central Community College does not discriminate on the basis of race, color, religion, national origin, sex, age, or handicap. The College is in compliance with Title VI or the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments, Section 504 of the Rehabilitation Act of 1972, and the Americans With Disabilities Act of 1990.

Revised: January 1996

APPLICATION FOR HOUSING
East Central Community College
Decatur, MS 39327

This application must be typed or printed in black ink and may accompany the admissions application if the applicant intends to live in campus housing. A \$60.00 room deposit must accompany this form in order for the housing reservation to be complete. If you have already sent an admissions application, or if you are a current student, please send this application along with your room deposit to the business office.

The deposit will be refunded when the student officially checks out of the residence hall, unless the student is charged with room damage or the loss of keys. The deposit will be refunded if the reservation is canceled by August 1 of the year of enrollment.

1. Name in full _____ Soc. Sec. Number _____
(Last) (First) (Middle)

2. Address: _____
(Street or P.O. Box) (City) (State) (Zip)

3. Home Phone _____ Date of Birth _____

4. High School Attended _____

5. Male _____ Female _____ Smoker: Yes _____ No _____

6. Single _____ Married _____ Divorced _____ Race _____

7. Semester you plan to enter East Central: Fall 20 _____, Spring 20 _____

8. Classification: Freshman _____ Sophomore _____ Transfer Student _____

9. Who should be contacted in case of an emergency? Name _____
Address _____ Phone _____ Relationship _____

10. Dormitory preference _____

11. Do you require any special accommodations? Yes _____ No _____

If "yes" please explain _____

12. Please specify if you will be participating in athletics or on a band scholarship.

Yes _____ No _____ If "yes" please list _____

13. Roommate preference _____
(Name) (Address) (Phone)

NOTE: BOTH ROOMMATES MUST HAVE ROOM DEPOSITS ON FILE PRIOR TO RECEIVING ASSIGNMENTS. PRIORITIES FOR ROOM ASSIGNMENTS ARE DETERMINED ACCORDING TO WHEN DEPOSITS ARE RECEIVED.

Signature

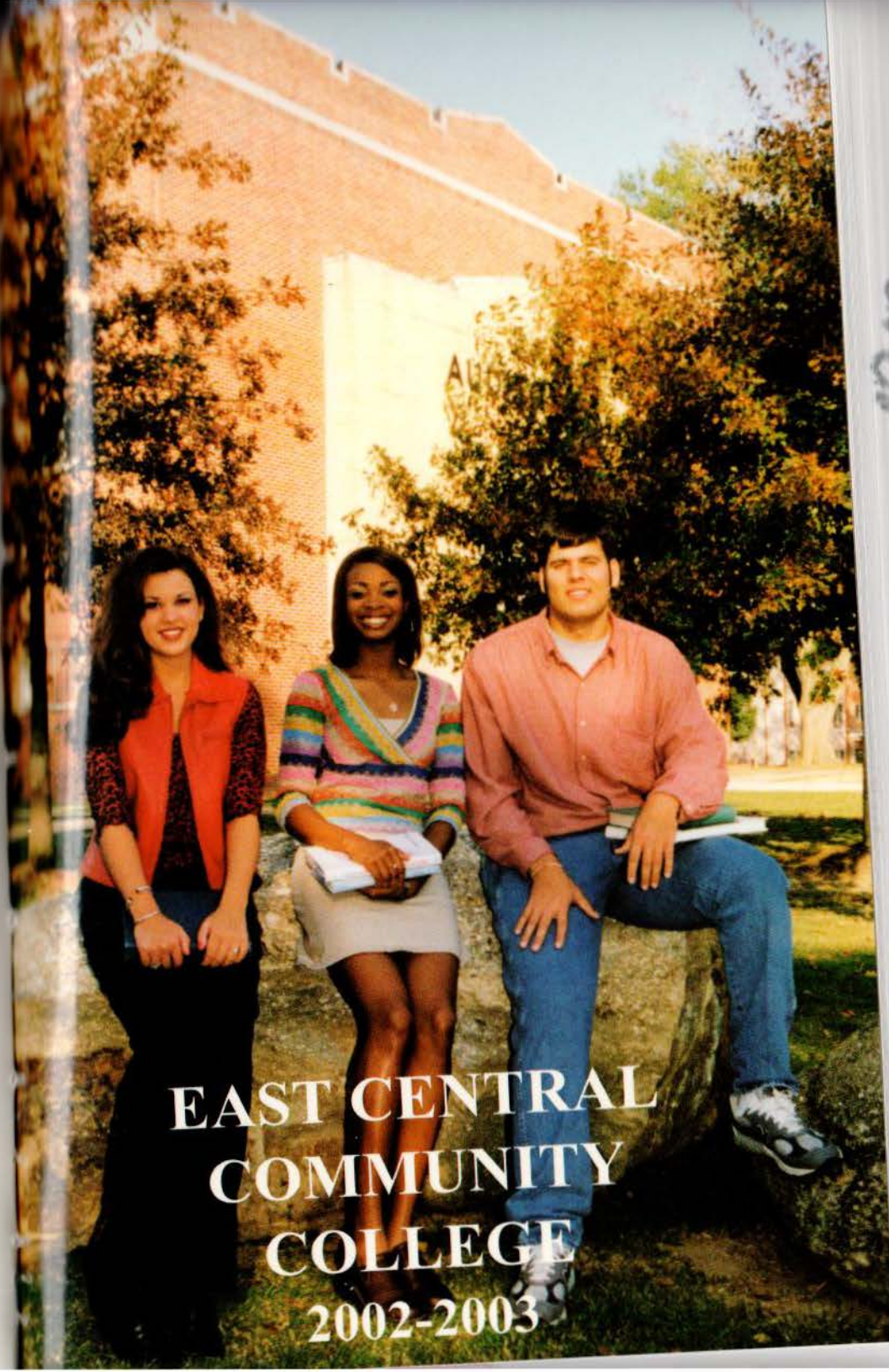
Date

Please direct correspondence to:
East Central Community College
Business Office
P.O. Box 129
Decatur, MS 39327



WITH YOU IN MIND

EAST CENTRAL COMMUNITY COLLEGE
DECATUR, MISSISSIPPI 39327



EAST CENTRAL
COMMUNITY
COLLEGE
2002-2003

EAST CENTRAL COMMUNITY

EDITION FOR 2002-2003 CATALOG
HB / VF COLLEGE CATALOG
2002-2003

WITH YOU IN MIND

INFORMATION DIRECTORY

Mailing Address:

EAST CENTRAL COMMUNITY COLLEGE
P.O. BOX 129
DECATUR, MISSISSIPPI 39327
www.eccc.cc.ms.us
1-877-GO2-ECCC

Telephone Switchboard: (601) 635-2111 (Daytime)

Administrative, President, extension 200.

Admissions, Director of Admissions, Records, and Research, extension 206.

Alumni, Vice President for Foundation and Alumni Relations, extension 323.

Athletic Matters, Athletic Director, extension 244.

Business Matters, Vice President for Business Operations, extension 208.

Counseling, Academic - extension 231 or 308, **Vocational-Technical**, extension 214 or 245.

Dormitory Accommodations, Director of Housing, extension 213.

Evening Programs - Dean of Adult and Continuing Education, extension 279.

Graduation, Vice President for Instruction, extension 202.

Instructional Matters, Vice President for Instruction, extension 202.

Scholarships, Student Jobs, and Other Student Services, Vice President for Student Services, extension 375.

Student Aid, Director of Financial Aid, extension 218 or 326.

Summer School, Vice President for Instruction, extension 202.

Transcripts, Schedules and Bulletins, Director of Admissions, Records, and Research, extension 206.

Workforce Development Center, extension 299.

Telephone - Evenings and Holidays Security Guard

(601) 635-2111, extension 268

(601) 683-9125, cell phone

Athletic Department (if open)

extension 244

Barber Hall (if open)

635-2111, extension 459

Jackson Hall Hostess (if open)

635-2111, extension 247

Newsome Hall Hostess (if open)

635-2111, extension 248

Physical Plant (if open)

635-6266

—BULLETIN— EAST CENTRAL COMMUNITY COLLEGE

Decatur, Mississippi

Accreditation

East Central Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone Number 404-679-4501) to award the Associate Degree.

Seventy-Fifth Annual Session 2002-2003

(The College reserves the right to change any policies announced herein when deemed necessary.)

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NON-DISCRIMINATION

East Central Community College does not discriminate on the basis of race, color, religion, national origin, sex, age, or handicap. The college is in compliance with Title VI of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.

CHAPTER 1

ORGANIZATION

BOARD OF TRUSTEES

LEAKE COUNTY

Mrs. Janie Wilbanks 4585 Midway Road, Carthage, MS 39051
 Larry K. Moore 5254 County Line Road, Carthage, MS 39051
 Louis O'Neal 2488 Highway 16 West, Carthage, MS 39051
 William Edward Kitchings. 1497 Highway 35 South, Carthage, MS 39051
 W. B. Jones 938 School Street, Walnut Grove, MS 39189
 Mrs. Melanie Hartley, Leake County
 Supt. of Education P.O. Box 478, Carthage, MS 39051

NESHOBA COUNTY

Mrs. Ramona Adcock... 11201 Highway 488, Philadelphia, MS 39350
 Prentice Copeland 11330 Road 763, Philadelphia, MS 39350
 Edsel Cliburn 204 Woodhaven Drive, Union, MS 39365
 Eddie Willis 410 Ivy Street, Philadelphia, MS 39350
 Steve Nelson, Neshoba Co. Supt. of Education Box 338,
 Philadelphia, MS 39350

NEWTON COUNTY

Mrs. Beverly H. Hart. 320 Martin Luther King Drive, Union, MS 39365
 Dr. Danny Lanier . 14323 Chunky-Duffee Road, Little Rock, MS 39337
 Gary McDill P.O. Box 148, Conehatta, MS 39057
 Jack Winstead 5337 Lawrence-Hazel Road, Lawrence, MS 39336
 Bill Thames 201 Lillian Avenue, Newton, MS 39345
 Robert Blount..... 109 Woodhaven Drive, Union, MS 39365

SCOTT COUNTY

Mrs. Annie Stowers 4087 Midway Road, Forest, MS 39074
 A. F. Hollingsworth 21925 Hwy. 80, Lake, MS 39092
 Vernon Crotwell P.O. Box 526, Morton, MS 39117
 Mrs. Rebecca Farris P.O. Box 56, Morton, MS 39117
 Royce Shaw 991 Robert Butler Road, Forest, MS 39074
 Bingham Moncrief, Scott Co. Supt. of Education 254 2nd Avenue,
 Morton, MS 39117

WINSTON COUNTY

Paul Simmons . . . 521 South Columbus Avenue, Louisville, MS 39339
 Jerry Nance . . . 180 Moody-Nance Road, Louisville, MS 39339
 Randal Livingston . . . 247 Livingston Road, Louisville, MS 39339
 Delane Hudson . . . 400 Sylvester Hudson Road, Louisville, MS 39339
 Leo Parker . . . 1194 Mt. Pisgah Road, Noxapater, MS 39339
 Dr. John Garner, Jr. . . . P.O. Box 909, Louisville, MS 39339
 Prentice Copeland, Chairman

BOARD OF SUPERVISORS

LEAKE COUNTY

W. Carleton Brock, 1588 Hwy. 25 North, Carthage, MS 39051 . . Beat 1
 Joe Andy Helton, 741 Hwy. 25 North, Carthage, MS 39051 . . . Beat 2
 Oliver Smith, 103 Togo Road, Carthage, MS 39051 Beat 3
 H. V. Neal, 502 John Ivy Road, Carthage, MS 39051 Beat 4
 Davis Gill, P.O. Box 49, Walnut Grove, MS 39189 Beat 5

NESHOPA COUNTY

Keith Lillis, 12601 Road 383, Philadelphia, MS 39350 Beat 1
 James M. 'Mike' Allen, 10541 Road 753
 Philadelphia, MS 39350 Beat 2
 Harold Kenneth Reynolds, 11331 Road 701, Union, MS 39365 . . Beat 3
 Aubrey Nicholson, 10181 Road 349, Union, MS 39365 Beat 4
 James A. Young, 609 Ivy Street, Philadelphia, MS 39350 Beat 5

NEWTON COUNTY

Kenneth E. Harris, 343 Sands Springs Church Road,
 Newton, MS 39345 Beat 1
 James Smith, 2178 Hwy. 494, Union, MS 39365 Beat 2
 Milton Smith, 1940 Decatur-Carthage Road, Decatur, MS 39327 . . Beat 3
 L. M. 'Bubba' Bonds, 5595 Highway 505, Lawrence, MS 39336 . . . Beat 4
 Jimmy L. Johnson, 1200 Johnson Road, Chunky, MS 39323 Beat 5

SCOTT COUNTY

Jackie L. Bradford, 174 Bradford Lane, Forest, MS 39074 Beat 1
 Tim Sorey, 154 Little Warrior Road, Lake, MS 39092 Beat 2
 Buford Palmer, Jr., 300 Buford Palmer Road, Morton, MS 39117 . . . Beat 3
 Jack Gordon, 094 Gordon Road, Morton, MS 39117 Beat 4
 Bruce McMillan, 3163 Old Hwy. 80, Forest, MS 39074 Beat 5

WINSTON COUNTY

Jerry C. Estes, 107 McCullough Road, Louisville, MS 39339 Beat 1
 Bob Goodin, 14527 Highway 397, Louisville, MS 39339 Beat 2
 Michael A. Peterson, 220 J. Foster Road, Louisville, MS 39339 Beat 3
 Lamar Turnipseed, 2655 Turnipseed Road, Weir, MS 39772 Beat 4
 Randall Johnson, 239 Union Ridge Road, Noxapater, MS 39346 . . . Beat 5

ADMINISTRATION

PHIL A. SUTPHIN PRESIDENT (1988)
 A.A., Wood Junior College; B.A., B.S., M.A.T., Mississippi State
 University; Ed.D., Memphis State University
 LAVINIA B. SPARKMAN VICE PRESIDENT FOR
 INSTRUCTION (2000)
 B.S., M.S., Ph.D., Mississippi State University
 MICKEY VANCE VICE PRESIDENT FOR BUSINESS
 OPERATIONS (1992)
 A.S., East Central Community College; B.S., M.P.A., University of
 Southern Mississippi
 JOE A. KILLENS VICE PRESIDENT FOR STUDENT
 SERVICES (1997)
 B.S., University of Southern Mississippi; M.Ed., University of
 Mississippi
 DONNA LUKE DIRECTOR OF ADMISIONS, RECORDS &
 RESEARCH (2000)
 B.S., Mississippi University for Women; M.Ed., Ed.S., Mississippi
 State University
 GENE DAVIS DEAN OF ADULT
 AND CONTINUING EDUCATION (1985)
 B.S., M.Ed., Ed.S., Mississippi State University; further work at
 William Carey College and Mississippi State University
 JOHN ADCOCK DEAN OF VOCATIONAL-
 TECHNICAL INSTRUCTION (1974)
 B.S., University of Southern Mississippi; M.Ed., Delta State
 University; Ed.S., Mississippi State University
 MELANIE GILMORE DEAN OF ASSOCIATE
 DEGREE NURSING (1999)
 B.S.N., M.S.N., University of Mississippi School of Nursing; F.N.P.,
 Mississippi University for Women; Post-Master's Certificate

MAUDEAN SANDERS ASSISTANT DEAN OF VOCATIONAL
TECHNICAL INSTRUCTION (1998)
A.A., East Central Junior College; B.S., Mississippi University
Women; M.Ed., Mississippi State University; further work
Mississippi State University; University of Southern Mississippi

ERLE E. "BUBBY" JOHNSTON, III VICE PRESIDENT FOR
PUBLIC INFORMATION (1998)
B.S., Mississippi State University

ROBERT MURPHY DIRECTOR OF PHILADELPHIA-NEHEMIAH
COUNTY VOCATIONAL-TECHNICAL CENTER (1998)
A.A., Holmes Junior College; B.S., Mississippi State University
M.Ed., Delta State University

MIKE DEARING DIRECTOR OF MAINTENANCE (1998)
A.A., East Central Junior College

DAVID CASE DIRECTOR FOR TECHNOLOGY
MANAGEMENT (1998)
B.S., University of Mississippi; M.B.A., Millsaps College; further
work at the University of Alabama

TERRY A. UNDERWOOD ATHLETIC DIRECTOR
HEAD FOOTBALL COACH (1998)
A.A., Jones County Junior College; B.S., M.Ed., Delta State University

ROGER WHITLOCK DIRECTOR OF WORKFORCE
DEVELOPMENT CENTER (1998)
B.S., M.Ed., Mississippi State University

PROFESSIONAL STAFF

MICHAEL ALEXANDER ACADEMIC COUNSELOR (1998)
A.A., Meridian Junior College; B.S., University of Southern
Mississippi; M.Ed., University of West Alabama

SANDRA AMIS COORDINATOR OF TECH
PREP EDUCATION (1997)
A.A., East Central Junior College; B.A., M.Ed., Mississippi State
University; further work at University of Southern Mississippi and
University of Mississippi

MIKE ANDERSON DIRECTOR OF INTRAMURAL/WOMEN'S
SOFTBALL COACH (1973)
A.S., East Central Junior College

BRANDI BAUCUM ACCOUNTANT II (1997)
A.A., East Central Community College; B.Accy., M.Accy., University
of Mississippi

DEBRA BUSH WORK-BASED LEARNING COORDINATOR (2000)
A.A., East Central Junior College; B.S., Mississippi State College for
Women; M.Ed., Mississippi State University

RENEA G. CARSON DIRECTOR OF FINANCIAL AID (1982)
A.A., East Central Junior College; B.S., M.Ed., Delta State University

JOE CHIATHAM ASSISTANT FOOTBALL COACH (2001)
B.S., Mississippi State University; M.Ed., Clemson University

DEROTHY E. COATS ASSISTANT FOOTBALL COACH (1995)
B.S., Mississippi College; M.A.T., University of West Alabama

BOBBY C. DEMPSEY VOCATIONAL-TECHNICAL
COUNSELOR (1990)
B.S., Delta State University; M.Ed., Mississippi State University

BOB ELDREDGE LIBRARY TECHNICAL ASSISTANT
AND WEBMASTER (1997)
B.F.A., M.S., Mississippi State University

BOB FOREST WORKFORCE DEVELOPMENT
COORDINATOR (1998)
B.S., Mississippi State University; M.A., Ball State University

BRENT GREGORY DIRECTOR OF STUDENT LIFE /
STUDENT RECRUITER (2000)
A.A., East Central Community College; B.S., University of Southern
Mississippi

LANETTE HANNA ACADEMIC COUNSELOR (1995)
A.A., East Central Junior College; B.B.A., Mississippi State
University; M.S.C.E., University of West Alabama

JAMES HANSFORD WORKFORCE DEVELOPMENT
COORDINATOR (1979)
A.A.S., East Central Junior College; B.S., M.Ed., Mississippi State
University

MARY F. HANSON DIRECTOR OF LEARNING
SKILLS CENTER (1997)
B.A., Baylor University; M.Ed., Southern Methodist University;
further work at Texas A & M at Commerce

TINA M. HARRIS BASIC SKILLS SPECIALIST (2001)
B.S., M.S., Mississippi State University

BRAD HODGE .. INTERIM WOMEN'S BASKETBALL COACH (1999)
B.S., Northeast Louisiana University

- STACEY HOLLINGSWORTH ADMINISTRATIVE ASSISTANT
TO THE VICE PRESIDENT FOR FOUNDATION
& ALUMNI RELATIONS (1991)
A.A., East Central Community College; B.B.A., University
of Mississippi; M.B.A., Mississippi State University, Meridian
- GLORIA JOHNSON LIBRARIAN (1991)
B.S., Mississippi Valley State University; M.L.S., University
of Mississippi; further work at Mississippi State University; University
of Southern Mississippi; Jackson State University
- CHRISTI LEE RECRUITER/TECH PREP CAREER CENTER
DIRECTOR (1991)
A.A., East Central Community College; B.S., Mississippi State
University
- MARIA MCLEOD ASSISTANT TO THE VICE PRESIDENT
FOR PUBLIC INFORMATION (1991)
A.A., East Central Community College; B.S., Mississippi College
- DEREK PACE ASSISTANT DIRECTOR
FOR TECHNOLOGY MANAGEMENT (1991)
B.S., University of Southern Mississippi
- TAMMY PARKES COUNSELOR, PHILADELPHIA-NESHOBAY
COUNTY VOCATIONAL-TECHNICAL CENTER (1991)
B.A., Delta State University; M.Ed., Delta State University; Ed.S.,
Mississippi State University
- R. T. PURVIS INFORMATION TECHNOLOGY
TECHNICAL SPECIALIST (1991)
A.A., East Central Community College; B.A.S.W., Mississippi State
University; further work at Mississippi State University, Meridian
- JOSEPH RENAUD... PERSONAL DEVELOPMENT SPECIALIST (1991)
A.A., Jones County Junior College; B.S., M.Ed., University of Southern
Mississippi
- GLORIA RIGDON COLLEGE NURSE (1991)
A.S.N., East Central Community College
- LEE ANN SCOGGIN ADMINISTRATIVE ASSISTANT
TO THE PRESIDENT (1972)
A.A., East Central Junior College; B.S., Mississippi State University
- BILLY W. SMITH MEN'S BASKETBALL COACH (2001)
B.S., Delta State University; M.S., University of Southern Mississippi
- KENNETH THOMPSON SOCCER COACH/DEVELOPMENTAL
MATHEMATICS (1999)
B.S., Mississippi State University

- DEBRA B. THORNE ACCOUNTANT (1991)
A.A., East Central Junior College; A.A., East Central Community
College; B.P.A., Mississippi State University
- RONALD B. WESTBROOK DIRECTOR, SMALL BUSINESS
DEVELOPMENT CENTER (1994)
A.A., East Central Junior College; B.S., Mississippi State University
- JOHN B. WOOD ASSISTANT LIBRARIAN (1975)
A.A., Hinds Junior College; B.A., University of California, Santa
Barbara; M.S., University of Southern Mississippi; further work at
University of Southern Mississippi
- KEE YARBOROUGH INTERIM BASEBALL COACH/STUDENT
SERVICES ASSISTANT (2000)
B.A., M.Ed., Delta State University

FACULTY

- HEMERY ADCOCK SPECIAL POPULATIONS INSTRUCTOR -
MATHEMATICS (1996)
B.S., Mississippi State University
- LEONARD BARRIER ENGLISH (1989)
A.A., East Central Junior College; B.A., M.A., Mississippi College;
further work at Mississippi State University
- CURTIS D. BECKMAN COMPUTER NETWORK SUPPORT
TECHNOLOGY (2001)
A.A.S., East Central Community College
- JOHN BLACKBURN ELECTRONIC TECHNOLOGY (1993)
A.A.S., East Central Community College; further work at Mississippi
State University
- VICKI BLAYLOCK MUSIC INSTRUCTOR-KEYBOARD (2000)
B.M.E., Delta State University; M.M.E., Mississippi College; Level I
Certification
- MARY E. BOULTON GERONTOLOGY (1998)
A.A., East Central Community College; B.A., Mississippi State
University, Meridian, M.S.W., University of Southern Mississippi
- THERESA BOYKIN ADN INSTRUCTOR (2001)
LPN, ADN, Meridian Community College; B.S.N., University
Medical Center; M.S.N., University Southern Mississippi
- WANDA BRACKEEN COSMETOLOGY INSTRUCTOR (1998)
Certificate in Cosmetology, Teacher Training Certificate in Cosmetology,
East Central Community College

- TODD BRAND SPEECH (1987)
B.S., M.S., Mississippi College
- ELIZABETH BRELAND BUSINESS TECHNOLOGY (1987)
B.S., M.Ed., Mississippi College; further work at Mississippi State University
- JARED C. BROWNLEE ASSISTANT BAND DIRECTOR (1999)
B.S., Delta State University; M.M.Ed., University of Mississippi
- KATHARINE K. BUCKMAN PRACTICAL NURSING (1999)
A.D.N., Meridian Community College
- ANN T. BULLOCK BUSINESS TECHNOLOGY (1999)
B.S., M.Ed., Mississippi State University; further work at University of Southern Mississippi and Mississippi State University
- L. B. BULLOCK MATHEMATICS (1999)
B.S., University of Southern Mississippi; M.Ed., Mississippi State University; further work at University of Southern Mississippi Jackson State University
- SHERRI CANTEY ADN SKILLS LAB INSTRUCTOR (2000)
AA in Nursing, Meridian Community College; Graduate work at University of Southern Mississippi
- THOMAS W. CARSON BAND DIRECTOR/MUSIC (1998)
A.A., East Central Junior College; B.M.E., M.M.E., Delta State University
- JAMES C. CLARK ELECTRONICS TECHNOLOGY (1998)
A.S., Consumer Electronics, A.S., Television Service, Solano Community College
- RICHARD W. CLARK MACHINE SHOP TECHNOLOGY (1989)
A.A., East Central Junior College; further work at Mississippi State University
- SHERRI CLIBURN SPECIAL POPULATIONS INSTRUCTOR (READING) (2000)
A.A., East Central Community College; B.S., Mississippi State University
- THOMAS CLOPTON CHEMISTRY INSTRUCTOR (1999)
B.S., M.Ed., University of Southern Mississippi
- PATTI DAVIS BIOLOGY (1994)
A.S., East Central Community College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University; further work at Mississippi State University

- DAVID DAVIS BIOLOGY (1987)
B.S., East Central Junior College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University; further work at Mississippi State University and University of Southern Mississippi
- DEBRA L. DEAR ADN INSTRUCTOR (1999)
B.S.N., Meridian Community College; B.S.N., University of Mississippi Medical Center; M.S.N., Mississippi University for Women
- DELLA DICKERSON COMPUTER TECHNOLOGY INSTRUCTOR (1999)
A.A., East Central Community College
- DAVID B. EVERETT ELECTRICAL TECHNOLOGY INSTRUCTOR (1999)
A.A., East Central Community College
- CHRISTY H. FERGUSON BUSINESS TECHNOLOGY INSTRUCTOR (1999)
A.A., East Mississippi Community College; B.S., M.S., Mississippi State University
- JOE FORD MATHEMATICS INSTRUCTOR (1999)
B.A., M.A.T., Mississippi State University; further work at Mississippi State University and the University of Southern Mississippi
- THOMAS FORTENBERRY COMPUTER NETWORK SUPPORT TECHNOLOGY INSTRUCTOR (1998)
A.A., Meridian Community College; A.A., East Central Community College; further work at Mississippi State University, Meridian
- HAIL FULTON MATHEMATICS INSTRUCTOR (2000)
A.A., East Central Community College; B.S., University of Southern Mississippi; M.A., George Peabody College for Teachers of Vanderbilt University; further work at University of Southern Mississippi
- KATHERINE K. GEORGE CHILD DEVELOPMENT TECHNOLOGY (1986)
A.A., Hinds Junior College; B.S., University of Southern Mississippi; further work at University of Southern Mississippi, Mississippi College, Mississippi State University, and Millsaps College

CONRAD GERMANY COLLISION REPAIR TECHNOLOGY (1998)
A.A., East Central Community College; prior work at University of West Florida; Pensacola Junior College; in-service workshops in Texas and Mississippi; professional training certificates from General Motors, Mitchell International, Dupont, I-Car, Chief Automotive Systems, Akzo Nobel.

LISA GORGAS ADN INSTRUCTOR (1998)
A.D.N., Meridian Community College; M.S.N., University of Southern Mississippi

FRANCES P. GRAHAM PSYCHOLOGY INSTRUCTOR (1998)
A.A., East Central Junior College; B.S., M.S., Mississippi State University; further work at Mississippi State University, Meridian

J. BRUCE GURAEDY ART (1998)
B.A., M.Ed., University of Southern Mississippi; further work at Mississippi State University and Mississippi College

RICKY HARRISON DRAFTING AND DESIGN TECHNOLOGY (1998)
A.A.S., East Central Junior College; B.S., University of Southern Mississippi; further work at Mississippi State University

BETTYE SUE HENNINGTON BIOLOGY/CHEMISTRY (1998)
B.S., M.Ed., Delta State University; Ph.D., University of Mississippi

ROBERTA HOLT BUSINESS ADMINISTRATION AND ACCOUNTING (1998)
B.S., M.S., Mississippi University for Women; further work at Mississippi State University

JOSEPH D. IRBY METAL TRADES INSTRUCTOR
PHILADELPHIA-NESHOBA COUNTY
VOCATIONAL-TECHNICAL CENTER (1999)
Attended East Central Community College

BRENDA JOHNSON COMPUTER TECHNOLOGY (1998)
A.A.S., East Central Junior College; further work at Mississippi State University; Novell Certified Administrator

GLORIA JOHNSON LIBRARY SCIENCE (1978)
B.S., Mississippi Valley State University; M.L.S., University of Mississippi; further work at Mississippi State University; University of Southern Mississippi; Jackson State University

JOE JOHNSON BIOLOGY INSTRUCTOR (2001)
B.S., University of Southern Mississippi; M.Ed., Mississippi State University

DALE JORDAN WELDING (1998)
A.A., East Central Junior College; further work at Mississippi State University; Jackson State University; University of Southern Mississippi

JOE KINTON ENGLISH (1999)
A.A., M.M., Mississippi College

DEBBIE W. KIRBY ADN INSTRUCTOR (1994)
A.A., East Central Junior College; A.D.N., Meridian Community College; B.S.N., M.S.N., University of Southern Mississippi

DEBBIE M. LANE SPANISH/FRENCH INSTRUCTOR (1999)
A.A., Millsaps College; M.A., Louisiana State University; D.M.L., Middlebury College, Vermont; further work at University of Minnesota

JOE LUKE PRACTICAL NURSING INSTRUCTOR (2001)
A.S., East Central Community College; B.S., University of Southern Mississippi

FREDRICK F. LYONS CARPENTRY/CABINET MAKING (1988)
A.A., Certificate in Carpentry/Cabinet Making, East Central Junior College

MARCUS D. McCOOL SOCIAL SCIENCE (1998)
A.A., East Central Community College; B.A.E., University of Mississippi; M.E., Mississippi State University

MARTHA McELHENNEY ADN INSTRUCTOR (1996)
A.A., Meridian Junior College; Diploma, Three Year Diploma, Matte Horse School of Nursing; B.S., University of Southern Mississippi; M.S.N., Mississippi University for Women

MAXINE McKEE SOCIOLOGY INSTRUCTOR (1996)
B.A., M.A., Jackson State University; further work at Jackson State University

LISA McMILLIN COMPUTER SCIENCE INSTRUCTOR (1997)
B.S., Master's degree in Vocational Ed., Ed.D. in Technology & Ed., Mississippi State University

DALE McNAIR AUTOMOTIVE TECHNOLOGY (1996)
A.A., East Central Junior College; further work at Mississippi State University

GLORIA S. McRAE MATHEMATICS (1994)
A.A., East Central Junior College; B.M.Ed., University of Southern Mississippi; M.Ed., Mississippi State University; further work at Mississippi University for Women

GAIL D. WOOD LIBRARY SCIENCE (1990)
A.A., Hinds Junior College; B.A., University of California, Santa Barbara; M.S., University of Southern Mississippi; further work at University of Southern Mississippi

LUCILLE WOOD PHYSICAL EDUCATION
AND EDUCATION (1990)
A.A., East Central Junior College; B.S., M.A., University of Southern Mississippi; further work at University of Mississippi, University of Southern Mississippi and Mississippi State University

MARY ANN WRIGHT CHILD DEVELOPMENT
TECHNOLOGY (1990)
B.S., University of Mississippi; further work at the University of Southern Mississippi, Mississippi State University, and the Ross Collins Vocational Center

ADJUNCT FACULTY

DANNY ALEXANDER PHYSICAL SCIENCE
A.A., East Central Junior College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University

PATSY BARNETT ACCOUNTING
A.A., East Central Community College; B.P.A., Mississippi State University; M.P.A., University of Southern Mississippi

NAOMI BATES COMPUTER TECHNOLOGY
B.M.E.D., M.S., Mississippi State University; further work at Mississippi College

MEGAN BISHOP CHILD DEVELOPMENT TECHNOLOGY
B.S., University of Southern Mississippi

SHERRY BOONE ENGLISH
A.A., Hinds Junior College; B.A., M.A., Mississippi College

KATHIE BOUNDS ENGLISH
B.S., Mississippi State University for Women; M.Ed., Mississippi State University

MARILYN BROWN MATHEMATICS
B.A., Millikin University; M.Ed., Mississippi State University

STAN BUCKLEY BIBLE
B.S., University of Southern Mississippi; J.D., Mississippi College School of Law; M.Div., New Orleans Baptist Theological Seminary

LEIGH BULLOCK FITNESS AND CONDITIONING
B.S., Mississippi State University

ROBERT BYRAM MEDICAL TERMINOLOGY
B.A., University of Mississippi; B.S.N., University of Mississippi

JAMIE CALVERT MEDICAL TERMINOLOGY
A.A., East Central Community College; B.S., University of Mississippi Medical Center

FAULETTE CANNON MEDICAL TERMINOLOGY
A.D.N., Meridian Community College

DIANNE CARTER MATHEMATICS
B.S., Mississippi State College for Women; M.Ed., Mississippi State University

KAY CHAMBERS EMT INSTRUCTOR
Certified Emergency Medical Technician Instructor, A.A., East Central Community College

AIMEE CHANDLER COMPUTER TECHNOLOGY
A.A., East Central Community College; B.S., M.S., Mississippi State University

DANIEL CHERRY EMT INSTRUCTOR
A.A., East Central Community College

RAYMOND CLARK MATHEMATICS
A.A., East Central Junior College; B.S., M.Ed., Mississippi State University; further work at Mississippi State University

KAREN COLE ENGLISH
B.A., M.A., William Carey College

LOIS COOPER COMPUTER TECHNOLOGY
A.A., East Central Junior College; B.S., Mississippi University for Women; further work at Mississippi State University and University of Southern Mississippi

LINDA CORLEY SPEECH
A.A., East Central Junior College; B.S., M.S., M. Phi., University of Southern Mississippi

DENISE CROTWELL LIBRARY ASSISTANT
A.S., East Central Junior College; B.S., M.L.S., University of Southern Mississippi

RANDY CUCHENS MUSIC
B.M.E., University of Southern Mississippi; M.C.M., New Orleans Baptist Theological Seminary

PENNY DICKERSON NUTRITION
B.S., M.S., Mississippi State University

- WENDY SMITH DILL
A.A., East Central Community College; B.M., M.M., Mississippi College
- ED EICHELBERGER
A.A., East Central Community College; B.S., Mississippi University; M.Ed., University of Illinois; Ed.S., Mississippi University
- ED FAUROT
A.A., Holmes Junior College; B.S., M.Ed., Mississippi State University
- DAVID GERMANY
B.A., Warner Southern College; M.Ed., Ed.S., Mississippi State University
- MARTHA GRAHAM
A.A., East Central Junior College; B.S., Mississippi State University; M.Ed., Mississippi State University
- LARRY GRESSETT
A.A., East Central Junior College; B.S., M.Ed., Mississippi State University; further study at University of Southern Mississippi
- LINDA HANSFORD
A.A., East Central Junior College; B.S., M.S., Mississippi State University
- GLEN HARRISON
A.A.S., East Central Community College; B.S., University of West Alabama
- CAROL HIGGINBOTHAM
B.S., Mississippi University for Women; M.Ed., Mississippi State University
- JOYCE HILL
B.S., M.Ed., Ed.S., Mississippi State University
- JEFF HITT
A.A., East Central Community College; B.P.A., University of Mississippi; M.S., Mississippi State University
- SCOTT HUBERT
B.A., Southern Methodist University; M.Ed., University of North Carolina; Ed.S., Mississippi State University
- BOB JACKSON
B.A., University South Alabama; M.Ed., Mississippi State University
- SUE KELLY
B.S., M.Ed., Ed.S., Mississippi State University

- JOHN KELLER
A.A., Mississippi State University; Masters of Administration, Mississippi State University
-
A.A., William Carey College; M.A.C.E., New Orleans Baptist Theological Seminary
- BARON LEJUNE
A.A., East Mississippi Junior College; B.S., M.A.T., Ed.S., Livingston University
- DEBRA LEWIS
B.S., M.S., Mississippi State University
-
A.A., East Central Community College; B.B.A., Mississippi State University; J.D., University of Mississippi
- LARRY McCULLOUGH
A.A., East Central Community College; B.S., M.Ed., Mississippi State University
- ANNIE PEARL MATTHEWS
B.S., M.Ed., Mississippi State University
- BARBARA MOWDY
B.S., University of Southern Mississippi; M.S., Mississippi State University
- RONYA NOWELL
A.A., East Central Junior College; B.A., M.S., Mississippi State University
- ROYCE NICHOLSON
A.A., East Central Community College; B.S., M.S., University of Southern Mississippi
- RUDY OVERTON
B.S., M.S., Mississippi State University
- BONNIE PEAGLER
B.S., University of Southern Mississippi; M.A.T., Ed.S., Jackson State University
- KATHY PEARCE
A.A., Jones Junior College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University
- DONALD PRICE
B.A., Baker University; M.P.P.A., Mississippi State University

SHARON REED	SPANISH
B.S., M.A., Ed.S., Mississippi State University	
CHARLOTTE REEVES	PSYCHOLOGY
B.S., University of Southern Mississippi; M.Ed., Mississippi State University	
JOHN REEVES	HISTORY
B.A., University of Mississippi; M.A., University of Alabama	
EULA RIVERS	COMPUTER TECHNOLOGY
B.S., St. Mary's Dominican College; M.Ed., William Carey College; further work at Mississippi College and University of Southern Mississippi	
KRUSHINA SAHU	BIOLOGY
M.S., Utkal University, India; M.Ed., University of Mississippi; Further Study at Arizona State University; Mississippi State University and Middle Tennessee State University	
JUDY SANDERS	HISTORY
B.S., M.Ed., Mississippi State University	
LUKE SAVOIE	PSYCHOLOGY
B.S., Louisiana State University; M.S., Mississippi State University; Ph.D., Pacific Western University	
ERNEST SMITH	CHEMISTRY
B.S., Jackson State University; M.A.T., University of Montevallo	
ROBERT SMITH	HISTORY
A.A., East Central Community College; B.S., M.Ed., Mississippi State University	
ALBERT SNOW	HISTORY
A.S., Mississippi Gulf Coast Community College, B.A., William Carey College, M.S., University of Southern Mississippi	
PEGGY SNOW	COMPUTER
B.S., M.Ed., Mississippi State University	
RICHARD STILL	BUSINESS LAW
B.S., United States Naval Academy; J.D., and L.L.M., Georgetown University School of Law	
PAULA STOKES	ENGLISH
A.A., East Central Junior College; B.A., M.Ed., Mississippi State University	
TRACY G. STRICKLAND	HISTORY
B.S., M.S., Mississippi State University	

JEFF VAUGHN	BIBLE
B.A., University of Southern Mississippi; M.Div., New Orleans Baptist Theological Seminary	
JOHN WARNER	COMPUTER TECHNOLOGY
B.S., M.S., Mississippi State University	
JOHN R. WHITE	ENGINEERING
B.S., M.S., Mississippi State University	
DEVIN WHITE	GEOGRAPHY
B.S., Mississippi College; M.S., University of Southern Mississippi	
DIANE WILLIAMS	CRIMINAL JUSTICE
A.A., Hinds Community College; B.S., M.S.S. Mississippi College	
ELVIA SLOAN WRIGHT	MATHEMATICS
B.S., M.Ed., Mississippi State University	

SECRETARIAL AND ADMINISTRATIVE SUPPORT STAFF

TRACY ADDY	SECRETARY TO THE DIRECTOR OF ADMISSIONS, RECORDS, & RESEARCH (1998)
GENEVA BARKER	SECRETARY TO THE DIRECTOR OF THE PHILADELPHIA/NESHOBA COUNTY VO-TECH CENTER (1986)
MICKEY BAYSINGER	SECRETARY TO THE DIRECTOR OF FINANCIAL AID (1997)
CATHY CARUCCI	ASSISTANT TO THE DIRECTOR OF FINANCIAL AID #2 (1997)
PAT DEAN	BUSINESS OFFICE CLERK (1998)
TRACY DEARING	SECRETARY TO THE VICE PRESIDENT FOR STUDENT SERVICES (1998)
BARBARA DEATON	SECRETARY TO THE FACULTY (1975)
JAMMIE FITZGERALD	BUSINESS OFFICE CLERK (1998)
CAROLE GERMANY	SECRETARY TO THE VICE PRESIDENT FOR INSTRUCTION (1995)
MIDGE DAVIS	SECRETARY TO THE DEAN OF ADULT AND CONTINUING EDUCATION (1994)
TERI KILLENS	SECRETARY TO THE DEAN OF VOCATIONAL TECHNICAL INSTRUCTION (2000)
LINDA J. McKEE	SECRETARY TO THE DEAN OF VOCATIONAL-TECHNICAL INSTRUCTION (1994)
MALINDA MELTON	SECRETARY TO THE DIRECTOR OF ADMISSIONS, RECORDS AND RESEARCH (1999)

MITZI NICHOLSON SECRETARY TO THE ADMINISTRATIVE ASSISTANT TO THE PRESIDENT/VICE PRESIDENT IN THE OFFICES OF VICE PRESIDENT FOR INSTRUCTION/ADULT AND CONTINUING EDUCATION
KATHY PURSER SECRETARY TO THE DEAN OF ADULT EDUCATION
PHYLLIS SAVELL SECRETARY TO THE LIBRARIAN
MARTHA SIBLEY SECRETARY TO THE VICE PRESIDENT FOR STUDENT SERVICES
EMILIE D. SMITH SECRETARY FOR THE WORKFORCE DEVELOPMENT CENTER
SHELIA STAMPER BUSINESS OFFICE CLERK
VIRGIE THAMES SECRETARY FOR BUSINESS CENTER
CINDY F. TUCKER SECRETARY TO THE DIRECTOR OF THE PHYSICAL PLANT
CARRIE UNDERWOOD SECRETARY FOR THE DIRECTOR OF ATHLETICS
JEANNIE VANCE SECRETARY TO THE FACULTY
ANGELA WARE DATA MANAGEMENT CLERK
BURMA WEIDLER ASSISTANT TO THE DIRECTOR OF FINANCIAL AID
TERRY WINDHAM SECRETARY TO THE DIRECTOR OF ADMISSIONS, RECORDS, AND RESEARCH
KAREN YATES SECRETARY TO THE VICE PRESIDENT FOR PUBLIC INFORMATION

SUPPORT STAFF

LONNIE ADAMS GROUNDSKEEPER (1999)
WESLEY CHANDLER ELECTRICIAN (1998)
GROVER COX CUSTODIAN SUPERVISOR (1998)
JASON DEARING GROUNDSKEEPER (2001)
ADAM FOREMAN GROUNDSKEEPER (1999)
ALTON FOREMAN GROUNDSKEEPER (1998)
JOHN A. FOREMAN GROUNDS SUPERVISOR (1993)
WILLIE GALLASPY, JR. CUSTODIAN (1993)
BRENT GREGORY MEN'S DORMITORY SUPERVISOR (2000)
CAROLYN HARALSON WOMEN'S DORMITORY SUPERVISOR (1993)
QUINTON HODGE GROUNDSKEEPER (2001)
BRENDA K. JOHNSON CHILD CARE ATTENDANT (1998)
KATHERINE KIDD CUSTODIAN (1993)
BILLY J. LUCROY CUSTODIAN (1993)
BERNICE MCCUNE CUSTODIAN (1999)
MICHAEL McWHIRTER ELECTRICIAN HELPER (1995)
BUFFY MARTIN CUSTODIAN (1997)
KENNETH MASSEY PLUMBER (1999)
SUSAN MILES CHILDCARE ATTENDANT (1994)
MICHAEL MOORE CUSTODIAN, PHILADELPHIA-NESHOBA CENTER (1989)

HOWDY GROUNDS KEEPER (1996)
NELSON CARPENTER (1997)
PATRICK CAMPUS SECURITY GUARD (1977)
PATRICK CUSTODIAN (1988)
SANDERS CUSTODIAN (1999)
SESSIONS BOOKSTORE MANAGER (1998)
SULLIVAN WOMEN'S DORMITORY SUPERVISOR (1999)
TUNE PAINTER (2000)
VAUGHN DIRECTOR OF B.S.U. (1995)
WALL CHILD CARE ATTENDANT (2000)
WARNSLEY CUSTODIAN (1999)
WILLIAMS GROUNDS (1997)
WILLIAMS GROUNDS (1996)
WILSON CUSTODIAN (1995)
WROTEN CUSTODIAN (1976)

COMMITTEES OF THE FACULTY

ADMINISTRATIVE COUNCIL:

President, Vice President for Instruction, Vice President for Student Services, Vice President for Business Operations, Director of Admissions, Records, and Research, Dean of Adult and Continuing Education, Director of the Learning Skills Center, Dean of Vo-Tech Instruction, Dean of the Associate Degree Nursing Program, Division Chairs, Librarian, Director for Technology Management, Director of Workforce Development Center, Athletic Director, Vice President for Public Information, and Director of Maintenance (Two faculty guests are invited each week during the academic year).

APPEALS COMMITTEE FOR ABSENTEES:

Vice President for Student Services, Chair; Director of Admissions, Records, and Research; Counselor, Faculty, and Student

ACADEMIC PROBATION:

Vice President for Instruction, Vice President for Student Services, Director of Admissions, Records, and Research, and Mrs. Roberta Holt

ADMISSIONS:

Vice President for Instruction, Vice President for Student Services, Director of Admissions, Records, and Research, Mr. R.W. Clark, and Mrs. Brenda W. Kirby

ATHLETIC ADVISORY COUNCIL:

Mr. Haywood Reeves, Chair; Mrs. Brenda Johnson, Ms. Maxine McKee, Mr. Lester Miles, and two student representatives

BEAUTY PAGEANT:

Mrs. Carol Shackelford, Chair; Ms. Wendy Buchanan-Moore, Sherri Cantey, Mr. Bubby Johnston, Mr. Jared Brownlee, Ms. Lee, Mrs. Stacey Hollingsworth, Mrs. Virginia Pace, Mrs. Wanda Brackeen, Mr. Ronald Westbrook, Mr. Tony Kinton, Ex-Officio Yearbook, and student representative

BUDGET TASK FORCE:

Mr. Mickey Vance, Chair; Dr. Lavinia Sparkman, Mr. John Adcock, Ms. Gloria Johnson, Mr. Gene Davis, Mr. Ron Davis, Mr. Mike Dearing, Mr. Bruce Guraedy, Mrs. Melanie Gilmore, Mr. L. B. Bullock, Mrs. Linda B. Pierce, Mr. John Everett, Mr. Conrad Germany, Mrs. Martha McElhenney, Mr. Thomas Thrash, and Mr. Joe Killens

CURRICULUM:

Dr. Lavinia Sparkman, Chair; Mr. John Adcock, Mr. Michael Alexander, Mrs. Katharine Buckman, Mr. Jim Clark, Mr. Ron Davis, Ms. Dana Dear, Mr. Jimmy Dempsey, Mr. Bruce Guraedy, Mrs. Lanette Hanna, Mr. Joe Johnson, Mr. Fredrick Lyons, Mrs. Polly Mayes, Mrs. Gloria McRae, Mrs. Linda Pierce, Mr. Tommy Thrash, and two student representatives

DISCIPLINE:

Mr. L. B. Bullock, Chair; Mr. Michael Alexander, Mr. Jimmy Dempsey, Ms. Gloria Johnson, Student, and the Vice President for Student Services, ex-officio

DISTANCE LEARNING:

Distance Learning Coordinator, Vice President for Instruction, Vice President for Student Services, Director of Admissions, Records, and Research, Director of Financial Aid, Dean of Adult and Continuing Education, Director of Learning Skills Center, Librarian, Tech-Prep Coordinator, Webmaster, Two academic instructors, two vocational-technical instructors, Workforce Development Specialist

FINANCIAL AID APPEALS:

Vice President for Student Services, Academic Counselor, Director of Financial Aid, Vo-Tech Counselor, Director of Admissions, Records, and Research, Ms. Teresa Boykin, Mr. Dale McNair, and Mrs. Gail Wood

HOMECOMING:

All personnel

HONORS COUNCIL:

Mrs. Linda Pierce, Chair; Mr. Ron Davis, Mr. Tommy Thrash, Mr. Bruce Guraedy, and Mr. L. B. Bullock

INTERCOLLEGIATE ATHLETICS:

Athletic Director and All Head Coaches

INTRAMURAL:

Mr. Mike Anderson, Chair; Mr. Todd Brand, Mr. Steve Cheatham, Mr. Brent Gregory, Mr. Timmy Coats, Mr. Brad Hodge, Mrs. Elizabeth Ireland, Mr. Billy W. Smith, Mr. Kenneth Thompson, Mr. Terry Underwood, Miss Lucille Wood, and Mr. Jake Yarborough

LEARNING SKILLS CENTER ADVISORY COMMITTEE:

Ms. Mary Hanson, Chair; Vice President for Instruction, Vice President for Student Services, Dean of Adult and Continuing Education, Mrs. Rosemary Adcock, Mr. Michael Alexander, Mr. Leonard Barrier, Mr. Jimmy Dempsey, Mrs. Christy Ferguson, Mrs. Gary Ann Moore, Mrs. Patsy Moore, and two students - one freshman and one sophomore

LIBRARY:

Ms. Gloria Johnson, Chair; Mr. Leonard Barrier, Mrs. Ann Bullock, Mrs. Patti Davis, Mrs. Stella Dickerson, Mr. Thomas Fortenberry, Mrs. Lisa Gorgas, Ms. Frances Graham, Dr. Linda Lane, Mrs. Laura Thorne, Mr. Tommy Thrash, Mrs. Maudean Sanders, Mrs. Leesa Wilkinson, and student representative

LITERACY TASK FORCE:

Mr. Gene Davis, Chair; Mr. John Adcock, Mrs. Sherri Cliburn, Mr. Ron Forest, Ms. Mary Hanson, Ms. Maxine McKee, Mr. Haywood Reeves, Mrs. Melinda Smith, Mr. Roger Whitlock, and Mrs. Tina Harris

PUBLIC RELATIONS TASK FORCE:

Mr. Bubby Johnston, Chairman; Dr. Lavinia Sparkman, Mr. Mickey Vance, Mr. Joe Killens, Ms. Donna Luke, Mr. Gene Davis, Mr. David Case, Mr. John Adcock, Mr. Roger Whitlock, Mr. L.B. Bullock, Mr. Ron Davis, Mrs. Melanie Gilmore, Mr. Bruce Guraedy, Mrs. Linda B. Pierce, Mr. Tommy Thrash, and Mr. Todd Eldridge

RECRUITMENT AND RETENTION TASK FORCE:

Vice President for Student Services, Chair; Mr. Michael Alexander, Mrs. Sandra Amis, Mrs. Brenda Carson, Mr. Tom Carson, Mr. Gene Davis, Mr. Jimmy Dempsey, Mr. Todd Eldridge, Mrs. Melanie Gilmore, Mr. Bruce Guraedy, Mrs. Lanette Hanna, Mr. Ricky Harrison, Mr. Bubby Johnston, Mr. Joe Killens, Mr. Tony Kinton, Mrs. Maria McLeod, Mr. Jared Brownlee, Mrs. Maudean Sanders, Dr. Lavinia B. Sparkman, Mr. Mickey Vance, Mrs. Tina M. Harris, SBA President, and Warrior Corps President

SACS SELF-STUDY:

All Personnel

SAFETY COMMITTEE:

Mr. Mike Dearing, Chair; Mrs. Brandi Baucum, Mrs. Vicki Blaylock, Ms. Mary Boulton, Mr. Gene Davis, Mr. Ron Davis, Ms. Gail Ford, Ms. Katherine George, Mr. Marc McCool, Mr. Lester Miles, Mr. Renaud, Ms. Gloria Rigdon, and Mrs. Maudean Sanders

SCHOLARSHIP:

Vice President for Student Services, Chair; Mrs. Brenda Carson, Ms. Sue Ford, Mrs. Brenda Johnson, Mrs. Wanda Moore, and Mr. Mike Vance

FACULTY DEVELOPMENT:

Mr. Haywood Reeves, Chair; Mrs. Mary Boulton, Mr. Gerald Jordan, Mrs. Gloria McRae

TECHNOLOGY PLANNING:

Mr. David Case, Chair; Dr. Lavinia B. Sparkman, Mr. Mickey Vance, Mr. John Adcock, Mr. Jim Blackburn, Mrs. Ann Bullock, Mr. J. Bullock, Mrs. Sylvia Bush, Mr. Ron Davis, Mr. Todd Eldridge, Mr. Bruce Guraedy, Mr. Jim Hansford, Ms. Mary Hanson, Mrs. Brenda Johnson, Ms. Gloria Johnson, Mrs. Brenda W. Kirby, Dr. Lisa McMillin, Mr. Derek Pace, Mrs. Linda Pierce, Mr. R. T. Purvis, Mrs. LeAnn Shirley and the Vice President for Student Services

TITLE III PLANNING COMMITTEE:

Ms. Mary Hanson, Chair; Dr. Lavinia B. Sparkman, Mr. Mickey Vance, Mr. John Adcock, Mr. Michael Alexander, Mr. Gene Davis, Mr. Jimmy Dempsey, Mr. Ricky Harrison, Dr. Bettye Hennington, Dr. Lisa McMillin, Mr. Ross Price, Ms. Juanita West, Ms. Mary Ann Wright, and Mr. Joe Killens

GENERAL CALENDAR**2002-2003 REGULAR SESSION**

First Semester
Fall 2002

August 26, Friday	Applications for Admission Should Be on File
August 3, Saturday	Summer Orientation for New Students
August 5-7, Monday, Tuesday, & Wednesday	Faculty Meetings and Workshops
August 9, Friday	Begin Football Practice and Soccer Practice
August 9, Friday	Begin Band Practice
August 9, Friday	Fees Due
August 11, Sunday	Residence Halls Open at 2:00 p.m.
August 12, Monday	Begin Day Classes, Late Registration Fee Charged Beginning at 8:00 a.m.
August 12-15, Monday through Thursday	Evening Registrations at 6:30 p.m.
August 19, Monday	Begin Evening Classes
August 23, Friday	Last Day to Register or Change Classes
September 2, Monday	Labor Day Holiday (Evening Classes Meet)
September 20, Friday	Last Day to Remove I's of Previous Semester
October 9, Wednesday	Mid-term Grades Due in Records Office at 8:00 a.m.
October 14-15, Monday & Tuesday	Fall Break
November 18, Monday	Spring Semester Advance Registration Begins
November 26, Tuesday	Last Day to Drop a course with a W
November 27-29, Wednesday, Thursday, Friday	Thanksgiving Holidays
December 2, Monday	Resume Regular Class Schedule
December 6, Friday	Last Day of Regular Classes
December 9-12, Monday through Thursday	Final Exams
December 12, Thursday	Christmas Holidays
December 13, Friday	Begin for Students at 12:30 p.m.
	Residence Halls Close at 2:00 p.m.
	Final Grades Due in Records Office 2:30 p.m.

Second Semester Spring 2003

January 3, Friday	Completion of Orientation and Registration
January 5, Sunday	Residence Halls Open at 4:00 p.m.
January 6, Monday	Begin Day Classes Registration Fee Charge Beginning at 8:00 a.m.
January 6-9, Monday through Thursday	Evening Registration at 6:30 p.m.
January 13, Monday	Begin Evening Classes
January 17, Friday	Last Day to Register or Change Classes
January 20, Monday	Martin Luther King Day (Evening Classes Meet)
February 14, Friday	Last Day to Remove I's of Previous Semester
March 5, Wednesday	Mid-term Grades Due in Record's Office at 8:00 a.m.
March 7, Friday	Spring Holidays Begin at 3:15 p.m. Residence Halls Close at 4:00 p.m.
March 17, Monday	Resume Regular Class Schedule
April 14, Monday	Fall Semester Advance Registration
April 18, Friday	Easter Holiday
April 25, Friday	Last Day to Drop a Course with a W
May 2, Friday	Last Day of Regular Classes
May 5-8, Monday through Thursday	Final Exams
May 8, Thursday	Final Grades Due in Records Office by 2:30 p.m.
May 9, Friday	Commencement at 8:00 p.m.

Summer Session Summer 2003

Intersession - On-Campus - Day Classes

May 12, Monday	Registration and Classes Begin
May 26, Monday	Memorial Day
May 30, Friday	Inter-session Ends
May 30, Friday	Honors Summer Orientation for New Students

First Semester - On-Campus - Day Classes

August 3, Monday	Registration Classes Begin
August 3, Tuesday	Last Day to Register for the First Term
August 4, Wednesday	Summer Orientation for New Students
August 14, Saturday	Last Day to Drop a Course with a W
August 20, Friday	Summer Orientation for New Students (Finals) First Term Ends
August 26, Thursday	
August 27, Friday	

Second Semester - On-Campus - Day Classes

August 30, Monday	Registration Classes Begin
September 1, Tuesday	Last Day to Register for the Second Term
September 3, Wednesday	Independence Day Holiday
September 4, Friday	Summer Orientation for New Students
September 9, Wednesday	Last Day to Drop a Course with a W
September 18, Friday	(Finals) Second Term Ends
September 25, Friday	Summer Orientation for New Students
August 2, Saturday	

Class Time Schedule

M/W/F	T/TR
8:00 - 8:50	8:00 - 9:15
9:00 - 9:50	9:25 - 10:40
10:00 - 10:50	10:45 - 11:25
11:00 - 11:50	11:30 - 12:45
12:00 - 12:50	12:55 - 2:10
1:00 - 1:50	2:20 - 3:35
2:00 - 2:50/3:15	



CHAPTER 2

GENERAL INFORMATION

PURPOSE OF THE COLLEGE

As a public, two-year institution, East Central Community College exists to meet the educational needs of traditional and non-traditional students from its five-county support district of Newton, Leake, Lumbard, Scott, and Winston counties. In addition to students from the rural five-county district which it serves, East Central also serves a limited number of out-of-district, out-of-state, and international students. The College is committed to accessibility through its open admissions policy, affordable cost, varied offerings, and support services. In a continuing effort to meet these needs, the College, through its board of trustees, administration, faculty, and staff conceives its purpose to be to provide instruction and service. To achieve its instructional goals, the College provides programs of instruction which incorporate knowledge and skills applicable to life in a complex world society. In addition to offering its students opportunities for their mental, physical, and emotional development, the College, as a service provider, also offers the constituencies of the district counties opportunities for assistance for growth and advancement.

To successfully fulfill its purpose, East Central Community College provides, at minimum cost, a variety of programs which include senior college or university parallel, technical, health-related, vocational, adult, and remedial education. In addition, the College provides quality instruction through voice, video and electronic technologies to enable students to attain their educational goals. The College further subscribes to and provides for self-improvement through its continuing education programs, community services, workforce training, small business development, career exploration resources, special workshops, and other opportunities.

Through curricular and extracurricular activities, the College provides experiences which lead to the development of the total individual. In addition to academic advisement/intervention, these experiences include opportunities for participation and leadership in campus activities and student organizations.

INSTITUTIONAL GOALS

1. To provide effective instructional programs for the first two years of university-parallel curricula to prepare students for successful transfer to senior institutions.
2. To provide vocational, technical, and health-related programs designed to prepare students for immediate employment.
3. To provide a developmental program of instruction to raise basic skills levels of students whose academic foundation requires strengthening.
4. To provide enriched educational experiences for the academically talented students to enhance their academic challenges.
5. To provide guidance, counseling, and other student services to aid students in the attainment of personal, educational, and occupational goals.
6. To provide specialized training programs which will develop a productive work force for new and expanding district businesses and industries.
7. To provide administrative services and technology to support the faculty in its commitment to offer a high quality, innovative educational program for students.
8. To offer community services, continuing education programs, and adult basic education programs to meet the educational, occupational, and personal needs of both youth and adults and to cooperate with high schools and service agencies in providing community education programs.
9. To serve as a cultural and recreational center for the service area by offering a broad range of programs to enrich the community and to enhance creative expression in music, dance, theater arts, visual arts, sports, and recreation.

HISTORY OF THE COLLEGE

In 1928 the Legislature of the State of Mississippi adopted the first basic laws for the organization and operation of Mississippi public junior colleges. East Central Community College opened its doors to a freshman class of twenty students for the first regular session in September of 1928. The college occupied buildings that were a part of the Newton County Agricultural High School, which had been organized in 1914. The Agricultural High School was located on property belonging to the Decatur Municipal School District, which had been created in 1912. The upper high school grades that comprised the Newton County Agricultural High School were a part of the college until 1958 when they moved to the Decatur Attendance Center.

In March of 1939, East Central Junior College was accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. It has been reaffirmed each decade since. Today the College holds membership in the American Association of Community and Junior Colleges, The Southern Association of Colleges and Schools, The Mississippi Association of Colleges, and The Mississippi Community and Junior Colleges Association.

Originally the institution was supported by three counties — Newton, Neshoba and Scott. Later they were joined by Leake and Madison.

From the two members of the original faculty of East Central Community College, Mrs. W.W. Newsome and Mr. Robert Marshall, the number of full and part-time personnel has increased to over 240 by the current year. Since its founding, seven presidents have served the institution.

COLLEGE PLANT AND EQUIPMENT

Through the cooperative efforts of the district and the state legislature, the College has experienced growth in buildings and facilities during the past several years. The College plant consists of approximately 150 acres with buildings and facilities now valued at over ten and one-half million dollars. There are twenty-six main brick buildings. All residence halls, classrooms and offices are air-conditioned. In addition to facilities sufficient to sustain the general education program, laboratories are provided for art, engineering, drawing, audio visual education, applied music, dramatics, reading, athletic and recreation activities, and scientific and vocational education.

WALTER ARNO VINCENT ADMINISTRATION BUILDING

Occupied at the beginning of the 1978-79 school year, the administration building houses the offices of the president, vice president for instruction, vice president for business operations, vice president for foundation and alumni relations, dean of adult and continuing education, director for technology management, and the Board of Trustee's room. Proper vault facilities for the business office and adequate storage for all offices are provided in the building. The 7,995 square foot facility was built in 1962 as the library for the College but was renovated for administrative use when the Burton Library was occupied. It is modern, spacious, and comfortable and is located on the front of the campus adjacent to Huff Auditorium.

ERMA LEE BARBER HALL

With over 26,500 square feet, this dormitory houses approximately 128 women. This welcome addition to the campus was opened in the fall of 1999. The building is both aesthetically pleasing and functional in design. It is equipped with all modern conveniences and meets all standards for fire safety and energy conservation.

ASSOCIATE DEGREE NURSING/CHILDCARE BUILDING

Containing over 20,000 square feet of floor space, this facility opened in 1996 and houses both the associate degree nursing and child care programs. This modern facility contains classrooms, lecture rooms, computer labs, and laboratories.

BRACKEEN-WOOD PHYSICAL EDUCATION BUILDING

This building was constructed in 1970 and is located near the football stadium. Offices for football, baseball, basketball, soccer, and softball are housed in this facility in addition to dressing facilities, the varsity basketball court, and the weight room.

BRADFORD J. TUCKER APPLIED TECHNOLOGY CENTER

Containing over 58,000 square feet of floor space, this facility opened in 1969 and houses automotive technology, collision repair technology, business and office technology, computer technology, drafting and design technology, electrical technology, electronics technology, heating and air conditioning technology, machine shop technology, and welding.

BURTON LIBRARY

Occupied during the 1976-77 school year, this building is located near the center of the campus and contains a large reading area, a conference room, a spacious lobby, librarians' offices, a workroom, a faculty reading room, nine study rooms, and a room for special collections. Total seating capacity, mostly at individual and grouped carrels, is 250; and shelving is provided for 50,000 volumes. Provision is also made for housing non-book materials. Closed circuit, public, or commercial television viewing is available in any area of the building. Other media include slides, filmstrips, audio and video tapes, film loops, and micro texts. Circulation is fully automated via an on-line catalog. This catalog is accessible via the Internet.

CROSS HALL

The science building contains the classrooms and laboratories for the biological and chemical sciences. In 1990, the chemistry laboratory was completely renovated with modern laboratory tables, equipment, and controlled, vented chemical storage areas added.

EDWARD C. ETHRIDGE HALL

Part of the old Newton County High School property purchased by the College in 1995, this facility is currently used by the College for classroom space, Gerontology, Surgical Technology, ABE/GED and college music. The Decatur Public Library is also housed in this facility.

HUFF AUDITORIUM

Located in the center of the front campus, Huff Auditorium is the most prominent building at East Central Community College. The auditorium was constructed in 1953 and named for J. Knox Huff who served as a member of the Board of Trustees of East Central Junior College for twenty-three years. He served as Chairman of the Board from 1948 through 1952.

This structure has a seating capacity of one thousand and is conveniently located at the front of the campus. The auditorium has excellent acoustics and equipment and is used by the College and community for a variety of activities. Located on the ground floor are faculty offices and the office of Public Information. A major refurbishing of Huff Auditorium was funded by donations to the East Central Community College Development Foundation, Inc.

JACKSON HALL

The freshman women's dormitory was remodeled in 1963, 1978 and again in 1989. It houses 125 women and contains the office and apartment of the dormitory supervisor.

MABRY DINING HALL

Remodeled in 1979, this facility contains four dining rooms. The main dining room has a seating capacity of 300. Other dining rooms are the Gold Room, which seats 120; the Gordon Room, which seats 50; and the Magnolia Room, which seats 20.

NESHOMA COUNTY HALL

This two-story dormitory for men was constructed in 1971. It consists of thirty-one rooms which house sixty-two students.

NEWSOME HALL

Completed in 1957, and renovated in 1989, the dormitory is equipped with modern furniture and appliances and accommodates fifty to sixty men and the dormitory supervisor.

NEWTON HALL

This two-story classroom building was constructed in 1973 and houses the English, Social Science, History, Journalism, Education, and Psychology departments. Also, sixteen faculty offices are located in this building along with several support facilities.

PHYSICAL PLANT BUILDING

This facility houses the office of the physical plant director and provides space for the various maintenance equipment utilized by the College.

WORKFORCE DEVELOPMENT CENTER

Completed in 1995, this modern building has over 2,700 square feet. Its nine offices and conference room provide space for the industrial and economic development activities of the College.

THE OVID S. VICKERS FINE ARTS CENTER

Occupied in 1969, this facility contains a 212 seat auditorium, a choral room, a band room, a music library, a listening room, classrooms, and art studios.

SCOTT COUNTY HALL

This two-story dormitory for men was constructed in 1973. It consists of an apartment for the director of housing and thirty-one rooms which house sixty-two students.

SOUTH CAMPUS

Acquired in the fall of 1995, this 4.5 acre complex consists of several buildings containing the Surgical Technology program, Ceramics Lab, Computer Science Lab, Physics classroom, Physics Lab, office space, and a gymnasium.

THE STUDENT ACTIVITY CENTER

The office of the Director of Student Activities is located in this building along with many student special activity facilities.

EDDIE M. SMITH STUDENT UNION

Student Services moved into this modern 12,500 square foot complex in the summer of 1999. This ultra modern building houses Student Services, Financial Aid, the Student Nurse, Admissions, Records, and Research, and the Career Center. This complex also contains conference rooms and counselors' offices.

SULLIVAN CENTER

The first floor of the student center houses the grill, bookstore, and office. The second floor houses the truck-driving program.

WARD HALL

This dormitory for men was completed in 1957. It is arranged in a U-shape rather than conventional halls found in most men's dormitories. Twenty-two men are housed in this dormitory. A total renovation was completed in 1989 to bring this dormitory to present day standards for safety and energy conservation.

THE VOCATIONAL-TECHNICAL ANNEX BUILDING

Completed in 1969, this building is located on the north side of the campus and contains classrooms, offices, and laboratories for several vocational-technical programs.

WINSTON HALL

This residence hall was completely renovated in 1989 and 1990 with structural changes to bring it up to modern standards for housing students. This renovation provided an energy efficient, attractive facility for men. It consists of forty-one rooms which house eighty-two students.

OTHER BUILDINGS

FACULTY HOUSES

There are seventeen of these houses located at various sites on the college property.

LEAKE HALL

This two-story building containing sixteen apartments was originally constructed for married students. Today it is occupied by both faculty, honor students, and married students. A major renovation of this building was completed during the 1994 spring semester.

ATHLETIC FIELDS/PRACTICE FIELDS

THE FOOTBALL STADIUM

Warrior Field was relocated in 1967 and is now equipped with the most up-to-date high intensity lighting, speaker system, and an enlarged seating capacity.

BAND PRACTICE FIELD

This field is located South of the baseball field and includes the director's tower.

FOOTBALL PRACTICE FIELD

This practice field is located West of the football stadium.

INTRAMURAL FIELD

This playing field is located north of the baseball field and contains an area for intramural sports.

CHRIS GAY IV MEMORIAL BASEBALL FIELD

Situated near the football stadium this well located facility was completed with a gift from the family of former student Chris Gay IV. It has up-to-date lighting, a press box, and aluminum seating.

SOCCER FIELD

The soccer field is located on the College's North Campus next to the women's softball field. This facility was completed in the summer of 1999.

TENNIS COURTS

Located north of Newsome Hall, this facility contains four lighted tennis courts.

WOMEN'S SOFTBALL FIELD

This playing field is located north of the baseball field. Construction of this field was completed during the 1994 spring semester.

GARDENS, PARKS, RECREATION**FITNESS TRAIL**

Located on the north side of the campus, this one-half mile trail is lighted, landscaped, equipped with exercise stations, and handicapped accessible.

HARRISON MEMORIAL GARDEN

This park is dedicated to the memory of Crystal and C. J. Harrison, children of Mr. Ricky and Mrs. Jeanine Harrison. The garden is centrally located.

DICK LIVINGSTON RECREATIONAL/STUDY TRAIL

Located on the north side of the campus, this trail is an extension of the one-half mile fitness trail and follows the contour of the College. This three-fourths mile trail is lighted, landscaped, and handicapped accessible. The trail is named in memory of Representative Richard L. "Dick" Livingston.

SULLIVAN PARK

Located on the east side of campus adjacent to the College's tennis courts, this park was dedicated in memory of Ms. Janie Sullivan and was provided for by private donations. It has various plant life, modern lighting, and park benches/tables providing enjoyment for the student body and the public.

STUDENT ORGANIZATIONS

Student organizations include:

Freshman Class, President's Council, Sophomore Class, and Student Body Association

Honor Society:

Phi Theta Kappa, Scholars Bowl

Curricular organizations include:

Alpha Alpha Epsilon, HOSA, Mu Alpha Theta, Phi Beta Lambda, Sigma Mu Tau, Student Education Association, Post Secondary Association of Students and Teachers of Early Childhood Education, and VICA

Special interest organizations include:

Accents, Athletics, Band, Cheerleaders, Collegians, Diamond Girls, ECCC Choir, East Central Environmental Club, Gospel Choir, S.I.F.E., Native American Association, New Directions, Residence Hall Councils, Rodeo Club, S.A.D.D., Warrior Corps, Adult Warrior Corps

Religious organizations include:

Baptist Student Union, Newman Club, Wesley Foundation, and Fellowship of Christian Athletes

Publications include:

Tom-Tom and Wo-He-Lo



CHAPTER 3

ACADEMIC POLICIES

REQUIREMENTS FOR ADMISSION

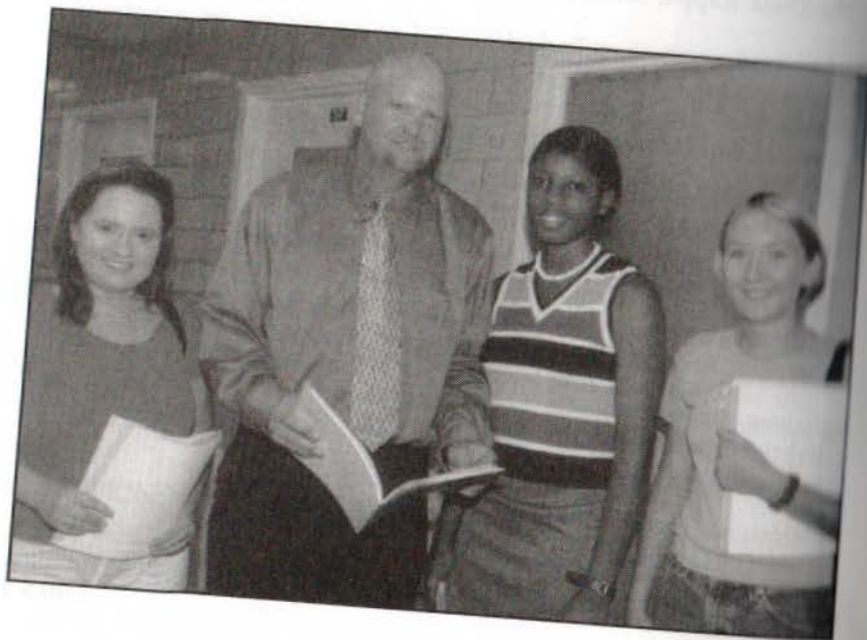
Implementation of specific admission policies is the responsibility of the administration and faculty of the institution. East Central Community College ascribes to an "open admissions" policy consistent with all pertaining laws. The College embraces the philosophy that students be provided the opportunities for learning experiences, e.g. developmental courses, counseling, tutorial assistance, etc., that will help the individual students succeed in achieving their educational goals. Further, the College utilizes relevant diagnostic instruments to determine the strengths and needs of students in order to assist them in the selection of the most appropriate program options. There are no programs at East Central Community College designed for transfer to senior institutions that require a minimum ACT score for admission.

ACADEMIC AND TECHNICAL STUDENTS

To be admitted as a full-time student to an academic or technical program, an applicant must meet one of the following criteria:

- (a) Graduation from an accredited high school. Any high school graduate with a standard high school diploma is eligible for enrollment in an academic or technical program. Some programs require a minimum ACT score. Certificates of attendance or Special Education Certificates **are not acceptable** for admission into an academic or technical program;
- (b) Presentation of an official transcript indicating completion of one unit less than the minimum acceptable high school units as prescribed by law;
- (c) A high school equivalency certificate indicating that satisfactory scores have been earned on the General Educational Development Test (GED); or
- (d) An official transcript from an accredited college or university.

Before admission can be granted, the following must be on file in the Office of Admissions, Records, and Research:



1. An official college application which may be completed by using the form provided in the back of the catalog or online at the East Central Community College Web Page <http://www.eccc.cc.ms>
 2. An official final high school transcript with a recorded graduation date. A transfer student must submit an official transcript from each college attended. Acceptable General Educational Development (GED) scores must be provided, if applicable.
 3. Official scores on the American College Test (ACT), applicants 23 years of age and over are exempt from the ACT requirement except for selected specialized curricula.
- Admission as an East Central Community College student does not guarantee admission to a specific program of study. Some programs have additional requirements for entry.

LEGAL RESIDENT STATUS

East Central Community College observes the following definitions with regard to residential status of applicants and students as interpreted from laws engaged by the Mississippi Legislature. The College's district includes the following supporting counties: Newton, Leake, Neshoba, Scott, and Winston.

1. Legal residence of a minor. The residence of a person less than twenty-one (21) years of age is that of either parent. If both parents are dead, the residence of the minor is that of the last surviving parent at the time of that parent's death, unless the minor lives with his or her legal guardian, duly appointed by a proper court of Mississippi, in which case the resident becomes that of the legal guardian.
2. Legal residence of an adult. The residence of an adult is that place where he is domiciled, that is, the place where he actually physically resides with the intention of remaining there indefinitely or of returning there permanently when temporarily absent.
3. Effect of removal of parent from Mississippi. If the parents of a minor who is enrolled as a student in an institution of higher learning move their residence, from the State of Mississippi, the minor is immediately classified as a nonresident student.
4. No student may be admitted to any junior college or institution of higher learning as a resident of Mississippi unless his residence, as defined hereinabove, has been in the State of Mississippi preceding his admission.

5. Residence status of a married person. A married person may claim the residence status of his or her spouse or may claim independent residence status under the same regulations, set for the above, as any other adult.
6. Children of parents who are employed by educational institutions. Children of parents who are members of the faculty or staff of any institution under the jurisdiction of the board of trustees of any community/junior college or the Board of Trustees of State Institutions of Higher Learning may be classified as residents for the purpose of attendance at the institution where their parents are faculty or staff members.
7. Children and military personnel. Resident status of children of members of the Armed Forces on extended active duty shall be that of the military parent for the purpose of attending state supported institutions of higher learning and junior colleges of the State of Mississippi during the time that their military parents are stationed within the State of Mississippi and shall be continued through the time that military parents are stationed in an overseas area with last duty assignment within the state of Mississippi, excepting temporary training assignments enroute from Mississippi. Resident status of minor children shall terminate upon reassignment under Permanent Change of Station Orders of their military parents for duty in the continental United States outside the State of Mississippi, excepting temporary training assignments enroute from Mississippi.
8. Certification of residency of military personnel. A military person on active duty station in Mississippi who wishes to avail himself or his dependents of the provisions of Section 37-103-17, must submit a certificate from his military organization showing the name of the military member, the name of the dependent, if for a dependent; the name of the organization of assignment and its address (may be in the letterhead); that the military member will be on active duty station in Mississippi on the date of registration at the state supported institution of higher learning or junior college of the State of Mississippi; that the military member is not on transfer orders; the signature of the Commanding Officer, the Adjutant, or the Personnel Officer of the unit of assignment with signer's rank and title. A military certificate must be presented to the registrar of the State supported institution of higher learning of junior college of the State of Mississippi each semester or trimester at (or within ten (10) days prior to) registration each semester for the provisions of Section 37-103-17 to be effective.
9. Student must register under proper residence status; penalty. The responsibility for registering under his proper residence status is placed upon the student. In addition to any

administrative action which may be taken by the governing authorities of the state-supported institutions of higher learning or junior colleges concerned, any student who willfully presents false evidence as to his residence status shall be deemed guilty of a misdemeanor, and conviction thereof may be fined not to exceed one hundred dollars (\$100.00).

10. Members of the United States Armed Forces on extended active duty and stationed within the State of Mississippi and members of the Mississippi National Guard may be classified as residents, for the purpose of attendance at state-supported institutions of higher learning and community and junior colleges of the State of Mississippi. Resident status of such military personnel who are not legal residents of Mississippi, as defined in Section 37-103-13, shall terminate upon their reassignment for duty in the continental United States outside the State of Mississippi.

MISSISSIPPI VIRTUAL COMMUNITY COLLEGE

The Mississippi Virtual Community College is a cooperative of Mississippi's 15 community college districts and the Mississippi State Board for Community and Junior Colleges. Its mission is to provide educational opportunities to constituencies who live within the various community and junior college districts in Mississippi and to others beyond those boundaries. Through MSVCC, students may take courses from colleges anywhere in Mississippi while getting support services from a local college.

To take a course from a *remote* (provider) college, a student enrolls at a *local* (host) community or junior college. The host college supports the student with a full slate of student services including advisement and counseling, financial aid, and learning resources. The host college receives the student's tuition and fees. The host college awards credit for the course.

The *remote* (provider) college provides the course instruction. Assignments, tests, and grades are administered by one of its instructors. For this instructional service, the provider college receives the state's reimbursement for the enrollment.

This cooperative makes it possible for MSVCC colleges to leverage their distance learning resources-- including faculty, course, support services, and technology-- to benefit students throughout Mississippi and beyond.

East Central Community College is a participant in the Mississippi Virtual Community College. For a list of courses offered through MSVCC, please see the web site at www.msvcc.org.

HEALTH RELATED STUDENTS

ASSOCIATE DEGREE NURSING PROGRAM

The Associate Degree Nursing Program is a two-year program designed primarily for students who reside in the East Central Community College district, to provide educational opportunities for qualified students desiring a career in nursing. The program responds to the expanding health care needs of the district and state. The curriculum includes a balance of general education, nursing theory, and laboratory and clinical experiences. Graduates will receive an Associate of Applied Science Degree (AAS) and those that meet the requirements of the State Board of Nursing are eligible to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN). The State Board may deny any application for licensure due to, but not limited to conviction of a felony, commission of fraud or deceit in the application process, or addiction to alcohol or other drugs. The Associate Degree Nursing Program is accredited by the Board of Trustees of State Institutions of Higher Learning of Mississippi and the National League for Nursing.

Admission Procedures

All applicants are required to take the American College Test (ACT) and meet the general admission requirements to the College. Application deadline for the fall class is March 1. All entrance materials must be on file in the Office of Admission, Records, and Research by March 1.

Admission Requirements

1. The student must apply for regular admission and be accepted by the College.
2. The student must apply to the Associate Degree Nursing Program.
3. The student must take the ACT with a minimum composite score of 18, or 15 if taken prior to October, 1989. A math score of 14 or less on the ACT will necessitate successful completion of MAT 1203 (developmental math) or higher, concurrent with or prior to NUR 1119.
4. Students must have a cumulative GPA of 2.00 or better.
5. Satisfactory completion of Anatomy & Physiology I (BIO 2514), and Anatomy & Physiology II (BIO 2524) (An applicant may be accepted into the ADN program prior to completing these courses; whereupon these courses must be completed in the summer prior to beginning nursing classes in the fall.) Students who have not received formal notification of admission to the

ADN program must meet all the prerequisites established in enrolling in Anatomy and Physiology I. The prerequisite for Anatomy and Physiology I is one of the following: General Biology (BIO 1134 or 1144), General Chemistry I (CHE 1214), Microbiology (BIO 2924), or ACT science score of 21, sophomore standing, or admission to a health related program at ECCC or be a licensed practical nurse.

- Students admitted into the ADN program must submit proof of the following items: physical examination, drug screen, immunization against measles, mumps, rubella (MMR), or rubella titer, TB skin tests, Hepatitis B vaccine, or signed declination statement, and current American Heart Association Course "C" in CPR.

Acceptance Criteria

To be accepted into the ADN Program, the applicant's file in the Admission's Office must be complete. Qualified applicants will be considered by the ADN admissions committee using the following criteria:

- ACT composite score (possible points 18-36);
- Cumulative Grade Point Average (possible points 2-4);
- Current ECCC student or past ECCC graduate status (2 points).

Acceptance into the program is once a year. Priority is given to in-district applicants, and then Mississippi residents in that order. Enrollment is limited; therefore, selection is based on available space, completion of admission requirements, and meeting acceptance criteria. Successful applicants will be notified on or before May 15 by the Associate Degree Nursing Program.

Upon acceptance into the two-year ADN Program, expenses include: (1) Tuition per semester, \$500 (for room and board expenses see College Catalog, page 75), (2) Lab fees per semester, \$24, (3) Uniform/lab supplies for entire program, approximately \$200, (4) Malpractice insurance, \$15 yearly, (5) Required textbooks for entire program approximately \$800, (6) Drug screen, approximately \$20, (7) Physical examination, cost determined by the student's selection of practitioner, (8) Immunizations, cost dependent on status of immunizations, (9) NLN Assessment Tests, Six (6) tests at \$10 each and one (1) at \$30, entire program, (10) Nursing pins (optional) range from \$34-\$122, (11) Graduation fees - \$35, (12) Student Nurses' Association fees \$50 yearly, (13) Transportation costs to and from clinical sites, (14) Nursing class portraits, approximately \$25. (15) When students stay overnight for out-of-town clinicals, the student will have expenses for meals and hotels, and (16) Clinical nurse pack, approximately \$40-\$50, (17) Post-graduation NCLEX-RN application fees, state fee, \$60; national fee, \$120, (all prices subject to change).

All information pertaining to the associate degree nursing program may be found in the East Central Community College catalog or by contacting NLNAC, 61 Broadway, New York, NY 10016 or by telephone 1-800-669-9656.

LPN TO RN UPGRADE/BRIDGE PROGRAM FOR ASSOCIATE DEGREE NURSING

Licensed Practical Nurses are eligible for advanced placement in the Associate Degree Nursing Program.

Admission Requirements:

- The student must apply for regular admission and be accepted by the College.
- The student must apply to the Associate Degree Nursing Program.
- The student must have an ACT composite score of 15 if taken before October 1989; or 18 if taken in October 1989 or after. Students with less than the required ACT composite score must have completed a minimum of 12 semester hours with a 2.0 quality point average before being admitted. Students must have at least a C in all prerequisite courses.
- Hold a current license to practice as a licensed practical nurse in Mississippi.
- Have one year clinical work experience within the last five years, documentation from employer(s) must be submitted with application.
- Math assessment test given prior to admission.

Prerequisite courses:

Anatomy and Physiology I
Human Growth & Development
Anatomy & Physiology II
Fine Arts/Humanities Elective
Microbiology
English Composition I
English Composition II

Applications for the College and the ADN Upgrade/Bridge Program may be obtained from the Office of Admissions, P.O. Box 129, Decatur, MS 39327 after January 1 each year. All admission requirements and current admission application must be on file in that office by April 1 of the year of admission.

Post acceptance requirements are the same as all other ADN students.

All information pertaining to the Associate Degree Nursing Program may be found in the East Central Community College catalog or by contacting NLNAC, 61 Broadway, New York, NY 10016 or by telephone 1-80-669-9656.

PRACTICAL NURSING PROGRAM (PN)

To be admitted to the Practical Nursing Program (PN) applicants must:

1. Be eighteen (18) years of age or over.
2. Have a minimum of 12th grade education or its equivalent as determined by the General Educational Development Test.
3. Be in good physical and emotional condition as verified by a medical examination and certifying report.*
4. Have acceptable personal qualities as established through a personal interview.
5. Be a citizen of the United States or have pending citizenship.
6. Applicants must have a minimum ACT score of 12 or enhanced ACT score of 16, or equivalent TABE (Level D, Form 5) composite score of 12 in English, mathematics and reading.
7. Applicants must take the NLN Pre-Admission Examination - PN and have a minimum score of 40 percentile.
8. Applicants shall be selected for an interview by the Practical Nurse Admissions Committee based upon the applicants' scores on the standardized tests listed in item 6 and 7.
9. Be recommended for admission by the Practical Nurse Admissions Committee.
10. Have current CPR Class C certification.

*The East Central Community College health form must be completed by all students initially accepted into the program. Final acceptance of students into the program will not be granted until the medical examination and certifying report is on file.

MEDICAL OFFICE TECHNOLOGY (BOMT)

To be admitted to the Medical Office Technology Program (BOMT) applicants must meet the admission requirements for Academic and Technical students listed previously.

SURGICAL TECHNOLOGY (SUT)

To be admitted to the Surgical Technology Program applicants must meet the following criteria:

1. The applicant must be of legal working age (18) before program completion.

2. The applicant must have a 12th grade education as demonstrated by a high school diploma or its equivalent as demonstrated by the General Development Test.
3. The applicant must be in good physical condition as verified by a medical examination and certifying report. (National Certification Requirement)
4. The applicant must have a minimum enhanced ACT score of 16 or equivalent TABE (Level D, Form 5) composite score of 12.
5. The applicant must be a citizen of the United States or have pending citizenship.
6. The applicant must have acceptable personal qualities as established through a personal interview.
7. Applicants shall be selected for interviews by the Surgical Technology Committee.
8. The applicant must be recommended for admission by the Surgical Technology Admissions Committee.
9. Admissions priority will be given in the following order: (1) district applicants, i.e., legal residents of Leake, Neshoba, Newton, Scott, or Winston counties, (2) out-of-district applicants, and (3) out-of-state applicants.
10. Must have CPR-C certification.

*Initial acceptance into the Surgical Technology program must be granted prior to the submission of a medical examination certifying report. Final acceptance into the program will not be granted until an acceptable medical examination certifying report is on file.

TRANSFER STUDENTS

Students desiring to attend East Central Community College after having attended another regionally accredited college must meet the same requirements as entering freshmen. Students with records indicating unsatisfactory standing may be accepted on probation if individual cases indicate a reasonable chance of success in the program selected. If a student is accepted on probation, he/she must make satisfactory progress at the completion of one semester or he/she will be suspended for one semester.

TRANSFER CREDITS

Acceptable credits transferred by students are reproduced on the students' permanent records at East Central Community College. This action signifies that the credits are judged valid. Only those courses that average "C" or better will be entered on the record and applied toward graduation when the transferred average is less than "C". This will be completed by the end of the first semester in which the student is enrolled.

Coursework transferred or accepted for credit must represent collegiate coursework relevant to the degree, with course content and level of instruction resulting in student competencies at least equivalent to those of students enrolled in the institution's undergraduate degree programs.

VOCATIONAL STUDENTS

To be admitted as a full-time student to a vocational program that includes welding or carpentry and cabinet-making, an applicant must:

1. Be of legal working age (18) before program completion;
2. Complete a federally approved ability-to-benefit test;
3. Have an official application and a transcript from the last school attended on file in the Office of Admissions, Records, and Research;
4. Complete an interview with the vocational counselor or with an instructor in the program of choice.

To be admitted to the cosmetology program or to the practical nursing program, an applicant must:

1. Be a high school graduate;
2. Have an official application and a transcript from the last school attended on file in the Office of Admissions, Records, and Research;
3. Pay a deposit of \$60 as a partial tuition payment (cosmetology only).

INTERNATIONAL STUDENTS

International students with acceptable scholastic records and proven English proficiency will be considered for admission as freshmen or as transfer students. Freshman applicants must be graduates of recognized secondary schools comparable in level to the American high school. Transfer applicants are considered on the basis of secondary school records and records of postsecondary study (college, technical school). Factors considered in making the admission decision are grades earned, subjects to be taken, ability to carry a full course of studies, satisfactory scores on the East Central Community College placement tests, and proof of financial responsibility.

Applicants, both freshmen and transfer, whose native language is not English are required to submit a score of at least 500 on the paper-based or 173 on the computer-based Test of English as a Foreign Language (TOEFL) and must have a score on the ACT.

The following materials must be in the Office of Admissions, Records and Research at least 30 days before the beginning of the semester in which admission is desired:

An application for admission form.

A certified copy of all high school and/or college transcripts of previous credits earned.

Information showing sufficient financial support.

A copy of Form I-20.

In addition to the regular tuition and fees paid by in-state students, international students will be assessed out-of-state fees payable at registration. See general information in Chapter 4.

Dormitory facilities will be available each semester only after in-district and in-state students have been housed.

PART-TIME STUDENTS

Part-time students must meet the same admission requirements as do full-time students except for the ACT.

SPECIAL ADMISSION

In conformity with Section 37-29-1, Mississippi Code of 1972 as amended in 1998, East Central Community College will admit students who have not completed the requirements for regular admission to the college but who meet the enrollment criteria specified in either policy 4.1.6.1 or 4.1.6.2.

DUAL ENROLLMENT

Students may be granted part-time admission status at East Central Community College while concurrently enrolled in high school if they meet the following admission requirements:

1. Have completed a minimum of fourteen (14) core high school units (Students who do not have fourteen (14) core high school units but who have a composite score of thirty (30) on the ACT Assessment may be considered for enrollment),
2. Have a minimum composite score of twenty-one (21) on the ACT Assessment,
3. Have a minimum 3.0 cumulative GPA on a 4.0 scale for high school work completed, and
4. Have the unconditional recommendation of their high school principal or guidance counselor.

EARLY ENROLLMENT

Students may be admitted as regular students at East Central Community College if they meet the following admission requirements:

2. ENTRANCE REQUIREMENTS:

Proof that entrance requirements to East Central Community College have been met prior to enrollment are a part of a veteran's and eligible person's permanent record. They include the grade in each subject per semester, record of withdrawals, and the number of absences from any subject. These records are maintained in the Office of the Director of Admissions, Records, and Research.

3. PREVIOUS EDUCATION AND TRAINING RECORDS:

The school maintains permanent records showing previous education and training. Enrollment certificates submitted to VA reflect proper credit for previous education and training according to the policies of the College.

4. PROGRESS RECORDS:

In the academic and technical program, the school records show grades of A, B, C, D, F, W (withdrawal, no grade), I (incomplete), D, or F on completion and is changed to a grade of A, B, C, D, or F on completion and is used in the overall grade point average of the student).

The State Veterans Affairs Approving Agency requires that "I" grades be considered as F's in computing grade point averages. This procedure is followed in all reports to the Veterans Administration concerning the student's status. Course changing is not allowed after the first two weeks of classes. Any time a student quits a course without officially withdrawing, a final grade of "F" will be recorded. The VA will be promptly notified when a veteran or other eligible person drawing VA benefits changes his course load from full-time to part-time or reduces his part-time load.

Veterans who are attending East Central Community College in the Academic and Technical programs must pass a certain number of hours each semester, the same as regular students, to remain in good standing. Students must pass nine semester hours and earn 18 quality points to remain in good standing. Quality points are assigned per semester hour the following way: A-4 quality points; B-3 quality points; C-2 quality points; D-1 quality point; and F-0 quality points.

For the Veterans and other eligible persons, East Central Community College will apply the probation and suspension policies as listed in this catalog.

5. ATTENDANCE RECORDS:

East Central Community College maintains schedule and permanent record cards. The last date of attendance is reflected when one drops a course. The number of absences in any

particular course is placed on the final Grade Report and also in the teachers' grade book which is turned in at the end of the term and is filed for records and is available in the Director of Admissions, Records, and Research's office. An individual is allowed absences per semester equal to twice the times a class meets per week in addition to any official absences representing the College. This policy is given in detail elsewhere in this publication.

SOPHOMORE STATUS

Before a student can be classified as a sophomore, he/she must have earned a minimum of 28 hours or its equivalent from an approved college.

TESTING SERVICE

East Central Community College is a fully participating institution in the American College Testing Program and administers the test on all nationally scheduled testing dates. The ACT test is also administered on a residual basis upon request.

East Central also administers and utilizes the Test of Adult Basic Education (TABE) in its VIDS program, adult basic education program, and in the Ability to Benefit for financial aid. Further, the General Educational Development Test (GED) is administered on a monthly basis.

SCHOOL TERMS AND PERIODS

East Central operates on the semester system. There are two regular semesters which begin in August and in January. During the summer, there is an eight (8) week summer session divided into two four-week terms and a three-week intersession. The College also offers courses at other times to meet the needs of students.

Lecture periods meet a minimum of 50 minutes. Laboratory periods are equivalent to two lecture periods. Semester hours of credit are granted on the number of lecture and/or laboratory periods the class meets per week for one regular semester. A semester hour of credit is equal to 750 minutes of instruction.

Classes are also offered off-campus at various locations throughout the five county district.

RECORDS

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

East Central Community College is in compliance with provisions granted under the Family Educational Rights and Privacy Act of 1974. Under this law, students enrolled in any educational institution receiving federal funds are given certain rights concerning school records.

The following rights are accorded to students under this act:

1. Students are entitled to have access to school records upon request.
2. Request for access to records concerning academic grades, transcripts and absences should be filed with the Director of Admissions, Records, and Research. Request for access to records concerning test scores administered by East Central Community College counselors, financial aid, and other personal data should be filed with the Vice President for Student Services.
3. Students are entitled to inspect and review the contents of their school records and to challenge the contents if they feel the contents are inaccurate, misleading or inappropriate. If a student wishes to challenge the contents, the Director of Admissions, Records, and Research or Vice President for Student Services will provide a written copy of procedures to be followed.
4. Before any school records will be released to third parties (colleges, potential etc.) who have requested copies of school records, the school must have the students' written consent.
5. Upon receipt of a subpoena or judicial order requiring the Director of Admissions, Records, and Research and/or Vice President for Student Services to supply a student's records, the requested action will be taken.
6. Whenever a student seeks to enroll in another institution outside this district, the student must approve transfer of the record.
7. The law allows "directory information" about students to be made public without specific permission. Students are entitled, however, to request the deletion of certain information from school directories. Any request for deletion of directory information must be made within fourteen calendar days from the date of registration. Forms for requesting the deletion of information may be secured from the Office of the Director of Admissions, Records, and Research. The following items are considered directory information:

- Name
- Degrees and Awards Received
- Address
- Phone
- Dates of Attendance
- Major Program
- Height/Weight of Athletes
- E-Mail Address
- Enrollment Status
- Date and Place of Birth
- Photograph
- Grade Level
- Participation in Officially Recognized Activities and Sports

GRADING SYSTEM

- A — 92-100 Excellent
- B — 83-91 Good
- C — 74-82 Average
- D — 65-73 Poor
- F — Failure
- W — Withdrawal
- AU — Registered for audit
- I — Incomplete, but can be made up

A progress report is made to all day students at Mid-Term of each semester.

INCOMPLETE GRADES

A grade of "I" (incomplete) may be submitted in lieu of a final grade when the student, because of illness, death in the student's immediate family, or similar circumstances beyond the student's control, is unable to complete the course work or to take final examinations. The student must have in writing, an approval by the Director of Admissions, Records, and Research before the student can complete this course work.

An "incomplete" on final semester grades must be removed by completing the required work by the end of the first six weeks of the next semester or a grade of "F" will be recorded by the Director of Admissions, Records, and Research. The individual student has the responsibility of making the necessary arrangements with the instructor concerned.

APPEAL PROCEDURES FOR GRADES

See Student Complaint Procedures

HONORS AND QUALITY POINTS

HONORS — Special recognition is given those students doing outstanding work in their academic subjects at the end of each grading period and at graduation. The honors are based on quality point averages.

	Required Quality Point Average
HONORS	4.00
President's List	3.50
Dean's List	3.00
Honorable Mention	

QUALITY POINTS — Quality points are based on the grade and number of hours credit for each course and are computed as follows:

GRADES	Quality Points
A	4 for each semester hour
B	3 for each semester hour
C	2 for each semester hour
D	1 for each semester hour
F	0 for each semester hour

The last grade in each course attempted will be counted for quality point purposes.

HONORS PROGRAM

The purpose of the Honors Program at East Central Community College is to provide enriched educational experiences for the academically talented students. Specially designed honors classes are offered to stimulate the honor student's spirit of inquiry and to provide opportunities for more in-depth study in several subject areas.

An Honors Council chaired by the Director of the Honors Program has been established. It is the responsibility of the council to coordinate the honors courses and to promote an atmosphere of intellectual stimulation and camaraderie among the academically talented students.

The Honors Program provides students the opportunity for independent projects and research, for greater intellectual challenge, and for association with others of similar abilities and interest.

HONORS PROGRAM ELIGIBILITY

In order to enroll in the Honors Program a student should have a superior ACT score, a superior grade point average, and an invitation from the honors faculty. Courses are scheduled so that a student may participate in all six courses or in any combination of courses. Courses offered include: Elementary Functions, Honors English Composition I, Honors English Composition II, Honors American History I, Honors American History II, Honors English Literature I, and Honors English Literature II.

Students with a Math ACT score of 25 and a score of 30 or above on a math assessment administered by the East Central Community College math faculty are eligible to enroll in Elementary Functions. Students with a 25 composite and a 27 English score on the ACT or a "2" Advanced Placement English score are eligible to participate in Honors English. Students with a 25 composite and a 25 reading score on the ACT are eligible to participate in Honors American History I. Students are invited to enroll in Honors English Literature based on grades in previous English courses, ACT scores, and teacher recommendation.

ADVANCED PLACEMENT/CREDIT BY EXAMINATION

East Central has two provisions for granting credit by advanced placement of students and one provision for granting credit by examination.

Provisions for Advanced Placement in Vocational-Technical Instruction

East Central Community College will grant credit for selected courses in certain Applied Science and Certificate programs under the following conditions:

1. Applicant for credit meets all college admissions requirements and is a registered full-time student in good standing in one of ECCC's vocational-technical or certificate programs, and
2. Applicant has maintained at least a "B" average in the high school course for which articulated credit is requested, and
3. Applicant has on file a written recommendation from the high school instructor and vocational director, and
4. Applicant has successfully completed two units in high school in the approved area with an A or B average, and applicant has passed a competency exam administered by East Central Community College with a grade of "85" or higher, and
5. College credit will be held in escrow until the student has completed the prescribed courses in a specific program. The credits will be included on the student's official college transcript with the designation of "satisfactory" and counted toward the appropriate degree or certificate. Following provisions of the Southern Association of Colleges and Schools, these courses will be identified as advanced standing in the articulated area and identified on the college transcript as such.

Each articulation agreement will be updated as the curriculum is revised.

It is understood that should a student intending to receive credit under this agreement fail to make satisfactory progress in the next higher sequential course, the student may transfer back to the beginning level course.

It is further understood that a high school graduate may exercise this privilege no later than the beginning of the third year following graduation.

THERE WILL BE NO CHARGE FOR ADVANCED STANDING CREDIT.

Advanced Placement Examination

Students who make a score of three (3) or higher on the Advanced Placement (AP) test will be given credit for the course at East Central Community College. Generally an AP score of three (3) will result in awarding three (3) semester hours credit in the subject area. More than three (3) semester hours credit may be awarded for AP scores of four (4) or five (5) when approved by the appropriate division chairs working in conjunction with departmental faculty and the Vice President for Instruction. Academic credit established through AP will not carry a letter grade and will not be included in calculating the quality point average.

College Level Examination Program (CLEP)

East Central Community College welcomes students from a wide variety of backgrounds and learning experiences. Some students come to ECCC with a firm grounding in a number of disciplines. ECCC recognizes and honors their prior learning by accepting College-Level Examination Program (CLEP) tests, which measure a student's mastery of college-level, introductory course content in a wide range of subjects. Students meeting the credit-granting score in any of the tests listed below will be granted course credit and a grade of "P" will be entered on their manuscript.

Exam	Score	Credit	Equiv. Course
Am. Literature	50	6 hrs.	ENG 2223,2233
Eng. Comp. Fresh.	50	6 hrs.	ENG 1113,1123
Eng. Literature	50	6 hrs.	ENG 2323,2333
College Algebra	50	3 hrs.	MAT 1313
Trigonometry	50	3 hrs.	MAT 1323
Biology	50	6 hrs.	BIO 1133,1143
Chemistry	50	6 hrs.	CHE 1213,1223
Calculus w/Elem.Functions	50	3 hrs.	MAT 1613
French, Level 1	50	6 hrs.	MFL 1113,1123
Spanish, Level 1	50	6 hrs.	MFL 1213,1223
Am. Government	50	3 hrs.	HIS 2213
US History II	50	3 hrs.	HIS 2223
Human Growth/Dev.	50	3 hrs.	EPY 2533
Macroeconomics	50	3 hrs.	ECO 2113
Microeconomics	50	3 hrs.	ECO 2123
Psychology	50	3 hrs.	PSY 1513
Sociology	50	3 hrs.	SOC 2113
Western Civ. I	50	3 hrs.	HIS 1163
Western Civ. II	50	3 hrs.	HIS 1173
Accounting, Prin	50	6 hrs.	ACC 1213,1223
Business Law	50	3 hrs.	BAD 2413
Info Sys/Comp Apps	50	3 hrs.	CSC 1113

Students may earn CLEP credit at ECCC only in courses taught at ECCC. The maximum number of CLEP credits that may be earned is 45 semester hours per student.

Students who transfer to ECCC after earning CLEP credit through another institution must submit official copies of their scores to the Director of Admissions, Records, and Research. The scores will be evaluated and credit granted following the same scale as for other ECCC students.

ACADEMIC PROBATION AND SUSPENSION

A student who fails to pass nine semester hours and to earn 18 quality points during a regular semester will be placed on probation until the academic record meets this minimum standard. If the minimum requirements are not met for two consecutive semesters, the student will be suspended for one regular semester. If the suspension occurs at the conclusion of the spring semester, it may be removed by attending summer school and improving the record to the stated minimum. Deviation from this policy will be made only with the approval of the Academic Probation Committee.

The above policy will also apply to all transfer students.

COURSE CHANGE

A fee of \$5 is assessed for a change in schedule after the date a student's schedule is entered.

CHANGING PROGRAM

A student should discuss any proposed changes in his program with his/her advisor. No full-time student will be permitted to register in a new course after the second week of any regular semester.

PROGRAM OF STUDY

A student registering for 12 or more semester hours will be considered a full-time student and should follow one of the curriculums as outlined.

CLASS ATTENDANCE AND ABSENCES

When a student enrolls in a course, the student assumes the responsibility for attending all class meetings, completing all assignments, and otherwise satisfying the requirements of that course. Realizing that from time to time there may be just cause for absence, the College has established the policy outlined below.

The student should discuss with the instructor the impending absence before it occurs if possible or immediately after his/her return to class if the absence was an emergency. The student is responsible for all work missed regardless of the reason for being absent.

1. Official absences are those incurred when students miss class while officially representing the College. The College sponsor of the group supplies a list to the Director of Admissions, Records, and Research's Office in advance, and instructors are notified from that office before the next meeting of the class following the absence. Official absences will not count in the total number of absences allowed.
2. Unofficial absences occur when students who are not representing the college miss class. Total unofficial absences per class may not exceed three for a class that meets once per week, four for a class that meets twice per week, six for a class that meets three times per week, eight for a class that meets four times per week or ten for a class meeting five times per week. Tardies which equal the number of times the class meets per week will constitute an unofficial absence. Exception: For classes which meet once per week, three tardies will constitute an unofficial absence.) If a student exceeds these numbers of absences he/she will be cut out of class and will receive an "F" for the course.
3. The student who misses announced tests or class assignments due to unofficial absences must have approval of the instructor to take make-up tests or to complete assignments. Approval will not be granted unless the student presents a valid reason for having been absent.
4. The student has the right to appeal if he or she feels that there were extenuating circumstances for exceeding the allowable number of absences or for being cut out of class and receiving an "F" for the course. Within three (3) days of the notice of being cut out of the class(es), the student should submit to the Vice President for Student Services a written letter of appeal giving all reasons for the appeal. The student will meet with the Absentee Appeals Committee. This committee will include the Vice President for Student Services, the student's instructor, the academic or vocational counselor (depending on classification of student) administrator-at-large, an instructor-at-large, and the Student Body Association President. A majority vote will be necessary for the student to be reinstated in class. Should the matter not be resolved to the student's satisfaction through the Absentee Appeals Committee, the student has the right to appeal to the President of the College within 24 hours. Such appeals must be made in writing with all reasons for the appeal given. The last step in the appeals process will be the hearing before the Board.

DROPPING A COURSE

If a student desires to drop a course, the student may do so at any time with proper approval. There is no charge for dropping a course.

Unofficial withdrawal from a course at any time during the semester will result in a grade of F. No student can drop a course within five class days prior to examination.

EXEMPTION

Any student who has applied and been accepted as a candidate for graduation may be exempt from the final examination of any course in which the student has at least a B average as of the last regular class meeting. Exemption of graduates and types of examinations (unit or comprehensive) are left to the discretion of the instructor.

PRE-REGISTRATION TESTS

The American College Test will be administered to all academic and technical students under age 23 who have not previously taken it. The results will be used in classification. In addition, assessment tests are given in English and Mathematics. Students will be placed in these courses based on three criteria: (1) ACT scores (2) Local assessment (3) High school grades.

ORIENTATION

All students entering East Central Community College for the first time must participate in the orientation program. The program is designed to acquaint new students with rules and regulations of the College, registration procedures, and college curricula. During this time standardized testing is done, and students are assigned to faculty advisors who help them in proper course selection. School publications are reviewed, and handbooks are distributed and discussed. Orientation is held on each advance registration date in the summer and on the first day of each regular semester.

MAXIMUM LOAD

Fifteen or sixteen semester hours of academic work are considered a normal load each semester. First semester freshmen are not allowed to register for more than a normal load unless specified in the curriculum. Other students desiring to enroll for 20 or more semester hours must have special permission from an appropriate curriculum advisor and approval by the Vice President for Instruction. A full-time vocational student cannot enroll in a daytime academic course for credit.

WITHDRAWAL FROM SCHOOL

Any student who leaves the College, except for temporary absence, must secure a withdrawal permit in duplicate from the Academic or Vocational Counselor's office, where he will be instructed as to the proper procedure. This permit, when completed, must be filed with the Director of Admissions, Records and Research and Vice President for Business Operations. Administrative withdrawal may be processed by the Vice President for Student Services or Director of Admissions, Records, and Research.

ACADEMIC FORGIVENESS

East Central Community College students who have not been enrolled in any postsecondary educational programs for a period of four consecutive years may petition the Vice President for Instruction to have their prior credit records removed from consideration for determining qualifications for graduation from East Central Community College.

Any students who have changed their degree or certificate objective, for example, from an Associate of Arts/Science degree to an Associate of Applied Science degree, or vice-versa, may petition the Vice President for Instruction to apply only those courses and quality points applicable to their current degree or certificate objectives. A change of major within the same degree or certificate designation does not qualify under this policy.

For students who seek academic forgiveness and whose petitions are approved, the College will utilize only the courses and quality points earned from the time approved for forgiveness in determining the students' eligibility to graduate from East Central. For students who have changed their degree or certificate objectives, the College will utilize only those courses and quality points which apply to the degrees or certificates that they seek to receive.

The College will make notations on the students' records regarding the application of this policy. All courses taken at the College and courses transferred to and accepted by the College will remain on the students' permanent records and no guarantees will be expressed or implied regarding the transferability of the forgiven credits to other postsecondary institutions. The VA does not recognize this policy for students receiving VA benefits.

A student may utilize the provisions of this policy only once.

GRADUATION

**ALL STUDENTS EXPECTING TO BECOME
CANDIDATES FOR DEGREES OR CERTIFICATES
MUST FILE AN APPLICATION WITH THE VICE
PRESIDENT FOR INSTRUCTION BY THE
ANNOUNCED DEADLINE DATE**

REQUIREMENTS FOR DEGREES

East Central Community College grants three associate degrees the Associate in Arts, the Associate in Science, and the Associate in Applied Science. Students who plan to transfer to senior institutions should take note that substitution in the specified courses of Categories I and II below may be made with the approval of the Vice President for Instruction in order to meet senior college requirements. A student may transfer back from senior college a maximum of six semester hours to complete graduation requirements at East Central Community College.

- I. To graduate from the College with the degree of Associate in Arts a student must:
 - (1) Earn a minimum of 64 semester hours of credit to include: the 33 semester hours listed in the Academic Core Curriculum, but not more than four semester hours of activity courses (Physical Education, band, choir, varsity sports, etc.);
 - (2) Earn an average of two quality points for each semester hour attempted; (When a course is scheduled and rescheduled only the last grade recorded will count for quality point purposes);
 - (3) Complete a minimum of sixteen semester hours at East Central Community College;
 - (4) Earn not more than one-fourth of the work required for graduation by correspondence and/or extension.
- II. To graduate from the College with the degree of Associate in Science a student must:
 - (1) Earn a minimum of 64 semester hours of credit to include: the 33 semester hours listed in the Academic Core Curriculum, fourteen or more semester hours of laboratory science, and not more than four semester hours of activity courses (Physical Education, band, choir, varsity sports, etc.);
 - (2) Earn an average of two quality points for each semester hour attempted; (When a course is scheduled and rescheduled, only the last grade recorded will count for quality point purposes);

- (3) Complete a minimum of sixteen semester hours at East Central Community College;
 - (4) Earn not more than one-fourth of the work required for graduation by correspondence and/or extension.
- III. To graduate from the College with the degree of Associate in Applied Science a student must:
- (1) Earn a minimum of 64 semester hours of credit to include the 18 semester hours listed in the Technical Core Curriculum, all technical courses in the specified program of study as listed in Chapter 5, "Program of Study" in the College Catalog, but not more than four semester hours of activity courses (Physical Education, band, choir, varsity sports, etc.); and enough approved non-technical courses to complete 64 semester hours;
 - (2) Earn an average of two quality points for each semester hour attempted; (when a course is scheduled and rescheduled, only the last grade recorded counts for quality point purposes);
 - (3) Complete a minimum of sixteen semester hours at East Central Community College;
 - (4) Earn not more than one-fourth of the work required for graduation by correspondence and/or extension.
- IV. To graduate from the College with a second associate degree, which must be different from the first, a student must:
- (1) Earn a minimum of 15 additional semester hours of credit with no more than one semester hour of activity credit (physical education, band, choir, or varsity sports);
 - (2) Meet all of the requirements listed for the second degree as enumerated in paragraphs I, II, or III above;
 - (3) Complete all 15 additional semester hours credit at East Central Community College;
 - (4) Secure the approval of the Vice President for Instruction.

REQUIREMENTS FOR CERTIFICATES

East Central Community College grants nine months, one year, and eighteen months, certificates.

To graduate from the College with a certificate in a particular program a student must:

- (1) Make a passing grade and average a "C" (2.00 point) on all those courses required in the curriculum. Grades in courses not listed in the curriculum will not be counted in calculating quality point averages.

- (2) Satisfactorily complete a prescribed certificate program as outlined under curriculum.
- (3) Practical nurse students and surgical technology students must maintain a grade of 80 on each course to earn a certificate.

GRADUATION FEE

A \$30.00 graduation fee is charged all students who are tentatively accepted for graduation.

TRANSCRIPTS

It is the policy of this institution to furnish free to each graduate of East Central Community College upon written request one transcript of his or her credits earned here. After the one free transcript, a charge of \$2.00 will be assessed for each additional request for transcript from students currently enrolled at the College and a charge of \$3.00 will be assessed for each additional transcript request from a former student. Correspondence pertaining to this service should be addressed to the Director of Admissions, Records, and Research of the College. The College reserves the right to protect the student's records from outside agencies. Holds will be placed on transcripts for non-payment of fees, board, fines, etc.

HEALTH SERVICES

Medical services are available to students. The campus nurse provides routine medical care and simple medication. The nurse's office is located on the first floor of the Eddie M. Smith Student Union. Office hours are 7:00 a.m. until 3:00 p.m. during the regular school session. Students who need more specialized care must visit their family physician.

Clinics in Decatur and hospitals in Newton and Union provide emergency medical care for students.

COUNSELING AND GUIDANCE

East Central Community College is wholly committed to providing the service of professionally trained guidance personnel to all of its students. The purpose of the guidance work is to provide professional assistance to the students in deciding academic, vocational, and personal questions, especially as they involve their college life.

The Vice President for Student Services has overall supervision and coordination of guidance, counseling, extra-curricular activities, and religious development. In addition, two full-time academic counselors, a full-time vocational counselor, and a full-time career counselor are employed by the College. Also, faculty members serve as academic

advisors in their particular area. Advisors are selected from the teaching faculty according to curricula. Faculty members are well qualified to assist the students in their career planning. Each student upon entering selects a course of study with the aid of one of the Advisors. Frequently meetings are held, and the students are urged to keep in touch with their Advisor on matters pertaining to their educational or vocational careers. By careful planning, the students can find and pursue the course of study that will be most helpful in their chosen professions. Each student is thus aided in choosing a vocation for which the student is best suited.

Personal problems should be referred to the Vice President for Student Services or one of the professionally qualified guidance counselors. Students with disabilities should contact the Vice President for Student Services for possible accommodations.

FIREARMS ON CAMPUS

In keeping with the laws of Mississippi, students are not permitted to have rifles, shotguns, or other forms of weapons on campus. Campus residents must make arrangements to store any type of hunting weapons off campus.

STUDENT IDENTIFICATION CARD

Each full-time student will be issued an identification card during registration at a cost of \$3.00. The card will be used as an activity card during regular school session. Failure to show or surrender the identification card when requested by any East Central Community College official will result in disciplinary action. Replacement of a card due to loss or damage will cost \$10.00.

UNSATISFACTORY CONDUCT

Upon enrollment each student is given a Student Handbook in which the rules and regulations governing student conduct are listed in detail. Violations which could result in suspension from college will require that the student appear before the Discipline Committee, while violations which are not cause for suspension will be handled by the appropriate authorities.

ADULT AND CONTINUING EDUCATION PROGRAM

The Adult and Continuing Education Program meets the needs of an increasing number of adult and nontraditional students who wish to earn a degree on a part-time basis, prepare for job advancement or career change, or improve quality of life through personal enrichment and enhancement of knowledge in a specialized field of study. Classes are taught at the Decatur campus of East Central Community College and at several off-campus locations throughout the five county district.

Present off-campus sites include Carthage, Forest, Louisville, Philadelphia Vocational/Technical Centers, and the Choctaw Indian Reservation near Philadelphia. Credit Classes may be arranged on-site for business or industry, school districts, medical facilities, government agencies, or in any location where specific educational needs exist.

ADULT BASIC EDUCATION PROGRAM

East Central Community College teaches adult basic education classes in Leake, Neshoba, Newton, Scott, and Winston counties. Classes are available to the general public in literacy training and GED preparation. Adult basic education classes are free. Class locations include Forest, Newton, Decatur, Carthage, Thomastown, Louisville, Philadelphia, and Union.

GED testing is offered at East Central Community College, and the Vocational-Technical Centers at Forest, Louisville, and Philadelphia. There is a fee for the five-part GED test. The GED diploma is recognized as the equivalent to the high school diploma.

CHILDCARE LABORATORY

The East Central Child Development Technology program operates a licensed, on-site childcare center for the laboratory training of students majoring in the field. The center operates during the fall and spring semesters. It is opened to ECCC employees' and students' children. There is a minimum fee. The facility is located on 10th street.

FACILITY ARRANGEMENTS

Facility arrangements are available to professional, fraternal, governmental, or other associations that may require this space and service for seminars, workshops, and annual meetings. Coordinators are available to assist with every detail in the organization and implementation of a successful meeting from banquet arrangements to on-site registration. A calendar of events is maintained in the office of Adult and Continuing Education listing all activities by college and outside agencies.

CONFERENCES, WORKSHOPS, TRAINING PROGRAMS

Conferences, workshops, and training programs assist in solving special problems encountered by businesses, industries, and government agencies. Programs may be offered on-site at the client's facility or at East Central Community College. CEU (Continuing Education Units) credit is available if requested.

The Small Business Development Center offers workshops throughout the district at locations convenient to the small business community. The topics of these programs are designed to address many aspects of operating and maintaining a small business profitable. Topics may include:

- Starting a small business
- Customer service
- Marketing
- Financial management
- Developing a business plan

CAMPS AND CLINICS

A wide variety of camps and clinics are conducted annually to serve youth during the summer months. The choices include baseball, basketball, and cheerleading camps with short courses in foreign language, computer science, math, and art offered through Kid's College. Participants are given the opportunity to explore various fields and to further develop sports or academic skills under the supervision of qualified instructors in a college setting. The philosophy of each particular camp, whether sports or academic, emphasizes a well-balanced, enjoyable learning experience.

TRAVEL PROGRAMS

Travel programs are offered periodically to provide educational and personal enrichment. College faculty have served as directors for trips to such destinations as England, France, Switzerland, Austria, Germany, Australia, and New Zealand. College credit may be earned.

EXTENSION CENTER

Classes may be organized which give credit beyond junior college credit. The college has served as an Extension Center for Mississippi State University and the University of Southern Mississippi at various times in the past.

THE LEARNING SKILLS CENTER

The Learning Skills Center is a tutorial lab for students who need or want supplemental instruction. The Learning Skills Center has two components: a computer aided instruction lab and tutoring by peers, faculty, and community volunteers. The LSC components will be implemented by the Director of the Learning Skills Center cooperating with the Learning Resource Advisory Committee in policy making and performance assessment activities. The Committee will be comprised of:

Learning Resource Advisory Committee
Two students: one sophomore, one freshman, appointed by the SBA; one faculty representative each from the basic skills areas, i.e., English, reading and math; Vice President for Instruction; Vice President for Student Services; Dean of Adult and Continuing Education; Academic Counselor; Vo-Tech Counselor; and Learning Skills Center Director.

Coordination

The Learning Skills Center Director will meet with academic department faculty to coordinate services and determine needs of students. The ongoing process of analyzing job market data will be coordinated with the tech prep career center coordinator and the science and technology instructor to meet the needs of business and industry. Student services will be coordinated with the Vice President for Student Services and the student services staff.

3. Subject Areas

Subject areas will be primarily developmental reading, writing, and math. In addition, higher levels of these subjects plus science, social science and other courses as needed will be available through the computer lab and individual tutoring.

4. Referral

Students may be referred by faculty, counselors, or themselves.

5. Student Assessment

Students will be assessed using a combination of student and faculty interviews, computerized assessment, local English and math placement tests, high school transcripts, and ACT scores. Records are maintained on students who utilize the services of the center.

6. Schedule

The Learning Skills Center will be open the following hours:

Monday and Tuesday	8:00 a.m. - 8:00 p.m.
Wednesday and Thursday	8:00 a.m. - 4:30 p.m.
Friday	8:00 a.m. - 4:00 p.m.

WORKFORCE DEVELOPMENT CENTER

The mission of the Workforce Development Center staff is to support businesses, industries, individuals, and communities with assessment, training, job placement, consultation, and educational services designed to improve the economy by enhancing the employability skills of the citizens in the East Central Community College district.

Customized sessions are designed, curricula developed and training facilitators provided to businesses and industries that address workforce improvement, technical skills upgrade, professional skills development, basic skills enhancement and Adult Basic Education. Private counseling, workshops and seminars are available to individuals interested in establishing and growing small businesses.

WORK-BASED LEARNING

The Work-Based Learning program creates an opportunity for technology students which combines school-based education/training through an East Central Community College vocational-technical program and structured, parallel work site experience in local businesses and industries. The program's objectives are to better equip students for employment in technical careers and to effectively manage the quality of technology instruction.

Placed in work environments that compliment classroom instruction, the Work-Based Learning students master skills and competencies that have been cooperatively outlined by participating businesses, industries and technology instructors. In doing so, Work-Based Learning participants earn competitive wages while learning from skilled, professional mentors.

Work-Based Learning students enter the workforce equipped with proven employability skills and an educational experience designed to enhance future career options. Students receive technical credit for work site experience based upon the total quantity of approved clock hours worked.

TECH PREP

East Central Community College, in conjunction with the Mississippi State Department of Education and a consortium formed by local secondary schools, has developed and implemented the Technical Preparation Education Program. The Tech Prep initiative is a response to the challenges that students of today will face in the 21st century. In Mississippi, as in every other state in the nation, the success of new and expanding businesses depends on a technically sophisticated workforce. Tech Prep integrates college prep course work with vocational and technical applications. This planned sequence of courses begins in junior high school and is articulated to the community college, leading to an associate of applied science degree. Students can also pursue a four-year baccalaureate degree, if so desired. A comprehensive career and guidance program is a major component of Tech Prep to ensure each student is provided with appropriate educational opportunities.

INFORMATION TECHNOLOGY RESOURCES AND SYSTEMS

East Central Community College seeks to provide computer resources, computer networks, and information technology to the students, faculty, staff, and administration at a level that enhances learning and productivity. The College requires students to demonstrate computer literacy to meet graduation requirements and provides training opportunities for the administration, faculty and staff. It is the responsibility of the users of computers and networks to act in a manner consistent with the rights of all other users.

Electronic information is volatile, easily reproduced, and easily vandalized. Respect for the work and personal expression of others is critical. Further, one should never publish anything on a computer networks that they are unwilling to have made public. Computer users must never access, use, or edit files of others without the consent of the author.

The College's networks are monitored networks. Security and management considerations require that the networks be open for review and maintenance. A user of the networks can assume that anything stored on the networks is public information and should act accordingly.

The College's computers and networks are for official business and users shall access only those files and data to which they have authorization. Users shall protect her/his personal computer(s) from unauthorized use and safeguard her/his user-IDs and passwords.

Private and/or commercial uses of the College's computers or networks and work conducted for personal gain or profit will not be allowed.

At no time shall a computer user engage in illegal or immoral activities on the College's networks. Examples of these activities include the transmission of defrauding, obscene, threatening, violent, or unlawful materials.

Publication of annoying, harassing, or intimidating messages on the networks will not be allowed.

Using the College or State networks to advocate political positions will not be allowed.

Computer or network users will not attempt to circumvent system security measures, modify the computer system or software, install invasive software such as "worms" or "viruses," or install pirated software on the College's computers or networks.

Users are not allowed to remove hardware, software, manuals, supplies, etc. from the College's computing sites without proper authorization.

Anyone who knowingly violates the principles outlined in this policy will be subject to appropriate disciplinary action.

DUE PROCESS PROCEDURES FOR STUDENT GRIEVANCES

Grievances by an East Central Community College student arising from compliance with the provisions of Title VI of the Civil Rights Act of 1964 and its Amendments, Part H of the Higher Education Act of 1965 and its Amendments, Title IX of the Higher Education Act of 1965 and its Amendments, Section 504 of the Rehabilitation Act of 1973 and its Amendments, and the Americans With Disabilities Act of 1990 and its Amendments and other non-academic matters should first be presented to the Vice President for Student Services. The only academic matters that may be appealed by a student through due process are those that relate to charges of academic dishonesty and perceived errors in the transmittal of grades. The grievance should be written and should be delivered either in person or by mail to The Vice President for Student Services, East Central Community College, P.O. Box 129, Decatur, MS 39327; telephone (601) 635-2111.

Upon receipt of a grievance under the provisions of this policy, the Vice President for Student Services will schedule a hearing before a student-faculty committee within ten (10) days. This committee will be composed of the Vice President for Student Services, the President of the SBA, the Academic or Vocational Counselor as appropriate, an academic, technical, or vocational member of the faculty as appropriate, and a student-at-large.

The committee and the grievant may call such witnesses as may be required to investigate the grievance. Further, the grievant may have an advisor present during the hearing. However, the advisor may only consult with the grievant and not speak for the grievant.

If the results and/or procedure of the student-faculty committee hearing are deemed unsatisfactory by the grievant, the grievant may appeal in writing within three (3) days to the President of the College who will schedule a hearing within (10) days of the appeal. The decision of the President shall be deemed final with regard to student due process procedures at East Central Community College.

The above three (3) steps shall exhaust full recourse available at the College.

Records of grievances filed under this policy shall be maintained in the Vice President for Student Services' office as stated in policy 5.5.2.21.

Student Complaints

Any student who wishes to make a complaint to East Central Community College about a college program, a service of the college, an employee of the college, or any other aspect of the college should follow the procedures provided in this policy.

The student should first discuss the problem with the faculty member, staff member, or administrator involved prior to initiating formal complaint procedures under this policy. If informal efforts are not productive or appropriate in resolving the complaint, the student should follow the procedures enumerated herein.

Students who wish to complain about academic or non-academic matters should contact the Vice President for Student Services. The complaint must be in writing and either be hand delivered or mailed to the Vice President for Student Services, East Central Community College, P.O. Box 129, Decatur, Mississippi 39327; telephone (601) 635-2111.

All complaints will be handled by the Vice President for Student Services or referred to the appropriate college official for response. College personnel who are not directly involved in the alleged problem will review the facts and make the final determination regarding the complaint. Students have the right to use the due process procedures contained in policy 5.5.2.21.1. for all non-academic matters. The only academic matters that may be appealed by a student through due process are those that relate to charges of academic dishonesty and perceived errors in the transmittal of grades. No adverse action will be taken against a student filing a complaint under the provisions of this policy solely on the basis of the complaint filed.

East Central Community College shall maintain comprehensive records of all complaints received for a period of five years. The records shall contain aggregate data on complaints and specific data on each complaint. Documentation required to support this policy shall be maintained in the Vice President for Student Services' office and will contain the following:

1. The Student Handbook, the College Catalog, and the Policy and Procedures Manual;
2. All letters of complaint and/or appeal;
3. Written determinations of complaints;
4. All materials related to complaint processing and determination; and
5. A log of complaints.

A log of all complaints will include the following information and will be maintained in the Vice President for Student Services' office.

1. A complaint number assigned to each complaint preceded by the last two digits of the calendar year in which the complaint was filed, e.g., 94-001;
2. The date of receipt of the complaint;
3. The name and address of the complainant;

4. The name of the individual(s) assigned to handle the complaint;
5. The dates of response to the complaint;
6. The date of resolution; and,
7. The final disposition of the complaint.

An individual file for each complaint will be maintained in the Vice President for Student Services' office and will include the following information.

1. The initial complaint;
2. All correspondence related to the complaint; and,
3. Written documentation of the final determination with the signatures of the party or parties who submitted the complaint and the representative(s) of the institution who made the final determination.



CHAPTER 4 FINANCIAL INFORMATION

EXPENSES FOR THE 2002-2003 REGULAR SESSION

	Dormitory Student	Day Student
FIRST SEMESTER		
Matriculation Fee	\$ 600.00	\$ 600.00
Room Fee	\$ 455.00	
Board (5 day meal plan)	\$ *640.00	
Total First Semester	\$ 1,695.00	\$ 600.00
SECOND SEMESTER		
Matriculation Fee	\$ 600.00	\$ 600.00
Room Fee	\$ 455.00	
Board (5 day meal plan)	\$ *640.00	
Total Second Semester	\$ 1,695.00	\$ 600.00
Total for Year	\$ 3,390.00	\$ 1,200.00

Eleven Day Plan *775.00

Cable TV and telephone are now available for students who choose to pay the fee to receive these services. Contact should be made directly to Cablevision and/or the Decatur Telephone Company.

Each dormitory student is required to purchase a meal plan. Students who prefer the Deferred Payment Plan may pay their board in the following way:

FIRST SEMESTER

5 DAY PLAN 7 DAY PLAN

1. \$214.00 — \$259.00
2. \$213.00 — \$258.00
3. \$213.00 — \$258.00

upon entrance
September 23, 2002
November 7, 2002

SECOND SEMESTER

5 DAY PLAN 7 DAY PLAN

1. \$214.00 — \$259.00
2. \$213.00 — \$258.00
3. \$213.00 — \$258.00

upon entrance
February 10, 2003
April 7, 2003

Fees are an additional \$1050.00 per semester for out-of-state students.
Fees are an additional \$1050.00 per semester for out-of-country students.
Cosmetology students see "12" under General Information.

GENERAL INFORMATION

1. There is no special charge for music or business courses for full-time students. There is a \$15.00 fee for laboratory science courses and a \$24.00 fee for ADN courses.
2. Non-resident fees are an additional \$1050.00 per semester for out-of-state students, or an additional \$1050.00 per semester for out-of-country students.
3. If the deferred payment plan is used and these payments are not met, there will be an additional charge of \$5.00 added to the account.
4. All fees are payable in advance on the date due as indicated in the "Board Calendar."
5. Holds will be placed on transcripts and records for non-payment of fees, board, fines, etc.
6. For registration on dates other than those listed on the college calendar, there will be an additional charge of \$15.00 added to the account.
7. All students who expect to register for fall semester as scheduled should complete admission requirements by August 1. Students who have not registered as scheduled in the bulletin will be assessed a late registration fee.
8. Students taking less than twelve semester hours on the Decatur campus will pay fees at the rate of \$60.00 per semester hour at the time they register.
9. Students taking classes at off-campus locations will pay fees at the rate of \$60.00 per semester hour at the time they register.
10. Adults who are 65 years of age or older may attend East Central Community College with Matriculation fees waived.
11. East Central Community College reserves the right to change any charges published if it should become necessary.
12. Cost for the 12 months Cosmetology Program is \$2150.00, which includes books and cosmetology kit. A first time student has a first time charge of \$350.00 for special supplies. Students applying for cosmetology must make an advanced partial tuition payment of \$60.00 in order to get on the admission list. Charges may be made the following way:

Fall Semester.....	\$600.00
Spring Semester.....	\$600.00
Summer Semester.....	\$600.00

Room and Board are same as listed on opposite page.

13. Cost for the twelve-month Practical Nursing (PN) Program is \$1,800.00. Charges may be made in the following manner:

Fall Semester.....	\$600.00
Spring Semester.....	\$600.00
Summer Semester.....	\$600.00

Room and Board are same as listed on page 79.
14. Cost for the LPN Bridge Program is \$600.00 for the summer, spring, and fall semesters.

FIRST COURSE FREE

East Central Community College has a policy to encourage adults who have not attended college previously to try college free. Any adult in the five-county district who has not previously enrolled in college and who otherwise meets entrance requirements may take the first college credit course free at any location in the district.

For purposes of this policy, an adult is anyone over 21 years of age who has graduated from high school or who has passed the GED Test and has been out of high school for more than one year. The \$60.00 per semester hour will be waived for the first course only.

Those interested should contact the Admissions, Records and Research Office at East Central Community College or attend registration as announced at the location where they plan to enroll.

REFUND POLICY

Refunds for full-time students are made only when a student has officially withdrawn or officially dropped to part-time status, and are based on the following schedule:

During Registration	100% of amount paid
First Calendar Week	75% of amount paid
Second Calendar Week	50% of amount paid
Third Calendar Week	25% of amount paid
After Third Calendar Week	No Refund

Part-time students will not be granted tuition refunds after the first class meeting.

Students who drop from full-time status to part-time status will be reassessed fees at the part-time rate through the eighth week of each semester and will be required to withdraw from the residence hall.

Meal plan refunds are pro-rated on the number of full weeks remaining for which a board payment has been made. There will be no refund of dormitory room rent.

The refund policy of East Central Community College for Veterans, Veterans' widows or War Orphans enrolled under Chapter 34 or 35 is on a pro-rata basis for the number of weeks remaining in the semester.

The proper withdrawal procedure must be followed and the refund must be requested.

SUMMER SCHOOL EXPENSES

Expenses for the summer are different from those during the regular session. They are announced in a special bulletin, a copy of which may be obtained on request from the Director of Admissions, Records, and Research of the College.

THE COLLEGE BOOKSTORE

The campus bookstore is operated as a convenience to students and instructors in securing books when needed.

Secondhand books, in good condition, are purchased from students at a fair price provided such books will be used again as textbooks. This exchange of textbooks reduces the total cost of books for each student. Books will be purchased from students at the end of each semester during final examinations.

HOUSING AND BOARDING POLICIES

East Central Community College provides a comprehensive food service, seven resident halls, and an apartment building. The food service facilities and all residence halls are modern, air-conditioned facilities.

The apartments are designed to accommodate a married couple with one child. Prior written consent must be received from the College for additional occupants in a single apartment. The rent is \$200.00 plus utilities per month. Students interested in these accommodations should contact the Vice President for Business Operations. In special circumstances, these apartments may be used to house honor students. The Vice President for Student Services will make these recommendations.

Resident halls are provided on campus, and students are encouraged to live in the residence halls. All dormitory rooms are assigned based on the date of a \$60.00 deposit, which includes a \$10.00 key deposit and a completed housing application. However, room assignments are made only to students who have an application for admission on file in the Admissions Office. Students may send the room deposit with the application for admission. The housing application should also be included. Room deposits and housing applications should be sent to the Business Office when not accompanying an application.

Room deposits are refundable if a student chooses not to attend East Central, but the school must receive the request for the refund by August 1. After this date, the deposit is forfeited.

This deposit is also refundable when an attending student officially withdraws from the residence hall, provided that the student is not charged with room damage or loss of keys. The deposit is forfeited if the student does not officially withdraw within one week of the last day of school or earlier. To officially withdraw, a student must complete a Dormitory Withdrawal Form and turn in his key to the Director of Student Life.

If a student has preference for a particular room or roommate, this should accompany the payment of the room deposit and should be noted on the Housing Application. Roommates must have complete applications for housing on file before assignments can be made. East Central's dormitories are furnished, and the student will only need to provide bed linens.

Mabry Cafeteria offers wholesome but inexpensive meals for students. All residence hall students are required to purchase a meal plan, and they must present their ID cards each time they eat in the cafeteria. Students may not lend their ID card to other people. Also, food service is not available when the College is not in session on official holidays.

STUDENT HOUSING

Residence Requirements for East Central Students

1. Full-time single students who are receiving activity scholarships (athletic, cheerleader, band, Collegians, Centralettes, flag corps, or rifle corps) will be required to live on campus in the college's residence halls. Exceptions may be made for those students who live with parents or legal guardians, those who commute, for those who have a substantiated medical reason for not living on campus, and those who are over 21 years of age.
2. Single students less than 21 years of age who do not receive an activity scholarship and do not commute from their parents' or legal guardians' home, must have on file in the Vice President for Student Services' office a release statement signed by the parents/guardians granting permission to live off campus. This release statement may be obtained from the Vice President for Student Services' office.

NOTE: The justification or reason for this policy is for the protection and security of students, parents, and school officials involved in emergency situations that might occur with the aforementioned parties.

APPLICATION FOR HOUSING

The housing application can be found inside the back cover of this catalog. The housing application must be typed or printed in ink and may accompany the admissions application if the applicant intends to

live in campus housing. A \$60.00 room deposit must accompany the housing application in order for the housing reservation to be complete. If you have already sent an admissions application, or if you are a current student, please send the housing application along with your room deposit to the business office.

STUDENT ACCOUNTS

Payment of students' expenses may be made by cash, check or money order. Checks should be made out to EAST CENTRAL COMMUNITY COLLEGE. There will be a charge of \$25.00 for all checks returned as NSF or Stop Payment.

STUDENT FINANCIAL AID

The following information is a summary of financial aid programs and policies at East Central Community College. For further information and application forms, contact:

Financial Aid Office
East Central Community College
P. O. Box 129
Decatur, Mississippi 39327
Telephone: (601) 635-2111, Ext. 218/326

SECTION I: FINANCIAL AID PROGRAMS

FEDERAL PELL GRANT — This Federal Program is designed to provide financial assistance to students on the basis of need. Any eligible student may receive a Pell Grant. A Pell Grant is not a loan; therefore, it does not have to be paid back.

STATE OF MISSISSIPPI TUITION GRANTS — The State of Mississippi established the following grant programs in 1995 for eligible Mississippi residents; the Mississippi Resident Tuition Assistance Grant (MTAG) and the Mississippi Eminent Scholars Grant (MESG). Applications must be submitted by the deadline established by the State of Mississippi. Students must meet the eligibility requirements as established by the State of Mississippi in order to be eligible.

LEVERAGING EDUCATIONAL ASSISTANCE PARTNERSHIP (LEAP) PROGRAM — The State of Mississippi through a matching grant program with the Federal Government provides grants to eligible Mississippi residents. Very limited funds are available to students with substantial financial need.

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG) — This Federal Program is designed to assist students who would be unable to obtain an education without the grant and is available to a limited number of students of exceptional financial need. Because it is a grant, it does not have to be paid back.

WORK STUDY — East Central Community College participates in two types of work-study — Federal Work-Study and Institutional Work-Study. Students are awarded jobs based on need and academic ability. This program gives students a chance to earn money to help pay their educational expenses.

FEDERAL STAFFORD LOAN — A Federal Stafford Loan is a low-interest loan made to the student by a lender such as a bank, credit union, or savings and loan association to help with educational expenses. Two types of Federal Stafford Loans are available: Subsidized Federal Stafford Loans and Unsubsidized Federal Stafford Loans for middle income borrowers.

PLUS — The PLUS Loan Program is not based on need. PLUS loans are for the parents of dependent students. These loans provide additional funds for educational expenses. Like Stafford Loans, PLUS loans are made by a lender.

INSTITUTIONAL SCHOLARSHIPS — East Central Community College offers various scholarships to eligible students.

Academic Achievement Scholarships — The Academic Achievement Scholarships were established at East Central Community College effective at the beginning of the 1996 fall semester. The Academic Achievement Scholarships are available to any Mississippi resident who enrolls as a full-time student at East Central Community College the fall semester following his/her high school graduation. East student must have a high school grade point average of 3.0 or better on a 4.0 scale (90 or higher numerical average) to be eligible for this scholarship. Students who have ACT scores of 20 or above will not be eligible to receive ACT scholarships and Academic Achievement Scholarships. The Academic Achievement Scholarships will be available to eligible students for four (4) consecutive semesters, provided each awardee maintains a 2.5 G.P.A. for the first semester and a cumulative 3.0 G.P.A. for the second and third semesters at ECCC. A scholarship in the amount of \$100 will be awarded each semester to each eligible student.

Achievement Recognition Scholarships — Achievement Recognition Scholarships will be awarded to individuals who receive the following honors: Miss East Central Mississippi, Miss Hospitality, Miss Newton County, Choctaw Indian Princess, in-district Junior Miss winners, Miss Neshoba County, and Miss Morton. Full tuition scholarships will be awarded to those eligible who enroll as full-time students at East Central Community College the fall semester following high school graduation. The scholarship will be available to the students for four (4) consecutive semesters provided each student maintains a 2.5 G.P.A. for the first semester and a cumulative 3.0 G.P.A. for the second and third semesters. Any student who does not maintain the required G.P.A. and is removed from scholarship, may have the scholarship reinstated by earning the required G.P.A. the following semester.

ACT Scholarships — The ACT Scholarships listed below will be available to any Mississippi resident who enrolls full-time at East Central Community College the fall semester following high school graduation or the first regular semester after having received the GED. The ACT Scholarship will be available to the student for four consecutive semesters. See Section II: Financial Aid Policies for further requirements.

ACT Composite (20-23) — A scholarship in the amount of \$100 will be awarded each semester to the eligible student.

ACT Composite (24-26) — A scholarship in the amount of \$300 will be awarded each semester to the eligible student.

ACT Composite (27-30) — A scholarship in the amount of \$600 will be awarded each semester to the eligible student.

ACT Composite (31-36) — A full scholarship (Matriculation fee, room and board) will be awarded each semester to the eligible student.

Art Scholarships — The Art Department awards art scholarships to students majoring in art who meet the established criteria.

Art Majors: Two full tuition scholarships are awarded to art majors with the highest GPAs after their first semester.

1. Art major scholarship recipients must maintain a 3.0 grade point average in art courses.
2. Art major scholarship recipients must maintain a 2.0 grade point average in other academic courses.

Art Service Scholarships: Eight one-half tuition art service scholarships are awarded to students who:

1. Submit a student information sheet and a minimum of five art works on the portfolio day announced in the spring semester at the district high schools;
2. Agree to enroll full-time at East Central; and
3. Declare art as their major.

These scholarships are service-based; therefore, recipients will be required to provide service to the College by:

1. Assisting with set designs for the dinner theater and musical productions;
2. Designing layouts for art show, drama productions or the like; and
3. Serving as lab assistants for art and ceramic labs performing the following tasks: firing kilns, loading and unloading kilns, mixing ceramic glazes, clay preparation, and general art lab maintenance.

Art service scholarship recipients will be given an opportunity to apply for the two full-tuition art scholarships at the end of the fall semester.

Athletic Scholarships — All Athletic Scholarships are awarded by the respective coaches in baseball, basketball, football, soccer, tennis, and women's softball. The athlete must meet the eligibility requirements of East Central Community College, the Mississippi Community and Junior College Association, and the National Junior College Athletic Association. The scholarships are awarded in whole dollar amounts up to a full scholarship, to include tuition, room, and board, for basketball, basketball, and football. Soccer, tennis and women's softball scholarships are awarded each semester in whole dollar amounts up to the amount of the matriculation (tuition) fee.

Band Scholarships — The Band Scholarships are awarded by the band director to full-time students. The scholarships are awarded by audition for marching band, concert band, jazz band, orchestra, and Collegians. Scholarship amounts vary depending upon participation in the various groups.

Cheerleader Scholarships — Cheerleader Scholarships are awarded to seventeen students (sixteen cheerleaders and one mascot) who are selected by a committee. The scholarships are awarded in the following amount each semester: matriculation fee.

Mathematics Contest Scholarship — The Mathematics Department sponsors a Mathematics Contest and Seminar in the spring each year for high school juniors and seniors in the East Central District. The winner of the mathematics contest receives a three hundred dollar (\$300) tuition scholarship when entering East Central in the fall semester.

Mississippi Junior Academy of Sciences Scholarships — The Mississippi Junior Academy of Sciences Scholarships were established at East Central Community College effective at the beginning of the 1996 fall semester. Eligible students will receive full tuition scholarships each semester for a maximum of four (4) semesters. These scholarships will be available to any Mississippi resident who is a winner in the Mississippi Junior Academy of Sciences competition and who enrolls as a full-time student at East Central Community College the fall semester following his/her high school graduation. The Mississippi Junior Academy of Sciences Scholarships will be available to the eligible students for (4) consecutive semesters, fall and spring only, provided the students maintain 3.0 grade point averages each semester they are enrolled at ECCC.

Music Scholarships — Music scholarships are awarded in the following areas:

Music Major (voice and piano): The Music Department awards tuition scholarships to four students in voice and four students in piano each year provided that they meet the criteria established by the department.

Recipients must:

1. Declare music as their major;
2. Audition before the music faculty;
3. Enroll as full-time students;
4. Maintain a 2.0 grade point average overall with a 3.0 in music, and

Ac'cents: The Choral Department awards scholarships to students who are selected, through audition, to sing with the Ac'cents, a small vocal ensemble. The amount of each scholarship is the cost of tuition per semester.

Concert Choir: These scholarships are awarded to full-time students who are members of the concert choir. The scholarships in the amount of one-fourth tuition are awarded per semester.

Non-Traditional Student Tuition Scholarship for Full-Time Students

— The non-traditional student tuition scholarship will be available to any qualified Mississippi resident 23 years of age or older, at the time of initial enrollment, who enrolls full-time at East Central Community College in Decatur. The scholarship will be available to the student for three (3) consecutive semesters following the first twelve semester hours earned as either a part-time or full-time student at East Central. To be eligible, a recipient:

1. Must enroll as a full-time academic or technical student on the Decatur campus.
2. Must have earned all previous college credit as a student at East Central;
3. Must have earned a minimum of 12 semester hours but no more than 21 semester hours of college credit as either a full-time or part-time student at East Central Community College;
4. Must have demonstrated the capacity and a strong desire to obtain a college education by maintaining a 3.0 GPA or higher for each previous semester at East Central;
5. Must complete a scholarship application form and submit it to the Vice President for Student Services' office; and,
6. Must show potential for leadership, academic excellence, and have high moral standards and good character as documented by two letters of recommendation.

The recipients will be selected by the College Scholarship Committee from students who meet the criteria listed above. Proceeds from the scholarship will be credited to the recipients' account in the Business Office and may be used to pay for tuition only. Any student awarded the nontraditional student scholarship must maintain a B (3.0) average each semester and must remain enrolled as full-time student to retain the scholarship. (See the College Catalog, Section II: Financial Aid Policies for further requirements.)

Rodeo Scholarships - The Rodeo Scholarships are awarded by the Rodeo Coach and Rodeo Sponsor to full-time students. The recipients must meet the eligibility requirements of East Central Community College and the National Intercollegiate Rodeo Association. Scholarship amounts vary depending upon participation in the Rodeo Club.

Salutatorian Scholarships — A scholarship in the amount of \$300 will be available to the salutatorians of Mississippi high schools who enroll full time at East Central Community College the fall semester following high school graduation. In the case of a tie, each student will be awarded the scholarship. The scholarship will be available to the student(s) for four (4) consecutive semesters provided they maintain a 3.0 or higher grade point average each semester.

Star Student Scholarships — A scholarship in the amount of tuition will be available to the star students of Mississippi high schools who enroll full-time at East Central Community College the fall semester following high school graduation. In the case of a tie, each student will be awarded the scholarship. The scholarship will be available to the student(s) for four (4) consecutive semesters provided they maintain a 3.0 or higher grade point average each semester.

TOM-TOM Scholarships — TOM-TOM Scholarships are awarded to the editor and the assistant editor of the College's student newspaper. The editor will be awarded a tuition scholarship and the assistant editor will be awarded a half tuition scholarship during the semesters that the students hold the positions of editor or assistant editor.

Valedictorian Scholarships — A scholarship in the amount of tuition will be available to the valedictorians of Mississippi high schools who enroll full time at East Central Community College the fall semester following high school graduation. In the case of a tie, each student will be awarded the scholarship. The Valedictorian scholarship will be available to the student(s) for four (4) consecutive semesters provided they maintain a 3.0 or higher grade point average each semester.

Vocational-Technical Scholarships — These scholarships are available in the skill areas which are part of programs offered at East Central. The vocational-technical counselor will make the awards to the winners.

To receive an FBLA, VICA, or Outstanding Student Scholarship, the student must enroll in the program area for which the scholarship was awarded.

To retain the FBLA, VICA or Outstanding Student Scholarship, a student must maintain a B (3.0) average each semester. Any student who does not maintain a B (3.0) average is removed from the scholarship. The scholarship will be reinstated if the student earns a B (3.0) average the following semester.

1. A scholarship of \$100.00 per semester for four semesters will be awarded to the Outstanding senior student from each Cluster Area of the six vocational Centers in the East Central Community College District. The recipient will be selected by the Director and teachers at each center in consultation with East Central's Vo-Tech Counselors and Instructors.
2. A scholarship of \$100 per semester for four semesters will be awarded to the first place winners in the skill contest from the District VICA competition.
3. A scholarship of \$100 per semester for four semesters will be awarded to the first place winners in the skill contests from the District FBLA competition.
4. A scholarship of \$300 per semester for four semesters will be awarded to the first place winners in the skill contests from the state high school VICA competition.
5. A scholarship of \$300 per semester for four semesters will be awarded to the first place winners in the skill contests from the state high school FBLA competition.
6. A full scholarship (matriculation fee, room and board) for four semesters will be awarded to the first place winners in the skill contests from the national high school VICA competition.
7. A full scholarship (matriculation fee, room and board) for four semesters will be awarded to the first place winners in the skill contests from the national high school FBLA competition.

WO-HE-LO Scholarships — WO-HE-LO Scholarships are awarded to the editor and the assistant editor of the College's yearbook. The editor will be awarded a tuition scholarship and the assistant editor will be awarded a half tuition scholarship during the semesters that the students hold the positions of editor or assistant editor.

Youth Challenge GED Scholarships — The Youth Challenge GED Scholarships were established at East Central Community College effective the fall semester of 1995. Eligible students will receive scholarships equal to one-half the amount of tuition per semester. These scholarships will be available to any Mississippi residents who graduate from the Youth Challenge Program conducted by the Mississippi National Guard at Camp Shelby, Mississippi. The Youth Challenge Program is designed to assist teenage high school dropouts. The program involves six months of intensive physical and mental training designed to instill discipline and to prepare the students to take the GED test. Program sessions are conducted twice a year from January until June and from July until December. The scholarships will be available for eligible students for four consecutive semesters provided each eligible student maintains a 2.5 grade point average each semester he/she is enrolled at East Central. Specific requirements

for the scholarship include a passing score on the GED test, successful completion of the Youth Challenge Program, and a favorable recommendation by the director of the Youth Challenge Program.

ENDOWED AND OTHER SPECIAL SCHOLARSHIPS — Endowed and Other Special Scholarships are funded by individual and group donations and are made available to eligible students according to each scholarship's guidelines.

The T. T. Beemon Scholarship - Endowed in 2001, this award was founded by T. T. Beemon, Class of '37 and his wife, the former Mary Emma Fancher. A Newton County native, he graduated in 1935 from Pauline Hubbard High School. After East Central, he graduated from Mississippi Southern College. He then taught at the high school level before serving in the U.S. Army from 1943 to 1945. After military service, he was employed at Hinds Community College where he stayed for 38 years, retiring in 1983 as biology instructor and chairman of the Biology Department. Mrs. Beemon was born in Choctaw County and graduated from Weir High School. Her family then moved to Louisville in Winston County. She graduated from Mississippi Woman's College, now William Carey College in Hattiesburg. She also retired from Hinds Community College, where she was a math instructor. Early in her career, she taught in Louisville where her students included Miss Lucille Wood, longtime EC instructor and one of the two people for whom the Brackeen-Wood Physical Education Building is named. Criteria for the T.T. Beemon Scholarship include the following:

- Must be a resident of the Little Rock, Mississippi area;
- Must plan to enroll in college full-time after graduation from high school;
- Must major in a science field such as chemistry or biology; and
- Must plan a career in pre-med, pre-dentistry, or a related field.

Recipients will be selected by the College Scholarship Committee and the award will be made during the first semester of the freshman year. Only the interest earned on the endowment corpus will be used for the scholarship award. No part of the endowment corpus will be used for the scholarship awards. For more information, contact the Vice President for Student Services, P.O. Box 129, Decatur, MS 39327-0129, or call toll-free: 1-877-GO2-ECCC (462-3222), ext.375.

Board of Trustees Scholarship — The Board of Trustees Scholarship was established in the spring of 1999 by the East Central Community College Board of Trustees. This tuition scholarship is awarded annually to a student from one of the five counties in the district on a rotating basis. The rotation will be in this order: Leake County, Neshoba County, Newton County, Scott County, and Winston County. The scholarship is funded by donations from the College's 30-member

Board of Trustees. To be eligible, potential recipients must meet the following criteria:

- Be a resident of the College's five-county supporting district;
- Be in need of financial assistance, and
- Have at least a 2.5 (C+) grade point average on a 4.0 scale

The scholarship recipient will be selected annually by the College Scholarship Committee.

Dr. Austin P. Boggan Scholarship — Established in 1998, this scholarship shall be awarded annually to a freshman pre-med major. The endowment was funded by the family and friends of Dr. Austin P. Boggan, a Decatur physician for over 40 years. Dr. Boggan completed high school at Rose Hill in Jasper County. After graduating from Jones County Junior College, Boggan served in the Army for three years. He then obtained a zoology degree from Mississippi State University. After completing two years of study at the University of Mississippi, he transferred to the Tulane University School of Medicine where he received the Doctor of Medicine degree.

Scholarship recipient selection shall be made by the College Scholarship Committee. To be considered, candidates must meet the following minimum criteria:

- Be a pre-med major;
- Have earned at least a 3.0, or "B" grade point average in high school;

Graduates of high schools within the College's five-county district including Scott, Winston, Newton, Leake, and Neshoba counties will be given first consideration for the annual scholarship award. However, students from other areas may also apply and may be considered.

The scholarship amount is estimated to be approximately \$500 for the first semester of the freshman year. However, the actual amount each year will depend upon the annual earnings from the scholarship endowment.

Applications will be accepted through the end of March each year. The award will be made for the fall semester of the student's freshman year only. For more information, contact the Vice President for Student Services' office.

Clayton Blount Scholarship — This scholarship was established in 1995 in honor and appreciation of Coach Clayton Blount by his former students. During his employment at East Central Junior College from the years 1953 through 1970, Coach Blount served in various capacities including physical education teacher, head basketball coach, assistant football coach, head football coach, dean of men, and athletic director. Coach Blount expected much of the students and athletes with whom he worked. He was a father figure and an

exceptional disciplinarian. He expected the students and athletes to conduct themselves in a very decent manner at all times and to bring honor to the college that they represented. The rapport he had with his students allowed him to be very demanding of them while still keeping their respect and admiration. Because of his high expectations and discipline, many of the students with whom Clayton Blount was associated are now successful and respected citizens.

The following policies and requirements relate to the administration of this scholarship.

1. All funds contributed will be placed in endowment with only the interest expended each year for the scholarship awards. Only the interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.
2. A recipient will be selected annually by the East Central Community College Scholarship Committee from the pool of applicants.
3. Each recipient must:
 - a. Be a graduate of a high school from the five-county area supporting East Central Community College;
 - b. Have a high school grade point average of 3.0 or above;
 - c. Participate as an athlete in one of the major athletic programs at East Central which includes baseball, basketball, football, softball, tennis and soccer;
 - d. Appear on East Central Community College's certification list as a certified athlete for the given year;
 - e. Not have been involved in any activity which would bring discredit to the College.
4. The scholarship will be available to the recipient beginning the fall semester following high school graduation. One-half of the scholarship will be awarded the fall semester and one-half will be awarded the following spring semester. To retain the scholarship for the spring semester, the student must earn a 2.5 grade point average on the 4.0 scale during the fall semester.

Nancy Amanda Breazeale Blount Memorial Scholarship — This scholarship endowment was started in the fall of 2000 in memory of Mrs. Blount, her husband, Ples Clayton Blount, and in honor and memory of her children. Her 12 children include Henry Clayton Blount, Lillie Blount Gallaspy Wright, Jasper Monroe Blount, Hardy Edmund Blount, John Elzie Blount, Lou Ella Blount Gordon Kennedy, Ida Mae Blount Foy, Minnie Lee Blount Wall, Edna Blount Ware, Ruby Blount Robinson Mayberry, Clarence Malcolm Blount and Loyd Lamar Blount.

Mrs. Blount served as the dietician at East Central Community College from 1933 until her retirement in 1950. She was succeeded by her daughter, Mrs. Lou Ella Gordon, who continued as the College dietician until the early 1960's. The Gordon Room in Mabry Cafeteria is named for Mrs. Gordon.

Criteria for applicants for the Blount Scholarship are as follows:

- (1) Must be a resident of the United States;
- (2) Must have maintained at least a "B" grade
- (3) Must pursue a bachelor's degree in education; and
- (4) Must enroll full time at the College.

In addition to high school seniors, the scholarship is open to students who have been enrolled in adult and continuing education and others who meet the criteria.

The amount of the scholarship award, to be given for both semesters of the freshman year, will be based on earnings from the endowment corpus. No part of the endowment corpus will be used for the scholarship award. Recipients will be selected by the College Scholarship Committee from applicants who meet the criteria listed above. For more information, contact the Vice President for Student Services, ECCC, Box 129, Decatur, MS 39327. You may call toll-free: 1-877-GO2-ECCC (462-3222), ext. 375.

R. W. Bounds Scholarship — The R. W. Bounds Scholarship was established in 1986 by Mr. Sam Bounds, son of the person for whom the scholarship was named and member of the East Central Community College Board of Trustees. The elder Mr. Bounds was the founder of B and W Feed Service in Lawrence, Mississippi.

This scholarship is awarded to a graduate of Newton High School in the amount of \$100 a year for attendance at East Central Community College. The recipient will be named by the principal and vocational agriculture instructor at Newton High School. The recipient must have excelled as a student in vocational agriculture and must have displayed outstanding interest and involvement in the field of agriculture. An additional factor in the selection process shall be the need of the recipient for financial assistance to attend East Central Community College.

The scholarship will be awarded to the recipient at the annual Newton High School Awards Day Program.

The Paul V. and Voncile H. Breazeale Ministerial Scholarship — Mr. and Mrs. Paul Breazeale, both alumni of East Central Community College, established the Paul V. and Voncile H. Breazeale Trust Fund in 1995. The proceeds from this trust fund provide a scholarship to an incoming, full-time, freshman student who demonstrates financial need and who is enrolled in a curriculum which will prepare the

student for a ministry in full-time Christian service. Preference will be given to Baptist students. Only the interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards. The East Central Community College Scholarship Committee will make the annual selection from the applicants who have completed the application process and met the general eligibility requirements. To be eligible for the scholarship the student must:

- (1) be a high school graduate as verified by a high school transcript;
- (2) be a first-time, entering freshman in the fall semester;
- (3) demonstrate financial need on a current federal student financial aid form;
- (4) provide letters of recommendation from his/ her high school principal, local pastor, and a personal acquaintance.

To retain the scholarship for the four semesters of eligibility, the student must maintain a 2.5 cumulative GPA as a student at East Central Community College and exhibit those characteristics which are expected of one who intends to follow a career in full-time Christian service. Students who wish to apply for the scholarship should contact the Vice President for Student Services' office at East Central Community College for a scholarship application.

The Ann H. Burkes Phi Theta Kappa Scholarship — Established in December of 1999, this endowed scholarship honors the life and works of Ann Hunter Burkes, Class of 1963, of Decatur. She served as an advisor for the Theta Xi Chapter of Phi Theta Kappa, the international scholastic honor society for community college students, for 19 years, from 1981 to 2000.

The scholarship is given annually to a student who exemplifies the hallmarks of Phi Theta Kappa — scholarship, leadership, service, and fellowship. The scholarship is awarded at the end of each recipient's freshman year at East Central.

Mrs. Burkes first became associated with Phi Theta Kappa when she joined the organization while a student here in 1963. After East Central, she then earned the B.S., M.S., and Ed.S. degrees from the University of Southern Mississippi. Mrs. Burkes became Head Librarian at East Central in 1969. After being named Theta Xi Chapter advisor, her work with the chapter involved untold hours of work above and beyond her library responsibilities. With her help, the East Central Chapter achieved numerous state, regional, and international awards. After serving as co-advisor, she helped organize a campus-based Phi Theta Kappa alumni chapter.

Candidates for the Burkes Phi Theta Kappa Scholarship must meet the following criteria:

- (1) Become a Phi Theta Kappa member during the freshman year at East Central;
- (2) Be a resident of the College's five-county district; and
- (3) Exemplify the hallmarks of Phi Theta Kappa.

The amount of the scholarship award will be based upon earnings from the endowment corpus. No part of the corpus may be used for scholarship awards. Scholarship recipients will be selected by a committee named by the Phi Theta Kappa Advisors. For more information, contact, the Vice President for Student Services' Office, Box 129, Decatur, MS 39327-0129, or call toll-free: 1-877-GO2-ETC (462-3222), Ext. 375.

The Mable Moore Carr Educational Scholarship — The Mable Moore Carr Educational Scholarship is for deserving graduating high school seniors from Forest High School in Forest, Mississippi. The scholarship is named after Mrs. Mable Moore Carr of Forest who served as a secondary school science teacher for some 30 years. It was created and fully endowed in 1996 by her four sons, all of whom attended a community or junior colleges. Three of her sons, Jimmy, Hugh, and Tom, attended East Central, and Charles, the oldest son, attended Jones County Junior College.

Scholarship candidates must:

- (1) Have a "B" or better average;
- (2) Desire to pursue a degree in education;
- (3) Plan to attend East Central Community College in Decatur as full-time students during the fall semester following their senior year in high school.

The annual recipient will be chosen by a scholarship committee at Forest High School. If there are no qualified applicants pursuing a degree in education, others may be considered.

The Carthage Bank Scholarship — This scholarship was established in 1992 by The Carthage Bank. The scholarship will be available annually to a selected recipient whose legal residence is in Leake County. This full tuition scholarship will be available for the fall and spring semesters of each recipients' freshman year.

To be eligible, a recipient must:

- (1) Enroll as a full-time student at East Central Community College the fall semester following high school graduation;
- (2) Must be a legal resident of Leake County;
- (3) Have demonstrated leadership ability in his/her high school;
- (4) Have scored a composite of 20 or above on the ACT.

Recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above.

Citizens Bank of Philadelphia Scholarship — This scholarship was established in 1992 by The Citizens Bank of Philadelphia. The scholarship will be available to a selected recipient from one of the four East Central Community College District counties served by this bank. These counties include Leake, Neshoba, Newton, and Scott. This full tuition scholarship will be available for the fall and spring semesters of each recipient's freshman year.

To be eligible, a recipient must:

- (1) Enroll as a full-time student at East Central Community College the fall semester following high school graduation;
- (2) Reside in an area served by The Citizens Bank of Philadelphia in the East Central Community College District;
- (3) Have demonstrated leadership ability in his/her high school;
- (4) Have scored a composite of 20 or above on the ACT.

Recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above.

W. R. Covington Scholarship — This scholarship was established in 1985 by Dr. Eddie M. Smith, President of East Central Community College, in recognition of the support and assistance Mr. W. R. Covington of Noxapater, MS, has provided for many students to aid them in attending college and personally for his encouragement and financial support of Dr. Smith when he was a student at East Central Junior College. This scholarship is awarded to a graduate of Noxapater High School in the amount of \$150 for one year for attendance at East Central. One-half of the scholarship will be awarded each semester.

The Nellie Neill Cross Memorial Scholarship — This scholarship was established in memory of the late Nellie Neill Cross by her former students and friends. Only the interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards. Mrs. Cross served East Central as a member of the faculty, as manager of the Sullivan Student Center and as a loyal supporter of the College for more than fifty years. The scholarship will be awarded annually to an entering freshman who plans to major in music with an emphasis in voice.

Fred Preston Dallas and Maudie Threatt Dallas Memorial Scholarship — This scholarship was established in 1991 to assist deserving graduates of Neshoba Central High School who reside in the southeast quarter of Neshoba County (indicated on an available map) to attend East Central Community College. It was established and funded by the children of Mr. and Mrs. Dallas in their memory and in honor of their interest in education. Seven of Mr. and Mrs. Dallas' eight children attended East Central Junior College.

In the event that an eligible student is not selected from the designated area during a period of five years, then any eligible student living in Neshoba or Newton counties may be considered. In the event an eligible student is not selected during the following five-year period from these two counties, then any eligible student may be considered from the entire community college district.

The amount of the scholarship award should be based on the calendar year ending December 31st prior to the fall semester. The amount of the scholarship available should be the earnings in excess of the inflation rate upon to the cost of tuition, room and board for a year.

The endowment fund may be increased, from time to time, by appropriate contributions from the founders or from others. Only the interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

Requirements:

1. The person selected must have a demonstrated financial need, as determined by the College Scholarship Committee.
2. The person selected must have high moral standards, good character, and must not be a substance abuser.
3. The recipient must have demonstrated the capacity and a strong desire to obtain a college education.
4. The award will be for students pursuing an academic (university transfer) education only.
5. The scholarship is to be awarded on Awards Day at the appropriate high school.
6. The recipient must show potential for leadership and academic excellence.
7. In order for the recipient to reapply for consideration for a second year, the student must have a D or above in all classes, must have an average of C or above, continue to have a financial need, and have a clear disciplinary record.
8. Funds from this scholarship are to be applied to the educational expenses of the recipients.
9. The recipients are to be selected by the College Scholarship Committee. The recipients will be selected from students recommended by at least four of their senior year high school classroom teachers who agree that the students meet the above requirements.

Stella Dickerson Technical Honor Scholarship - The Stella Dickerson Technical Honor Scholarship is for deserving technical sophomore students who show leadership and academic excellence in the field of technology. The scholarship was created in the summer of 2000 to honor

Mrs. Stella Dickerson, a computer technology instructor at East Central. According to one of her students who initiated the scholarship drive, this scholarship is named in Mrs. Dickerson's honor for the countless hours she spends instructing students. She is a shining example of a true educator. She shows exceptional leadership and accepts no less than the very best from each student. She is a constant supporter of Phi Theta Kappa and encourages each of her students to strive for academic excellence. With her famous words, 'You can do it; I know you can,' she has been, and continues to be an inspiration to us all."

To qualify, potential recipients must:

- Be a technical student returning to East Central Community College for the sophomore year of study;
- Earn membership in the Phi Theta Kappa International Honor Society for two-year colleges during the fall semester of the freshman year;
- Join Phi Theta Kappa the second semester of the freshman year;
- Maintain a 3.0 GPA during the fall semester of the sophomore year; and
- Be a non-traditional student.

The amount of this scholarship award will be based upon earnings from an endowment corpus. No part of the corpus may be used for scholarship awards. The scholarship committee in conjunction with the Phi Theta Kappa advisors and the Vocational-Technical Division will select recipients. For more information, contact the Vice President for Student Services, ECCC, Box 129, Decatur, MS 39327-0129, or call toll free: 1-877-GO2-ECCC (462-3222), ext. 375.

Opal McMullan Dickerson Memorial Scholarship — This scholarship was established by the Marion McMullan family in memory of their daughter, Opal. It is awarded to a sophomore, who is majoring in elementary education. Selection is made by the student education association advisor and is based on academic success and potential, and the contribution to the student education organization.

East Central Scholars Scholarship — This scholarship was established by the College in the summer of 1999. Individuals, businesses, and groups provide these two-year full-tuition scholarships to select in-district students who are in the top ten percent of their high school classes. To be eligible, potential recipients must meet the following criteria:

- Be in the top ten percent of their high school classes;
- Enroll as full-time students at East Central the first semester after high school graduation;
- Agree to enroll in Honors Program courses at East Central; and
- Maintain at least a "3.0" average during their four semesters at East Central.

Qualified recipients will be selected by the college Scholarship Committee. For more information, contact the Vice President for Student Services' Office at East Central Community College.

Scholarship donors will be invited to attend a luncheon each spring to meet the students who receive the scholarships that they provide. Donors are also encouraged to initiate a "mentoring" relationship with the recipients and to monitor their academic progress.

The Leon Eubanks Kaljyc-Peers Leadership Award — This scholarship was established in 1994 by Mr. Leon Eubanks who was a faculty member at East Central Junior College from 1934 to December 1943. While an instructor at East Central, Mr. Eubanks was the faculty sponsor of a campus leadership organization called the Kaljyc-Peers. To honor the leadership philosophy of that organization, Mr. Eubanks stipulated that the interest earned from the invested scholarship corpus be used to fund an annual scholarship to be awarded to the President of the East Central Community College Student Body Association at the annual Awards Day program. The award funds will be disbursed in two equal payments during the year the student serves as the Student Body Association President.

Excellence in Education Scholarship for Vocational and Technical Students — Entergy Mississippi, Inc.'s (Entergy) Excellence in Education Scholarship for Vocational and Technical students recognizes the importance of a well-trained workforce to the future economic success of Mississippi. Entergy believes that Mississippi's community colleges provide excellent job-training programs that enable graduates to compete in today's market.

Criteria: This scholarship will be awarded on an annual basis and will cover tuition and required fees up to \$1,200. The scholarship will be awarded to a student who meets the following criteria:

- Be a full-time East Central Community College freshman or sophomore student pursuing a vocational or technical field of study.
- Have a 2.5 or better high school and/or East Central Community College grade point average.
- Be free of any disciplinary problems.
- Be a legal resident of Mississippi.
- Have a demonstrated financial need.
- This scholarship may not duplicate other scholarships or financial assistance. That is, the total amount of scholarships and other financial aid may not exceed the total cost of tuition and fees by more than \$300 per semester.

If for any reason the recipient does not return to East Central Community College for the Spring semester or drops below the required GPA, the balance of the scholarship fund shall be awarded in the Spring semester to an alternate student who meets the above criteria.

The scholarship is awarded on an annual basis. To be considered for a second year, the recipient must reapply.

In order to be considered for this scholarship the student must apply to the East Central Community College Student Services Office, submitting the documents required by the College prior to March 1 of each year.

The recipient of the scholarship will be selected by the East Central Community College Scholarship Committee. Review and recommendation of candidates will be without regard to age, race, gender, religion, or national origin.

Anyone interested in applying for the Entergy Excellence in Education Scholarship should contact the Vice President for Student Services Office at (601) 635-2111, Ext. 375. (Added 12/18/01)

Robert G. Fick Memorial Scholarship — This scholarship was established by the family of Robert G. Fick who was a devoted music instructor at East Central Community College from 1951-1978. After retirement, he continued to work in civic and community activities until his death on July 26, 1990. Each year's recipient will have his/her name inscribed on a loving cup which was purchased by the family. This loving cup will remain on permanent display in the college's trophy case. The scholarship amount awarded each year will be based on the annual earnings from the scholarship endowment.

Scholarship candidates must:

1. Be completing their freshman year and be returning as full-time students the following year;
2. Show dedication to the betterment of the music department through untiring work; and
3. Have cumulative grade point averages of no less than a 2.0 on a 4.0 scale.

Financial need and field of study are not criteria for selection. The Vice President for Student Services working with the scholarship committee will be responsible for selecting the recipients of the scholarship and the East Central Band Director will make the annual presentations.

Bank of Forest Scholarship — This scholarship was established in 1997 by the Bank of Forest.

To be eligible, a recipient must:

1. Be a legal resident of Scott County;
2. Have a strong desire to obtain a college education;
3. Enroll as a full-time student at East Central Community College the fall semester following high school graduation;
4. Have a high school grade point average of 2.5 or above on a 4.0 scale; and

5. Be willing to participate in an awards ceremony and be part of publicity involving the Scholarship award.

The recipients will be selected by the College Scholarship Committee from students who apply and who meet the criteria listed above. Each recipient will receive \$500 for the fall semester and \$500 for the spring semester of their freshman year at East Central Community College.

The Gilmore Scholarship - This scholarship was created in 2000 to benefit students needing financial assistance who agree to tutor other students who need academic help.

Criteria for the Gilmore Scholarship is as follows:

- Possess the academic ability to do so and agree to tutor other students who need academic help;
- Have a need for financial assistance;
- Be motivated to receive an education; and
- Be willing to participate in an annual scholarship luncheon and to take part in accompanying publicity related to the scholarship award.

The amount of the annual scholarship will depend on earnings from the endowment corpus. No part of the corpus may be used for the scholarship. Scholarship recipients will be selected by the College Scholarship Committee. For more information, call the Office of the Vice President for Student Services toll-free; 1-877-GO2-ECCC 462-3222), ext. 375, or write: Box 129, Decatur, MS 39327.

R. O. and Bertha Hannah Scholarship — This scholarship was established in 1991 by the sons of R. O. and Bertha Hannah to honor their parents for the motivation, assistance, and encouragement they provided their children. Mr. and Mrs. Hannah encouraged their sons to acquire the education each would need to help assure a successful future. All four of the Hannahs' sons attended East Central Junior College.

Only the interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

This scholarship will be awarded annually to an entering freshman from Scott County. Eligible recipients of this scholarship must have the demonstrated potential for successful college study and must be able to demonstrate the need for financial assistance.

The Vice President for Student Services working with the Scholarship Committee will select the recipients annually.

The Nancy Hiatt Harris ADN Scholarship — This scholarship was fully endowed in the fall of 1998 with a gift of \$10,000 from an unnamed alumnus who had a keen interest in enhancing the quality of the College's Associate Degree Nursing program. The scholarship was

named for Mrs. Nancy Hiatt Harris, R.N., M.S.N., of Philadelphia who was the first director of the College's Associate Degree Nursing program. While serving in that role, Mrs. Harris spearheaded the program's achievement of initial state and national accreditation.

1. Have a minimum grade point average of "C" or above on all previous college study, and
2. Have a demonstrated financial need.

Candidates must have previously been accepted and must be entering their first semester of the Associate Degree Nursing program. The scholarship will be awarded for the first semester of the two-year program. Recipients who withdraw during the semester of the award must repay the scholarship.

Only the interest earned on the endowment corpus for this scholarship fund will be used for the scholarship awards. No part of the endowment corpus will be used for the scholarship awards. Recipients will be selected by the College's Scholarship Committee.

The Heart and Hand Scholarships for Gerontology Studies - Established in 1999, these three scholarships are available for gerontology majors at East Central Community College. One scholarship is endowed; the other two are funded annually.

Heart and Hand, Inc., of Brandon, is a not for profit organization formed in 1995. The organization promotes programs for senior citizens age 55 and over and helps provide educational opportunities for those preparing for careers in gerontology, the comprehensive study of aging and the challenges that face the aged. East Central established the first community college program in Mississippi in gerontology in 1998.

Potential scholarship recipients for all of these scholarships must meet the following criteria:

- (1) Be a Mississippi resident, with preference given to those who reside in the Heart and Hand nine-county service area which includes: Clarke, Jasper, Lauderdale, Leake, Neshoba, Newton, Scott, and Smith counties;
- (2) Have a minimum 2.5 high school grade point average (GPA) on a 4.0 scale;
- (3) Maintain a 2.5 GPA the first semester of study in order to be eligible for the scholarship the second semester; and
- (4) Plan to attend an annual Heart and Hand board meeting in Jackson in November of the year in which the scholarship is awarded.

In addition to the endowed scholarship, Heart and Hand, Inc. also awards two annual gerontology scholarships valued at \$1,000 each.

These annual scholarships are named for Heart and Hand board members Ms. Janey Rainey Holbrook of Ripley and Ms. Elberta Crowson Phillips of Columbus.

Scholarship recipients are chosen by the College Scholarship Committee. For more information, contact the Vice President for Student Services' office, Fax 601--635-5216 or call toll-free 1-877-GO2-ECCC (462-3222) Ext 375.

The Hogue-Brantley Scholarship - First funded in the Spring of 2001, this \$1,000 annual scholarship honors Leake County natives Coy Hogue and Bobbie Brantley Hogue, parents of East Central alumni Carolyn Hogue Appler, '66, of Elizabethtown, Kentucky, and Larry Hogue, '61, of Jackson, Mississippi. Larry Hogue retired from the College in 2001 as Vice President for Foundation and Alumni Relations after helping raise \$2 million over five years. "Both of our parents valued education and my mother took her life savings, \$500, to help me go to East Central," Larry said. Larry later got B.S. and M.S. degrees, as did Carolyn, a registered nurse who served at the time of this writing as program manager, Health and Wellness Center, Ireland Army Community Hospital, Fort Knox, Kentucky. Their father Coy Hogue, a graduate of Sebastopol High School, was a Studebaker car dealer in Forest and retired as East Central automotive technology instructor in 1980. Mrs. Bobbie Brantley Hogue attended Walnut Grove High School and was a nursing graduate of Hinds Community College, Raymond. Their parents were Walter and Molly Dennis Hogue and Pleas and Jewel Upton Brantley of Leake County.

Scholarship criteria include:

- Be a nontraditional (23 years old or older) student, and
- Study in a vocational-technical area, with preference given to nursing or auto mechanics.

Selection of recipients will be made by the College Scholarship Committee. For more information, contact the Vice President for Student Services, Box 129, Decatur, MS 39327-0129. Phone toll-free: 1-877-GO2-ECCC (462-3222), ext. 375.

The Delane Hudson/Voices of Congress Scholarship — This scholarship, the first minority-sponsored scholarship at the College, was established in 1998 by Mr. Delane Hudson, a member of the East Central Community College Board of Trustees representing Winston County. Mr. Hudson established the scholarship to encourage more Winston Countians, especially those needing financial assistance, to take advantage of the educational opportunities offered by the College. Candidates for the scholarship must meet the following criteria:

- Be a graduate of a public high school in Winston County;
- Have a high school grade point average of at least 2.5 or above on a 4.0 scale;

- Have a demonstrated financial need; and
- Enroll as a full time student at East Central Community College.

The recipient of this annual \$500 scholarship will be selected by the College Scholarship Committee. For more information, contact the Vice President for Student Services' office by calling toll-free 1-877-GO2-ECCC, Ext. 204, or write box 129, Decatur, MS 39327-0129.

The Hudspeth Scholarship — This scholarship was endowed in the fall of 1998 with a substantial gift to the College from Henry Bane "Bubba" Hudspeth and his wife Faye McCully Hudspeth of Louisville. At the time of the gift, it was the largest individual donation ever made to the College.

Mr. Hudspeth, a successful businessman and Winston County native, graduated from East Central Junior College in 1959. The Hudspeths' son, Henry McCully "Cully" Hudspeth, graduated from the College in 1989. A lifelong supporter of East Central and community colleges statewide, Bubba Hudspeth served on the College's Board of Trustees for 28 years, from 1968 to 1996. He was chairman of the board for almost 11 years, from July of 1983 to January of 1994. In 1996, he was appointed to a six-year term on the State Board for Community and Junior Colleges. He was chosen to serve as Vice-Chairman of that Board in 1997.

The Hudspeths established the endowment for this scholarship with a gift of stock to the College. The amount of the annual award for these tuition scholarships will depend upon the level of the earnings from the endowment.

Students from any public or private high school in Winston County are eligible to compete for a Hudspeth Scholarship. Also eligible are home-schooled students who meet the basic requirements. To be considered, each potential recipient must meet the following criteria:

1. Have a "C" or "C+" average in course work completed (2.0-2.5 on a 4.00 scale);
2. Have definable career goals and plans; and
3. Have a demonstrated need for financial assistance.

For more information, contact the Vice President for Student Services' office at ECCC. You may call 1-877-GO2-ECCC, Ext. 300, or write Box 129, Decatur, MS 39327-0129.

The Myrtle R. Hutchison Scholarship — The purpose of this scholarship is to annually provide encouragement and recognition to a member of the Student Education Association (SEA) who has the potential and genuine interest in pursuing a career in the field of elementary education at a senior college or university after graduation from East Central Community College. Recipients may receive \$300.00 per semester for the two sophomore semesters at East Central. This

scholarship is provided by Myrtle R. Fikes Hutchison, originally from Lake, Mississippi. She attended East Central in 1948-49 and graduated at Mississippi Southern College in 1951. Mrs. Hutchison retired from the education field in 1986, after having taught at Pearl River Indian School and schools in Alabama, Neshoba County, Albuquerque, New Mexico, and Littleton, Colorado, for over 30 years.

To be eligible, each scholarship contestant must:

- Be an active member of the SEA at East Central;
- Demonstrate a genuine potential for and interest in pursuing a career in the field of elementary education at a senior college or university after graduating from East Central Community College;
- Complete at least two full academic semesters at East Central Community College with a minimum of a "C+" average (minimum 2.75 GPA on a 4.0 scale) and intend to complete the appropriate sophomore program at East Central;
- Improve grades during the third semester over the first two semesters to qualify for the fourth academic semester scholarship; and
- Have a demonstrated need for financial assistance;

First consideration will be given to those who reside in the East Central Community College District. Involvement in religious, charitable and/or community activities will be given additional merit. Selection of recipients will be made by the SEA advisor in cooperation with the College Scholarship Committee. For more information, contact the Vice President for Student Services' Office, East Central Community College, P.O. Box 129, Decatur, MS 39327.

The S. Lebrun Hutchison Scholarship — The purpose of this scholarship is to provide recognition and encouragement to an Alpha Alpha Epsilon (AAE) engineering club member at East Central Community College who has the potential to succeed in the field of engineering or science. Since 1985 the engineering award has been given to an AAE member who demonstrated a genuine interest in pursuing an engineering or science major at a senior college or university. Recipients of the award, now a scholarship, may receive \$300.00 a semester for the two sophomore semesters at East Central. The scholarship is provided by S. Lebrun Hutchison, Class of 1949 and founding vice-president of the AAE at East Central in 1947.

To be eligible, each scholarship contestant must:

- Be an active member of AAE at East Central;
- Demonstrate a genuine potential for and interest in pursuing a career in either the fields of engineering or science at a senior college or university;

- Complete at least two full academic semesters in a pre-engineering or a science curriculum with a minimum of a "C" (2.0 GPA on a 4.0 scale) average and intend to complete the appropriate sophomore program at East Central;
- Improve grades during the third semester over the first two semesters to qualify for the fourth academic semester scholarship;
- Have a demonstrated need for financial assistance;

First consideration will be given to those who reside in the East Central Community College District. Involvement in religious, charitable and/or community activities will be given additional merit. The AAE advisor will select recipients in cooperation with the College Scholarship Committee. For more information, contact the Vice President for Student Services' Office, East Central Community College, P.O. Box 129, Decatur, MS 39327.

La-Z-Boy Scholarship — This scholarship was established in 1995 by La-Z-Boy South located in Newton, Mississippi. The purpose of this scholarship is to provide financial assistance to qualified students who choose to enroll at East Central Community College. The scholarship will be awarded annually to a minimum of two students. Recipients must be legal Mississippi residents who enroll as full-time students on the Decatur Campus, must be in-district students with preference given to Newton County residents, and must have a cumulative 3.0 G.P.A. on college credit course work or a "B" average on all high school course work. Students must have demonstrated a high level of participation in extracurricular activities and/or community involvement.

Frank Edwin and Nena Holt Leatherwood Scholarship — This scholarship was funded by the family and friends of the Leatherwoods in loving memory and honor of these two educators who ignited the spark of learning and encouraged the hopes and dreams of countless students. Mr. Leatherwood was a longtime member of the biology department faculty at East Central Junior College, and Mrs. Leatherwood served for many years as an elementary school teacher in Decatur. The scholarship is awarded each year to a freshman, selected by the science faculty, who will return for the next fall semester. The presentation of the award is made at Awards Day each spring.

The Thomas Rudolph Mayes Memorial Scholarship — Created in August of 1998, by his family and friends, this scholarship honors the memory of Mr. Rudolph Mayes, East Central English instructor for 28 years. According to his daughter, Mrs. Jackie Mayes Etie, Class of '79, of Houston, Texas, this scholarship "perpetuates the tenacious value of education and continuous learning exemplified by the life and contributions of this dedicated educator." Mr. Mayes graduated from East Central in 1952 with the distinction of having been elected to serve as the College's first student body president. Following completion of a master's degree in English from Mississippi State

University, he began a career of teaching at East Central. During his tenure here he served as sponsor of Phi Theta Kappa, international honorary scholastic society for community college students, and sponsor of *The Tom-Tom*, the student newspaper. He retired in 1988. His first wife, Madaline Smith Mayes, who preceded him in death, served the College for 20 years as secretary to the registrar and later worked as a math teacher in the Newton County School System. Prior to his death, he was married for six years to Rosalyn Thompson Mayes of Decatur, an employee of the La-Z-Boy Corporation in Newton.

To be eligible for the scholarship, potential recipients must:

- Have maintained a 3.0 grade point average in high school on the 4.0 scale;
- Submit a letter of recommendation from a high school or college faculty member who taught the applicant; and
- Agree to take part in a recognition ceremony at which the scholarship award will be presented.

Recipients will be selected by the College Scholarship Committee. Only the interest earned on the endowment corpus for this scholarship fund shall be used for this scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

The Russell McCann Memorial Scholarship - Created in the spring of 2001 by family and friends, this annual \$500.00 scholarship honors the memory of Russell McCann, Class of '97. Russell lost his life in April 2001, after an auto accident.

A graduate of Newton Academy where he was co-captain of the football team, Russell was an offensive guard for the '96 and '97 Warrior teams. The '96 team went 10-1, finished fifth in the nation, and won the Huddle House Golden Isles Bowl Game in Brunswick, Georgia, by beating Middle Georgia College 7-6 on December 7, 1996. His East Central Head Football Coach Terry Underwood said, "Russell was a good player and a fine young man. We were very fortunate to have had him in our program."

East Central alumni Ricky and Teresa Williamson Shannon of Lena, Class of '82, are his parents who initiated the scholarship in his honor. Scholarship applicants must:

- Be a resident of the five county East Central district;
- Have at least a "C" grade point average; and
- Be an athlete, with preference given to football.

Selection of the recipient is made by the College Scholarship Committee. For more information, contact the Vice President for Student Services, ECCC, Box 129, Decatur, MS 39327. Call toll-free: 1-877-GO2-ECCC (462-3222), ext. 375.

Merchants and Farmers Bank Scholarship — This scholarship was established in the spring of 1998 by the Merchants and Farmers Bank of Philadelphia. It is awarded the first semester of the freshman year at East Central and goes to two entering freshmen who receive \$500 each.

To be eligible, recipients must:

1. Be legal residents of Neshoba County;
2. Have overall high school grade point averages of 2.5, or "C", on a 4.0 scale;
3. Have ACT scores of at least 18;
4. Enroll as full-time students at East Central Community College the fall semester following high school graduation; and
5. Be willing to participate in an awards ceremony and be part of publicity involving the scholarship award.

The recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above. For more information, contact the Vice President for Student Services' office at East Central Community College.

Mississippi Association of Supervisors' Community College Scholarship — In 1996, the Mississippi Association of Supervisors established scholarships for each of Mississippi's 15 community colleges. The scholarships are awarded to two students each year at each college in the amount of \$500 per year each (250 per semester) for one year or two consecutive semesters. Eligibility for the scholarship is based on the following criteria:

1. Be a freshman and have potential for success in college;
2. Demonstrate a financial need (minor consideration);
3. Complete the application process to the College to include:
 - a. letters of recommendation
 - b. transcript
 - c. other as required by each community college committee;
4. Be selected from eligible applicants by the College's scholarship committee based on a rotation system between the counties of the College's district in alphabetical order;
5. Have a 2.5 or better GPA after the first semester in order to receive for second semester;
6. Be recognized in publicity releases and to the appropriate local Board of Supervisors and the Mississippi Association of Supervisors.

Bank of Morton Scholarship — This scholarship was established in 1997 by the Bank of Morton. To be eligible, a recipient must:

1. Be a graduate of Morton High School;

2. Have a strong desire to obtain a college education;
3. Enroll as a full-time student at East Central Community College the fall semester following high school graduation;
4. Have a high school grade point average of 3.0 or above on a 4.0 scale; and
5. Participate in an awards ceremony and be a part of publicity involving the scholarship award.

The recipient of the scholarship will be selected by a committee composed of representatives from Morton High School and the Bank of Morton. The recipient will receive \$500 for the fall semester and \$500 for the spring semester of his/her freshman year at East Central Community College.

Dr. Margaret Mosal Memorial Scholarship for Leadership — This scholarship was established in 1997 to provide financial assistance to deserving students at East Central Community College. The award was established in honor of the late Dr. Margaret Mosal of Canton, Mississippi, former executive director of Phi Theta Kappa, the International Honor Society for Two-year Colleges. Dr. Mosal led the organization for 50 years, from 1935 to 1985.

The scholarship was funded by a Mosal Leadership Award stipend presented to Dr. Shelby L. Harris by Phi Theta Kappa with additional funds from Dr. Harris, longtime mathematics instructor and chairman of the Mathematics and Science Division at East Central.

The award will be given annually to a student who exemplifies the hallmarks of Phi Theta Kappa - scholarship, leadership, service and fellowship - during the student's freshman year of membership in Phi Theta Kappa as determined by the advisors of East Central's Theta Xi Chapter of Phi Theta Kappa.

In addition to a \$200 scholarship, awards will include placing the names of the recipients and the dates of presentation on an engraved commemorative plaque. Certificates will be presented to the recipients by an advisor of Phi Theta Kappa on the annual Awards Day at the College.

The Ben Myers Memorial Scholarships — These scholarships were established in memory of Ben Myers, a 1997 graduate of East Central Community College. Ben's family and friends created these scholarships after he lost his life in an automobile accident in Winston County on July 9, 1998. While at East Central, Ben, an outstanding student-athlete, was chosen "Mr. East Central Community College." An accounting major from Philadelphia, he was a member of Phi Theta Kappa, the international scholastic honor society for community and junior college students. He was also a member of Phi Beta Lambda, an organization for students planning to pursue careers in business. He also served on the Presidents Council and in the Warrior Corps, an

elite group of students who serve as ambassadors for the College. He was a Dean's List Scholar and a member of the College Golf Team at ECC. After graduation from East Central, he attended the University of Mississippi where he was a senior, a Dean's List Scholar, and a member of the Fellowship of Christian Athletes as well as the Ambassadors, a volunteer student recruiting group. He was the son of Mr. and Mrs. Rocky Parks and Mr. and Mrs. Glenn Myers, all of Philadelphia. He was a 1995 graduate of Neshoba Central High School, where he served as president of the student body and was voted "Most Outstanding Senior."

Candidates for the Myers scholarships must meet the following criteria:

- Be a high school graduate from either Neshoba Central High School, Philadelphia High School, or Choctaw Central High School;
- Enroll full time at East Central; and
- Have a grade point average of 3.5 or above on a 4.0 scale

The annual selection of the two Myers scholarship recipients will be made by the College Scholarship Committee.

New Directions Scholarship — Established in the spring of 1998 by an East Central graduate and successful business executive, this scholarship provides \$2,000 for four semesters of full-time study by a nontraditional (older) student who has decided to return to college after having been out of school for more than three years. Recipients must meet the following criteria:

- Be at least 21 years of age;
- Be either married or a single parent;
- Have been out of school for more than three years (high school, college, or since passing the GED);

Recipients must maintain a "B" or better average each semester to continue receiving the scholarship. Recipients must continue full-time study and graduate or complete their course work within four semesters.

This award is presented every two years.

The Stella Weathersby Newsome Scholarship — This scholarship was endowed in the fall of 1999. It honors the memory of Mrs. Stella Weathersby Newsome who served the College as a literature instructor and in various other capacities for 30 years, from 1928 to 1958. Newsome Hall dormitory is named in her memory. The scholarship drive was started in the spring of 1998 by Ms. Marion Francis of Jackson, Mrs. Newsome's granddaughter who, during her childhood visited often with Mrs. Newsome on the campus. The initial effort to raise the first \$10,000 needed to minimally endow the scholarship was

completed at Homecoming, 1999. An anonymous donor's pledge to match \$1 for every \$5 raised, up to a total of \$1,000, helped complete the drive. The class of 1949 took a leadership role in the completion of the endowment.

Scholarship recipients must be "nontraditional" students who are 23 years old or older.

Scholarship candidates must:

- Be at least 23 years old or older;
- Have at least a "C" or 2.0 grade point average on all previously completed course work;
- Be a high school graduate or hold the GED certificate; and
- Agree to enroll as a full-time student at East Central's Decatur Campus.

The amount of the scholarship award, to be given for the first semester of the freshman year, will be based on earnings from the endowment corpus. No part of the endowment corpus will be used for the scholarship award. Recipients will be selected by the College Scholarship Committee from applicants who meet the criteria listed above. For more information, write the Vice President for Student Services' office, ECCC, Box 129, Decatur, MS 39327, or call toll-free 1-877-GO2-ECCC (462-3222), ext. 375.

The Polk and Jennie Pace Scholarship — This scholarship was endowed in March of 1997 by Mr. Pace's widow, Scott County native Mrs. Jennie Thrash Pace of Newton, Mississippi; her children, Mrs. Reba DeBari of Pensacola, Florida, and Dr. Harrell S. Pace of Biloxi, Mississippi; her grandchildren, Mrs. Donnie White of Clifton, Virginia, Mrs. Guy Garner of Lenoir, North Carolina, Mr. Stephen Pace of Murfreesboro, Tennessee, Mr. Michael Pace of Starkville, Mississippi, Mr. David DeBari of Luling, Louisiana, and Mr. Kenneth DeBari of Pensacola, Florida; and other family members and friends. This scholarship honors the memory of the late Mr. Lawrence Polk Pace, originally from Conehatta, Mississippi, who passed away January 23, 1997, at age 86. Mr. Pace, a businessman, was a strong believer in the value of education. He attended East Central Junior College in 1929. Both of his children and his daughter-in-law, the former Miss Grace Holman of Newton, all graduated from East Central. The Paces' son, Dr. Harrell Pace, MD, was named to the first East Central Hall of Fame in 1956. Their daughter, Mrs. Reba DeBari, a realtor, sang at the Orange Bowl with the East Central Choir in 1957, and performed nationally as a member of the Choral Society of Pensacola, performing in Carnegie Hall in 1990 and in 1997, and throughout the country.

Only the interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

Each scholarship candidate must:

1. Be a resident of either Scott County, or Newton County, Mississippi;
2. Have a "B" or better average his/her senior year in high school;
3. Plan to major in either science, math, or music (if no applicant plans a major in these fields, others will be considered.);
4. Plan to attend East Central Community College in Decatur as a full-time student during the fall semester following his/her senior year in high school.

Recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above. For more information, write the Vice President for Student Services' office, East Central Community College, Box 129, Decatur, MS 39327-0129, or call 662-635-2111, ext. 375.

The Philadelphia-Neshoba County Arts Council Music, Art, or Drama Scholarship — This scholarship was established in 1996 by the Philadelphia-Neshoba County Arts Council. The purpose of this scholarship is to provide an award of \$200.00 per semester to an appropriately selected sophomore student who has declared music, art, or drama as his/her major.

To be eligible for this scholarship, the student must:

1. Have resided in Neshoba County for at least two years prior to attending East Central Community College;
2. Be of sophomore status;
3. Have maintained a cumulative college GPA of 2.5 or better, and;
4. Recipients must maintain at least a 2.5 GPA to retain this scholarship.

The Music, Art, and Drama Scholarship Committee, composed of an art instructor, a drama instructor, and the director of bands, will annually select the recipients of this scholarship.

The James E. Pugh Memorial Scholarship - Funded in the spring of 2001, this scholarship is sponsored by Montrose United Methodist Church in Montrose, Mississippi. The award is for full tuition for one year, \$1,200, with \$600 awarded the first semester and \$600 the second semester of the freshman year.

Among applicants, preference will be given to a nontraditional (23 or older) married student studying for the ministry. If no married, older student receives the scholarship, it may be awarded to a single, younger ministerial student.

Selection of recipients is made by Montrose United Methodist Church. **The Roscoe C. Pugh Memorial Scholarship** — Roscoe C. Pugh was the first president of East Central Junior College. He served in that

capacity from 1928 when the College was founded until 1934 when he served previously as superintendent of the Newton County Agricultural High School.

In the fall of 1996, Leon Eubanks, who served from 1934 until 1996 as an English instructor at East Central and who was a graduate of the Newton County Agricultural High School, established and funded this scholarship to honor his friend, Mr. Pugh.

Only the interest earned on the endowment corpus for this scholarship fund shall be used for the annual scholarship awards. A part of the endowment corpus shall be used for the scholarship awards.

To be eligible to be considered for this scholarship, candidates must:

1. Enroll as full-time day academic or technical students at the Decatur campus after having been previously enrolled as part-time students;
2. Have earned all previous college credits at East Central Community College;
3. Have earned a minimum of 12 semester hours credit and not more than 21 semester hours credit before applying for the scholarship;
4. Have a minimum 3.00 grade point average on all college work completed;
5. Have submitted completed scholarship application forms to the Vice President for Student Services' office; and final selection of the recipients for this scholarship will be made by the College's Scholarship Committee.

This scholarship will be available for two semesters of enrollment at East Central Community College.

The Philadelphia Sertoma Club Scholarship - Created in the summer of 2000, this scholarship is funded by the Sertoma Club as part of their emphasis on education. The club sponsors the annual Heart O'Dixie Triathlon as a fund raiser to help with various civic projects including Christmas gifts for families, support of parks and public health, and patient scholarships for treatment of speech/hearing problems.

Criteria include the following:

- Be a resident of Neshoba County;
- Enroll as a full-time student the fall after they graduate from high school;
- Be a graduate of a public school in Neshoba County; and
- Have at least a 2.5 (C+) average on a 4.0 scale.

The scholarship recipient will be awarded annually by the College Scholarship Committee to an incoming freshman. The recipient will

receive a total of \$500, \$250 for each of two semesters for their first two semesters of college. For more information, contact the Vice President for Student Services, ECCC, Box 129, Decatur, MS 39327. Call toll-free: (877-GO2-ECCC) 462-3222, Ext. 375.

The Shirley Renaud Memorial Scholarship - Established early in 1998, this endowed scholarship honors the memory of Shirley Sanders Renaud, Class of 1963, an outstanding student, athlete, and educator. Mrs. Renaud, a Greenwood native who lived in Carthage for most of her life, died at age 56 in November of 1999 after a long bout with cancer.

Mrs. Renaud was a graduate of Carthage High School where she was a basketball player from 1957 to 1961. During her senior year, she averaged 35 points per game and once scored 53 points in two quarters and three minutes of a game. Her high school uniform number, 33, was retired when she graduated. Her high school coach said she was one of the most outstanding players he had ever seen.

At East Central, Shirley played intramural basketball. She also achieved membership in Phi Theta Kappa, the international academic honor society for community college students. After graduating from East Central, Mrs. Renaud graduated from the University of Southern Mississippi with honors. She was a teacher in both public and private schools before ending her career as a librarian with the Leake County schools. Mrs. Renaud was the wife of Joe Renaud who at the time of her death was serving as personal development specialist in East Central's Workforce Development Center.

Both of the Renaud children graduated from East Central. Their daughter, Tara Lynn, graduated in 1997. She was a member of Phi Theta Kappa and was an Academic All-American on the College's tennis team. Their son, Joseph "Joff" Renaud, III, was also a member of Phi Theta Kappa and the tennis team when he graduated in 1993. Both children went on to graduate from the University of Southern Mississippi with honors. Mrs. Renaud's mother, the former Evelyn Adams, was a member of East Central's Class of 1933. Her two brothers, Wilbur Eugene Sanders and Billy Joe Sanders, both of Jackson, also attended East Central.

Students selected for this scholarship must have excelled both athletically and academically.

Scholarship criteria include the following:

- Have a minimum overall grade point average of 3.5 (B+) on a 4.0 scale;
- Participate in varsity sports, with the first choice of recipients going to basketball players, second to tennis, then golf, soccer, and football; and
- Be a resident of the College's five-county district.

The amount of the annual scholarship will depend on earnings of the endowment. No part of the endowment corpus may be used for scholarship awards. Recipients will be selected by the College Scholarship Committee. For more information, contact the Vice President for Student Services, East Central Community College, Box 129, Decatur, MS 39327-0129. Call toll-free 1-877-GO2-ECCC (462-3222), Ext. 375.

The Herman and Mosoura Rigby Memorial Scholarship — This scholarship was established in 1993 by Dr. M. G. Rigby who attended East Central Junior College in 1965 and 1966. Dr. Rigby came to East Central as an out-of-state student to major in education. He went on to complete his BA degree at the University of Southern Mississippi, and his MA and EdD degrees at the University of Mississippi. His parents were of great inspiration to him as he pursued his educational goals. It was in the memory of Dr. Rigby's parents that this scholarship was established. This two-semester scholarship will be awarded annually to an out-of-state entering freshman who demonstrates both the need for financial assistance and an aptitude for success as a student. The amount of each scholarship award will equal fifty-percent of the annual interest earned on the invested scholarship corpus. The remaining fifty percent of the annual interest earned will be added to the corpus. The annual recipients of this scholarship will be selected by the Scholarship Committee from the pool of qualified applicants.

The Charles W. Sanders Memorial Scholarship Award — This scholarship is awarded each year by the Forest Kiwanis Club to a high school senior from either Forest, Lake, or Scott Central high schools. The recipients of the award are selected by the schools from a list of those students who have maintained good grades and who can benefit from financial assistance. The award is named after the late Charles W. Sanders, longtime member and former president of the Forest Kiwanis Club. This scholarship was established in the Spring of 2000. At that time Mr. Sander's daughter, Mrs. Gloria Sanders McRae of Carthage, a graduate of Forest High School, was a math instructor at East Central and Craig, his grandson, had just been named to the Hall of Fame, the College's highest honor. This scholarship will be awarded in increments of \$500 each for two semesters beginning in the fall semester following the recipient's graduation from high school.

State Farm Insurance Company Scholarship — The State Farm Insurance Company agents in East Central's five-county district initiated the endowment of this scholarship in the spring of 1999. The individual agents' gifts toward the initial endowment corpus of \$10,000 were matched by the State Farm Companies Foundation. This scholarship was established specifically for non-traditional students. To be eligible, potential recipients must meet the following criteria:

1. Be at least 23 years of age or older;
2. Have a demonstrated financial need;

3. Reside within the five-county district served by East Central Community College; and
4. Enroll as full time students on the Decatur campus.

Scholarship awards will be made to entering college freshmen at the beginning of the fall semester of the students' college enrollment. The selection of the recipients will be made by the College Scholarship Committee. For more information, contact the Vice President for Student Services' Office at East Central Community College. Call toll-free 1-877-GO2-ECCC, Ext. 375 or write Box 129, Decatur, MS 39327.

The Charles and Judy Dowdle Thomas Scholarship — This scholarship was established in 1997 by the Thomas family. Mr. Thomas, class of '64, is a Philadelphia native living in Louisville and Mrs. Thomas is a Leake county native originally from Carthage. The scholarship fund, one of the largest at the College, was created with a donation of 430 shares of stock to the East Central Community College Foundation, Inc. To be eligible, a recipient must:

1. Be a legal resident of Neshoba County for three years or more and a graduate of Philadelphia High School;
2. Have a strong desire to obtain a college education;
3. Enroll as a full-time student at East Central Community College the fall semester after high school graduation, although College enrollment may be deferred for military service;
4. Have a high school grade point average of 3.0 or above on a 4.0 scale;
5. Be willing to participate in an awards ceremony recognizing receiving the scholarship and be a part of publicity involving the scholarship award.

Only the interest earned on the endowment corpus for this scholarship fund shall be used for this scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

The recipients shall be selected by the College Scholarship Committee. The scholarship awards will be provided the fall and spring semesters of the recipients' freshman year at East Central Community College.

Kinoth and Ella Mae Thornton and Emerson Electric Scholarship — The Kinoth and Ella Mae Thornton and Emerson Electric Company Scholarship was established by Mr. and Mrs. Thornton and Emerson Electric Company in 1991 as a tribute to the College for its many positive contributions to the Thorntons' lives. The contributions by the Thorntons and Emerson Electric Company totaled \$10,000.00 which was used to establish the endowment for the scholarship. Interest and dividends and, if required, the sale of shares of stock from the investment will be used to fund scholarships in the amount of

\$1,000.00 each to be awarded to cover four semesters of study. The scholarship awards will be made on alternate years unless the amount of an awarded scholarship is not utilized. The investment endowment shall never fall below \$10,000. To be eligible for the scholarship, the recipients must:

1. Reside in one of the five counties served by East Central Community College. Preference shall be given to applicants from Newton and Neshoba Counties.
2. Have family contributions on financial aid needs analysis forms that are from fifty (50) percent to one hundred (100) percent of the students' financial aid budgets.
3. Have the demonstrated ability to profit from higher education by having achieved acceptable grades in high school and by having participated in community projects or work experience.
4. Have high moral and ethical values.
5. Project the reasonable probability that they would not attend college if they did not receive assistance from this scholarship fund.

If on any year no one applies who substantially meets all of the above qualifications, no award will be made and the fund will accumulate. The Vice President for Student Services of the College shall be responsible for notifying qualified high school students as to the availability of this scholarship. The College's Scholarship Committee shall screen all applications and make the final selections.

Union Planters Scholarship — This scholarship was established in 1992. Union Planters operates branch offices in Louisville, Union, Philadelphia, Forest, and Newton. The scholarship will be available to selected recipients from the four counties served by Union Planters in the East Central Community College District. Five scholarships in the amount of \$500.00 each will be awarded for the fall semester each year. To be eligible, a recipient must:

1. Enroll as a full-time student at East Central Community College the fall semester following high school graduation;
2. Reside in the East Central Community College District;
3. Have demonstrated leadership ability in his/her high school;
4. Have scored a composite of 20 or above on the ACT.

Recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above.

U. S. Electrical Motors Scholarship - The U. S. Electrical Motors Scholarship is intended to help defray the cost of college expenses at East Central Community College. Awards will be made to outstanding children, grandchildren, or great grandchildren, of active or retired U. S. Electrical Motors' employees.

all children, grandchildren, and great grandchildren of all active or retired USEM-Philadelphia, Mississippi employees are eligible to participate in this scholarship plan, provided they are in good standing in their senior year of high school.

After applications have been submitted to USEM-Philadelphia Plant Manager, a three-person selection committee appointed by the Selection Committee will make a selection based upon the following criteria:

Criteria	Points
Curriculum, etc. scores	30
Community, grades, class rank	20
Employment and extra-curricular activities	25
Total	25
	100

A maximum of one student annually will be selected under this plan and will be eligible for awards of \$500 annually in each of their two years of study at ECCC. Each eligible student must submit his or her USEM Scholarship Application by January 1 of their senior year of high school. The scholarship will provide a payment toward ECCC expenses of one-half the annual scholarship amount (\$250.00) at registration. The scholarship will provide a payment toward ECCC satisfactory in each of four semesters provided performance has been The USEM Scholarship (2.00 or better GPA) during the previous semester.

The Ovid S. and Carol F. Vickers Scholarship will be terminated if funds contributed for this specific purpose are exhausted.

Ovid S. and Carol F. Vickers Scholarship — Established in the fall of 1999 by former students and friends of the Vickers, this scholarship honors this couple's lifetime of devotion to East Central. Ovid Vickers, an Eastman, Georgia, native, served the College as a humanities instructor and in various other capacities from 1955 to 1995. Throughout his 40-year teaching career and in retirement he maintained a keen interest in the lives of East Central students, faculty, and staff. Held in high regard by his former students, he is considered a favorite by many. Evidence of the esteem in which he is held is the terms as president of the College's Fine Arts Center in his honor. and helped statewide and nationally during his career, he served two named College English Teacher of the Year by the Mississippi Council of Teachers of English. He earned the BA, MA, and EdS degrees from George Peabody College in Nashville.

Carol Farish Vickers, Class of 1958, is a graduate of Noxapater High School. She was initially employed by the College in 1961 as secretary to the president and served in that position until 1968. From 1968 until 1983, Mrs. Vickers taught English at Decatur High School. In 1983, she was again employed by the College, this time as an instructor of

English and reading. She retired from full-time teaching at East Central in 1992 and subsequently served in various part-time positions at the College. In 1997, she was chosen as East Central's "Alumna of the Year." Mrs. Vickers earned her BS and MS degrees from the University of Southern Mississippi.

To be considered for the Vickers Scholarship, potential recipients must meet the following criteria:

1. Be a high school graduate or hold a General Education Diploma (GED);
2. Have at least a cumulative "C" (2.0) high school grade point average;
3. Reside in one of East Central's five supporting counties; and
4. Plan to major in English, English education, literature, speech or in theater.

Earnings from the endowment corpus will be used to fund the scholarship in perpetuity. No part of the endowment corpus will be used for scholarship awards. Recipients will be selected by the College Scholarship Committee.

The Arno and Ruth Carr Vincent Scholarship — Established in the fall of 1999, this scholarship recognizes a lifetime of service to the College by a couple who capped their careers here by serving as president and first lady of East Central from 1953 to 1962. Decades later, the Vincents, both alumni, were still active in the life of the College, attending Homecoming and other events faithfully.

Walter Arno Vincent, Class of 1937 and a Navy combat veteran of World War II, served the College in various capacities from 1947 to 1962. He was assistant football coach, men's basketball coach, math teacher, registrar, and dean of students before becoming president. Former students and athletes have praised his teaching and coaching abilities, stating that he had a profoundly positive influence on their lives. During his East Central career, he rose rapidly to the position of president after working at the College for only six years. At the time he was the youngest person and first alumnus ever appointed president. He earned a bachelor's degree from Mississippi Southern, now the University of Southern Mississippi, and a master's degree in math from the University of Mississippi. The Lauderdale County native was selected to Athletic Halls of Fame at both East Central and Southern. He played football and basketball at both colleges, although he had never seen a football game before he went to college. He was named "Alumnus of the Year" at East Central in 1973 and was selected for inclusion in the Alumni Hall of Fame at Southern as well. In 1999, the East Central Board of Trustees named the College's administration building in his honor. The building, completed in 1959 while Mr. Vincent was president was first utilized as the College's library.

Ruth Carr Vincent of Winston County was "one of the most liked people in the East Central family," according to an alumnus. An outstanding student in the Class of 1937, she served as president of the College's Baptist Student Union and was involved in a number of campus organizations. In reflecting on her East Central days, she was grateful that she "never had to come in after class to pass Mr. Leon Jenkins' English class," as many of her classmates did. After graduating from East Central, she taught elementary school in Houston, Neshoba, and Winston counties while going to Southern each summer to earn a bachelor's degree. She married Arno Vincent in June of 1941. The Vincents had two daughters, Mrs. Glenn Daphne Lancaster of Meridian and Mrs. Pamela Fowlkes of Monroe, Louisiana.

Scholarship candidates must:

- Have at least a "C" or 2.0 grade point average on all previous course work completed;
- Be high school graduates or hold the GED certificate; and
- Agree to enroll as full-time students at East Central's Decatur campus.

The amount of the scholarship award, to be given for the first semester of the freshman year, will be based on earnings from the endowment corpus. No part of the endowment corpus will be used for the scholarship award. Recipients will be selected by the College Scholarship Committee from applicants who meet the criteria listed above. For more information, write the Vice President for Student Services, ECCC, Box 129, Decatur, MS 39327, or call toll-free 1-877-602-ECCC (462-3222), ext. 375.

The Lavern & Elizabeth Vowell Memorial Scholarship — Initially established in 1993 to honor Mr. Lavern Vowell, the title and description for this scholarship were revised by David and E. L. Vowell to honor the memory of both Mr. Vowell and Mrs. Vowell after her death in 2000. This annual scholarship is available to assist a worthy student at East Central Community college.

The scholarship which will be awarded each year to an entering freshman will cover the cost of tuition for two semesters.

Each recipient of this scholarship must be a major in some field of business administration. Each recipient must have a demonstrated need for financial assistance and must have a demonstrated potential for academic success. Preference will be given to applicants for the scholarship who are or have been employed by Triple V, Inc.

Applications for this scholarship will be received by the Vice President for Student Services at the College. The College's scholarship committee will be responsible for the final selection of each year's recipient.

The J. C. White Scholarship - Endowed in the summer of 2000 with gifts from family and friends, this scholarship honors the memory of

Kemper county native J. C. White, Class of 1937, of Birmingham. White passed away April 21, 2000, at age 84. J. C. had a lifelong devotion to East Central and he and his wife, Jean also of Kemper County, were leaders in organizing reunions of his class and in attending homecoming activities in Decatur. They were also generous contributors to campus activities, including the building of the archway at the College's main entrance and the fitness trail on the north end of the campus. They also belonged to the Loyalty Club, one of the East Central Foundation's five-year gift clubs. After East Central, J. C. majored in math at Mississippi State. He worked for the Social Security Administration and retired from that agency in 1980. The Whites had two children, Rebecca White Tidd and John, both of Birmingham. On his last visit to the campus, at Homecoming on October 16, 1999, J. C. gave a pine seedling to the College, asking that it be planted on campus in honor of then president, Dr. Eddie M. Smith.

Criteria for the White scholarship are as follows:

- Plan to major in either math or science;
- Have a high school grade point average of at least "B" (3.0 on 4.0 scale); and
- Enroll as a full-time student at East Central.

The amount of the scholarship will be based on earnings from the endowment corpus. No part of the corpus may be used for the scholarship awards. Scholarship recipients will be selected by the College Scholarship Committee.

The Jack White and Mary Jo White Scholarship Fund — Endowed in the will of the late Mary Jo White of Union, this annual scholarship, established in the spring of 2001, is named for Mrs. White and her late husband. Jack White was an auto mechanics instructor at the College during the years 1954 to 1958. The Whites had no children, but they had a real interest in East Central and wanted to help students get a college education. Criteria for the White scholarship are as follows:

- Be a resident of Newton or Neshoba counties; and
- Be a needy and/or worthy student.

Earnings from the endowment corpus will be used to fund the scholarship in perpetuity. No part of the endowment corpus will be used for scholarship awards. The scholarship will be awarded annually by the College Scholarship Committee to an incoming freshman.

Wilks-Palmer Scholars Scholarship — Elgie Wilks Chatham, a Winston County native, endowed this scholarship in the spring of 1998 for students from Winston County.

Mrs. Chatham established the scholarship in honor of her parents, Mr. J. Earl Wilks and Mrs. Willie (Palmer) Wilks, who attended church and were active in the Liberty Community in Winston County for some

38 years. Mr. Wilks was in the grocery business in Meridian. Early in their marriage, Mrs. Wilks was a pioneer teacher in one-room, one-teacher schools in grades 1-8 in Winston County. The Wilks raised six children, three of whom graduated from East Central, and all of whom graduated from senior colleges and universities. Three of the children graduated during the depths of the Great Depression.

Mrs. Chatham was a 1934 graduate of Noxapater High School and a 1936 graduate of East Central. She then earned the B.S. degree in English from Mississippi State College for Women, her M.S. in counseling from the University of Southern Mississippi, and her Ed.S. in counseling from Mississippi State University.

Two of Mrs. Chatham's sisters also graduated from EC. Mrs. Melba Wilks Chesney of Meridian, class of '41, also graduated from USM, and Mrs. Doris Wilks Tissue, '39, of Pittsburg, Pennsylvania, finished at the "W." Another sister, Mrs. Janice Silvey Townshend of Dunedin, Florida, graduated from the University of Georgia. Their other sister, Mrs. Faye Wilks Tidwell of Lilburn, Georgia, graduated from Blue Mountain College. The five sisters' only brother, Dr. T. Palmer Wilks of Madison, Mississippi, graduated from MC and the University of Tennessee School of Dentistry.

Mrs. Chatham and her husband, Henry Elbert Chatham, who was in the finance business in Meridian, gave their inherent love and respect for quality education to their own children. They had two sons, both graduates of Millsaps. One, Henry, Jr. of Jackson, also graduated from Harvard Law School. The other, Franklin Earl, a cardiologist in Baltimore, graduated from John Hopkins University. He married another M.D., Dr. Marie (Dickson) Chatham, originally from Canton, Mississippi.

Requirements for the Wilks-Palmer Scholarship recipients include the following:

1. Have evidence of a "burning desire" to go to college;
2. Be a high school graduate from a school in Winston county; and
3. Have a minimum 2.5, or C+, high school grade point average.

Other things being equal, scholarship preference will be given to a resident of the Liberty Community in Winston County. The amount of the scholarship, awarded the first semester of the freshman year, will depend upon the earnings from the endowment. Selection of recipients will be made by the College Scholarship Committee.

The Jones and Carrie Williamson and Bascom and Hattie Chisolm Memorial Scholarship - Endowed in August of 2000, this scholarship honors the parents of Dolphus, Class of '52 and Sybil Williamson of Laurel. Neshoba County natives, their parents sent four children to the College. In addition, numerous grandchildren, great grandchildren, and other relatives have attended in subsequent years.

Dolphus Williamson, a poultry science major here and at Mississippi State, had a long and successful career in the poultry industry and a Methodist minister. He and Mrs. Williamson raised five children, four of whom attended junior college.

Their scholarship will be awarded annually to an entering freshman who meets the following qualifications:

- Plan to enroll full-time at the College during the fall semester after they graduate from high school;
- Plan to major in agriculture (preference is given to agriculture majors, but other candidates may be considered);
- Have earned at least average grades in high school;
- Demonstrate a serious desire to better himself/herself educationally and
- Have a demonstrated need for financial assistance.

Recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above. The scholarship will be available for the fall and spring semester of each recipient's freshman year.

Only the interest earned on the endowment corpus will be used to fund the scholarship. No part of the endowment corpus shall be used for scholarship awards. The value of the scholarship is a maximum of \$600 per year. Any earnings on the endowment corpus above the amount of the scholarship will be reinvested in the scholarship account for future use. An annual accounting of earnings on the corpus is provided to the donors. For more information, contact the Vice President for Student Services. Call toll free 1/877/GO2-ECCC (462-3222), ext. 375, or write Box 129, Decatur, MS 39327.

General William Patrick Wilson Memorial Scholarship — This scholarship was established by the Class of 1937, family, friends, and associates of General Pat Wilson. It honors his memory as a coach, dormitory supervisor, teacher, and National Guard officer at East Central Junior College from 1933 to 1940, and his long and colorful military career. From his Pre-World War II days when he was affectionately known as Captain Pat, to his much decorated combat service in the European Theater of Operations, and his outstanding record as Adjutant General of Mississippi, Pat Wilson was a remarkable leader of men.

It is the expectation of those who fund it that this scholarship will aid college students to develop such leadership qualities as he displayed. It will be administered by the Scholarship Committee of East Central Community College within the restrictions set by the founding Committee which are:

1. All funds contributed will be placed in endowment with only the interest expended each year for scholarships.

Recipients are to be selected annually by the College Scholarship Committee from students who have attained sophomore standing, a 3.0 grade point average, and who have a demonstrated need for financial assistance.

2. To retain the scholarship for a second semester a student will be required to maintain a minimum of a 2.5 grade point average on the 4.0 system.
3. The award each year will be made on Awards Day so that due recognition may be given the recipient.

SECTION II: FINANCIAL AID POLICIES

FEDERAL PROGRAMS — In order to be eligible to receive financial aid at East Central Community College, students are expected to maintain satisfactory progress toward their certificate or degree objective in the academic, technical, or vocational programs. Satisfactory progress for all Title IV aid (Pell Grant, LEAP, Supplemental Educational Opportunity Grant, Federal Work-Study, Stafford Loan, or PLUS Loans) for the various programs for full-time students is defined below. The required number of hours to be completed will be reduced proportionately for part-time students. At the end of the time frame allowed for the completion of a program, students will not be eligible to receive financial aid regardless of their grade point average or cumulative hours earned.

1. The time frame for the number of hours to be completed and the grade point average required is as follows:

	1	2	3	4	5	6
At the end of this semester,						
student must have accumulated	9	18	28	40	52	64
at least this many hours,						
with at least a cumulative	1.0	1.5	1.75	2.0	2.0	2.0
grade point average of						

2. A student who does not meet these standards will be placed on financial aid probation for a semester. During the probationary semester, a student will continue to be eligible for financial aid. Upon completion of the probationary semester, a student who does not meet the satisfactory progress standards will be ineligible to receive financial aid and will remain ineligible until the standards are achieved.
3. A student's entire record at East Central Community College will be evaluated to determine eligibility for financial aid regardless of whether or not the student has received aid for all semesters.
4. Upon enrolling at East Central, a transfer student will be considered to be maintaining satisfactory progress and will therefore be allowed to receive financial aid for one semester.

without the transfer credits being considered. At the end of the semester the transfer student's entire record, including not only the credits earned at East Central but also the accepted transfer credits from the previous institution, will be evaluated to determine if the student is maintaining satisfactory progress in the program being pursued by the student.

5. Developmental courses will be treated in the same manner as regular courses since students receive institutional credit and grades for these courses.
6. The procedure for determining satisfactory progress as related to incomplete grades, withdrawing from a course, or repeating a course will be the same as those procedures followed by the Admissions and Records Office. Students may obtain additional information about these procedures from the Office of Admissions, Records, and Research or the Financial Aid Office.
7. Students who wish to appeal the decisions and financial aid awards made by the Financial Aid Office should submit a written request for an appeal to the Director of the Financial Aid Office. The written request should include any information relative to the case. The appeal will be reviewed by the Financial Aid Appeals Committee. The student will be notified in writing of the committee's decision.

INSTITUTIONAL PROGRAMS — The following information is related to Scholarships and Institutional Work-Study.

1. A student receiving institutional financial aid in the form of an Athletic Scholarship, Band Scholarship, Cheerleader Scholarship, or Institutional Work-Study must pass nine (9) semester hours and earn eighteen (18) quality points during a semester. If a student does not meet this standard at the end of a semester, the student will be placed on probation for a semester. During the probationary semester, the student will be eligible to receive the institutional financial aid. Upon completion of the probationary semester, a student who does not meet the standard will be ineligible to receive the institutional financial aid. This policy coincides with the academic probation and suspension policy of the college; therefore, when suspended students become eligible to return to college, they shall also be eligible to receive institutional financial assistance.
2. To retain an ACT, Salutatorian, Valedictorian, or Vocational-Technical scholarship, a student must maintain a B (3.0) average each semester. Any student who does not maintain a B (3.0) average and is removed from scholarship, can get back on scholarship by having a B (3.0) average the following semester provided the scholarship is for four (4) semesters. See Section I: Financial Aid Programs for further eligibility requirements.

Total financial aid in scholarships from East Central Community College for dormitory and commuter students MAY NOT exceed the published cost of matriculation fee, room, board, and an allowance of \$200 per semester for books.

1. Total financial aid awards for a student which includes Title IV aid (campus-based aid or loans) and institutionally funded aid may not exceed the campus-based budget or the student's need as determined by the need analysis document.

AWARD NOTIFICATION — Students who complete the financial aid application requirements and who provide all required forms by April 1 will be notified regarding their financial aid awards, normally, by the end of July. Students who apply after the April 1 priority deadline will be notified on a rolling basis after the priority group is complete. Requests for information and award letters will be mailed to the address listed on the student's financial aid application.

CHAPTER 5

PROGRAMS OF STUDY

ACADEMIC PROGRAMS

Suggested programs of study in many fields of interest have been established with recommended courses for each semester. Students should note that these outlines are suggestions, not requirements. Requirements for degrees and certificates are listed in Chapter Three.

The East Central Community College transfer programs are designed for the student who wishes to complete two years of college work and continue toward a Baccalaureate degree at senior college. These suggested programs of study have been set up with extreme care; however, students should consult with advisors and the university or college catalog of their choice to ensure that the right courses are taken.

In 1991, the Mississippi Board of Trustees of State Institutions of Higher Learning and the Mississippi State Board for Community and Junior Colleges approved an articulation agreement which provides for the transfer of academic credit in over 160 majors available at the eight senior institutions in Mississippi. This agreement is a safety net for students who plan to transfer. East Central has utilized this agreement in developing programs of study. A student who follows the prescribed course of study in this catalog with the assistance of their advisor and the catalog of the college to which they plan to transfer should experience no difficulty with the acceptance of East Central credit.

The course sequences listed in this catalog do not represent the only majors available to students. East Central Community College can offer course work in all of the majors listed in the Articulation Agreement. Majors included on the following pages are those most frequently pursued by students at East Central Community College. Students interested in majors not specified in this catalog may request a copy of the major from the Articulation Agreement or follow the catalog of the four-year institution to which they will transfer upon completion of course work at East Central Community College.

BASIC COLLEGE CORE CURRICULUM

This core curriculum is designed for students who later plan to transfer with junior standing to one of the four-year colleges in Mississippi. Students should understand that different colleges and universities have their own requirements, and students should consult the latest catalog of the institution to which they plan to transfer.



The following East Central Community College core curriculum contains the core curriculum which is required by all universities under the State Board of Trustees, Institutions of Higher Learning which was implemented during the fall of 1984 and the core curriculum is incorporated in all transfer programs of study as outlined in this chapter.

English Composition	6 semester hours
Laboratory Science	6 semester hours
Humanities & Fine Arts	9 semester hours
Social/Behavioral Science	3 semester hours
College Algebra or Higher Mathematics	3 semester hours
Oral Communication	3 semester hours
Computer Science	*3 semester hours
Total	33 semester hours

*or demonstrated skills

This 33 semester hour core curriculum is required for graduation from East Central Community College in both transfer degrees — the Associate in Arts and the Associate in Science. (See requirements for degrees section of chapter three — Academic Policies.)

MATHEMATICS:

MAT 1313 - College Algebra (required)
MAT 1323, MAT 1333, MAT 1343, MAT 1513, MAT 1613, MAT 1623,
MAT 1723

SCIENCES:

BIO 1134, BIO 1144, BIO 1314, BIO 1324, BIO 2414, BIO 2424
BIO 2514 - Prerequisite: BIO 1134 or BIO 1144 (ACT 21 or higher)
BIO 2524 - Prerequisite: CHE 1214 or BIO 2514, BIO 2924, CHE 1214
CHE 1224 - Prerequisite: CHE 1214
CHE 2424 - Prerequisite: CHE 1224
CHE 2434 - Prerequisite: CHE 2424
PHY 2244, PHY 2254
PHY 2414 - Corerequisite: MAT 1323
PHY 2424 - Prerequisite: PHY 2514
PHY 2514 - Prerequisite: MAT 1623; Corequisite: MAT 2613
PHY 2524 - Prerequisite: PHY 2514

SOCIAL/BEHAVIORAL SCIENCES

EPY 2513, ECO 2113, ECO 2123, GEO 1113
PSY 1513 - General Psychology (required),
PSC 1113, SOC 2113, SOC 2143

FINE ARTS:

ART 1113, MUS 1113

REQUIREMENTS:

ENG 1113 - Prerequisite: ENG 1113
ENG 1123 - Prerequisite: ENG 1113, ENG 1123
ENG 1233 - Prerequisite: ENG 1113, ENG 1123
ENG 1323 - Prerequisite: ENG 1113, ENG 1123
ENG 1333 - Prerequisite: ENG 1113, ENG 1123
ENG 1353 - Prerequisite: ENG 1113, ENG 1123, ACT 27 in English;
25 overall ACT
ENG 1363 - Prerequisite: ENG 1113, ENG 1123, ACT 27 in English,
25 overall ACT
ENG 1423 - Prerequisite: ENG 1113, ENG 1123
ENG 1433 - Prerequisite: ENG 1113, ENG 1123
MFL 1113
MFL 1123 - Prerequisite: MFL 1113 or one unit of High School French
MFL 2113 - Prerequisite: MFL 1123 or two units of High School French
MFL 2123 - Prerequisite: MFL 2113
MFL 1213
MFL 1223 - Prerequisite: MFL 1213 or one unit High School Spanish
MFL 2213 - Prerequisite: MFL 1223 or two units High School Spanish
MFL 2223 - Prerequisite: MFL 2213
MFL 2243 - Prerequisite: MFL 2223
HIS 1163, HIS 1173, HIS 2213, HIS 2223, HIS 2243, HIS 2253, PHI 1113, PHI
1133, PHI 1153, PHI 2113

AGRICULTURE (AGRI)

Advisor: Mr. Alexander

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Comp. I 3	ENG 1123	English Comp. II 3
CHE 1214	General Chemistry 4	CHE 1224	General Chemistry 4
HIS 2213	American History 3		*Approved Elective 9
MAT 1313	College Algebra 3		
BIO 1134	General Biology 4		
	<hr/> 17		<hr/> 16

SOPHOMORE YEAR

First Semester		Second Semester	
PSC 1113	Amer. Nat. Gov. 3	SPT 1113	Oral Comm. 3
BIO 2414	Zoology 4		Fine Arts Elect. 3
ECO 2213	Prin. of Econ. 3	CSC 1113	Intro. to Computer Concepts 3
	Approved Elect. 6		*Approved Elect. 6
	<hr/> 16		<hr/> 15

*Approved by curriculum advisor for specific transfer requirements (i.e. ATE 1113)

ART (ARTC)

Advisor: Mr. Guraedy

Upon successfully completing the art program of study, graduates should be able to attend a four year institution with a junior level standing and pursue serious art related fields, e.g., Commercial Art, Illustration, Art Education, Computer Graphics, Art History, Interior Design, Architecture, Freelance Art, etc.

FRESHMAN YEAR

First Semester				Second Semester			
*ART	1413	Design I	3	*ART	1423	Design II	3
*ART	1313	Drawing I	3	*ART	1323	Drawing II	3
ART	1113	Art Appreciation	3	ENG	1123	English Comp. II	3
ENG	1113	English Comp. I	3	HIS	1173	World Civ. II	3
HIS	1163	World Civ. I	3	SPT	1113	Oral Comm.	3
		Activity	1			Activity	1
			<hr/> 16				

SOPHOMORE YEAR

First Semester				Second Semester			
MAT	1313	Algebra	3	ENG	2433	World Lit. II	3
ENG	2423	World Lit. I	3	BIO	1144	Gen. Biology II	4
ART	2713	Art History I	3	ART	2723	Art History II	3
		**Art Elective	3	ART	1513	Computers in Art	3
BIO	1134	General Biology I	4			***Social Science Elective	3
16				16			

*This course required of all art majors.

**Suggested art electives are: Painting, Ceramics

***Suggested Social Science Electives: Psychology, Sociology, Economics

BUSINESS ADMINISTRATION (BADM)

Advisors: Mrs. Holt, Mrs. Moore

Upon successfully completing the Business Administration program of study, graduates should be able to enter the junior year of Business Administration, Accounting, Banking and Finance, Marketing, Management or other related business fields at a four-year institution. A student who enrolls in the Business Administration program is advised to refer to the catalog from the institution which he/she plans to attend after graduating from East Central and to follow the recommendations of his/her academic advisor.

FRESHMAN YEAR

First Semester				Second Semester			
English Comp. I	3	ENG	1123	English Comp. II	3		
Computer Course	3	SPT	1113	Oral Comm.	3		
College Algebra	3	MAT	1333	*Finite Math	3		
History (Elect.)	3	HIS		**History (Elect.) or			
Gen. Biology I	4			PSC	3		
Activity	1	BIO	1144	Gen. Biology II	4		
				Activity	1		
<hr/>				<hr/>			
17				17			

SOPHOMORE YEAR

First Semester				Second Semester			
		Lit. (English, Am. or World).....	3	ENG		**Lit. (English, Am. or World)	3
		Gen. Psychology.....	3			Art or Music App.	3
	1513	Prin. of Economics.....	3	ECO	2123	Prin. of Economics.....	3
	2113	Prin. of Accounting.....	3	ACC	1223	Prin. of Account.	3
	1213	Legal Environ. of Business.....	3	**BAD	2323	Business Stat.	3
	2413		3				
			<hr/> 15				<hr/> 15

*Check with curriculum advisor before registering for this course.

COMPUTER SCIENCE (CSCI)

Advisors: Mr. Bullock, Dr. McMillin

Upon successfully completing the computer science program of study, graduates should be able to enter the junior year of computer science at a four-year institution.

FRESHMAN YEAR

First Semester				Second Semester			
ENG	1113	English Comp. I	3	ENG	1123	English Comp. II	3
MAT	1313	College Algebra	3	MAT	1613	Calculus I	3
MAT	1323	Trigonometry	3	MAT	1623	Calculus II	3
CSC	1113	Intro. To Computer Concepts	3	CSC	1213	Visual Basic Programming I	3
		Laboratory Science	4	*SCI		Laboratory Science	4
			16				16

SOPHOMORE YEAR

First Semester		Second Semester	
*Social Science	3	*Fine Arts	
*Humanities	3	*Humanities	
*PHY 2414 Gen. Physics I	4	*PHY 2424 Gen. Physics II	
or		or	
*PHY 2514 Gen. Physics I-A	4	*PHY 2524 Gen. Physics II-A	
CSC 2133 Programming I		CSC 2143 Programming II	
with C	3	with C	
MAT 2613 Calculus III	3	SPT 1113 Oral Comm.	
MAT 2623 Calculus IV	3		
	<hr/> 19		

*To determine specific course requirements, consult the catalog of the university to which you plan to transfer.

DENTAL HYGIENE (DENH)

Advisor: R. Davis, P. Davis

Upon successfully completing the Dental Hygiene Program of study, graduates should be able to apply for entrance to the junior year of the School of Dental Hygiene at the University Medical Center's School of Health Related Professions in Jackson, Mississippi.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113 English Comp. I	3	ENG 1123 English Comp. II	
MAT 1313 College Algebra	3	EPY 2513 Child Psy.	
CHE 1214 Gen. Chemistry	4	CHE 1224 Gen. Chemistry	
BIO 2414 Gen. Zoology	4	HEC 1253 Nutrition	
Fine Arts Elect.	3	SPT 1113 Oral Comm.	
	<hr/> 17		

SOPHOMORE YEAR

First Semester		Second Semester	
ENG 2514 Literature Elect.	3	ENG 2924 Literature Elect.	
BIO 1213 Human Anatomy & Physiology	4	BIO 2524 Microbiology	
ACC 1213 Prin. of Accounting	3	BIO 2524 Human Anatomy & Physiology	
CSC 1123 Microcomputer Applications	3	SOC 2113 Intro. to Sociology	
PSY 1513 Gen. Psychology	3	*Elective	
	<hr/> 16		

*See your advisor for proper elective.

PRE-DENTAL (PDEN)

Advisor: Dr. Hennington, Mr. Johnson

Upon successfully completing the pre-dental program of study, students should be able to apply for entrance to the junior year of a dental program at a four year institution.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113 English Comp. I	3	ENG 1113 Eng. Comp. II	3
ENG 1313 College Algebra	3	MAT 1323 Trigonometry	3
ENG 1414 General Chemistry	4	CHE 1224 General Chemistry	4
ENG 1414 General Zoology	4	BIO 2424 General Zoology	4
Fine Arts Elect.	3	SPT 1113 Oral Comm.	3
	<hr/> 17		<hr/> 17

SOPHOMORE YEAR

First Semester		Second Semester	
Lit. Elective	3	ENG Lit. Elective	3
ENG 1414 General Physics	4	PHY 2424 General Physics	4
ENG 1424 Organic Chemistry	4	CHE 2434 Organic Chemistry	4
ENG 1123 Microcomp. Appl.	3	SOC 2113 Intro. to Sociology	3
ENG 1513 Gen. Psychology	3	*Elective	3
	<hr/> 17		<hr/> 17

See your advisor for the proper elective.

EDUCATION

Advisors: Miss Wood, Mrs. Moore, Mrs. Ford, Mrs. Graham

An education curriculum should be selected by those who are planning to teach. The requirements include courses in General Education, Professional Education, and Specialized Education. Those who plan to teach in high school should decide on their teaching field and take one or more courses in the field each semester. The PRAXIS should be taken during the second semester of the sophomore year. Students should consult advisor for details.

EDUCATION, ELEMENTARY (EEDU)

Advisor: Mrs. Graham, Mr. McCool

Upon successfully completing the elementary education program study, graduates who have completed appropriate courses with required GPA as specified by the universities to which they transfer should be able to enter the junior year of the appropriate teacher education program at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Comp. I	3	ENG	1123 English Comp. II
BIO	1134	Gen. Biology I	4	BIO	1144 Gen. Biology II
MAT	1313	College Algebra	3		(USM only)
HIS	1163	World History	3	PSC	1113 National Gov.
		(MSU - any Hist.)		HIS	1173 World Hist. (USM)
PSY	1513	Gen. Psychology	3		(Social Science choice all others)
				GEO	1113 World Geography
				ART	1113 Art Appreciation
					(or MUS 1113-MSU)
			16		(19-USM)

SOPHOMORE YEAR

First Semester			Second Semester		
ENG	2223	Literature (Am./English)	3	ENG	Literature
	2183	World (JSU, USM)		*PHY	2254 Physical Science
PHY	2244	Physical Science Survey	4		(req. by JSU, MSU)
MAT	1723	Real Number Sys.	3	*MAT	1733 Informal Geometry
CSC	1113	Intro. to Computer Concepts	3		(Required by DSU, MSU)
MUS	2513	Music for Child. I	3	SOC	2113 Sociology
		(MSU)		*ART	1913 Art-Elem. Teachers
		(MUS 2513 or ART 1913-USM)			(DSU, MSU)
EPY	2513	Child Psy. or		SPT	1113 Oral Comm.
EPY	2533	Human Growth	3	EDU	2511 Intro. to Elem. Ed. (MSU)
HPR	1213	Personal & Comm.	3		
		Health (all except MSU)			
		From above choose:	19		
					(max) 20

HOURS FOR EACH SEMESTER VARY ACCORDING TO UNIVERSITY CHOICE

There are differing requirements for EEDU majors by the universities in the state. Use the catalog from the university you plan to attend to schedule classes at EC.

Courses marked with (*) offered Spring semester only.

EDUCATION, PHYSICAL (PEDU)

Advisor: Miss L. Wood

Upon successfully completing the physical education program of study with a 2.5 GPA or better on the 45-hour education core and upon successfully passing the PRAXIS, graduates should be able to enter the junior year of physical education at a four-year institution. (Note that this requires a 2.65 GPA.)

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Comp. I	3	ENG	1123 English Comp. II
PHY	2244	Physical Science Survey	4	MAT	1313 College Algebra
HPR	1213	Personal & Community Health	3	BIO	1144 Gen. Biology II
		History (World or American)	3		(ASU, JSU, MUW, MSU require)
		(ASU, USM require World)		HIS	History (World or American)
HPR	1313	Intro. to Health, Phys. Ed. & Rec.	3		(ASU, USM require World)
HPR		Activity - Fit. & Cond. .	1	HPR	2213 First Aid
			17		
					16

SOPHOMORE YEAR

First Semester			Second Semester		
ENG		Literature	3	ENG	Literature
		(USM requires World Lit.)			(USM requires World Lit.)
PHY	1513	Gen. Psychology	3	HPR	2323 Rec. Leadership
SOC	2113	Introduction to	3		Elective
		Sociology	3	MAT or SCI	(MSU requires MAT 1323)
BIO	2514	Human Anatomy & Physiology	4	CSC	1113 Intro. to Computer Concepts
ART	1113	Art Apprec. or		SPT	1113 Oral Comm.
MUS	1113	Music Apprec.	3		
		Activity - Tennis	1		
			17		15

Recommended Electives: PSC 1113, ECO 2213 (Required by DSU, UM, USM), SOC 2143 (Required by MSU), HPR 2423
Note: Literature courses must be taken in sequence.

EDUCATION, SECONDARY (SEDU)

Advisors: Mrs. Gary Ann Moore, Mrs. Ford, Mrs. Gail Fulton

Upon successfully completing the secondary education program study with a 2.5 GPA or better and upon successfully passing PRAXIS, graduates should be able to enter the junior year of secondary education at a four-year institution.

Students are encouraged to follow the suggested curriculum for the major as listed in the catalog of the senior institution of their choice.

FRESHMAN YEAR

FRESHMAN YEAR			
First Semester		Second Semester	
ENG	1113	English Comp. I	3
PSY	1513	Gen. Psychology	3
BIO	1134	General Biology I	4
HIS		History (ASU, USM)	3
		require World)	
MAT	1313	College Algebra	3

SOPHOMORE YEAR

SOPHOMORE YEAR				
First Semester		Second Semester		
ENG	Literature	3	ENG	Literature (in
SCI	Physical Science			sequence with
	Elective	4		previous course)
	Social Science	3	CSC 1113	Intro. to Comp.
	Electives from			Concepts (see note)
	Teaching Area	6		Social Sc. Elect.
				Math or Science
				Elective
				Elective
		16		

Notes: English majors can substitute

Notes: English majors can meet the foreign language requirement by taking MFL 1113, 1123, 2213, 2223.

HPR 1213 is required at ASU, DSU, MSU, MVSU, UM.

BIO 1144 is required at MUW.

CSC 1213 or CSC 1313 is required for math majors at MSU, USM.

USM requires PHY 2514; 2524 for math majors.

Some majors do not require two literature courses and two history courses. See the advisor and the senior college catalog. Literature courses must continue in sequence if two are taken.

Business Education majors must make special agreements with the desired senior institution to identify the business technology courses that should be taken.

Specific courses in teaching area should be taken in line with requirements at the particular senior institution selected.

ENGINEERING (ENGR)

Advisor: Mrs. McRae, Mr. Reeves

Students who are interested in any engineering field should register for the curriculum. The first two years of engineering are basically the same for all branches of engineering, and this curriculum is designed to meet these needs. Upon successfully completing the engineering program of study, graduates should be able to enter the junior year of engineering at a four-year institution.

FRESHMAN YEAR

First Semester				Second Semester			
	1113	English Comp. I.....	3	ENG	1123	English Comp. II.....	3
	1513	*Graphic Communication.....	3	SPT	1113	Oral Comm.....	3
	1313	College Algebra.....	3	MAT	1613	Calculus I.....	3
	1323	Trigonometry.....	3	MAT	1623	Calculus II.....	3
	1214	General Chemistry.....	4	CHE	1224	*General Chem.....	4
	1513	Psychology.....	3			Fine Arts Elec.....	3
			19				19

SOPHOMORE YEAR

First Semester			Second Semester				
MAT	2613	Calculus III	3	PSC	1113	*American Nat. Government	3
MAT	2623	Calculus IV	3			Diff. Equations	3
PHY	2514	General Physics	4	MAT	2913	Gen. Physics	4
HIS	2213	Am. History I	3	PHY	2524	Gen. Physics	4
ECO	2113	*Principles of Economics	3	HIS	2223	Am. History II	3
		*Computer Programming	3			Hum. (Elect).	3
			19	MAT	2113	Linear Algebra	3

RECOMMENDED COURSES

HIS	1163	World Civilization I Literature (any two sequence)
ECO	2123	Economics II
CHE	2324-	Organic Chemistry (for 2424 Chemical Engineer)
ENGR	2413	Engineering Mechanics (All majors except CE & CS)

*See Advisor to determine specific course requirements for your engineering specialty.

FORESTRY (FORS)

Advisor: Mr. Alexander

Upon successfully completing the forestry program of study, graduates should be able to enter the junior year of forestry at a four-year institution.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Comp. I 3	ENG 1123	English Comp. II 3
PSY 1513	Gen. Psychology 3	CHE 1224	Fine Arts 3
CHE 1214	General Chem. I 4	MAT 1323	General Chem. II 3
MAT 1313	College Algebra 3	BIO 1314	Trigonometry 3
BIO 2414	Zoology 4		Botany I 3
	<hr/> 17		

SOPHOMORE YEAR

First Semester		Second Semester	
SPT 1113	Oral Comm. 3	ECO 2123	Prin. of Econ. (Micro) 3
MAT 2323	Bus. Statistics 3	DDT *1413	Elem. Surveying 3
HIS 2213	American Hist. I 3	HIS 2223	American Hist. II 3
PHY 2414	General Physics 4	BIO *2313	Dendrology 3
AGR *2343	Forest Meas. 3	AGR *2314	Soils 3
CSC 1123	Micro-Computer Applications 3		
	<hr/> 19		

Electives to be selected with advisor based on upper division option to be selected.

*Prerequisites for summer sessions at Mississippi State University. Also, completion of special summer field program at Mississippi State University is prerequisite to enroll in junior level professional courses in the Forestry curriculum.

HEALTH INFORMATION MANAGEMENT (PHIM)

Advisor: Mr. R. Davis

Upon successfully completing the Health Information Management Program of study, graduates should be able to apply for entrance to the junior year of the School of Health Information Management at the University Medical Center's School of Health Related Professions in Jackson, Mississippi.

FRESHMAN YEAR

First Semester		Second Semester	
1113	English Comp. 3	ENG 1123	English Comp. 3
1114	General Biology 4	BIO 1144	General Biology 4
1113	College Algebra 3	MAT 1323	Trigonometry 3
1113	Gen. Psychology 3	CSC 1113	Intro. To Computer Concepts 3
	History Elective 3		History Elective 3
	<hr/> 16		<hr/> 16

SOPHOMORE YEAR

First Semester		Second Semester	
1123	Microcomp. Appl. 3	BOT 2813	Business Communications 3
1113	Principles of Accounting 3	ACC 1223	Principles of Accounting 3
2014	Human Anatomy & Physiology 4	BIO 2524	Human Anatomy & Physiology 4
	Literature Elect. 3		Lit. Elect. 3
	Fine Arts Elect. 3	SOC 2113	Intro. To Sociology 3
		SPT 1113	Oral Comm. 3
	<hr/> 16		<hr/> 19

LIBERAL ARTS (LART)

Advisors: Mr. Carson

Social Science Advisors: Mr. Pace, Mr. Thrash,

Mr. McCool, Ms. McKee

Art Advisor: Mr. Guraedy

Mathematics Advisors: Mrs. Ford, Ms. Fulton, Mrs. McRae,

Mrs. Gary Ann Moore, Mr. Reeves

English Advisors: Mr. Barrier, Mrs. Patsy Moore, Mrs. Pace,

Mrs. Pierce, Mrs. Shackelford, Mrs. Smith

Science Advisors: Mr. Clopton, Mrs. Patti Davis, Mr. Ron Davis,

Dr. Hennington, Mr. Johnson

Speech Advisor: Mr. Brand, Ms. West

The Liberal Arts Curriculum will meet the pre-professional needs of many students who are planning some professional vocation. It may be selected by the pre-law students, by pre-ministerial students, or by those planning a career in home economics, journalism, or social work, and by others. In addition to the above, students who come to college to secure the general and liberalizing value of education, who are planning to continue a similar curriculum in a four-year college, or whose interests cannot be met by another curriculum usually select

this curriculum. Electives should be chosen from a student's interest with the approval of the individual's advisor. Students consult the catalog of the university to which they plan to transfer.

FRESHMAN YEAR

First Semester			Second Semester		
ENG 1113	English Comp.	3	ENG 1123	English Comp.	3
HIS 1163	World Civ. I or		HIS 1173	World Civ. II or	
HIS 2213	Am. Hist. I	3	HIS 2223	Am. Hist. II	3
BIO 1134	Gen. Biology I	4	BIO 1144	Gen. Biology II	4
MAT 1313	College Algebra	3	MAT 1323	Trigonometry or	
	*Humanities Elect.	3	MAT 1333	Finite Math	3
				Humanities Elect.	
		16			

SOPHOMORE YEAR

First Semester			Second Semester		
ENG 2223	Am. Lit. I or		ENG 2233	Am. Lit. II or	
ENG 2323	English Lit. I or		ENG 2333	Eng. Lit. II or	
ENG 2423	World Lit. I	3	ENG 2433	World Lit. II	3
	Any Lab Science	4	SPT 1113	Oral Comm.	3
ART 1113	Art Apprec. or			Soc./Beh. Science	
MUS 1113	Music Apprec.	3		Electives	
CSC 1113	Intro. to Comp.			*Elective	
	Concepts or				
CSC 1123	Micro Appl. or				
ATE 1113	Science & Tech.	3			
	*Elective	3			
		16			

*The Liberal Arts Major to transfer to a four-year institution should include 12 hours of modern foreign language.

RECOMMENDED ELECTIVES

4 hours any laboratory science

Philosophy

Religion

MAT 1323

MAT 1333

HPR 1313 Personal & Community Health

PRE-MEDICAL (PMED)

Advisors: Mr. Clopton, Dr. Hennington, Mr. Johnson

Upon successfully completing the pre-medical program of study, graduates should be able to apply for entrance to the junior year of a medical program at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG 1113	English Comp. I	3	ENG 1123	English Comp. II	3
ENG 1113	College Algebra	3	SPT 1113	Oral Comm.	3
ENG 1214	General Chemistry	4	CHE 1224	General Chemistry	4
ENG 1414	Zoology	4	BIO 2424	Zoology	4
	Art or Music App.	3	CSC 1123	Microcomp. Appl.	3
		17			17

SOPHOMORE YEAR

First Semester			Second Semester		
ENG 1113	Lit. or Language	3	ENG 1123	Lit. or Language	3
ENG 2424	Organic Chemistry	4	CHE 2434	Organic Chemistry	4
ENG 1163	World Civ. I	3	HIS 1173	World Civ. II	3
ENG 2414	General Physics	4	PHY 2424	General Physics	4
MAT 1323	*Trigonometry	3	PSY 1513	Gen. Psychology	3
		17			17

MAT 1613, Calculus I & MAT 1623, Calculus II are recommended as additional math courses that should be taken. See your advisor about which schools suggest additional electives. (Microbiology)

MEDICAL TECHNOLOGY (METC)

Advisor: Mr. Davis, Mrs. Davis, Dr. Hennington

Upon successfully completing the medical technology program of study, graduates should be able to apply for entrance to the junior year of medical technology at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG 1113	English Comp. I	3	ENG 1123	English Comp. II	3
MAT 1313	College Algebra	3	MAT 1323	**Trigonometry	3
PSY 1513	Gen. Psy.	3	SOC 2113	Sociology	3
CHE 1214	Gen. Chem. I	4	CHE 1224	Gen. Chem. II	4
BIO 2414	Zoology I	4	BIO 2424	Zoology II	4
		17			17

SOPHOMORE YEAR

First Semester			Second Semester		
CHE	2424	Organic Chemistry..... 4	BIO	2524	Microbiology..... 4
BIO	2514	Human Anatomy & Physiology..... 4	HPR	1213	Personal & Comm. Health..... 1
		Literature..... 3	SPT	1113	Oral Comm. History I..... 3
CSC	1213	History 1..... 3			History II..... 2
or	2133	Computer Prog..... 3			Fine Arts Elect..... 1
		17			

*See your advisor. University requirements differ on this curriculum.

**See your advisor. USM has a different math requirement.

MUSIC

Advisors: Mrs. Blaylock, Mr. Brownlee, Mr. Carson,
Mr. Price, Mrs. Wilkinson

The work of the music department is organized (1) to give sound foundation work in music theory, (2) to develop understanding and appreciation of the literature and history of music, and (3) to develop performance skills with the voice and musical instruments.

All students majoring in music are required to perform with one of the large ensembles each semester. Instrumental majors are required to participate in the band, and voice and piano majors are to participate in the choir. Those students taking applied music courses must perform in or attend all scheduled music recitals.

Upon successfully completing the music program of study, graduates should be able to enter the junior year of piano, voice, or instrumental music at a four-year institution.

MUSIC WITH INSTRUMENTAL EMPHASIS
(MEIE)

Advisors: Mr. Brownlee, Mr. Carson

Upon successfully completing the music program of study, graduates should be able to enter the junior year of instrumental music at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1123	English Comp. I..... 3	ENG	1123	English Comp. II..... 3
MUS	1224	Music Theory I..... 4	MUS	1224	Music Theory II..... 4
HIS	1173	World Civ. I..... 3	HIS	1173	World Civ. II..... 3
MUS	2313	College Algebra..... 3	MUS	2313	Music History..... 3
MUA	1521	Class Piano I..... 1	MUA	1521	Class Piano II..... 1
MUA	1721	Class Voice I..... 1	MUA	1721	Class Voice..... 1
*MUA	1182	Brass I..... 2	*MUA	1182	Brass II..... 2
*MUA	1252	Guitar I..... 2	*MUA	1252	Guitar II..... 2
*MUA	1482	Percussion I..... 2	*MUA	1482	Percussion II..... 2
*MUA	1882	Woodwinds I..... 2	*MUA	1882	Woodwinds II..... 2
MUO	1121	Band I..... 1	MUO	1121	Band II..... 1
		18			18

Choose Major Instrument

SOPHOMORE YEAR

First Semester			Second Semester		
SPT	1113	Literature (Am. or World or English)..... 3	SPT	1113	Oral Comm..... 3
MUS	2224	Music Theory III..... 4	MUS	2224	Music Theory IV..... 4
BIO	1144	General Biology..... 4	BIO	1144	General Biology or Physical Science
PHY	2254	Survey I..... 4	PHY	2254	Survey II..... 4
MUA	2521	Class Piano III..... 1	MUA	2521	Class Piano IV..... 1
MUA	2721	Class Voice III..... 1	MUA	2721	Class Voice IV..... 1
*MUA	2252	Guitar III..... 2	*MUA	2252	Guitar IV..... 2
*MUA	2182	Brass III..... 2	*MUA	2182	Brass IV..... 2
*MUA	2482	Percussion III..... 2	*MUA	2482	Percussion IV..... 2
*MUA	2882	Woodwinds III..... 2	*MUA	2882	Woodwinds IV..... 2
MUO	2121	Band III..... 1	MUO	2121	Band IV..... 1
or ATE		Elective..... 3			
		18 or 19			

Choose Major Instrument

MUSIC WITH PIANO EMPHASIS
(MEPE)

Advisors: Mrs. Blaylock, Mrs. Wilkinson

Upon successfully completing the music program of study, graduates should be able to enter the junior year of piano at a four-year institution.

FRESHMAN YEAR

First Year			Second Semester		
ENG	1113	English Comp. I	3	ENG	1123 English Comp. II
MUS	1214	Music Theory I	4	MUS	1224 Music Theory II
HIS	1163	World Civ. I	3	HIS	1173 World Civ. II
MAT	1313	College Algebra	3	MUS	2313 Music History
MUA	1572	Applied Piano I	2	MUA	1582 Applied Piano II
MUA	1772	Appl. Voice I	1-2	MUA	1782 Appl. Voice II
MUO	1211	Choir I	1	MUO	1221 Choir II
MUS	1910	Music Recital	0	MUS	1920 Music Recital

17-18

SOPHOMORE YEAR

First Semester			Second Semester		
ENG		Literature Elect.	3	SPT	1113 Oral Comm.
MUS	2214	Music Theory III	4	MUS	2224 Music Theory IV
BIO	1134	General Biology		BIO	1144 General Biology
	or				or
PHY	2244	Physical Science		PHY	2254 Physical Science
		Survey I	4		Survey II
MUA	2572	Applied Piano III	2	MUA	2582 Applied Piano IV
MUA	2772	Appl. Voice III	1-2	MUA	2782 Appl. Voice IV
MUO	2211	Choir III	1	MUO	2221 Choir IV
MUS	2910	Music Recital	0	MUS	2920 Music Recital
CSC		Elective	3	PSY	1513 Gen. Psychology

18-19

MUSIC WITH VOCAL EMPHASIS
(MEVE)

Advisors: Mr. Price

Upon successfully completing the music program of study, graduates should be able to enter the junior year of voice at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Comp. I	3	ENG	1123 English Comp. II
MUS	1214	Music Theory I	4	MUS	1224 Music Theory II
HIS	1163	World Civ. I	3	HIS	1173 World Civ. II
MAT	1313	College Algebra	3	MUS	2313 Music History
MUA	1511	Class Piano I	1	MUA	1521 Class Piano II
	or				or
MUA	1572	Piano I	1-2	MUA	1582 Piano II
MUA	1772	Applied Voice I	2	MUA	1782 Applied Voice II
MUO	1211	Choir I	1	MUO	1221 Choir II
MUS	1910	Music Recital	0	MUS	1920 Music Recital

17 or 18

SOPHOMORE YEAR

First Semester			Second Semester		
		Literature Elect.	3	SPT	1113 Oral Comm.
		Music Theory III	4	MUS	2224 Music Theory IV
		General Biology	4	BIO	1144 General Biology
					or
		Physical Science		PHY	2254 Physical Science
		Survey I	4		Survey II
		Class Piano III	1	MUA	2521 Class Piano IV
					or
		Piano III	1-2	MUA	2582 Piano IV
		Applied Voice III	2	MUA	2782 Applied Voice IV
		Elective	3	MUO	2221 Choir IV
		Choir III	1	PSY	1513 Gen. Psychology
		Music Recital	0		or
				SOC	2113 Intro. to Sociology
				MUS	2920 Music Recital

18-19

PRE-BACHELOR OF SCIENCE IN NURSING
(PBSN)

Advisors: Ms. Boykin, Mrs. Dear, Mrs. Gilmore,
Mrs. Gorgas, Mrs. Kirby, Mrs. McElhenney, Mrs. W.
Buchanan Moore

Upon successfully completing the pre-nursing program of study, graduates should be able to enter the junior year of nursing at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
		English Comp. I	3	ENG	1123 English Comp. II
		Gen. Chemistry I	4	CHE	1224 Gen. Chemistry II
		World Civ. I	3	HIS	1173 World Civ. II
		College Algebra	3	SOC	2113 Introduction to
		Gen. Psychology	3		Sociology
				SOC	2143 Marriage
					and Family

16

SOPHOMORE YEAR

First Semester			Second Semester		
ENG		Literature Elect. 3	ENG		Literature Elect. 3
CSC	1123	Microcomputer Applications 3	HEC	1253	Nutrition 3
BIO	2514	Anatomy & Phys. I 4	BIO	2524	Anatomy & Physiology II 4
EPY	2533	Human Growth & Development 3	BIO	2924	Microbiology 3
		Fine Arts Elect. 3	SPT	1113	Oral Comm. 3
		<hr/>			<hr/>
		16			

*A statistics course is required by USM, DSU, and UM School of Nursing. 2323 Business Statistics meets this requirement. Students should be familiar with the specific requirements of the catalog of the institution to which they plan to transfer.

OCCUPATIONAL THERAPY (OTHE)

Advisors: Mr. R. Davis, Mrs. Davis, Dr. Hennington

Upon successfully completing the occupational therapy program of study, graduates should be able to enter the junior year of occupational therapy at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
CHE	1214	College Chemistry 4	SOC	2113	Sociology 3
ENG	1113	English Comp. I 3	ENG	1123	English Comp. II 3
PSY	1513	Psychology 3	EPY	2533	Human Growth and Development 3
MAT	1313	College Algebra 3	BIO	1144	Biology 3
BIO	1134	Biology 4			Fine Arts 3
		<hr/>			<hr/>
		17			18

SOPHOMORE YEAR

First Semester			Second Semester		
PHY	2414	General Physics I 4	SOC	2143	Marriage and Family 3
BIO	2514	Anatomy & Physiology I 4	BIO	2524	Anatomy & Physiology II 4
SPT	1113	Oral Comm. 3	EPY	2513	Child Psychology 3
ENG		Literature Elect. 3	ENG		Literature Elect. 3
CSC	1123	Microcomp. Appl. 3	HPR	2213*	First Aid 3
		<hr/>			<hr/>
		17			16

*First Aid is an elective and not required.

OPTOMETRY (POPT)

Mr. Johnson, Mr. Davis

Students majoring in optometry should enroll in the medical program. Upon successfully completing the pre-optometry program of study, graduates should be able to apply for entrance to the junior year of pre-optometry program at a four-year institution.

PRE-PHARMACY (PPHA)

Advisor: Mr. Deaton

Upon successfully completing the pharmacy program of study, graduates should be able to apply for the entrance to the junior year of pharmacy at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG	1113	English Comp. I 3	ENG	1123	English Comp. II 3
	1123	Microcomp. Appl. 3	*MAT	1613	Calculus I 3
	1214	Gen. Chemistry I 4	BIO	2424	Zoology II 4
	2414	Zoology I 4	CHE	1224	Gen. Chemistry II 4
	1113	Oral Comm. 3			Elective 3
		Activity 1			Activity 1
		<hr/>			<hr/>
		18			18

SOPHOMORE YEAR

First Semester			Second Semester		
ACC	1213	Accounting I 3	SOC	2113	Sociology 3
	2424	Organic Chem. I 4	CHE	2434	Organic Chem. II 4
	2414	Gen. Physics I 4	PHY	2424	Gen. Physics II 4
	2323	English Lit. 3	ENG	2333	English Lit. 3
	1513	Gen. Psychology 3	MUS	1113	Music Appreciation
		<hr/>	or		
		17	ART	1113	Art Appreciation 3
					<hr/>
					17

RECOMMENDED ELECTIVES:

HBC	1113	American National Government
HPR	2213	First Aid
MAT	1623	Calculus II
ECO	2113	Principles of Economics
MFL	1213	Elementary Spanish I
BIO	2924	Microbiology

*Elective credit will not be given for Math classes lower than Calculus
**See your advisor before registering for these courses

PHYSICAL THERAPY (PTHE)

Advisors: Mr. R. Davis, Mrs. Davis, Dr. Hennington

Upon successfully completing the physical therapy program of study, graduates should be able to apply for entrance to the junior year of a bachelor's degree program at a four year institution that prepares one to enter a physical therapy graduate program.

FRESHMAN YEAR

First Semester				Second Semester			
ENG	1113	English Comp. I.....	3	ENG	1123	English Comp II.....	3
PHY	1513	Psychology	3	SOC	2113	Sociology.....	3
MAT	1313	College Algebra	3	MAT	1323	Trigonometry	3
CHE	1214	Gen. Chemistry I.....	4	CHE	1224	Gen. Chemistry II.....	3
BIO	1134	General Biology.....	4	BIO	1144	Gen. Biology II.....	3
			17				

SOPHOMORE YEAR

First Semester				Second Semester			
ENG		Literature Elect.	3	ENG		Literature Elect.	3
PHY	2414	Gen. Physics I	4	PHY	2424	Gen. Physics II	3
BIO	2514	Anatomy & Phys.	4	BIO	2524	Anatomy & Phys. II	3
SPT	1113	Oral Comm.	3	SOC	2143	Marriage and Family	3
CSC	1123	Microcomp. Appl.	3			Fine Arts Elect.	3
			<hr/> 17				

POULTRY SCIENCE (PSCI)

Advisor: Mr. Alexander

Upon successfully completing the poultry science program of study, graduates should be able to enter the junior year of poultry science at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester				
ENG	1113	English Comp. I	3	ENG	1123	English Comp. II	3
MAT	1313	College Algebra	3	MAT	1323	Trigonometry	3
HIS	2313	American History	3			or	
CHE	1214	Gen. Chemistry	4	MAT	1333	Finite Math.	3
CSC	1113	Intro. To Computer Concepts	3	HIS	2223	American History	3
				CHE	1224	General Chemistry	4
				PSC	1113	American National Government	3

SOPHOMORE YEAR

First Semester			Second Semester		
Oral Comm.	3	SOC 2113	Sociology.....	3	
Economics	3	PSY 1513	Gen. Psychology	3	
*Natural Science	4	SCI	*Natural Science	4	
Principles of		ACC 1223	Principles of		
Accounting	3		Accounting	3	
Legal Environment			Major Elective	3	
of Business	3		Fine Arts Elect.....	3	
	<u>16</u>				<u>19</u>

Science majors should see their curriculum advisor about specific goals before registering for classes. There are three options available within this

PSYCHOLOGY (PSYC)

Advisor: Mrs. Graham

Upon successfully completing the psychology program of study, graduates should be able to enter the junior year of psychology at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester			
1113	English Comp. I.....	3	ENG	1123	English Comp. II.....	3
1113	Psychology	3			Fine Arts Elect.....	3
1113	College Algebra	3			History Elective	3
1134	Gen. Biology I	4	BIO	1144	Gen. Biology II	4
1213	Elem. Spanish I.....	3	MFL	1223	Elem. Spanish II	3
		<hr/>				
		16				

SOPHOMORE YEAR

First Semester			Second Semester		
		Lit. Elect. I..... 3			Lit. Elect. II..... 3
1113		Oral Comm. 3	SOC	2113	Sociology..... 3
		Computer Science			*Elective..... 3
		Elective 3			*Elective..... 3
2244		Physical Science			*Elective..... 3
		Survey I 4			
2513		Child Psychology 3			
		16			15

Suggested elective EPY 2533 Human Growth
Psychology majors should see their advisor about specific goals before registering for classes.
University requirements differ on this curriculum.

SPORTS MEDICINE (SMED)

Advisors: Ms. Lucille Wood

Upon completion of the sports medicine program of study, graduates should be able to transfer into the junior year of a sports medicine program at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
ENG 1113	English Comp. I	3	ENG 1123	English Comp. II	3
MAT 1313	College Algebra	3	SPT 1113	Oral Comm.	3
*HIS 1163	World Civ. I	3	*HIS 1173	World Civ. II	3
	or Am. I (USM requires World)			or Am. II (USM requires World)	
*CHE 1214	Gen. Chemistry	4	PSY 1513	Gen. Psychology	3
HPR 1313	Intro. to Health, PE & Rec.	3	HPR 1213	Personal & Comm. Health	3
			*Activity		
<hr/>			<hr/>		
16			17		

SOPHOMORE YEAR

First Semester			Second Semester		
BIO 2514	Anatomy & Physiology I	4	BIO 2524	Anatomy & Physiology II	4
ENG 2323	Eng. Literature I	3	SOC 2113	Sociology	3
	World or American (USM requires World)		HPR 2213	First Aid	3
HEC 1253	Fine Arts Elect.	3	HPR 2323	*Recreational Leadership	3
*HPR 2443	Nutrition	3		Computer Science	3
	Athletic Training & Treat. of Injuries	3		Elective	3
<hr/>			<hr/>		
16			18		

*See your advisor before registering for these courses. There are several different options within this program.

VETERINARY MEDICINE (PVET)

Advisor: Mr. Clopton, Dr. Hennington, Mr. Johnson

Upon successfully completing the veterinary medicine program of study, graduates should be able to apply for entrance to the junior year of veterinary medicine at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
1113	College Chemistry	4	CHE 1224	College Chemistry	4
1113	English Comp. I	3	ENG 1123	English Comp. II	3
1113	College Algebra	3	MAT 1323	Trigonometry	3
1113	Zoology	4	BIO 2424	Zoology	4
1113	Gen. Psychology	3	SOC 2113	Intro. to Sociology	3
<hr/>			<hr/>		
17			17		

SOPHOMORE YEAR

First Semester			Second Semester		
2424	Organic Chemistry	4	CHE 2434	Organic Chemistry	4
2424	Gen. Physics I	4	PHY 2424	Gen. Physics II	4
1113	Fine Arts Elect.	3	BIO 2924	Microbiology	4
1113	Humanities Elect.	3		Humanities Elect.	3
1113	Microcomp. Appl.	3	SPT 1113	Oral Comm.	3
<hr/>			<hr/>		
17			18		

Students need a minimum of 500 hours working with a veterinarian prior to applying to veterinary school.

WILDLIFE AND FISHERIES SCIENCE (WWSM)

Advisor: Mr. R. Davis

Upon successfully completing the Wildlife and Fisheries Science curriculum, graduates should be able to enter the junior year of Wildlife and Fisheries Science at a four-year institution.

FRESHMAN YEAR

First Semester			Second Semester		
1214	Gen. Chemistry	4	CHE 1224	Gen. Chemistry	4
2414	Gen. Zoology	4		Fine Arts Elect.	3
1113	English Comp. I	3	ENG 1123	English Comp. II	3
1313	College Algebra	3	MAT 1323	Trigonometry	3
1213	Intro. to Wildlife Conserv.	3	BIO 1314	Botany	4
<hr/>			<hr/>		
17			17		

SOPHOMORE YEAR

First Semester			Second Semester		
2314	Basic Soils	4	BIO 2313	Dendrology	3
1513	Literature Elect.	3	MAT 1613	Calculus I	3
1513	Gen. Psychology	3	ENG	Literature Elect.	3
2113	Prin. of Econ.	3	SOC 2113	Sociology	3
2323	Business Stats.	3	SPT 1113	Oral Comm.	3
			CSC 1123	Microcomp. Appl.	3
<hr/>			<hr/>		
16			18		

HEALTH RELATED PROGRAMS

East Central Community College currently offers four programs study related to the health care industry. Students who successfully complete any of these programs should be able to obtain employment in their area of specialty in the health care field.

ASSOCIATE DEGREE NURSING (ASDN)

**Advisors: Ms. Boykin, Mrs. Dear,
Mrs. Gilmore, Mrs. Gorgas, Mrs. Kirby,
Mrs. McElhenney, Mrs. W. Buchanan Moore**

Upon successfully completing the Associate Degree Nursing program, graduates should meet the requirements of the State Board of Nursing to apply to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN). However, completion of the program does not guarantee that the graduate will be allowed by the State Board of Nursing to take the examination.

PRE-REQUISITES:

BIO 2514	Anatomy and Physiology I ..	4
BIO 2524	Anatomy and Physiology II ..	4
		<hr/>
		8

FRESHMAN YEAR

First Semester			Second Semester		
ENG 1113	English Comp. I	3	ENG 1123	English Comp. II	3
EPY 2533	Human Growth & Development	3	BIO 2924	Microbiology	3
NUR 1118	Nursing I	8	NUR 1129	Nursing II	8
NUR 2121	Nursing Seminar	0	NUR 2121	Nursing Seminar	0
	*Fine Arts/ Humanities Elect.	3			
		<hr/>			<hr/>
		17			13

SOPHOMORE YEAR

First Semester			Second Semester		
PSY 1513	Gen. Psychology	3	*SOC 2113	Intro to Sociology	3
NUR 2149	Nursing III	10	*SPT 1113	Oral Comm.	3
NUR 2121	Nursing Seminar	0	NUR 2159	Nursing IV	9
		<hr/>	NUR 2121	Nursing Seminar	1
		13			<hr/>
					16

Notes: Enrollment in NUR courses is limited to students who have been admitted to the ASDN program and these courses must be taken in the sequence specified. ASDN science courses must be taken within five years of admission to the ADN program. All nursing courses must be taken within four years of graduation from the ADN program. The student must take the ACT with a minimum composite score of 18, or 15 if taken prior to October 1989. A math score of 14 or below on the ACT will necessitate successful completion of MAT 1203 (developmental math) or higher, concurrent with or prior to NUR 1118.

LPN BRIDGE PROGRAM FOR ASSOCIATE DEGREE NURSING (ASDN)

**Advisors: Ms. Boykin, Mrs. Dear,
Mrs. Gilmore, Mrs. Gorgas, Mrs. Kirby,
Mrs. McElhenney, Mrs. W. Buchanan Moore**

Graduated Practical Nurses are eligible for advanced placement in the Associate Degree Nursing Program.

PREREQUISITE COURSES: ALL PREREQUISITE COURSES MUST BE COMPLETED WITH A MINIMUM GRADE OF C.

Anatomy and Physiology I
Anatomy and Physiology II
English Composition I
English Composition II
Human Growth and Development
Fine Arts/Humanities Elect.
Microbiology

NUR 1138 Nursing Transition 8

SOPHOMORE YEAR

First Semester			Second Semester		
PSY 1513	Gen. Psychology	3	SOC 2113	Intro. to Sociology	3
NUR 2149	Nursing III	10	SPT 1113	Oral Comm.	3
NUR 2121	Nursing Seminar	0	NUR 2159	Nursing IV	9
		<hr/>	NUR 2121	Nursing Seminar	1
		13			<hr/>
					16

Applications for the College may be obtained from the Office of Admissions, P.O. Box 129, Decatur, MS 39327 and applications for the LPN to RN Upgrade/Bridge Program may be obtained from the ADN office by writing to the above address or telephoning 601-635-2111, ext. 201 after January 1 each year and return to respective offices. All admission requirements and current admission application must be on file by April 1 of the year of admission.

Post acceptance requirements are the same as all other ADN students.

All information pertaining to the Associate Degree Nursing Program may be found in the East Central Community College catalog or by contacting NLNAC, 61 Broadway, New York, NY 10016 or by telephone 1-800-669-9656.

GERONTOLOGY TECHNOLOGY (GERT)

Advisor: Ms. Boulton

The purpose of the Gerontology degree program is to provide the community with well-trained individuals who have an in-depth understanding of the aging process and its physical, mental, and psychosocial implications as well as the skills to apply this knowledge to a diverse elderly population through the process of research, advocacy, and problem solving. This program is designed to meet the standards and requirements for careers in gerontology. Students completing this program should be able to find employment in fields related to gerontology.

FRESHMAN YEAR

First Year			Second Semester			
GER	1113	Social Gerontology	3	ENG	1113	English Comp.
PSY	1513	Gen. Psychology	3	GER	1223	Human Services for Elderly
SOC	2113	Intro. to Sociology	3	GER	1323	Social Work with Elderly
CSC	1113	Intro. to Computer Concepts	3	EPY	2533	Human Growth & Development
PNV	1213	Body Structure & Function	3	MAT		Elective

15

SOPHOMORE YEAR

First Semester			Second Semester			
GER	2433	Social Policy and Aging.....	3	GER	2546	Activities Prog. for the Elderly II
GER	2536	Activities Program for the Elderly I	6	GER	2643	Aging and Mental Health
GER	2131	Seminar I	1	GER	2743	Aging and Physical Health
GER	2233	Practicum I	3	GER	2141	Seminar II
SPT	1113	Oral Comm.	3	GER	2243	Practicum II
				ART	1113	Art Appreciation
				or		
				MUS	1113	Music Appreciation

16

PRACTICAL NURSING (PNTC)

Advisors: Mrs. Kathy Buckman, Mrs. Lori Luke

The Practical Nursing program prepares the individual to assist in providing general nursing care requiring basic knowledge of the physical, physical, behavioral, psychological, and sociological aspects, and of nursing procedures which do not require the technical skills, judgment, and knowledge required of a registered nurse. This care is performed under the direction of a registered nurse, physician, or dentist. Students that complete the program satisfactorily, as identified by the Mississippi Department of Education, will be eligible to apply to take the National Council Licensure Examination for Practical Nurses (NCLEX-PN). The State Board of Nursing may refuse any individual the right to take the NCLEX-PN based on previous criminal records.

First Semester				Second Semester			
PNV	1113	Basic Nutrition	3	PNV	1615	Medical/Surgical Nursing	5
PNV	1213	Body Structure & Function	3	PNV	1624	Medical/Surgical Lab & Clinical	4
PNV	1312	Growth and Development.....	2	PNV	1633	Alterations in Adult Health	3
PNV	1423	Fundamentals of Nursing	5	PNV	1644	Alterations in Adult Health Lab & Clinical	4
PNV	1434	Fundamentals of Nursing Lab	4	PNV	1513	Pharmacology	3
PNV	1412	Geriatric Nursing	2				
			19				19

Summer Term

PNV	1717	Maternal-Child Nursing ..	7
PNV	1813	Psychiatric Concepts ..	3
PNV	1912	Nursing Transition	2
			12

MEDICAL OFFICE TECHNOLOGY (BOMT)

See the course sequence listed under the Business and Office Technology section of the Technical Programs offered at East Central Community College.

SURGICAL TECHNOLOGY (SGTT OR SGTC)

Advisors: Mrs. LeAnn Shirley, Mrs. Kristie Pilgrim

Surgical Technology is an instructional program that prepares individual to serve as a member of the surgical team. Graduates of the 12-month program will be awarded the Certificate of Surgical Technology. The Associate of Applied Science Degree in Surgical Technology will be awarded the successful graduate of the 24-month program. Qualified graduates may apply to the Association of Surgical Technologies for the National Certifying Examination and become Certified or Registered Technologist.

****Baseline competencies for Surgical Technology**

FIRST YEAR (CERTIFICATE)

First Semester		Second Semester	
SUT 1113	Fund. of Surgical Technology 3	SUT 1518	Basic and Related Surgical Procedures
SUT 1216	Principles of Surgical Technique 6	SUT 1528	Specialized Surgical Procedures
SUT 1314	Surgical Anatomy 4		
SUT 1413	Surgical Microbiology 3		
ENG 1113	English Comp. I 3		
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19			

SUMMER TERM (8-weeks)

SUT 1538	Advanced Surgical Procedures 8
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SECOND YEAR (TECHNICAL)

First Semester		Second Semester	
SPT 1113	Oral Comm. 3		Humanities/Fine Arts Elective
BIO 2924	Microbiology 4		Math/
	***Approved Elect. 6		Natural Science Elective
BIO 1513	Anatomy & Physiology I 3		***Approved Electives
		BIO 1523	Anatomy & Physiology II
			Social/Behavioral Science Elective
<hr/>			
16			

*Students who lack entry level skills in math, English, science, etc. will be provided related studies.

competencies are taken from the high school Allied Health program. Students who can document mastery of these competencies will not receive duplicate instruction. Students who cannot demonstrate mastery will be required to do so.

APPROVED ELECTIVES: EMT 1116 Emergency Medical Technician; CHE 1211 General Chemistry with CHE 1211 General Chemistry Lab I; BIO 1144 General Biology I; BIO 1144 General Biology II; MAT 1313 or higher; PSY 2513 Child Psychology (Human Growth and Development); PSY 2523 Adolescent Psychology (Human Growth and Development); HPR 1213 Personal and Community Health I; HPR 1213 Personal and Community Health II; SOC 2143 Marriage and Family; BOT 1613 Medical Terminology; HPR 2213 First Aid; HPR 1213 Personal and Community Health; CSC 1113 Introduction to Computer Concepts.

TECHNICAL PROGRAMS

Technical programs at East Central Community College are designed to prepare the student for employment upon completion of the specified program curriculum. Students who complete a two year program are then eligible to receive the Associate of Applied Science Degree. Students who complete the nine-month options will receive certificates.

TECHNICAL CORE CURRICULUM

To complete the requirements for the A.A.S. degree, the students must complete the 18 semester hour Technical Core Curriculum which includes the following:

English Composition	3 sem. hrs.
Humanities/Fine Arts	3 sem. hrs.
Social/Behavioral Sciences	3 sem. hrs.
Mathematics	3 sem. hrs.
Oral Communication	3 sem. hrs.
Computer Science	*3 sem. hrs.
	<hr/>
	18 sem. hrs.

for demonstrated competence on computer-based equipment in the skill area.

AUTOMOTIVE TECHNOLOGY (AVIT)

Advisor: Mr. McNair

Postsecondary Automotive Technology is an instructional program that prepares individuals to engage in the servicing and maintenance of all types of automobiles. Instruction includes the diagnosis, malfunction and repair of engines, fuel, electrical, cooling, lubrication systems, and drive train and suspension systems. Instruction is provided in the adjustment and repair of individual components such as transmissions and fuel systems.

Postsecondary automotive technology is an articulated technical program designed to provide advanced and technical skills to students. Baseline competencies, taken from secondary automotive mechanics curriculum framework, serve as a foundation for the competencies and suggested objectives taught in the courses of the program. Students who do not possess these competencies will be allowed to acquire them during the program. Students who can document mastery of the baseline competencies will receive advanced instruction on these topics. Automotive Technology may be taught as either a certificate program or as a technical program.

FRESHMAN YEAR

First Semester		Second Semester	
ATT 1513	Basic Fuel Systems 3	ATT 1114	Electrical Systems 4
ATT 1414	Basic Engine Performance 4	ATT 1213	Brakes 3
ATT 1715	Engine Repair 5	ATT 1315	Man. Drive Train 5
	Math Elective 3		Eng. Comp. I 4
	15		16

SOPHOMORE YEAR

Third Semester		Fourth Semester	
ATT 2524	Comp. Controlled Emissions Systems 4	ATT 2535	Computerized Engine Controls 4
ATT 2614	Heating & Air Conditioning 4	ATT 2334	Steering and Suspension Sys. 4
ATT 2325	Automatic Systems 5	ATT 2343	Wheel Alignment 3
	Humanities/Fine Arts Elective 3		Oral Comm. 3
	16		Social/Behavioral Science Elective 3
			16

AUTOMOTIVE TECHNOLOGY CERTIFICATE OPTION (AUTC)

First Semester		Second Semester	
ATT 1513	Basic Fuel Systems 3	ATT 1114	Elect. Systems 4
ATT 1414	Basic Engine Performance 4	ATT 1213	Brakes 3
ATT 1715	Engine Repair 5	ATT 1315	Manual Drive Train 5
ATT 1814	Heating & Air Conditioning 4	ATT 2334	Steering & Suspension Sys. 4
	16		16

Students who lack entry level skills in math, English, science, etc., will be provided related studies.

Baseline competencies are taken from the high school Automotive Mechanics program. Students who can document mastery of these competencies should not receive duplicate instruction. Students who cannot demonstrate mastery will be required to do so.

BUSINESS AND OFFICE TECHNOLOGY

This is the era of high technology-the age of information processing. To maintain a competitive edge in this fast paced world, dynamic organizations sense a critical need to do more work in less time, thus generating reduced cost. As a result, high levels of productivity are required. To attain such a far-reaching goal, managers rely on benefits of progressively more powerful technologies, which include new concepts and new equipment as well as a more highly qualified personnel.

The overall objective of the Business and Office curriculum is to provide business training in theory and practical applications necessary for employment in high tech government agencies, industries, businesses, and medical and professional areas. The curriculum consists primarily of training to provide employable skills using up-to-date procedures, processes, and equipment.

Degree Option

The Associate of Applied Science degree is awarded for successful completion of either Medical Office Technology or Office Systems Technology.

Upon successfully completing the Business and Office Technology curriculum, graduates should be able to apply the theory and practical applications necessary for employment in government agencies, industries, businesses, and medical and professional areas.

MEDICAL OFFICE TECHNOLOGY (BOMT)

Advisors: Mrs. Breland, Mrs. Bullock, Mrs. Ferguson

Medical Office Technology is designed to prepare students for positions as medical transcriptionists, medical secretaries, medical clerks, medical receptionists, or medical office assistants. Emphasis is placed on medical terminology and medical transcription. In addition to these skills, office communications, business computer applications, records management, accounting, and office procedures are emphasized.

FRESHMAN YEAR

First Semester		Second Semester	
BOT 1843	Keyboard Concepts 3	BOT 1143	Word Processing Applications 3
CSC 1123	Microcomputer Applications 3	BOT 1433	Bus. Accounting 3
BOT 1313	Applied Business Math 3	BOT 1413	Records Management 3
BOT 1613	Medical Office Terminology I 3	BOT 1623	Medical Office Terminology II 3
BOT 1713	Mechanics of Communication 3	BOT 2813	Business Communication 3
BOT 2143	Operating Systems 3	ENG 1113	English Comp. I 3
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18		18	

SOPHOMORE YEAR

First Semester		Second Semester	
BOT 2413	Computerized Accounting 3	BOT 2533	Medical Machine Transcription II 3
BOT 2523	Medical Machine Transcription I 3	BOT 2753	Medical Information Management 3
BOT 2743	Medical Office Concepts 3	BOT 2833	Integrated Computer Applications 3
SPT 1113	Math Elective 3		Humanities/Fine Arts Elective 3
	Oral Communication ... 3		Social Behavioral Science 3
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15		15	

Students who lack entry-level skills in math, English, etc., will be provided related studies.

OFFICE SYSTEMS TECHNOLOGY (OSTT)

Advisors: Mrs. Breland, Mrs. Bullock, Mrs. Ferguson

Office Systems Technology is designed to prepare students for positions as administrative assistants or executive secretaries. Emphasis is placed on the development of strong skills in several areas: business computer applications, office communications, transcription, and records management.

FRESHMAN YEAR

First Semester		Second Semester	
BOT 1843	Keyboard Concepts 3	BOT 1123	Keyboard Skillbuilding 3
BOT 1313	App. Business Math 3	BOT 1143	WordProcessing Applications 3
BOT 1433	Business Accounting 3	BOT 1213	Professional Development 3
BOT 1713	Mechanics of Communication 3	BOT 1813	Electronic Spreadsheet 3
BOT 2143	Operating Systems 3	BOT 1413	Records Management 3
BOT 1113	Eng. Comp. I 3	BOT 2813	Business Comm. 3
<hr/>		<hr/>	
18		18	

SOPHOMORE YEAR

First Semester		Second Semester	
BOT 2413	Computerized Accounting 3	BOT 2133	Desktop Publishing 3
BOT 2323	Database Management 3	BOT 2723	Administrative Office Procedures 3
BOT 1513	Machine Transcription 3	BOT 2833	Integrated Computer Applications 3
BOT 2823	Communication Technology 3		Humanities/Fine Arts Elective 3
SPT 1113	Math Elective 3		Social/Behavioral Science Elective 3
	Oral Comm. 3		
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18		15	

Students who lack entry level skills in math, English, etc., will be provided related studies.

CERTIFICATE OPTION

OFFICE ASSISTANT CERTIFICATE (OATC)

Advisors: Mrs. Breland, Mrs. Bullock, Mrs. Ferguson

The Business and Office Technology certificate option is designed for those students who wish employable skills without earning a degree. To earn a certificate, a student must complete the requirements of the Office Assistant curriculum.

First Semester		Second Semester	
BOT 1843	Keyboard Concepts 3	BOT 1123	Keyboard Skillbuilding
BOT 1313	Applied Business Math	BOT 1143	WordProcessing Applications
BOT 1433	Business Accounting ... 3	BOT 1213	Professional Development
BOT 1713	Mechanics of Communication	BOT 1813	Electronic Spreadsheet
BOT 2143	Operating Systems 3	BOT 1413	Records Management
ENG 1113	English Comp. I 3	BOT 2813	Bus. Communication

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Students who lack entry level skills in math, English, etc, will be provided related studies.

CHILD DEVELOPMENT TECHNOLOGY (CDVT)

Advisors: Ms. George, Ms. Wright

The student enrolled in Child Development Technology Development Technology is required to successfully complete two academic years of study. An individual will receive an Associate in Applied Science Degree. The student receives adequate instruction and training in curriculum planning and implementation. Experiences in coordination of activities in art, music, language arts, and other avenues of learning prepare the student for job placements in private and public day care centers, Head Start, teachers' aides in public school systems, and other positions. All students enrolled in the program must have up to date immunizations and submit to finger printing and a background check.

Upon successfully completing the Child Development Technology program, graduates should be able to gain entry level employment in the childcare industry.

FRESHMAN YEAR

First Semester		Second Semester	
1113	Early Childhood Profession 3	CDT 1224	Child Dev. II 4
1114	Creative Arts for Young Children 4	CDT 1713	Language & Literacy 3
1114	Child Dev. I 4	CDT 2613	Methods & Mat. 3
1113	Nutrition for Young Children 3	CDT 2714	Soc. Studies, Math & Science for Young Children 4
1113	English Comp. I 3	CDT 1123	English Comp. II 3
17		17	

SOPHOMORE YEAR

First Semester		Second Semester	
2113	Guiding Social & Emotional Beh. 3	CDT 2413	Atypical Child Development. 3
1143	Child Health & Safety 3	CDT 2813	Adm. of Programs for Young Child. 3
2113	Practicum I 5	CDT 2925	Practicum II 5
1113	Elective Math 3	SPT 1113	Oral Comm. 3
	Elective Fine Arts or Humanities 3		Soc./Beh. Science Elective 3
17		17	

COLLISION REPAIR TECHNOLOGY

Advisor: Mr. Germany

Collision Repair Technology is an instructional program designed to prepare students for entry level into the Collision Repair and Refinishing trade. Upon completion of this program, the students should be prepared for beginning positions as body, frame, and finish technicians. Students will be provided theory and practical repair and refinish work beginning with basic applications and progressing on to heavy collision repairs requiring major body and frame alignment and panel replacement. The instruction includes all phases necessary to teach collision repair including glass replacement, welding, replacement of hardware and trim items, cosmetic and structural repairs.

Students enrolling in Collision Repair Technology will need to select one of the following options upon entering the program. The options are the two year Associate in Applied Science Degree in Collision Repair Technology, or the one or two year Collision Repair Technology Certificates.

AAS DEGREE (CRTT)

FRESHMAN YEAR

First Semester		Second Semester	
ABT 1213	Automotive Body Welding & Cutting 3	ABT 1133	Glass and Related Hardware Installation and Sealing 3
ABT 1113	Restraint Systems Interior Trim 3	ABT 1123	Bolted Units, Assemblies & Electrical Systems 3
ABT 1414	Sheet Metal Repair 4	ABT 1423	Body Panel & Upper Structural Repair I 3
ABT 1313	Refinishing I 3	ABT 1324	Refinishing II 3
ENG 1113	English Comp. I 3		Elective Math 3
<hr/>		<hr/>	
16		13	

SOPHOMORE YEAR

First Semester		Second Semester	
ABT 2513	Frame and Underbody Structural Repair I 3	ABT 2524	Frame and Underbody Structural Repair II 3
ABT 2613	Fiberglass & Plastic Repair 3	ABT 2714	Collision Analysis and Estimation 3
ABT 2434	Body Panel & Upper Structural Repair II 4	ABT 2814	Shop Operations and Procedures 3
ABT 2333	Refinishing III 3	SPT 1113	Oral Communication Elective Humanities/Fine Arts 3
	Elective/Social Behavioral Science 3		
<hr/>		<hr/>	
16		16	

APPROVED ELECTIVES/VOCATIONAL-TECHNICAL
ABT 292(1-6) Work-Based Learning in Collision Repair Tech. 1-6

CERTIFICATE OPTIONS (CRTC)

FIRST YEAR - ONE OR TWO YEAR CERTIFICATES

First Semester		Second Semester	
ABT 1213	Automotive Body Welding & Cutting 3	ABT 1133	Glass & Related Hardware, Installation & Sealing 3
ABT 1113	Restraint Systems and Interior Trim 3	ABT 1123	Bolted Units, Assemblies & Electrical Systems 3
ABT 1414	Sheet Metal Repair 4	ABT 1423	Body Panel & Upper Structural Repair I 3
ABT 1313	Refinishing I 3	ABT 1324	Refinishing II 4
<hr/>		<hr/>	
13		13	

SECOND YEAR - TWO YEAR CERTIFICATE

First Semester		Second Semester	
ABT 2513	Frame & Underbody Structural Repair I 3	ABT 2524	Frame & Underbody Structural Repair II 4
ABT 2613	Fiberglass & Plastic Repair 3	ABT 2714	Collision Analysis and Estimation 4
ABT 2434	Body Panel & Upper Structural Repair II 4	ABT 2814	Shop Operations and Procedures 4
ABT 2333	Refinishing III 3		
<hr/>		<hr/>	
13		12	

APPROVED ELECTIVE/VOCATIONAL-TECHNICAL

ABT 292(1-6) Work-Based Learning in Collision Repair Tech. 1-6

COMPUTER INFORMATION SYSTEMS TECHNOLOGY

The objective of the Computer Technology program is to prepare students for successful careers in today's computer-oriented society. The emphasis is directed toward developing competence in computer operations and/or programming so that upon successful completion of a two-year program, graduates may seek entry level positions in business, industry, government, or professional areas as data entry operators, computer operators, computer programmers, microcomputer specialists, or network administrators.

COMPUTER NETWORK SUPPORT TECHNOLOGY (CPNT)

Advisors: Mr. Fortenberry, Mr. Beckman

Computer Network Support Technology is a two year program, which offers training in telecommunications, network administration, and client/server systems. An Associate of Applied Science degree is earned upon successful completion of the Network Support curriculum. Students who complete the program may seek employment as personal computer network administrators and may take the test to become certified network administrators.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Comp. I 3	CPT 1134	Survey of Microcomputer 4
CPT 1332	Operating Platforms ... 2	CNT 1523	Network Components ... 3
CNT 1413	Fund. of Data Communications 3	CNT 1513	Internet Concepts 3
CNT 1614	Network Admin Using Novell 4	CNT 2634	Advanced Network Administration 4
CPT	Programming Elective .. 4		Social/Behavioral Science 3
<hr/>		<hr/>	
16		17	

SOPHOMORE YEAR

First Semester			Second Semester		
CPT	2133	Career Development ... 3	SPT	1113	Oral Communication
MAT		Math Elective 3	CNT	2544	Project Management
CPT		Programming Elective .. 4			Humanities/Fine
CNT	1624	Network Adm. Using			Arts Elective
		Windows Server 4	CNT	2644	Adv. Network Using
CNT	2532	Network Planning &			Windows Server
		Design 2	CNT	2423	System Maintenance
		<hr/> 16			

Keyboard Concepts will be required first semester for students who need to improve their keyboarding speed.

RECOMMENDED ELECTIVES:

SOCIAL/BEHAVIORAL SCIENCE ELECTIVES:

General Psychology
American National Government
Introduction to Sociology

HUMANITIES/FINE ARTS ELECTIVE:

Art Appreciation
Music Appreciation
History Elective

MATHEMATICS ELECTIVE:

Intermediate Algebra
College Algebra
Finite Math

Programming language elective must be approved by advisor.

COMPUTER OPERATIONS OPTION
(COPC)

Advisors: Mrs. Dickerson, Mrs. Johnson

Upon successfully completing the Computer Operations option, graduates should be prepared for positions as computer operators and/or data entry operators. Instruction will be provided on an on-line business computer system as well as on microcomputers. A certificate will be awarded to those students completing the computer operations option.

FRESHMAN YEAR

First Semester			Second Semester		
CPT	1324	Survey of			
		Microcomputer			
		Applications 4			
CPT	1144	Programming			
		Development Concepts . 4			
BOT	2413	Computerized			
		Accounting 3			
CPT		Programming Lang.			
		Elective 4			
		Social/Behavioral			
		Science Elective 3			
		<hr/> 15			
		<hr/> 18			

Keyboard Concepts will be required first semester for students who need to improve their keyboarding speed. Upon successful completion of the computer operations option, a student may enter the computer programming option.

RECOMMENDED ELECTIVES:

General Psychology
American National Government
Introduction to Sociology

RECOMMENDED PROGRAMMING ELECTIVES:

CPT 1214 Visual Basic Programming Language
CPT 1224 RPG Programming Language
CPT 1234 Cobol Programming Language
CPT 2264 Advanced RPG Programming Language
CPT 2274 Advanced Cobol Programming Language
CPT 1414 JAVA Programming Language

COMPUTER PROGRAMMING OPTION
(CPRT)

Advisors: Mrs. Dickerson, Mrs. Johnson

Upon successfully completing the Computer Programming option, students should be prepared for employment as a computer programmer and/or computer operator in a business-oriented environment. Instruction will be provided in several different programming languages, and hands-on experience will be included on microcomputers as well as on an on-line business computer system. The Associate in Applied Science Degree is awarded for successful completion of the Computer Programming Option.

FRESHMAN YEAR

First Semester		Second Semester	
CPT 1353	Database Design Fundamentals..... 3	CPT 1324	Survey of Micro-Computer Appl
CPT 1332	Operating Platforms..... 2	CPT 1144	Programming Development Cons
BOT 1433	Bus. Accounting..... 3	BOT 2413	Computerized Accounting.....
ENG 1113	English Comp. I..... 3	CPT	Programming Lang Elective.....
CPT 1214	Visual Basic Prog. Language..... 4		Social/Behavioral Science Elective.....

15

SOPHOMORE YEAR

First Semester		Second Semester	
CPT 2373	Network Fundamentals..... 3	CPT 1513	Internet Concepts
CPT	Programming Lang. Elective..... 4	CPT 2354	Systems Analysis and Design.....
CPT	Programming Lang. Elective..... 4	SPT 1113	Oral Comm. Programming Lang
CPT 2133	Career Development... 3	CPT	Elective.....
MAT	Mathematics Electives... 3		Humanities/Fine Arts Elective.....

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Keyboard Concepts will be required first semester for students who need to improve their keyboarding speed.

RECOMMENDED ELECTIVES:

Social/Behavioral Science Electives
General Psychology
American National Government
Introduction to Sociology
Humanities/Fine Arts Elective
Art Appreciation
Music Appreciation
History Elective
Mathematics Elective
Intermediate Algebra
College Algebra
Finite Math

Programming language electives must be approved by advisor.

DRAFTING AND DESIGN TECHNOLOGY (DRAF)

Advisors: Mrs. Mayes, Mr. Harrison

The Drafting and Design program of study is designed to provide organized occupational instruction in all phases of drafting technology in order to prepare students for positions in the drafting field. A combination of classwork and practical experience is stressed. Completion of a minimum of 64 semester credit hours of course work in a two-year program leads to an associate in applied science degree.

FIRST YEAR

First Semester		Second Semester	
DDT 1114	Fundamentals of Drafting..... 4	DDT 1133	Machine Drafting I..... 3
DDT 1313	Principles of CAD..... 3	DDT 1323	Intermediate CAD..... 3
DDT 1113	English Comp. I..... 3	MAT 1323	Trigonometry..... 3
DDT 1313	College Algebra..... 3	SPT 1113	Oral Communication... 3
DDT 1413	Elementary Surveying... 3	DDT 1153	Descriptive Geometry... 3
	16		15

SECOND YEAR

First Semester		Second Semester	
DDT 2163	Machine Drafting II... 3	DDT 2233	Structural Drafting... 3
DDT 1613	Architectural Design I... 3		Technical Elect. 3
DDT 2343	Advanced CAD..... 3		Technical Elect. 3
	Elective Social/Beh. Science..... 3	DDT 2423	Mapping and Topography..... 3
	Humanities/Fine Arts Elective..... 3		Technical Elective 3
	Technical Elect. 3		
	18		15

Technical electives may be chosen from the following list:

DDT 2623	Arch. Design II..... 3	DDT 2911-13	Special Project..... 1-3
DDT 2713	Fundamentals of Multimedia..... 3	WBL	Work-Based Learning.. 3
DDT 1213	Construction Mat..... 3	DDT 2443	Advanced Surveying
DDT 2123	Fundamentals of Geographical Information Sys. 3		

Program is currently under review. Check with advisors before registering for classes.

ELECTRICAL TECHNOLOGY (ELTT)

Advisor: Mr. Everett

The Electrical Technology program prepares individuals to install, operate, maintain, and repair electrically-energized systems such as residential, commercial, and industrial electric wiring, and D.C. and A.C. motors, controls, and electrical distribution panels. Instruction in the use of test equipment is included.

Certificate programs in electricity require a minimum of 34 semester credit hours beyond the essential skills level. Students desiring to receive only a certificate may substitute other courses for the six hours of academic credit in the proposed curriculum. Technical programs require a minimum of 65 semester credit hours above the second level which includes a recommended 15 hours of academic credit courses. Successful completion of the two-year program leads to an Associate in Applied Science degree.

ELECTRICAL TECHNOLOGY (ELTT)

Advisor: Mr. Everett

****Baseline Competencies for Electrical Technology**

FIRST YEAR

First Semester		Second Semester	
ELT 1102	Fundamentals of Electricity 2	ELT 1123	Commercial and Industrial Wiring 3
EET 1114	DC Circuits 4	ELT 1223	Motor Maintenance & Trouble Shooting 3
ELT 1113	Residential/Light Commercial Wiring 3	ELT 1413	Motor Control Systems 3
ELT 1213	Electrical Power 3	EET 1413	Solid State Dev. & Circuits 4
ELT 1263	Blueprint Reading/Planning in Res. Installation 3	EET 1123	AC Circuits 3
	Elective Math 3		
	18		16

SECOND YEAR

First Semester		Second Semester	
Technical Elective	3	ELT 2613	Programmable Logic Controllers 3
1114 Solid State Motor Control	4	SPT 1113	Oral Communication Elective 3
1113 Elective Computer Related	3		Elective Social/Behavioral Sc. 3
English Comp. I	3		Technical Elect. 6
Elective Humanities/Fine Arts	3		
	16		15

Students who lack entry level skills in math, English, science, etc., will be provided related studies.

Baseline competencies are taken from the high school Electrician program. Students who can document mastery of these competencies will not be required to take ELT 1102. Students who cannot demonstrate mastery will be required to take ELT 1102.

TECHNICAL ELECTIVES MAY BE CHOSEN FROM THE FOLLOWING

1113	Fundamentals of Microcomputer	3
1213	Industrial Hydraulics	3
1214	Digital Electronics	4
2113	Computer Servicing Lab I	3
1273	Switching Circuits for Residential, Commercial, & Industrial Appl.	3
2623	Advanced Programmable Controls	3

ELECTRICAL TECHNOLOGY CERTIFICATE PROGRAM (One-year Option)

First Semester		Second Semester	
ELT 1102	Fundamentals of Electricity 2	ELT 1123	Commercial & Industrial Wiring 3
EET 1114	DC Circuits 4	ELT 1223	Motor Maintenance & Trouble Shooting 3
ELT 1113	Residential/Light Commercial Wiring 3	ELT 1413	Motor Control Systems 3
ELT 1213	Electrical Power 3	EET 1314	Solid State Devices & Circuits 4
ELT 1263	Blueprint Reading/Planning in Res. Installation 3	ELT 1273	Switching Circuits for Residential, Commercial & Industrial Appl. 3
		EET 1123	AC Circuits 3
	15		19

ELECTRONICS TECHNOLOGY (ELET)

Advisors: Mr. Blackburn, Mr. James Clark

Electronics Technology is an instructional program that prepares individuals to support electrical engineers and other professionals in the design, development, and testing of electrical circuits, devices, and systems for generating electricity and distributing electrical power. Included is instruction in model and prototype development and testing; systems analysis and integration, including design, development of corrective and preventive maintenance techniques; application of engineering data; and the preparation of reports and test results.

Technical programs in Electronics Technology require a minimum of 64 semester credit hours (SCH) beyond the essential skills level. Fifteen semester credit hours of academic core courses are included in the minimum. Successful completion of the two-year program leads to an Associate in Applied Science degree.

FRESHMAN YEAR

First Semester			Second Semester		
EET	1192	Fundamentals of Electronics..... 2	EET	1123	AC Circuits 3
EET	1114	DC Circuits 4	EET	1334	Solid State Devices and Circuits 3
EET	1214	Digital Electronics 4	EET	1324	Microprocessors 3
		*Elective Comp. related . 3	ENG	1113	English Comp. I 3
		Math Elective 3			*Technical Elect. 3
		16			17

SOPHOMORE YEAR

First Semester			Second Semester		
EET	2334	Linear Integrated Circuits 4	EET	2414	Electronics Communications 4
EET	2514	Interfacing Techniques . 4	SPT	1113	Oral Comm. 3
PSY	1113	Psychology 3	EET	2911	Special Project 1
		Humanities/Fine Arts Elective 3			*Technical Elect. 3
		*Technical Elect. 3			*Technical Elect. 4
		17			18

*Technical Electives may be chosen from the following list:

CST	2113	Computer Servicing Lab I	3
CST	2123	Computer Servicing Lab II	3
EET	2911	Special Projects	1
ELT	2614	Programmable Logic Controllers	4
CSC	1113	Intro. to Computer Concepts	3
CSC	1123	Microcomputer Application	3
CSC	1213	Visual Basic Programming I	3
CPT	1214	Basic Programming Language	4
CNT	2413	Systems Maintenance	3

FIRE PROTECTION TECHNOLOGY (FFTT)

Advisor: Mr. Everett

The Fire Protection Technology program is a cooperative program between several community colleges in the State of Mississippi. Students have two options in pursuing this program; one is the technical degree (AAS), and the other is a transfer curriculum to the University of Memphis. Fire Protection classes are offered via the community college interactive video network in the evenings. This program is designed to meet the standards and certification requirements for careers in municipal and county fire departments.

FIRST YEAR

First Semester			Second Semester		
ENG	1113	English Comp. I 3	ENG	1123	English Comp. II 3
FFT	1113	Intro. to Computer Concepts 3			Elect. Humanities / Fine Arts 3
		Math Elective 3	FFT	1213	Fire Fighting Prin. & Practices 3
FFT	1113	Intro. to Fire Science 3	FFT	1223	Fire Apparatus & Equipment 3
FFT	1123	Intro. to Fire Prevention 3	FFT	****	Fire Protection Concentration Elect. ... 3
		15			15

SECOND YEAR

Third Semester			Fourth Semester		
FFT	1113	Oral Comm. 3			Elect. Behavioral / Social Science 3
		Elective			Elective General Education 3
FFT	2313	Gen. Education 3	FFT	2413	Strategy and Tactics ... 3
FFT	2323	Fire Service Hydraulics . 3	FFT	2423	Incident Management Systems 3
FFT	2333	Building Construction .. 3			Fire Protection Concentration Elective . 3
FFT	****	Fire Fighter Safety 3	FFT	****	Fire Protection Concentration Elective. 3
		Fire Protection Concentration Elective . 3	FFT	****	Fire Protection Concentration Elective. 3
		18			18

HEATING AND AIR CONDITIONING TECHNOLOGY (ACTT)

Advisor: Mr. Miles

Heating and Air Conditioning is a postsecondary instructional program that prepares individuals to work in engineering departments or private firms installing, maintaining, and operating small to medium air conditioning, heating, and refrigeration systems. Instruction prepares individuals to work in a commercial setting performing special tasks relating to designing ductwork, assessing installation, servicing, operation, and maintenance of heating and cooling systems according to the standards of the American Society of Heating, Refrigeration, and Air Conditioning Engineers Inc., the Air Conditioning Contractors of America (ACCA), and Air Conditioning and Refrigeration Institute (ARI). Included are air conditioning, heating, and refrigeration devices; equipment, techniques, and systems; and maintenance and operation of these systems.

HEATING AND AIR CONDITIONING TECHNOLOGY

SUGGESTED COURSE SEQUENCE*

Baseline Competencies for Heating and Air Conditioning Technology**

ASSOCIATE DEGREE

FIRST YEAR

First Semester		Second Semester	
ACT 1124	Basic Compression 4	ACT 1313	Refrigeration
ACT 1713	Electricity for Heating, Vent., A/C, & Refrig. ... 3	ACT 1812	System Components ... 3
***	Technical Elect. 3	ACT 1213	Professional Service Procedures 3
ACT 1133	Tools & Piping 3	ACT 1432	Controls 3
	Elect. Written Communications 3	***	Refrigerant Recovery & Lubricants 3
		***	Technical Elect. 3
			Elect. Math 3
	<hr/> 16		<hr/> 16

SECOND YEAR

First Semester		Second Semester	
ACT 1114	Air Cond. I 4	ACT 2424	Air Cond. II 4
ACT 1113	Heating Systems 3	ACT 2324	Commercial Refrigeration 4
ACT 1114	Heat Load & Air Properties 4	ACT 2433	Refrigerant, Retrofit Regulations 3
ACT 1113	Oral Communication Elective 3		Elective Social/ Beh. Science 3
	Elect. Humanities/ Fine Arts 3		***Technical Elect. 3
	<hr/> 17		<hr/> 17

Students who lack entry level skills in math, English, science, etc., will be provided related studies.

Baseline competencies are taken from the high school Heating and Air Conditioning program. Students who can document mastery of these competencies should not receive duplicate instruction. Students who cannot demonstrate mastery will be required to do so.

TECHNICAL ELECTIVES:

ACT 1113	Fundamentals of Microcomputer Applications 3
ACT 1114	Fundamentals of Drafting 4
ACT 1102	Fundamentals of Electronics 2
ACT 291 (1-3)	Special Project in Heating & Air Conditioning 1-3
ACT 292 (1-6)	Supervised Work Experience in Heating & Air Conditioning Tech. 1-6
Work-Based Learning I, II, III, IV, V, VI, WBL 191 (1-6), WBL 192 (1-6), WBL 193 (1-6), WBL 291 (1-6), WBL 292 (1-6), WBL 293 (1-6)	

HEATING AND AIR CONDITIONING TECHNOLOGY

SUGGESTED COURSE SEQUENCE*

Baseline Competencies for Heating and Air Conditioning Technology**

VOCATIONAL CERTIFICATE

FIRST YEAR

First Semester		Second Semester	
ACT 1124	Basic Compression Refrigeration 4	ACT 1313	Refrigeration System Components 3
ACT 1713	Electricity for Heating Ventilation, A/C & Refrigeration 3	ACT 1812	Prof. Service Procedures . 2
***	Technical Elective 3	ACT 1432	Refrigerant Recovery and Lubricants 2
ACT 1133	Tools and Piping 3	ACT 1213	Controls 3
	<hr/> 13	***	Technical Elect. 3
			<hr/> 13

Elective to be selected from the following:

CSC	1113	Introduction to Computer Concepts
CSC	1123	Microcomputer Applications
DDT	1323	Intermediate CAD
DDT	1114	Fundamentals of Drafting
MAT	1233	Intermediate Algebra
PHY	2244	Physical Science Survey
SOC	2113	Introduction to Sociology
PSY	1513	General Psychology
MST	2813	Metallurgy
WBL	191(1-3)	Work Based Learning

VOCATIONAL PROGRAMS

The following East Central Community College Vocational Programs are designed to teach the students a trade. A certificate is issued upon satisfactory completion of one of the programs. These programs are scheduled to meet six hours a day, five days a week, unless otherwise specified in the course description. Classroom activities in each vocation and related fields, as well as laboratory experiences are given each student. A vocational learning lab is provided to enhance instruction in reading and mathematics. See Cosmetology class schedule, which includes seven hours a day, five days a week.

CARPENTRY & CABINET MAKING (CCMA)

Advisor: Mr. Lyons

This program is designed to prepare the student for the entry level of Carpentry and Cabinet Making trades. It provides training in the basic skills and technical knowledge in both rough and finish carpentry and in cabinet making. This training includes proper tools, equipment and material uses that are comparable to those that are used in the industry. This course of study will be centered around the performance of useful and/or productive jobs. A student who completes the first year will receive a certificate in Basic Carpentry. A student who completes the second year will receive a certificate in Advanced Carpentry.

BASIC CARPENTRY (CCMA)

First Semester		Second Semester	
1118	Plans, Spec. and Foundations 5	CAV 1128	Cabinet Construction 8
1118	Floor, Wall, Ceiling, Roof Framing & Roofing 5	CAV 1225	Hardware, Trim & Laminates 5
1117	Insulation, Ext. & Int. Finishing & Coordinating 7	CAV 1324	Cabinet Finishing 4
	<hr/> 17		<hr/> 17

ADVANCED CARPENTRY (CACA)

First Semester		Second Semester	
2134	Blueprint Reading, Specs, Codes & Foundation 4	CAV 2148	Cabinet Constr. Techniques 8
2135	Techniques in Framing and Roofing 5	CAV 2245	Laminate Application Application, Trim, & Hardware 5
2138	Exterior & Interior Finishing, Insulating & Coordinating 8	CAV 2344	Cabinet Finishing 4
	<hr/> 17		<hr/> 17

1500 Clock Hours ... 68 Semester Hours
68 Clock Hours = One Semester Hour

COSMETOLOGY (COSM)

Advisor: Mrs. Brackeen

This course is designed for those who want to become cosmetologists. The course has been approved by the State Board of Education and the Mississippi Board of Cosmetology. It has the approval and support of beauty salon owners and operators throughout this area of the State. A student enrolling must be at least 17 years of age and must have completed high school, or obtained the GED.

During the training period, students must maintain an average grade of 85 in theory and skill to be eligible for State Board Examination in order to attain a license. Fifteen hundred clock hours of training are required to complete the course. These 1500 hours are completed in the 12-month course.

First Semester		Second Semester	
COV 1117	Fundamentals of Cosmetology 7	COV 1225	Cosmetology Theory
COV 1213	Cosm. Theory I 3	COV 1512	Manicure and Pedicure
COV 1311	Scalp and Hair Treatment 1	COV 1333	Permanent Waves
COV 1321	Hair Shaping 1	COV 1343	Hair Coloring and Lightening
COV 1322	Hair Styling 2	COV 1352	Chemical Hair Relaxing
COV 1412	Artistry of Artificial Hair 2		
	<hr/>		
	16		

Third Semester

COV 1236	Cosmetology Theory III 6
COV 1612	Facials and Makeup... 2
COV 1362	Thermal Techniques... 2
COV 1712	Salon Management... 2
	<hr/>
	12

1500 Clock Hours ... 43 Semester hours.
35 Clock Hours = One Semester Hour

COSMETOLOGY TEACHER TRAINING (CTTC)

Advisor: Mrs. Brackeen

Approved by MISSISSIPPI STATE BOARD OF COSMETOLOGY
Licensed Cosmetologist with minimum of two years experience.

Major Units of Instruction	Semester Hours	Clock Hours
COV 2413 Teacher Trainee Observation	03	80
COV 2415 The Professional Teacher	05	160
COV 2433 Student Motivation and Learning	03	90
COV 2449 Methods Management and Materials	09	330
COV 2453 Testing and Evaluation	03	60
COV 2461 Cosmetology Law, Rules, and Regulations	01	10
Total	<hr/> 24	<hr/> 750

Requirements for entering program:

- Must be 21 years of age to take State Board Exam
- Read, write, and speak English
- Graduate of an accredited cosmetology school
- Successfully completed 12 semester hours of approved academic course work.
- Hold a current, valid Mississippi Cosmetology License
- Two years active practical experience as a licensed cosmetologist

WELDING AND CUTTING (WELD)

Advisor: Mr. Jordan

Welding and Cutting curriculum is designed to prepare the student for entry-level employment in the field of welding and cutting. Curriculum includes Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), Gas Tungsten Arc Welding (GTAW), Cutting Processes, Drawing and Welding Symbol Interpretation, and Welding Inspection and Testing

First Semester		Second Semester	
WLV 1118	Shielded Metal Arc Welding I 6	WLV 1226	Shielded Metal Arc Welding II 6
WLV 1114	Cutting Processes 4	WLV 1143	Flux Cored Arc Welding 3
WLV 1114	Gas Metal Arc Welding 4	WLV 1136	Gas Tungsten Arc Welding 6
WLV 1111	Drawing and Welding Symbol Interpretation... 2	WLV 1171	Welding Inspection and Testing Principles... 1
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	16		16



CHAPTER 6

DESCRIPTION OF COURSES

UNIVERSITY PARALLEL

East Central Community College adheres to the common course numbering system adopted by the Mississippi Association of Community and Junior Colleges. The numbers for University Parallel Courses carry three digits. The first digit indicates the year that the course is normally taught. Generally courses required or recommended for freshmen begin with a 1 and courses at the sophomore level begin with a 2. The last digit indicates semester hours credit carried by the course. The second and third digits are used to separate courses within departments. Course descriptions used in this catalog are those adopted in the Uniform Numbering System and are intended to be equivalent to those courses at the same level at four-year institutions.

ACCOUNTING

ACC 1213 — PRINCIPLES OF ACCOUNTING — A study of the elementary accounting principles as applied to the various forms of business organizations, and an introduction to specialized fields of accounting. Three lectures and one hour laboratory. Three semester hours credit.

ACC 1223 — PRINCIPLES OF ACCOUNTING — Prerequisite: Accounting 1213. Three lectures and one hour laboratory. Three semester hours credit.

AGRICULTURE

AGR 2314 — BASIC SOILS — A general course in soils designed to give the student a basic understanding of all important phases of the subject, including soil genesis, morphology, classification, and the physical, chemical and biological aspects of soils as applied to soil fertility. Soil management, including fertilization and liming of soils, is also included. Four hours lecture. Four semester hours credit.

AGR 2343 — FOREST MEASUREMENTS — This course is designed to introduce the student to the techniques, instruments and practices of measuring forest inventories and cut-wood products for sales, timber management planning and forest studies. Three hours lecture. Three semester hours credit.



ART

- ART 1113 — ART APPRECIATION — A simple approach to understanding of the plastic arts (drawing, architecture, sculpture, painting, graphics, minor art, and industrial arts) on a conceptual basis. Three lectures. Three semester hours credit.
- ART 1313 — DRAWING I — Study of basic principles of construction of visual forms. Emphasis on line, perspective, and shading. Use of black and white media, pencil, charcoal. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1323 — DRAWING II — (Prerequisite: ART 1313) Introduction to color dynamics and precision drawing as used in creative expression. Emphasis on composition. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1413 — DESIGN I — Emphasis on principles and materials of visual design. Introduction to theory and terms. Use of color theory and elementary lettering. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1423 — DESIGN II — (Prerequisite: ART 1413 or special permission of the instructor). Continuation of basic principles of design, color, and texture. Creative approach to three dimensional design. Study of methods of water color, tempera and fluid media. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1513 — COMPUTERS IN ART - An introduction to the theory and practice of using the computer to create art. A study of methods and applications utilizing the computer and selected software applications. Six hours laboratory. Three semester hours credit.
- ART 1913 — ART FOR ELEMENTARY TEACHERS — Designed for the needs of the elementary education student. Includes essentials of public school art, study of development of the children's art experiences with major forms of two-dimensional art problems, and experiences with a variety of media. Lectures and laboratory work. Three semester hours credit.
- ART 2513 — PAINTING I — (Prerequisite: ART 1313, 1323, 1413 & 1423) Techniques used in painting water colors, oils, pastels, or other media, in still life and landscape pictures. Six hours laboratory. Three semester hours credit.
- ART 2613 — CERAMICS I — A studio course designed to cover the making of pottery from the building by hand or throwing on the potter's wheel to the application of ceramic glazes and the firing procedures. An appreciation of the ceramics of the past and present will be included. Six hours laboratory. Three semester hours credit.

- ART 2613 — CERAMICS II — A continuation of ART 2613.
- ART 2613 — ART HISTORY I — A survey course of the historical background of art forms from Prehistoric to the Renaissance. Emphasis is on painting, architecture, and sculpture as related to the history of art. Three semester hours credit.
- ART 2613 — ART HISTORY II — A survey course of the historical background of art forms from the Renaissance to the Twentieth Century. Emphasis is on modern expressions in the field of art. Three semester hours credit.

BIOLOGY

- BIO 1134 — GENERAL BIOLOGY I — A laboratory course in general biological principles including a survey of the kinds of plants and animals, their structure, and function, and relationships with each other and the environment. Three lectures and two hours laboratory. Four semester hours credit.
- BIO 1144 — GENERAL BIOLOGY II — A continuation of BIO 1134. Three lectures and two hours laboratory. Four semester hours credit.
- BIO 1314 — BOTANY I — A lecture/laboratory course dealing with the application of biological principles to the study of plants including classification, anatomy and physiology, and function. Three hours lecture, two hours lab. Four semester hours credit.
- BIO 1324 — BOTANY II — A lecture/laboratory course of principles related but not covered in BIO 1314. Four semester hours credit.
- BIO 2413 — DENDROLOGY — A lecture/laboratory course concerning taxonomy, morphology, and identification of woody plants. Three hours lecture. Three semester hours credit.
- BIO 2414 — ZOOLOGY I — A laboratory course dealing with the application of biological principles to the study of animals including a survey of the kinds, their structure and function. Emphasis is on the invertebrates. Three lectures and two hours laboratory. Four semester hours credit.
- BIO 2424 — ZOOLOGY II — A continuation of BIO 2414 with emphasis on the vertebrates. Three lectures and two hours laboratory. Four semester hours credit.
- BIO 2514 — HUMAN ANATOMY AND PHYSIOLOGY I — Study is made of anatomy and physiology of the human body as an integrated whole with more detailed studies of the skeletal, muscular, and nervous systems. Prerequisite: General Biology (BIO 1134 or 1144), or General Chemistry (CHE 1214), or ACT science score of 21, or Sophomore standing, or admission to a health related program at ECCC. Three lectures and two hours laboratory. Four semester hours credit.

BIO 2524 — HUMAN ANATOMY AND PHYSIOLOGY II — continuation of Anatomy and Physiology 2514 in which circulatory, respiratory, digestive, urinary, reproductive, and endocrine systems are studied. Prerequisite: Human Anatomy I. Three lectures and two hours laboratory. Four semester hours credit.

BIO 2924 — MICROBIOLOGY — A lecture/laboratory course providing a survey of the microbes (microscopic organisms) with emphasis and detailed study being placed on those affecting various forms of life, especially man. Laboratory is devoted to the techniques of microbial study, such as identification, comparison, morphology, physiology, life cycles, and culture techniques. Three hours lecture and two hours laboratory. Four semester hours credit.

BUSINESS ADMINISTRATION

BAD 1121 — BUSINESS SEMINAR I - This course is designed to coordinate the various business-related student activities to the local level. It promotes leadership and professionalism in civic and social functions; and includes student participation, guest speakers, and community service activities. One hour lecture. One semester hour credit.

BAD 2323 — BUSINESS STATISTICS — Introduction to statistical methods of collecting, presenting, analyzing, and interpreting quantitative data for business management and control. Three lectures. Three semester hours credit.

BAD 2413 — THE LEGAL ENVIRONMENT OF BUSINESS — Designed to acquaint the student with the fundamental principles of law as they relate to the basic legal problems of business transactions in our economy. Three semester hours credit.

CHEMISTRY

CHE 1214 — GENERAL CHEMISTRY I — Atomic and molecular structure, periodicity and atomic properties, stoichiometry, the mole concept, types of solutions, gases, introduction to thermodynamics. Corequisite or prerequisite: College Algebra. Three lectures and two hours laboratory. Four semester hours credit.

CHE 1224 — GENERAL CHEMISTRY II — Kinetics, equilibria, thermodynamics, electrochemistry, nuclear chemistry, coordination compounds, introduction to organic chemistry. Three lectures and two hours laboratory. Prerequisite: satisfactory completion of CHEM 1214 -General Chemistry I. Four semester hours credit.

CHE 2424 — ORGANIC CHEMISTRY I — A study of the basic principles of carbon chemistry, bonding structure, and behavior; aliphatic compounds; identification and preparation of compounds. Three lectures and three hours laboratory. Four semester hours credit. Prerequisite: CHE 1224 - General Chemistry II.

CHE 2424 — ORGANIC CHEMISTRY II — A continuation of CHEMISTRY 2424. A study of aromatic and complex compounds. Three lectures and three hours laboratory. Four semester hours credit. Prerequisite: CHE 2424 - Organic Chemistry I.

COMPUTER SCIENCE

CSC 1113 — INTRODUCTION TO COMPUTER CONCEPTS — A basic course that advances concepts, terminology, and theory of modern computers and provides a background in programming languages. Three lectures. Three semester hours credit.

CSC 1123 — MICROCOMPUTER APPLICATIONS — Designed to teach the use of major applications packages as used on microcomputers in business, education, and other environments. The packages will include Microsoft Office. Three hours lecture with open lab. Three semester hours credit.

CSC 1213 — VISUAL BASIC PROGRAMMING I — The writing of programs using the Visual Basic computer language. Three lectures. Three semester hours credit.

CSC 2133 — PROGRAMMING I with "C" — Introduction to problem solving methods and algorithm development; designing, debugging, and documentation in C/C++ language with a variety of applications. Prerequisite or corequisite: MAT 1313 or permission of instructor. Three lectures. Three semester hours credit.

CSC 2143 — PROGRAMMING II with "C" — Continued program and algorithm development and analysis; search/sort methods; abstract data types and object-oriented design; designing and debugging larger programs using C/C++ language. Prerequisite: 2133. Three lectures. Three semester hours credit.

CSC 2833 — DISCRETE MATHEMATICAL STRUCTURES FOR COMPUTER SCIENCE — Introduction to finite and discrete structures, combinations and graphs; logic, and models of algorithmic processes; application in languages, computers, and programs. Prerequisites: MAT 1623 and CSC 2143. Three lectures. Three semester hours credit.

CRIMINAL JUSTICE

CRJ 1313 — INTRODUCTION TO CRIMINAL JUSTICE - This course is a general introduction to the history, development, and philosophy of law enforcement in a democratic society and the introduction to agencies involved in the administration of criminal justice and career orientation. Three hours lecture. Three semester hours credit.

CRJ 1323 — POLICE ADMINISTRATION AND ORGANIZATION — Principles of organization and administration in law enforcement applied to law enforcement agencies; introduction to concepts of organizational behavior. Three hours lecture. Three semester hours credit.

ECONOMICS

ECO 2113 — PRINCIPLES OF ECONOMICS (MACROECONOMICS) — An introduction to economic principles, problems, and policies with emphasis on the monetary system and national income theory and measurement. Three lectures. Three semester hours credit.

ECO 2123 — PRINCIPLES OF ECONOMICS (MICROECONOMICS) — A continuation of Economics 2113 with emphasis on price and production theory. Three lectures. Three semester hours credit.

EDUCATION

EDU 1111 — LIBRARY SCIENCE — This course provides information concerning the development of books and libraries and instruction in and practice with the skills necessary for selecting, locating, and using library materials in a variety of formats. One hour lecture. One semester hour credit.

EDU 1321 — CAREER EXPLORATION — A course designed to assist students in determining career goals. Interest tests and aptitude tests are given to help students determine career choices.

EDU 1411 — IMPROVEMENT OF STUDY — This course is designed to aid the student in three basic areas: adjustment to college life, development of good study skills, and the formation of good test-taking skills. One hour lecture. One semester hour credit.

EDU 1811, 1821, 2811, and 2821 — Leadership I, II, III, IV — This course is limited to members of the Warrior Corps. Its purpose is to teach leadership skills and give the student a better understanding of the overall operation of the College. Among the leadership skills to be taught are listening skills, time management, salesmanship, and information giving techniques.

EDU 1833 — LEADERSHIP AND ORGANIZATION SKILLS — A study of leadership styles, skills, roles, and functions of leaders of organizations. The course integrates writings from the humanities with other readings, films, and activities. These historical and philosophical works, which include multi-cultural readings, not only constitute the collective wisdom of mankind, but also provide rich insight into leading. The course will be taught as eleven skill units. Three hours lecture. Three semester hours credit.

EDU 1111 — INTRODUCTION TO ELEMENTARY EDUCATION - An introduction to elementary schools and the role of teachers. Study of philosophical thought and inquiry in relation to educational assumptions, questions, problems and alternatives. Includes a minimum of 10 hours field experience in the elementary schools. Attached handout for additional justification.)

ENGINEERING

ENG 1113 — ENGINEERING MECHANICS (STATICS) — Equilibrium of point objects and extended objects in two and three dimensions using vector algebra. Distributed forces, structures, friction, and moments of inertia in three dimensions. Three hours lecture. Three semester hours credit. Prerequisites: MAT 1623 and PHY 2514

EDUCATIONAL PSYCHOLOGY

PHY 2513 — CHILD PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT I) — A course which deals with the various aspects of human growth and development. Problems studied include physical, mental, social and emotional development from infancy through preadolescence. Special attention is given to the implications for education. Three lectures. Three semester hours credit.

PHY 2533 — HUMAN GROWTH AND DEVELOPMENT — A study of the growth and development of the human organism from conception through old age to death. Topics include changes in abilities and interests, social and emotional adjustments of each maturity level, and implications of growth and development to health professionals and others who work with people. Three lectures. Three semester hours credit.

ENGLISH

ENG 1103 — DEVELOPMENTAL ENGLISH I (READING) — Designed to reinforce fundamental language skills with an emphasis on grammar, sentence structure, and mechanics. Three hours per week. Three semester hours credit.

ENG 1113 — ENGLISH COMPOSITION I — Stresses effective writing through the study of the elements of composition with emphasis on the essay. Three lectures. Three semester hours credit.

ENG 1123 — ENGLISH COMPOSITION II — A continuation of English 1113 with emphasis on essays, critical writing, and research. A research paper is required. Prerequisite: ENG 1113. Three lectures. Three semester hours credit.

ENG 1203 — DEVELOPMENTAL ENGLISH II (COMPOSITION)

Designed to teach basic composition skills with an emphasis on paragraph writing and the essay. Three hours per week. Three semester hours.

ENG 1213 and 1223 — HONORS ENGLISH COMPOSITION

Designed to develop the expository writing skills of academically talented students. Emphasizes logical thinking, objective analysis, clear organization and precise writing. Special attention given to critical reading, to written analysis, to using the library, and to documented research writing. Enrollment by invitation. Six semester hours credit each.

ENG 2133 — CREATIVE WRITING — Consent of the instructor is required. Designed to offer experience in writing poetry, short stories, plays, and essays. Prerequisite: ENG 1113. Three lectures. Three semester hours credit.**ENG 2223 — AMERICAN LITERATURE I** — Representative prose and poetry of the United States from colonial beginnings through Emily Dickinson. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.**ENG 2233 — AMERICAN LITERATURE II** — Representative prose and poetry of the United States from Samuel Clemens to the present. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.**ENG 2323 — ENGLISH LITERATURE I** — A survey of English Literature from Beowulf through the Renaissance. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.**ENG 2333 — ENGLISH LITERATURE II** — A survey of English Literature from the Restoration to modern times. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.**ENG 2353 — HONORS ENGLISH LITERATURE I** — Designed for students who have a special interest in English Literature and who have at least a "B" average in Freshman Composition. A study of English Literature from its beginnings until 1798. An individualized course with attempts to program the study of literature to the student's major interests and skills. Enrollment by invitation. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.**ENG 2363 — HONORS ENGLISH LITERATURE II** — Designed for students who have a special interest in English Literature and who have at least a "B" average in Freshman Composition. A study of English Literature from 1798 until the present. An individualized course which attempts to program the study of literature to the student's major interests and skills. Enrollment by invitation. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.**ENG 2423 — WORLD LITERATURE I** — Selected writings of the Orient, Greece, Rome and Medieval Europe. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.**ENG 2433 — WORLD LITERATURE II** — A continuation of ENG 2423. Selected European writings from the Renaissance to the present. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.**GEOGRAPHY****GEO 1113 — WORLD GEOGRAPHY** — A regional survey of the basic geographic features and major new developments of the nations of the world. Three hours lecture. Three semester hours credit.**HEALTH, PHYSICAL EDUCATION, AND RECREATION****HPR 1131 — VARSITY SPORTS** — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.**HPR 1141 — VARSITY SPORTS** — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.**HPR 1213 — PERSONAL AND COMMUNITY HEALTH** — Application of principles and practices of healthful living to the individual and community; major health problems and the mutual responsibilities of home, school, and health agencies. Three lectures. Three semester hours credit.**HPR 1313 — INTRODUCTION TO HEALTH, PHYSICAL EDUCATION AND RECREATION** — Introduction to the objectives, literature, and organizations of the profession. Analysis of successful teaching with discussion of the responsibilities and opportunity of professional personnel. Orientation of student to opportunities in the field. Three lectures. Three semester hours credit.**HPR 1531 — INDIVIDUAL AND DUAL SPORTS** — Lecture and practice in golf fundamentals, rules, and etiquette. Two hours per week. One semester hour credit.**HPR 1541 — INDIVIDUAL AND DUAL SPORTS** — Lecture and practice in golf fundamentals, rules, and etiquette. Two hours — per week. One semester hour credit.**HPR 1551 — FITNESS AND CONDITIONING TRAINING** — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)

HPR 1561 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)

HPR 1571 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit.

HPR 1581 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit.

HPR 2131 — VARSITY SPORTS — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.

HPR 2141 — VARSITY SPORTS — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.

HPR 2213 — FIRST AID — Instruction and practice in methods prescribed in the American Red Cross standard and advanced courses. Three lectures. Three semester hours credit.

HPR 2323 — RECREATIONAL LEADERSHIP — Planning and leadership techniques for conducting community recreation centers, playgrounds, parks, and school recreation programs. Three lectures. Three semester hours credit. Three lectures. Three semester hours credit.

HPR 2423 — FOOTBALL THEORY — A theoretical study of football from an offensive and defensive standpoint including the fundamentals of blocking, passing, tackling, charging, punting, generalship, rules, and team play. Three lectures. Three semester hours credit.

HPR 2433 — BASKETBALL THEORY — A theoretical study of basketball from an offensive and defensive standpoint, including the study of teaching of the fundamentals and team organization. Three lectures. Three semester hours credit.

HPR 2443 — ATHLETIC TRAINING & TREATMENT OF INJURIES — A practical study of safety and first aid, taping, bandaging, and use of massage, and the uses of heat, light, and water in the treatment and prevention of injuries; conditioning of athletes as to diet, rest, work, and proper methods of procedures in training for sports. Three lectures. Three semester hours credit.

HPR 2453 — BASEBALL THEORY — A theoretical study of baseball from a coaching standpoint; study of fundamentals and team play;

methods of teaching fundamentals; team organization. Three lectures. Three semester hours credit.

HIS 1131 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice in tennis. Two hours per week. One semester hour credit.

HIS 1141 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice in golf fundamentals, rules, and etiquette. Two hours per week. One semester hour credit.

HIS 1151 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)

HIS 1161 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)

HISTORY

HIS 1163 — WORLD CIVILIZATION I — A survey of man's struggle for civilization from early times to the times of the Commercial Revolution and the New Society. Covers all major areas of the world with all receiving appropriate attention. Three lectures. Three semester hours credit.

HIS 1173 — WORLD CIVILIZATION II — A continuation of HIS 1163 from the Age of Absolutism through a survey of Modern World Problems. Emphasis again placed, as appropriate, on all areas of the world. Three lectures. Three semester hours credit.

HIS 2213 — AMERICAN (U.S.) HISTORY I — A survey of U.S. history from the period of discovery and exploration through Reconstruction. Three lectures. Three semester hours credit.

HIS 2223 — AMERICAN (U.S.) HISTORY II — A survey of U.S. history from Reconstruction to the present. Three lectures. Three semester hours credit.

HIS 2243 — HONORS AMERICAN (U.S.) HISTORY I — Substitutes for HIS 2213. Survey of political, economic, and social developments to 1877. Special projects and recitations required. Instructor approval required.

HIS 2253 — HONORS AMERICAN (U.S.) HISTORY II — Substitutes for HIS 2223. Continued survey of political, economic, and social developments since 1877. Special projects and recitations required. Instructor approval required.

HOME ECONOMICS

HEC 1111 — SOCIAL USAGE — The essentials of good manners accepted standards of social usage. One lecture. One semester academic hour credit.

HEC 1253 — NUTRITION — This course is a study of nutrition required for normal growth and applied to the selection of food ingestion, metabolic process of digestion, assimilation and absorption. Three lectures. Three semester hours credit.

HUMANITIES

HUM 1113 — HUMANITIES — Deals with the achievements of Western man as reflected in the art, architecture, and customs of selected European countries. This course consists of a tour which culminates in a supervised project to be completed by the student. With the completion of the tour and the project, a student shall earn three semester hours of credit in the humanities.

HUM 1911 — PHI THETA KAPPA HONORS COURSE — Selected topics from the Honors Study Topic Program Guide published each year through Phi Theta Kappa International Honor Society. This course includes research, lecture, and discussion. One semester hour credit.

HUM 1921 — PHI THETA KAPPA HONORS COURSE — A continuation of HUM 1911. One semester hour credit.

HUM 2931 — HONORS COLLOQUIUM SCHOLARS BOWL I — Students selected to participate in Scholars Bowl may enroll in this class. One semester hour credit.

HUM 2941 — HONORS COLLOQUIUM SCHOLARS BOWL II — Students selected to participate in Scholars Bowl may enroll in this class. One semester hour credit.

JOURNALISM

JOU 1111 — COLLEGE PUBLICATIONS I — A laboratory course in college newspaper and yearbook production.

JOU 1121 — COLLEGE PUBLICATIONS II — A continuation of JOU 1111.

JOU 2111 — COLLEGE PUBLICATIONS III — A continuation of JOU 1121.

JOU 2121 — COLLEGE PUBLICATIONS IV — A continuation of JOU 2111.

MATHEMATICS

MAT 1103 — NURSING MATH — This course is designed to reinforce nursing skills for computation of drug dosage problems. This course includes the topics of fractions, decimals, percentages, metric conversions, and word problems. Three hours lecture. Three semester hours credit.

MAT 1203 — DEVELOPMENTAL ALGEBRA — Elementary Algebra. Three hours lecture. Three semester hours credit.

MAT 1211 — BASIC GRAPHING CALCULATOR — This course is designed for students who have little or no background in the use of a TI-82 or TI-83 graphing calculator. Topics covered include keyboard layout, modes, menus, algebraic computation, graphing functions, statistics regression analysis, and matrix operations. The class will meet for five weeks, 750 minutes. One semester hour credit. Prerequisite or corequisite: Intermediate Algebra or successful completion of Algebra II in high school.

MAT 1221 — ADVANCED GRAPHING CALCULATOR — This course is an extension of MAT 1211. Topics covered include advanced matrix operation, parametric graphing, advanced function graphing, Boolean algebra, and programming. The class will meet for five weeks, 750 minutes. One semester hour credit. Prerequisite: A passing score on a graphing calculator usage pre-test or successful completion of MAT 1211.

MAT 1233 — INTERMEDIATE ALGEBRA — This course is designed for students whose qualifications are deficient for College Algebra. Materials covered include algebraic factoring, fractions, problem solving, exponents, radicals, quadratics, graphs, and simultaneous equations. Three hours lecture. Three semester hours credit. Prerequisites: A grade of C or better in high school Algebra I and 12 or higher on ECCC math assessment and 14 or higher on ACT math subscore.

MAT 1313 — COLLEGE ALGEBRA — This course includes equations, inequalities, functions and graphs, circles, polynomial and rational functions, systems of equations, and logarithms. Three hours lecture. Three semester hours credit. Prerequisites: A grade of C or better in high school Algebra II AND 20 or higher on ECCC math assessment AND 19 or above on ACT math subscore - OR- successful completion of MAT 1233.

MAT 1323 — TRIGONOMETRY — The study of trigonometric functions, radian measure, solutions of right and oblique triangles, trigonometric equations, polar equations and parametric equations. Three hours lecture. Three semester hours credit. Prerequisite: MAT 1313 (Can be taken simultaneously.)

MAT 1333 — FINITE MATHEMATICS — Introduction and applications of sets, functions, matrices, sequences, and linear programming as applied to business decision making and behavioral sciences. Three hours lecture. Three semester hours credit. Prerequisite: MAT 1313.

MAT 1343 — ELEMENTARY FUNCTIONS — Selected topics from College Algebra and College Trigonometry. Three hours lecture. Three semester hours credit. Prerequisites: Two credits in algebra and 1 credit in advanced mathematics with a minimum grade of C- AND 28 or above on ECCC math assessment AND 25 or above on ACT math subscore. By invitation only.

MAT 1513 — BUSINESS CALCULUS I — The basics of Differential Calculus with emphasis on business applications. Three hours lecture. Three semester hours credit. Prerequisite: MAT 1313.

MAT 1613 — CALCULUS I — Coordinate systems, basic theorem of calculus, analytics, functions, limits, the derivative, the integral, differentiation and integration of algebraic functions, and applications. Three hours lecture. Three semester hours credit. Prerequisites: Successful completion of MAT 1313 AND MAT 1323 OR successful completion of MAT 1343.

MAT 1623 — CALCULUS II — Differentiation and integration of transcendental functions, the definite integral, methods of integration and applications of differentiation and integration. Three hours lecture. Three semester hours credit. Prerequisite: Completion of MAT 1613 with a grade of "C" or better.

MAT 1723 — THE REAL NUMBER SYSTEM — Structure and properties of number systems of arithmetic. (For Elementary and Special Education majors.) Three hours lecture. Three semester hours credit. Prerequisite: MAT 1313.

MAT 1733 — GEOMETRY, MEASUREMENT, AND PROBABILITY — Basic ideas and structure of algebra, intuitive foundations of geometry, basic concepts of measurements, and probability. (For Elementary and Special Education majors only.) Three hours lecture. Three semester hours credit. Prerequisite or corequisite: MAT 1313.

MAT 2113 — INTRODUCTION TO LINEAR ALGEBRA — Vector spaces, matrices, linear transformations; systems of linear equations, determinants; characteristic values and characteristic vectors. Three hours lecture. Three semester hours credit. Prerequisite: MAT 1623.

MAT 2323 — BUSINESS STATISTICS — Introduction to statistical methods of collecting, presenting, analyzing, and interpreting quantitative data for business management and control. Three hours lecture. Three semester hours credit. Prerequisite: MAT 1313.

MAT 2613 — CALCULUS III — Infinite series, solid analytics, vectors, improper integrals, and line integration. Three hours lecture. Three semester hours credit. Prerequisite: Completion of MAT 1623 with a grade of "C" or better.

MAT 2613 — CALCULUS IV — Differential calculus of functions of several variables, multiple integration. Three hours lecture. Three semester hours credit. Prerequisite: Completion of MAT 2613 with a grade of "C" or better.

MAT 2613 — DIFFERENTIAL EQUATIONS — Solution of first and second order differential equations; existence theorems; solution by series and application to problems in geometry, physics and chemistry. Three hours lecture. Three semester hours credit. Prerequisite: MAT 2613.

MODERN FOREIGN LANGUAGE

MFL 1113 — ELEMENTARY FRENCH I - Intended for beginning students and those with not more than one year of high school French. The course seeks to develop the basic language skills: listening, speaking, reading, and writing.

MFL 1123 — ELEMENTARY FRENCH II - A continuation of MFL 1113. Building on the skills mastered in Elementary French I, this course seeks to develop further communicative competence at the elementary level in the areas of listening, speaking, reading, and writing. Three semester hours credit. Prerequisite: MFL 1113 or one unit of high school French.

MFL 2113 — INTERMEDIATE FRENCH I - Intended for students who have completed Elementary French II or two years of high school French. This course provides a review and expansion on the communicative skills introduced in MFL 1113 and 1123. Three semester hours credit. Prerequisite: MFL 1123 or two units of high school French.

MFL 2123 — INTERMEDIATE FRENCH II - A continuation of MFL 2113. Building on the communicative competencies mastered in Intermediate French I, this course focuses on strengthening the listening and speaking skills. It seeks to expand the students' reading and writing skills. Three semester hours credit. Prerequisite: MFL 2113.

MFL 1213 — ELEMENTARY SPANISH I — Intended for beginning students and those with not more than one year of high school Spanish. The course seeks to develop the basic language skills: listening, speaking, reading, and writing. Three semester hours credit. Prerequisite: None.

MFL 1223 — ELEMENTARY SPANISH II — A continuation of MFL 1213. Building on the skills mastered in Elementary Spanish I, this course seeks to develop further communicative competence at the elementary level in the areas of listening, speaking, reading, and writing. Three semester hours credit. Prerequisite: MFL 1213 or one unit of high school Spanish.

MFL 2213 — INTERMEDIATE SPANISH I — Intended for students who have completed Elementary Spanish II or two years of school Spanish. This course provides a review and expansion of communicative skills introduced in MFL 1213 and 1223. One semester hours credit. Prerequisite: MFL 1223 or two units of school Spanish.

MFL 2223 — INTERMEDIATE SPANISH II — A continuation of MFL 2213. Building on the communicative competencies mastered in Intermediate Spanish I, this course focuses on strengthening listening and speaking skills. It seeks to expand the student's reading and writing skills. Three semester hours credit. Prerequisite: MFL 2213.

MFL 2243 — SPANISH CONVERSATION I — Intended for students who have completed Intermediate Spanish II. The course provides review and practice of the major problems faced in listening and speaking at an advanced level. Taught primarily in Spanish. One semester hours credit. Prerequisite: MFL 2223 or consent of the instructor.

MUSIC FOUNDATIONS

(Education, History, Literature and Theory)

MUS 1113 — MUSIC APPRECIATION — A listening and lecture course designed to give the student, through aural perception, understanding and appreciation of music as a moving force in Western Culture. Three lectures. Three semester hours credit.

MUS 1133 — FUNDAMENTALS OF MUSIC — Provides the student with basic knowledge of notations, scales, keys, rhythm, intervals, triads, and their inversions. Three lectures. Three semester hours credit.

MUS 1214 — MUSIC THEORY I — Basic training in harmonic, melodic, and rhythmic elements of music. Four-part writing, ear-training, dictation, keyboard-harmony, and sight singing. Three lectures and two hours laboratory. Four semester hours credit.

MUS 1224 — MUSIC THEORY II — A continuation of MUS 1214. Three lectures and two hours laboratory. Four semester hours credit.

MUS 1910, 1920, 2910, 2920 — RECITAL — Required performance of solo and ensemble literature by students majoring in music. Attendance at a maximum of five departmentally approved musical performances per semester is also required.

MUS 2214 — MUSIC THEORY III — A continuation of MUS 1224. Three lectures and two hours laboratory. Four semester hours credit.

MUS 2224 — MUSIC THEORY IV — A continuation of MUS 2214. Three lectures and two hours laboratory. Four semester hours credit.

MUS 2213 — MUSIC HISTORY I — Music of primitive nations; rise and development of liturgy; the Polyphonic Age; the rise of opera (Baroque); the periods of Bach and Handel, Haydn, and Mozart; the music of Beethoven; American musical development.

MUS 2213 — MUSIC FOR CHILDREN I — Music course designed for elementary education majors. A study of the fundamentals of music, singing activities, accompanying skills and the application of teaching music to children. Three lectures. Three semester hours credit.

MUSIC APPLIED

(Voice, Guitar, Organ, Percussion, Piano, Voice and Woodwinds)

All applied music requires one half-hour lesson per semester hour. All students interested in Applied Music are to consult the instructor before scheduling.

MUA 1141, 1151, 2141, 2151 — BRASS FOR NON-MAJORS (Elective Brass) I, II, III, IV, & V — Half-hour lesson. One semester hour credit.

MUA 1172, 1182, 2172, 2182 — BRASS FOR MAJORS I, II, III, IV, & V — One hour lesson. Two semester hours credit.

MUA 1242, 1252, 2142, 2152 — GUITAR FOR MAJORS I, II, III, & IV — One hour lessons. Two semester hours credit.

MUA 1331, 1341, 2331, 2341 — ORGAN FOR NON-MAJORS (Elective Organ) I, II, III, & IV — Half-hour lesson. One semester hour credit.

MUA 1362, 1372, 2362, 2372 — ORGAN FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUA 1441, 1451, 2441, 2451 — PERCUSSION FOR NON-MAJORS (Elective Percussion) I, II, III, & IV — Half-hour lesson. One semester hour credit.

MUA 1511, 1521, 2511, 2521 — CLASS PIANO I, II, III, & IV — One hour lesson. One semester hour credit.

MUA 1541, 1551, 2541, 2551 — PIANO FOR NON-MAJORS (Elective piano - Prerequisite: Previous piano study) I, II, III, & IV — Half-hour lesson. One semester hour credit.

MUA 1572, 1582, 2572, 2582 — PIANO FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUA 1711, 1721, 2711, 2721 — CLASS VOICE I, II, III, & IV — One-hour lesson. One semester hour credit.

MUA 1741, 1751, 2741, 2751 — VOICE FOR NON-MAJORS I, II, III, & IV — One-half hour lesson. One semester hour credit.

MUA 1772, 1782, 2772, 2782 — VOICE FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUA 1841, 1851, 2841, 2851 — WOODWINDS FOR NON-MAJORS (Elective Woodwinds) I, II, III, & IV — Half-hour lesson. One semester hour credit.

MUA 1872, 1882, 2872, 2882 — WOODWINDS FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUA 1472, 1482, 2472, 2482 — PERCUSSION FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUSIC ORGANIZATIONS

(Marching Band, Centralettes, Concert Band, Jazz Band, Pit Orchestra, Chorus, Collegians)

MUO 1111, 1121, 2111, 2121 — BAND I, II, III, & IV — One semester hour credit.

MUO 1141, 1151, 2141, 2151 — COLLEGIANS I, II, III, & IV — One semester hour credit.

MUO 1171, 1181, 2171, 2181 — JAZZ BAND I, II, III, & IV — One semester hour credit.

MUO 1211, 1221, 2211, 2221 — CHOIR I, II, III, & IV — One semester hour credit.

MUO 1241, 1251, 2241, 2251 — ACCENTS I, II, III, & IV — One semester hour credit.

BIBLE

PHI 1113 — OLD TESTAMENT SURVEY — This is a study of the Old Testament covering the recorded events prior to Abraham and the history of the Hebrew nation as revealed in the books of history, prophecy and poetry. Three hours lecture. Three semester hours credit.

PHI 1133 — NEW TESTAMENT SURVEY — This is a study of the New Testament covering the life of Christ and the establishment of the early church as presented in Gospels, Acts, and the other New Testament books. Three hours lecture. Three semester hours credit.

PHI 1153 — THE LIFE OF CHRIST — The aim of this course is to give the student a general knowledge of the most important events in the life of Christ in a chronological order as found in the Gospels. The Gospels will be studied as a unit endeavoring to get a composite picture of the life and earthly ministry of Jesus. Three hours lecture. Three semester hours credit.

PHYSICS

PHY 1111 — PHYSICAL SCIENCE SURVEY I — A survey of physics including astronomy. Three lectures and two hours laboratory. Four semester hours credit.

PHY 1114 — PHYSICAL SCIENCE SURVEY II — A survey of chemistry, geology, and meteorology. Three lectures and two hours laboratory. Four semester hours credit.

PHY 1114 — GENERAL PHYSICS — The fundamental concepts and laws of mechanics, heat and sound. Three lectures and three hours laboratory. Four semester hours credit. Corequisite: MAT 1323.

PHY 1114 — GENERAL PHYSICS — The fundamental concepts and laws of electricity, magnetism, light and modern physics. Three lectures and three hours laboratory. Four semester hours credit. Corequisite: PHY 2414.

PHY 1114 — GENERAL PHYSICS I-A — Taught with the aid of calculus. A study of mechanics, heat, and sound. Primarily for engineering, science, and mathematics students. Three hours lecture and three hours laboratory. Four semester hours credit. Prerequisite: MAT 1613, corequisite MAT 2613.

PHY 1114 — GENERAL PHYSICS II-A — Taught with the aid of calculus. The fundamental concepts and laws of electricity, magnetism, light and modern physics. Primarily for engineering. Three hours lecture and three hours laboratory. Four semester hours credit. Prerequisite: PHY 2514.

POLITICAL SCIENCE

PHI 1113 — AMERICAN NATIONAL GOVERNMENT — Survey of the organizations, political aspects of and basis for American government. Three lectures. Three semester hours credit.

PSYCHOLOGY

PHY 1513 — GENERAL PSYCHOLOGY — An introduction to the scientific study of human behavior. Includes history and methods of psychology, growth and development, principles of learning, sensation, perception, thinking, statistics, personality, and intelligence. Three lectures. Three semester hours credit.

SOCIOLOGY

SOC 2113 — INTRODUCTION TO SOCIOLOGY — Deals with the relationships. Students will receive a synopsis of the whole of sociology including the social world, the social and cultural patterns within this world, and the integration of the processes in relation to the individual, the group, and the institution. Three lectures. Three semester hours credit.

SOC 2143 — MARRIAGE AND FAMILY — A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and of social-economic adjustments to society. Three lectures. Three semester hours credit.

SPEECH AND THEATRE

SPT 1113 — ORAL COMMUNICATION (PRINCIPLES OF SPEECH) — Correct and effective English: correct pronunciation and enunciation, breath control, study and practice in making speeches for all occasions and emphasis on organization of material and practice in speaking before the group. Three lectures. Three semester hours credit.

SPT 1213 — FUNDAMENTALS OF THEATRE — A basic course in the theatre arts. An introduction to the cultural, historical, and social aspects of the drama and investigation of essential elements of production. Three lectures. Three semester hours credit.

SPT 1233 — ACTING — An introduction to the theatre and the art of acting. Emphasis is placed on the technical aspects of acting and on the expressive use of the body in stage movement. Classroom work in mime and the presentation of scenes from plays prepare the student for required performance in either a workshop or major production. A production laboratory in connection with the class introduces the student to the technical phases of the theatre which contribute to the effectiveness of the work of the actor. Three lectures. Three semester hours credit.

SPT 1241 — DRAMA PRODUCTION I — Participation in college drama productions.

SPT 1251 — DRAMA PRODUCTION II — Participation in college drama productions.

SPT 2241 — DRAMA PRODUCTION III — Participation in college drama productions.

SPT 2251 — DRAMA PRODUCTION IV — Participation in college drama productions.

WILDLIFE AND FISHERIES

WFL 1213 — INTRODUCTION TO WILDLIFE CONSERVATION — A survey of wildlife and forest conservation, stressing biological principles and management practices for renewable resources. Three hours lecture. Three semester hours credit.

HEALTH RELATED

ASSOCIATE DEGREE NURSING PROGRAM

NUR 1118 — NURSING I — This course focuses on developing and understanding the nursing process as a problem solving approach to the care of clients with basic needs. Fundamental concepts of anatomy, nutrition, pharmacology, caring and preventive health care are taught. Emphasis is placed on dosage calculations and health for nurses. The clinical focus is on the care of the geriatric patient in long-term care and community settings. Prerequisites: BIO 2514 and BIO 2524. Six class hours per week, six clinical hours per week. Eight semester hours credit.

NUR 1119 — NURSING II — This course emphasizes critical thinking and the nursing process to care for clients with chronic and acute medical surgical problems. Areas of study include: gastrointestinal, cardiac, and respiratory problems, patients experiencing fluid and electrolyte imbalance, diabetes, surgical problems, musculoskeletal disorders, gynecological problems and patients experiencing anxiety and depression. Students are introduced to pathophysiology while planning and giving care to clients, with an emphasis on growth and development, nutrition, pharmacology and basic nursing skills. The clinical laboratory experiences are in a variety of settings. Prerequisites: BIO 2514, BIO 2524, ENG 1113, EPY 2533, NUR 1118. Seven class hours per week, six clinical hours per week. Ten semester hours credit.

NUR 1136-1148 — NURSING TRANSITION - This combined course focuses on updating and reinforcing information and skills already learned in a practical nursing program. The course uses a fast track approach to assist the Licensed Practical Nurse to articulate into the second year of the associate of applied science degree in nursing. Only Licensed Practical Nurses with at least one year of clinical experience are eligible for the course. The practical experience, along with competencies from the Mississippi Curriculum Framework for Practical Nursing are substituted for the first course of nursing. Prerequisites: BIO 2514, BIO 2524, BIO 2924, ENG 1113, ENG 1123, EPY 2533. The course is an eight week session that includes 12 hours of lecture per week and a total of 20 hours of clinical. At the successful completion of the course, the student will receive a total of 18 hours of credit.

NUR 2121 — NURSING SEMINAR — This course is designed to promote active participation in national, state, and local student nurse organizations and involvement in community activities. The course consists of monthly meetings where group discussions will be held concerning today's nursing trends. Goals and objectives set by the student nursing association will be carried out by the group. One semester hour credit for four semesters of participation.

NUR 2149 — NURSING III — This course utilizes the nursing process for the development of decision-making skills to care for clients with medical-surgical problems and the childbearing family. Topics of study include: cancer, neurological and genitourinary problems, pediatrics, maternal-infant nursing. Clinical laboratory experiences include acute care and community settings. Prerequisites: BIO 2524, BIO 2924, EPY 2533, ENG 1113, ENG 1123, NUR 1129. Six class hours per week, twelve clinical hours per week. Ten semester hours credit.

NUR 2159 — NURSING IV — This course focuses on skills to coordinate, implement and evaluate nursing care to promote and maintain healthy outcomes for clients. The psychopathology underlying altered behavioral responses to unmet needs is explored and utilized as a basis for understanding the rationale for nursing approaches in the clinical setting. Clinical laboratory experiences focus on care of acutely ill clients with complex needs. Areas of study include: management, emergency nursing, and acute care nursing. Prerequisites: BIO 2514, BIO 2524, BIO 2924, EPY 2533, PSY 1513, ENG 1113, ENG 1123, NUR 1118, NUR 1129, and NUR 2149. Five class hours per week, twelve clinical hours per week. Nine semester hours credit.

NUR 2941 — NCLEX REVIEW — (Nursing elective) A comprehensive simulated review of the National Council Licensure Examination for Registered Nurses. The lab is intended to assist in the preparation of students for writing the State Board Exam. 0 hours lecture, 16 hours laboratory. One semester hour credit.

GERONTOLOGY TECHNOLOGY

GER 1113 — SOCIAL GERONTOLOGY — This course is a general introduction to the field of the aging process, especially its pleasures and problems. Three hours lecture. Three semester hours credit.

GER 1223 — HUMAN SERVICES FOR THE ELDERLY — This course provides the student with in-depth knowledge of the informal and formal community resource systems, issues of confidentiality, professional values and ethics, and case management principles. Three hours lecture. Three semester hours credit. (Prerequisite: GER 1113)

GER 1323 — SOCIAL WORK WITH ELDERLY — This course explores the type of services available to the elderly. Values and ethical dilemmas of concern to the aged are identified. Principles of casework and the stages of the general method of intervention with client needs are presented and applied. One hour lecture. Four hours lab. Three semester hours credit. (Prerequisite: GER 1113)

SEMINAR I — This seminar is designed to acquaint the student with the information available from the Association for Gerontology in Higher Education. The seminar will meet weekly and discuss the goals and objectives set by AGHE, a review of related literature and the discussion of the trends in gerontology. One hour lecture. One semester hour credit. (Prerequisites: All first year GER coursework)

SEMINAR II — Continuation of Seminar I with emphasis on research assignments referencing AGHE publications. Two hours lecture. One semester hour credit. (Prerequisite: GER 2131)

PRACTICUM I — This practicum will permit gerontology students to apply learned concepts and to gain experience in a clinical setting with actual client/worker interaction. Practicum hours to be arranged. Three semester hours credit. (Prerequisites: All first year GER course work)

PRACTICUM II — This practicum will permit gerontology students to apply learned concepts and to gain experience in management of patient needs, data collection, developing treatment plans, intervention, and termination. Practicum hours to be arranged. Three semester hours credit. (Prerequisite: GER 2233)

SOCIAL POLICY AND AGING — This course provides the student with an understanding of the origins of public policy and the legislative process. Three hours lecture. Three semester hours credit. (Prerequisites: SOC 1113 and All First Year Gerontology coursework)

ACTIVITIES PROGRAMMING FOR THE ELDERLY I — This course provides the students with a practical and theoretical framework from which to develop and manage a comprehensive program of activities within a long-term care setting. It will exceed the requirements of the National Standards for the Activities professional. Included in this course is an overview of the activity profession and human development in late adulthood. Four hours lecture. Four hours lab. Six semester hours credit. (Prerequisites: All first year GER coursework)

ACTIVITIES PROGRAMMING FOR THE ELDERLY II — This course provides the students with a practical and theoretical framework from which to develop and manage a comprehensive program of activities within a long-term care setting. Included in this course are standards of practice, activity care planning, and methods of service delivery. Four hours lecture. Four hours lab. Six semester hours credit. (Prerequisite: GER 2536)

GER 2643 — AGING AND MENTAL HEALTH — This course provides an overview of mental health practice with the characteristics of the aging process will be studied. The levels and goals of needed intervention will be explored in relationship to functional and organic brain disorders. The course concludes with units exploring death, dying, bereavement and suicide within the elderly population. Three hours lecture. Three semester hours credit. (Prerequisites: PSY 1513 and first semester course work and first semester of second year GER coursework.)

GER 2743 — AGING AND PHYSICAL HEALTH — This course provides the student with an understanding of the interactive effects of biological and psychosocial aging as they occur in the elderly. Also includes basic instruction in the major body systems, the common processes associated with aging and their social and cultural ramifications. General decline in functioning, as well as prevention and wellness issues are addressed. Three hours lecture. Three semester hours credit. (Prerequisites: PNV 1213 and all first year coursework and first semester of second year GER coursework.)

PRACTICAL NURSING

PNV 1113 — BASIC NUTRITION — This course consists of a study of nutrition for all individuals. Digestion, metabolism, and diet are introduced. Three hours lecture. Three semester hours credit.

PNV 1213 — BODY STRUCTURE AND FUNCTION — This course is a study of body structure and function essential to safe and effective nursing care. Each system of the body is covered with application to nursing. Two hours lecture. Two hours lab. Three semester hours credit.

PNV 1312 — GROWTH AND DEVELOPMENT — This course is a study of the normal developmental processes of humans from conception to death, including physical, emotional, social, and intellectual aspects. Two hours lecture. Two semester hours credit.

PNV 1412 — GERIATRIC NURSING — The course utilizes the nursing process to teach the care of the geriatric patient. Clinical experience in a long term facility is a component of this course. One hour lecture. Three hours clinical. Two semester hours credit. Prerequisites: Completion of Fundamentals of Nursing (PNV 1425) and Fundamentals of Nursing Lab (PNV 1434).

PNV 1425 — FUNDAMENTALS OF NURSING — This course provides the student with knowledge and skills necessary to care for the individual. Study includes beginning use of the nursing process, cause and prevention of illness; patient, family, and community health care provisions; and resource agencies available. The course also includes personal health care, medical terms, and preparation to assist the patient in meeting basic living needs. Pre/corequisites:

PNV 1425 requires concurrent registration in PNV 1434. It also requires a passing grade in PNV 1425 and PNV 1434 to receive credit for these courses. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission. Five semester hours credit.

PNV 1434 — FUNDAMENTALS OF NURSING LAB/CLINICAL — This course provides demonstration, supervision, and practice for the student in master fundamental nursing skills. Six hours lab. Four hours clinical. Four semester hours credit. Pre/corequisites: Concurrent registration in PNV 1425 is required. A passing grade in PNV 1425 and PNV 1434 is required in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1413 — PHARMACOLOGY — This course is designed to provide the student with appropriate basic theoretical and clinical information related to drugs, including: classifications, sources, actions, basic math and measurements, regulatory requirements, and principles of drug administration. Two hours lecture. Two hours lab. Three semester hours credit. Pre-requisites: All first semester Practical Nursing Courses.

PNV 1615 — MEDICAL/SURGICAL NURSING — This course introduces nursing theory for the following medical-surgical conditions: cancer, neurological, respiratory, cardiovascular, and endocrine. Emphasis is placed on developing and demonstrating an understanding of the role of the practical nurse functioning as an effective team member. Five hours lecture. Five semester hours credit. Prerequisites: Basic Nutrition (PNV 1113), Body Structure and Function (PNV 1213), Growth and Development (PNV 1312), Geriatric Nursing (PNV 1412), Fundamentals of Nursing (PNV 1425), and Fundamentals of Nursing Lab (PNV 1434). Concurrent registration in PNV 1624 is required. A passing grade in PNV 1615 and PNV 1624 is required in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1624 — MEDICAL/SURGICAL NURSING LAB AND CLINICAL — This course includes supervised laboratory and clinical experiences for the application of medical/surgical theory and the development of skill in the use of nursing process. Nine hours clinical. Two hours lab. Four semester hours credit. Prerequisites: Basic Nutrition (PNV 1113), Body Structure and Function (PNV 1213), Growth and Development (PNV 1312), Geriatric Nursing (PNV 1412), Fundamentals of Nursing (PNV 1425), and Fundamentals of Nursing Lab (PNV 1434). Concurrent registration in PNV 1615 is required. It also requires a passing grade in PNV 1615 and PNV 1624 in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1633 — ALTERATIONS IN ADULT HEALTH — This course introduces nursing theory for the following medical disorders: urological, endocrine, reproductive, musculoskeletal, and skin and special senses. Emphasis is placed on developing and demonstrating an understanding of the role of the practical nurse functioning as an effective team member. Three hours lecture. Three semester hours credit. Prerequisites: Basic Nutrition (PNV 1212), Body Structure and Function (PNV 1213), Growth and Development (PNV 1312), Geriatric Nursing (PNV 1412), Fundamentals of Nursing (PNV 1425), and Fundamentals of Nursing Lab (PNV 1426). Concurrent registration in PNV 1644 is required. A passing grade in PNV 1633 and PNV 1644 is required in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1644 — ALTERATIONS IN ADULT HEALTH LAB — This course includes supervised laboratory and clinical experiences for application of medical/surgical theory and development of skill and the use of the nursing process. Two hours lab. Four semester hours credit. Prerequisites: All first semester PNV courses. Concurrent registration in PNV 1633 is required. It also requires a passing grade in PNV 1633 and PNV 1644 in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1717 — MATERNAL-CHILD NURSING — This course introduces the nursing process to teach care for the expectant mother from conception to delivery, including newborn, child and the family during normal and complicated conditions. Clinical experiences include perinatal labor and delivery, postpartum, newborn, and pediatrics. Six hours clinical. Five hours lecture. Seven semester hours credit. Prerequisites: All first semester PNV courses.

PNV 1813 — PSYCHIATRIC CONCEPTS — This course provides an introduction to mental health concepts. Emphasis is placed on normal as well as abnormal behavior in application of principles of effective therapeutic communication. Clinical experiences provide application of previously learned theory. Two hours lab. Three hours clinical. Three semester hours credit. Prerequisites: All first semester PNV courses.

PNV 1912 — NURSING TRANSITION — This course further develops decision making skills and promotes an interest in continuing professional development. Legal aspects of nursing and employment opportunities and responsibilities, as well as preparation for the State Board Exam, will be included. One hour lecture. Three hours clinical. Two semester hours credit. Prerequisites: All first semester PNV courses.

OFFICE TECHNOLOGY CONCENTRATION BUSINESS AND OFFICE CLUSTER

For Business Technology course descriptions in reference to the

SURGICAL TECHNOLOGY

SUT 1111 — FUNDAMENTALS OF SURGICAL TECHNOLOGY — This is an introductory course including hospital and surgical suite orientation and environment, history, legal responsibilities, aseptic technique, pharmacology, anesthesia, and interpersonal relationships. Three hours lecture. Three semester hours credit.

SUT 1112 — PRINCIPLES OF SURGICAL TECHNIQUE — A comprehensive study of aseptic technique, safe patient care, and surgical techniques. Two hours lecture. Eight hours lab. Six semester hours credit.

SUT 1314 — SURGICAL ANATOMY — Emphasis is placed on the structure and function of the human body as related to surgery. Application of the principles of surgical anatomy to participation in surgical experience. Three hours lecture. Two hours lab. Four semester hours credit.

SUT 1113 — SURGICAL MICROBIOLOGY — Introduction to aseptic microorganisms related to surgery and their effect on wound healing and infection. Includes principles of sterilization and disinfection. Three hours lecture. Three semester hours credit.

SUT 1216 — BASIC AND RELATED SURGICAL PROCEDURES — This course includes instruction in regional anatomy, pathology, instrumentation, and surgical techniques in general, gynecology, obstetrics, and urology. Four hours lecture. Twelve hours clinical. Twelve semester hours credit. Prerequisites: Introduction to Surgical Technology (SUT 1113), Principles of Surgical Technique (SUT 1216), Surgical Anatomy (SUT 1314), and Surgical Microbiology (SUT 1113).

SUT 1418 — SPECIALIZED SURGICAL PROCEDURES — This course includes instruction in regional anatomy, pathology, instrumentation, and techniques in surgical specialty areas of ear, nose, and throat; ophthalmology; and plastics. Clinical experience in area hospital surgical suite and related departments. Four hours lecture. Twelve hours clinical. Eight semester hours credit. Prerequisites: Introduction to Surgical Technology (SUT 1113), Principles of Surgical Technique (SUT 1216), Surgical Anatomy (SUT 1314), and Surgical Microbiology (SUT 1113).

SUT 1538 — ADVANCED SURGICAL PROCEDURES — Instruction in regional anatomy, pathology, instrumentation, employability and techniques in surgical specialty areas of orthopedics, neurologic, thoracic, and cardiovascular surgery. Clinical experience in hospital surgical suites. Comprehensive final examination. One hour lecture. Twelve hours clinical. Eight semester hours credit.
Prerequisites: Basic and Related Surgical Procedures (SUT 1510)

TECHNICAL

COLLISION REPAIR TECHNOLOGY

ABT 1113 — RESTRAINT SYSTEMS AND INTERIOR TRIM — A course to provide skills and practices in vehicle restraint systems and interior trim. Included are procedures for servicing restraint systems, active or passive, and air bags. Also included are procedures for trim items such as headliners, seats, carpets, and general safety procedures to follow. One hour lecture, four hours lab. Three semester hours credit.

ABT 1123 — BOLTED UNITS, ASSEMBLIES, AND ELECTRICAL SYSTEMS — A course which provides instruction and practice in the removal and replacement of bolted parts, sub-units, and assemblies. Methods of disassembly and reassembly, part adjustment, alignment, and electrical system service and repair are included in this course. One hour lecture, four hours lab. Three semester hours credit.

ABT 1133 — GLASS AND RELATED HARDWARE INSTALLATION AND SEALING — A course in the removal and replacement of stationary and movable glass. Included are the alignment of movable glass and the repair and alignment of glass mounting hardware. Also included are the sealing and adjustments needed to eliminate water leaks and wind noise. One hour lecture, four hours lab. Three semester hours credit.

ABT 1213 — AUTOMOTIVE BODY WELDING AND CUTTING — A course designed to provide specialized skills and practice in automotive body welding and cutting. Includes instruction in the use of the Gas Metal Arc Welding (GMAW) equipment and Plasma Arc Cutting (PAC) in repairing the high strength steels used in unibody construction. One hour lecture, four hours lab. Three semester hours credit.

ABT 1313 — REFINISHING I — A course to provide skills and practices in vehicle preparation, cleaning, sanding, metal treatment, masking and basic spray applications. Instruction includes determining imperfections in paint films, personal and environmental safety practices. One hour lecture, four hours lab. Three semester hours credit.

ABT 1314 — REFINISHING II — A continuation of Refinishing I. Includes types of refinish materials and their specific application. Also included are ways to prevent painting problems, problems that occur, basic blending for color matching, and other related applications. One hour lecture, six hours lab. Three semester hours credit.

ABT 1414 — SHEET METAL REPAIR — A course designed to provide instruction and practice in the repair of the sheet metal components of a vehicle body. Includes practice in selecting and applying correct methods and tools of the trade used in removing dents and damage conditions from sheet metal panels. Also included are painting and installing simple metal patch panels, and making repairs. One hour lecture, six hours lab. Four semester hours credit.

ABT 1434 — BODY PANEL AND UPPER STRUCTURAL REPAIR I — A course in the repair and replacement of major body panels and upper body structural components. Instruction will include the use of power equipment, basic anchoring and pulling, non-adjustable panel alignment and attachment (welded and bonded). One hour lecture, four hours lab. Three semester hours credit.

ABT 1434 — REFINISHING III — A continuation of Refinishing II with emphasis on advanced techniques; including HVLP spray systems, plastic parts refinishing, color analysis, tinting and matching, custom colors, pinstriping, decals, lettering color sanding, buffing, polishing and detailing. One hour lecture, four hours lab. Three semester hours credit.

ABT 1434 — BODY PANEL AND UPPER STRUCTURAL REPAIR II — A continuation of Body Panel and Upper Structural Repair I. Emphasis will continue to be placed on major panel replacement. Instruction will include rolled-over vehicle repair, structural alignment, roof panel replacement, and the replacement or positioning of upper structural members. One hour lecture, six hours lab. Four semester hours credit.

ABT 1513 — FRAME AND UNDERBODY STRUCTURAL REPAIR I — An introduction to frame repair. Instruction includes analyzing frame, structural, suspension, and steering damage, and setting up alignment equipment. One hour lecture, four hours lab. Three semester hours credit.

ABT 1524 — FRAME AND UNDERBODY STRUCTURAL REPAIR II — This course continues instruction from Frame and Underbody Structural Repair I. Emphasis is placed on unibody vehicle construction. Included are welding in unibody repair and repairing/replacing/sectioning structural components. Assembly, body repair and paint operations will continue in the lab as part of this course. One hour lecture, six hours lab. Four semester hours credit.

ABT 2613 — FIBERGLASS AND PLASTIC REPAIR — This course is designed to provide theory and practice in the repair of fiberglass, plastic, and sheet molded compounds. One hour lecture, six hours lab. Three semester hours credit.

ABT 2714 — COLLISION ANALYSIS AND ESTIMATION — This course covers the complete inspection and analysis of damaged vehicles. It is designed to enable the student to determine conditions and severity of the damage, the repair or replacement of parts, the estimated repair time, and correct use of reference materials. Assembly, body repair and paint operations will continue in the lab as part of this course. One hour lecture, six hours lab. Four semester hours credit.

ABT 2814 — SHOP OPERATIONS AND PROCEDURES — This course is an introduction to small business management techniques as applied to the collision repair shop. Includes computerized information systems, records systems. Also included are financial responsibilities, shop layout, inventory, and employee - employer relations. Students will continue all normal collision repair shop operations in this course and participate in a supervisory capacity during laboratory work when possible. One hour lecture. Six hours lab. Four semester hours credit.

TECHNICAL ELECTIVE:

ABT 292(1-6) — WORK-BASED LEARNING IN COLLISION REPAIR TECHNOLOGY — This course is a cooperative program between industry and education and is designed to integrate the student's technical studies with industrial experience. Variable credit awarded on the basis of one semester hour per 45 industrial contact hours (3-18 hour extern ship: 1-6 semester hours credit) Prerequisite: Sophomore standing in Collision Repair Technology.

AUTOMOTIVE TECHNOLOGY

ATT 1114 — ELECTRICAL SYSTEM — This is a course designed to provide advanced skills and knowledge related to all components of the vehicle electrical system including lights, instruments, and charging components. Two hours lecture. Four hours lab. Four semester hours credit.

ATT 1213 — BRAKES — This is a course designed to provide advanced skills and knowledge related to the repair and maintenance of brake systems on automobiles. It includes instruction and practice in diagnosis of braking system problems and the repair of brake systems. Two hours lecture. Two hours lab. Three semester hours credit.

ATT 1314 — MANUAL DRIVE TRAIN/TRANSAXLE — This is a course designed to provide advanced skills and knowledge related to the maintenance and repair of manual transmissions, transaxles and drive shaft components. It includes instruction in the diagnosis of drive shaft problems and the repair and maintenance of transmissions, drive shafts, CV joints, differentials and other components. Two hours lecture. Six hours lab. Five semester hours credit.

ATT 1414 — BASIC FUEL SYSTEMS — This is a course designed to provide advanced skills and knowledge related to the repair, maintenance, and adjustment of conventional carburetion systems and electronic fuel injection control. It includes instruction in the diagnosis and adjustment of carburetors and conventional emission control systems. Two hours lecture. Two hours lab. Three semester hours credit.

ATT 1514 — BASIC ENGINE PERFORMANCE — This is a course designed to provide advanced skills and knowledge related to the maintenance and adjustment of gasoline engines for optimum performance. It includes instruction and practice in the diagnosis and correction of problems associated with poor performance. Two hours lecture. Two hours lab. Four semester hours credit.

ATT 1614 — ENGINE REPAIR — This is a course designed to provide advanced skills and knowledge related to the repair and rebuilding of automobile type engines. It includes instruction and practice in the diagnosis and repair of engine components including valve train, blocks, pistons and connecting rods, crankshafts and oil pump. Two hours lecture. Six hours lab. Five semester hours credit.

ATT 1714 — AUTOMATIC TRANSMISSIONS/TRANSAXLES — This is a course designed to provide technical skills and knowledge related to the diagnosis and repair of automotive type automatic transmissions and transaxles. It includes instruction and practice in testing and inspecting these devices and in disassembly, repair, and reassembly. Three hours lecture. Four hours lab. Five semester hours credit.

ATT 1814 — STEERING AND SUSPENSION SYSTEMS — This is a course designed to provide advanced skills and knowledge related to the inspection and repair of steering and suspension systems on automobiles. It includes instruction and practice in the diagnosis of steering system problems and the repair/replacement of steering system components. Two hours lecture. Four hours lab. Four semester hours credit.

ATT 1914 — WHEEL ALIGNMENT — This is a course designed to provide technical skills and knowledge related to the alignment of both front and rear wheels on automobiles. It includes instruction and practice in the inspection, detection, and correction of wheel alignment problems. One hour lecture. Four hours lab. Three semester hours credit.

ATT 2524 — COMPUTER CONTROLLED EMISSIONS SYSTEMS

This course provides technical skills and knowledge related to inspection and repair/adjustment of the newer types of carburetors. Includes instruction and practice in the diagnosis and correction of problems associated with electronic ignition and pollution control systems and other features found on newer fuel systems. Two hours lecture. Four hours lab. Four semester hours credit.

ATT 2535 — COMPUTERIZED ENGINE CONTROLS — This

course is designed to provide technical skills and knowledge associated with computer controls found on newer cars. It includes instruction and practice in the diagnosis and correction of problems associated with computer controls of the ignition and fuel injection system. Two hours lecture. Six hours lab. Five semester hours credit.

ATT 2614 — HEATING AND AIR CONDITIONING — This course

is designed to provide advanced skills and knowledge associated with the maintenance and repair of automotive heating and air conditioning systems. It includes instruction and practice in the diagnosis and repair of heating and air conditioning system components, and control systems. Two hours lecture. Four hours lab. Four semester hours credit.

BUSINESS AND OFFICE TECHNOLOGY

BOT 1123 — KEYBOARD SKILLBUILDING — (Prerequisite: Keyboard

Concepts BOT 1843) This course further develops keyboarding techniques emphasizing speed and accuracy. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1143 — WORD PROCESSING - (Prerequisites: Keyboard

Concepts BOT 1843, Mechanics of Communication BOT 1713, and Operating Systems BOT 2143, or by consent of instructor) This course focuses on production of documents using word processing functions. Production with accuracy is stressed and practice is given through a variety of documents for skillbuilding. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1213 — PROFESSIONAL DEVELOPMENT — This course

develops an awareness of interpersonal skills essential for job success. Topics include positive self-image, professional image, work ethics, time and stress management, and human relations skills. Three hours lecture. Three semester hours credit.

BOT 1313 — APPLIED BUSINESS MATH — This course is designed to

develop competency in mathematics for business use. Ten-key touch method on electronic desktop calculators is stressed. Three hours lecture. Three semester hours credit.

RECORDS MANAGEMENT — This course focuses on the approach to managing recorded information in any form. It is placed on the three categories into which records are put - paper, image, and digital - and the treatment of these in proper management, storage, and retrieval. Three hours lecture. Three semester hours credit.

BUSINESS ACCOUNTING — This course is designed to give an understanding of recording, classifying, and summarizing business transactions and events with insight into analyzing and reporting the resulting effects upon the business. Three hours lecture. Three semester hours credit.

MACHINE TRANSCRIPTION - (Prerequisite: BOT 1143) This course is designed to teach transcription of a variety of business communications from machine dictation. Three hours lecture. Two hours lab. Three semester hours credit.

MEDICAL OFFICE TERMINOLOGY I — This course is a study of medical language relating to the various body systems including diseases, procedures, clinical specialties, and abbreviations. In addition to term definitions, emphasis is placed on correct spelling and pronunciation. Three hours lecture. Three semester hours credit.

MEDICAL OFFICE TERMINOLOGY II — This course presents medical terminology pertaining to human anatomy in the context of body systems. The emphasis is directed toward medical terminology as it relates to Medical Office Technology. Two hours lecture. Two hours lab. Three semester hours credit.

MECHANICS OF COMMUNICATION — This course is designed to develop the basic English competencies necessary for success in the business world. A study of the parts of speech, sentence structure, sentence types, capitalization, punctuation, and spelling is emphasized. Three hours lecture. Three semester hours credit.

ELECTRONIC SPREADSHEET — (Prerequisites: BOT 1313 Applied Business Math and BOT 2143 Operating Systems or by consent of the instructor). This course focuses on advanced applications of the electronic spreadsheet as an aid to management decision making. Two hours lecture. Two hours lab. Three semester hours credit.

KEYBOARD CONCEPTS — Emphasis is placed on improving keyboard techniques using the touch method. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2133 — DESKTOP PUBLISHING — (Prerequisite: BOT 1113 Word Processing Applications). This course presents graphic design techniques, principles of page layout and design, and desktop publishing terminology and applications to create a variety of documents such as flyers, brochures, newsletters, and business cards using industry standard desktop publishing software, graphics, and effective design conventions. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2143 — OPERATING SYSTEMS — This course will provide training in using operating systems and a multi-tasking environment. Three semester hours credit. Two hours lecture. Two hours lab.

BOT 2323 — DATABASE MANAGEMENT — (Prerequisite: BOT 1113 Word Processing Applications and BOT 2143 Operating Systems). This course applies database concepts for designing and manipulating data files and formatting output as complex documents and reports. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2413 — COMPUTERIZED ACCOUNTING — (Prerequisite: BOT 1433 Business Accounting or ACC 1213 Principles of Accounting). This course applies basic accounting principles using a computerized accounting system. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2523 — MEDICAL MACHINE TRANSCRIPTION I — (Prerequisite: BOT 1843 Keyboard Concepts, BOT 1613 Medical Office Terminology I). This course is designed to teach transcription of various medical documents. One hour lecture. Four hours lab. Three semester hours credit.

BOT 2533 — MEDICAL MACHINE TRANSCRIPTION II — (Prerequisite: BOT 2523 Medical Machine Transcription I). This course is designed to continue teaching transcription of various medical documents including dictation given by doctors with foreign accents and additional medical specialties. One hour lecture. Four hours lab. Three semester hours credit.

BOT 2723 — ADMINISTRATIVE OFFICE PROCEDURES — (Prerequisite: BOT 1143 Word Processing) This course will provide comprehensive coverage and integration of business skills and issues, develop critical-thinking and problem-solving skills, and establish a foundation in business procedures. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2743 — MEDICAL OFFICE CONCEPTS — (Prerequisite: BOT 1613 Medical Office Terminology I and/or BOT 1623 Medical Office Terminology II) This course will provide coverage and integration of medical office skills and issues using knowledge of medical terminology. Problem solving will be emphasized. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2743 — MEDICAL INFORMATION MANAGEMENT — (Prerequisite: BOT 2743 Medical Office Concepts). This course will provide comprehensive coverage of medical office issues with emphasis on health insurance filing and medical office software. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2813 — BUSINESS COMMUNICATION — (Prerequisite: BOT 1843 Keyboard Concepts and BOT 1843 Keyboard Concepts). This course develops communication skills with emphasis on principles of writing business correspondence and reports and analyzing and summarizing information in a logically organized presentation. Three hours lecture. Three semester hours credit.

BOT 2813 — COMMUNICATION TECHNOLOGY — (Prerequisite: BOT 1143 Word Processing Applications or by consent of instructor) This course will present an overview of the resources available for online communications. Three semester hours credit. Two hours lecture. Two hours lab.

BOT 2833 — INTEGRATED COMPUTER APPLICATIONS — (Prerequisites: Word Processing BOT 1143, Business Communication BOT 2813, Database Management BOT 2323, Electronic Spreadsheet BOT 1813, or by consent of instructor) This course integrates activities using application software including word processing, database, spreadsheet, graphics, and multimedia. Three semester hours credit. Two hours lecture. Two hours lab.

CHILD DEVELOPMENT TECHNOLOGY

CDT 1113 — EARLY CHILDHOOD PROFESSION — (Prerequisites: None) This course provides an introduction to the profession of early childhood, types of early childhood programs, and theories of child development. Students are required to observe, assess, and record child behavior through laboratory experience. Room arrangements, software, play, and safety are explored. (This course was previously taught as CDT 1114, Child Care Profession) Two hours lecture. Two hours lab. Three semester hours credit.

CDT 1214 — CHILD DEVELOPMENT I — (Prerequisites: None) This course provides knowledge concerning the care and development of infants and toddlers in group settings. Practice is given in infant and toddler caregiving in group settings through classroom laboratory. (This course was previously taught as CDT 1214, Infant and Toddler Development.) Three hours lecture. Two hours lab. Four semester hours credit.

CDT 1224 — CHILD DEVELOPMENT II (Prerequisites: Child Development I) — The cognitive, physical, and social developmental characteristics of young children (ages 3-8). (This course was previously taught as CDT 1224, Child Growth and Development) Three hours lecture. Two hours lab. Four semester hours credit.

CDT 1314 — CREATIVE ARTS FOR YOUNG CHILDREN (Prerequisites: None) Planning and developing creative experiences for the young child. Lab activities with the children are implemented during Practicum I and II. (This course was previously taught as CDT 1313, Art for Preschool Children, and CDT 1314, Music/Movement for Preschool Children. Four hours lecture. Four semester hours credit.

CDT 1343 — CHILD HEALTH AND SAFETY — (Prerequisites: None) Health and safety practices in the care and education of young children. Includes health and safety issues such as first aid, universal precautions, communicable diseases, and child abuse. (This course was previously taught as CDT 1514, Child Nutrition and Health Care.) Three hours lecture. Three semester hours credit.

CDT 1513 — NUTRITION FOR YOUNG CHILDREN — (Prerequisites: None) This course focuses on fundamental principles of nutrition and the practical application of this knowledge in the selection of balanced diets. (This course was previously taught as CDT 1514, Child Nutrition and Health Care.) Three hours lecture. Three semester hours credit.

CDT 1713 — LANGUAGE AND LITERACY DEVELOPMENT FOR YOUNG CHILDREN (Prerequisites: None) A study of language development and the implementation of a developmentally appropriate language arts curriculum for young children. (This course was previously taught as CDT 1333, Language Arts for Preschool Children.) Three hours lecture. Three semester hours credit.

CDT 2233 — GUIDING SOCIAL AND EMOTIONAL BEHAVIOR (Prerequisites: None) Identifying and practicing effective techniques in guiding young children's behavior. Lab activities with the children are implemented during Practicum I and II. Three hours lecture. Three semester hours credit.

CDT 2413 — ATYPICAL CHILD DEVELOPMENT - (CDT 1214 - Child Development I, CDT 1224 - Child Development II) This course provides information concerning growth and development, identification, intervention strategies, and management of atypical children. Legal, ethical, and legislative issues will be explored. Two hours lecture. Two hours lab. Four semester hours credit.

CDT 2613 — METHODS AND MATERIALS — (Prerequisites: CDT 1314 - Creative Arts for Young Children, CDT 1513 - Nutrition for Young Children) (Corequisites: CDT 1713 - Language and Literacy Development for Young Children, CDT 2714 - Social Studies, Math, and Science for Young Children.) Appropriate methods and materials for young children in a learning environment. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture. Three semester hours credit.

CDT 2714 — SOCIAL STUDIES, MATH, AND SCIENCE FOR YOUNG CHILDREN (Prerequisites: None) — Planning developmentally appropriate activities in social studies, math, and science for the young child. Lab activities with the children are implemented during Practicum I and II. (This course was previously taught as CDT 2713, Social Studies, Math, and Science for Preschool Children.) Four hours lecture. Four semester hours credit.

CDT 2813 — ADMINISTRATION OF PROGRAMS FOR YOUNG CHILDREN (Prerequisites: First three semesters of core courses) — Planning and administration of programs for young children to include an emphasis on evaluation of policies and procedures, organizational structure, and management. (This course was previously taught as CDT 2813, Administration of Preschool Programs.) Three hours lecture. Three semester hours credit.

CDT 2913 — PRACTICUM I — (Prerequisites: CDT 1314 - Creative Arts for Young Children, CDT 1513 - Nutrition for Young Children, CDT 1713 - Language and Literacy Development for Young Children, CDT 2613 - Methods and Materials.) This course allows advanced early childhood students to implement knowledge and experience in planning and implementing positive experiences for young children. Completion of the competencies provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. Not all competencies will be achieved at the end of this course due to the variance that exists in the childhood settings used for student experiences. Other student competencies will be achieved and documented by the end of the two-year program of study. (This course was previously taught as CDT 2913, Technical Practicum I.) Ten hours lab. Five semester hours credit.

CDT 2915 — TECHNICAL PRACTICUM II — (Prerequisites: CDT 2233 - Guiding Social and Emotional Behavior, CDT 2613 - Methods and Materials, CDT 2714 - Social Studies, Math, and Science, and CDT 2913 - Practicum I) (Corequisite: CDT 2813 - Administration of Programs for Young Children) This course is a continuation of Practicum I, which allows advanced early childhood students to implement knowledge and experience in preparing and implementing positive experiences for young children. Completion of the competencies provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. All competencies will be achieved and documented by the completion of the two practicum courses. (This course was previously taught as CDT 2925, Technical Practicum II.) Ten lab hours. Five semester hours credit.

COMPUTER INFORMATION SYSTEMS TECHNOLOGY

CPT 1144 — Programming Development Concepts — This course is an introduction to programming logic and computer systems. Students will gain hands-on experience in the development of small programs. Three hours lecture. Two hours laboratory. Four semester credit hours.

CPT 1214 — VISUAL BASIC PROGRAMMING LANGUAGE —

Introduces the student to object oriented programming in a graphical integrated development environment. Two hours lecture. Four hours laboratory. Four semester credit hours.

CPT 1224 — RPG PROGRAMMING LANGUAGE — (Prerequisite: Programming Development Concepts CPT 1144 or by permission of instructor).

This course is designed to introduce the student to the RPG language for the creation of business applications. Two hours lecture. Four hours laboratory. Four semester credit hours.

CPT 1234 — COBOL PROGRAMMING LANGUAGE — (Prerequisite: Programming Development Concepts CPT 1144 or by permission of instructor).

This course is designed to introduce the student to the COBOL language in business applications to include arithmetic operations, report editing, control break processing and file processing techniques. Two hours lecture. Four hours laboratory. Four semester credit hours.

CPT 1353 — DATABASE DESIGN FUNDAMENTALS — (Prerequisite: Any programming class).

This course is a study of the design of databases. Additional emphasis is placed on creation, manipulation, extraction, and display of data from existing databases. Two hours lecture. Two hours laboratory. Three semester hours credit.

CPT 1324 — SURVEY OF MICROCOMPUTER APPLICATIONS —

This course will introduce word processing, spreadsheet, and database management software with the integration of these applications. Two hours lecture. Four hours laboratory. Four semester credit hours.

CPT 1332 — OPERATION PLATFORMS —

This course will provide experience in a variety of operating platforms. Emphasis will be placed on support personnel interaction with the platform to assist users in business environments. One hour lecture. Two hours laboratory. Two semester hours credit.

CPT 1414 — JAVA PROGRAMMING —

Introduction to the Java programming language to include sort, loops, arrays, Applets. Two hours lecture. Four hours lab. Four semester hours credit.

INTERNET CONCEPTS — This course is an introduction to the Internet and its uses in the world of business. It includes basic features of the Internet, World Wide Web, browsers, and creating web pages. Upon completion of this course, students will be able to create a personalized home page and post it to the Internet, download files using a browser and an FTP program, and send e-mail messages. Two hour lecture. Two hours lab. Three semester hours credit.

CPT 1444 — CAREER DEVELOPMENT — (Prerequisite: Written Communications Elective). This course provides practical exercises in the technical and social skills necessary for employment. It covers the job search process, and the importance of personal skills, the job search process, and the importance of standards of personal and professional relationships are emphasized. Two hours lecture. Two hours lab. Three semester hours credit.

CPT 1454 — ADVANCED RPG PROGRAMMING LANGUAGE — (Prerequisite: RPG Programming Language CPT 1224 and/or Programming Development Concepts CPT 1144). This course is a continuation of the RPG programming language. Emphasis is placed on advanced table processing, file maintenance, and interactive programming. Two hours lecture. Four hours lab. Four semester hours credit.

CPT 1464 — ADVANCED COBOL PROGRAMMING — (Prerequisite: COBOL Programming Language CPT 1234) This course is a continuation in the study of COBOL. Emphasis is placed on advanced table processing, file maintenance, and interactive programming. Two hours lecture. Four hours lab. Four semester hours credit.

CPT 1474 — SYSTEMS ANALYSIS AND DESIGN — (Prerequisite: Advanced RPG Programming Language CPT 1264). This course introduces techniques used in system analysis and design. Emphasis will be placed on the design, development, and implementation of an information system. Two hours lecture. Four hours lab. Four semester hours credit.

CPT 1484 — NETWORK FUNDAMENTALS — (Prerequisite: Operating Systems CPT 1332) This course focuses on the fundamentals of computer networking. Two hours lecture. Two hours lab. Three semester hours credit.

CPT 1491-6 — SUPERVISED WORK EXPERIENCE IN COMPUTER INFORMATION SYSTEMS TECHNOLOGY — A course which is a cooperative program between industry and education and is designed to integrate studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours.

COMPUTER NETWORK SUPPORT TECHNOLOGY

CNT 1413 — FUNDAMENTALS OF DATA COMMUNICATIONS — This course presents basic concepts of telephony, local networks, wide area networks, data transmission, and telecommunication methods. Two hours lecture, two hours laboratory, three semester hours credit.

CNT 1513 — INTERNET CONCEPTS - (Prerequisite: CPT 1332) This course is an introduction to the Internet and its uses in the world of business. It includes basic and advanced features of the Internet, World Wide Web, gophers, listservers, and creating web pages. Upon completion of this course, students will be able to create a personalized home page and post it on the Internet, download files using browser and an FTP program, and send e-mail messages. Two hours lecture, two hours laboratory, three semester hours credit.

CNT 1523 — NETWORK COMPONENTS (Prerequisite: CNT 1413 Fundamentals of Data Communications) - This course presents local area network and wide area network connectivity. It focuses on network architectures, topologies, protocols, and transport methods of a network. Two hours lecture, two hours laboratory, three semester credit hours.

CNT 1614 — NETWORKING ADMINISTRATION USING NOVELL - (Corequisite: CNT 1413 Fundamentals of Data Communications and CPT 1332 Operating Platforms) This course focuses on the management of a computer network using the Novell network operating systems. Emphasis will be placed on daily administrative tasks performed by a network administrator. Two hours lecture, four hours laboratory, four semester credit hours.

CNT 1624 — NETWORK ADMINISTRATION USING MICROSOFT SERVER - (Pre/Corequisites: CNT 1413 Fundamentals of Data Communications and CPT 1332 Operating Platforms) This course focuses on the management of a computer network using the Microsoft Windows Server network operating system. Emphasis will be placed on daily administrative tasks performed by a network administrator. Two hours lecture, four hours laboratory, four semester credit hours.

CNT 2423 — SYSTEM MAINTENANCE — (Prerequisite: CPT 1332 Operating Platforms) This course covers the diagnosis, troubleshooting and maintenance of computer components. Topics include hardware compatibility, system architecture, memory, input devices, video displays, disk drives, modems, and printers. Two hours lecture, two hours laboratory, three semester credit hours.

CNT 1634 — NETWORK PLANNING AND DESIGN — (Prerequisite: CNT 1614 Network Administration Using Novell, CNT 1523 Network Components) This course involves applying concepts in planning and designing a functioning network. Emphasis is placed on recognizing the need for a network, conducting analysis, and implementing a solution. One hour lecture, two hours laboratory, two semester credit hours.

CNT 2544 — PROJECT MANAGEMENT — (Prerequisite: CNT 2532 Network Planning and Design) This course is the culmination of all concepts learned in the network curriculum. Topics include planning, installation, evaluation, and maintenance of a network solution. Two hours lecture, four hours laboratory, four semester credit hours.

CNT 2644 — ADVANCED NETWORK ADMINISTRATION USING NOVELL — (Prerequisite: CNT 1614 Networking Administration Using Novell) This course is a continuation of Network Administration Using Novell. Emphasis is placed on installation, configuration, and implementation of a Novell Network. Two hours lecture, four hours laboratory, four semester credit hours.

CNT 2644 — ADVANCED NETWORK ADMINISTRATION USING MICROSOFT WINDOWS SERVER (Prerequisites: CNT 1413 Fundamentals of Data Communications, CNT 1624 Network Administration Using Microsoft Server) This course is a continuation of Network Administration Using Microsoft Windows Server. Emphasis is placed on installation, configuration, and implementation of a function server. Two hours lecture, four hours laboratory, four semester credit hours.

WORK-BASED LEARNING IN COMPUTER INFORMATION SYSTEMS TECHNOLOGY — Direct application of concepts, terminology, and theory of computer information systems technology. Students must be employed in a work environment where they will have to solve problems as encountered in industry. One semester credit hour.

DRAFTING AND DESIGN TECHNOLOGY

DDT 1114 — FUNDAMENTALS OF DRAFTING — This course is designed to give the drafting major the background needed for all other drafting courses. Emphasis is placed upon maintaining correct techniques while developing speed. Two hours lecture, four hours laboratory. Four semester hours credit.

- DDT 1133 — MACHINE DRAFTING I — (Prerequisite: Fundamentals of Drafting.) This course emphasizes methods, techniques of Drafting.) This course emphasizes methods, techniques, procedure in presenting screws, bolts, rivets, springs, thread symbols for welding, materials, finish and heat treatment, working order preparation, routing and other drafting procedures. One hour lecture, four hours laboratory. Three semester hours credit.
- DDT 1153 — DESCRIPTIVE GEOMETRY — (Prerequisite: Fundamentals of Drafting). This course includes theoretical problems designed to develop the ability to visualize points, lines and surfaces of space. One hour lecture, four hours laboratory. Three semester hours credit.
- DDT 1213 — CONSTRUCTION MATERIALS — A course designed to familiarize the student with the physical properties of the materials generally used in the erection of structures, with a brief description of their manufacturer. Two hours lecture, two hours laboratory. Three semester hours credit.
- DDT 1313 — PRINCIPLES OF CAD — This course will use the CAD system to design and draw various problems in the architectural, mechanical and civil drafting areas. Emphasis will be placed on the operations of the CAD system to solve these problems. Two hours lecture, two hours laboratory. Three semester hours credit.
- DDT 1323 — INTERMEDIATE CAD — (Prerequisite: Principles of CAD). This course is designed as a continuation of Principles of CAD. Subject areas will include dimensions, sectional views, and symbols. Two hours lecture, two hours laboratory. Three semester hours credit.
- DDT 1413 — ELEMENTARY SURVEYING — A basic course in surveying dealing with the principles of geometry, theory and use of instruments, mathematical calculations, and the control and reduction of errors. One hour lecture, four hours laboratory. Three semester hours credit.
- DDT 1613 — ARCHITECTURAL DESIGN I — (Prerequisite: Fundamentals of Drafting). This course includes principles and practices of modern design, requiring working drawings and solutions, typical construction details and specifications for residential construction. One hour lecture, four hours laboratory. Three semester hours credit.
- DDT 2163 — MACHINE DRAFTING II — (Prerequisite: Machine Drafting I and Intermediate CAD). A continuation of Machine Drafting I with emphasis on advanced techniques and knowledge employed in the planning of mechanical objects. Includes instruction in the use of tolerancing and dimensioning techniques. Two hours lecture, two hours laboratory. Four semester hours credit.
- DDT 2443 — STRUCTURAL DRAFTING — (Prerequisite: Fundamentals of Drafting & Principles of CAD). This course will cover the drafting major to structural sections, terms and sectional abbreviations, and symbols used by structural engineers and erectors. Knowledge is gained in the use of A.I.S.C. Book. Problems are studied that involve structural designing drawing of beams, columns, connections, trusses and bracing. One hour lecture, four hours laboratory. Three semester hours credit.
- DDT 2443 — ADVANCED CAD — (Prerequisite: Intermediate CAD). This is an advanced course in the use of CAD software with emphasis on creating drawings. Emphasis is placed on attributes, slide shows, the coordinate system, 3-D faces, and solid modeling. One hour lecture, four hours laboratory. Three semester hours credit.
- DDT 2443 — MAPPING AND TOPOGRAPHY LAB — (Prerequisite: Elementary Surveying and Intermediate CAD). This laboratory course will allow the drafting major to apply selected drafting techniques to the problem of making maps, traverses, plot plans, plan and profile drawings using maps, field survey data, aerial photographs and related references, materials including symbols, notations, and other applicable standardized materials. Two hours lecture, two hours laboratory. Three semester hours credit.
- DDT 2443 — ADVANCED SURVEYING — (Prerequisite: Elementary Surveying) This course provides the student with practical applications in land surveying, methods of boundary locations, and land descriptions in accordance with original surveys and resurveys. One hour lecture, four hours laboratory. Three semester hours credit.
- DDT 2623 — ARCHITECTURAL DESIGN II — (Prerequisite: Architectural Design I and Intermediate CAD). This course emphasizes standard procedures and working drawings. Details involving architectural, mechanical, electrical, and structural drawings are covered, along with presentation of drawings and computer aided design assignments. One hour lecture, four hours laboratory. Three semester hours credit.
- DDT 2713 — FUNDAMENTALS OF MULTIMEDIA — This course is a general overview of current issues in multimedia. It is a study of how multimedia can assist in the work environment; provides a basis for further study in multimedia design and production. One hour lecture, four hours laboratory. Three semester hours credit.
- DDT 2911-2913 — SPECIAL PROJECT (DRAFTING) — (Prerequisite: Minimum of 12 semester hours in drafting related courses and consent of instructor). This course is designed to provide the student with practical application of skills and knowledge gained in other drafting courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Two - six hours laboratory. One to three semester hours credit.

GIT 2123 — FUNDAMENTALS OF GEOGRAPHICAL INFORMATION SYSTEMS — (Pre-Corequisite: Principles of CAD) This course uses the use of computer mapping and databases in many applications. Included are incorporation of imagery and data into a geographical oriented database system. Also included are the fundamentals of geographical information systems technology, approaches and applications. (Two hours lecture, Two hours laboratory. Three semester hours credit.

TDD 1313 — GRAPHIC COMMUNICATION — This course is a study of the fundamentals of the graphic language used by engineers. Through theory and application, students will develop the visualization and computerized drafting skills necessary for the courses in engineering once employed. One hour lecture, four hours laboratory. Three semester hours credit.

ELECTRICAL TECHNOLOGY

ELT 1102 — FUNDAMENTALS OF ELECTRICITY — This is a basic course designed to provide fundamental skills associated with electrical courses. It includes safety, basic tools, special test equipment, and introduction to simple AC and DC circuits. One hour lecture. Two hours lab. Two semester hours credit.

ELT 1113 — RESIDENTIAL/LIGHT COMMERCIAL WIRING — (Prerequisite: Fundamentals of Electricity, ELT 1102 or equivalent) A course to provide advanced skills related to the wiring of multi-family and small commercial buildings. Includes instruction and practice in service entrance installation, specialized circuits, and use of commercial raceways. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1123 — COMMERCIAL AND INDUSTRIAL WIRING — (Prerequisite: Fundamentals of Electricity, ELT 1102 or equivalent) A course to provide instruction and practice in the installation of commercial electrical service including the types and uses of conduits and other raceways. NEC code requirements, and three phase distribution networks. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1213 — ELECTRICAL POWER — (Pre/corequisite: Fundamentals of Electricity, ELT 1102 or equivalent). A course to provide skills related to electrical motors and their installation. Includes instruction and practice in using the different types of motors, transformers and alternators. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1313 — MOTOR MAINTENANCE AND TROUBLESHOOTING — This course is designed to familiarize the students with the principles and practice of electrical motor repair. Includes instruction and practice in the disassembly/assembly and preventive maintenance of electrical motors. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1323 — BLUEPRINT READING/PLANNING THE ELECTRICAL INSTALLATION — This course provides knowledge of architectural symbols and electric symbols needed to read blueprints. All elevations and various plans associated with electrical wiring will be studied. Blank blueprints will be provided. A list of all appliances and their amperage will be provided. All wiring will be filled with receptacles, switches, and lighting outlets required by NEC. Circuit layouts for all switching will be demonstrated. All branch circuits will be plotted on the blueprint. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1374 — SWITCHING CIRCUITS FOR RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL APPLICATION — This course is designed to introduce the student to the various methods by which single pole, 3-way, and 4-way switches are used in residential, commercial, and industrial installations. This course also includes the installation and operation of low voltage, remote control switching. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1413 — MOTOR CONTROL SYSTEMS — (Prerequisite: Fundamentals of Electricity, ELT 1102 or equivalent). A course in the installation of the different motor control circuits and devices. Emphasis is placed on developing student's ability to diagram, wire and troubleshoot the different circuits and mechanical control devices. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1474 — SOLID STATE MOTOR CONTROL — (Prerequisite: Motor Control Systems, ELT 1413). A course to introduce the students to the principles of solid state motor control. Includes instruction and practice in the design and installation of different solid state devices for motor control. Two hours lecture. Four hours lab. Four semester hours credit.

ELT 2613 — PROGRAMMABLE LOGIC CONTROLLERS — (Prerequisite: Motor Control Systems, ELT 1413). A course to provide instruction and practice in the use of programmable logic controllers (PLC's) in modern industrial settings. Includes instruction in the operating principles of PLC's and practice in the programming, installation, and maintenance of PLC's. Three hours lecture. Two hours lab. Three semester hours credit.

ELECTRONICS TECHNOLOGY

EET 1192 — FUNDAMENTALS OF ELECTRONICS — This course is designed to provide fundamental skills associated with electronics courses. This course includes safety, bread boarding of calculator, test equipment familiarization, soldering, electronic symbols, and terminology. One hour lecture. Two hours lab. Four semester hours credit.

EET 1114 — DC CIRCUITS — (Prerequisite: Fundamentals of Electronics, EET 1192). This course is designed for students to learn the principles and theories associated with DC circuits. This course includes the study of electrical circuits, laws, and formulae and use of test equipment to analyze DC circuits. Two hours lecture. Four hours lab. Four semester hours credit.

EET 1123 — AC CIRCUITS — (Prerequisite: DC Circuits, EET 1114). This course is designed to provide the students with the principles and theories associated with AC circuits. This course includes a study of electrical circuits, laws and formulae, and the use of test equipment to analyze AC circuits. Two hours lecture. Two hours lab. Three semester hours credit.

EET 1214 — DIGITAL ELECTRONICS — A course designed to introduce the student to number systems, basic gates and truth tables, logic circuits, latches and flip-flops, counters, registers, memory devices, combination logic circuits, Boolean algebra, and basic computer system. Three hours lecture. Two hours lab. Four semester hours credit.

EET 1334 — SOLID STATE DEVICES AND CIRCUITS — (Prerequisite: AC Circuits, EET 1123). A course designed to provide familiarization with state of the art active devices and their applications in the control and manipulation of electricity to make it work for man's benefit. This includes the study of P-N junction and P-N junction devices. Uni Polar, Bipolar and Hybrid, their circuit applications and troubleshooting with emphasis on low frequency. Two hours lecture. Four hours lab. Four semester hours credit.

EET 1324 — MICROPROCESSORS — (Prerequisite: Digital Electronics (EET 1214). A course designed to provide student with skills and knowledge of microprocessor architecture, data and control functions, operational codes, instruction sets, machine and assembly language, timing, interfacing, and other hardware applications associated with microprocessor systems. Two hours lecture. Four hours lab. Four semester hours credit.

EET 2334 — LINEAR INTEGRATED CIRCUITS — (Prerequisite: Solid State Devices and Circuits (EET 1334). A course designed to provide students with knowledge and application skills of linear integrated devices. Includes general purpose and dedicated devices. Operational

active filters, voltage regulators, timers, VCO's, phase lock and other devices will be covered along with their applications. Two hours lecture. Two hours lab. Four semester hours credit.

EET 1314 — ELECTRONIC COMMUNICATION — (Prerequisite: Fundamentals of Electronics (EET 1214). A course designed to provide the student with the concepts and skills related to analog and digital communications. Includes modulation techniques, transmission, error formats, encoding, encryption, protocols, modem etc. Also includes standard interface methods. Two hours lecture. Four hours lab. Four semester hours credit.

EET 1314 — INTERFACING TECHNIQUES — (Prerequisite: Microprocessors (EET 1324). A study of data acquisition devices and systems including their interface to microprocessors and other control systems. Also local area networks (LANs) and their applications are covered. Two hours lecture. Four hours lab. Four semester hours credit.

EET 2113 — COMPUTER SERVICING LAB I — Fundamentals of computer servicing. Includes configuration, test equipment usage, board disassembly and assembly methods, preliminary tests and diagnostics, schematic interpretation, and building cables. Six hours lab. Three semester hours credit.

EET 2123 — COMPUTER SERVICING LAB II — Continuation of Computer Servicing Lab I (CST 2113) with increased emphasis on system analysis and diagnosis of board and component failures. Emphasis on laboratory experience with computer repair. Six hours lab. Three semester hours credit.

EET 2011 — SPECIAL PROJECTS — This course is designed to provide practical application of skills and knowledge gained in other technical courses. The instructor works closely with the student to ensure that the selection of a project will enhance the student's learning experience. Two hours lab. One semester hour credit.

EMERGENCY MEDICAL TECHNICIAN

EET 1116 — EMERGENCY MEDICAL TECHNICIAN — This introductory course prepares individuals to function in the prehospital environment. The class offers instruction in the basic life support care of sick and/or injured persons. This includes: airway assessment; communications; documentation; general pharmacology; hemorrhage control; ambulance operations; splinting of adult, pediatric and infant patients; and special care of patients exposed to heat, cold, radiation, or contagious disease. Students must spend a minimum of 10 hours in a hospital emergency room and participate in a minimum of five separate ambulance runs. One hour lecture, six hours lab, and six hours clinical. Six semester hours credit.

FIRE PROTECTION TECHNOLOGY

- FFT 1113 — INTRODUCTION TO FIRE SCIENCE — This course provides an orientation to the fire service. This class covers department structure and organization, operations responsibilities, and the history of the fire services and changes currently are remolding traditional fire services. Three hours lecture. Three semester hours credit.
- FFT 1123 — INTRODUCTION TO FIRE PREVENTION — This course introduces students to modern approaches of fire prevention. An overview is provided of methods currently used in preventing fires including Codes and Standards, Company Based Inspections, Fire Fire Education, Interdiction Programs, and legislation affecting prevention activities. Three hours lecture. Three semester hours credit.
- FFT 1213 — FIRE FIGHTING PRINCIPLES AND PRACTICES — This course is designed as a basic fire fighting tactical course providing information on the major principles and practices conducted at fire and emergency scenes. Concentrating on activities of fire suppression, ventilation, salvage, overhaul, offensive and defensive attack methods, and fire fighter safety, the student explores various operations that must be conducted in a coordinated manner. Three hours lecture. Three semester hours credit.
- FFT 1223 — FIRE APPARATUS & EQUIPMENT — Engines, pump operation procedures, maintenance techniques, and equipment specifications are discussed while providing the student with working knowledge and understanding of various types of apparatus and equipment used by the fire service. Three hours lecture. Three semester hours credit.
- FFT **** — FIRE PROTECTION CONCENTRATION ELECTIVE
- FFT 2313 — FIRE SERVICE HYDRAULICS — A study in the use of water to combat fires, this course provides information on theories associated with the use of water, actual fire ground applications, practices, and the use of water additives. Study is made of various delivery and usage methods. Three hours lecture. Three semester hours credit.
- FFT 2323 — BUILDING CONSTRUCTION — This course investigates building construction from the standpoint of the fire service. Why do buildings burn and what are the danger areas of various types of construction? A basic overview of building codes and construction methods is used to familiarize students with building components and construction types. Three hours lecture. Three semester hours credit.
- FFT 2333 — FIRE FIGHTER SAFETY — This course provides an overview of safety practices for the emergency service worker. Covering the individual and team from "in the station" through the emergency scene and return back to service, this course is essential for those who participate in emergency service activities. Three hours lecture. Three semester hours credit.

FIRE PROTECTION CONCENTRATION ELECTIVE

- FFT 1113 — STRATEGY AND TACTICS — This course provides a study of strategy and tactics used in a variety of situations faced by the fire service. Covering different situations from small everyday emergencies to massive conflagrations this course makes use of scenarios and case histories in exploring necessary strategy and tactical endeavors. Three hours lecture. Three semester hours credit.
- FFT 1113 — INCIDENT MANAGEMENT SYSTEMS — This course is a study of incident management systems used for handling situations from the smallest incidents to the largest. A variety of methods are discussed with emphasis placed on the National Consortium for Incident Management Systems Incident Command/ Management System. Three hours lecture. Three semester hours credit.
- FFT 1113 — FIRE PROTECTION CONCENTRATION ELECTIVE
- FFT 1113 — FIRE PROTECTION CONCENTRATION ELECTIVE

HEATING AND AIR CONDITIONING TECHNOLOGY

- HA 1113 — BASIC COMPRESSION REFRIGERATION — An introduction to the field of refrigeration and air conditioning. Emphasis is placed on the principles of safety, thermodynamics, and heat transfer. Four semester hours credit. Two hours lecture. Four hours lab.
- HA 1113 — TOOLS AND PIPING — Various tools and pipe connection techniques. Covers tools and test equipment required in heating, ventilation, air conditioning and refrigeration. Three semester hours credit. Two hours lecture. Two hours lab.
- HA 1113 — CONTROLS — Fundamentals of gas, fluid, electrical and programmable controls. Three semester hours credit. Two hours lecture. Two hours lab.
- HA 1313 — REFRIGERATION SYSTEM COMPONENTS — An in-depth study of the components and accessories of a sealed system including metering devices, evaporators, compressors and condensers. Three semester hours credit. Two hours lecture. Two hours lab.
- HA 1432 — REFRIGERANT RECOVERY AND LUBRICANTS — Practical applications of refrigerants and lubricants according to the EPA standards. Includes recovery, recycling and disposal. Two semester hours credit. One hour lecture. Two hours lab.
- HA 1713 — ELECTRICITY FOR HEATING, VENTILATION, AIR CONDITIONING AND REFRIGERATION — Basic knowledge of electricity, power distribution, components, solid state devices and electrical circuits. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 1812 — PROFESSIONAL SERVICES PROCEDURES — Ethics necessary to work with both the employer and employee. Includes resume, record keeping, and services contracts. One semester hours credit. One hour lecture. Two hours lab.

ACT 2324 — COMMERCIAL REFRIGERATION — A study of commercial refrigeration systems. It includes installation, maintenance and maintaining systems. Four semester hours credit. Two hours lecture. Four hours lab.

ACT 2414 — AIR CONDITIONING I — Various types of residential and commercial air conditioning, including hydronic, absorption and desiccant systems. Four semester hours credit. Two hours lecture. Four hours lab.

ACT 2424 — AIR CONDITIONING II — An in-dept course in installation, start-up, maintenance and air quality of commercial heating and air conditioning systems. Four semester hours credit. Two hours lecture. Four hours lab.

ACT 2433 — REFRIGERANT, RETROFIT AND REGULATIONS — Regulations and standards for new retrofit and government regulations. Includes OSHA regulations, EPA regulations, local and state codes. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 2513 — HEATING SYSTEMS — Various types of residential and commercial heating systems. Includes gas, oil, electric, compression and hydroponic heating systems. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 2624 — HEAT LOAD AND AIR PROPERTIES — Introduction to heat load calculations for residential and light commercial heating, ventilation, air conditioning and refrigeration systems. Included air distribution, duct sizing selection of grills and register, types of fans, air velocity and fan performance. An introduction is provided to air testing instruments and computer usage. Four semester hours credit. Two hours lecture. Four hours lab.

MACHINE SHOP TECHNOLOGY

MST 1115 — POWER MACHINERY I — A course in the operation of power machinery. Includes instruction and practice in the operation of lathes, drill presses, and vertical mills. Five semester hours credit. Two hours lecture. Six hours lab.

MST 1125 — POWER MACHINERY II — A continuation of Power Machinery I with emphasis on more advanced applications of lathes, mills, shapers, and precision grinders. Five semester hours credit. Two hours lecture. Six hours lab.

MST 1135 — MACHINE TOOL MATHEMATICS — An applied mathematics course designed for machinists. Includes instruction in algebraic and trigonometric operations essential for machine tool machining. Three semester hours credit. Two hours lecture. Two hours lab.

MST 1141 — BLUEPRINT READING — A course in blueprint reading for machinists. Includes instruction and practice in reading industrial blueprints. Three semester hours credit. Two hours lecture. Two hours lab.

MST 1144 — ADVANCED BLUEPRINT READING — (Prerequisite: MST 1141). A continuation of Blueprint Reading with emphasis on advanced feature of technical prints. Includes instruction in the identification of various projections and views and on different assembly components. Three semester hours credit. Two hours lecture. Two hours lab.

MST 1145 — PRECISION LAYOUT — An introduction to the concepts and practice of precision layout for machining operations. Includes instruction and practice in the use of layout instruments. Three semester hours credit. Two hours lecture. Two hours lab.

MST 1135 — POWER MACHINERY III — (Prerequisite: Power Machinery II, MST 1124). A continuation of the Power Machinery II course with emphasis on advanced applications of the engine lathe, planing machine, and grinding machine. Five semester hours credit. Two hours lecture. Six hours lab.

MST 1144 — POWER MACHINERY IV — (Prerequisites: Power Machinery III, MST 2135). A continuation of Power Machinery III with emphasis on advanced operations of the radial arm drill, planing machine, engine lathe, and precision grinder. Four semester hours credit. Two hours lecture. Four hours lab.

MST 2714 — COMPUTER NUMERICAL CONTROL OPERATIONS I — An introduction to the application of computer numerical control (CNC) and computer assisted manufacturing (CAM) techniques and practices. Includes instruction and practice related to the use of the Cartesian coordinate system, programming codes and commands and tooling requirements for CNC/CAM machines. Four semester hours credit. Three hours lecture. Two hours lab.

MST 2725 — COMPUTER NUMERICAL CONTROL OPERATIONS II — (Pre/corequisite: Computer Numerical Control Operations I, MST 2714). A continuation of Computer Numerical Control Operations I. Includes instruction in writing and editing CNC programs, machine setup and operation, and use of CAM equipment to program and operate CNC machines. Five semester hours credit. Two hours lecture. Six hours lab.

MST 2813 — METALLURGY — An introduction to the metallurgy. Includes instruction and practice in metal identification, heat treatment, and hardness testing. Three semester hours. Two hours lecture. Two hours lab.

WORK-BASED LEARNING

WBL 191(1-3), 192(1-3), 291(1-3) & 292(1-3) — WORK-BASED LEARNING — The Work-Based Learning course is designed for students enrolled in vocational-technical programs and employs parallel workplace environments for a minimum of 15 hours per week. Course content is based upon a model course curriculum, defined workplace requirements, and specific objectives address competent workplace performance. One to three semester credit based upon the total quantity of approved clock hours.

TECHNICAL EVENING CLASSES

Regular college courses are offered on campus during the day, evenings and off campus in the evening at various locations in the college district including Carthage, Forest, Louisville, Memphis, Philadelphia, and Choctaw Central High School near Philadelphia. The same instructional standards are maintained and the same tuition and fees apply as stated in the catalog for campus day students.

SPECIAL POPULATION SUPPORT SERVICES

The Test of Adult Basic Education (TABE) will be administered to all VOCATIONAL students upon entering school. Results from this test will be used to identify students that need help in Reading, Math and Language. Students needing help in these areas will be assigned to the Special Population Support Services Center for three hours per week until he/she achieves the functioning level needed to receive full value of the education he/she is pursuing.

The following entrance and exit criteria will be followed:

1. Technical students who are recommended for Developmental Mathematics (through the Assessment Process) will be scheduled for the Support Services program.
2. Technical students who are recommended for Developmental English or Reading (through the Assessment Process) will be scheduled for the Support Services program.

Technical students will remain in the Support Services program until they score at the 10th grade level on the TABE test in English, or reading or both if they are assigned to the program.

Technical students will be allowed to exit the Support Services program by scoring at the 10th grade level on the TABE test in English, reading, or in both areas if they were assigned to the Support Services Center in both areas.

Upon completing course requirements and exiting the Support Services program, technical students will schedule Intermediate or Advanced Algebra.

Upon completing course requirements and exiting the Support Services program, technical students will schedule Developmental English (if needed) or English Composition.

CARPENTRY AND CABINET MAKING

FAV 1313 — PLANS, SPECIFICATIONS & FOUNDATIONS — Study of plans in residential construction and specifications. Practical experience in layout, installing batter boards, and the placing of foundation members. One hundred fifty clock hours. Five semester hours.

FAV 1318 — CABINET CONSTRUCTION — Theory and practical experience in blueprint reading, safety, measuring in a wide range of cabinets, cabinet layout, materials, cabinet framing and shelf construction. Two hundred forty clock hours. Eight semester hours.

FAV 1315 — FLOOR, WALL, CEILING, ROOF FRAMING & ROOFING — Theory and practical work in actual framing of floors, walls, ceilings and roofs, and actual installation of roofing materials. One hundred fifty clock hours. Five semester hours.

FAV 1325 — HARDWARE, TRIM & LAMINATES — Theory and work experience in selection of correct hardware and installation of hardware and trim, and installation of plastic laminates. One hundred fifty clock hours. Five semester hours.

FAV 1317 — INSULATION, EXTERIOR AND INTERIOR FINISHING & COORDINATING — Theory and practical work experience in sound and thermo insulation, interior and exterior buildings dealing with walls, trim, floors, cabinets, doors, windows and exterior trim. Also, steps to follow in coordinating other work such as plumbing, electrical, heating and cooling, etc. Two hundred ten clock hours. Seven semester hours.

FAV 1324 — CABINET FINISHING — Theory and practical experience in sanding, preparing and finishing cabinets. One hundred twenty clock hours. Four semester hours.

CAV 2134 — BLUEPRINT READING, SPECIFICATIONS, ESTIMATING AND FOUNDATION — Theory and study of blueprint reading, specifications and codes. Actual work experience in laying foundations, setting grade stakes, and placing of reinforcement. One hundred twenty clock hours. Four semester hours.

CAV 2148 — CABINET CONSTRUCTION TECHNIQUES — Theory and practical experience in actual cabinet construction with emphasis being put on different styles and techniques. Two hundred forty clock hours. Eight semester hours.

CAV 2235 — TECHNIQUES IN FRAMING & ROOFING — Theory and work experience in all parts of residential framing and installation of sheathing and roofing material. One hundred twenty clock hours. Five semester hours.

CAV 2245 — LAMINATE APPLICATION, TRIM AND HARDWARE — Theory and practical work experience in proper selection of hardware and trims. Installation of plastic laminates. One hundred fifty clock hours. Five semester hours.

CAV 2338 — EXTERIOR & INTERIOR FINISHING, INSULATION & COORDINATING — Theory and work experience in all types of insulation, siding, wall covering, and trim work plus the study of permits and coordinating building activities with other tradesmen. Two hundred forty clock hours. Eight semester hours.

CAV 2344 — CABINET FINISHING — Theory and practical work experience in sanding, preparing and finishing cabinets. One hundred twenty clock hours. Four semester hours.

COSMETOLOGY

COV 1117 — FUNDAMENTALS OF COSMETOLOGY — This course provides theory and lab practice in the basic manipulative skills involved in cosmetology practices and safety precautions associated with each. In accordance with State Cosmetology Board Regulations, this practice is provided on mannequins or class mates; no work is performed on clients paying for service until this course is completed. Seven hours credit. Three hours lecture. Twelve hours lab.

COV 1213 — COSMETOLOGY THEORY I — Information on the theory of cosmetology, including sterilization and sanitation, safety, hygiene and good grooming, professional ethics, and sales. Basics of bacteriology, hair treatment, hair shaping, hair styling, and finger waves. Three semester hours credit. Three hours lecture.

COV 1311 — SCALP AND HAIR TREATMENT — Practical application of shampooing and scientific brushing, including preparation, treatment, completion, safety rules, brushing, selection and use of hair products; and practical application of treatments for different types of hair and scalps. One semester hour credit. Three hours lab.

COV 1331 — HAIR SHAPING — Practical applications in hair styling with scissors and razor. Practice in identification and use of instruments for sectioning and hair thinning. One semester hour credit. Three hours lab.

COV 1333 — HAIR STYLING — Practical applications in styling and permanent waving which include product selection, preparation, pin curls, techniques for combing and brushing, and safety in hair styling. Two semester hours credit. Six hours lab.

COV 1412 — ARTISTRY OF ARTIFICIAL HAIR — Practical applications in styling wigs, hair pieces and extensions, reasons for use of artificial hair, types of artificial hair, and safety precautions. Two semester hours credit. Six hours lab.

COV 1335 — COSMETOLOGY THEORY II — Theory of cosmetology as related to anatomy and physiology, dermatology, trichology, psychology, and chemistry. Permanent waving, hair relaxing, coloring and lightening, and safety practices are covered. Five hours lecture. Five semester hours credit.

COV 1312 — MANICURE AND PEDICURE — Practical applications in manicuring and pedicuring. Instruction includes nail structure, adjoining structure, nail growth and disorders and diseases, massage, sanitary care, and safety considerations. Two semester hours credit. Six hours lab.

COV 1333 — PERMANENT WAVES — Practical applications in permanent waving. Includes principles and product selection, requirements, processes, implements, supplies, and safety precautions. Three semester hours credit. Nine hours lab.

COV 1343 — HAIR COLORING AND LIGHTENING — Practical applications in coloring and hair lightening. Includes instruction in classification of hair color and safety precautions of hair color. Three semester hours credit. Nine hours lab.

COV 1352 — CHEMICAL HAIR RELAXING — Practical applications in chemical hair relaxing techniques, basic steps and processes, and safety precautions. Two semester hours credit. Six hours lab.

COV 1236 — COSMETOLOGY THEORY III — Advanced theory, facials and makeup, thermal techniques, safety precautions, state cosmetology laws, rules and regulations, and salon management and operation. Six semester hours credit. Six hours lecture.

COV 1612 — FACIALS AND MAKEUP — Practical application providing facial treatment. Includes physiological effects, treatment for different skin types, procedures for applying corrective makeup, and safety precautions. Two semester hours credit. Six hours lab.

COV 1362 — THERMAL TECHNIQUES — Practical application thermal hair styling, to include purpose, procedures, selection, and safety precautions. Two semester hours credit. Six hours lab.

COV 1712 — SALON MANAGEMENT — Practical application opening and operating a salon in accordance with state regulations. Two semester hours credit. Six hours lab.

COSMETOLOGY TEACHER TRAINING

COV 2413 — TEACHER TRAINEE OBSERVATION — A trainee shall acquire 12 hours of theory and 68 hours of skill training in Cosmetological Observation. Eighty hours of instruction. Two semester hours credit.

COV 2415 — THE PROFESSIONAL TEACHER — Professional application and theory which includes Preparing to Teach, Presentation, Application and testing. One hundred sixty-four hours. Five semester hours credit.

COV 2433 — STUDENT MOTIVATION AND LEARNING — Professional application and training includes: Laws Governing Learning Processes, Student Motivation, Student Participation, Student Personalities and Individual Differences, Ninety-nine clock hours. Three semester hours credit.

COV 2449 — METHODS MANAGEMENT & MATERIALS — Professional application and training to include: Methods, Procedures, and Techniques of Teaching, Classroom Management and Teaching Materials. Three hundred thirty-two clock hours. Nine semester hours credit.

COV 2453 — TESTING AND EVALUATION — Professional application and training to include testing (performance tests, written tests, and Standardized Tests) and teacher evaluation. Sixty-five clock hours. Three semester hours credit.

COV 2461 — COSMETOLOGY LAW, RULES AND REGULATIONS — A study of laws controlling and regulating the practice of cosmetology in the State of Mississippi. Ten clock hours. One semester hour credit.

WELDING AND CUTTING

WEL 1101 — SHIELDED METAL ARC WELDING I (SMAW) — This course is designed to teach students welding techniques using E-60 electrodes. Six semester hours credit. One-hour lecture, 10 hours lab.

WEL 1102 — GAS METAL ARC WELDING (GMAW) — This course is designed to give the student experience in various welding processes with the (GMAW) welder including short-circuiting and metal transfer. Four semester hours credit. One hour lecture, 6 hours lab.

WEL 1103 — GAS TUNGSTEN ARC WELDING (GTAW) — This course is designed to give the student experience in various welding processes with the GTAW welder. Six semester hours credit. One hour lecture. Ten hours lab.

WEL 1104 — FLUX CORED ARC WELDING (FCAW) — This course is designed to give the student experience in FCAW. Three semester hours credit. One hour lecture. Four hours lab.

WEL 1105 — WELDING INSPECTION AND TESTING PRINCIPLES — This course is designed to give the student experience in inspection and testing of welds. One semester hour credit. Two-hour lab.

WEL 1106 — SHIELDED METAL ARC WELDING II (SMAW) — This course is designed to teach students welding techniques using E-60 electrodes. Six semester hours credit. One hour lecture. Ten hours lab.

WEL 1107 — DRAWING AND WELDING SYMBOL INTERPRETATION — This course is designed to give the student advanced experience in reading welding symbols. Two semester hours credit. One hour lecture. Two hours lab.

WEL 1314 — CUTTING PROCESSES — This course is designed to give the student experience in oxyfuel cutting principles and practices, air-carbon cutting and gouging, and plasma arc cutting. Four semester hours credit. Two hour lecture. Four hours lab.

TRADE AND INDUSTRIAL

CARPENTRY I, II, III, & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in the basic skills and technical knowledge in both rough and finish carpentry. Six CEU's.

ELECTRICITY I, II, III & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in the electrical trade to include the following areas: use of electrical tools and instruments, basic electricity, residential and commercial wiring, motor testing, controls and related science. Six CEU's.

MACHINE SHOP I, II, III & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in machine shop to include the following areas: precision measuring instruments, tools, materials, heat treating, bench work, drilling machines, lathe machines, lathes and shaper, jig, boring and girding machines, grinding machines, abrasive and cutting fluids. Six CEU's when offered on campus, offered in industry, length of course is determined by the industry.

REFRIGERATION, AIR-CONDITIONING & HEATING I, II, III & IV

Three hours per evening, two evenings per week for ten weeks. Instruction and practice in the A-C and refrigeration trade to include the following areas: basic electricity, motors and controls, tools, fundamentals of refrigeration, compression systems, construction, refrigerants and controls, cabinets, matching, absorption, systems, hermetic units, and commercial refrigeration and heating application. Six CEU's.

TRUCK DRIVING — A course of 280 training hours consisting of classroom instruction and practical application of truck driving skills. Successful completion of the course results in the trainee receiving a Class A Commercial Drivers license.

COMPUTER APPLICATIONS — Three hours per night, one night per week for five consecutive weeks. Instruction and hands-on training sessions for beginners through advanced computer users dealing with MS Office applications. 1.5 CEU's.

OTHER

CAKE DECORATING — Two hours per night, one night a week for 16 weeks. 2 CEU's. Instruction in making icing, frosting, and making decorating cones, and equipment, and making the following designs: sweet pea, clown, basket, heart, wedding, bathing suit, doll, etc.

AUTO MECHANICS (carburetor and electrical) — Three hours per evening for two evenings per week. Instructions in fuel system, fuel types of carburetors, types of fuel pumps, air cleaners and manifolds. Electrical system-magnetism and electricity, generators, ignitions, lighting, schematics and diagram reading and symbols. Six CEU's.

BLUEPRINT READING — Three hours per night, one night a week for 16 weeks. Instructions in fundamentals, lines, views, notes and specifications, dimensions, shapes, abbreviations and symbols, sections, details and assembly, precision instruments. 4.8 CEU's.

MECHANICAL MAINTENANCE — Instructions in elements of mechanics, lubrication of drive components, bearings, pumps, piping systems, basic hydraulics, hydraulic trouble-shooting, tools, measurements, trouble-shooting skills, pneumatics, blueprints and schematics. Length of course to be determined by industry.

PERSONNEL MANAGEMENT — Instructions in the management of personnel program, staffing the organization, employee behavior management, labor relations, remuneration, and management of the future. Length of course to be determined by the industry.

MANAGEMENT TRAINING — Instructions in history of company, the supervision, planning, organizing, directing and leadership, decision making, motivation, communication, team performance and role playing. Length of course determined by industry.

FIREMANSHIP — Two and one-half hours per day for 4 weeks. Instructions in firetriangle, travel, transfer of heat, exposure, safety of petroleum, fire, use of equipment, operation of truck, firefighting equipment, fire stream, forcible entry and coordination of work. 1 CEU

PAINTING — A studio course designed for the beginner pertaining to the use and knowledge of various painting media as well as decorative crafts. 3 CEU's

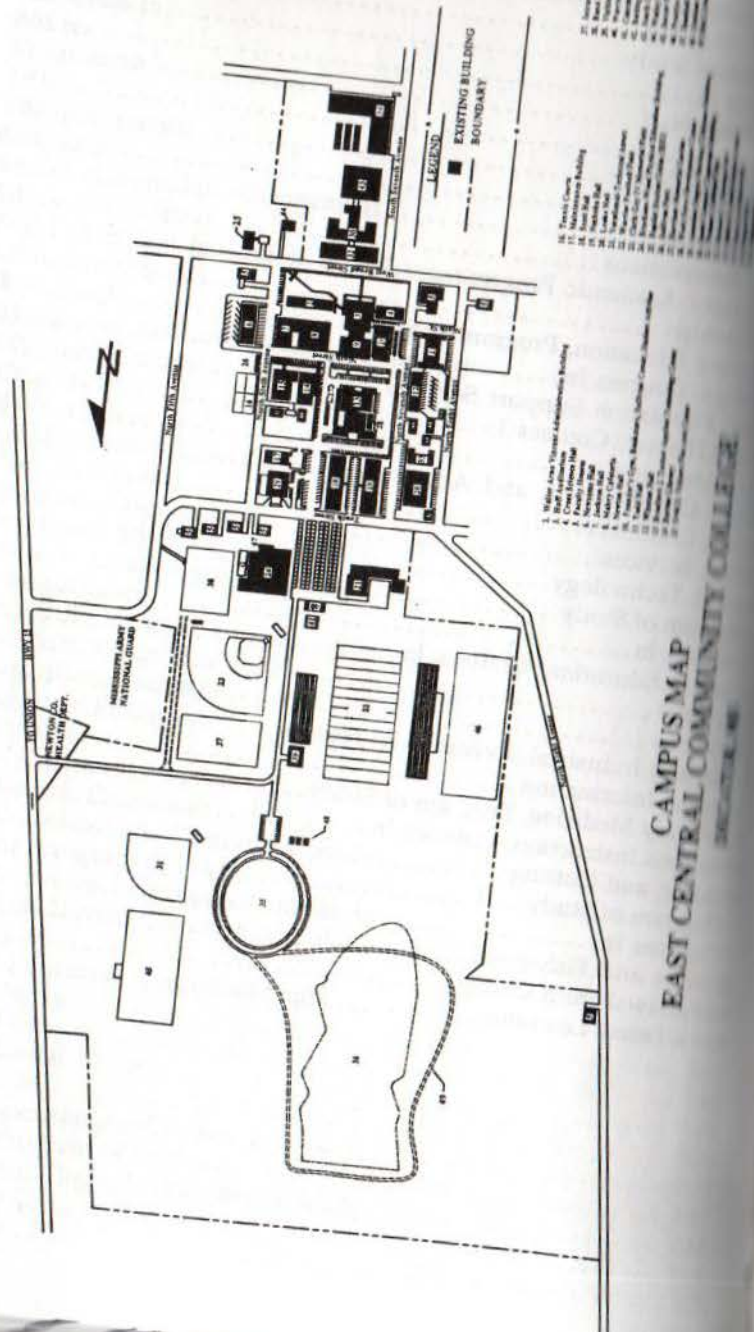
CERAMICS — A studio course designed for the beginner pertaining to the use and knowledge of various clays in hand building three dimensional art objects. An application of ceramic glaze and firing procedures will also be included. 3 CEU's

PHOTOGRAPHY — Two hours per night, one night a week for ten weeks. 2 CEU's. Instruction in examining camera functions and care, types of films and accessories, operation of camera, introduction to various types of photography, developing film, printmaking and mounting for display. 2 CEU's

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NOTES

APPLICATION FOR ADMISSION EAST CENTRAL COMMUNITY COLLEGE Decatur, Mississippi 39327

E-Mail Address: _____

First Middle (Maiden)

State Zip

County: _____

Date of Birth: _____

Sex: _____ Race: _____

Graduation Date: _____

(Send high school transcript) Month/Year

When did you complete the GED? _____

Did you send a copy to ECCC? _____ If no, please send one.

If so, when? _____

When did you attend ECCC? _____

When did you graduate? _____

When did you attend another college? _____ If yes, what college(s)? _____

When did you graduate from such college? _____

When do you plan to enroll? Summer _____, Fall _____, Spring _____ of 20 _____

When will you complete the application for housing if you plan to live in the dormitory? _____

Program of study desired: _____

For every program in the program of study desired, a \$60 fee must be included for this application to be complete.

Application must be filed with the Director of Admissions within 30 days of the application before the process is complete. False or inaccurate information on this application is cause for dismissal from East Central Community College.

Send to: Director of Admissions
East Central Community College
P.O. Box 129
Decatur, Mississippi 39327

Signature of Applicant _____

East Central Community College does not discriminate on the basis of race, color, religion, national origin, sex, age, or handicap. The College is in compliance with Title VI or the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments, Section 504 of the Rehabilitation Act of 1972, and the Americans With Disabilities Act of 1990.

Revised: January 1996

APPLICATION FOR HOUSING

East Central Community College

Decatur, MS 39327

This form is to be typed or printed in black ink and may accompany the admissions application if the applicant is applying for housing. **A \$50.00 room deposit must accompany this form in order for the application to be complete.** If you have already sent an admissions application, or if you are a returning student, please send this application along with your room deposit to the business office.

The deposit is included when the student officially checks out of the residence hall, unless the student is charged with the loss of keys. The deposit will be refunded if the reservation is canceled by August 1 of the year of enrollment.

1. Last Name _____ Soc. Sec. Number _____
 2. First Name _____ (Last) (First) (Middle)
 3. Middle Name _____
 4. Address _____ (Street or P.O. Box) (City) (State) (Zip)
 5. Date of Birth _____
 6. Sex _____ Male _____ Female _____
 7. Smoker: Yes _____ No _____
 8. Married _____ Divorced _____ Race _____
 9. When will you plan to enter East Central: Fall 20 _____, Spring 20 _____
 10. Classification: Freshman _____ Sophomore _____ Transfer Student _____
 11. Who should be contacted in case of an emergency? Name _____
 12. Address _____ Phone _____ Relationship _____
 13. Room preference _____
 14. Do you require any special accommodations? Yes _____ No _____
 15. If "yes" please explain _____
 16. Please specify if you will be participating in athletics or on a band scholarship.
 17. Yes _____ No _____ If "yes" please list _____
 18. Roommate preference _____ (Name) (Address) (Phone)

NOTE: BOTH ROOMMATES MUST HAVE ROOM DEPOSITS ON FILE PRIOR TO RECEIVING ASSIGNMENTS. PRIORITIES FOR ROOM ASSIGNMENTS ARE DETERMINED ACCORDING TO WHEN DEPOSITS ARE RECEIVED.

Signature _____ Date _____

Send direct correspondence to:
 East Central Community College
 Business Office
 P.O. Box 119
 Decatur, MS 39327

WITH YOU IN MIND



EAST CENTRAL COMMUNITY COLLEGE

2003-2004



EAST CENTRAL COMMUNITY COLLEGE

2003-2004



INFORMATION DIRECTORY

Mailing Address:

EAST CENTRAL COMMUNITY COLLEGE
P.O. BOX 129
DECATUR, MISSISSIPPI 39327
www.eccc.cc.ms.us
1-877-GO2-ECCC

Telephone Switchboard: (601) 635-2111 (Daytime)

Administrative, President, extension 200.

Admissions, Director of Admissions, Records, and Research,
extension 206.

Alumni, Vice President for Foundation and Alumni Relations,
extension 323.

Athletic Matters, Athletic Director, extension 244.

Business Matters, Vice President for Business Operations, extension 213.

Counseling, **Academic** – extension 231 or 308,

Vocational-Technical, extension 214 or 245.

Dormitory Accommodations, Director of Housing, extension 213.

Evening Programs Dean of Adult and Continuing Education,
extension 279.

Graduation, Vice President for Instruction, extension 202.

Instructional Matters, Vice President for Instruction, extension 202.

Scholarships, Student Jobs, and Other Student Services, Vice President
for Student Services, extension 375.

Student Aid, Director of Financial Aid, extension 218 or 326.

Summer School, Vice President for Instruction, extension 202.

Transcripts, Schedules and Bulletins, Director of Admissions, Records
and Research, extension 206.

Workforce Development Center, extension 299.

Telephone Evenings and Holidays

Security Guard

Athletic Department (if open)

Barber Hall (if open)

Jackson Hall Hostess (if open)

Newsome Hall Hostess (if open)

Physical Plant (if open)

(601) 635-2111, extension 200

(601) 683-9125, cell phone
extension 244

635-2111, extension 439

635-2111, extension 247

635-2111, extension 248

635-6266

—BULLETIN—

EAST CENTRAL COMMUNITY COLLEGE

Decatur, Mississippi

Accreditation

East Central Community College is accredited by the Commission on
Colleges of the Southern Association of Colleges and Schools
(1866 Southern Lane, Decatur, Georgia 30033-4097;
Telephone Number 404-679-4501) to award the Associate Degree.

Seventy-Sixth Annual Session 2003-2004

(The College reserves the right to change any policies announced herein
when deemed necessary.)

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NON-DISCRIMINATION

East Central Community College does not discriminate on the basis of race, color, religion, national origin, sex, age, or handicap. The college is in compliance with Title VI of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.

CHAPTER 1 ORGANIZATION BOARD OF TRUSTEES

LEAKE COUNTY

W. H. Hanks	4585 Midway Road, Carthage, MS 39051
W. H. Hanks	5254 County Line Road, Carthage, MS 39051
W. H. Hanks	2488 Highway 16 West, Carthage, MS 39051
W. H. Hanks	1497 Highway 35 South, Carthage, MS 39051
W. H. Hanks	938 School Street, Walnut Grove, MS 39189
W. H. Hanks	P.O. Drawer 478, Carthage, MS 39051

NESHOBA COUNTY

W. H. Hanks	11201 Highway 488, Philadelphia, MS 39350
W. H. Hanks	11330 Road 763, Philadelphia, MS 39350
W. H. Hanks	991 Edgewater Drive, Philadelphia, MS 39350
W. H. Hanks	204 Woodhaven Drive, Union, MS 39365
W. H. Hanks	410 Ivy Street, Philadelphia, MS 39350
W. H. Hanks	Box 338, Philadelphia, MS 39350

NEWTON COUNTY

W. H. Hanks	320 Martin Luther King Drive, Union, MS 39365
W. H. Hanks	14323 Chunky-Duffee Road, Little Rock, MS 39337
W. H. Hanks	P.O. Box 148, Conehatta, MS 39057
W. H. Hanks	5337 Lawrence-Hazel Road, Lawrence, MS 39336
W. H. Hanks	201 Lillian Avenue, Newton, MS 39345
W. H. Hanks	109 Woodhaven Drive, Union, MS 39365

SCOTT COUNTY

W. H. Hanks	4087 Midway Road, Forest, MS 39074
W. H. Hanks	21925 Hwy. 80, Lake, MS 39092
W. H. Hanks	P.O. Box 526, Morton, MS 39117
W. H. Hanks	P.O. Box 56, Morton, MS 39117
W. H. Hanks	991 Robert Butler Road, Forest, MS 39074
W. H. Hanks	100 East 1st Street, Suite B, Forest, MS 39074

WINSTON COUNTY

W. H. Hanks	521 South Columbus Avenue, Louisville, MS 39339
W. H. Hanks	180 Moody-Nance Road, Louisville, MS 39339
W. H. Hanks	247 Livingston Road, Louisville, MS 39339
W. H. Hanks	400 Sylvester Hudson Road, Louisville, MS 39339
W. H. Hanks	1194 Mt. Pisgah Road, Noxapater, MS 39346
W. H. Hanks	P.O. Box 909, Louisville, MS 39339

Prentice Copeland, Chairman

BOARD OF SUPERVISORS

LEAKE COUNTY

W. Carleton Brock, 1588 Hwy. 25 North, Carthage, MS 39051
 Joe Andy Helton, 789 Hwy. 25 North, Carthage, MS 39051
 Oliver Smith, 103 Togo Road, Carthage, MS 39051
 H. V. Neal, 546 John Ivy Road, Carthage, MS 39051
 Davis Gill, P.O. Box 49, Walnut Grove, MS 39189

NESHOBIA COUNTY

Keith Lillis, 12601 Road 383, Philadelphia, MS 39350
 James M. 'Mike' Allen, 10541 Road 753
 Philadelphia, MS 39350
 Harold Kenneth Reynolds, 11331 Road 701, Union, MS 39365
 Aubrey Nicholson, 10181 Road 349, Union, MS 39365
 James A. Young, 609 Ivy Street, Philadelphia, MS 39350

NEWTON COUNTY

Kenneth E. Harris, 343 Sands Springs Church Road,
 Newton, MS 39345
 James Smith, 2178 Hwy. 494, Union, MS 39365
 Milton Smith, 1940 Decatur-Carthage Road, Decatur, MS 39327
 L. M. 'Bubba' Bonds, 5099 Highway 505, Lawrence, MS 39336
 Jimmy L. Johnson, 1200 Johnson Road, Chunky, MS 39323

SCOTT COUNTY

Jackie L. Bradford, 174 Bradford Lane, Forest, MS 39074
 Tim Sorey, 154 Little Warrior Road, Lake, MS 39092
 Buford Palmer, Jr., 300 Buford Palmer Road, Morton, MS 39117
 Jack Gordon, 094 Gordon Road, Morton, MS 39117
 Bruce McMillan, 3163 Old Hwy. 80, Forest, MS 39074

WINSTON COUNTY

Jerry Estes, 107 McCullough Road, Louisville, MS 39339
 Bob Goodin, 14527 Highway 397, Louisville, MS 39339
 Michael A. Peterson, 220 J. Foster Road, Louisville, MS 39339
 Lamar Turnipseed, 2655 Turnipseed Road, Weir, MS 39772
 Randall Johnson, 239 Union Ridge Road, Noxapater, MS 39346

ADMINISTRATION

.....PRESIDENT(1988)
 East Central Junior College; B.A., B.S., M.A.T., Mississippi State
 University; Ed.D., Memphis State University

.....VICE PRESIDENT FOR
 INSTRUCTION(2000)
 Ph.D., Mississippi State University

.....VICE PRESIDENT FOR BUSINESS
 OPERATIONS (1992)
 East Central Community College; B.S., M.P.A., University of
 Mississippi

.....VICE PRESIDENT FOR STUDENT
 SERVICES (1997)
 University of Southern Mississippi; M.Ed., University of Mississippi

.....DIRECTOR OF ADMISSIONS, RECORDS &
 RESEARCH (2000)
 Mississippi University for Women; M.Ed., Ed.S., Mississippi State
 University

.....DEAN OF ADULT
 AND CONTINUING EDUCATION (1985)
 M.Ed., Ed.S., Mississippi State University; further work at William
 Carey College and Mississippi State University

.....DEAN OF VOCATIONAL
 TECHNICAL INSTRUCTION (1974)
 University of Southern Mississippi; M.Ed., Delta State University;
 Mississippi State University

.....DEAN OF ASSOCIATE
 DEGREE NURSING (1999)
 M.S.N., University of Mississippi School of Nursing; Post-Master's
 Certificate

.....ASSISTANT DEAN OF VOCATIONAL
 TECHNICAL INSTRUCTION (1993)
 A.A., East Central Junior College; B.S., Mississippi University for
 Women; M.Ed., Mississippi State University; further work at Mississippi
 State University; University of Southern Mississippi

.....VICE PRESIDENT FOR
 PUBLIC INFORMATION (1987)
 B.S., Mississippi State University

ROBERT MURPHY DIRECTOR OF PHILADELPHIA
COUNTY VOCATIONAL-TECHNICAL CENTER
A.A., Holmes Junior College; B.S., Mississippi State University
Delta State University

MIKE DEARING DIRECTOR OF MAINTENANCE
A.A., East Central Junior College

DAVID CASE DIRECTOR FOR TECHNICAL
MANAGEMENT
B.S., University of Mississippi; M.B.A., Millsaps College; further work
at the University of Alabama

TERRY A. UNDERWOOD ATHLETIC DIRECTOR
HEAD FOOTBALL COACH
A.A., Jones County Junior College; B.S., M.Ed., Delta State University

ROGER WHITLOCK DIRECTOR OF WORKER
DEVELOPMENT CENTER
B.S., M.Ed., Mississippi State University

PROFESSIONAL STAFF

MICHAEL ALEXANDER ACADEMIC COUNSELOR (1995)
A.A., Meridian Junior College; B.S., University of Southern Mississippi
M.Ed., University of West Alabama

SANDRA AMIS COORDINATOR OF THE
PREP EDUCATION CENTER
A.A., East Central Junior College; B.A., M.Ed., Mississippi State
University; further work at University of Southern Mississippi and
University of Mississippi

MIKE ANDERSON DIRECTOR OF INTRAMURAL/WOMEN'S
SOFTBALL COACH (1974)
A.S., East Central Junior College

BRANDI BAUCUM ACCOUNTANT II (1995)
A.A., East Central Community College; B.Accy., M.Accy., University
of Mississippi

PATRICK W. BLACK DIRECTOR/INSTRUCTOR FOR EMT
PARAMEDIC TECHNOLOGY (2001)
B.S., Mississippi State University; EMT-B, East Mississippi Community
College; EMT-P, Shelton State Community College

..... VOCATIONAL GUIDANCE COUNSELOR
PHILADELPHIA-NESHOBA COUNTY
VOCATIONAL-TECHNICAL CENTER (2002)
University of Mississippi; M.Ed., Mississippi State University

..... COUNSELOR OF VOCATIONAL-TECHNICAL
INSTRUCTION (2000)
East Central Junior College; B.S., Mississippi State College for
M.Ed., Mississippi State University; further work at Mississippi
Delta State University

..... DIRECTOR OF FINANCIAL AID (1982)
East Central Junior College; B.S., M.Ed., Delta State University

..... ASSISTANT FOOTBALL COACH (2001)
Mississippi State University; M.Ed., Clemson University

..... WORKFORCE DEVELOPMENT
COORDINATOR (2002)
East Central Community College; B.B.A., University of Southern
Mississippi

..... ASSISTANT FOOTBALL COACH (1995)
Mississippi College; M.A.T., University of West Alabama

..... DIRECTOR OF STUDENT LIFE /
STUDENT RECRUITER (2000)
East Central Community College; B.S., University of Southern
Mississippi

..... ACADEMIC COUNSELOR (1995)
East Central Junior College; B.B.A., Mississippi State University;
M.A.T., University of West Alabama

..... WORKFORCE DEVELOPMENT
COORDINATOR (1979)
A.A.S., East Central Junior College; B.S., M.Ed., Mississippi State
University

..... DIRECTOR OF LEARNING
SKILLS CENTER/DISTANCE LEARNING (1997)
B.A., Baylor University; M.Ed., Southern Methodist University; further
work at Texas A & M at Commerce

..... BASIC SKILLS SPECIALIST (2001)
B.S., M.S., Mississippi State University

..... WORK-BASED LEARNING COORDINATOR (2002)
A.A., East Central Community College; B.P.A., University of Mississippi;
M.S., Mississippi State University

- BRAD HODGE WOMEN'S BASKETBALL COACH
B.S., Athens State University; M.S., University of Louisiana at Baton Rouge
- STACEY HOLLINGSWORTH ADMINISTRATIVE ASSISTANT
FOR FOUNDATION & ALUMNI RELATIONS
A.A., East Central Community College; B.B.A., University of Mississippi
M.B.A., Mississippi State University, Meridian
- GLORIA JOHNSON LIBRARIAN
B.S., Mississippi Valley State University; M.L.S., University of Mississippi
further work at Mississippi State University; University of Mississippi; Jackson State University
- CHRISTI LEE RECRUITER/TECH PREP CAREER COUNSELOR
A.A., East Central Community College; B.S., Mississippi State University
- MARIA MCLEOD ASSISTANT TO THE VICE PRESIDENT
FOR PUBLIC INFORMATION
A.A., East Central Community College; B.S., Mississippi College
- DEREK PACE ASSISTANT DIRECTOR
FOR TECHNOLOGY MANAGEMENT
B.S., University of Southern Mississippi
- R. T. PURVIS INFORMATION TECHNOLOGY
TECHNICAL SPECIALIST
A.A., East Central Community College; B.A.S.W., Mississippi State University; further work at Mississippi State University, Meridian
- JOSEPH RENAUD PERSONAL DEVELOPMENT SPECIALIST
A.A., Jones County Junior College; B.S., M.Ed., University of Southern Mississippi; Ed.S., Mississippi State University
- GLORIA RIGDON COLLEGE NURSE
A.S.N., East Central Community College
- SCOTTY D. RUSSELL WORKFORCE DEVELOPMENT
COORDINATOR
B.S., Industrial Engineering; B.S., Business Administration, Mississippi State University
- LEE ANN SCOGGIN ADMINISTRATIVE ASSISTANT
TO THE PRESIDENT
A.A., East Central Junior College; B.S., Mississippi State University
- BILLY W. SMITH MEN'S BASKETBALL COACH
B.S., Delta State University; M.S., University of Southern Mississippi

- JOHN THOMPSON SOCCER COACH/DEVELOPMENTAL
MATHEMATICS (1999)
B.S., Mississippi State University
- JOHN THORNE ACCOUNTANT (1991)
East Central Junior College; A.A., East Central Community College; B.A., Mississippi State University
- JOHN WESTBROOK DIRECTOR, SMALL BUSINESS
DEVELOPMENT CENTER (1994)
East Central Junior College; B.S., Mississippi State University
- JOHN WOOD ASSISTANT LIBRARIAN (1975)
Jones Junior College; B.A., University of California, Santa Barbara; further work at University of Southern Mississippi
- JOHN YARBOROUGH BASEBALL COACH/STUDENT
SERVICES ASSISTANT (2000)
B.A., M.Ed., Delta State University
- ## FACULTY
- JOHN D. BECKMAN COMPUTER NETWORK SUPPORT
TECHNOLOGY (2001)
A.A., East Central Community College
- JOHN E. W. BLACK DIRECTOR/INSTRUCTOR FOR
EMT-PARAMEDIC TECHNOLOGY (2002)
B.S., Mississippi State University; EMT-B, East Mississippi Community College; EMT-P, Shelton State Community College
- JOHN BLACKBURN ELECTRONIC TECHNOLOGY (1993)
A.A., East Central Community College; further work at Mississippi State University
- JOHN BLAYLOCK MUSIC INSTRUCTOR-KEYBOARD (2000)
M.M.E., Delta State University; M.M.E., Mississippi College Kodaly Level I Certification
- JANEA H. BOLER ENGLISH INSTRUCTOR (2002)
A.A., East Central Community College; B.S., M.S., Mississippi State University
- MARY E. BOULTON GERONTOLOGY (1998)
A.A., East Central Community College; B.A., Mississippi State University, Meridian, M.S.W., University of Southern Mississippi

- TERESA BOYKIN.....ADN INSTRUCTOR (1999)
LPN, ADN, Meridian Community College; B.S.N., University of Southern Mississippi Center; M.S.N., University of Southern Mississippi
- WANDA BRACKEEN.....COSMETOLOGY INSTRUCTOR (1999)
Certificate in Cosmetology, Teacher Training Certificate in Cosmetology, East Central Community College
- ELIZABETH BRELAND.....BUSINESS TECHNOLOGY INSTRUCTOR (1999)
B.S., M.Ed., Mississippi College; further work at Mississippi State University
- JARED C. BROWNLEE.....ASSISTANT BAND DIRECTOR (1999)
B.S., Delta State University; M.M.Ed., University of Mississippi
- KATHARINE K. BUCKMAN.....PRACTICAL NURSING INSTRUCTOR (1999)
A.D.N., Meridian Community College; B.S.N., University of Mississippi
- ANN T. BULLOCK.....BUSINESS TECHNOLOGY INSTRUCTOR (1999)
B.S., M.Ed., Mississippi State University; further work at University of Southern Mississippi and Mississippi State University
- L. B. BULLOCK.....MATHEMATICS, COMPUTER SCIENCE INSTRUCTOR (1999)
B.S., University of Southern Mississippi; M.Ed., Mississippi State University; further work at University of Southern Mississippi, Jackson State University
- SHERRI CANTEY.....ADN INSTRUCTOR (1999)
A.A., in Nursing, Meridian Community College; M.S.N., University of Southern Mississippi
- THOMAS W. CARSON.....BAND DIRECTOR/MUSIC INSTRUCTOR (1999)
A.A., East Central Junior College; B.M.E., M.M.E., Delta State University
- JAMES C. CLARK.....ELECTRONICS TECHNOLOGY INSTRUCTOR (1999)
A.S., Consumer Electronics, A.S., Television Service, Solano Community College
- SHERRI CLIBURN.....SPECIAL POPULATIONS INSTRUCTOR (READING) (1999)
A.A., East Central Community College; B.S., Mississippi State University
- THOMAS CLOPTON.....CHEMISTRY INSTRUCTOR (1999)
B.S., M.Ed., University of Southern Mississippi
- PHILLIP CRENSHAW.....SOCIAL SCIENCE/HISTORY INSTRUCTOR (2000)
B.S., University of Southern Mississippi; M.A., University of West Alabama
-BIOLOGY (1994)
East Central Community College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University; further work at Mississippi State University
-BIOLOGY (1987)
East Central Junior College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University; further work at Mississippi State University and University of Southern Mississippi
-ADN INSTRUCTOR (1999)
Meridian Community College; B.S.N., University of Mississippi Center; M.S.N., Mississippi University for Women
-COMPUTER TECHNOLOGY INSTRUCTOR (1999)
East Central Community College; further work at University of Southern Mississippi; Mississippi State University
-ELECTRICAL TECHNOLOGY INSTRUCTOR (1999)
East Central Community College
-BUSINESS TECHNOLOGY INSTRUCTOR (1999)
East Mississippi Community College; B.S., M.S., Mississippi State University
-MATHEMATICS INSTRUCTOR (1999)
M.A.T., Mississippi State University; further work at Mississippi State University and the University of Southern Mississippi
-COMPUTER NETWORK SUPPORT TECHNOLOGY INSTRUCTOR (1998)
A.A., Meridian Community College; A.A., East Central Community College; further work at Mississippi State University, Meridian
-MATHEMATICS INSTRUCTOR (2000)
A.A., East Central Community College; B.S., University of Southern Mississippi; M.A., George Peabody College for Teachers of Vanderbilt University; further work at University of Southern Mississippi
-CHILD DEVELOPMENT TECHNOLOGY (1986)
A.A., Hinds Junior College; B.S., University of Southern Mississippi; further work at University of Southern Mississippi, Mississippi College, Mississippi State University, and Millsaps College

- CONRAD GERMANY COLLISION REPAIR TECHNOLOGY INSTRUCTOR (1998)
A.A., East Central Community College; prior work at University of Southern Mississippi; in service workshops from Florida; Pensacola Junior College; professional training certificates from General Motors, Mitchell International, Dupont, I Car, Chief Automotive Systems, Nobel.
- LISA GORGAS ADN INSTRUCTOR (1998)
A.D.N., Meridian Community College; M.S.N., University of Mississippi
- FRANCES P. GRAHAM PSYCHOLOGY INSTRUCTOR (1998)
A.A., East Central Junior College; B.S., M.S., Mississippi State University; further work at Mississippi State University, Meridian
- DANNY C. GRESSETT MACHINE SHOP TECHNOLOGY INSTRUCTOR (1998)
A.A.S., East Central Community College
- J. BRUCE GURAEDY ART INSTRUCTOR (1998)
B.A., M.Ed., University of Southern Mississippi; further work at Mississippi State University and Mississippi College
- RICKY HARRISON DRAFTING AND DESIGN TECHNOLOGY INSTRUCTOR (1998)
A.A.S., East Central Junior College; B.S., University of Southern Mississippi; further work at Mississippi State University
- ROBERTA HOLT BUSINESS ADMINISTRATION AND ACCOUNTING INSTRUCTOR (1998)
B.S., M.S., Mississippi University for Women; further work at Mississippi State University
- WANDA HURLEY ECONOMICS INSTRUCTOR (1998)
A.A., East Central Community College; B.B.A., M.B.A., Mississippi State University; further work at Mississippi State University
- JOSEPH D. IRBY METAL TRADES INSTRUCTOR (1998)
PHILADELPHIA-NESHOBA COUNTY VOCATIONAL-TECHNICAL CENTER (1998)
Attended East Central Community College
- BRENDA JOHNSON COMPUTER TECHNOLOGY INSTRUCTOR (1998)
A.A.S., East Central Junior College; further work at Mississippi State University; Novell Certified Administrator
- GLORIA JOHNSON LIBRARY SCIENCE INSTRUCTOR (1998)
B.S., Mississippi Valley State University; M.L.S., University of Mississippi; further work at Mississippi State University; University of Southern Mississippi; Jackson State University

- BIOLOGY INSTRUCTOR (2001)
University of Southern Mississippi; M.Ed., Mississippi State University
- WELDING (1998)
East Central Junior College; further work at Mississippi State University; Jackson State University; University of Southern Mississippi
- ENGLISH (1999)
M.M., Mississippi College
- ADN INSTRUCTOR (1994)
W. KIRBY East Central Junior College; A.D.N., Meridian Community College; M.S.N., University of Southern Mississippi
- HEATING AND AIR CONDITIONING TECHNOLOGY INSTRUCTOR (2002)
A.A., East Central Community College
- SPANISH INSTRUCTOR (1999)
M. LANE Millsaps College; M.A., Louisiana State University; D.M.L., University of Minnesota; further work at University of Minnesota
- BIOLOGY INSTRUCTOR (2002)
L. LEJEUNE East Mississippi Junior College; B.S., M.A.T., Ed.S., Livingston University
- PRACTICAL NURSING INSTRUCTOR (2001)
L. LUKK East Central Community College; B.S., University of Southern Mississippi
- CARPENTRY/CABINET MAKING (1988)
K. E. LYONS Certificate in Carpentry/Cabinet Making, East Central Junior College
- SOCIAL SCIENCE (1998)
D. McCool East Central Community College; B.A.E., University of Mississippi; M.S., Mississippi State University
- ADN INSTRUCTOR (1996)
M. McILHENNEY Meridian Junior College; Diploma, Three Year Diploma, Matte School of Nursing; B.S., University of Southern Mississippi; M.S.N., Mississippi University for Women
- SOCIOLOGY INSTRUCTOR (1996)
M. McKee Jackson State University; further work at Jackson State University
- AUTOMOTIVE TECHNOLOGY (2003)
M. McEMORE East Central Community College; further work at Mississippi State University

- LISA McMILLIN COMPUTER SCIENCE INSTRUCTOR
B.S., Master's degree in Vocational Ed., Ed.D. in Technology
Mississippi State University
- GLORIA S. McRAE MATHEMATICS
A.A., East Central Junior College; B.M.Ed., University of
Mississippi; M.Ed., Mississippi State University; further work at
Mississippi University for Women
- POLLY B. MAYES DRAFTING AND DESIGN
A.A.S., East Central Junior College; B.S., University of Southern
Mississippi
- WILLIAM M. MILES PHYSICS INSTRUCTOR
B.S., Mississippi State University; M.S., Mississippi College
- GARY ANN MOORE MATHEMATICS
A.A., East Central Community College; B.S., M.Ed., Delta State University
- PATSY MOORE ENGLISH
B.S., M.Ed., Ed.S., Mississippi State University
- WENDY BUCHANAN-MOORE ADN INSTRUCTOR
A.A., Meridian Community College; B.S., M.S.N., University of Southern
Mississippi
- WILLIAM NORCROSS AUTOMOTIVE MECHANICS
PHILADELPHIA NESHOPA COUNTY CENTER (1991)
Attended East Central Community College; Mississippi State University
- BRENDA G. PIERCE BUSINESS/COMPUTER TECHNOLOGY
PHILADELPHIA-NESHOPA COUNTY CENTER (1991)
A.A., East Central Junior College; B.A., University of Southern
Mississippi; M.Ed., University of Southern Mississippi
- LINDA B. PIERCE ENGLISH (1991)
A.A., East Central Junior College; B.S., M.S., University of Southern
Mississippi; Ed.S., Mississippi State University; further work at University
of Mississippi; University of Southern Mississippi; Mississippi College
Mississippi State University
- KRISTIE PILGRIM SURGICAL TECHNOLOGY (2001)
A.A.S., East Central Community College
- JILL POWE INDUSTRIAL SEWING INSTRUCTOR
PHILADELPHIA NESHOPA COUNTY CENTER (1991)
Attended East Central Community College
- ROSS PRICE VOCAL MUSIC INSTRUCTOR (1980)
B.M., Church Music, M.M., Vocal Performance, Mississippi College
further work in Opera Performance at Boston University, Boston, MA

- MATHEMATICS (1998)
East Central Community College; B.S., M.S., Ed.S., Mississippi
State University
- ENGLISH (1998)
East Central Community College; B.S., M.Ed., Ed.S., Mississippi
State University
- SURGICAL TECHNOLOGY (2001)
East Central Community College
- ENGLISH (1995)
East Central Junior College; B.S., M.S., University of Southern
Mississippi
- TECHNOLOGY APPLICATIONS
PHILADELPHIA-NESHOPA COUNTY CENTER (2001)
Livingston University
- ALLIED HEALTH INSTRUCTOR
PHILADELPHIA-NESHOPA COUNTY CENTER (1998)
Meridian Community College
- DEVELOPMENTAL MATHEMATICS (1999)
B.S., M.S., Mississippi State University
- SPEECH INSTRUCTOR (2002)
Tougaloo College; M.A., Morehead State University, Kentucky
- RELATED STUDIES
PHILADELPHIA-NESHOPA COUNTY CENTER (1991)
A.A., East Central Junior College; B.A., University of Southern
Mississippi; further work at Utah State University and Colorado School of
 Mines
- SPEECH (1992)
A.A., Clarke College; B.A., William Carey College; M.S., University of
Southern Mississippi; further work at Mississippi State University,
University of Missouri, and University of Southern Mississippi
- MUSIC INSTRUCTOR/
KEYBOARD (1996)
B.M.E., M.M.E., Mississippi State University; further work at the
University of Southern Mississippi
- LIBRARY SCIENCE (1975)
A.A., Hinds Junior College; B.A., University of California, Santa Barbara;
M.S., University of Southern Mississippi; further work at University of
Southern Mississippi

LUCILLE WOOD PHYSICAL EDUCATION
AND EDUCATION
A.A., East Central Junior College; B.S., M.A., University of Mississippi; further work at University of Mississippi, University of Southern Mississippi and Mississippi State University

MARY ANN WRIGHT CHILD DEVELOPMENT
TECHNOLOGY
B.S., University of Mississippi; further work at the University of Mississippi, Mississippi State University, and the Ross Collins Center

ADJUNCT FACULTY

STACY ADDY COMPUTER TECHNOLOGY
A.A. East Central Community College; B.S., Mississippi State University; Additional course work at Mississippi State University

DANNY ALEXANDER PHYSICAL EDUCATION
A.A., East Central Junior College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University

PATSY BARNETT ACCOUNTING
A.A., East Central Community College; B.P.A., Mississippi State University; M.P.A., University of Southern Mississippi

LEN BOBO CHOIR INSTRUCTOR
A.A., Hinds Junior College; B.A., Mississippi College; M.A., University of Tennessee; Additional study at University of Tennessee

SHERRY BOONE ENGLISH
A.A., Hinds Junior College; B.A., M.A., Mississippi College

KATHIE BOUNDS ENGLISH
B.S., Mississippi State University for Women; M.Ed., Mississippi State University

MARILYN BROWN MATHEMATICS
B.A., Millikin University; M.Ed., Mississippi State University

STAN BUCKLEY THEOLOGY
B.S., University of Southern Mississippi; J.D., Mississippi College School of Law; M.Div., New Orleans Baptist Theological Seminary

TERESA BURNS ENGLISH
A.A., Hinds Community College; B.S., Mississippi State University; M.Ed., Mississippi College

..... MATHEMATICS
East Central Community College; B.S., Mississippi College; M.Ed., Mississippi College

..... MEDICAL TERMINOLOGY
East Central Community College; B.S., University of Mississippi

..... MEDICAL TERMINOLOGY
East Central Community College; B.S., University of Mississippi

..... MATHEMATICS
Mississippi State College for Women; M.Ed., Mississippi State University

..... EMT INSTRUCTOR
East Central Community College; B.S., Mississippi State University

..... COMPUTER TECHNOLOGY
East Central Community College; B.S., M.S., Mississippi State University

..... EMT INSTRUCTOR
East Central Community College

..... MATHEMATICS
East Central Junior College; B.S., M.Ed., Mississippi State University; further work at Mississippi State University

..... ENGLISH
A.A., M.A., William Carey College

..... COMPUTER TECHNOLOGY
A.A., East Central Junior College; B.S., Mississippi University for Women; further work at Mississippi State University and University of Southern Mississippi

..... SPEECH
A.A., East Central Junior College; B.S., M.S., M. Phil., University of Southern Mississippi

..... MUSIC
B.M.E., University of Southern Mississippi; M.C.M., New Orleans Baptist Theological Seminary

..... MEDICAL TERMINOLOGY
B.S.N., University of Mississippi School of Nursing; additional course work at Mississippi State University

- TRACY DEARINGCOMPUTER TECHNOLOGY
B.S., Mississippi State University; additional course work at East Central Community College and Mississippi State University
- PENNY DICKERSONNUTRITION
B.S., M.S., Mississippi State University
- WENDY SMITH DILLHISTORY
A.A., East Central Community College; B.M., M.M., Mississippi State University
- TAMMY EDWARDSHISTORY
A.S., East Central Community College; B.A., University of Mississippi
- ED EICHELBERGERCOMPUTER TECHNOLOGY
A.A., East Central Community College; B.S., Mississippi State University; M.Ed., University of Illinois; Ed.S., Mississippi State University
- ED FAUROTGOVERNMENT
A.A., Holmes Junior College; B.S., M.Ed., Mississippi State University
- JOYCE FULTONBUSINESS LAW
B.S., M.Ed., Mississippi State University; additional course work at Mississippi State University
- DAVID GERMANYENGLISH
B.A., Warner Southern College; M.Ed., Ed.S., Mississippi State University
- MARTHA GRAHAMPSYCHOLOGY
A.A., East Central Junior College; B.S., M.Ed., Mississippi State University
- RUTH GREGORYCOMPUTER TECHNOLOGY
A.A., East Central Junior College; B.S., M.Ed., University of Southern Mississippi; Additional course work at Mississippi State University
- LARRY GRESSETTPSYCHOLOGY
A.A., East Central Junior College; B.S., M.Ed., Mississippi College; further study at University of Southern Mississippi
- BILL HAMRICKWILDLIFE & FISHERIES
B.S., Delta State University; M.S., Auburn University
- LINDA HANSFORDCOMPUTER TECHNOLOGY
A.A., East Central Junior College; B.S., M.S., Mississippi State University
- GLEN HARRISONDRAFTING & DESIGN TECHNOLOGY
A.A.S., East Central Community College; B.S., University of West Alabama
- CAROL HIGGINBOTHAMMATHEMATICS
B.S., Mississippi University for Women; M.Ed., Mississippi State University

-COMPUTER
Ed.S., Mississippi State University
-PSYCHOLOGY
East Central Community College; B.P.A., University of Mississippi; Mississippi State University
-AEROBICS
Athens State College; additional course work at Mississippi State University
-HISTORY
Ed.S., University South Alabama; M.Ed., Mississippi State University
-COMPUTER TECHNOLOGY
Ed.S., Mississippi State University
-GOVERNMENT
M.A., Masters of Administration, Mississippi State University
-BUSINESS LAW
A.A., East Central Community College; B.B.A., Mississippi State University; J.D., University of Mississippi
-MATHEMATICS
A.A., East Central Community College; B.S., M.Ed., Mississippi State University
-GOVERNMENT
B.S., M.Ed., Mississippi State University
-NUTRITION
B.S., M.S. University of Alabama
-GOVERNMENT
B.A., M.A., Mississippi State University
-COMPUTER TECHNOLOGY
A.A., Meridian Community College; B.S., Mississippi State University; additional course work at Mississippi State University
-MATHEMATICS
B.S., University of Southern Mississippi; M.S., Mississippi State University
-PHYSICAL SCIENCE/CHEMISTRY/ PHYSICS
B.S., Eastern Mennonite College; M.Ed., Mississippi State University; additional course work at Mississippi State University and University of Southern Mississippi
-PSYCHOLOGY
A.A., East Central Junior College; B.A., M.S., Mississippi State University

- JOYCE NICHOLSON
A.A., East Central Community College; B.S., M.S., University of Mississippi
- JUDY OVERTON
B.S., M.S., Mississippi State University
- TAMMY PARKES
B.A., M.Ed., Delta State University; Ed. S. Mississippi State University
- BONNIE PEAGLER
B.S., University of Southern Mississippi; M.A.T., Ed.S., Jackson State University
- KATHY PEARCE
A.A., Jones Junior College; B.S., University of Southern Mississippi; M.Ed., Mississippi State University
- DONALD PRICE
B.A., Baker University; M.P.P.A., Mississippi State University
- SHARON REED
B.S., M.A., Ed.S., Mississippi State University
- CHARLOTTE REEVES
B.S., University of Southern Mississippi; M.Ed., Mississippi State University
- JOHN REEVES
B.A., University of Mississippi; M.A., University of Alabama
- EULA RIVERS
B.S., St. Mary's Dominican College; M.Ed., William Carey College; further work at Mississippi College and University of Southern Mississippi
- JUDY SANDERS
B.S., M.Ed., Mississippi State University
- ERNEST SMITH
B.S., Jackson State University; M.A.T., University of Montevallo
- ROBERT SMITH
A.A., East Central Community College; B.S., M.Ed., Mississippi State University
- ALBERT SNOW
A.S., Mississippi Gulf Coast Community College; B.A., William Carey College; M.S., University of Southern Mississippi

-COMPUTER
-BUSINESS LAW
-ENGLISH
-COMPUTER SCIENCE/MATHEMATICS
-BIBLE
-COMPUTER TECHNOLOGY
-LIBRARY
-ENGINEERING
-GEOGRAPHY
-ACCOUNTING
-CRIMINAL JUSTICE
-MATHEMATICS

SECRETARIAL AND ADMINISTRATIVE SUPPORT STAFF

GENEVA BARKER	SECRETARY TO THE DIRECTOR OF FINANCIAL AID
PHILADELPHIA-NESHOBA COUNTY VO-TECH CENTER	SECRETARY TO THE VICE PRESIDENT FOR STUDENT SERVICES
MITSY BAYSINGER	BUSINESS OFFICE CLERK
BRENDA CHEATHAM	SECRETARY TO THE VICE PRESIDENT FOR INSTRUCTION
TAMMIE FITZGERALD	SECRETARY TO THE DEAN OF ADULT AND CONTINUING EDUCATION
CAROLE GERMANY	SECRETARY TO THE DEAN OF VOCATIONAL-TECHNICAL INSTRUCTION
MIDGE DAVIS	SECRETARY TO THE DEAN OF VOCATIONAL-TECHNICAL INSTRUCTION
TERI KILLENS	SECRETARY TO THE DIRECTOR OF ADMISSIONS, RECORDS, & RESEARCH
LINDA J. MCKEE	ASSISTANT TO THE DIRECTOR OF FINANCIAL AID #2
MALINDA MELTON	SECRETARY TO THE DEAN OF ASSOCIATE DEGREE NURSING
KIMBERLY MOTT	SECRETARY TO THE LIBRARIAN
KATHY PURSER	SECRETARY TO THE VICE PRESIDENT FOR STUDENT SERVICES
PHYLLIS SAVELL	BUSINESS OFFICE CLERK
MARTHA SIBLEY	SECRETARY TO THE DIRECTOR OF ADMISSIONS, RECORDS, & RESEARCH
HILDA SLAUGHTER	SECRETARY FOR THE WORKFORCE DEVELOPMENT CENTER
ANN SMITH	BUSINESS OFFICE CLERK
EMILIE D. SMITH	SECRETARY FOR SMALL BUSINESS CENTER
SHELIA STAMPER	SECRETARY TO THE DIRECTOR OF THE PHYSICAL PLANT
VIRGIE THAMES	SECRETARY FOR THE DIRECTOR OF ATHLETICS
CINDY F. TUCKER	SECRETARY TO THE FACULTY
CARRIE UNDERWOOD	DATA MANAGEMENT CLERK
JEANNIE VANCE	ASSISTANT TO THE DIRECTOR OF FINANCIAL AID
ANGELA WARE	SECRETARY TO THE DIRECTOR OF ADMISSIONS, RECORDS, & RESEARCH
BURMA WEIDLER	SECRETARY TO THE DIRECTOR FOR PUBLIC INFORMATION
TERRY WINDHAM	
KAREN YATES	

SUPPORT STAFF

JOHN ASBY, JR.	GROUNDSCKEEPER (1999)
ANDERSON	ELECTRICIAN (1987)
ANDERSON	CUSTODIAN SUPERVISOR (1993)
ANDERSON	GROUNDSCKEEPER (1999)
ANDERSON	GROUNDSCKEEPER (1981)
ANDERSON	GROUND SUPERVISOR (1993)
ANDERSON	CUSTODIAN (1965)
ANDERSON	GROUNDSCKEEPER (2002)
ANDERSON	MEN'S DORMITORY SUPERVISOR (2000)
ANDERSON	WOMEN'S DORMITORY SUPERVISOR (1982)
ANDERSON	CHILD CARE ATTENDANT (1988)
ANDERSON	CUSTODIAN (1995)
ANDERSON	CUSTODIAN (1999)
ANDERSON	ELECTRICIAN HELPER (1995)
ANDERSON	CUSTODIAN (1997)
ANDERSON	PLUMBER (1999)
ANDERSON	CHILD CARE ATTENDANT (1994)
ANDERSON	GROUNDSCKEEPER (2002)
ANDERSON	CUSTODIAN, PHILADELPHIA NESHOBA CENTER (1989)
ANDERSON	GROUNDSCKEEPER (1996)
ANDERSON	CARPENTER (1997)
ANDERSON	CAMPUS SECURITY GUARD (1977)
ANDERSON	CUSTODIAN (1988)
ANDERSON	GROUNDSCKEEPER (2002)
ANDERSON	CUSTODIAN (1999)
ANDERSON	BOOKSTORE MANAGER (2002)
ANDERSON	WOMEN'S DORMITORY SUPERVISOR (1999)
ANDERSON	PAINTER (2000)
ANDERSON	DIRECTOR OF B.S.U. (1995)
ANDERSON	CHILD CARE ATTENDANT (2000)
ANDERSON	CUSTODIAN (2000)
ANDERSON	CUSTODIAN (1999)
ANDERSON	GROUNDSCKEEPER (1997)
ANDERSON	GROUNDSCKEEPER (1996)
ANDERSON	CUSTODIAN (1995)
ANDERSON	CUSTODIAN (1976)

COMMITTEES OF THE FACULTY

ADMINISTRATIVE COUNCIL:

President, Vice President for Instruction, Vice President for Student Services, Vice President for Business Operations, Director of Admissions, Records, and Research, Dean of Adult and Continuing Education, Director of the Learning Skills Center, Dean of Vo-Tech Instruction, Director of the Associate Degree Nursing Program, Division Chairs, Director for Technology Management, Director of Workforce Development Center, Athletic Director, Vice President for Information, and Director of Maintenance (Two faculty guests are invited each week during the academic year).

APPEALS COMMITTEE FOR ABSENTEES:

Vice President for Student Services, Chair; Director of Admissions, Records, and Research; Counselor, Faculty, and Student

ACADEMIC PROBATION:

Vice President for Instruction, Vice President for Student Services, Director of Admissions, Records, and Research, and Mrs. Roberta H.

ADMISSIONS:

Vice President for Instruction, Vice President for Student Services, Director of Admissions, Records, and Research, and Mrs. Brenda W.

ATHLETIC ADVISORY COUNCIL:

Mr. Haywood Reeves, Chair; Mrs. Brenda Johnson, Ms. Maxine McKee, and two student representatives

BEAUTY PAGEANT:

Mrs. Wendy Buchanan-Moore, Chair; Mrs. Sherri Cantey, Co-Chair; Mrs. Tanya Boler, Mr. Bubby Johnston, Mr. Jared Brownlee, Ms. Christi L., Mrs. Stacey Hollingsworth, Mrs. Wanda Brackeen, Mr. Ronald Westhead, Mr. Tony Kinton, ExOfficio Yearbook, and student representative

BUDGET TASK FORCE:

Mr. Mickey Vance, Chair; Dr. Lavinia Sparkman, Mr. John Adcock, Ms. Gloria Johnson, Mr. Gene Davis, Mr. Ron Davis, Mr. Mike Dearing, Mr. Bruce Guraedy, Mrs. Melanie Gilmore, Mr. L. B. Bullock, Mrs. Linda B. Pierce, Mr. John Everett, Mr. Conrad Germany, Mrs. Martha McIlhenny, and Mr. Joe Killens

CURRICULUM:

Dr. Lavinia Sparkman, Chair; Mr. John Adcock, Mr. Michael Alexander, Mrs. Katharine Buckman, Mr. Jim Clark, Mr. Ron Davis, Ms. Dana Dean, Ms. Sylvia Bush, Mr. Bruce Guraedy, Mrs. Lanette Hanna, Mr. Joe Johnson, Ms. Donna Luke, Mr. Fredrick Lyons, Mrs. Polly Mayes, Mrs. Gloria McRae, Mrs. Linda Pierce, and two student representatives

Mr. Bullock, Chair; Mr. Michael Alexander, Ms. Gloria Johnson, Student Representative, and the Vice President for Student Services, ex-

LEARNING:

Director of Learning Skills Center/Distance Learning, Vice President for Student Services, Director of Admissions, Records, and Research, Director of Financial Aid, Dean of Adult and Continuing Education, Librarian, Tech-Prep Coordinator, Webmaster, Two Vocational-Technical instructors, two vocational-technical instructors, Workforce Development Specialist

FINANCIAL AID APPEALS:

Vice President for Student Services, Academic Counselor, Director of Financial Aid, Vo-Tech Counselor, Director of Admissions, Records, and Research, Mr. Teresa Boykin, Mr. Dale McNair, and Mrs. Gail Wood

FORMING:

Personnel

STUDENT COUNCIL:

Ms. Linda Pierce, Chair; Mr. Ron Davis, Mr. Bruce Guraedy, and Mr. L. B. Bullock

INTERCOLLEGIATE ATHLETICS:

Director and All Head Coaches

MEMORIAL:

Mr. Mike Anderson, Chair; Mr. Steve Cheatham, Mr. Brent Gregory, Mr. Jimmy Coats, Mr. Brad Hodge, Mrs. Elizabeth Breland, Mr. Billy W. Bullock, Mr. Kenneth Thompson, Mr. Terry Underwood, Miss Lucille Wood, and Mr. Jake Yarborough

LEARNING SKILLS CENTER ADVISORY COMMITTEE:

Mr. Mary Hanson, Chair; Vice President for Instruction, Vice President for Student Services, Dean of Adult and Continuing Education, Mr. Michael Alexander, Mrs. Christy Ferguson, Mrs. Gary Ann Moore, Mrs. Patsy Hogue, Mr. George Vaughn, and two students - one freshman and one sophomore

LIBRARY:

Ms. Gloria Johnson, Chair; Mrs. Ann Bullock, Mrs. Patti Davis, Mrs. Stella Dickerson, Mr. Thomas Fortenberry, Mrs. Lisa Gorgas, Ms. Frances Graham, Dr. Linda Lane, Mrs. Laura Thorne, Mrs. Maudean Sanders, Mrs. Donna Wilkinson, and student representative

LITERACY TASK FORCE:

Mr. Gene Davis, Chair; Mr. John Adcock, Mr. Chris Clark, Mrs. Sherri Bullock, Ms. Mary Hanson, Ms. Maxine McKee, Mr. Haywood Reeves, Mrs. Melinda Smith, Mr. Roger Whitlock, Mrs. Tina Harris, Mr. Melvin Knowles

PUBLIC RELATIONS TASK FORCE:

Mr. Bubby Johnston, Chairman; Dr. Lavinia Sparkman, Mr. Mickey Vance, Mr. Joe Killens, Ms. Donna Luke, Mr. Gene Davis, Mr. David Case, John Adcock, Mr. Roger Whitlock, Mr. L. B. Bullock, Mr. Ron Davis, Melanie Gilmore, Mr. Bruce Guraedy, Mrs. Linda B. Pierce.

RECRUITMENT AND RETENTION TASK FORCE:

Mr. Joe Killens, Chair; Mr. Michael Alexander, Mrs. Sandra Ann Carson, Mr. Tom Carson, Mr. Gene Davis, Ms. Sylvia Bullock, Melanie Gilmore, Mr. Bruce Guraedy, Mrs. Lanette Hanna, Mr. Harrison, Mr. Jeff Hitt, Mr. Bubby Johnston, Mr. Brent Gregory, Mr. Kinton, Mrs. Maria McLeod, Mr. Jared Brownlee, Mrs. Maudean Sanders, Dr. Lavinia B. Sparkman, Mr. Mickey Vance, Mrs. Tina M. Harris, President, and Warrior Corps President

SACS SELFSTUDY:

All Personnel

SAFETY COMMITTEE:

Mr. Mike Dearing, Chair; Mrs. Brandi Baucum, Mr. Patrick Black, Vicki Blaylock, Ms. Mary Boulton, Mr. Gene Davis, Mr. Ron Davis, Gail Fulton, Ms. Katherine George, Mr. Marc McCool, Mr. Joe Bennett, Gloria Rigdon, Mr. Scotty Russell, Mrs. Maudean Sanders

SCHOLARSHIP:

Vice President for Student Services, Chair; Mrs. Brenda Carson, Mr. Ford, Mrs. Brenda Johnson, Mrs. Wanda Hurley, and Mr. Mickey Vance

FACULTY DEVELOPMENT:

Mr. Haywood Reeves, Chair; Mrs. Mary Boulton, Mr. Gerald Jordan, Mr. Gloria McRae

TECHNOLOGY PLANNING:

Mr. David Case, Chair; Dr. Lavinia B. Sparkman, Mr. Mickey Vance, Mr. John Adcock, Mr. Jim Blackburn, Mrs. Ann Bullock, Mr. L. B. Bullock, Mr. Ron Davis, Mr. Danny Gressett, Mr. Bruce Guraedy, Mr. Jim Hansford, Mr. Mary Hanson, Mrs. Brenda Johnson, Ms. Gloria Johnson, Mr. Joe Killens, Mrs. Brenda W. Kirby, Dr. Lisa McMillin, Mr. William Miles, Mr. David Pace, Mrs. Linda Pierce, Mr. R. T. Purvis, Mrs. LeAnn Shirley

TITLE III PLANNING COMMITTEE:

Ms. Mary Hanson, Chair; Dr. Lavinia B. Sparkman, Mr. Mickey Vance, Mr. John Adcock, Mr. Michael Alexander, Mr. Gene Davis, Mr. Ricky Harrison, Ms. Sharon Lejeune, Dr. Lisa McMillin, Mr. Ross Price, Ms. Juanita West, Ms. Mary Ann Wright, Mr. Joe Killens

GENERAL CALENDAR**2003-2004 REGULAR SESSION**

First Semester
Fall 2003

August 11, Friday	Applications for Admission Should Be on File
August 11, Monday	Begin Football and Soccer Practice
August 11, Monday	Begin Band Practice
August 11, 12, 13, Monday, Tuesday, Wednesday	Faculty Meetings and Workshops
August 11-14, Monday through Thursday	Evening Registrations at 6:30 p.m.
August 15, Friday	Summer Orientation for New Students
August 15, Friday	Fees Due
August 17, Sunday	Residence Halls Open at 2:00 p.m.
August 18, Monday	Begin Day & Evening Classes, Late Registration Fee Charged Beginning at 8:00 a.m.
August 29, Friday	Last Day to Register or Change Classes
September 1, Monday	Labor Day Holiday (Evening Classes Meet)
September 26, Friday	Last Day to Remove I's of Previous Semester
October 10, Friday	Mid-term Grades Due in Records Office at 8:00 a.m.
October 17, Monday	Spring Semester Advance Registration Begins
October 21, Friday	Last Day to Drop a Course with a W
October 24-28, Monday through Friday	Thanksgiving Holidays
November 1, Monday	Resume Regular Class Schedule
November 8, Monday	Last Day of Regular Classes
November 9-12, Tuesday Through Friday	Final Exams
November 12, Friday	Christmas Holidays Begin for Students 12:30 p.m. Residence Halls Close 2:00 p.m.
November 12, Friday	Final Grades Due in Records Office 2:30 p.m.

Second Semester Spring 2004

January 5-8, Monday through Thursday	Evening Registration
January 9, Friday	Completion of Orientation and Registration
January 11, Sunday	Residence Halls Open at 4:00 PM
January 12, Monday	Begin Day & Evening Classes
January 19, Monday	Late Registration Fee Charged Beginning at 4:00 PM
January 23, Friday	Martin Luther King Day (Evening Classes Begin)
February 20, Friday	Last Day to Register or Change Classes
March 5, Friday	Last Day to Remove I's of Previous Semester
March 12, Friday	Mid-term Grades Due in Record's Office at 4:00 PM
March 22, Monday	Spring Holidays Begin at 4:00 PM
April 9, Friday	Residence Halls Close at 4:00 PM
April 19, Monday	Resume Regular Class Schedule
April 30, Friday	Easter Holiday
May 7, Friday	Fall Semester Advance Registration Begins
May 10-13, Monday through Thursday	Last Day to Drop a Course with a W
May 13, Thursday	Last Day of Regular Classes
May 14, Friday	Final Grades Due in Records Office by 7:00 PM
	Commencement at 8:00 PM

Summer Session Summer 2004

Intersession - On-Campus - Day Classes

May 17, Monday	Registration and Classes Begin
May 31, Monday	Memorial Day (Evening Classes Meet)
June 4, Friday	Intersession Ends

10-Week Evening Term - On Campus

May 24, Monday	Registration for 10-Week Evening Term
May 25, Tuesday	10-Week Term Evening Classes Begin
July 16, Friday	Last Day for Evening Class Students to Drop a Course with a W
July 30, Friday	(Finals) 10-Week Term Ends

First Semester - On-Campus - Day Classes

August	Honors Orientation
August	Registration
August	Classes Begin
September	Last Day to Register for the First Term
September	Summer Orientation for New Students
October	Last Day to Drop a Course with a W
October	(Finals) First Term Ends

Second Semester - On-Campus - Day Classes

November	Observance of Independence Day Holiday
November	Registration and Classes Begin
December	Last Day to Register for the Second Term
December	Summer Orientation for New Students
January	Summer Orientation for New Students
February	Last Day to Drop a Course with a W
February	(Finals) Second Term Ends
February	Final Orientation

Class Time Schedule

M/W/F	T/TR
8:00 - 8:50	8:00 - 9:15
9:00 - 9:50	9:25 - 10:40
10:00 - 10:50	10:45 - 11:25
11:00 - 11:50	11:30 - 12:45
12:00 - 12:50	12:55 - 2:10
1:00 - 1:50	2:20 - 3:35
2:00 - 2:50/3:15	



CHAPTER 2

GENERAL INFORMATION

PURPOSE OF THE COLLEGE

As a public, two-year institution, East Central Community College seeks to meet the educational needs of traditional and non-traditional students within the college's support district of Newton, Leake, Neshoba, Scott, and Wilcox counties. In addition to students from the rural five-county district, East Central also serves a limited number of out-of-district, interstate, and international students. The College is committed to access through its open door admissions policy, affordable cost, varied programs, and support services. In a continuing effort to meet these needs, the College, through its board of trustees, administration, faculty, and staff, has its purpose to be to provide instruction and service. To achieve its institutional goals, the College provides programs of instruction which provide knowledge and skills applicable to life in a complex world. In addition to offering its students opportunities for their mental, physical, and emotional development, the College, as a service provider, offers the constituencies of the district counties opportunities for assistance in growth and advancement.

To successfully fulfill its purpose, East Central Community College provides, at minimum cost, a variety of programs which include senior college level, university parallel, technical, health-related, vocational, adult, and remedial education. In addition, the College provides quality instruction through the use of video and electronic technologies to enable students to attain their educational goals. The College further subscribes to and provides for self-improvement through its continuing education programs, community service, workforce training, small business development, career exploration, special workshops, and other opportunities.

Through curricular and extracurricular activities, the College provides experiences which lead to the development of the total individual. In addition to academic advisement/intervention, these experiences include opportunities for participation and leadership in campus activities and student organizations.

INSTITUTIONAL GOALS

- 1. To provide effective instructional programs for the first two years of university-parallel curricula to prepare students for successful transfer to senior institutions.
- 2. To provide vocational, technical, and health-related programs designed to prepare students for immediate employment.
- 3. To provide a developmental program of instruction to raise basic skills levels of students whose academic foundation requires strengthening.

4. To provide enriched educational experiences for the academically talented students to enhance their academic challenges.
5. To provide guidance, counseling, and other student services to students in the attainment of personal, educational, and occupational goals.
6. To provide specialized training programs which will develop a productive work force for new and expanding district businesses and industries.
7. To provide administrative services and technology to support the faculty in its commitment to offer a high quality, innovative educational program for students.
8. To offer community services, continuing education programs, and basic education programs to meet the educational, occupational, and personal needs of both youth and adults and to cooperate with business and service agencies in providing community education programs.
9. To serve as a cultural and recreational center for the service of the community offering a broad range of programs to enrich the community, enhance creative expression in music, dance, theater arts, visual arts, sports, and recreation.

HISTORY OF THE COLLEGE

In 1928 the Legislature of the State of Mississippi adopted the first laws for the organization and operation of Mississippi public junior colleges. East Central Community College opened its doors to a freshman class of twenty students for the first regular session in September of 1928. The college occupied buildings that were a part of the Newton County Agricultural High School, which had been organized in 1914. The Agricultural High School was located on property belonging to the Newton Municipal School District, which had been created in 1912. The upper high school grades that comprised the Newton County Agricultural High School were a part of the college until 1958 when they moved to the Deane Attendance Center.

In March of 1939, East Central Junior College was accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. It has been reaffirmed each decade since. Today the College has membership in the American Association of Community and Junior Colleges, The Southern Association of Colleges and Schools, The Mississippi Association of Colleges, and The Mississippi Community and Junior Colleges Association.

Originally the institution was supported by three counties — Newton, Neshoba and Scott. Later they were joined by Leake and Winston.

From the two members of the original faculty of East Central Community College, Mrs. W.W. Newsome and Mr. Robert Marshall, the number of full and part-time personnel has increased to over 240 for the current year. Since its founding, seven presidents have served the institution.

COLLEGE PLANT AND EQUIPMENT

With the cooperative efforts of the district and the state legislature, the College has experienced growth in buildings and facilities during the past decade. The College plant consists of approximately 150 acres with buildings and facilities now valued at over ten and one-half million dollars. The College has twenty-six main brick buildings. All residence halls, classrooms, laboratories, and offices are air-conditioned. In addition to facilities sufficient to sustain a liberal arts education program, laboratories are provided for art, engineering, health and physical education, applied music, dramatics, reading, athletic training activities, and scientific and vocational education.

BURTON ARNO VINCENT ADMINISTRATION BUILDING

At the beginning of the 1978-79 school year, the administration building housed the offices of the president, vice president for instruction, vice president for business operations, vice president for foundation and development, dean of adult and continuing education, director for technical services, and the Board of Trustees' room. Proper vault facilities for the business office and adequate storage for all offices are provided in the building. The 7,995 square foot facility was built in 1962 as the library for the college but was renovated for administrative use when the Burton Library was completed. It is modern, spacious, and comfortable and is located on the east side of the campus adjacent to Huff Auditorium.

LEE BARBER HALL

With over 26,500 square feet, this dormitory houses approximately 128 students. This welcome addition to the campus was opened in the fall of 1978. The building is both aesthetically pleasing and very functional in design. It is equipped with all modern conveniences and meets all standards for safety and energy conservation.

ASSOCIATE DEGREE NURSING/CHILDCARE BUILDING

Containing over 20,000 square feet of floor space, this facility opened in 1978 and houses both the associate degree nursing and child care programs. This modern facility contains classrooms, lecture rooms, computer labs, and laboratories.

BRACKENWOOD PHYSICAL EDUCATION BUILDING

This building was constructed in 1970 and is located near the football stadium. Offices for football, baseball, basketball, soccer, and softball are housed in this facility in addition to dressing facilities, the varsity basketball court, and the weight room.

BRADFORD J. TUCKER APPLIED TECHNOLOGY CENTER

Containing over 58,000 square feet of floor space, this facility opened in 1980 and houses automotive technology, collision repair technology, business and office technology, computer technology, drafting and design technology, electrical technology, electronics technology, heating and air conditioning technology, machine shop technology, and welding.

BURTON LIBRARY

Occupied during the 1976-77 school year, this building is located in the center of the campus and contains a large reading area, a conference room, a spacious lobby, librarians' offices, a workroom, a faculty meeting room, nine study rooms, and a room for special collections. Total seating is 250; and shelving is for 50,000 volumes. Provision is also made for housing non-book materials. Closed circuit, public, or commercial television viewing is available in the area of the building. Other media include slides, filmstrips, audio and video tapes, film loops, and micro texts. Circulation is fully automated and an online catalog. This catalog is accessible via the Internet.

CROSS HALL

The science building contains the classrooms and laboratories for biological and chemical sciences. In 1990, the chemistry laboratory was completely renovated with modern laboratory tables, equipment, and controlled, vented chemical storage areas added.

FACULTY HOUSES

There are thirteen of these houses located at various sites on the college property.

RICHARD C. ETHRIDGE HALL

Part of the old Newton County High School property purchased by the College in 1995, this facility is currently used by the College for the Gerontology Technology Program, academic classes, ABE/GED classes, and office space. The Decatur Public Library is also housed in this facility. The facility is located on South Campus.

HUFF AUDITORIUM

Located in the center of the front campus, Huff Auditorium is the most prominent building at East Central Community College. The auditorium was constructed in 1953 and named for J. Knox Huff who served as a member of the Board of Trustees of East Central Junior College for three years. He served as Chairman of the Board from 1948 through 1953.

This structure has a seating capacity of one thousand and is conveniently located at the front of the campus. The auditorium has excellent acoustics and equipment and is used by the College and community for a variety of activities. Located on the ground floor are faculty offices and the office of Public Information. A major refurbishing of Huff Auditorium was funded by donations to the East Central Community College Development Foundation, Inc.

JACKSON HALL

The freshman women's dormitory was remodeled in 1963, 1978 and again in 1989. It houses 125 women and contains the office and apartment of the dormitory supervisor.

DEAN'S OFFICE

A two-story building containing sixteen apartments was originally constructed for married students. Today it is occupied by both faculty, honor students, and married students. A major renovation of this building was completed during the 1994 spring semester.

DINING HALL

Constructed in 1979, this facility contains four dining rooms. The main dining room has a seating capacity of 300. Other dining rooms are the Gold Room, which seats 120; the Gordon Room, which seats 50; and the Magnolia Room, which seats 20.

DECATUR COUNTY HALL

A two-story dormitory for men was constructed in 1971. It consists of 120 rooms which house sixty-two students.

DORMITORY HALL

Completed in 1957, and renovated in 1989, the dormitory is equipped with modern furniture and appliances and accommodates fifty to sixty men. A dormitory supervisor.

EDISON HALL

A two-story classroom building was constructed in 1975 and houses English, Social Science, History, Journalism, Education, and Psychology departments. Also, sixteen faculty offices are located in this building along with several support facilities.

PHYSICAL PLANT BUILDING

This facility houses the office of the physical plant director and also provides space for the various maintenance equipment utilized by the College.

EDWARD T. RIVES EDUCATIONAL BUILDING

Part of the old Newton County High School property purchased by the College in 1995, this facility is currently used by the College for the Surgical Technology Program, the EMT-Paramedic Program, the Practical Nursing Program, a Ceramics Lab, a Computer Science Lab, a Physics Lab, academic classes, and office space. This facility is located on South Campus.

DECATUR COUNTY HALL

This two-story dormitory for men was constructed in 1972. It consists of 120 apartment for the director of housing and thirty-one rooms which house 60 to 70 students.

SOUTH CAMPUS GYMNASIUM

Part of the old Newton County High School property purchased by the College in the fall of 1995, this facility is currently being used by the College for overflow athletic events and camps.

THE STUDENT ACTIVITY CENTER

The office of the Director of Student Activities is located in the center along with many student special activity facilities.

EDDIE M. SMITH STUDENT UNION

Student Services moved into this modern 12,500 square foot building in the summer of 1999. This ultra modern building houses Student Financial Aid, the Student Nurse, Admissions, Records, and the Career Center. This complex also contains conference rooms and advisors' offices.

SULLIVAN CENTER

The first floor of the student center houses the grill, bookstore, and office. The second floor houses the truck-driving program.

TODD HALL

This dormitory for men was completed in 1957. It is arranged in a U-shape rather than conventional halls found in most men's dormitories. Two men are housed in this dormitory. A total renovation was completed in 1989 to bring this dormitory to present day standards for fire safety and energy conservation.

THE OVID S. VICKERS FINE ARTS CENTER

Occupied in 1969, this facility contains a 212 seat auditorium, a band room, a band room, a music library, a listening room, classrooms, and studios.

THE VOCATIONAL-TECHNICAL ANNEX BUILDING

Completed in 1969, this building is located on the north side of the campus and contains classrooms, offices, and laboratories for several vocational-technical programs.

WINSTON HALL

This residence hall was completely renovated in 1989 and 1990 with structural changes to bring it up to modern standards for housing students. This renovation provided an energy efficient, attractive facility for men. It consists of forty-one rooms which house eighty-two students.

WORKFORCE DEVELOPMENT CENTER

Completed in 1995, this modern building has over 2,700 square feet. Nine offices and conference room provide space for the industrial and economic development activities of the College.

ATHLETIC FIELDS/PRACTICE FIELDS

FOOTBALL STADIUM

The stadium was relocated in 1967 and is now equipped with the most modern high intensity lighting, speaker system, and an enlarged seating area.

PRACTICE FIELD

The practice field is located South of the baseball field and includes a director's box.

SOCCER PRACTICE FIELD

The soccer practice field is located West of the football stadium.

INTRAMURAL FIELD

The intramural field is located north of the baseball field and contains an artificial turf field for intramural sports.

CHRIS GAY IV MEMORIAL BASEBALL FIELD

The baseball field is located near the football stadium. This well located facility was completed with a gift from the family of former student Chris Gay IV. It has up-to-date lighting, a press box, and aluminum seating.

SOFTBALL FIELD

The softball field is located on the College's North Campus next to the football stadium. This facility was completed in the summer of 1999.

TENNIS COURTS

Located north of Newsome Hall, this facility contains four lighted tennis courts.

WOMEN'S SOFTBALL FIELD

The women's playing field is located north of the baseball field. Construction of the field was completed during the 1994 spring semester.

GARDENS, PARKS, RECREATION

WALKING TRAIL

Located on the north side of the campus, this one-half mile trail is lighted, landscaped, equipped with exercise stations, and is handicapped accessible.

HARRISON MEMORIAL GARDEN

This park is dedicated to the memory of Crystal and C. J. Harrison, children of Mr. Ricky and Mrs. Jeanine Harrison. The garden is centrally located.

DICK LIVINGSTON RECREATIONAL/STUDY TRAIL

Located on the north side of the campus, this trail is an excellent one-half mile fitness trail and follows the contour of the College's three-fourths mile trail is lighted, landscaped, and handicapped accessible. The trail is named in memory of Representative Richard C. Livingston.

PAVILION

Located on the north campus, this structure is situated to provide a view of the College Pond and the Dick Livingston Memorial Recreational Trail. This structure is utilized by the College for various functions and is also available for use by the community.

SULLIVAN PARK

Located on the east side of campus adjacent to the College's tennis courts, this park was dedicated in memory of Ms. Janie Sullivan and was established for by private donations. It has various plant life, modern lighting, and benches/tables providing enjoyment for the student body and the community.

STUDENT ORGANIZATIONS**Student organizations include:**

Freshman Class, President's Council, Sophomore Class, and Student Body Association

Honor Society:

Phi Theta Kappa, Scholars Bowl

Curricular organizations include:

Alpha Alpha Epsilon, HOSA, Mu Alpha Theta, Phi Beta Lambda, Beta Beta Beta, Mu Tau, Student Education Association, Post-Secondary Association, Students and Teachers of Early Childhood Education, and VICA

Special interest organizations include:

Accents, Athletics, Band, Cheerleaders, Collegians, Diamond Girls, Football, Choir, East Central Environmental Club, Gospel Choir, S.I.F.E., American Association, New Directions, Residence Hall Councils, Book Club, S.A.D.D., Warrior Corps, Adult Warrior Corps

Religious organizations include:

Baptist Student Union, Newman Club, Wesley Foundation, and Fellowship of Christian Athletes

Publications include:

Tom-Tom and Wo-He-Lo

CHAPTER 3**ACADEMIC POLICIES****REQUIREMENTS FOR ADMISSION**

Establishment of specific admission policies is the responsibility of the Board of Trustees and faculty of the institution. East Central Community College adheres to an "open admissions" policy consistent with all applicable laws. The College embraces the philosophy that students be provided with opportunities for learning experiences, e.g. developmental courses, counseling, tutorial assistance, etc., that will help the individual succeed in achieving their educational goals. Further, the College utilizes relevant diagnostic instruments to determine the strengths and weaknesses of students in order to assist them in the selection of the most appropriate program options. There are no programs at East Central Community College designed for transfer to senior institutions that require a minimum grade point average for admission.

ACADEMIC AND TECHNICAL STUDENTS

To be admitted as a full-time student to an academic or technical program, an applicant must meet one of the following criteria:

- (1) Graduation from an accredited high school. Any high school graduate with a standard high school transcript is eligible for enrollment in an academic or technical program. Some programs require a minimum ACT score. Certificates of attendance or Special Education certificates are **not acceptable** for admission into an academic or technical program;
- (2) Presentation of an official transcript indicating completion of one unit less than the minimum acceptable high school units as prescribed by law;
- (3) A high school equivalency certificate indicating that satisfactory scores have been earned on the General Educational Development Test (GED); or
- (4) An official transcript from an accredited college or university.

Before admission can be granted, the following must be on file in the Office of Admissions, Records, and Research:

1. An official college application which may be completed by using the form provided in the back of the catalog or online at the East Central Community College Web Page <http://www.eccc.cc.ms.us>.
2. An official final high school transcript with a recorded graduation date. A transfer student must submit an official transcript from the last college attended. Acceptable General Educational Development (GED) scores must be provided, if applicable.

- Official scores on the American College Test (ACT), 18 years of age and over are exempt from the ACT requirement for selected specialized curricula.

Admission as an East Central Community College student does not constitute admission to a specific program of study. Some programs have additional requirements for entry.

LEGAL RESIDENT STATUS

East Central Community College observes the following definitions regarding residential status of applicants and students as interpreted by laws engaged by the Mississippi Legislature. The College's district includes the following supporting counties: Newton, Leake, Neshoba, Scott, and Winston.

- Legal residence of a minor. The residence of a person less than twenty-one (21) years of age is that of either parent. If both parents are dead, the residence of the minor is that of the last surviving parent at the time of that parent's death, unless the minor lives with her legal guardian, duly appointed by a proper court of Mississippi, in which case the resident becomes that of the legal guardian.
- Legal residence of an adult. The residence of an adult is that place where he is domiciled, that is, the place where he actually physically resides with the intention of remaining there indefinitely or of returning there permanently when temporarily absent.
- Effect of removal of parent from Mississippi. If the parents of a minor who is enrolled as a student in an institution of higher learning remove their residence, from the State of Mississippi, the minor is immediately classified as a nonresident student.
- No student may be admitted to any junior college or institution of higher learning as a resident of Mississippi unless his residence, as defined hereinabove, has been in the State of Mississippi preceding admission.
- Residence status of a married person. A married person may claim the residence status of his or her spouse or may claim independent residence status under the same regulations, set for the above, as any other adult.
- Children of parents who are employed by educational institutions. Children of parents who are members of the faculty or staff of an institution under the jurisdiction of the board of trustees of any community/junior college or the Board of Trustees of State Institutions of Higher Learning may be classified as residents for the purpose of attendance at the institution where their parents are faculty or staff members.

and military personnel. Resident status of children of members of the Armed Forces on extended active duty shall be that of the military parent for the purpose of attending state supported institutions of higher learning and junior colleges of the State of Mississippi during the time that their military parents are stationed within the State of Mississippi and shall be continued through the time that military parents are stationed in an overseas area with last assignment within the state of Mississippi, excepting temporary training assignments en route from Mississippi. Resident status of children shall terminate upon reassignment under Permanent Change of Station Orders of their military parents for duty in the continental United States outside the State of Mississippi, excepting temporary training assignments en route from Mississippi.

Classification of residency of military personnel. A military person on active duty station in Mississippi who wishes to avail himself or his dependents of the provisions of Section 37-103-17, must submit a certificate from his military organization showing the name of the military member, the name of the dependent, if for a dependent; the name of the organization of assignment and its address (may be in the letterhead); that the military member will be on active duty station in Mississippi on the date of registration at the state supported institution of higher learning or junior college of the State of Mississippi; that the military member is not on transfer orders; the signature of the Commanding Officer, the Adjutant, or the Personnel Officer of the unit of assignment with signer's rank and title. A military certificate must be presented to the registrar of the State supported institution of higher learning or junior college of the State of Mississippi each semester or trimester at (or within ten (10) days prior to) registration each semester for the provisions of Section 37-103-17 to be effective.

Student must register under proper residence status; penalty. The responsibility for registering under his proper residence status is placed upon the student. In addition to any administrative action which may be taken by the governing authorities of the state-supported institutions of higher learning or junior colleges concerned, any student who willfully presents false evidence as to his residence status shall be deemed guilty of a misdemeanor, and conviction thereof may be fined not to exceed one hundred dollars (\$100.00).

Members of the United States Armed Forces on extended active duty and stationed within the State of Mississippi and members of the Mississippi National Guard may be classified as residents, for the purpose of attendance at state-supported institutions of higher learning and community and junior colleges of the State of Mississippi. Resident status of such military personnel who are not legal residents of Mississippi, as defined in Section 37-103-13, shall terminate upon their reassignment for duty in the continental United States outside the State of Mississippi.

MISSISSIPPI VIRTUAL COMMUNITY COLLEGE

The Mississippi Virtual Community College is a consortium of Mississippi's 15 community college districts and the Mississippi State Office for Community and Junior Colleges. Its mission is to provide educational opportunities to constituencies who live within the various community college districts in Mississippi and to others beyond their boundaries. Through MSVCC, students may take courses from colleges located in Mississippi while getting support services from a local college.

To take a course from a *remote* (provider) college, a student enrolls at a *local* (host) community or junior college. The host college supports the student with a full slate of student services including advisement, counseling, financial aid, and learning resources. The host college pays the student's tuition and fees. The host college awards credit for the course.

The *remote* (provider) college provides the course instruction. Assignments, tests, and grades are administered by one of its instructors. For this instructional service, the provider college receives the state reimbursement for the enrollment.

This cooperative makes it possible for MSVCC colleges to leverage distance learning resources—including faculty, course, support services, and technology—to benefit students throughout Mississippi and beyond. East Central Community College is a participant in the Mississippi Virtual Community College. For a list of courses offered through MSVCC, please see the web site at www.msvcc.org.

HEALTH RELATED STUDENTS

ASSOCIATE DEGREE NURSING PROGRAM

The Associate Degree Nursing Program is a two-year program designed primarily for students who reside in the East Central Community College district, to provide educational opportunities for qualified students desiring a career in nursing. The program responds to the expanding health care needs of the district and state. The curriculum includes a balance of general education, nursing theory, and laboratory and clinical experience. Graduates will receive an Associate of Applied Science Degree (AAS) and those that meet the requirements of the State Board of Nursing are eligible to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN). The State Board of Nursing may deny any application for licensure due to, but not limited to conviction of a felony, commission of fraud or deceit in the application process, or addiction to alcohol or other drugs. The Associate Degree Nursing Program is accredited by the Board of Trustees of State Institutions of Higher Learning of Mississippi and the National League for Nursing Accrediting Commission.

Procedures

Students are required to take the American College Test (ACT) and meet admission requirements to the College. Application deadline class is April 15. All entrance materials must be on file in the Admissions, Records, and Research and the Associate Degree program office by April 15.

Requirements

Student must apply for regular admission and be accepted by the college.

Student must apply to the Associate Degree Nursing Program. Student must take the ACT with a composite score of 18, or 15 if taken prior to October 1989. Students with less than the required ACT composite score must have completed a minimum of 12 semester hours with a 2.0 QPA and must have at least a grade of C on Anatomy and Physiology I and II courses, which are included in the above 12 semester hours. A math score of 14 or less on the ACT will necessitate successful completion of a math course concurrent with or prior to ANP 111B.

Students must have a cumulative GPA of 2.00 or better.

Satisfactory completion of Anatomy & Physiology I (BIO 2514), and Anatomy & Physiology II (BIO 2524) (An applicant may be accepted into the ADN program prior to completing these courses; whereupon these courses must be completed in the summer prior to beginning nursing classes in the fall.) Students who have not received formal notification of admission to the ADN program must meet all the prerequisites established for enrolling in Anatomy and Physiology I. The prerequisite for Anatomy and Physiology I is one of the following: General Biology (BIO 1134 or 1144), General Chemistry I (CHE 1214) or ACT science score of 21, or sophomore standing, or admission to a health related program at ECCC or be a licensed practical nurse.

Upon receiving notification of acceptance into the ADN program the student must submit the following items: completed ADN health physical examination form, proof of immunizations against measles, mumps, rubella (MMR), or rubella titer, Hepatitis B vaccine, or signed declination statement, and a current CPR certification (American Heart Association Healthcare Provider).

A 2-step TB skin test will be required of all students admitted into the program at the student's expense.

Any student must agree to be randomly tested for drugs at any point and time while enrolled in the ADN program. The student is responsible for all expenses associated with testing.

The number of students admitted into the program will vary according to resources available. Qualified applicants will be given priority based on academic records.

Acceptance Criteria

To be accepted into the ADN program, the applicant's application must be complete. The application must be submitted to the Admissions Office and the ADN office must be complete.

Applicants are grouped according to residency. Preference is given to in-district residents first, followed by out-of-district residents, then out-of-state residents, in that order. A minimum grade of "C" is required on each ADN curriculum course. Students who have a grade of "D" or "F" on more than six hours in the required ADN curriculum will receive a deduction of 10 points from their total score.

1. ACT Scores

Enhanced	Points
Above 27	5
25-27	4
22-24	3
19-21	2
16-18	1

2. College GPA on ADN Curriculum Courses:

3.5 - 4.00	5
3.0 - 3.49	4
2.5 - 2.99	3
2.0 - 2.49	2

OR High School GPA with no college courses taken:

3.5 - 4.00	5
3.0 - 3.49	4
2.5 - 2.99	3
2.0 - 2.49	2

3. ADN Curriculum Courses completed with a grade of "C" or better:

A&P I & II and Microbiology	5
A&P I & II	4
A&P I	3

4. Associate in Arts Degree or Higher Degrees completed:

Acceptance into the program is once a year. Expenses include:

1. Tuition per semester, \$700.00 (See College Catalog)
2. Lab fees per semester, \$24
3. Uniform/lab supplies for program, approximately \$155
4. Malpractice Insurance \$15 yearly
5. Required textbooks for entire program, approximately \$600
6. Drug screen, approximately \$20 yearly
7. Physical examination, cost determined by the student's selection of practitioner
8. Immunizations, cost dependent on status of immunizations
9. Assessment testing, 1st semester \$78, each semester thereafter \$50

Registration pins (optional) range from \$34-\$122

Application fee - \$30

Nurses' Association fees for the entire program, approximately \$100

Transportation costs to and from clinical sites

Classroom portraits, approximately \$25

Graduation NCLEX-RN application fees, \$60 state and \$200 national

ADN UPGRADE PROGRAM FOR ASSOCIATE DEGREE NURSING

Applications for the College may be obtained from the Office of Admissions, P.O. Box 129, Decatur, MS 39327. Applications for the program may be obtained from the Associate Degree Nursing Program Office, P.O. Box 129, Decatur, MS 39327 or by calling (601) 635-2111, ext. 294. The deadline for the Spring class is November 15.

Admission Requirements:

The student must apply for regular admission and be accepted by the College.

The student must apply to the Associate Degree Nursing Program.

The student must have an ACT composite score of 15 if taken before October 1989, or 18 if taken in October 1989 or after. Students with less than the required ACT composite score must have completed a minimum of 12 semester hours with a 2.0 quality point average before being admitted. Students must have at least a C in all prerequisite courses.

Hold a current license to practice as a licensed practical nurse in Mississippi.

Have one-year clinical work experience within the last five years, documentation from employer(s) must be submitted with application.

Math assessment test given prior to admission.

Prerequisite courses:

- Anatomy and Physiology I
- Anatomy and Physiology II
- Human Growth & Development
- Fine Arts/Humanities Elective
- Microbiology
- English Composition I
- English Composition II

Applications for the College and the ADN Upgrade Program may be obtained from the Office of Admissions, P.O. Box 129, Decatur, MS 39327 on or January 1 each year. All admission requirements and current admission application must be on file in that office by November 15 of the year of admission.

The acceptance criteria are the same as for the two year ADN program. Post acceptance requirements are the same as all other ADN programs. All information pertaining to the Associate Degree Nursing Program can be found in the East Central Community College catalog or by contacting NLNAC, 61 Broadway, New York, NY 10016 or by telephone 1-800-441-2345.

EMT/PARAMEDIC TECHNOLOGY

Admission Requirements:

1. EMT Basic Certification;
2. 18 Years of Age or Older;
3. High School Diploma or GED;
4. Enhanced ACT score of 16 or higher;
5. Current Childhood Immunizations;
6. Hepatitis-B Inoculations;
7. Physical examination stating that the applicant is capable of the physical demands;
8. Health Care Provider CPR Card;
9. BIO 2514 - Anatomy and Physiology I and;
10. BIO 2524 - Anatomy and Physiology II with a grade of "C" or better;
11. Official transcripts from previous colleges attended;
12. Official college application;
13. Professional liability insurance (\$1,000,000 per occurrence), approximately \$20.00 per year;
14. Drug Screen, approximately \$20.00 per year;
15. \$50.00 lab fee per semester.

PRACTICAL NURSING PROGRAM (PN)

To be admitted to the Practical Nursing Program (PN) applicants must:

1. Be eighteen (18) years of age or over.
2. Have a minimum of 12th grade education or its equivalent as determined by the General Educational Development Test.
3. Be in good physical and emotional condition as verified by a medical examination and certifying report.*
4. Have acceptable personal qualities as established through a personal interview.
5. Be a citizen of the United States or have pending citizenship.
6. Applicants must have a minimum ACT score of 12 or enhanced ACT score of 16, or equivalent TABE (Level D, Form 5) composite score of 12 in English, mathematics and reading.

Applicants must take the NLN Pre-Admission Examination - PN and achieve a minimum score of 40 percentile.

Applicants shall be selected for an interview by the Practical Nurse Admissions Committee based upon the applicants' scores on the standardized tests listed in item 6 and 7.

Applicants must be recommended for admission by the Practical Nurse Admissions Committee.

Applicants must have current CPR Class C certification.

East Central Community College health form must be completed by all students accepted into the program. Final acceptance of students into the program will not be granted until the medical examination and certifying report is on file.

MEDICAL OFFICE TECHNOLOGY (BOMT)

Applicants admitted to the Medical Office Technology Program (BOMT) must meet the admission requirements for Academic and Technical Programs listed previously.

MEDICAL TECHNOLOGY (SUT)

Applicants admitted to the Surgical Technology Program must meet the following criteria:

1. The applicant must be of legal working age (18) before program completion.
2. The applicant must have a 12th grade education as demonstrated by a high school diploma or its equivalent as demonstrated by the General Development Test.
3. The applicant must be in good physical condition as verified by a medical examination and certifying report. (National Certification Requirement)
4. The applicant must have a minimum enhanced ACT score of 16 or equivalent TABE (Level D, Form 5) composite score of 12.
5. The applicant must be a citizen of the United States or have pending citizenship.
6. The applicant must have acceptable personal qualities as established through a personal interview.
7. Applicants shall be selected for interviews by the Surgical Technology Admissions Committee.
8. The applicant must be recommended for admission by the Surgical Technology Admissions Committee.
9. Must have CPR-C certification.

Final acceptance into the Surgical Technology program must be granted prior to the submission of a medical examination certifying report. Final acceptance into the program will not be granted until an acceptable medical examination certifying report is on file.

TRANSFER STUDENTS

Students desiring to attend East Central Community College who have attended another regionally accredited college must meet the requirements as entering freshmen. Students with records indicating successful completion of college-level work may be accepted on probation if individual cases indicate a reasonable chance of success in the program selected. If a student is accepted on probation, he/she must make satisfactory progress at the completion of the first semester or he/she will be suspended for one semester.

TRANSFER CREDITS

Acceptable credits transferred by students are reproduced on their permanent records at East Central Community College. This signifies that the credits are judged valid. Only those courses that receive a grade of "C" or better will be entered on the record and applied toward graduation when the transferred average is less than "C". This will be completed at the end of the first semester in which the student is enrolled.

Coursework transferred or accepted for credit must represent college-level coursework relevant to the degree, with course content and level of difficulty resulting in student competencies at least equivalent to those of students enrolled in the institution's own undergraduate degree program.

VOCATIONAL STUDENTS

To be admitted as a full-time student to a vocational program within carpentry and cabinet-making, an applicant must:

1. Be of legal working age (18) before program completion;
2. Complete a federally approved ability-to-benefit test;
3. Have an official application and a transcript from the last school attended on file in the Office of Admissions, Records, and Planning;
4. Complete an interview with the vocational counselor or with the instructor in the program of choice.

To be admitted to the cosmetology program, an applicant must:

1. Be a high school graduate or the equivalent.
2. Score 8th grade equivalent or above as measured by the TABE standardized test administered by East Central Community College personnel.
3. Upon notification of the above requirements being met, the applicant will have a personal interview by the Cosmetology Admissions Committee.
4. The applicant must be recommended for admission by the Cosmetology Admissions Committee.

INTERNATIONAL STUDENTS

International students with acceptable scholastic records and proven ability will be considered for full-time admission as freshmen students. Freshman applicants must be graduates of recognized secondary schools comparable in level to the American high school. Transfer students are considered on the basis of secondary school records or postsecondary study (college, technical school). Factors considered in making the admission decision are grades earned, subjects to be carried, ability to carry a full course of studies, satisfactory scores on the East Central Community College placement tests, proof of financial responsibility, and proof of health insurance.

Both freshmen and transfer, whose native language is not English, are required to submit a score of at least 500 on the paper-based or computer-based Test of English as a Foreign Language (TOEFL) or a score on the ACT.

Admission materials must be in the Office of Admissions, Records and Planning at least 60 days before the beginning of the semester in which admission is desired:

- An application for admission form.
- A certified copy of all high school and/or college transcripts of previous credits earned.
- Information showing sufficient financial support.
- Proof of health insurance.
- A copy of Form I20.

In addition to the regular tuition and fees paid by in-state students, international students will be assessed out-of-state fees payable at registration. See general information in Chapter 4.

Dormitory facilities will be available each semester only after in-state students and in-state students have been housed.

PART-TIME STUDENTS

Part-time students must meet the same admission requirements as do full-time students except for the ACT.

SPECIAL ADMISSION

In conformity with Section 37-29-1, Mississippi Code of 1972 as amended, East Central Community College will admit students who have not completed the requirements for regular admission to the College but who meet the enrollment criteria specified in either policy 4.1.6.1 or 4.1.6.2.

DUAL ENROLLMENT

Students may be granted part-time admission status at East Central Community College while concurrently enrolled in high school if they meet the following admission requirements:

1. Have completed a minimum of fourteen (14) core high school courses (Students who do not have fourteen (14) core high school courses but who have a composite score of thirty (30) on the ACT Assessment may be considered for enrollment),
2. Have a minimum 3.0 cumulative GPA on a 4.0 scale for high school work completed, and
3. Have the unconditional recommendation of their high school principal or guidance counselor.

EARLY ENROLLMENT

Students may be admitted as regular students at East Central Community College if they meet the following admission requirements:

1. Have completed a minimum of fourteen (14) core high school courses (Students who do not have fourteen (14) core high school courses but who have a composite score of twenty-six (26) on the ACT Assessment,
2. Have a minimum composite score of twenty-six (26) on the ACT Assessment,
3. Have a minimum 3.0 cumulative GPA on a 4.0 scale for high school work completed, and
4. Have the unconditional recommendation of their high school principal or guidance counselor that said enrollment is in the best educational interest of the student.

The credit earned at East Central Community College by students admitted under the Early Enrollment Policy will be available for transfer credit toward meeting the requirements for graduation from the College after the student has successfully completed one (1) full semester of course work.

CONTINUING EDUCATION UNITS

To participate in non-credit (CEU) programs or courses, a student should complete an application form and be of sufficient maturity for the course desired. (Ten hours of instruction are equal to one CEU.)

NOTE: No transcript, certificate, test scores, or anything in addition to the completed application is required unless it is an EMT course. A personal check covering the cost of the course with course identification on it must be held a place in any class until the first class meeting at which time the application can be completed.

ENGLISH AND MATHEMATICS PLACEMENT

Placement in mathematics and English courses will be based upon (1) ACT scores in the subject areas (2) high school grades (3) assessments made at orientation.

Students in the areas of English and mathematics will be determined by scores demonstrated in the combined criteria enumerated above. Students enrolled for nine or more credit hours must enroll in the English course sequence, Developmental I, II, Composition I or II, during the earliest consecutive semesters of such enrollment.

ACT WAIVER FOR ADULTS

Students who have been out of high school for five or more years, or those who are 21 years of age or older will have the ACT requirement waived. Those who wish to enroll in specialized programs.

BENEFITS FOR VETERANS

East Central Community College is an approved institution for providing educational training for veterans. The Director of Admissions, Records, and Research serves as Veterans Advisor and offers assistance in handling matters pertaining to veterans at the College.

SELECTIVE SERVICE

Information and assistance in handling matters concerning Selective Service for students are available in the office of the Director of Admissions, Records, and Research.

NATIONAL GUARD, VETERANS PREVIOUS EDUCATION, SERVICE MEMBERS OPPORTUNITY COLLEGES; EVALUATION, CREDIT, AND TRANSFER

The College maintains a written record of the previous education and training of each veteran enrolled and appropriate credit is given. When the service period has been shortened proportionately as a result of previous education and training, the veteran or eligible person and VA are so notified.

East Central Community College is a participant in the Mississippi National Guard Higher Education Program. Credit earned in the armed forces is evaluated based upon the recommendations of the American Council on Education. The College is also a member of Service-members Opportunity Colleges (SOC). Seven semester hours of credit can be established on a veteran's record when a copy of the DD214 is presented to the Director of Admissions, Records, and Research. These hours include:

- A. 4 semester hours of Physical Education
- B. 3 semester hours of Personal and Community Health

No credit is granted by East Central Community College on the General Education Development Test. No credit is established by the College for experiential learning but credit is accepted when transcribed by another accredited college.

EAST CENTRAL COMMUNITY COLLEGE SCHOOL STANDARDS OF PROGRESS AS REQUIRED BY VA REGULATIONS 14253 [D]

1. EXAMINATION OF RECORDS:

The College records and accounts pertaining to veterans and other eligible persons are readily identifiable and available for examination by authorized representatives of the Government.

2. ENTRANCE REQUIREMENTS:

Proof that entrance requirements to East Central Community College have been met prior to enrollment are a part of the veteran's or other eligible person's permanent record. They also include the grade in each subject per semester, record of withdrawals, and the number of absences from any subject. These records are maintained in the files of the Director of Admissions, Records, and Research.

3. PREVIOUS EDUCATION AND TRAINING RECORDS:

The school maintains permanent records showing previous education and training. Enrollment certificates submitted to VA reflect credit for previous education and training according to the policies of the College.

4. PROGRESS RECORDS:

In the academic and technical program, the school records the grades of A, B, C, D, F, W (withdrawal, no grade), I (incomplete), which is temporary and is changed to a grade of A, B, C, D, or F upon completion and is used in the overall grade point average of the student).

The State Veterans Affairs Approving Agency requires that "I" grades be considered as F's in computing grade point averages. This procedure is followed in all reports to the Veterans Administration concerning the student's status. Course changing is not allowed after the first two weeks of classes. Any time a student quits a course without officially withdrawing, a final grade of "F" will be recorded. The VA will be promptly notified when a veteran or other eligible person draws on VA benefits changes his course load from full-time to part-time or reduces his part-time load.

Veterans who are attending East Central Community College in the Academic and Technical programs must pass a certain number of hours each semester, the same as regular students, to remain in good standing. Students must pass nine semester hours and earn 18 quality points to remain in good standing. Quality points are assigned per semester hour the following way: A-4 quality points; B-3 quality points; C-2 quality points; D-1 quality point; and F-0 quality points.

For the Veterans and other eligible persons, East Central Community College will apply the probation and suspension policies as listed in this catalog.

ATTENDANCE RECORDS:

East Central Community College maintains schedule and permanent attendance records. The last date of attendance is reflected when one drops a course. The number of absences in any particular course is placed on the East Grade Report and also in the teachers' grade book which is filed in at the end of the term and is filed for records and is available to the Director of Admissions, Records, and Research's office. An individual is allowed absences per semester equal to twice the times a class meets per week in addition to any official absences representing the semester. This policy is given in detail elsewhere in this publication.

SOPHOMORE STATUS

A student can be classified as a sophomore, he/she must have completed a minimum of 28 hours or its equivalent from an approved college.

TESTING SERVICE

East Central Community College is a fully participating institution in the ACT College Testing Program and administers the test on all nationally scheduled testing dates. The ACT test is also administered on a residual basis upon request.

East Central also administers and utilizes the Test of Adult Basic Education (TABE) in its Special Populations, adult basic education program, and the Ability to Benefit for financial aid. Further, the General Educational Development Test (GED) is administered on a monthly basis.

SCHOOL TERMS AND PERIODS

East Central operates on the semester system. There are two regular semesters which begin in August and in January. During the summer, there is an eight (8) week summer session divided into two four-week terms and a three-week intersession. The College also offers courses at other times to meet the needs of students.

Lecture periods meet a minimum of 50 minutes. Laboratory periods are equivalent to two lecture periods. Semester hours of credit are granted on the basis of the number of lecture and/or laboratory periods the class meets per week in one regular semester. A semester hour of credit is equal to 750 minutes of instruction.

Classes are also offered off-campus at various locations throughout the county district.

RECORDS

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

East Central Community College is in compliance with laws granted under the Family Educational Rights and Privacy Act. Under this law, students enrolled in any educational institution receiving federal funds are given certain rights concerning school records.

The following rights are accorded to students under this act:

1. Students are entitled to have access to school records upon request.
2. Request for access to records concerning academic grades, transcripts, and absences should be filed with the Director of Admissions, Records, and Research. Request for access to records concerning scores administered by East Central Community College concerning financial aid, and other personal data should be filed with the Vice President for Student Services.
3. Students are entitled to inspect and review the contents of their school records and to challenge the contents if they feel the contents are inaccurate, misleading or inappropriate. If a student wishes to challenge the contents, the Director of Admissions, Records, and Research and the Vice President for Student Services will provide a written copy of procedures to be followed.
4. Before any school records will be released to third parties (college, employer, etc.) who have requested copies of school records, the student must have the students' written consent.
5. Upon receipt of a subpoena or judicial order requiring the Director of Admissions, Records, and Research and/or Vice President for Student Services to supply a student's records, the requested records will be taken.
6. Whenever a student seeks to enroll in another institution outside the district, the student must approve transfer of the record.
7. The law allows "directory information" about students to be made public without specific permission. Students are entitled, however, to request the deletion of certain information from school directories. Any request for deletion of directory information must be made within fourteen calendar days from the date of registration. Forms for requesting the deletion of information may be secured from the Office of the Director of Admissions, Records, and Research. The following items are considered directory information:
 - Name
 - Degrees and Awards Received
 - Address
 - Phone

Attendance

Program

Height/Weight of Athletes

Home Address

Marital Status

Age and Place of Birth

Photograph

Grade Level

Participation in Officially Recognized Activities and Sports

GRADING SYSTEM

90-100 Excellent

80-89 Good

70-79 Average

60-69 Poor

Failure

Withdrawal

Registered for audit

Incomplete, but can be made up

Grading report is made to all day students at Mid-Term of each semester.

INCOMPLETE GRADES

A grade of "I" (incomplete) may be submitted in lieu of a final grade when a student, because of illness, death in the student's immediate family, or other circumstances beyond the student's control, is unable to complete course work or to take final examinations. The student must have in advance an approval by the Director of Admissions, Records, and Research before the student can complete this course work.

A grade of "incomplete" on final semester grades must be removed by completing the required work by the end of the first six weeks of the next semester. A grade of "F" will be recorded by the Director of Admissions, Records, and Research. The individual student has the responsibility of making the necessary arrangements with the instructor concerned.

APPEAL PROCEDURES FOR GRADES

See Student Complaint Procedures

HONORS AND QUALITY POINTS

HONORS — Special recognition is given those students doing outstanding work in their academic subjects at the end of each grading period and at graduation. The honors are based on quality point averages.

HONORS	Required Quality Point
President's List	
Dean's List	
Honorable Mention	

QUALITY POINTS — Quality points are based on the grade and hours credit for each course and are computed as follows:

GRADES	Quality Points
A	4 for each semester
B	3 for each semester
C	2 for each semester
D	1 for each semester
F	0 for each semester

The last grade in each course attempted will be counted for quality purposes.

HONORS PROGRAM

The purpose of the Honors Program at East Central Community College is to provide enriched educational experiences for the academically talented students. Specially designed honors classes are offered to stimulate the honor student's spirit of inquiry and to provide opportunities for in-depth study in several subject areas.

An Honors Council chaired by the Director of the Honors Program has been established. It is the responsibility of the council to coordinate honors courses and to promote an atmosphere of intellectual stimulation and camaraderie among the academically talented students.

The Honors Program provides students the opportunity for independent projects and research, for greater intellectual challenge, and for association with others of similar abilities and interest.

HONORS PROGRAM ELIGIBILITY

In order to enroll in the Honors Program a student should have a superior ACT score, a superior grade point average, and an invitation from the honors faculty. Courses are scheduled so that a student may participate in all six courses or in any combination of courses. Courses offered include Elementary Functions, Honors English Composition I, Honors English Composition II, Honors American History I, Honors American History II, Honors English Literature I, and Honors English Literature II.

Students with a Math ACT score of 25 and a score of 30 or above on a math assessment administered by the East Central Community College are eligible to enroll in Elementary Functions. Students with a 27 composite and a 27 English score on the ACT or a "2" Advanced Placement English score are eligible to participate in Honors English. Students with a 25 composite and a 25 reading score on the ACT are eligible to participate in Honors American History I. Students are invited to enroll in Honors English Literature based on grades in previous English courses, ACT scores, and teacher recommendation.

ADVANCED PLACEMENT/CREDIT BY EXAMINATION

East Central has two provisions for granting credit by advanced placement and one provision for granting credit by examination.

Credit for Advanced Placement in Vocational-Technical Instruction

East Central Community College will grant credit for selected courses in Vocational Science and Certificate programs under the following conditions:

1. Applicant for credit meets all college admissions requirements and is a full-time student in good standing in one of ECCC's vocational or certificate programs, and

2. Applicant has maintained at least a "B" average in the high school courses for which articulated credit is requested, and

3. Applicant has on file a written recommendation from the high school counselor and vocational director, and

4. Applicant has successfully completed two units in high school in the vocational area with an A or B average, and applicant has passed a competency exam administered by East Central Community College with a grade of "85" or higher, and

College credit will be held in escrow until the student has completed the prescribed courses in a specific program. The credits will be included on the student's official college transcript with the designation of "satisfactory" and counted toward the appropriate degree or certificate. Following provisions of the Southern Association of Colleges and Schools, these courses will be identified as advanced standing in the articulated area and identified on the college transcript as such.

Each articulation agreement will be updated as the curriculum is revised. It is understood that should a student intending to receive credit under an articulation agreement fail to make satisfactory progress in the next higher sequential course, the student may transfer back to the beginning level course. It is further understood that a high school graduate may exercise this privilege no later than the beginning of the third year following graduation. THERE WILL BE NO CHARGE FOR ADVANCED STANDING CREDIT.

Advanced Placement Examination

Students who make a score of three (3) or higher on the Advanced Placement (AP) test will be given credit for the course at East Central. Generally an AP score of three (3) will result in awarding three (3) semester hours credit in the subject area. More than three (3) semester hours credit may be awarded for AP scores of four (4) or five (5) when approved by the appropriate division chairs working in conjunction with departmental faculty and the Vice President for Instruction. Academic credit established through AP will not carry a letter grade and will not be included in calculating the quality point average.

College Level Examination Program (CLEP)

East Central Community College welcomes students from a wide variety of backgrounds and learning experiences. Some students come with a firm grounding in a number of disciplines. ECCC recognizes their prior learning by accepting College-Level Examination Program (CLEP) tests, which measure a student's mastery of college introductory course content in a wide range of subjects. Students who earn the credit-granting score in any of the tests listed below will be given course credit and a grade of "P" will be entered on their transcript.

Exam	Score	Credit	Equiv. Course
Am. Literature	50	6 hrs.	ENG 2213
Eng. Comp. Fresh.	50	6 hrs.	ENG 1113
Eng. Literature	50	6 hrs.	ENG 2333
College Algebra	50	3 hrs.	MAT 1313
Trigonometry	50	3 hrs.	MAT 1333
Biology	50	6 hrs.	BIO 1133, 1153
Chemistry	50	6 hrs.	CHE 1213, 1233
Calculus w/ Elem. Functions	50	3 hrs.	MAT 1613
French, Level 1	50	6 hrs.	MFL 1113, 1133
Spanish, Level 1	50	6 hrs.	MFL 1213, 1233
Am. Government	50	3 hrs.	HIS 2213
US History II	50	3 hrs.	HIS 2223
Human Growth/Dev.	50	3 hrs.	EPY 2533
Macroeconomics	50	3 hrs.	ECO 2113
Microeconomics	50	3 hrs.	ECO 2123
Psychology	50	3 hrs.	PSY 1513
Sociology	50	3 hrs.	SOC 2113
Western Civ. I	50	3 hrs.	HIS 1163
Western Civ. II	50	3 hrs.	HIS 1173
Accounting, Prin	50	6 hrs.	ACC 1213, 1233
Business Law	50	3 hrs.	BAD 2413
Info Sys/Comp Apps	50	3 hrs.	CSC 1113

Students may earn CLEP credit at ECCC only in courses taught at ECCC. The maximum number of CLEP credits that may be earned is 45 semester hours per student.

Students who transfer to ECCC after earning CLEP credit through another institution must submit official copies of their scores to the Director of Admissions, Records, and Research. The scores will be evaluated and credit granted following the same scale as for other ECCC students.

ACADEMIC PROBATION AND SUSPENSION

A student who fails to pass nine semester hours and to earn 18 quality points during a regular semester will be placed on probation until the academic record meets this minimum standard. If the minimum requirements

for two consecutive semesters, the student will be suspended for the next semester. If the suspension occurs at the conclusion of the spring semester, the student may be removed by attending summer school and improving to the stated minimum. Deviation from this policy will be made only by the approval of the Academic Probation Committee. This policy will also apply to all transfer students.

COURSE CHANGE

A fee of \$5 is assessed for a change in schedule after the date a student's course is entered.

CHANGING PROGRAM

A student should discuss any proposed changes in his program with his advisor. No full-time student will be permitted to register in a new program after the second week of any regular semester.

PROGRAM OF STUDY

A student registering for 12 or more semester hours will be considered a full-time student and should follow one of the curriculums as outlined.

CLASS ATTENDANCE AND ABSENCES

When a student enrolls in a course, the student assumes the responsibility for attending all class meetings, completing all assignments, and otherwise satisfying the requirements of that course. Realizing that from time to time there may be just cause for absence, the College has established the policy outlined below.

The student should discuss with the instructor the impending absence before it occurs if possible or immediately after his/her return to class if the absence was an emergency. The student is responsible for all work missed regardless of the reason for being absent.

Official absences are those incurred when students miss class while officially representing the College. The College sponsor of the group supplies a list to the Director of Admissions, Records, and Research's Office in advance, and instructors are notified from that office before the next meeting of the class following the absence. Official absences will not count in the total number of absences allowed.

Unofficial absences occur when students who are not representing the college miss class. Total unofficial absences per class may not exceed three for a class that meets once per week, four for a class that meets twice per week, six for a class that meets three times per week, eight for a class that meets four times per week or ten for a class meeting five times per week. Exceptions to this policy include classes that meet less than a full semester; Mississippi Virtual Community College Classes, associate degree nursing classes, and some of the vocational and tech-

nical classes. The instructor will notify students in these classes of the absentee policy in those particular classes in writing at the beginning of the semester. Tardies, which equal the number of times a student meets per week will constitute an unofficial absence. (In some classes, which meet once per week, three tardies will constitute an unofficial absence.) If a student exceeds these numbers of tardies, he/she will be cut out of class and will receive an "F" for the semester.

3. The student who misses announced tests or class assignments or has unofficial absences must have approval of the instructor to take up tests or to complete assignments. Approval will not be given unless the student presents a valid reason for having been absent.
4. The student has the right to appeal if he or she feels that there are extenuating circumstances for exceeding the allowable number of absences or for being cut out of class and receiving an "F" for the course. Within ten (10) days of being cut out of the class, the student should submit to the Vice President for Student Services a written letter of appeal giving all reasons for the appeal. The Vice President for Student Services will contact the instructor and discuss the reasons and excuses. The Vice President will then meet with the student and will decide whether or not the student should be put back into the class. If the student is readmitted, he/she will sign a form stating that they will not be tardy or absent from the class for the remainder of the semester and if they are, they will be dropped with a grade of "F" and will not have the opportunity to appeal again. If the Vice President for Student Services denies the student reentry, he/she will have the opportunity to appear before the Absentee Appeals Committee. This committee will include the Vice President for Student Services, the student's instructor, the academic or vocational counselor (depending on classification of student), an administrator-at-large, an instructor-at-large, and an officer of the Student Body Association. A majority vote will be necessary for the student to be reinstated in class. Should the matter not be resolved to the student's satisfaction through the Absentee Appeals Committee, the student has the right to appeal to the President of the College within 24 hours. Such appeals must be made in writing with all reasons for the appeal given. The last step in the appeals process will be the hearing before the President.

DROPPING A COURSE

If a student desires to drop a course, the student may do so at any time with proper approval from their advisor or teacher and a counselor. There is no charge for dropping a course.

Unofficial withdrawal from a course at any time during the semester will result in a grade of F. No student can drop a course within five class days prior to the first day of final examinations.

EXEMPTION

A student who has applied and been accepted as a candidate for graduation may be exempt from the final examination of any course in which the student has at least a B average as of the last regular class meeting. The decision of graduates and types of examinations (unit or comprehensive) will be at the discretion of the instructor.

PRE-REGISTRATION TESTS

The American College Test will be administered to all academic and technical students under age 23 who have not previously taken it. The results will be used in classification. In addition, assessment tests are given in English and Mathematics. Students will be placed in these courses based on the following criteria: (1) ACT scores (2) Local assessment (3) High school grades.

ORIENTATION

All students entering East Central Community College for the first time must participate in the orientation program. The program is designed to acquaint new students with rules and regulations of the College, registration procedures, and college curricula. During this time standardized testing is administered and students are assigned to faculty advisors who help them in proper course selection. School publications are reviewed, and handbooks are distributed and discussed. Orientation is held on each advance registration day in the summer and on the Friday, prior to the day of each regular semester.

MAXIMUM LOAD

Fifteen or sixteen semester hours of academic work are considered a normal load each semester. First semester freshmen are not allowed to register for more than a normal load unless specified in the curriculum. Other students desiring to enroll for 20 or more semester hours must have special permission from an appropriate curriculum advisor and approval by the Vice President for Instruction. A full-time vocational student cannot enroll in a daytime academic course for credit.

WITHDRAWAL FROM SCHOOL

Any student who leaves the College, except for temporary absences, must secure a withdrawal permit in duplicate from the Academic or Vocational Counselor's office, where he will be instructed as to the proper procedure. This permit, when completed, must be filed with the Director of Admissions, Records and Research and Vice President for Business Operations. Administrative withdrawal may be processed by the Vice President for Student Services or Director of Admissions, Records, and Research.

ACADEMIC FORGIVENESS

East Central Community College students who have not been in any postsecondary educational programs for a period of four years may petition the Vice President for Instruction to have their credit records removed from consideration for determining qualifications for graduation from East Central Community College.

Any students who have changed their degree or certificate designation, for example, from an Associate of Arts/Science degree to an Associate of Applied Science degree, or vice-versa, may petition the Vice President for Instruction to apply only for those courses and quality points applicable to their current degree or certificate objectives. A change of major or the same degree or certificate designation does not qualify under this policy.

For students who seek academic forgiveness and whose petition is approved, the College will utilize only the courses and quality points earned from the time approved for forgiveness in determining the student's eligibility to graduate from East Central. For students who have changed their degree or certificate objectives, the College will utilize only those courses and quality points which apply to the degrees or certificates that they are seeking to receive.

The College will make notations on the students' records regarding the application of this policy. All courses taken at the College and courses transferred to and accepted by the College will remain on the students' permanent records and no guarantees will be expressed or implied regarding the transferability of the forgiven credits to other postsecondary institutions. The VA does not recognize this policy for students receiving VA benefits.

A student may utilize the provisions of this policy only once.

GRADUATION

ALL STUDENTS EXPECTING TO BECOME CANDIDATES FOR DEGREES OR CERTIFICATES MUST FILE AN APPLICATION WITH THE VICE PRESIDENT FOR INSTRUCTION BY THE ANNOUNCED DEADLINE DATE

REQUIREMENTS FOR DEGREES

East Central Community College grants three associate degrees: the Associate in Arts, the Associate in Science, and the Associate in Applied Science. Students who plan to transfer to senior institutions should take note that substitution in the specified courses of Categories I and II below may be made with the approval of the Vice President for Instruction in order to meet senior college requirements. A student may transfer back from senior college a maximum of six semester hours to complete graduation requirements at East Central Community College.

- I. To graduate from the College with the degree of Associate in Arts, a student must:

- (1) Earn a minimum of 64 semester hours of credit to include: the 33 semester hours listed in the Academic Core Curriculum, but not more than four semester hours of activity courses (Physical Education, band, choir, varsity sports, etc.);
 - (2) Earn an average of two quality points for each semester hour attempted; (When a course is scheduled and rescheduled only the last grade recorded will count for quality point purposes);
 - (3) Complete a minimum of sixteen semester hours at East Central Community College;
 - (4) Earn not more than one-fourth of the work required for graduation by correspondence and/or extension.
- To graduate from the College with the degree of Associate in Science, a student must:

- (1) Earn a minimum of 64 semester hours of credit to include: the 33 semester hours listed in the Academic Core Curriculum, fourteen or more semester hours of laboratory science, and not more than four semester hours of activity courses (Physical Education, band, choir, varsity sports, etc.);
 - (2) Earn an average of two quality points for each semester hour attempted; (When a course is scheduled and rescheduled, only the last grade recorded will count for quality point purposes);
 - (3) Complete a minimum of sixteen semester hours at East Central Community College;
 - (4) Earn not more than one-fourth of the work required for graduation by correspondence and/or extension.
- To graduate from the College with the degree of Associate in Applied Science, a student must:

- (1) Earn a minimum of 64 semester hours of credit to include the 18 semester hours listed in the Technical Core Curriculum, all technical courses in the specified program of study as listed in Chapter 5, "Program of Study" in the College Catalog, but not more than four semester hours of activity courses (Physical Education, band, choir, varsity sports, etc.); and enough approved nontechnical courses to complete 64 semester hours;
- (2) Earn an average of two quality points for each semester hour attempted; (when a course is scheduled and rescheduled, only the last grade recorded counts for quality point purposes);
- (3) Complete a minimum of sixteen semester hours at East Central Community College;
- (4) Earn not more than one-fourth of the work required for graduation by correspondence and/or extension.

- IV. To graduate from the College with a second associate degree must be different from the first, a student must:
- (1) Earn a minimum of 15 additional semester hours of credit, no more than one semester hour of activity credit (physical education, band, choir, or varsity sports);
 - (2) Meet all of the requirements listed for the second degree enumerated in paragraphs I, II, or III above;
 - (3) Complete all 15 additional semester hours credit at East Central Community College;
 - (4) Secure the approval of the Vice President for Instruction.

REQUIREMENTS FOR CERTIFICATES

East Central Community College grants nine months, one year, or eighteen months, certificates.

To graduate from the College with a certificate in a particular program, a student must:

- (1) Make a passing grade and average a "C" (2.00 point) on all courses required in the curriculum. Grades in courses not listed in the curriculum will not be counted in calculating quality point average.
- (2) Satisfactorily complete a prescribed certificate program as outlined under curriculum.
- (3) Practical nurse students and surgical technology students must maintain a grade of 80 on each course to earn a certificate.

GRADUATION FEE

A \$30.00 graduation fee is charged all students who are tentatively accepted for graduation.

TRANSCRIPTS

It is the policy of this institution to furnish free to each graduate of East Central Community College upon written request one transcript of his or her credits earned here. After the one free transcript, a charge of \$2.00 will be assessed for each additional request for transcript from students currently enrolled at the College and a charge of \$3.00 will be assessed for each additional transcript request from a former student. Correspondence pertaining to this service should be addressed to the Director of Admissions, Records, and Research of the College. The College reserves the right to protect the student's records from outside agencies. Holds will be placed on transcripts for non-payment of fees, board, fines, etc.

HEALTH SERVICES

Health services are available to students. The campus nurse provides first aid, first care and simple medication. The nurse's office is located on the first floor of the Eddie M. Smith Student Union. Office hours are 7:00 a.m. to 5:00 p.m. during the regular school session. Students who need medical care must visit their family physician.

Physicians in theatur and hospitals in Newton and Union provide emergency medical care for students.

COUNSELING AND GUIDANCE

East Central Community College is wholly committed to providing the services of professionally trained guidance personnel to all of its students. The purpose of the guidance work is to provide professional assistance to students in deciding academic, vocational, and personal questions, especially as they involve their college life.

The Vice President for Student Services has overall supervision and coordination of guidance, counseling, extra-curricular activities, and religious activities. In addition, two full-time academic counselors, a full-time vocational counselor, and a full-time career counselor are employed by the College. Also, faculty members serve as academic advisors in their particular areas. Advisors are selected from the teaching faculty according to curriculum. Faculty members are well qualified to assist the students in their career planning. Each student upon entering selects a course of study with the aid of the Advisors. Frequently meetings are held, and the students are kept in touch with their Advisor on matters pertaining to their educational or vocational careers. By careful planning, the students can find and follow the course of study that will be most helpful in their chosen profession. Each student is thus aided in choosing a vocation for which the student is best suited.

Personal problems should be referred to the Vice President for Student Services or one of the professionally qualified guidance counselors. Students with disabilities should contact the Vice President for Student Services for possible accommodations.

FIREARMS ON CAMPUS

In keeping with the laws of Mississippi, students are not permitted to have shotguns, shotguns, or other forms of weapons on campus. Campus residents must make arrangements to store any type of hunting weapons off campus.

STUDENT IDENTIFICATION CARD

Each full-time student will be issued an identification card during registration at a cost of \$3.00. The card will be used as an activity card during regular school session. Failure to show or surrender the identification card when requested by any East Central Community College official will result in disciplinary action. Replacement of a card due to loss or damage will cost \$10.00.

UNSATISFACTORY CONDUCT

Upon enrollment each student is given a Student Handbook in which rules and regulations governing student conduct are listed. Violations, which could result in suspension from college, will require the student appear before the Discipline Committee, while violations which are not cause for suspension will be handled by the appropriate authority.

ADULT AND CONTINUING EDUCATION PROGRAM

The Adult and Continuing Education Program meets the needs of an increasing number of adult and nontraditional students who wish to earn a degree on a part-time basis, prepare for job advancement or career change, or improve quality of life through personal enrichment and enhanced knowledge in a specialized field of study. Classes are taught at the main campus of East Central Community College and at several off-campus locations throughout the five-county district.

Present off-campus sites include Carthage, Forest, Louisville, Philadelphia Vocational/Technical Centers, and the Choctaw Reservation near Philadelphia. Credit Classes may be arranged on an individual basis in business or industry, school districts, medical facilities, government agencies, or in any location where specific educational needs exist.

ADULT BASIC EDUCATION PROGRAM

East Central Community College teaches adult basic education classes in Leake, Neshoba, Newton, Scott, and Winston counties. Classes are available to the general public in literacy training and GED preparation and ESL. All basic education classes are free. Class locations include Forest, Decatur, Carthage, Louisville and Philadelphia. Day and night classes are available.

GED testing is offered at East Central Community College, and at the Vocational-Technical Centers at Louisville, and Philadelphia. There is a fee for the five-part GED test. The GED diploma is recognized as the equivalent to the high school diploma.

CHILDCARE LABORATORY

The East Central Child Development Technology program operates a licensed, on-site childcare center for the laboratory training of students majoring in the field. The center operates during the fall and spring semesters. It is opened to ECCC employees, students' children, and others. There is a minimum fee. The facility is located on 10th street.

FACILITY ARRANGEMENTS

Facility arrangements are available to professional, fraternal, governmental, or other associations that may require this space and service for seminars, workshops, and annual meetings. Coordinators are available to assist with every detail in the organization and implementation of a successful

banquet arrangements to on-site registration. A calendar of events is maintained in the office of Adult and Continuing Education listing all programs by college and outside agencies.

REFERENCES, WORKSHOPS, TRAINING PROGRAMS

Workshops, and training programs assist in solving special problems encountered by businesses, industries, and government agencies. They may be offered on-site at the client's facility, at East Central Community College main campus in Decatur, at the Productivity Center Lab in Philadelphia, or at any of the College's Workforce Development training locations.

The Small Business Development Center offers workshops throughout the district at locations convenient to the small business community. The workshops are designed to address many aspects of operating and managing a small business profitably. Topics may include:

- Starting a small business
- Customer service
- Marketing
- Financial management
- Developing a business plan

CAMPS AND CLINICS

A wide variety of camps and clinics are conducted annually to serve students during the summer months. The choices include baseball, softball, basketball, soccer, tennis, and cheerleading camps. Also included are courses in manners and etiquette, chemistry, computer, math, creative arts, scrapbooking, cake decorating, jewelry making and art, which is offered through Kids' College. Participants are given the opportunity to explore various fields and to further develop sports or academic skills under the supervision of qualified instructors in a college setting. The philosophy of each particular camp, whether sports or academic, emphasizes a well-balanced, enjoyable learning experience.

TRAVEL PROGRAMS

Travel programs are offered periodically to provide educational and personal enrichment. College faculty have served as directors for trips to such locations as England, France, Switzerland, Austria, Germany, Australia, and New Zealand. College credit may be earned.

EXTENSION CENTER

Classes may be organized which give credit beyond junior college credit. The college has served as an Extension Center for Mississippi State University and the University of Southern Mississippi at various times in the past.

THE LEARNING SKILLS CENTER

The Learning Skills Center is a tutorial lab for students who need supplemental instruction. The Learning Skills Center has two computer aided instruction lab and tutoring by peers, faculty, and community volunteers. The LSC components will be implemented by the Learning Skills Center cooperating with the Learning Skills Advisory Committee in policy making and performance assessment activities. The Committee will be comprised of:

1. Learning Resource Advisory Committee

Two students: one sophomore, one freshman, appointed by the Learning Skills Center Director; one faculty representative each from the basic skills and English, reading and math; Vice President for Instruction; President for Student Services; Dean of Adult and Continuing Education; Academic Counselor; Vo-Tech Counselor; and Learning Skills Center Director.

2. Coordination

The Learning Skills Center Director will meet with academic department faculty to coordinate services and determine needs of students. The ongoing process of analyzing job market data will be coordinated with the tech prep career center coordinator and the science and technology instructor to meet the needs of business and industry. Services will be coordinated with the Vice President for Student Services and the student services staff.

3. Subject Areas

Subject areas will be primarily developmental reading, writing, math. In addition, higher levels of these subjects plus science, social science and other courses as needed will be available through the computer lab and individual tutoring.

4. Referral

Students may be referred by faculty, counselors, or themselves.

5. Student Assessment

Students will be assessed using a combination of student and faculty interviews, computerized assessment, local English and math placement tests, high school transcripts, and ACT scores. Records are maintained on students who utilize the services of the center.

6. Schedule

The Learning Skills Center will be open the following hours:

Monday and Tuesday	8:00 a.m.-8:00 p.m.
Wednesday and Thursday	8:00 a.m.-4:30 p.m.
Friday	8:00 a.m.-4:00 p.m.

WORKFORCE DEVELOPMENT CENTER

The mission of the Workforce Development Center staff is to support businesses, industries, individuals, and communities with assessment, job placement, consultation, and educational services designed to improve the economy by enhancing the employability skills of the citizens of the East Central Community College district.

Short-term advanced technical training classes and Industrial Technician Apprenticeship programs are available at the Workforce Enhancement Lab in Philadelphia. Short-term computer application classes are offered at Workforce Development computer lab in each county.

Work-based sessions are designed, curricula developed and training provided to businesses and industries that address workforce development, technical skills upgrade, professional skills development, job enhancement and Adult Basic Education. Private counseling, seminars and workshops are available for individuals interested in establishing and growing small businesses.

WORK-BASED LEARNING

The Work-Based Learning program creates an opportunity for technology-based students which combines school-based education/training through an East Central Community College vocational-technical program and structured parallel work site experience in local businesses and industries. The program's objectives are to better equip students for employment in technology-based careers and to effectively manage the quality of technology instruction.

Work-based learning environments that compliment classroom instruction, the Work-Based Learning students master skills and competencies that have been cooperatively outlined by participating businesses, industries and technology instructors. In doing so, Work-Based Learning participants earn competitive wages while learning from skilled, professional mentors.

Work-Based Learning students enter the workforce equipped with proven employability skills and an educational experience designed to enhance their career options. Students receive technical credit for work site experience based upon the total quantity of approved clock hours worked.

TECH PREP

East Central Community College, in conjunction with the Mississippi State Department of Education and a consortium formed by local secondary schools, has developed and implemented the Technical Preparation Education Program. The Tech Prep initiative is a response to the challenges that students of today will face in the 21st century. In Mississippi, as in every other state in the nation, the success of new and expanding businesses depends on a technically sophisticated workforce. Tech Prep integrates college prep course

work with vocational and technical applications. This planned course begins in junior high school and is articulated to the college, leading to an associate of applied science degree. Students may pursue a four-year baccalaureate degree, if so desired. A career and guidance program is a major component of Tech Prep. Each student is provided with appropriate educational opportunities.

INFORMATION TECHNOLOGY RESOURCES AND SYSTEMS

East Central Community College seeks to provide computer resources, computer networks, and information technology to the students, staff, and administration at a level that enhances learning and productivity. The College requires students to demonstrate computer literacy as a graduation requirement and provides training opportunities for the students, administration, faculty and staff. It is the responsibility of the users of computers and networks to act in a manner consistent with the rights of all other users.

Electronic information is volatile, easily reproduced, and easily disseminated. Respect for the work and personal expression of others is required. Further, one should never publish anything on a computer network that they are unwilling to have made public. Computer users must never mislead, use, or edit files of others without the consent of the author.

The College's networks are monitored networks. Security and management considerations require that the networks be open for review and maintenance. A user of the networks can assume that anything stored on the networks is public information and should act accordingly.

The College's computers and networks are for official business and use. Users shall access only those files and data to which they have authorized access. Users shall protect her/his personal computer(s) from unauthorized access and safeguard her/his user-IDs and passwords.

Private and/or commercial uses of the College's computers or networks and work conducted for personal gain or profit will not be allowed.

At no time shall a computer user engage in illegal or immoral activities on the College's networks. Examples of these activities include the transmission of defrauding, obscene, threatening, violent, or unlawful materials.

Publication of annoying, harassing, or intimidating messages on the networks will not be allowed.

Using the College or State networks to advocate political positions will not be allowed.

Computer or network users will not attempt to circumvent system security measures, modify the computer system or software, install invasive software such as "worms" or "viruses," or install pirated software on the College's computers or networks.

not allowed to remove hardware, software, manuals, supplies, or data from the College's computing sites without proper authorization. Any student who knowingly violates the principles outlined in this policy shall be subject to appropriate disciplinary action.

DUE PROCESS PROCEDURES FOR STUDENT GRIEVANCES

This policy applies to any East Central Community College student arising from a grievance under the provisions of Title VI of the Civil Rights Act of 1964 and its amendments, Part H of the Higher Education Act of 1965 and its amendments, Title IX of the Higher Education Act of 1965 and its amendments, Section 504 of the Rehabilitation Act of 1973 and its amendments, and the Americans With Disabilities Act of 1990 and its amendments. All academic matters should first be presented to the Vice President for Student Services. The only academic matters that may be brought to the Vice President for Student Services are those that relate to charges of dishonesty and perceived errors in the transmittal of grades. The grievance should be written and should be delivered either in person or by mail to the Vice President for Student Services, East Central Community College, Box 129, Decatur, MS 39327; telephone (601) 635-2111.

Upon receipt of a grievance under the provisions of this policy, the Vice President for Student Services will schedule a hearing before a student-faculty committee within ten (10) days. This committee will be composed of the Vice President for Student Services, the President of the SBA, the President of Vocational Counselor as appropriate, an academic, technical, or vocational member of the faculty as appropriate, and a student-at-large. The committee and the grievant may call such witnesses as may be needed to investigate the grievance. Further, the grievant may have an advisor present during the hearing. However, the advisor may only consult with the grievant and not speak for the grievant.

If the results and/or procedure of the student-faculty committee hearing are deemed unsatisfactory by the grievant, the grievant may appeal in writing within three (3) days to the President of the College who will schedule a hearing within (10) days of the appeal. The decision of the President shall be deemed final with regard to student due process procedures at East Central Community College.

The above three (3) steps shall exhaust full recourse available at the College.

Records of grievances filed under this policy shall be maintained in the Vice President for Student Services' office as stated in policy 5.5.2.21.

Student Complaints

Any student who wishes to make a complaint to East Central Community College about a college program, a service of the college, an employee of the college, or any other aspect of the college should follow the procedures provided in this policy.

The student should first discuss the problem with the faculty member, staff member, or administrator involved prior to initiating formal complaint procedures under this policy. If informal efforts are not productive or appropriate in resolving the complaint, the student should follow the procedures enumerated herein.

Students who wish to complain about academic or non-academic matters should contact the Vice President for Student Services. The complaint must be in writing and either be hand delivered or mailed to the Vice President for Student Services, East Central Community College, P.O. Box 1000, Decatur, Mississippi 39327; telephone (601) 635-2111.

All complaints will be handled by the Vice President for Student Services or referred to the appropriate college official for response. College personnel who are not directly involved in the alleged problem will review the complaint and make the final determination regarding the complaint. Students have the right to use the due process procedures contained in policy 5.5.2.21.1 for all non-academic matters. The only academic matters that may be appealed by a student through due process are those that relate to charges of academic dishonesty and perceived errors in the transmittal of grades. No adverse action will be taken against a student filing a complaint under the provisions of this policy solely on the basis of the complaint filed.

East Central Community College shall maintain comprehensive records of all complaints received for a period of five years. The records shall contain aggregate data on complaints and specific data on each complaint. Documentation required to support this policy shall be maintained in the Vice President for Student Services' office and will contain the following:

1. The Student Handbook, the College Catalog, and the Policy and Procedures Manual;
2. All letters of complaint and/or appeal;
3. Written determinations of complaints;
4. All materials related to complaint processing and determination; and
5. A log of complaints.

A log of all complaints will include the following information and will be maintained in the Vice President for Student Services' office.

1. A complaint number assigned to each complaint preceded by the last two digits of the calendar year in which the complaint was filed, e.g., 94-001;
2. The date of receipt of the complaint;

Name and address of the complainant;
Name of the individual(s) assigned to handle the complaint;
Date of response to the complaint;
Date of resolution; and,
Final disposition of the complaint.

A separate file for each complaint will be maintained in the Vice President for Student Services' office and will include the following information:
Complaint;
Correspondence related to the complaint; and,
Final documentation of the final determination with the signatures of the party or parties who submitted the complaint and the representative of the institution who made the final determination.





CHAPTER 4

FINANCIAL INFORMATION

EXPENSES FOR THE 2003-2004 REGULAR SESSION

	Dormitory Student	Day Student
FIRST SEMESTER		
Registration Fee	\$ 700.00	\$ 700.00
Room Fee	\$ 455.00	
Board (5 day meal plan)	\$ *675.00	
Total First Semester	\$ 1,830.00	\$ 700.00
SECOND SEMESTER		
Registration Fee	\$ 700.00	\$ 700.00
Room Fee	\$ 455.00	
Board (5 day meal plan)	\$ *675.00	\$ 700.00
Total Second Semester	\$ 1,830.00	\$ 1,400.00
Total for Year	\$ 3,660.00	

Room Day Plan *815.00

Cable TV and telephone are now available for students who choose to pay for them to receive these services. Contact should be made directly to television and/or the Decatur Telephone Company.

Each dormitory student is required to purchase a meal plan. Students who enter the Deferred Payment Plan may pay their board in the following way:

FIRST SEMESTER

8 DAY PLAN 7 DAY PLAN

1. \$225.00 — \$271.00 upon entrance
2. \$225.00 — \$272.00 September 22, 2003
3. \$225.00 — \$272.00 November 3, 2003

SECOND SEMESTER

8 DAY PLAN 7 DAY PLAN

1. \$225.00 — \$271.00 upon entrance
2. \$225.00 — \$272.00 February 16, 2004
3. \$225.00 — \$272.00 April 5, 2004

Fees are an additional \$1050.00 per semester for out-of-state students.
Fees are an additional \$1050.00 per semester for out-of-country students.
Cosmetology students see "12" under General Information.

GENERAL INFORMATION

1. There is no special charge for music or business courses for full-time students. There is a \$15.00 fee for laboratory science courses, a \$24.00 fee for ADN courses, and a \$15.00 fee for ceramic courses.
2. Non-resident fees are an additional \$1050.00 per semester for out-of-state students, or an additional \$1050.00 per semester for out-of-country students.
3. If the deferred payment plan is used and these payments are not made, there will be an additional charge of \$5.00 added to the account.
4. All fees are payable in advance on the date due as indicated in the "Board Calendar."
5. Holds will be placed on transcripts and records for non-payment of fees, board, fines, etc.
6. For registration on dates other than those listed on the college calendar, there will be an additional charge of \$15.00 added to the account.
7. All students who expect to register for fall semester as scheduled should complete admission requirements by August 1. Students who have not registered as scheduled in the bulletin will be assessed a late registration fee.
8. Students taking less than twelve semester hours on the DeKalb campus will pay fees at the rate of \$65.00 per semester hour at the time they register.
9. Students taking classes at off-campus locations will pay fees at the rate of \$65.00 per semester hour at the time they register.
10. Adults who are 65 years of age or older may attend East Central Community College with Matriculation fees waived.
11. East Central Community College reserves the right to change any charges published if it should become necessary.
12. Cost for the 12 months Cosmetology Program is \$2,450.00, which includes books and cosmetology kit. A first-time student has a first-time charge of \$350.00 for special supplies. Students applying for cosmetology must make an advanced partial tuition payment of \$65.00 in order to get on the admission list. Charges may be made the following way:

Fall Semester.....	\$700.00
Spring Semester.....	\$700.00
Summer Semester.....	\$700.00

 Room and Board are same as listed on opposite page.

Cost for the twelve-month Practical Nursing (PN) Program is \$2,100.00. Charges may be made in the following manner:

Fall Semester.....	\$700.00
Spring Semester.....	\$700.00
Summer Semester.....	\$700.00

Room and Board are same as listed on page 76.

Cost for the LPN Bridge Program is \$700.00 for the summer, spring, and fall semesters.

FIRST COURSE FREE

East Central Community College has a policy to encourage adults who have not attended college previously to try college free. Any adult in the community district who has not previously enrolled in college and who otherwise meets entrance requirements may take the first college credit course at any location in the district.

For purposes of this policy, an adult is anyone over 21 years of age who has graduated from high school or who has passed the GED Test and has been out of high school for more than one year. The \$65.00 per semester hour fee will be waived for the first course only.

Those interested should contact the Admissions, Records and Research Office at East Central Community College or attend registration as announced at the location where they plan to enroll.

REFUND POLICY

Refunds for full-time students are made only when a student has officially withdrawn or officially dropped to part-time status, and are based on the following schedule:

During Registration	100% of amount paid
First Calendar Week	75% of amount paid
Second Calendar Week	50% of amount paid
Third Calendar Week	25% of amount paid
After Third Calendar Week	No Refund

Part-time students will not be granted tuition refunds after the first class meeting.

Students who drop from full-time status to part-time status will be reassessed fees at the part-time rate through the eighth week of each semester and will be required to withdraw from the residence hall.

Meal plan refunds are pro-rated on the number of full weeks remaining for which a board payment has been made. There will be no refund of dormitory room rent.

The refund policy of East Central Community College for Veterans, Veterans' widows or War Orphans enrolled under Chapter 34 or 35 is on a pro-rata basis for the number of weeks remaining in the semester. The proper withdrawal procedure must be followed and the refund must be requested.

SUMMER SCHOOL EXPENSES

Expenses for the summer are different from those during the regular session. They are announced in a special bulletin, a copy of which is obtained on request from the Director of Admissions, Records, and Planning of the College.

THE COLLEGE BOOKSTORE

The campus bookstore is operated as a convenience to students and instructors in securing books when needed.

Secondhand books, in good condition, are purchased from students at a fair price provided such books will be used again as textbooks. The exchange of textbooks reduces the total cost of books for each student. Textbooks will be purchased from students at the end of each semester during the examinations.

HOUSING AND BOARDING POLICIES

East Central Community College provides a comprehensive housing program consisting of seven resident halls, and an apartment building. The food service is located in the residence halls and all residence halls are modern, air-conditioned facilities.

The apartments are designed to accommodate a married couple or a single adult. Prior written consent must be received from the College for students to occupy a single apartment. The rent is \$200.00 plus utilities per month. Students interested in these accommodations should contact the Vice President for Business Operations. In special circumstances, these accommodations may be used to house honor students. The Vice President for Student Services will make these recommendations.

Resident halls are provided on campus, and students are encouraged to live in the residence halls. All dormitory rooms are assigned based on a date of a \$60.00 deposit, which includes a \$10.00 key deposit and a completed housing application. However, room assignments are made on a first-come, first-served basis. Students who have an application for admission on file in the Admissions Office. Students may send the room deposit with the application for admission. The housing application should also be included. Room deposits and housing applications should be sent to the Business Office when not accompanying an application.

Room deposits are refundable if a student chooses not to attend East Central, but the school must receive the request for the refund by August 1. After this date, the deposit is forfeited.

This deposit is also refundable when an attending student officially withdraws from the residence hall, provided that the student is not charged with room damage or loss of keys. The deposit is forfeited if the student does not officially withdraw within one week of the last day of school or early withdrawal. If a student officially withdraws, a student must complete a Dormitory Withdrawal form and turn in his key to the Director of Student Life.

If a student has a preference for a particular room or roommate, this should be noted on the payment of the room deposit and should be noted on the application. Roommates must have complete applications for admission before assignments can be made. East Central's dormitories are designed to provide bed linens.

The cafeteria offers wholesome but inexpensive meals for students. All students are required to purchase a meal plan, and they must show their ID cards each time they eat in the cafeteria. Students may use their ID card to other people. Also, food service is not available during the summer break or is not in session on official holidays.

STUDENT HOUSING

Requirements for East Central Students

Students who are receiving activity scholarships (athletic, band, Collegians, Centralettes, flag corps, or rifle squad) will be required to live on campus in the college's residence halls. Exceptions may be made for those students who live with parents or legal guardians, those who commute, for those who have a documented medical reason for not living on campus, and those who are 21 years of age.

Students less than 21 years of age who do not receive an activity scholarship and do not commute from their parents' or legal guardians' home, must have on file in the Vice President for Student Services' office a release statement signed by the parents/guardians granting permission to live off campus. This release statement may be obtained from the Vice President for Student Services' office.

The justification or reason for this policy is for the protection and safety of students, parents, and school officials involved in emergency situations that might occur with the aforementioned parties.

APPLICATION FOR HOUSING

A housing application can be found inside the back cover of this yearbook. The housing application must be typed or printed in ink and may be submitted with the admissions application if the applicant intends to live in campus housing. A \$60.00 room deposit must accompany the housing application in order for the housing reservation to be complete. If you have not submitted an admissions application, or if you are a current student, you must submit the housing application along with your room deposit to the Admissions Office.

STUDENT ACCOUNTS

Payment of students' expenses may be made by cash, check or money order. Checks should be made out to EAST CENTRAL COMMUNITY COLLEGE. There will be a charge of \$25.00 for all checks returned as NSF (Not Sufficient Funds).

STUDENT FINANCIAL AID

The following information is a summary of financial aid policies at East Central Community College. For further information, application forms, contact:

Financial Aid Office
East Central Community College
P. O. Box 129
Decatur, Mississippi 39327
Telephone: (601) 635-2111, Ext. 218/326

SECTION I: FINANCIAL AID PROGRAMS

FEDERAL PELL GRANT — This Federal Program is designed to provide financial assistance to students on the basis of need. Any eligible student may receive a Pell Grant. A Pell Grant is not a loan; therefore, it does not have to be paid back.

STATE OF MISSISSIPPI TUITION GRANTS — The State of Mississippi established the following grant programs in 1995 for eligible Mississippi residents; the Mississippi Resident Tuition Assistance Grant (MTAG) and the Mississippi Eminent Scholars Grant (MESG). Applications must be submitted by the deadline established by the State of Mississippi. Students must meet the eligibility requirements as established by the State of Mississippi in order to be eligible.

LEVERAGING EDUCATIONAL ASSISTANCE PARTNERSHIP (LEAP) PROGRAM — The State of Mississippi through a matching grant program with the Federal Government provides grants to eligible Mississippi students. Very limited funds are available to students with substantial financial need.

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG) — This Federal Program is designed to assist students who would be unable to obtain an education without the grant and is available to a limited number of students of exceptional financial need. Because it is a grant, it does not have to be paid back.

WORK STUDY — East Central Community College participates in two types of work-study — Federal Work-Study and Institutional Work-Study. Students are awarded jobs based on need and academic ability. This program gives students a chance to earn money to help pay their educational expenses.

FEDERAL STAFFORD LOAN — A Federal Stafford Loan is a low-interest loan made to the student by a lender such as a bank, credit union, or savings and loan association to help with educational expenses. Two types of Federal Stafford Loans are available: Subsidized Federal Stafford Loans and Unsubsidized Federal Stafford Loans for middle income borrowers.

The PLUS Loan Program is not based on need. PLUS loans are for dependent students. These loans provide additional funds for educational expenses. Like Stafford Loans, PLUS loans are made by a lender.

ADDITIONAL SCHOLARSHIPS — East Central Community College awards additional scholarships to eligible students.

Academic Achievement Scholarships — The Academic Achievement Scholarships were established at East Central Community College effective beginning of the 1996 fall semester. The Academic Achievement Scholarships are available to any Mississippi resident who enrolls as a full-time student at East Central Community College the fall semester following high school graduation. East student must have a high school grade average of 3.0 or better on a 4.0 scale (90 or higher numerical average) to qualify for this scholarship. Students who have ACT scores of 20 or higher will not be eligible to receive ACT scholarships and Academic Achievement Scholarships. The Academic Achievement Scholarships will be awarded to eligible students for four (4) consecutive semesters, provided the student maintains a 2.5 G.P.A. for the first semester and a cumulative 2.5 G.P.A. for the second and third semesters at ECCC. A scholarship in the amount of \$100 will be awarded each semester to each eligible student.

Achievement Recognition Scholarships — Achievement Recognition Scholarships will be awarded to individuals who receive the following awards: Miss East Central Mississippi, Miss Hospitality, Miss Newton, Miss Choctaw Indian Princess, in-district Junior Miss winners, Miss Jackson County, and Miss Morton. Full tuition scholarships will be awarded to eligible who enroll as full-time students at East Central Community College the fall semester following high school graduation. The scholarship will be available to the students for four (4) consecutive semesters provided the student maintains a 2.5 G.P.A. for the first semester and a cumulative 3.0 G.P.A. for the second and third semesters. Any student who does not maintain the required G.P.A. and is removed from scholarship, may have the scholarship reinstated by earning the required G.P.A. the following semester.

ACT Scholarships — The ACT Scholarships listed below will be available to any Mississippi resident who enrolls full-time at East Central Community College the fall semester following high school graduation or the first semester after having received the GED. The ACT Scholarship will be available to the student for four (4) consecutive semesters. See Section II: Financial Aid Policies for further requirements.

ACT Composite (20-23) — A scholarship in the amount of \$100 will be awarded each semester to the eligible student.

ACT Composite (24-26) — A scholarship in the amount of \$300 will be awarded each semester to the eligible student.

ACT Composite (27-30) — A scholarship in the amount of tuition will be awarded each semester to the eligible student.

ACT Composite (31-36) — A full scholarship (Matriculation fee, room and board) will be awarded each semester to the eligible student.

Art Scholarships — The Art Department awards art scholarships to students majoring in art who meet the established criteria.

Art Majors: Two full tuition scholarships are awarded to art majors with the highest GPAs after their first semester.

1. Art major scholarship recipients must maintain a 3.0 grade point average in art courses.
2. Art major scholarship recipients must maintain a 2.0 grade point average in other academic courses.

Art Service Scholarships: Eight one-half tuition art service scholarships are awarded to students who:

1. Submit a student information sheet and a minimum of five art projects on the portfolio day announced in the spring semester at the district high schools;
2. Agree to enroll full-time at East Central; and
3. Declare art as their major.

These scholarships are service-based; therefore, recipients will be required to provide service to the College by:

1. Assisting with set designs for the dinner theater and musical productions;
2. Designing layouts for art show, drama productions or the like; and
3. Serving as lab assistants for art and ceramic labs performing the following tasks: firing kilns, loading and unloading kilns, mixing ceramic glazes, clay preparation, and general art lab maintenance.

Service scholarship recipients will be given an opportunity to apply for the two full-tuition art scholarships at the end of the fall semester.

Athletic Scholarships — All Athletic Scholarships are awarded by the respective coaches in baseball, basketball, football, soccer, tennis, and women's softball. The athlete must meet the eligibility requirements of the East Central Community College, the Mississippi Community and Junior College Association, and the National Junior College Athletic Association. The scholarships are awarded in whole dollar amounts up to a full scholarship. Soccer, tennis and women's softball scholarships are awarded each semester in whole dollar amounts up to the amount of the matriculation (tuition) fee.

Band Scholarships — The Band Scholarships are awarded by the band director to full-time students. The scholarships are awarded by audition for marching band, concert band, jazz band, orchestra, and Collegians. Scholarship amounts vary depending upon participation in the various groups.

Cheerleader Scholarships — Cheerleader Scholarships are awarded to seventeen students (sixteen cheerleaders and one mascot) who are selected by a committee. The scholarships are awarded in the following amount each semester: matriculation fee.

Mathematics Contest Scholarship — The Mathematics Department sponsors a Mathematics Contest and Seminar in the spring each year for high school juniors and seniors in the East Central District. The winner of the contest receives a three hundred dollar (\$300) tuition scholarship upon entering East Central in the fall semester.

Mississippi Junior Academy of Sciences Scholarships — The Mississippi Junior Academy of Sciences Scholarships were established at East Central Community College effective at the beginning of the 1996 fall semester. All students will receive full tuition scholarships each semester for a maximum of four (4) semesters. These scholarships will be available to any Mississippi resident who is a winner in the Mississippi Junior Academy of Sciences competition and who enrolls as a full-time student at East Central Community College the fall semester following his/her high school graduation. The Mississippi Junior Academy of Sciences Scholarships will be available to the eligible students for (4) consecutive semesters, fall and spring only, provided the students maintain 3.0 grade point averages each semester they are enrolled at ECCC.

Music Scholarships — Music scholarships are awarded in the following manner:

Major (voice and piano): The Music Department awards a total of two full-tuition scholarships to voice and/or piano students each year provided they meet the criteria established by the department. Recipients must:

1. declare music as their major;
2. audition before the music faculty;
3. enroll as full-time students;
4. maintain a 2.0 grade point average overall with a 3.0 in music, and
5. perform as a member of a vocal performing group (voice music major) or perform as a member of any music performing group (piano music major).

Ac'cents: The Choral Department awards scholarships to students who are selected, through audition, to sing with the Ac'cents, a small vocal ensemble. The amount of each scholarship is the cost of tuition per semester.

Concert Choir: These scholarships are awarded to full-time students who are members of the concert choir. The scholarships in the amount of one-half tuition are awarded per semester.

Non-Traditional Student Tuition Scholarship for Full-Time Students — The non-traditional student tuition scholarship will be available to any qualified Mississippi resident 23 years of age or older, at the time of initial enrollment, who enrolls full-time at East Central Community College in Decatur. The scholarship will be available to the student for three (3) consecutive semesters following the first twelve semester hours earned as either a part-time or full-time student at East Central. To be eligible, a recipient:

1. Must enroll as a full-time academic or technical student on the Decatur campus.

2. Must have earned all previous college credit as a student at East Central;
3. Must have earned a minimum of 12 semester hours but no more than 21 semester hours of college credit as either a full-time or part-time student at East Central Community College;
4. Must have demonstrated the capacity and a strong desire to continue college education by maintaining a 3.0 GPA or higher for each previous semester at East Central;
5. Must complete a scholarship application form and submit it to the Vice President for Student Services' office; and,
6. Must show potential for leadership, academic excellence, and high moral standards and good character as documented by letters of recommendation.

The recipients will be selected by the College Scholarship Committee from students who meet the criteria listed above. Proceeds from the scholarship will be credited to the recipients' account in the Business Office and used to pay for tuition only. Any student awarded the noncontract student scholarship must maintain a B (3.0) average each semester and remain enrolled as full-time student to retain the scholarship. See the College Catalog, Section II: Financial Aid Policies for further requirements.

Rodeo Scholarships - The Rodeo Scholarships are awarded by the Rodeo Coach and Rodeo Sponsor to full-time students. The recipients must meet the eligibility requirements of East Central Community College and the National Intercollegiate Rodeo Association. Scholarship amounts are depending upon participation in the Rodeo Club.

Salutatorian Scholarships — A scholarship in the amount of \$300 will be available to the salutatorians of Mississippi high schools who enroll full-time at East Central Community College the fall semester following high school graduation. In the case of a tie, each student will be awarded the scholarship. The scholarship will be available to the student(s) for four (4) consecutive semesters provided they maintain a 3.0 or higher grade point average each semester.

Star Student Scholarships — A scholarship in the amount of tuition will be available to the star students of Mississippi high schools who enroll full-time at East Central Community College the fall semester following high school graduation. In the case of a tie, each student will be awarded the scholarship. The scholarship will be available to the student(s) for four (4) consecutive semesters provided they maintain a 3.0 or higher grade point average each semester.

TOM-TOM Scholarships — TOM-TOM Scholarships are awarded to the editor and the assistant editor of the College's student newspaper. The editor will be awarded a tuition scholarship and the assistant editor will be awarded a half tuition scholarship during the semesters that the students hold the positions of editor or assistant editor.

Valedictorian Scholarships — A scholarship in the amount of tuition will be available to the valedictorians of Mississippi high schools who enroll full-time at East Central Community College the fall semester following high school graduation. In the case of a tie, each student will be awarded the scholarship. The Valedictorian scholarship will be available to the student(s) for four (4) consecutive semesters provided they maintain a 3.0 or higher grade point average each semester.

Vocational Technical Scholarships — These scholarships are available in the vocational areas which are part of programs offered at East Central. The vocational counselor will make the awards to the winners.

FBLA, VICA, or Outstanding Student Scholarship — The student must enroll in the program area for which the scholarship was awarded.

FBLA, VICA or Outstanding Student Scholarship, a student must maintain a B (3.0) average each semester. Any student who does not maintain a B (3.0) average is removed from the scholarship. The scholarship is reinstated if the student earns a B (3.0) average the following semester.

A scholarship of \$100.00 per semester for four semesters will be awarded to the Outstanding senior student from each Cluster Area of the six vocational centers in the East Central Community College District. The recipient will be selected by the Director and teachers at each center in consultation with East Central's Vo-Tech Counselors and instructors.

A scholarship of \$100 per semester for four semesters will be awarded to the first place winners in the skill contest from the District VICA competition.

A scholarship of \$100 per semester for four semesters will be awarded to the first place winners in the skill contests from the District FBLA competition.

A scholarship of \$300 per semester for four semesters will be awarded to the first place winners in the skill contests from the state high school VICA competition.

A scholarship of \$300 per semester for four semesters will be awarded to the first place winners in the skill contests from the state high school FBLA competition.

A full scholarship (matriculation fee, room and board) for four semesters will be awarded to the first place winners in the skill contests from the national high school VICA competition.

A full scholarship (matriculation fee, room and board) for four semesters will be awarded to the first place winners in the skill contests from the national high school FBLA competition.

WO-HE-LO Scholarships — WO-HE-LO Scholarships are awarded to the editor and the assistant editor of the College's yearbook. The editor will be awarded a tuition scholarship and the assistant editor will be awarded a tuition scholarship during the semesters that the students hold the post of editor or assistant editor.

Youth Challenge GED Scholarships — The Youth Challenge Scholarships were established at East Central Community College in the fall semester of 1995. Eligible students will receive scholarships for one-half the amount of tuition per semester. These scholarships are available to any Mississippi residents who graduate from the Youth Challenge Program conducted by the Mississippi National Guard at Shelby, Mississippi. The Youth Challenge Program is designed for teenage high school dropouts. The program involves six months of intensive physical and mental training designed to instill discipline and to prepare students to take the GED test. Program sessions are conducted twice a week from January until June and from July until December. The scholarships will be available for eligible students for four consecutive semesters provided each eligible student maintains a 2.5 grade point average each semester while he/she is enrolled at East Central. Specific requirements for the scholarships include a passing score on the GED test, successful completion of the Youth Challenge Program, and a favorable recommendation by the director of the Youth Challenge Program.

ENDOWED AND OTHER SPECIAL SCHOLARSHIPS — Endowed and Other Special Scholarships are funded by individual and group donations and are made available to eligible students according to each scholarship's guidelines.

The T. T. Beemon Scholarship - Endowed in 2001, this award was funded by T. T. Beemon, Class of '37 and his wife, the former Mary Emma Fancher. A Newton County native, he graduated in 1935 from Beulah-Hubbard High School. After East Central, he graduated from Mississippi Southern College. He then taught at the high school level before serving in the U.S. Army from 1943 to 1945. After military service, he was employed at Hinds Community College where he stayed for 38 years, retiring in 1983 as biology instructor and chairman of the Biology Department. Mrs. Beemon was born in Choctaw County and graduated from Weir High School. Her family then moved to Louisville in Winston County. She graduated from Mississippi Woman's College, now William Carey College in Hattiesburg. She also retired from Hinds Community College, where she was a math instructor. Early in her career, she taught in Louisville where her students included Miss Lucille Wood, longtime EC instructor and one of the two people to whom the Brackeen-Wood Physical Education Building is named. Criteria for the T.T. Beemon Scholarship include the following:

- Must be a resident of the Little Rock, Mississippi area;
- Must plan to enroll in college full-time after graduation from high school;

must major in a science field such as chemistry or biology; and must plan a career in pre-med, pre-dentistry, or a related field.

Students will be selected by the College Scholarship Committee and the selection will be made during the first semester of the freshman year. Only the amount earned on the endowment corpus will be used for the scholarship. For more information, contact the Vice President for Student Services, P.O. Box 129, Decatur, MS 39327-0129, or call toll-free: 1-877-GO2-3222, ext. 375.

Board of Trustees Scholarship — The Board of Trustees Scholarship was established in the spring of 1999 by the East Central Community College Board of Trustees. This tuition scholarship is awarded annually to a student from one of the five counties in the district on a rotating basis. The rotation is in this order: Leake County, Neshoba County, Newton County, Scott County, and Winston County. The scholarship is funded by donations from the College's 30-member Board of Trustees. To be eligible, potential recipients must meet the following criteria:

- Be a resident of the College's five-county supporting district;
 - Be in need of financial assistance, and
 - Have at least a 2.5 (C+) grade point average on a 4.0 scale
- The scholarship recipient will be selected annually by the College Scholarship Committee.

Austin P. Boggan Scholarship — Established in 1998, this scholarship is awarded annually to a freshman pre-med major. The endowment is funded by the family and friends of Dr. Austin P. Boggan, a Decatur County native for over 40 years. Dr. Boggan completed high school at Rose Hill in Decatur County. After graduating from Jones County Junior College, Boggan served in the Army for three years. He then obtained a zoology degree from Mississippi State University. After completing two years of study at the University of Mississippi, he transferred to the Tulane University School of Medicine where he received the Doctor of Medicine degree.

Scholarship recipient selection shall be made by the College Scholarship Committee. To be considered, candidates must meet the following minimum criteria:

- Be a pre-med major;
 - Have earned at least a 3.0, or "B" grade point average in high school;
- Graduates of high schools within the College's five-county district including Scott, Winston, Newton, Leake, and Neshoba counties will be given first consideration for the annual scholarship award. However, students from other areas may also apply and may be considered.
- The scholarship amount is estimated to be approximately \$500 for the first semester of the freshman year. However, the actual amount each year will depend upon the annual earnings from the scholarship endowment.

Applications will be accepted through the end of March each year. The award will be made for the fall semester of the student's freshman year. For more information, contact the Vice President for Student Services.

Clayton Blount Scholarship — This scholarship was established in honor and appreciation of Coach Clayton Blount by his former students. During his employment at East Central Junior College from the year 1940 through 1970, Coach Blount served in various capacities including physical education teacher, head basketball coach, assistant football coach, basketball coach, dean of men, and athletic director. Coach Blount expected the students and athletes with whom he worked. He was a father figure and an exceptional disciplinarian. He expected the students and athletes to conduct themselves in a very decent manner at all times and to bring credit to the college that they represented. The rapport he had with his students allowed him to be very demanding of them while still keeping their respect and admiration. Because of his high expectations and discipline, many of the students with whom Clayton Blount was associated are now successful and respected citizens.

The following policies and requirements relate to the administration of this scholarship.

1. All funds contributed will be placed in endowment with only the interest expended each year for the scholarship awards. Only the interest earned on the endowment corpus for this scholarship shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.
2. A recipient will be selected annually by the East Central Community College Scholarship Committee from the pool of applicants.
3. Each recipient must:
 - a. Be a graduate of a high school from the five-county area supporting East Central Community College;
 - b. Have a high school grade point average of 3.0 or above;
 - c. Participate as an athlete in one of the major athletic programs at East Central which includes baseball, basketball, football, softball, tennis and soccer;
 - d. Appear on East Central Community College's certification list as a certified athlete for the given year;
 - e. Not have been involved in any activity which would bring discredit to the College.
4. The scholarship will be available to the recipient beginning the fall semester following high school graduation. One-half of the scholarship will be awarded the fall semester and one-half will be awarded the following spring semester. To retain the scholarship for the spring semester, the student must earn a 2.5 grade point average on the 4.0 scale during the fall semester.

Blount and Nancy Amanda Breazeale Blount Memorial Scholarship — This scholarship endowment was started in the fall of 2000 in honor of Ples Clayton and Nancy Amanda Breazeale Blount, and in memory of her children. Her 12 children include Henry Clayton Blount, John Elzie Blount, Lou Ella Blount Gordon Kennedy, Ida Blount, Minnie Lee Blount Wall, Edna Blount Ware, Ruby Blount Mayberry, Clarence Malcolm Blount and Lloyd Lamar Blount.

Blount served as the dietician at East Central Community College until her retirement in 1950. She was succeeded by her daughter, Ella Gordon, who continued as the College's dietician until the early 1960s. The Gordon Room in Mabry Cafeteria is named for Mrs. Gordon.

The criteria for applicants for the Blount Scholarship are as follows:

- Must be a resident of the United States;
- Must have maintained at least a "B" grade point average (3.0 on 4.0 scale) throughout high school;
- Must pursue a bachelor's degree; and
- Must enroll full time at the College.

In addition to high school seniors, the scholarship is open to students who have been enrolled in adult and continuing education and others who meet the criteria.

The amount of the scholarship award, to be given for both semesters of the academic year, will be based on earnings from the endowment corpus. No part of the endowment corpus will be used for the scholarship award. Recipients will be selected by the College Scholarship Committee from among students who meet the criteria listed above. For more information, contact the Vice President for Student Services, ECCC, Box 129, Decatur, MS 39327. You may call toll-free: 1-877-GO2-ECCC (462-3222), ext. 375.

B. W. Bounds Scholarship — The R. W. Bounds Scholarship was established in 1986 by Mr. Sam Bounds, son of the person for whom the scholarship was named and member of the East Central Community College Board of Trustees. The elder Mr. Bounds was the founder of B and W Feed Service in Lawrence, Mississippi.

This scholarship is awarded to a graduate of Newton High School in the amount of \$100 a year for attendance at East Central Community College. The recipient will be named by the principal and vocational agriculture instructor at Newton High School. The recipient must have excelled as a student in vocational agriculture and must have displayed outstanding interest and involvement in the field of agriculture. An additional factor in the selection process shall be the need of the recipient for financial assistance to attend East Central Community College.

The scholarship will be awarded to the recipient at the annual Newton High School Awards Day Program.

The Citizens Bank of Philadelphia Scholarship — This scholarship was established in 1992 by The Citizens Bank of Philadelphia. The scholarship will be available to a selected recipient from one of the four East Central Community College District counties served by this bank. These counties include Leake, Neshoba, Newton, and Scott. This full tuition scholarship will be available for the fall and spring semesters of each recipient's freshman year.

To be eligible, a recipient must:

- (1) Enroll as a full-time student at East Central Community College the fall semester following high school graduation;
- (2) Reside in an area served by The Citizens Bank of Philadelphia in the East Central Community College District;
- (3) Have demonstrated leadership ability in his/her high school;
- (4) Have scored a composite of 20 or above on the ACT.

Recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above.

W. R. Covington Scholarship - This scholarship was established in 1988 by Dr. Eddie M. Smith, President of East Central Community College, in recognition of the support and assistance Mr. W. R. Covington of Noxapater has provided for many students to aid them in attending college and personally for his encouragement and financial support of Dr. Smith when he was a student at East Central Junior College. This scholarship is awarded to a graduate of Noxapater High School in the amount of \$150 for one year of attendance at East Central. One-half of the scholarship will be awarded each semester.

The Nellie Neill Cross Memorial Scholarship — This scholarship was established in memory of the late Nellie Neill Cross by her former students and friends. Only the interest earned on the endowment corpus for the scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards. Mrs. Cross served East Central as a member of the faculty, as manager of the Sullivan Student Center and as a loyal supporter of the College for more than fifty years. The scholarship will be awarded annually to an entering freshman who plans to major in music with an emphasis in voice.

Fred Preston Dallas and Maudie Threath Dallas Memorial Scholarship — This scholarship was established in 1991 to assist deserving graduates of Neshoba Central High School who reside in the southeast quarter of Neshoba County (indicated on an available map) to attend East Central Community College. It was established and funded by the children of Mr. and Mrs. Dallas in their memory and in honor of their interest in education. Seven of Mr. and Mrs. Dallas' eight children attended East Central Junior College.

If an eligible student is not selected from the designated county during a period of five years, then any eligible student living in any of Newton counties may be considered. In the event an eligible student is not selected during the following five-year period from these two counties, then any eligible student may be considered from the entire community college district.

The amount of the scholarship award should be based on the calendar year ending December 31st prior to the fall semester. The amount of the scholarship available should be the earnings in excess of the inflation rate over the cost of tuition, room and board for a year.

The endowment fund may be increased, from time to time, by appropriate contributions from the founders or from others. Only the interest earned on the endowment corpus for this scholarship fund shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

Requirements:

1. The person selected must have a demonstrated financial need, as determined by the College Scholarship Committee.
2. The person selected must have high moral standards, good character, and must not be a substance abuser.
3. The recipient must have demonstrated the capacity and a strong desire to obtain a college education.
4. The award will be for students pursuing an academic (university transfer) education only.
5. The scholarship is to be awarded on Awards Day at the appropriate high school.
6. The recipient must show potential for leadership and academic excellence.
7. In order for the recipient to reapply for consideration for a second year, the student must have a D or above in all classes, must have an average of C or above, continue to have a financial need, and have a clear disciplinary record.
8. Funds from this scholarship are to be applied to the educational expenses of the recipients.
9. The recipients are to be selected by the College Scholarship Committee. The recipients will be selected from students recommended by at least four of their senior year high school classroom teachers who agree that the students meet the above requirements.

Stella Dickerson Technical Honor Scholarship - The Stella Dickerson Technical Honor Scholarship is for deserving technical sophomore students who show leadership and academic excellence in the field of technology. The scholarship was created in the summer of 2000 to honor Mrs. Stella

Dickerson, a computer technology instructor at East Central. As one of her students who initiated the scholarship drive, "this scholarship is named in Mrs. Dickerson's honor for the countless hours she has spent instructing students. She is a shining example of a true educator who has exceptional leadership and accepts no less than the very best from each student. She is a constant supporter of Phi Theta Kappa and encourages each of her students to strive for academic excellence. With her words, 'You can do it; I know you can,' she has been, and continues to be, an inspiration to us all."

To qualify, potential recipients must:

- Be a technical student returning to East Central Community College for the sophomore year of study;
- Earn membership in the Phi Theta Kappa International Honor Society for two-year colleges during the fall semester of the freshman year;
- Join Phi Theta Kappa the second semester of the freshman year;
- Maintain a 3.0 GPA during the fall semester of the sophomore year; and
- Be a non-traditional student.

The amount of this scholarship award will be based upon earnings from the endowment corpus. No part of the corpus may be used for scholarship awards. The scholarship committee in conjunction with the Phi Theta Kappa advisors and the Vocational-Technical Division will select recipients. For more information, contact the Vice President for Student Development, ECCC, Box 129, Decatur, MS 39327-0129, or call toll free: 1-877-601-1111 (462-3222), ext. 375.

Opal McMullan Dickerson Memorial Scholarship — This scholarship was established by the Marion McMullan family in memory of their daughter, Opal. It is awarded to a sophomore, who is majoring in elementary education. Selection is made by the student education association advisor and based on academic success and potential, and the contribution to the student education organization.

East Central Scholars Scholarship — This scholarship was established by the College in the summer of 1999. Individuals, businesses, and groups are invited to provide these two-year full-tuition scholarships to select in-district students who are in the top ten percent of their high school classes. To be eligible, potential recipients must meet the following criteria:

- Be in the top ten percent of their high school classes;
- Enroll as full-time students at East Central the first semester after high school graduation;
- Agree to enroll in Honors Program courses at East Central; and
- Maintain at least a "3.0" average during their four semesters at East Central.

potential recipients will be selected by the college Scholarship Committee. For more information, contact the Vice President for Student Development at East Central Community College.

Scholarship donors will be invited to attend a luncheon each spring to meet the students who receive the scholarships that they provide. Donors are encouraged to initiate a "mentoring" relationship with the recipients to monitor their academic progress.

Mr. Eubanks Kaljyc-Peers Leadership Award — This scholarship was established in 1994 by Mr. Leon Eubanks who was a faculty member at East Central Junior College from 1934 to December 1943. While an instructor at East Central, Mr. Eubanks was the faculty sponsor of a campus leadership organization called the Kaljyc-Peers. To honor the leadership philosophy of that organization, Mr. Eubanks stipulated that the interest earned on the invested scholarship corpus be used to fund an annual scholarship awarded to the President of the East Central Community College Student Body Association at the annual Awards Day program. The award will be disbursed in two equal payments during the year the student is the Student Body Association President.

Intergy Education Scholarship for Vocational and Technical Students — Intergy Mississippi, Inc.'s (Intergy) Excellence in Education Scholarship for Vocational and Technical students recognizes the importance of a well-trained workforce to the future economic success of Mississippi. Intergy believes that Mississippi's community colleges provide excellent job-training programs that enable graduates to compete in today's workforce.

This scholarship will be awarded on an annual basis and will cover tuition and required fees up to \$1,200. The scholarship will be awarded to a student who meets the following criteria:

- Be a full-time East Central Community College freshman or sophomore student pursuing a vocational or technical field of study.
- Have a 2.5 or better high school and/or East Central Community College grade point average.
- Be free of any disciplinary problems.
- Be a legal resident of Mississippi.
- Have a demonstrated financial need.

This scholarship may not duplicate other scholarships or financial assistance. That is, the total amount of scholarships and other financial aid may not exceed the total cost of tuition and fees by more than \$300 per semester.

If for any reason the recipient does not return to East Central Community College for the Spring semester or drops below the required GPA, the balance of the scholarship fund shall be awarded in the Spring semester to an alternate student who meets the above criteria.

The scholarship is awarded on an annual basis. To be considered for the second year, the recipient must reapply.

In order to be considered for this scholarship the student must apply to the East Central Community College Student Services Office, and submit the documents required by the College prior to March 1 of each year.

The recipient of the scholarship will be selected by the East Central Community College Scholarship Committee. Review and recommendation of candidates will be without regard to age, race, gender, or national origin.

Anyone interested in applying for the Entergy Excellence in Education Scholarship should contact the Vice President for Student Services at (601) 635-2111, Ext. 375. (Added 12/18/01)

Robert G. Fick Memorial Scholarship — This scholarship was established by the family of Robert G. Fick who was a devoted music instructor at East Central Community College from 1951-1978. After retirement, he continued to work in civic and community activities until his death on July 1, 1978. Each year's recipient will have his/her name inscribed on a loving cup which was purchased by the family. This loving cup will remain on permanent display in the college's trophy case. The scholarship amount awarded each year will be based on the annual earnings from the scholarship endowment.

Scholarship candidates must:

1. Be completing their freshman year and be returning as full time students the following year;
2. Show dedication to the betterment of the music department through untiring work; and
3. Have cumulative grade point averages of no less than a 2.0 on a 4.0 scale.

Financial need and field of study are not criteria for selection. The Vice President for Student Services working with the scholarship committee will be responsible for selecting the recipients of the scholarship and the East Central Band Director will make the annual presentations.

Bank of Forest Scholarship — This scholarship was established in 1998 by the Bank of Forest.

To be eligible, a recipient must:

1. Be a legal resident of Scott County;
2. Have a strong desire to obtain a college education;
3. Enroll as a full-time student at East Central Community College the fall semester following high school graduation;
4. Have a high school grade point average of 2.5 or above on a 4.0 scale; and
5. Be willing to participate in an awards ceremony and be part of publicity involving the Scholarship award.

Recipients will be selected by the College Scholarship Committee from among those who apply and who meet the criteria listed above. Each recipient will receive \$500 for the fall semester and \$500 for the spring semester of each year at East Central Community College.

Hubert G. Gilmore Scholarship - This scholarship was created in 2000 to honor students needing financial assistance who agree to tutor other students and provide academic help.

The criteria for the Hubert G. Gilmore Scholarship is as follows:

1. Demonstrate the academic ability to do so and agree to tutor other students who need academic help;

2. Demonstrate a need for financial assistance;

3. Be motivated to receive an education; and

4. Be willing to participate in an annual scholarship luncheon and to take part in accompanying publicity related to the scholarship award.

The amount of the annual scholarship will depend on earnings from the endowment corpus. No part of the corpus may be used for the scholarship.

Scholarship recipients will be selected by the College Scholarship Committee. For more information, call the Office of the Vice President for Student Services toll-free; 1-877-GO2-ECCC 462-3222), ext. 375, or write: Vice President for Student Services, MS. 39327.

Bertha Hannah Scholarship — This scholarship was established in 1998 by the sons of R. O. and Bertha Hannah to honor their parents for the financial assistance, and encouragement they provided their children. R. O. and Mrs. Hannah encouraged their sons to acquire the education each needed to help assure a successful future. All four of the Hannahs' sons graduated East Central Junior College.

Only the interest earned on the endowment corpus for this scholarship shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

This scholarship will be awarded annually to an entering freshman from Scott County. Eligible recipients of this scholarship must have the demonstrated potential for successful college study and must be able to demonstrate the need for financial assistance.

The Vice President for Student Services working with the Scholarship Committee will select the recipients annually.

Nancy Hiatt Harris ADN Scholarship — This scholarship was fully endowed in the fall of 1998 with a gift of \$10,000 from an unnamed alumnus who had a keen interest in enhancing the quality of the College's Associate Degree Nursing program. The scholarship was named for Mrs. Nancy Hiatt Harris, R.N., M.S.N., of Philadelphia who was the first director of the college's Associate Degree Nursing program. While serving in that role, Mrs. Harris spearheaded the program's achievement of initial state and national accreditation.

Candidates for the Harris scholarship must meet the following criteria:

1. Have a minimum grade point average of "C" or above on all college study, and
2. Have a demonstrated financial need.

Candidates must have previously been accepted and must be enrolled in their first semester of the Associate Degree Nursing program. The scholarship will be awarded for the first semester of the two-year program. Recipients who withdraw during the semester of the award must repay the scholarship.

Only the interest earned on the endowment corpus for this scholarship fund will be used for the scholarship awards. No part of the endowment corpus will be used for the scholarship awards. Recipients will be selected by the College's Scholarship Committee.

The Shelby L. Harris Memorial Scholarship - This scholarship endowment was established in May of 2002 in memory of Dr. Shelby L. Harris by the East Central Community College mathematics and computer science division along with other East Central Community College faculty and members and friends.

Dr. Harris graduated from East Central Junior College in 1958 and returned in 1963 as a mathematics instructor. He was employed at East Central Community College for 36 years before retiring in 1999, and served as chairman of the mathematics and science division from 1986-1999. Dr. Harris also served as faculty advisor for Alpha Alpha Epsilon, the national engineering honor society, for 36 years.

Perhaps his greatest contribution came as advisor to the Theta Xi Chapter of Phi Theta Kappa (PTK), the international honor society for two-year colleges. He was instrumental in developing Theta Xi and led the chapter to honors in several categories at the local, state, and national levels. Dr. Harris was inducted into PTK when he was a student at East Central Junior College.

Candidates for the Shelby L. Harris Memorial Scholarship must meet the following criteria:

- Be a freshman mathematics or engineering major;
- Be a member of Phi Theta Kappa; and
- Be a returning sophomore.

The amount of the scholarship award will be based upon earnings from the endowment corpus and will be awarded the first semester of the recipient's sophomore year. No part of the corpus may be used for scholarship awards. Scholarship recipients will be selected by the East Central Community College mathematics faculty and the Phi Theta Kappa advisors. For more information, contact the Vice President for Student Services Office toll-free at 1-877-GO2-ECCC (462-3222), Ext. 375.

Heart and Hand Scholarships for Gerontology Studies - Established in 1998, these three scholarships are available for gerontology majors at East Central Community College. One scholarship is endowed; the other two are awarded annually.

Heart and Hand, Inc., of Brandon, is a not for profit organization formed in 1978. The organization promotes programs for senior citizens age 55 and older and helps provide educational opportunities for those preparing for careers in gerontology, the comprehensive study of aging and the challenges of the aged. East Central established the first community college program in Mississippi in gerontology in 1998.

Heart and Hand scholarship recipients for all of these scholarships must meet the following criteria:

1. Be a Mississippi resident, with preference given to those who reside in the Heart and Hand nine-county service area which includes: Clarke, Jasper, Lauderdale, Leake, Neshoba, Newton, Scott, and Smith counties;
2. Have a minimum 2.5 high school grade point average (GPA) on a 4.0 scale;
3. Maintain a 2.5 GPA the first semester of study in order to be eligible for the scholarship the second semester; and
4. Plan to attend an annual Heart and Hand board meeting in Jackson in November of the year in which the scholarship is awarded.

In addition to the endowed scholarship, Heart and Hand, Inc. also awards two annual gerontology scholarships valued at \$1,000 each. These annual scholarships are named for Heart and Hand board members Ms. Janey Holbrook of Ripley and Ms. Elberta Crowson Phillips of Columbus.

Scholarship recipients are chosen by the College Scholarship Committee. For more information, contact the Vice President for Student Services' office, at 601-635-5216 or call toll-free 1-877-GO2-ECCC (462-3222) Ext 375.

The Hogue-Brantley Scholarship - First funded in the Spring of 2001, this \$1,000 annual scholarship honors Leake County natives Coyt Hogue and Hobbie Brantley Hogue, parents of East Central alumni Carolyn Hogue Apple, '66, of Elizabethtown, Kentucky, and Larry Hogue, '61, of Jackson, Mississippi. Larry Hogue retired from the College in 2001 as Vice President for Foundation and Alumni Relations after helping raise \$2 million over five years. "Both of our parents valued education and my mother took her life savings, \$500, to help me go to East Central," Larry said. Larry later got B.S. and M.S. degrees, as did Carolyn, a registered nurse who served at the time of this writing as program manager, Health and Wellness Center, Ireland Army Community Hospital, Fort Knox, Kentucky. Their father Coyt Hogue, a graduate of Sebastopol High School, was a Studebaker car dealer in Forest and retired as East Central automotive technology instructor in 1980. Mrs. Hobbie Brantley Hogue attended Walnut Grove High School and was a nursing graduate of Hinds Community College, Raymond. Their parents

were Walter and Molly Dennis Hogue and Pleas and Jewel Upchurch of Leake County.

Scholarship criteria include:

- Be a nontraditional (23 years old or older) student, and
- Study in a vocational-technical area, with preference given to welding or auto mechanics.

Selection of recipients will be made by the College Scholarship Committee. For more information, contact the Vice President for Student Services, Box 129, Decatur, MS 39327-0129. Phone toll-free: 1-877-GO2-ECCC (462-3222), ext. 375.

The Albert F. and Fannie M. Hollingsworth Scholarship - This scholarship was endowed by Albert F. Hollingsworth and Fannie McDonald Hollingsworth to be awarded to two entering freshmen for their fall semester at East Central Community College. The recipients will be chosen by the Scholarship Committee on recommendations from Lake High School, Scott County.

Mr. Hollingsworth graduated from East Central in 1943. He served in the Navy and Marine Corps during World War II. Mr. Hollingsworth is a graduate from the University of Southern Mississippi. After College he was a mathematics teacher and served as principal at Lexie High School in Waltham County. Mr. Hollingsworth also served as principal of Lake High School before becoming Superintendent of Education for Scott County for twenty years (beginning in 1967). He has also served on the Board of Trustees at East Central Community College in excess of thirty years.

Mr. and Mrs. Hollingsworth's children, daughter Patricia Ann Lowe and son Alan Lowe, were both teachers in the Jackson Schools, and son Freeman Hollingsworth, and wife Sherri Carter are both teachers in the Rankin County Schools.

Criteria for applicants for the Hollingsworth Scholarships are as follows:

- Must be a graduate of Lake High School;
- Must enroll at East Central Community College in an academic field;
- First preference will be given to Mathematics Education majors;
- Second preference will be given to Elementary or Secondary Education majors;
- Must have the potential to be a successful teacher;
- Third preference will be given to professional majors.

The amount of the scholarship award will be based only on interest earnings from the endowment corpus. No part of the endowment corpus will be used for the scholarship award. In the event that no student matches the qualifications for this scholarship, the interest earned will be reinvested in the endowment corpus. For more information, contact the Vice President for Student Services, ECCC, P.O. Box 129, Decatur, MS 39327. You may call toll-free: 1-877-GO2-ECCC (462-3222), ext. 375.

Hudson/Voices of Congress Scholarship - This scholarship, sponsored by the Hudson/Voices of Congress Foundation, was established in 1989 by the late Mr. Hudson, a member of the East Central Community College Board of Trustees representing Winston County. Mr. Hudson established the scholarship to encourage more Winston Countians, especially those with financial assistance, to take advantage of the educational opportunities offered by the College. Candidates for the scholarship must meet the following criteria:

1. Be a graduate of a public high school in Winston County;
2. Have a high school grade point average of at least 2.5 or above on a 4.0 scale;
3. Have a demonstrated financial need; and

4. Be enrolled as a full time student at East Central Community College. The recipient of this annual \$500 scholarship will be selected by the Scholarship Committee. For more information, contact the Vice President for Student Services' office by calling toll-free 1-877-GO2-ECCC, or write box 129, Decatur, MS 39327-0129.

Hudspeth Scholarship - This scholarship was endowed in the fall of 1989 with a substantial gift to the College from Henry Bane "Bubba" Hudspeth and his wife Faye McCully Hudspeth of Louisville. At the time of the gift it was the largest individual donation ever made to the College.

Mr. Hudspeth, a successful businessman and Winston County native, graduated from East Central Junior College in 1959. The Hudspeths' son, "Cully" McCully "Cully" Hudspeth, graduated from the College in 1989. A strong supporter of East Central and community colleges statewide, Bubba Hudspeth served on the College's Board of Trustees for 28 years, from 1968 to 1996. He was chairman of the board for almost 11 years, from July of 1983 to January of 1994. In 1996, he was appointed to a six-year term on the State Board for Community and Junior Colleges. He was chosen to serve as Vice-Chairman of that Board in 1997.

The Hudspeths established the endowment for this scholarship with a gift back to the College. The amount of the annual award for this tuition scholarship will depend upon the level of the earnings from the endowment.

Students from any public or private high school in Winston County are eligible to compete for a Hudspeth Scholarship. Also eligible are home-schooled students who meet the basic requirements. To be considered, each potential recipient must meet the following criteria:

1. Have a "C" or "C+" average in course work completed (2.0-2.5 on a 4.00 scale);
2. Have definable career goals and plans; and
3. Have a demonstrated need for financial assistance.

For more information, contact the Vice President for Student Services' office at ECCC. You may call 1-877-GO2-ECCC, Ext. 300, or write Box 129, Decatur, MS 39327-0129.

librarian in the Dallas, Texas, area for the last 14 years of her career. The Lowes raised three children, two daughters and a son, all of whom have careers in education.

To be eligible, potential recipients must meet the following criteria:

- Be a nontraditional student (at least 23 years old or older)
- Have at least a 2.0 (C) grade point average on a 4.0 scale

These requirements recognize the fact that Mrs. Lowe completed college degrees after having a family and a career and that Mr. Lowe, although he was unable to complete his degree because of the Depression, supported his wife's efforts to obtain her degrees and was an avid learner.

The amount of the annual scholarship will depend on earnings from the endowment. No part of the endowment corpus will be used for the scholarship award. Recipients will be selected by the College Scholarship Committee from applicants who meet the criteria listed above. For more information, contact the Vice President for Student Services, ECCC, Box 129, Decatur, MS 39327. You may call toll-free: 1-877-GO2-ECCC (462-3222), ext. 375.

The Thomas Rudolph Mayes Memorial Scholarship — Created in August of 1998, by his family and friends, this scholarship honors the memory of Mr. Rudolph Mayes, East Central English instructor for 28 years. According to his daughter, Mrs. Jackie Mayes Edie, Class of '79, of Houston, Texas, the scholarship "perpetuates the tenacious value of education and continuous learning exemplified by the life and contributions of this dedicated educator." Mr. Mayes graduated from East Central in 1952 with the distinction of having been elected to serve as the College's first student body president. Following completion of a master's degree in English from Mississippi State University, he began a career of teaching at East Central. During his tenure here he served as sponsor of Phi Theta Kappa, international honors scholastic society for community college students, and sponsor of *The Tom*, the student newspaper. He retired in 1986. His first wife, Madeline Smith Mayes, who preceded him in death, served the College for 20 years as secretary to the registrar and later worked as a math teacher in the Newton County School System. Prior to his death, he was married for six years to Rosalyn Thompson Mayes of Decatur, an employee of the La-Z-Boy Corporation in Newton.

To be eligible for the scholarship, potential recipients must:

- Have maintained a 3.0 grade point average in high school on the 4.0 scale;
- Submit a letter of recommendation from a high school or college faculty member who taught the applicant; and,
- Agree to take part in a recognition ceremony at which the scholarship award will be presented.

Recipients will be selected by the College Scholarship Committee. Only students named on the endowment corpus for this scholarship fund shall receive the scholarship award. No part of the endowment corpus shall be used for other scholarship awards.

McCann Memorial Scholarship - Created in the spring of 2001 by friends, this annual \$500 scholarship honors the memory of Russell McCann, Class of '97. Russell lost his life in April 2001, after an auto accident.

Russell was a 1995 graduate of Newton County Academy in Decatur, Georgia, and was co-captain of the football team. Honors received while at Newton County Academy include:

- Football Trophy (Best Defensive Player), Basketball Trophy
- Captain Crunch Award
- All-Conference (Defensive Tackle, All-Conference Defensive Team)
- School Paper Staff - Sports Reporter
- American History Award
- Captain Award - Outstanding Leadership
- Most Valuable Player - Defensive

While at East Central, Russell was an offensive guard for the '96 and '97 football teams. The '96 team went 10-1, finished fifth in the nation, and won the Huddle House Golden Isles Bowl Game in Brunswick, Georgia, by defeating the Middle Georgia College 7-6 on December 7, 1996. Russell was a member of the 1st string offensive team for the Huddle House Golden Isles game and received MACJC All-State Honorable Mention honors in football in 1997. East Central Head Football Coach Terry Underwood said, "Russell was a good player and a fine young man. We were very fortunate to have had him in our program."

East Central Alumni Ricky and Teresa Williamson Shannon of Lena, Georgia, Class of '82, are his parents who initiated the scholarship in his honor.

Scholarship applicants must:

- Be a resident of the five county East Central district; and
- Have at least a "C" grade point average.
- Be an athlete, with preference given to football.

Selection of the recipient is made by the College Scholarship Committee. For more information, contact the Vice President for Student Services, ECCC, Box 129, Decatur, MS 39327. Call toll-free: 1-877-GO2-ECCC (462-3222), ext. 375.

Merchants and Farmers Bank Scholarship — This scholarship was established in the spring of 1998 by the Merchants and Farmers Bank of Philadelphia. It is awarded the first semester of the freshman year at East Central and goes to two entering freshmen who receive \$500 each.

To be eligible, recipients must:

1. Be legal residents of Neshoba County;
2. Have overall high school grade point averages of 2.5, or better, on a 4.0 scale;
3. Have ACT scores of at least 18;
4. Enroll as full-time students at East Central Community College the fall semester following high school graduation; and
5. Be willing to participate in an awards ceremony and be part of publicity involving the scholarship award.

The recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above. For more information, contact the Vice President for Student Services' office at East Central Community College.

Mississippi Association of Supervisors' Community College Scholarships — In 1996, the Mississippi Association of Supervisors established scholarships for each of Mississippi's 15 community colleges. The scholarships are awarded to four (4) students each year at each college in the amount of \$250 per year each (250 per semester) for one year or two consecutive semesters. Eligibility for the scholarship is based on the following criteria:

1. Be a freshman and have potential for success in college;
2. Demonstrate a financial need (minor consideration);
3. Complete the application process to the College to include:
 - a. letters of recommendation
 - b. transcript
 - c. other as required by each community college committee;
4. Be selected from eligible applicants by the College's scholarship committee based on a rotation system between the counties of the College's district in alphabetical order;
5. Have a 2.5 or better GPA after the first semester in order to receive the scholarship the second semester;
6. Be recognized in publicity releases and to the appropriate local Board of Supervisors and the Mississippi Association of Supervisors.

Bank of Morton Scholarship — This scholarship was established in 1997 by the Bank of Morton. To be eligible, a recipient must:

1. Be a graduate of Morton High School;
2. Have a strong desire to obtain a college education;
3. Enroll as a full-time student at East Central Community College the fall semester following high school graduation;
4. Have a high school grade point average of 3.0 or above on a 4.0 scale; and

participate in an awards ceremony and be a part of publicity involving the scholarship award.

One student of the scholarship will be selected by a committee composed of representatives from Morton High School and the Bank of Morton. The student will receive \$500 for the fall semester and \$500 for the spring semester of his/her freshman year at East Central Community College.

Mosal Memorial Scholarship for Leadership — This scholarship was established in 1997 to provide financial assistance to deserving students at East Central Community College. The award was established in honor of the late Dr. Margaret Mosal of Canton, Mississippi, former executive of Phi Theta Kappa, the International Honor Society for Two-Year Colleges. Dr. Mosal led the organization for 50 years, from 1935 to 1985. The scholarship was funded by a Mosal Leadership Award stipend presented to Dr. Shelby L. Harris by Phi Theta Kappa with additional funds from the Mathematics and Science Division at East Central.

The award will be given annually to a student who exemplifies the hallmarks of Phi Theta Kappa - scholarship, leadership, service and fellowship during the student's freshman year of membership in Phi Theta Kappa as determined by the advisors of East Central's Theta Xi Chapter of Phi Theta Kappa.

In addition to a \$200 scholarship, awards will include placing the names of the recipients and the dates of presentation on an engraved commemorative plaque. Certificates will be presented to the recipients by an advisor of Phi Theta Kappa on the annual Awards Day at the College.

Ben Myers Memorial Scholarships — These scholarships were established in memory of Ben Myers, a 1997 graduate of East Central Community College. Ben's family and friends created these scholarships after he lost his life in an automobile accident in Winston County on July 9, 1998. While at East Central, Ben, an outstanding student-athlete, was chosen "Mr. East Central Community College." An accounting major from Philadelphia, he was a member of Phi Theta Kappa, the international scholastic honor society for community and junior college students. He was also a member of Phi Lambda Lambda, an organization for students planning to pursue careers in business. He also served on the Presidents Council and in the Warrior Corps, an elite group of students who serve as ambassadors for the College. He was a Dean's List Scholar and a member of the College Golf Team at E.C.C. After graduation from East Central, he attended the University of Mississippi where he was a senior, a Dean's List Scholar, and a member of the Fellowship of Christian Athletes as well as the Ambassadors, a volunteer student-recruiting group. He was the son of Mr. and Mrs. Rocky Parks and Mr. and Mrs. Glenn Myers, all of Philadelphia. He was a 1995 graduate of Neshoba Central High School, where he served as president of the student body and was voted "Most Outstanding Senior."

Candidates for the Myers scholarships must meet the following:

- Be a high school graduate from either Neshoba Central High School, Philadelphia High School, or Choctaw Central High School;
- Enroll full time at East Central; and
- Have a grade point average of 3.5 or above on a 4.0 scale.

The annual selection of the two Myers scholarship recipients is made by the College Scholarship Committee.

New Directions Scholarship — Established in the spring of 1998 by a Central graduate and successful business executive, this scholarship provides \$2,000 for four semesters of full-time study by a nontraditional student who has decided to return to college after having been out of college for more than three years. Recipients must meet the following criteria:

- Be at least 21 years of age;
- Be either married or a single parent;
- Have been out of school for more than three years (high school, college, or since passing the GED);

Recipients must maintain a "B" or better average each semester to continue receiving the scholarship. Recipients must continue full-time study and graduate or complete their course work within four semesters.

This award is presented every two years.

The Stella Weathersby Newsome Scholarship — This scholarship was endowed in the fall of 1999. It honors the memory of Mrs. Stella Weathersby Newsome who served the College as a literature instructor and in various other capacities for 30 years, from 1928 to 1958. Newsome Hall dormitory is named in her memory. The scholarship drive was started in the spring of 1998 by Ms. Marion Francis of Jackson, Mrs. Newsome's granddaughter who, during her childhood visited often with Mrs. Newsome on campus. The initial effort to raise the first \$10,000 needed to initiate the endowment scholarship was completed at Homecoming, 1999. An anonymous donor's pledge to match \$1 for every \$5 raised, up to a total of \$10,000 helped complete the drive. The class of 1949 took a leadership role in the completion of the endowment.

Scholarship recipients must be "nontraditional" students who are 23 years old or older.

Scholarship candidates must:

- Be at least 23 years old or older;
- Have at least a "C" or 2.0 grade point average on all previously completed course work;
- Be a high school graduate or hold the GED certificate; and
- Agree to enroll as a full-time student at East Central's Decatur Campus.

The amount of the scholarship award, to be given for the first semester of the year, will be based on earnings from the endowment corpus. The endowment corpus will be used for the scholarship award. Recipients will be selected by the College Scholarship Committee from among students who meet the criteria listed above. For more information, write the Vice President for Student Services' office, ECCC, Box 129, Decatur, MS 38927 or call toll-free 1-877-GO2-ECCC (462-3222), ext. 375.

Mr. and Jennie Pace Scholarship — This scholarship was endowed in 1997 by Mr. Pace's widow, Scott County native Mrs. Jennie Thrash Pace of Newton, Mississippi; her children, Mrs. Reba DeBari of Pensacola, Florida, and Dr. Harrell S. Pace of Biloxi, Mississippi; her grandchildren, Mrs. White of Clifton, Virginia, Mrs. Guy Garner of Lenoir, North Carolina, Mr. Stephen Pace of Murfreesboro, Tennessee, Mr. Michael Pace of Biloxi, Mississippi, Mr. David DeBari of Luling, Louisiana, and Mr. John DeBari of Pensacola, Florida; and other family members and friends. This scholarship honors the memory of the late Mr. Lawrence Polk Pace, originally from Conehatta, Mississippi, who passed away January 23, 1997, at age 86. Mr. Pace, a businessman, was a strong believer in the value of education. He attended East Central Junior College in 1929. Both of his sons and his daughter-in-law, the former Miss Grace Holman of Newton, all graduated from East Central. The Paces' son, Dr. Harrell Pace, was named to the first East Central Hall of Fame in 1956. Their daughter, Mrs. Reba DeBari, a realtor, sang at the Orange Bowl with the East Central Choir in 1957, and performed nationally as a member of the Choral Society of Pensacola, performing in Carnegie Hall in 1990 and in 1997, and throughout the country.

The interest earned on the endowment corpus for this scholarship shall be used for the scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

Each scholarship candidate must:

1. Be a resident of either Scott County, or Newton County, Mississippi;
2. Have a "B" or better average his/her senior year in high school;
3. Plan to major in either science, math, or music (if no applicant plans a major in these fields, others will be considered);
4. Plan to attend East Central Community College in Decatur as a full-time student during the fall semester following his/her senior year in high school.

Recipients will be selected by the College Scholarship Committee from among students who apply and meet the criteria listed above. For more information, write the Vice President for Student Services' office, East Central Community College, Box 129, Decatur, MS 39327-0129, or call 601-635-2111, ext. 375.

The Philadelphia-Neshoba County Arts Council Music, Art, or Drama Scholarship — This scholarship was established in 1998 by the Philadelphia-Neshoba County Arts Council. The purpose of this scholarship is to provide an award of \$200.00 per semester to an appropriately qualified sophomore student who has declared music, art, or drama as his/her major.

To be eligible for this scholarship, the student must:

1. Have resided in Neshoba County for at least two years prior to attending East Central Community College;
2. Be of sophomore status;
3. Have maintained a cumulative college GPA of 2.5 or better;
4. Recipients must maintain at least a 2.5 GPA to retain this scholarship.

The Music, Art, and Drama Scholarship Committee, composed of a music instructor, a drama instructor, and the director of bands, will annually select the recipients of this scholarship.

The James E. Pugh Memorial Scholarship - Funded in the spring of 1998, this scholarship is sponsored by Montrose United Methodist Church, Montrose, Mississippi. The award is for full tuition for one year, \$1,200, with \$600 awarded the first semester and \$600 the second semester of a freshman year.

Among applicants, preference will be given to a nontraditional (older) married student studying for the ministry. If no married student receives the scholarship, it may be awarded to a single, young ministerial student.

Selection of recipients is made by Montrose United Methodist Church.

The Roscoe C. Pugh Memorial Scholarship — Roscoe C. Pugh was the first president of East Central Junior College. He served in that capacity from 1928 when the College was founded until 1934. He served previously as the superintendent of the Newton County Agricultural High School.

In the fall of 1996, Leon Eubanks, who served from 1934 until 1943 as an English instructor at East Central and who was a graduate of the Newton County Agricultural High School, established and fully endowed this scholarship to honor his friend, Mr. Pugh.

Only the interest earned on the endowment corpus for this scholarship fund shall be used for the annual scholarship awards. No part of the endowment corpus shall be used for the scholarship awards.

To be eligible to be considered for this scholarship, candidates must:

1. Enroll as full-time day academic or technical students at the Decatur campus after having been previously enrolled as part-time students;
2. Have earned all previous college credits at East Central Community College;

Have earned a minimum of 12 semester hours credit and not more than 41 semester hours credit before applying for the scholarship; and
 Have a minimum 3.00 grade point average on all college work completed.

Have submitted completed scholarship application forms to the Vice President for Student Services' office; and final selection of the recipients for this scholarship will be made by the College's Scholarship Committee.

This scholarship will be available for two semesters of enrollment at East Central Community College.

Philadelphia Sertoma Club Scholarship — Created in the summer of 1998, this scholarship is funded by the Sertoma Club as part of their emphasis on education. The club sponsors the annual Heart O' Dixie Triathlon as a fundraiser to help with various civic projects including Christmas gifts for the support of parks and public health, and patient scholarships for treatment of speech/hearing problems.

Recipients include the following:

- Be a resident of Neshoba County;
- Enroll as a full-time student the fall after they graduate from high school;
- Be a graduate of a public school in Neshoba County; and
- Have at least a 2.5 (C+) average on a 4.0 scale.

The scholarship recipient will be awarded annually by the College Scholarship Committee to an incoming freshman. The recipient will receive a total of \$500, \$250 for each of two semesters for their first two semesters of college. For more information, contact the Vice President for Student Services, ECCC, Box 129, Decatur, MS 39327. Call toll-free: 1-877-GO2-1111 (462-3222), Ext. 375.

Shirley Renaud Memorial Scholarship - Established early in 2000, this endowed scholarship honors the memory of Shirley Sanders Renaud, Class of 1963, an outstanding student, athlete, and educator. Mrs. Renaud, a Greenwood native who lived in Carthage for most of her life, died at age 56 in November of 1999 after a long bout with cancer.

Mrs. Renaud was a graduate of Carthage High School where she was a basketball player from 1957 to 1961. During her senior year, she averaged 35 points per game and once scored 53 points in two quarters and three minutes of a game. Her high school uniform number, 33, was retired when she graduated. Her high school coach said she was one of the most outstanding players he had ever seen.

At East Central, Shirley played intramural basketball. She also achieved membership in Phi Theta Kappa, the international academic honor society for community college students. After graduating from East Central, Mrs.

Renaud graduated from the University of Southern Mississippi with a degree in education. She was a teacher in both public and private schools before embarking on her career as a librarian with the Leake County Schools. Mrs. Renaud was the wife of Joe Renaud who at the time of her death was serving as a career development specialist in East Central's Workforce Development Center.

Both of the Renaud children graduated from East Central. Their daughter, Tara Lynn, graduated in 1997. She was a member of Phi Theta Kappa and was an Academic All-American on the College's tennis team. Their son, Joseph "Joff" Renaud, III, was also a member of Phi Theta Kappa and was on the tennis team when he graduated in 1993. Both children went on to graduate from the University of Southern Mississippi with honors. Mrs. Renaud's mother, the former Evelyn Adams, was a member of East Central's Class of 1933. Her two brothers, Wilbur Eugene Sanders and Billy Joe Sanders, both of Jackson, also attended East Central.

Students selected for this scholarship must have excelled both academically and athletically.

Scholarship criteria include the following:

- Have a minimum overall grade point average of 3.5 (B+) on a 4.0 scale;
- Participate in varsity sports, with the first choice of recipients going to basketball players, second to tennis, then golf, soccer, and football, and
- Be a resident of the College's five-county district.

The amount of the annual scholarship will depend on earnings from the endowment. No part of the endowment corpus may be used for scholarship awards. Recipients will be selected by the College Scholarship Committee. For more information, contact the Vice President for Student Services, East Central Community College, Box 129, Decatur, MS 39327-0129. Call toll free 1-877-GO2-ECCC (462-3222), Ext. 375.

The Herman and Mosoura Rigby Memorial Scholarship — This scholarship was established in 1993 by Dr. M. G. Rigby who attended East Central Junior College in 1965 and 1966. Dr. Rigby came to East Central as an out-of-state student to major in education. He went on to complete his BA degree at the University of Southern Mississippi, and his MA and EdD degrees at the University of Mississippi. His parents were of great inspiration to him as he pursued his educational goals. It was in the memory of Dr. Rigby's parents that this scholarship was established. This two-semester scholarship will be awarded annually to an out-of-state entering freshman who demonstrates both the need for financial assistance and an aptitude for success as a student. The amount of each scholarship award will equal fifty-percent of the annual interest earned on the invested scholarship corpus. The remaining fifty percent of the annual interest earned will be added to the corpus. The annual recipients of this scholarship will be selected by the Scholarship Committee from the pool of qualified applicants.

Charles W. Sanders Memorial Scholarship Award - This scholarship is awarded each year by the Forest Kiwanis Club to a high school senior from Forest, Lake, or Scott Central high schools. The recipients of the scholarship are selected by the schools from a list of those students who have earned good grades and who can benefit from financial assistance. The scholarship is named after the late Charles W. Sanders, longtime member and president of the Forest Kiwanis Club. This scholarship was established in the spring of 2000. At that time Mr. Sanders' daughter, Mrs. Gloria Sanders, a graduate of Forest High School, was a math teacher at East Central and Craig, his grandson, had just been named to the Hall of Fame, the College's highest honor. This scholarship will be awarded in increments of \$500 each for two semesters beginning in the fall following the recipient's graduation from high school.

State Farm Insurance Company Scholarship — The State Farm Insurance Company agents in East Central's five-county district initiated the endowment of this scholarship in the spring of 1999. The individual agents' gifts and the initial endowment corpus of \$10,000 were matched by the State Farm Companies Foundation. This scholarship was established specifically for non-traditional students. To be eligible, potential recipients must meet the following criteria:

1. Be at least 23 years of age or older;
2. Have a demonstrated financial need;
3. Reside within the five-county district served by East Central Community College; and
4. Enroll as full time students on the Decatur campus.

Scholarship awards will be made to entering college freshmen at the beginning of the fall semester of the students' college enrollment. The selection of the recipients will be made by the College Scholarship Committee. For more information, contact the Vice President for Student Services' Office at East Central Community College. Call toll free 1-877-GO2-ECCC, Ext. 375 or write Box 129, Decatur, MS 39327.

The Charles and Judy Dowdle Thomas Scholarship — This scholarship was established in 1997 by the Thomas family. Mr. Thomas, class of '64, is a Philadelphia native living in Louisville and Mrs. Thomas is a Leake county native originally from Carthage. The scholarship fund, one of the largest at the College, was created with a donation of 430 shares of stock to the East Central Community College Foundation, Inc.

To be eligible, a recipient must:

1. Be a legal resident of Neshoba County for three years or more and a graduate of Philadelphia High School;
2. Have a strong desire to obtain a college education;
3. Enroll as a full-time student at East Central Community College the

fall semester after high school graduation, although College membership may be deferred for military service;

4. Have a high school grade point average of 3.0 or above on a 4.0 scale;
5. Be willing to participate in an awards ceremony recognizing the scholarship and be a part of publicity involving the scholarship award.

Only the interest earned on the endowment corpus for this scholarship fund shall be used for this scholarship award. No part of the endowment corpus shall be used for the scholarship awards.

The recipients shall be selected by the College Scholarship Committee. The scholarship awards will be provided the fall and spring semesters of each recipient's freshman year at East Central Community College.

Kinoth and Ella Mae Thornton and Emerson Electric Scholarship

Kinoth and Ella Mae Thornton and Emerson Electric Company Scholarship was established by Mr. and Mrs. Thornton and Emerson Electric Company in 1991 as a tribute to the College for its many positive contributions to the Thorntons' lives. The contributions by the Thorntons and Emerson Electric Company totaled \$10,000.00 which was used to establish the endowment for the scholarship. Interest and dividends and, if required, the sale of shares of stock from the investment will be used to fund scholarships in the amount of \$1,000.00 each to be awarded to cover four semesters of study. Thus, a total of \$4,000.00 will be made on alternate years unless the full amount of the awarded scholarship is not utilized. The investment endowment shall not fall below \$10,000. To be eligible for this scholarship, the recipients must:

1. Reside in one of the five counties served by East Central Community College. Preference shall be given to applicants from Newton and Neshoba Counties.
2. Have family contributions on financial aid needs analysis forms that are from fifty (50) percent to one hundred (100) percent of the students' financial aid budgets.
3. Have the demonstrated ability to profit from higher education by having achieved acceptable grades in high school and by having participated in community projects or work experience.
4. Have high moral and ethical values.
5. Project the reasonable probability that they would not attend college if they did not receive assistance from this scholarship fund.

If on any year no one applies who substantially meets all of the above qualifications, no award will be made and the fund will accumulate. The Vice President for Student Services of the College shall be responsible for notifying qualified high school students as to the availability of this scholarship. The College's Scholarship Committee shall screen all applications and make the final selections.

Electrical Motors Scholarship - The U. S. Electrical Motors Scholarship was established to help defray the cost of college expenses at East Central Community College. Awards will be made to outstanding children, grandchildren, or great grandchildren, of active or retired U. S. Electrical Motors employees.

Children, grandchildren, and great grandchildren of all active or retired Philadelphia, Mississippi employees are eligible to participate in the scholarship plan, provided they are in good standing in their senior year of high school.

Applications have been submitted to USEM-Philadelphia management and a three-person selection committee appointed by the Plant Manager will make a selection based upon the following criteria:

Selection Committee Criteria:	Points
ACT, ACT, etc. scores	30
Curriculum, grades, class rank	20
Community and extra-curricular activities	25
Employment/earned expenses	25
Total	100

A maximum of one student annually will be selected under this plan and will be eligible for awards of \$500 annually in each of their two years of college at ECCC. Each eligible student must submit his or her USEM Scholarship Application by January 1 of their senior year of high school. The scholarship will provide a payment toward ECCC expenses of one-half the total scholarship amount (\$250.00) at registration in each of four semesters provided performance has been satisfactory (2.00 or better GPA) during the previous semester.

The USEM Scholarship will be terminated if funds contributed for this specific purpose are exhausted.

Ovid S. and Carol F. Vickers Scholarship — Established in the fall of 1995 by former students and friends of the Vickers, this scholarship honors the couple's lifetime of devotion to East Central. Ovid Vickers, an Eastman, Georgia, native, served the College as a humanities instructor and in various other capacities from 1955 to 1995. Throughout his 40-year teaching career and in retirement he maintained a keen interest in the lives of East Central students, faculty, and staff. Held in high regard by his former students, he is considered a favorite by many. Evidence of the esteem in which he is held is the 1995 naming of the College's Fine Arts Center in his honor. Recognized statewide and nationally during his career, he served two terms as president of the Mississippi Council of Teachers of English and helped form the Mississippi Folklore Society. In 1990, he was named College English Teacher of the Year by the Mississippi Council of Teachers of English. He earned the BA, MA, and EdS degrees from George Peabody College in Nashville.

Carol Farish Vickers, Class of 1958, is a graduate of Noxapater High School. She was initially employed by the College in 1961 as secretary to the

president and served in that position until 1968. From 1968 until 1983, she was employed by the College, this time as an instructor of English and served in various part-time positions at the College. In 1997, she was named as East Central's "Alumna of the Year." Mrs. Vickers earned her master's degrees from the University of Southern Mississippi.

To be considered for the Vickers Scholarship, potential recipients must meet the following criteria:

1. Be a high school graduate or hold a General Education Diploma (GED);
2. Have at least a cumulative "C" (2.0) high school grade point average;
3. Reside in one of East Central's five supporting counties; and
4. Plan to major in English, English education, literature, speech, or theater.

Earnings from the endowment corpus will be used to fund the scholarship in perpetuity. No part of the endowment corpus will be used for other scholarship awards. Recipients will be selected by the College Scholarship Committee.

The Arno and Ruth Carr Vincent Scholarship — Established in the fall of 1999, this scholarship recognizes a lifetime of service to the College by a couple who capped their careers here by serving as president and first lady of East Central from 1953 to 1962. Decades later, the Vincents, both still active in the life of the College, attending Homecoming and other events faithfully.

Walter Arno Vincent, Class of 1937 and a Navy combat veteran of World War II, served the College in various capacities from 1947 to 1962. He was assistant football coach, men's basketball coach, math teacher, registrar, and dean of students before becoming president. Former students and alumni have praised his teaching and coaching abilities, stating that he had a profoundly positive influence on their lives. During his East Central career, he rose rapidly to the position of president after working at the College for only six years. At the time he was the youngest person and first alumnus ever appointed president. He earned a bachelor's degree from Mississippi State University, now the University of Southern Mississippi, and a master's degree in math from the University of Mississippi. The Lauderdale County native was selected to Athletic Halls of Fame at both East Central and Southern. He played football and basketball at both colleges, although he had never seen a football game before he went to college. He was named "Alumnus of the Year" at East Central in 1973 and was selected for inclusion in the Alumni Hall of Fame at Southern as well. In 1999, the East Central Board of Trustees named the College's administration building in his honor. The building, completed in 1959 while Mr. Vincent was president, was first utilized as the College's library.

Arno Vincent of Winston County was "one of the most liked people in the Vincent family," according to an alumnus. An outstanding athlete, the Class of 1937, she served as president of the College's Baptist Student Union and was involved in a number of campus organizations. In her East Central days, she was grateful that she "never had to retake a class to pass Mr. Leon Eubanks' English class," as many of her classmates did. After graduating from East Central, she taught elementary school in Neshoba, and Winston counties while going to Southern University to earn a bachelor's degree. She married Arno Vincent in June 1940. The Vincents had two daughters, Mrs. Glenn Daphne Lancaster of Decatur and Mrs. Pamela Fowlkes of Monroe, Louisiana.

Eligible candidates must:

1. Have at least a "C" or 2.0 grade point average on all previous course work completed;

2. Be high school graduates or hold the GED certificate; and

3. Agree to enroll as full-time students at East Central's Decatur campus.

The amount of the scholarship award, to be given for the first semester of the academic year, will be based on earnings from the endowment corpus. No more than 50 percent of the endowment corpus will be used for the scholarship award. Recipients will be selected by the College Scholarship Committee from among students who meet the criteria listed above. For more information, write the Vice President for Student Services, ECCC, Box 129, Decatur, MS 39327, or call free 1-877-GO2-ECCC (462-3222), ext. 375.

Lavern & Elizabeth Vowell Memorial Scholarship — Initially established in 1993 to honor Mr. Lavern Vowell, the title and description for this scholarship were revised by David and E. L. Vowell to honor the memory of both Mr. Vowell and Mrs. Vowell after her death in 2000. This annual scholarship is available to assist a worthy student at East Central Community College.

The scholarship which will be awarded each year to an entering freshman will cover the cost of tuition for two semesters.

Each recipient of this scholarship must be a major in some field of business or administration. Each recipient must have a demonstrated need for financial assistance and must have a demonstrated potential for academic success. Preference will be given to applicants for the scholarship who are or have been employed by Triple V, Inc.

Applications for this scholarship will be received by the Vice President for Student Services at the College. The College's scholarship committee will be responsible for the final selection of each year's recipient.

The Weems Family Scholarship — The Weems Family Scholarship Fund was established to commemorate the historical roles of the Weems Family of Winston County as members of the faculty, Board of Trustees, and student body of East Central Community College. Laura Zelle Weems taught English

from 1931 until 1944. She was a teacher in Mississippi public schools for forty years. Robert Samuel Weems was County Superintendent of Education in Scott County and one of the original Scott County members of the East Central Board of Trustees. While Superintendent of Scott County, he was instrumental in Scott County becoming one of the counties in the College's current five-county district. Mack Dawson Weems was the Superintendent of Education in Scott County for sixteen years and a member of the Board of Trustees of East Central Community College for 11 years. Many descendants of their parents, William Lafayette and Molly Thelma Weems, have attended ECCC; one being Dr. William Lamar Weems, who was Valedictorian of the East Central Class of 1951, Editor of the *East Central Alumnus* of the Year in 1972. Many other Weems descendants have gone on to achieve distinguished careers, boosted in part by the small measure by the quality and affordability of the educational experience provided by East Central.

The scholarship award shall be equal to full tuition. One scholarship shall be awarded annually to an incoming freshman. The scholarship award shall be automatically renewed until graduation provided the recipient maintains a minimum of 2.5 grade point average and an academic load that meets the requirement for graduation in four semesters.

Funding for the scholarship will come from the earnings of the endowment which will be invested in conservative equities mutual funds. The principal of the fund will be preserved and the earnings will be reinvested in the fund. Excess earnings from the fund's investments will be reinvested to the fund. The recipients of the scholarship will be selected by the members of the East Central Community College Scholarship Committee or its future representative, according to the following criteria, each of which will be given equal weight:

- High school grade point average;
- College aptitude test;
- Financial need;
- Participation in extra curricular activities; and
- Good moral character.

For more information, contact the Vice President for Student Services, ECCC, P.O. Box 129, Decatur, MS 39327. You may call toll-free: 1-877-433-4333 or ECCC (462-3222), ext. 375.

The J. C. White Scholarship - Endowed in the summer of 2000 with gifts from family and friends, this scholarship honors the memory of Kemper County native J. C. White, Class of 1937, of Birmingham. White passed away on April 21, 2000, at age 84. J. C. had a lifelong devotion to East Central and he and his wife, Jean also of Kemper County, were leaders in organizing reunions of his class and in attending homecoming activities in Decatur. They were also generous contributors to campus activities, including the

restoration of the archway at the College's main entrance and the fitness trail at the south end of the campus. They also belonged to the Loyalty Club, the East Central Foundation's five-year gift clubs. After East Central, J. C. studied in math at Mississippi State. He worked for the Social Security Administration and retired from that agency in 1980. The Whites had two children, Rebecca White Tidd and John, both of Birmingham. On his last visit to the campus, at Homecoming on October 16, 1999, J. C. gave a pine tree to the College, asking that it be planted on campus in honor of then President Dr. Eddie M. Smith.

Criteria for the White scholarship are as follows:

- Plan to major in either math or science;
- Have a high school grade point average of at least "B" (3.0 on 4.0 scale); and
- Enroll as a full-time student at East Central.

The amount of the scholarship will be based on earnings from the endowment corpus. No part of the corpus may be used for the scholarship awards. Scholarship recipients will be selected by the College Scholarship Committee.

Jack White and Mary Jo White Scholarship Fund — Endowed in the spring of 2001, this annual scholarship, established in honor of the late Mary Jo White of Union, is named for Mrs. White and her late husband. Jack White was an auto mechanics instructor at the College during the years 1954-1960. The Whites had no children, but they had a real interest in East Central and wanted to help students get a college education. Criteria for the scholarship are as follows:

- Be a resident of Newton or Neshoba counties; and
- Be a needy and/or worthy student.

Earnings from the endowment corpus will be used to fund the scholarship annually. No part of the endowment corpus will be used for scholarship awards. The scholarship will be awarded annually by the College Scholarship Committee to an incoming freshman.

Elgie Wilks Palmer Scholars Scholarship — Elgie Wilks Chatham, a Winston County native, endowed this scholarship in the spring of 1998 for students from Winston County.

Mrs. Chatham established the scholarship in honor of her parents, Mr. J. Elgie Wilks and Mrs. Willie (Palmer) Wilks, who attended church and were active in the Liberty Community in Winston County for some 25 years. Mr. Wilks was in the grocery business in Meridian. Early in their marriage, Mrs. Wilks was a pioneer teacher in one-room, one-teacher schools in grades 1-8 in Winston County. The Wilks raised six children, three of whom graduated from East Central, and all of whom graduated from senior colleges and universities. Three of the children graduated during the depths of the Great Depression.

Mrs. Chatham was a 1934 graduate of Noxapater High School and a graduate of East Central. She then earned the B.S. degree in English from Mississippi State College for Women, her M.S. in counseling from the University of Southern Mississippi, and her Ed.S. in counseling from Mississippi State University.

Two of Mrs. Chatham's sisters also graduated from EC. Mrs. Mable Chesney of Meridian, class of '41, also graduated from USM, and Mrs. Wilks Tissue, '39, of Pittsburg, Pennsylvania, finished at the "W". Another sister, Mrs. Janice Silvey Townshend of Dunedin, Florida, graduated from the University of Georgia. Their other sister, Mrs. Faye Wilks Tissue of Lilburn, Georgia, graduated from Blue Mountain College. The only brother, Dr. T. Palmer Wilks of Madison, Mississippi, graduated from MC and the University of Tennessee School of Dentistry.

Mrs. Chatham and her husband, Henry Elbert Chatham, who was in the finance business in Meridian, gave their inherent love and respect for quality education to their own children. They had two sons, both graduates of Millsaps. One, Henry, Jr. of Jackson, also graduated from Harvard Law School. The other, Franklin Earl, a cardiologist in Baltimore, graduated from Johns Hopkins University. He married another M.D., Dr. Marie (Duck) Chatham, originally from Canton, Mississippi.

Requirements for the Wilks-Palmer Scholarship recipients include the following:

1. Have evidence of a "burning desire" to go to college;
2. Be a high school graduate from a school in Winston county; and
3. Have a minimum 2.5, or C+, high school grade point average.

Other things being equal, scholarship preference will be given to a student of the Liberty Community in Winston County. The amount of the scholarship, awarded the first semester of the freshman year, will depend on the earnings from the endowment. Selection of recipients will be made by the College Scholarship Committee.

The Jones and Carrie Williamson and Bascom and Hattie Chatham Memorial Scholarship - Endowed in August of 2000, this scholarship honors the parents of Dolphus, Class of '52 and Sybil Williamson of Lumberton, Neshoba County natives, their parents sent four children to the College. In addition, numerous grandchildren, great grandchildren, and other relatives have attended in subsequent years.

Dolphus Williamson, a poultry science major here and at Mississippi State, had a long and successful career in the poultry industry and as a Methodist minister. He and Mrs. Williamson raised five children, four of whom attended junior college.

Their scholarship will be awarded annually to an entering freshman who meets the following qualifications:

Must enroll full-time at the College during the fall semester after high school graduate from high school;
Must be major in agriculture (preference is given to agriculture majors, but other candidates may be considered);
Must have earned at least average grades in high school;
Must demonstrate a serious desire to better himself/herself educationally;
Must have a demonstrated need for financial assistance.

Recipients will be selected by the College Scholarship Committee from students who apply and meet the criteria listed above. The scholarship will be awarded for the fall and spring semester of each recipient's freshman year. The interest earned on the endowment corpus will be used to fund the scholarship. No part of the endowment corpus shall be used for scholarship awards. The value of the scholarship is a maximum of \$600 per year. Earnings on the endowment corpus above the amount of the scholarship shall be reinvested in the scholarship account for future use. An annual statement of earnings on the corpus is provided to the donors. For more information, contact the Vice President for Student Services. Call toll free 1-800-443-ECCC (462-3222), ext. 375, or write Box 129, Decatur, MS 39327.

Pat William Patrick Wilson Memorial Scholarship - This scholarship was established by the Class of 1937, family, friends, and associates of Pat Wilson. It honors his memory as a coach, dormitory supervisor, and National Guard officer at East Central Junior College from 1933 to 1937, and his long and colorful military career. From his Pre-World War II service and his long and colorful military career. From his Pre-World War II service when he was affectionately known as Captain Pat, to his much decorated combat service in the European Theater of Operations, and his outstanding record as Adjutant General of Mississippi, Pat Wilson was a remarkable leader of men.

It is the expectation of those who fund it that this scholarship will aid students to develop such leadership qualities as he displayed. It will be administered by the Scholarship Committee of East Central Community College within the restrictions set by the founding Committee which are:

1. All funds contributed will be placed in endowment with only the interest expended each year for scholarships.
2. Recipients are to be selected annually by the College Scholarship Committee from students who have attained sophomore standing, a 3.0 grade point average, and who have a demonstrated need for financial assistance.
3. To retain the scholarship for a second semester a student will be required to maintain a minimum of a 2.5 grade point average on the 4.0 system.
4. The award each year will be made on Awards Day so that due recognition may be given the recipient.

SECTION II: FINANCIAL AID POLICIES

FEDERAL PROGRAMS — In order to be eligible to receive financial aid at East Central Community College, students are expected to maintain satisfactory progress toward their certificate or degree objective in the academic, technical, or vocational programs. Satisfactory progress for all Title IV (Pell Grant, LEAP, Supplemental Educational Opportunity Grant, Work-Study, Stafford Loan, or PLUS Loans) for the various programs is defined below. The required number of hours completed will be reduced proportionately for part-time students. At the end of the time frame allowed for the completion of a program, students not be eligible to receive financial aid regardless of their grade point average or cumulative hours earned.

1. The time frame for the number of hours to be completed and the grade point average required is as follows:

At the end of this semester,	1	2	3	4	5
student must have accumulated at least this many hours,	9	18	28	40	54
with at least a cumulative grade point average of	1.0	1.5	1.75	2.0	2.0
2. A student who does not meet these standards will be placed on financial aid probation for a semester. During the probationary semester, the student will continue to be eligible for financial aid. Upon completion of the probationary semester, a student who does not meet the satisfactory progress standards will be ineligible to receive financial aid and will remain ineligible until the standards are achieved.
3. A student's entire record at East Central Community College will be evaluated to determine eligibility for financial aid regardless of whether or not the student has received aid for all semesters.
4. Upon enrolling at East Central, a transfer student will be considered to be maintaining satisfactory progress and will therefore be allowed to receive financial aid for one semester without the transfer credit being considered. At the end of that semester the transfer student's entire record, including not only the credits earned at East Central but also the accepted transfer credits from the previous institution, will be evaluated to determine if the student is maintaining satisfactory progress in the program being pursued by the student.
5. Developmental courses will be treated in the same manner as regular courses since students receive institutional credit and grades for these courses.
6. The procedure for determining satisfactory progress as related to incomplete grades, withdrawing from a course, or repeating a course will be the same as those procedures followed by the Admissions and Records Office. Students may obtain additional information about these procedures from the Office of Admissions, Records, and

Research or the Financial Aid Office.

Students who wish to appeal the decisions and financial aid awards made by the Financial Aid Office should submit a written request for an appeal to the Director of the Financial Aid Office. The written request should include any information relative to the case. The appeal will be reviewed by the Financial Aid Appeals Committee. The student will be notified in writing of the committee's decision.

INSTITUTIONAL PROGRAMS — The following information is related to Scholarships and Institutional Work-Study.

A student receiving institutional financial aid in the form of an Athletic Scholarship, Band Scholarship, Cheerleader Scholarship, or Institutional Work-Study must pass nine (9) semester hours and earn eighteen (18) quality points during a semester. If a student does not meet this standard at the end of a semester, the student will be placed on probation for a semester. During the probationary semester, the student will be eligible to receive the institutional financial aid. Upon completion of the probationary semester, a student who does not meet the standard will be ineligible to receive the institutional financial aid. This policy coincides with the academic probation and suspension policy of the college; therefore, when suspended students become eligible to return to college, they shall also be eligible to receive institutional financial assistance.

To retain an ACT, Salutatorian, Valedictorian, or Vocational-Technical scholarship, a student must maintain a B (3.0) average each semester. Any student who does not maintain a B (3.0) average and is removed from scholarship, can get back on scholarship by having a B (3.0) average the following semester provided the scholarship is for four (4) semesters. See Section I: Financial Aid Programs for further eligibility requirements.

Total financial aid in scholarships from East Central Community College for dormitory and commuter students MAY NOT exceed the published cost of matriculation fee, room, board, and an allowance of \$200 per semester for books.

Total financial aid awards for a student which includes Title IV aid (campus-based aid or loans) and institutionally funded aid may not exceed the campus-based budget or the student's need as determined by the need analysis document.

AWARD NOTIFICATION — Students who complete the financial aid application requirements and who provide all required forms by April 1 will be notified regarding their financial aid awards, normally, by the end of July. Students who apply after the April 1 priority deadline will be notified on a rolling basis after the priority group is complete.

Requests for information and award letters will be mailed to the address listed on the student's financial aid application.



CHAPTER 5

PROGRAMS OF STUDY

ACADEMIC PROGRAMS

Suggested programs of study in many fields of interest have been established with recommended courses for each semester. Students should note these outlines are suggestions, not requirements. Requirements for degrees and certificates are listed in Chapter Three.

The East Central Community College transfer programs are designed for the student who wishes to complete two years of college work and continue toward a baccalaureate degree at senior college. These suggested programs of study have been set up with extreme care; however, students should consult with advisors and the university or college catalog of their choice to insure that the right courses are taken.

In 1991, the Mississippi Board of Trustees of State Institutions of Higher Learning and the Mississippi State Board for Community and Junior Colleges approved an articulation agreement which provides for the transfer of academic credit in over 160 majors available at the eight senior institutions in Mississippi. This agreement is a safety net for students who plan to transfer. East Central has utilized this agreement in developing programs of study. A student who follows the prescribed course of study in this catalog with the assistance of their advisor and the catalog of the college to which they plan to transfer should experience no difficulty with the acceptance of East Central credit.

The course sequences listed in this catalog do not represent the only majors available to students. East Central Community College can offer college work in all of the majors listed in the Articulation Agreement. Majors included on the following pages are those most frequently pursued by students at East Central Community College. Students interested in majors not specified in this catalog may request a copy of the major from the Articulation Agreement or follow the catalog of the four-year institution to which they will transfer upon completion of course work at East Central Community College.

BASIC COLLEGE CORE CURRICULUM

This core curriculum is designed for students who later plan to transfer with junior standing to one of the four-year colleges in Mississippi. Students should understand that different colleges and universities have their own requirements, and students should consult the latest catalog of the institution to which they plan to transfer.

The following East Central Community College core curriculum is the core curriculum which is required by all universities under the Board of Trustees, Institutions of Higher Learning, which was implemented during the fall of 1984 and the core curriculum is incorporated in all transfer programs of study as outlined in this chapter.

English Composition.....	6 semester
Laboratory Science.....	6 semester
Humanities & Fine Arts.....	9 semester
Social/Behavioral Science.....	3 semester
College Algebra or Higher Mathematics.....	3 semester
Oral Communication.....	3 semester
Computer Science.....	*3 semester
Total.....	33 semester

*or demonstrated skills

This 33 semester hour core curriculum is required for graduation from East Central Community College in both transfer degrees — the Associate in Science and the Associate in Science. (See requirements for degrees section chapter three — Academic Policies.)

MATHEMATICS:

MAT 1313 - College Algebra (required)
MAT 1323, MAT 1333, MAT 1343, MAT 1513, MAT 1613, MAT 1713
MAT 1723

SCIENCES:

BIO 1134, BIO 1144, BIO 1314, BIO 1324, BIO 2414, BIO 2424
BIO 2514 - Prerequisite: BIO 1134 or BIO 1144 (ACT 21 or higher)
BIO 2524 - Prerequisite: CHE 1214 or BIO 2514, BIO 2924, CHE 1214
CHE 1224 - Prerequisite: CHE 1214
CHE 2424 - Prerequisite: CHE 1224
CHE 2434 - Prerequisite: CHE 2424
PHY 2244, PHY 2254
PHY 2414 - Corequisite: MAT 1323
PHY 2424 - Prerequisite: PHY 2514
PHY 2514 - Prerequisite: MAT 1623; Corequisite: MAT 2613
PHY 2524 - Prerequisite: PHY 2514

SOCIAL/BEHAVIORAL SCIENCES

EPY 2513, ECO 2113, ECO 2123, GEO 1113
PSY 1513 - General Psychology (required),
PSC 1113, SOC 2113, SOC 2143

FINE ARTS:

ART 1113, MUS 1113

Prerequisite:	ENG 1113
Prerequisite:	ENG 1113, ENG 1123
Prerequisite:	ENG 1113, ENG 1123
Prerequisite:	ENG 1113, ENG 1123
Prerequisite:	ENG 1113, ENG 1123
Prerequisite:	ENG 1113, ENG 1123, ACT 27 in English; 25 overall ACT
Prerequisite:	ENG 1113, ENG 1123, ACT 27 in English, 25 overall ACT
Prerequisite:	ENG 1113, ENG 1123
Prerequisite:	ENG 1113, ENG 1123
Prerequisite:	MFL 1113 or one unit of High School French
Prerequisite:	MFL 1123 or two units of High School French
Prerequisite:	MFL 2113
Prerequisite:	MFL 1213 or one unit High School Spanish
Prerequisite:	MFL 1223 or two units High School Spanish
Prerequisite:	MFL 2213
Prerequisite:	MFL 2223
Prerequisite:	MFL 1173, HIS 2213, HIS 2223, HIS 2243, HIS 2253, PHI 1113, PHI 1153, PHI 2113

AGRICULTURE (AGRI)

Advisor: Mr. Michael Alexander

FRESHMAN YEAR

First Semester	Second Semester
ENG 1113 English Composition I.....3	ENG 1123 English Composition II.....3
CHE 1224 General Chemistry.....4	CHE 1224 General Chemistry.....4
American History.....3	*Approved Elective.....9
College Algebra.....3	
General Biology.....4	
17	16

SOPHOMORE YEAR

First Semester	Second Semester
AMN 1113 American National Gov.3	SPT 1113 Oral Communication.....3
ZOO 1414 Zoology.....4	Fine Arts Elective3
ECO 2113 Prin. of Econ.....3	CSC 1113 Intro. to Computer Concepts.....3
Approved Elect.....6	*Approved Elect.....6
16	15

Approved by curriculum advisor for specific transfer requirements (i.e. ATE 1113)

ART (ARTC)

Advisor: Mr. Bruce Guraedy

Upon successfully completing the art program of study, graduates be able to attend a four year institution with a junior level of standing pursue serious art related fields, e.g., Commercial Art, Illustration, Education, Computer Graphics, Art History, Interior Design, Art Freelance Art, etc.

FRESHMAN YEAR

First Semester		Second Semester	
*ART 1413 Design I.....	3	*ART 1423 Design II.....	3
*ART 1313 Drawing I.....	3	*ART 1323 Drawing II.....	3
ART 1113 Art Appreciation.....	3	ENG 1123 English Composition II.....	3
ENG 1113 English Composition I.....	3	HIS 1173 World Civilization II.....	3
HIS 1163 World Civilization I.....	3	SPT 1113 Oral Communication.....	3
Activity.....	1	Activity.....	1
	<hr/>		<hr/>
	16		16

SOPHOMORE YEAR

First Semester		Second Semester	
MAT 1313 Algebra.....	3	ENG 2433 World Literature II.....	3
ENG 2423 World Literature I.....	3	BIO 1144 General Biology II.....	3
ART 2713 Art History I.....	3	ART 2723 Art History II.....	3
**Art Elective.....	3	ART 1513 Computers in Art.....	3
BIO 1134 General Biology I.....	4	***Social Science Elective.....	3
	<hr/>		<hr/>
	16		16

* This course required of all art majors.

** Suggested art electives are: Painting, Ceramics I, Ceramics II, Art for Elementary Teachers

*** Suggested Social Science Electives: Psychology, Sociology, Economics

BUSINESS ADMINISTRATION (BADM)

Advisors: Mrs. Roberta Holt, Mrs. Wanda Hurley

Upon successfully completing the Business Administration program of study, graduates should be able to enter the junior year of Business Administration, Accounting, Banking and Finance, Marketing, Management or other related business fields at a four-year institution. A student who enrolls in the Business Administration program is advised to consult the catalog from the institution which he/she plans to attend after consulting from East Central and to follow the recommendations of his/her advisor.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113 English Composition I.....	3	ENG 1123 English Composition II.....	3
Computer Course.....	3	SPT 1113 Oral Communication.....	3
1113 College Algebra.....	3	**MAT 1333 Finite Math.....	3
History (Elective).....	3	**HIS.....	3
1114 General Biology I.....	4	PSC.....	3
Activity.....	1	BIO 1144 General Biology II.....	4
	<hr/>	Activity.....	1
	17		<hr/>
			17

SOPHOMORE YEAR

First Semester		Second Semester	
Lit. (English, American or World).....	3	**ENG.....	3
1113 Gen. Psychology.....	3	Art or Music Appreciation.....	3
1113 Principles of Economics I.....	3	ECO 2123 Principles of Economics II.....	3
1113 Principles of Accounting I.....	3	ACC 1223 Principles of Account. II.....	3
1113 Legal Environment of Business.....	3	**BAD 2323 Business Statistics.....	3
MAT 1513 Business Calculus I.....	3		
	<hr/>		<hr/>
	18		15

Check with curriculum advisor before registering for this course.

COMPUTER SCIENCE
(CSCI)

Advisors: Mr. L. B. Bullock, Dr. Lisa McMillin

Upon successfully completing the computer science program graduates should be able to enter the junior year of computer science at a four-year institution.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition I.....3	ENG 1123	English Composition II.....3
MAT 1313	College Algebra.....3	MAT 1613	Calculus I.....3
MAT 1323	Trigonometry.....3	MAT 1623	Calculus II.....3
CSC 1113	Introduction To Computer Concepts.....3	CSC 1213	Visual Basic Programming I.....3
*SCI	Laboratory Science.....4	*SCI	Laboratory Science.....4
	<hr/> 16		<hr/> 16

SOPHOMORE YEAR

First Semester		Second Semester	
	*Social Science3		*Fine Arts.....3
	*Humanities.....3		*Humanities.....3
*PHY 2414	General Physics I.....4	*PHY 2424	General Physics II.....4
	or		or
*PHY 2514	General Physics I-A.....4	*PHY 2524	General Physics II-A.....4
CSC 2133	Programming I.....3	CSC 2143	Programming II.....3
	with C.....3		with C.....3
MAT 2613	Calculus III.....3	SPT 1113	Oral Communications.....3
MAT 2623	Calculus IV.....3		
	<hr/>		
	19		

* To determine specific course requirements, consult the catalog of the university to which you plan to transfer.

DENTAL HYGIENE
(DENH)

Advisors: Mr. Ron Davis, Mrs. Patti Davis

successfully completing the Dental Hygiene Program of study, should be able to apply for entrance to the junior year of the Dental Hygiene at the University Medical Center's School of Dental Professions in Jackson, Mississippi.

FRESHMAN YEAR

FRESHMAN YEAR		Second Semester	
First Semester			
English Composition I.....	3	ENG 1123 English Composition II.....	3
College Algebra.....	3	EPY 2513 Child Psychology.....	3
General Chemistry.....	4	CHE 1224 General Chemistry.....	4
General Zoology.....	4	HEC 1253 Nutrition.....	3
Fine Arts Elective.....	3	SPT 1113 Oral Communication.....	3
	17		16

SOPHOMORE YEAR

SOPHOMORE YEAR		Second Semester		
First Semester				
Literature Elective.....	3	ENG	Literature Elective.....	3
(111) Human Anatomy &		BIO 2924	Microbiology.....	4
Physiology.....	4	BIO 2524	Human Anatomy &	
(111) Principles of			Physiology.....	4
Accounting.....	3	SOC 2113	Introduction to	
(113) Microcomputer			Sociology.....	3
Applications.....	3		*Elective.....	3
(113) General Psychology	3			
	16			17

See your advisor for proper elective.

PRE-DENTAL (PDEN)

Advisors: Mr. Tommy Clopton, Mr. Joe Johnson, Ms. Sharon [unclear]

Upon successfully completing the pre-dental program of study, students should be able to apply for entrance to the junior year of a pre-dental program at a four year institution.

FRESHMAN YEAR

First Semester

ENG 1113	English Composition I.....	3
MAT 1313	College Algebra.....	3
CHE 1214	General Chemistry.....	4
BIO 2414	General Zoology.....	4
	Fine Arts Elective.....	3
		<hr/> 17

Second Semester

ENG 1113	English Composition II.....	3
MAT 1323	Trigonometry.....	3
CHE 1224	General Chemistry.....	4
BIO 2424	General Zoology.....	4
SPT 1113	Oral Communication.....	3

SOPHOMORE YEAR

First Semester

ENG	Literature Elective.....	3
PHY 2414	General Physics.....	4
CHE 2424	Organic Chemistry.....	4
CSC 1123	Microcomputer Applications.....	3
PSY 1513	General Psychology.....	3
		<hr/> 17

Second Semester

ENG	Literature Elective.....	3
PHY 2424	General Physics.....	4
CHE 2434	Organic Chemistry.....	4
SOC 2113	Introduction to Sociology.....	3
	*Elective.....	3

* See your advisor for the proper elective.

EDUCATION

Advisors: Miss Lucille Wood,

Mrs. Sue Ford, Mrs. Frances Graham, Mrs. Gary Ann Moore

An education curriculum should be selected by those who are planning to teach. The requirements include courses in General Education, Professional Education, and Specialized Education. Those who plan to teach in high school should decide on their teaching field and take one or more courses in the field each semester. The PRAXIS should be taken during the second semester of the sophomore year. Students should consult advisor for details.

EDUCATION, ELEMENTARY (EEDU)

Advisors: Mr. Marc McCool, Mrs. Gary Ann Moore, Mrs. Patsy Moore

Upon successfully completing the elementary education program of study, graduates who have completed appropriate courses with required credits as specified by the universities to which they transfer, should be able to enter the junior year of the appropriate teacher education program at a four-year institution.

FRESHMAN YEAR

First Semester

ENG 1113	English Composition I.....	3
BIO 1144	General Biology I.....	4
MAT 1313	College Algebra.....	3
WORLD	World History.....	3
PSY 1113	General Psychology.....	3

Second Semester

ENG 1123	English Composition II.....	3
BIO 1144	General Biology II.....	4
	(USM only)	
PSC 1113	National Gov.....	3
HIS 1173	World History (USM).....	3
	(Social Science choice all others)	
GEO 1113	World Geography.....	3
ART 1113	Art Appreciation.....	3
	(or MUS 1113-MSU)	

16

19
(19-USM)

SOPHOMORE YEAR

First Semester

ENG 1113	Literature (Am./English).....	3
WORLD	World (JSU, USM).....	3
PHY 2254	Physical Science Survey.....	4
MAT 1733	Real Number System.....	3
SOC 2113	Introduction to Computer Concepts.....	3
ART 1913	Music for Children I.....	3
	(MSU)	
	(MUS 2513 or ART 1913-USM)	
PSY 1113	Child Psychology or Human Growth & Dev.....	3
EDU 2511	Personal & Community Health (all except MSU).....	3
	From above choose:	

19

Second Semester

ENG	Literature.....	3
*PHY 2254	Physical Science Survey II.....	4
	(req. by JSU, MSU)	
*MAT 1733	Informal Geometry.....	3
	(Required by DSU, MSU)	
SOC 2113	Sociology.....	3
*ART 1913	Art-Elementary Teachers.....	3
	(DSU, MSU)	
SPT 1113	Oral Communications.....	3
EDU 2511	Introduction to Elementary Education (MSU).....	1

(max) 20

FOR EACH SEMESTER VARY ACCORDING TO UNIVERSITY CHOICE

1. There are differing requirements for EEDU majors by the universities in the state. Use the catalog from the university you plan to attend to schedule classes at EC.

2. Courses marked with (*) offered Spring semester only.

EDUCATION, PHYSICAL
(PEDU)

Advisor: Miss Lucille Wood

Upon successfully completing the physical education program with a 2.5 GPA or better on the 45-hour education core and upon fully passing the PRAXIS, graduates should be able to enter the field of physical education at a four-year institution. (Note that UMKC requires a 2.65 GPA.)

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition I3	ENG 1123	English Composition II3
PSC 1113	Political Science.....3	MAT 1313	College Algebra.....3
HPR 1213	Personal & Comm. Health3	BIO 1144	General Biology II.....3
HIS	History (World or American).....3		(ASU, JSU, MUW, etc. require)
HPR 1313	Introduction to Health, Phys. Ed. & Rec.3	HIS	History (World or American).....3
HPR	Activity – Fitness & Conditioning.1	HPR 2213	First Aid1
	16		

SOPHOMORE YEAR

First Semester		Second Semester	
ENG	Literature3 (USM requires World Lit.)	ENG	Literature3 (USM requires World Lit.)
PHY 1513	General Psychology3	HPR 2323	Recreational Leadership3
SOC 2113	Introduction to Sociology3	MAT or SCI	Elective3 (MSU requires MAT 1113)
BIO 2514	Human Anatomy & Physiology4	CSC 1113	Introduction to Computing Concepts3
ART 1113	Art Appreciation or Music Appreciation3	SPT 1113	Oral Communication3
MUS 1113	Activity-Tennis1		
	17		

Recommended Electives: PSC 1113, ECO 2213 (Required by DNU, USM), SOC 2143 (Required by MSU)

Note: Literature courses must be taken in sequence.

EDUCATION, SECONDARY (SEDU)

Advisors: Mrs. Sue Ford, Mrs. Gail Fulton

successfully completing the secondary education program of study at a C or better and upon successfully passing the PRAXIS, graduates will be able to enter the junior year of secondary education at a four-year institution.

are encouraged to follow the suggested curriculum for their
listed in the catalog of the senior institution of their choice.

FRESHMAN YEAR

FRESHMAN YEAR	
First Semester	Second Semester
English Composition I.....3	ENG 1123 English Composition II.....3
General Psychology.....3	HIS History (ASU, USM Require World).....3
General Biology I.....4	Fine Arts Elective.....3
History (ASU, USM).....3	SPT 1113 Oral Communication.....3
Require World).....3	Elective Math or Science.....3-4
College Algebra.....3	MSU requires Math elective)
16	15-16

SOPHOMORE YEAR

SOPHOMORE YEAR		Second Semester	
First Semester			
Literature.....	3	ENG	Literature (in sequence with previous course).....
Physical Science Elective	4		
Social Science	3	CSC 1113	Intro. to Computer Concepts (see note).....
Electives from Teaching Area..	6		Social Science Elective
			Math or Science Elective.....
			Elective.....
	16		15-16

English majors can meet the foreign language requirement by taking MFL 1113, 1123, 2213, 2223.

1213 is required at ASU, DSU, MSU, MVSU, UM.

1144 is required at MUW.

1213 or CSC 1313 is required for math majors at MSU, USM.

requires PHY 2514; 2524 for math majors.

These majors do not require two literature courses and two history courses. See your advisor and the senior college catalog. Literature courses must continue in sequence if two are taken.

Business Education majors must make special agreements with the desired institution to identify the business technology courses that should be taken.

Specific courses in teaching area should be taken in line with requirements at the particular senior institution selected.

ENGINEERING (ENGR)

Advisors: Mrs. Gloria McRae, Mr. Haywood Reeves

Students who are interested in any engineering field should take this curriculum. The first two years of engineering are basically the same in all branches of engineering, and this curriculum is designed to meet these needs. Upon successfully completing the engineering program at East Central Community College, graduates should be able to enter the junior year of engineering at a four-year institution.

FRESHMAN YEAR

First Semester	Second Semester
ENG 1113 English Composition I.....3	ENG 1123 English Composition II.....3
TDD 1313 *Graphic Communication.....3	SPT 1113 Oral Communication.....3
MAT 1313 College Algebra.....3	MAT 1613 Calculus I.....3
MAT 1323 Trigonometry.....3	MAT 1623 Calculus II.....3
CHE 1214 General Chemistry.....4	CHE 1224 *General Chemistry.....4
PSY 1513 Psychology.....3	Fine Arts Elective.....4
	17

SOPHOMORE YEAR

First Semester	Second Semester
MAT 2613 Calculus III.....3	PSC 1113 *American National Government.....3
MAT 2623 Calculus IV.....3	MAT 2913 Differential Equations.....3
PHY 2514 General Physics.....4	PHY 2524 General Physics.....3
**HIS 2213 American History I.....3	**HIS 2223 American History II.....3
ECO 2113 *Principles of Economics.....3	Humanities (Elective).....4
CSC 2113 *Computer Programming.....3	MAT 2113 Linear Algebra.....3
	19

RECOMMENDED COURSES

EGR 2413 Engineering Mechanics (All majors except CE, CS, & SE)

- * See Advisor to determine specific course requirements for your engineering specialty.
- ** CPE & EE majors transferring to MSU need World Civilization I & II or World History I & II for Humanities 6 hours.

FORESTRY (FORS)

Advisor: Mr. Michael Alexander

Upon successfully completing the forestry program of study, graduates should be able to enter the junior year of forestry at a four-year institution.

FRESHMAN YEAR

First Semester	Second Semester
ENG 1113 English Composition I.....3	ENG 1123 English Composition II.....3
General Psychology.....3	Fine Arts.....3
General Chemistry I.....4	CHE 1224 General Chemistry II.....4
College Algebra.....3	MAT 1323 Trigonometry.....3
Zoology.....4	BIO 1314 Botany I.....4
	17

SOPHOMORE YEAR

First Semester	Second Semester
Oral Communication.....3	ECO 2123 Principles of Economics (Micro).....3
Business Statistics.....3	AGR *2343 Forest Measurements.....3
American History I.....3	HIS 2223 American History II.....3
General Physics.....4	BIO *2313 Dendrology.....3
Micro-Computer Applications.....3	AGR *2314 Soils.....4
	16

Students must be selected with advisor based on upper division option to be selected.

Prerequisites for summer sessions at Mississippi State University. Also, completion of special summer field program at Mississippi State University is prerequisite to enroll in junior level professional courses in the Forestry curriculum.

HEALTH INFORMATION MANAGEMENT (PHIM)

Advisors: Mrs. Patti Davis, Mr. Ron Davis

Upon successfully completing the Health Information Management Program of study, graduates should be able to apply for entrance to the junior year of the School of Health Information Management at the University Medical Center's School of Health Related Professions in Jackson, Mississippi.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition.....3	ENG 1123	English Composition.....3
BIO 1134	General Biology.....4	BIO 1144	General Biology.....3
MAT 1313	College Algebra.....3	MAT 1323	Trigonometry.....4
PSY 1513	General Psychology.....3	CSC 1113	Introduction to Computer Concepts.....3
	History Elective.....3		History Elective.....3
	<hr/>		<hr/>
	16		16

SOPHOMORE YEAR

First Semester		Second Semester	
CSC 1123	Microcomputer Applications.....3	BOT 2813	Business Communication.....3
ACC 1213	Principles of Accounting.....3	ACC 1223	Principles of Accounting.....3
BIO 2514	Human Anatomy & Physiology.....4	BIO 2524	Human Anatomy & Physiology.....4
	Literature Elective.....3		Literature Elective.....3
	Fine Arts Elective.....3	SOC 2113	Introduction to Sociology.....3
	<hr/>	SPT 1113	Oral Communication.....3
	16		<hr/>

LIBERAL ARTS (LART)

Advisor: Mr. Carson

Social Science Advisors: Mr. McCool, Ms. McKee, Ms. Wood

Art Advisor: Mr. Guraedy

Mathematics Advisors: Mrs. Ford, Ms. Fulton, Mrs. McRae,

Mrs. Gary Ann Moore, Mr. Reeves

English Advisors: Mrs. Boler, Mr. Kinton, Mrs. Patsy Moore, Mrs. Plante,

Mrs. Shackelford, Mrs. Smith

Science Advisors: Mr. Clopton, Mrs. Patti Davis, Mr. Ron Davis,

Mr. Johnson, Ms. LeJeune, Mr. Miles

Speech Advisor: Mr. Vaughn, Ms. West

The Liberal Arts Curriculum will meet the pre-professional needs of many students who are planning some professional vocation. It may be selected by the pre-law students, by pre-ministerial students, or by those planning a

careers in economics, journalism, or social work, and by others. In the above, students who come to college to secure the general value of education, who are planning to continue a similar education in a four-year college, or whose interests cannot be met by this curriculum usually select this curriculum. Electives should be chosen in a student's field of interest with the approval of the individual's advisor. Students should consult the catalog of the university to which they intend to transfer.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1123	English Composition.....3	ENG 1123	English Composition.....3
HIS 1173	World Civilization I or	HIS 1173	World Civilization II or
American History I.....3		HIS 2223	American History II.....3
General Biology I.....4		BIO 1144	General Biology II.....4
College Algebra.....3		MAT 1323	Trigonometry or
Humanities Elect.....3		MAT 1333	Finite Math.....3
	<hr/>		Humanities Elect.....3
	16		<hr/>
			16

SOPHOMORE YEAR

First Semester		Second Semester	
ENG 2233	American Literature I or	ENG 2233	American Literature II or
English Literature I or		ENG 2333	English Literature II or
World Literature I.....3		ENG 2433	World Literature II.....3
Any Lab Science.....4		SPT 1113	Oral Communication.....3
Art Appreciation or			Social/Behavioral Science
Music Appreciation.....3			Electives.....9
Introduction to Computer			*Elective.....3
Concepts or			<hr/>
Micro Applications or			18
Science & Technology.....3			
*Elective.....3			
	<hr/>		
	16		

The Liberal Arts Major to transfer to a four-year institution should include 12 hours of modern foreign language.

RECOMMENDED ELECTIVES

4 hours any laboratory science

Philosophy

Religion

MAT 1323

MAT 1333

HPR 1313 Personal & Community Health

PRE-MEDICAL (PMED)

Advisors: Mr. Tommy Clopton, Mr. Joe Johnson, Ms. Sharon Lee

Upon successfully completing the pre-medical program of study, students should be able to apply for entrance to the junior year of a pre-medical program at a four-year institution.

FRESHMAN YEAR

First Semester	Second Semester
ENG 1113 English Composition I.....3	ENG 1123 English Composition II.....3
MAT 1313 College Algebra.....3	SPT 1113 Oral Communication.....3
CHE 1214 General Chemistry.....4	CHE 1224 General Chemistry.....4
BIO 2414 Zoology.....4	BIO 2424 Zoology.....4
Art or Music Appreciation.....3	CSC 1123 Microcomputer Applications.....3
<hr/>	<hr/>
17	17

SOPHOMORE YEAR

First Semester	Second Semester
ENG Literature or Language.....3	ENG Literature or Language.....3
CHE 2424 Organic Chemistry.....4	CHE 2434 Organic Chemistry.....4
HIS 1163 World Civilization I.....3	HIS 1173 World Civilization II.....3
PHY 2414 General Physics.....4	PHY 2424 General Physics.....4
MAT 1323 *Trigonometry.....3	PSY 1513 General Psychology.....3
<hr/>	<hr/>
17	16

* MAT 1613, Calculus I & MAT 1623, Calculus II are recommended as additional courses that should be taken. See your advisor about which schools suggest which electives. (Microbiology)

MEDICAL TECHNOLOGY (METC)

Advisor: Mr. Ron Davis, Mrs. Patti Davis

Upon successfully completing the medical technology program of study, students should be able to apply for entrance to the junior year of medical technology at a four-year institution.

FRESHMAN YEAR

First Semester	Second Semester
ENG 1113 English Composition I.....3	ENG 1123 English Composition II.....3
MAT 1313 College Algebra.....3	MAT 1323 **Trigonometry.....3
PSY 1113 General Psychology.....3	SOC 2113 Sociology.....3
CHE 1214 General Chemistry I.....4	CHE 1224 General Chemistry II.....4
BIO 2414 Zoology I.....4	BIO 2424 Zoology II.....4
<hr/>	<hr/>
17	17

SOPHOMORE YEAR

First Semester	Second Semester
ENG 1113 English Composition I.....3	BIO 2524 Microbiology.....4
CHE 2424 Organic Chemistry.....4	HPR 1213 Personal & Community Health.....3
HIS 1163 World Civilization I.....3	SPT 1113 Oral Communication.....3
PHY 2414 General Physics.....4	History II.....3
MAT 1323 *Trigonometry.....3	Fine Arts Elective.....3
<hr/>	<hr/>
17	16

See your advisor. University requirements differ on this curriculum.
See your advisor. USM has a different math requirement.

MUSIC

Advisors: Mrs. Blaylock, Mr. Brownlee, Mr. Carson,
Mr. Price, Mrs. Wilkinson

The work of the music department is organized (1) to give sound foundation work in music theory, (2) to develop understanding and appreciation of the literature and history of music, and (3) to develop performance skills with the voice and musical instruments.

All students majoring in music are required to perform with one of the large ensembles each semester. Instrumental majors are required to participate in the band, and voice and piano majors are to participate in the choir. Those students taking applied music courses must perform in or attend all scheduled music recitals.

Upon successfully completing the music program of study, graduates should be able to enter the junior year of piano, voice, or instrumental music at a four-year institution.

MUSIC WITH INSTRUMENTAL EMPHASIS
(MEIE)

Advisors: Mr. Jared Brownlee, Mr. Tom Carson

Upon successfully completing the music program of study, you should be able to enter the junior year of instrumental music at a college or university.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition I.....3	ENG 1123	English Composition II.....3
MUS 1214	Music Theory I.....4	MUS 1224	Music Theory II.....4
HIS 1163	World Civilization I.....3	HIS 1173	World Civilization II.....3
MAT 1313	College Algebra.....3	MUS 2313	Music History.....3
MUA 1511	Class Piano I.....1	MUA 1521	Class Piano II.....1
MUA 1711	Class Voice I.....1	MUA 1721	Class Voice II.....1
*MUA 1172	Brass I.....2	*MUA 1182	Brass II.....2
*MUA 1242	Guitar I.....2	*MUA 1252	Guitar II.....2
*MUA 1472	Percussion I.....2	*MUA 1482	Percussion II.....2
*MUA 1872	Woodwinds I.....2	*MUA 1882	Woodwinds II.....2
MUO 1111	Band I.....1	MUO 1121	Band II.....1

18

* Choose Major Instrument

SOPHOMORE YEAR

First Semester		Second Semester	
ENG 2223	Literature (American	SPT 1113	Oral Communication
ENG 2423	or World or	MUS 2224	Music Theory IV
ENG 2323	English).....3	BIO 1144	General Biology
MUS 2214	Music Theory III4	or	
BIO 1134	General Biology4	PHY 2254	Physical Science Survey I
or		MUA 2521	Class Piano IV
PHY 2244	Physical Science Survey I4	MUA 2721	Class Voice IV
MUA 2511	Class Piano III.....1	*MUA 2252	Guitar IV.....2
MUA 2711	Class Voice III1	*MUA 2182	Brass IV.....2
*MUA 2242	Guitar III.....2	*MUA 2482	Percussion IV.....2
*MUA 2172	Brass III.....2	*MUA 2882	Woodwinds IV.....2
*MUA 2472	Percussion III.....2	MUO 2121	Band IV.....2
*MUA 2872	Woodwinds III.....2		
*MUO 2111	Band III.....1		
CSC or ATE Elective3		

18 or 19

* Choose Major Instrument

MUSIC WITH PIANO EMPHASIS
(MEPE)

Advisors: Mrs. Vicki Blaylock, Mrs. Leesa Wilkinson

successfully completing the music program of study, graduates
be able to enter the junior year of piano at a four-year institution.

FRESHMAN YEAR

FRESHMAN YEAR		Second Semester	
First Semester			
ENG 1123 English Composition I.....	3	ENG 1123 English Composition II.....	3
MUS 1224 Music Theory I.....	4	MUS 1224 Music Theory II.....	4
HIS 1173 World Civilization I.....	3	HIS 1173 World Civilization II.....	3
MUS 2313 College Algebra.....	3	MUS 2313 Music History.....	3
MUA 1582 Applied Piano I.....	2	MUA 1582 Applied Piano II.....	2
MUA 1782 Applied Voice I.....	1-2	MUA 1782 Applied Voice II.....	1-2
MUO 1221 Choir I.....	1	MUO 1221 Choir II.....	1
MUS 1920 Music Recital.....	0	MUS 1920 Music Recital.....	0
	17-18		17-18

SOPHOMORE YEAR

SOPHOMORE YEAR		Second Semester	
First Semester			
Literature Elective.....	3	SPT 1113 Oral Communication.....	3
Music Theory III.....	4	MUS 2224 Music Theory IV.....	4
General Biology or		BIO 1144 General Biology or	
Physical Science Survey I.....	4	PHY 2254 Physical Science Survey II.....	4
Applied Piano III.....	2	MUA 2582 Applied Piano IV.....	2
Applied Voice III.....	1-2	MUA 2782 Applied Voice IV.....	1-2
Choir III.....	1	MUO 2221 Choir IV.....	1
Music Recital.....	0	MUS 2920 Music Recital.....	0
Elective.....	3	PSY 1513 General Psychology.....	3
	<u>18-19</u>		<u>18-19</u>

MUSIC WITH VOCAL EMPHASIS (MEVE)

Advisors: Mr. Ross Price

Upon successfully completing the music program of study, graduates should be able to enter the junior year of voice at a four-year institution.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition I.....3	ENG 1123	English Composition II.....3
MUS 1214	Music Theory I.....4	MUS 1224	Music Theory II.....4
HIS 1163	World Civilization I.....3	HIS 1173	World Civilization II.....3
MAT 1313	College Algebra.....3	MUS 2313	Music History.....3
MUA 1511	Class Piano I.....1	MUA 1521	Class Piano II.....1
or		or	
MUA 1572	Piano I.....1-2	MUA 1582	Piano II.....1-2
MUA 1772	Applied Voice I.....2	MUA 1782	Applied Voice II.....2
MUO 1211	Choir I.....1	MUO 1221	Choir II.....1
MUS 1910	Music Recital.....0	MUS 1920	Music Recital.....0
	<hr/> 17 or 18		

SOPHOMORE YEAR

First Semester		Second Semester	
ENG	Literature Elective.....3	SPT 1113	Oral Communication.....3
MUS 2214	Music Theory III.....4	MUS 2224	Music Theory IV.....4
BIO 1134	General Biology.....4	BIO 1144	General Biology.....4
or		or	
PHY 2244	Physical Science Survey I.....4	PHY 2254	Physical Science Survey II.....4
MUA 2511	Class Piano III.....1	MUA 2521	Class Piano IV.....1
or		or	
MUA 2572	Piano III.....1-2	MUA 2582	Piano IV.....1-2
MUA 2772	Applied Voice III.....2	MUA 2782	Applied Voice IV.....2
CSC	Elective.....3	MUO 2221	Choir IV.....1
MUO 2211	Choir III.....1	PSY 1513	General Psychology.....3
MUS 2910	Music Recital.....0	or	
	<hr/> 18-19	SOC 2113	Intro. to Sociology.....3
		MUS 2920	Music Recital.....0

PRE-BACHELOR OF SCIENCE IN NURSING (PBSN)

Advisors: Ms. Boykin, Ms. Cantey, Mrs. Dear, Mrs. Gilmore, Mrs. Georgas, Mrs. Kirby, Mrs. McElhenney, Mrs. W. Buchanan Moore

Upon successfully completing the pre-nursing program of study, graduates should be able to apply to enter the junior year of nursing at a four-year institution.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition I.....3	ENG 1123	English Composition II.....3
CHE 1214	General Chemistry I.....4	CHE 1224	General Chemistry II.....4
HIS 1163	World Civilization I.....3	HIS 1173	World Civilization II.....3
MAT 1313	College Algebra.....3	SOC 2113	Introduction to Sociology.....3
PSY 1513	General Psychology.....3	SOC 2143	Marriage and Family.....3
	<hr/> 16		<hr/> 16

SOPHOMORE YEAR

First Semester		Second Semester	
Literature Elective.....3		ENG	Literature Elective.....3
1123 Microcomputer Applications.....3		HEC 1253	Nutrition.....3
2514 Anatomy & Physiology I.....4		BIO 2524	Anatomy & Physiology II.....4
2513 Human Growth & Development.....3		BIO 2924	Microbiology.....4
Fine Arts Elective.....3		SPT 1113	Oral Communication.....3
	<hr/> 16		<hr/> 17

A statistics course is required by USM, DSU, and UM School of Nursing. BAD 2323 Business Statistics meets this requirement. Students should be familiar with the specific requirements of the catalog of the institution to which they plan to transfer.

OCCUPATIONAL THERAPY (OTHE)

Advisors: Mr. Ron Davis, Mrs. Patti Davis

Upon successfully completing the occupational therapy program, graduates should be able to enter the junior year of occupational therapy at a four-year institution.

FRESHMAN YEAR

First Semester		Second Semester	
CHE 1214	College Chemistry4	SOC 2113	Sociology
ENG 1113	English Composition I.....3	ENG 1123	English Composition II.....3
PSY 1513	Psychology3	EPY 2533	Human Growth and Development
MAT 1313	College Algebra.....3	BIO 1144	Biology
BIO 1134	Biology.....4		Fine Arts

17

SOPHOMORE YEAR

First Semester		Second Semester	
PHY 2414	General Physics I.....4	SOC 2143	Marriage and Family
BIO 2514	Anatomy & Physiology I.....4	BIO 2524	Anatomy & Physiology
SPT 1113	Oral Communication.....3	EPY 2513	Child Psychology
ENG	Literature Elective.....3	ENG	Literature Elective
CSC 1123	Microcomputer Applications.....3	HPR 2213*	First Aid.....1
	<u>17</u>		

* First Aid is an elective and not required.

OPTOMETRY
(POPT)

Mr. Joe Johnson, Mr. Ron Davis

Students majoring in optometry should enroll in the medical curriculum. Upon successfully completing the pre-optometry program of study, graduates should be able to apply for entrance to the junior year of pre-optometry program at a four-year institution.

PRE-PHARMACY (PPHA)

Advisor: Mr. Billy Miles

After successfully completing the pharmacy program of study, graduates are able to apply for the entrance to the junior year of pharmacy at a university.

FRESHMAN YEAR

First Semester		Second Semester	
English Composition I.....	3	ENG 1123 English Composition II.....	3
Microcomputer Applications.....	3	*MAT 1613 Calculus I.....	3
General Chemistry I.....	4	BIO 2424 Zoology II.....	4
Biology I.....	4	CHE 1224 General Chemistry II.....	4
Oral Communications.....	3	Elective.....	3
Activity.....	1	Activity.....	1
	<u>18</u>		<u>18</u>

SOPHOMORE YEAR

First Semester		Second Semester	
Accounting I.....	3	SOC 2113 Sociology.....	3
Organic Chemistry I.....	4	CHE 2434 Organic Chemistry II.....	4
General Physics I.....	4	PHY 2424 General Physics II.....	4
English Literature.....	3	ENG 2333 English Literature.....	3
General Psychology.....	3	MUS 1113 Music Appreciation	
		or	
		ART 1113 Art Appreciation	3
	<u>17</u>		<u>17</u>

RECOMMENDED ELECTIVES:

1113	American National Government
1213	First Aid
1613	Calculus II
1113	Principles of Economics
1213	Elementary Spanish I
2024	Microbiology

Positive credit will not be given for Math classes lower than Calculus
See your advisor before registering for these courses

PHYSICAL THERAPY
(PTHE)

Advisors: Mr. Ron Davis, Mrs. Patti Davis

Upon successfully completing the physical therapy program graduates should be able to apply for entrance to the junior year of a four year degree program at a four year institution that prepares one for a physical therapy graduate program.

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition I.....3	ENG 1123	English Composition II.....3
PHY 1513	Psychology.....3	SOC 2113	Sociology.....3
MAT 1313	College Algebra.....3	MAT 1323	Trigonometry.....3
CHE 1214	General Chemistry I.....4	CHE 1224	General Chemistry II.....4
BIO 1134	General Biology.....4	BIO 1144	General Biology II.....4
	17		

SOPHOMORE YEAR

SOPHOMORE YEAR			
First Semester		Second Semester	
ENG		ENG	Literature Elective.....
PHY 2414	General Physics I.....	PHY 2424	General Physics II.....
BIO 2514	Anatomy & Physiology I.....	BIO 2524	Anatomy & Physiology II.....
SPT 1113	Oral Communication.....	SOC 2143	Marriage and Family.....
CSC 1123	Microcomputer Applications		Fine Arts Elect.....
		</	

POULTRY SCIENCE
(PSCD)

Advisor: Mr. Michael Alexander

After successfully completing the poultry science program of study, graduates will be able to enter the junior year of poultry science at a four-year

FRESHMAN YEAR

First Semester		Second Semester
English Composition I.....3	ENG 1123	English Composition II3
College Algebra.....3	MAT 1323	Trigonometry
American History.....3	or	
General Chemistry.....4	MAT 1333	Finite Mathematics.....3
Introduction to Computer	HIS 2223	American History.....3
Concepts.....3	CHE 1224	General Chemistry.....4
	PSC 1113	American National
		Government.....3
	<hr/>	<hr/>
	16	16

SOPHOMORE YEAR

First Semester		Second Semester	
Oral Communication.....3	SOC 2113	Sociology3	
Economics3	PSY 1513	General Psychology3	
Natural Science4	SCI	*Natural Science4	
Principles of Accounting.....3	ACC 1223	Principles of Accounting.....3	
Legal Environment		Major Elective3	
of Business.....3		Fine Arts Elective3	
<u>16</u>		<u>19</u>	

Earth science majors should see their curriculum advisor about specific goals before registering for classes. There are three options available within this major.

PSYCHOLOGY
(PSYC)

Advisor: Mrs. Frances Graham

Upon successfully completing the psychology program of study, students should be able to enter the junior year of psychology at a four-year institution.

FRESHMAN YEAR

First Semester

ENG	1113	English Composition I.....	3
PSY	1513	Psychology.....	3
MAT	1313	College Algebra.....	3
BIO	1134	General Biology I.....	4
MFL	1213	Elementary Spanish I.....	3
			16

Second Semester

ENG	1123	English Composition I
		Fine Arts Elective
		History Elective
BIO	1144	General Biology II
MFL	1223	Elementary Spanish I

SOPHOMORE YEAR

First Semester

SPT	1113	Literature Elective I	3
		Oral Communication	3
		Computer Science Elective	3
PHY	2244	Physical Science Survey I	4
EPY	2513	Child Psychology	3
			<u>16</u>

Second Semester

SOC 2113 Literature Elective
Sociology
*Elective
*Elective
*Elective

* Suggested elective EPY 2533 Human Growth

* Psychology majors should see their advisor about specific goals before registering for classes.

** University requirements differ on this curriculum.

SPORTS MEDICINE
(SMED)

Advisors: Mr. Tim Coats, Ms. Lucille Wood

completion of the sports medicine program of study, graduates are eligible to transfer into the junior year of a sports medicine program at a four-year institution.

FRESHMAN YEAR

Second Semester

English Composition I.....	3
College Algebra.....	3
World Civilization I.....	3
USM (requires World)	
General Chemistry.....	4
Intro. to Health, PE and	
Recreation.....	2

ENG	1113	English Composition II	3
SPT	1113	Oral Communication	3
*HIS	1173	World Civilization II	3
		or Am. His. II (USM requires World)	
PSY	1513	General Psychology	3
HPR	1213	Personal & Community Health	3
		*Activity	1
			<hr/> 16

SOPHOMORE YEAR

Second Semester

First Semester	
Anatomy & Physiology I.....	4
English Literature I.....	3
World or American (LHM requires World)	
Fine Arts Elective	3
Nutrition.....	3
Athletic Training & Treatment of Injuries.....	3
	16

BIO	2524	Anatomy & Physiology II.....	4
SOC	2113	Sociology	3
HPR	2213	First Aid	3
HPR	2323	*Recreational Leadership	3
		Computer Science Elective	3

See your advisor before registering for these courses. There are several different options within this program.

HEALTH RELATED PROGRAM

East Central Community College currently offers four programs related to the health care industry. Students who successfully complete one of these programs should be able to obtain employment in their specialty in the health care field.

ASSOCIATE DEGREE NURSING (ASDN)

Advisors: Ms. Boykin, Ms. Cantey, Mrs. Dear, Mrs. Gilmore, Mrs. Gorgas, Mrs. Kirby, Mrs. McElhenney, Mrs. W. Buchanan Moore

Upon successfully completing the Associate Degree Nursing program, graduates should meet the requirements of the State Board of Nursing to apply to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN). However, completion of the program does not guarantee that the graduate will be allowed by the State Board of Nursing to take the examination.

PRE-REQUISITES:

BIO 2514	Anatomy & Physiology I4
BIO 2524	Anatomy & Physiology II4
		<u>8</u>

FRESHMAN YEAR

First Semester		Second Semester	
ENG 1113	English Composition I	ENG 1123	English Composition II
EPY 2533	Human Growth & Development	BIO 2924	Microbiology
NUR 1118	Nursing I	NUR 1129	Nursing II
NUR 2121	Nursing Seminar	NUR 2121	Nursing Seminar
	*Fine Arts/ Humanities Elective		
	<u>17</u>		

SOPHOMORE YEAR

First Semester		Second Semester	
PSY 1513	General Psychology	*SOC 2113	Introduction to Sociology
NUR 2149	Nursing III	*SPT 1113	Oral Communication
NUR 2121	Nursing Seminar	NUR 2159	Nursing IV
	<u>13</u>	NUR 2121	Nursing Seminar

Notes: Enrollment in NUR courses is limited to students who have been admitted to the ASDN program and these courses must be taken in the sequence specified. The science courses must be taken within five years of admission to the ADN program. All nursing courses must be completed within four years to graduate from the ADN program. The student must take the ACT with a minimum composite score of 18, or 15 if taken prior to October 1989. A math score of 14 or below on the ACT will necessitate successful completion of MAT 1103, MAT 1203 (developmental math) or higher, concurrent with or prior to NUR 1118.

Progression/Graduation Requirements: Test average of 82 or above, grade of "C" or above on all nursing and required courses, mastery of selected nursing skills.

LPN BRIDGE PROGRAM FOR ASSOCIATE DEGREE NURSING (ASDN)

Advisors: Ms. Boykin, Ms. Cantey, Mrs. Dear, Mrs. Gilmore, Mrs. Kirby, Mrs. McElhenney, Mrs. W. Buchanan Moore

Practical Nurses are eligible for advanced placement in the Associate Degree Nursing Program.

PREREQUISITES: ALL PREREQUISITE COURSES MUST BE COMPLETED WITH A GRADE OF C.

Physiology I
Physiology II
Anatomy I
Anatomy II
Child and Development
Humanities Elective

Nursing Transition*8

Upon successful completion of Nursing Transition, students are given 18 hours credit.

SOPHOMORE YEAR

First Semester		Second Semester	
General Psychology3	SOC 2113	Introduction to Sociology
Nursing III10	SPT 1113	Oral Communication
Nursing Seminar0	NUR 2159	Nursing IV
	<u>13</u>	NUR 2121	Nursing Seminar
			<u>16</u>

Progression/Graduation Requirements: Test average of 82 or above, grade of "C" or above on all nursing and required courses, mastery of selected nursing skills.

Applications for the College may be obtained from the Office of Admissions, P.O. Box 10016, MS 39327 and applications for the LPN to RN Upgrade/Bridge Program may be obtained from the ADN office by writing to the above address or telephoning 601-635-2113 after January 1 each year and return to respective offices. All admission documents and current admission application must be on file by April 1 of the year of admission.

For information pertaining to the Associate Degree Nursing Program may be found in the East Central Community College catalog or by contacting NLNAC, 61 Broadway, New York, NY 10016 or by telephone 1-800-669-9656.

EMERGENCY MEDICAL TECHNOLOGY - PARAMEDIC (EMTP)

Advisor: Mr. Black

A Paramedic is a dedicated healthcare professional who provides a level of medical care in the pre-hospital setting by utilizing advanced life support skills. The EMT-Paramedic program will prepare the student for a high-skilled and exciting career as a Paramedic by combining classroom instruction as well as hands-on instruction. After successful completion of the EMT-Paramedic Technology program, the student will be awarded an Associate in Applied Science Degree in EMT-Paramedic Technology and be eligible for a seat for the National Registry exam for paramedics. State certified EMT-Basic and Anatomy & Physiology I are prerequisites (by state law and national standards) for entrance into the program.

FRESHMAN YEAR

First Semester

EMT 1123	Preparatory	3
EMT 1213	Pathophysiology	3
EMT 1313	Airway Management & Ventilation	3
EMT 1414	Patient Assessment	4
EMT 1511	Clinical Internship I	1
ENG 1113	English Composition	3
		<hr/> 17

Summer

EMT 1435	Maternal/Child Emergency	5
EMT 1532	Clinical Internship III	2
SPT 1113	English Composition	3
		<hr/> 10

SOPHOMORE YEAR

First Semester

EMT 1714	Trauma I	4
EMT 2541	Clinical Internship IV	1
EMT 2552	Field Internship I	2
EMT 2724	Trauma II	4
EMT 2834	Medical Emergencies I	4
	Social/Behavioral Science Elective	3
		<hr/> 18

Second Semester

EMT 1423	Special Considerations	3
EMT 1523	Clinical Internship II	3
EMT 1613	Pharmacology	3
EMT 1814	Acute Cardiology	3
EMT 2824	Advanced Cardiology	3
		<hr/> 15

GERONTOLOGY TECHNOLOGY (GERT)

Advisor: Ms. Mary Boulton

The purpose of the Gerontology degree program is to provide the community with well-trained individuals who have an in-depth understanding of the aging process and its physical, mental, and psychosocial implications as well as the skills to apply this knowledge to a diverse elderly population through the process of referral, advocacy, and problem solving. This program is designed to meet the standards and requirements for careers in gerontology. Students completing this program should be able to find employment in jobs related to gerontology.

FRESHMAN YEAR

First Semester

GER 1113	Social Gerontology	3
GER 1213	General Psychology	3
GER 1313	Introduction to Sociology	3
GER 1413	Introduction to Computer Concepts	3
GER 1513	Body Structure & Function	3
		<hr/> 15

Second Semester

ENG 1113	English Composition	3
GER 1223	Human Services for Elderly	3
GER 1323	Social Work with Elderly	3
EPY 2533	Human Growth & Development	3
MAT	Elective	3
		<hr/> 15

SOPHOMORE YEAR

First Semester

GER 2443	Social Policy & Aging	3
GER 2446	Activities Program for the Elderly I	6
GER 2441	Seminar I	1
GER 2443	Practicum I	3
GER 2443	Oral Communication	3
		<hr/> 16

Second Semester

GER 2546	Activities Programming for the Elderly II	6
GER 2643	Aging & Mental Health	3
GER 2743	Aging & Physical Health	3
GER 2141	Seminar II	1
GER 2243	Practicum II	3
ART 1113	Art Appreciation or	
MUS 1113	Music Appreciation	3
		<hr/> 19

PRACTICAL NURSING (PNTC)

Advisors: Mrs. Kathy Buckman, Mrs. Lori Luke

The Practical Nursing program prepares the individual to assist in providing general nursing care requiring basic knowledge of the biological, physical, behavioral, psychological, and sociological sciences; and of procedures which do not require the substantial skills, judgment, and knowledge required of a registered nurse. This care is performed under the supervision of a registered nurse, licensed physician, or dentist. Students who complete the program requirements, as identified by the Mississippi Department of Education, will be eligible to apply to take the National Council Licensure Examination for Practical Nurses (NCLEX-PN). The Board of Nursing may refuse any individual the right to take the NCLEX-PN based on previous criminal records.

First Semester		Second Semester	
PNV 1113	Basic Nutrition.....3	PNV 1615	Medical/Surgical Nutrition.....3
PNV 1213	Body Structure & Function.....3	PNV 1624	Medical/Surgical Lab & Clinical.....3
PNV 1312	Growth and Development.....2	PNV 1633	Alterations in Adult Health.....3
PNV 1425	Fundamentals of Nursing.....5	PNV 1644	Alterations in Adult Health Lab & Clinical.....3
PNV 1434	Fundamentals of Nursing Lab.....4	PNV 1513	Pharmacology.....3
PNV 1412	Geriatric Nursing.....2		
	<hr/> 19		
Summer Term			
PNV 1717	Maternal Child Nursing.....7		
PNV 1813	Psychiatric Concepts.....3		
PNV 1912	Nursing Transition.....2		
	<hr/> 12		

MEDICAL OFFICE TECHNOLOGY (BOMT)

See the course sequence listed under the Business and Office Technology section of the Technical Programs offered at East Central Community College.

SURGICAL TECHNOLOGY (SGTT OR SGTC)

Advisors: Mrs. LeAnn Shirley, Mrs. Kristie Pilgrim

Surgical Technology is an instructional program that prepares an individual to serve as a member of the surgical team. Graduates of the 12-month program will be awarded the Certificate of Surgical Technology. The graduate of Applied Science Degree in Surgical Technology will be awarded the Associate of Applied Science Degree in Surgical Technology. Qualified graduates may apply to the Association of Surgical Technologies for the National Certifying Examination and become a Certified or Registered Technologist.

Baseline competencies for Surgical Technology

FIRST YEAR (CERTIFICATE)

First Semester		Second Semester	
1114	Fundamentals of Surgical Technology.....3	SUT 1518	Basic and Related Surgical Procedures.....8
1116	Principles of Surgical technique.....6	SUT 1528	Specialized Surgical Procedures.....8
1114	Surgical Anatomy.....4		
1114	Surgical Microbiology.....3		
1114	English Composition I.....3		
	<hr/> 19		<hr/> 16

SUMMER TERM (8-weeks)

1118	Advanced Surgical Procedures.....8
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SECOND YEAR (TECHNICAL)

First Semester		Second Semester	
1113	Oral Communication.....3		Humanities/Fine Arts Elective.....3
1114	Microbiology.....4		Math/Elective.....3
	***Approved Electives.....6		***Approved Electives.....6
1114	Anatomy & Physiology I.....3	BIO 2524	Anatomy & Physiology II.....3
			Social/Behavioral Science Elective.....3
	<hr/> 16		<hr/> 18

Students who lack entry level skills in math, English, science, etc. will be provided related studies.

Baseline competencies are taken from the high school Allied Health program. Students who can document mastery of these competencies should not receive duplicate instruction. Students who cannot demonstrate mastery will be required to do so.

APPROVED ELECTIVES: EMT 1116 Emergency Medical Technician; CHE 1213 General Chemistry with CHE 1211 General Chemistry Lab I; BIO 1134 General Biology I; BIO 1144 General Biology II; MAT 1313 or higher Algebra; EPY 2513 Child Psychology (Human Growth and Development I); EPY 2523 Adolescent Psychology (Human Growth and Development II); HEC 1253 Nutrition; HPR 1213 Personal and Community Health I; HPR 1223 Personal and Community Health II; SOC 2143 Marriage and Family; BOT 1613 Medical Terminology; HPR 2213 First Aid; HPR 1213 Personal & Community Health; CSC 1113 Introduction to Computer Concepts.

TECHNICAL PROGRAMS

Technical programs at East Central Community College are designed to prepare the student for employment upon completion of the program curriculum. Students who complete a two-year program are eligible to receive the Associate of Applied Science Degree. Students who complete the nine-month options will receive certificates.

TECHNICAL CORE CURRICULUM

To complete the requirements for the A.A.S. degree, the student must complete the 18 semester hour Technical Core Curriculum which includes the following:

English Composition.....	3 sem. hrs.
Humanities/Fine Arts	3 sem. hrs.
Social/Behavioral Sciences	3 sem. hrs.
Mathematics	3 sem. hrs.
Oral Communication	3 sem. hrs.
Computer Science	*3 sem. hrs.
	18 sem. hrs.

*or demonstrated competence on computer-based equipment in the area.

AUTOMOTIVE TECHNOLOGY (AVIT)

Advisor: Mr. Dale McNair

Postsecondary Automotive Technology is an instructional program that prepares individuals to engage in the servicing and maintenance of all types of automobiles. Instruction includes the diagnosis of malfunction and repair of engines, fuel, electrical, cooling, brake systems, and drive train and suspension systems. Instruction is also provided in the adjustment and repair of individual components such as transmissions and fuel systems.

Secondary automotive technology is an articulated technical program designed to provide advanced and technical skills to its students. Competencies, taken from secondary automotive mechanics curriculum, serve as a foundation for the competencies and suggestions taught in the courses of the program. Students who do not have these competencies will be allowed to acquire them during the program. Students who can document mastery of the baseline competencies will receive advanced instruction on these topics. Automotive Technology may be taught as either a certificate program or as a technical program.

FRESHMAN YEAR

First Semester		Second Semester	
Basic Fuel Systems.....	3	ATT 1114 Electrical Systems.....	4
Basic Engine Performance	4	ATT 1213 Brakes.....	3
Engine Repair	5	ATT 1315 Manual Drive Train	5
Math Elective	3	ENG 1113 English Composition I.....	3
	15		15

SOPHOMORE YEAR

First Semester		Second Semester	
Computer Controlled Emissions Systems.....	4	ATT 2535 Computerized Engine Controls	5
Heating & Air Conditioning ..	4	ATT 2334 Steering and Suspension Systems.....	4
Automatic Systems	5	ATT 2343 Wheel Alignment	3
Humanities/Fine Arts Elective.....	3	Oral Communication.....	3
		Social/Behavioral Science Elective	3
	<u>16</u>		<u>18</u>

AUTOMOTIVE TECHNOLOGY CERTIFICATE OPTION (AUTC)

First Semester		Second Semester	
1113	Basic Fuel Systems3	ATT 1114	Elect. Systems4
1114	Basic Engine Performance4	ATT 1213	Brakes.....3
1115	Engine Repair5	ATT 1315	Manual Drive Train5
2614	Heating & Air Conditioning .4	ATT 2334	Steering & Suspension Systems.....4
	<u>16</u>		<u>16</u>

Students who lack entry level skills in math, English, science, etc., will be provided related studies.

Baseline competencies are taken from the high school Automotive Mechanics program. Students who can document mastery of these competencies should not receive duplicate instruction. Students who cannot demonstrate mastery will be required to do so.

BUSINESS AND OFFICE TECHNOLOGY

This is the era of high technology-the age of information processing. To maintain a competitive edge in this fast paced world, dynamic organizations sense a critical need to do more work in less time, thus generating less cost. As a result, high levels of productivity are required. To attain this reaching goal, managers rely on benefits of progressively more sophisticated technologies, which include new concepts and new equipment as well as more highly qualified personnel.

The overall objective of the Business and Office curriculum is to provide business training in theory and practical applications necessary for employment in high tech government agencies, industries, businesses, and professional areas. The Curriculum consists primarily of training to provide employable skills using up-to-date procedures, processes, and equipment.

Degree Option

The Associate of Applied Science degree is awarded for successful completion of either Medical Office Technology or Office Systems Technology.

Upon successfully completing the Business and Office Technology curriculum, graduates should be able to apply the theory and practical applications necessary for employment in government agencies, industries, businesses, and medical and professional areas.

MEDICAL OFFICE TECHNOLOGY (BOMT)

Advisors: Mrs. Elizabeth Breland, Mrs. Ann Bullock,
Mrs. Christy Ferguson

Medical Office Technology is designed to prepare students for positions as transcriptionists, medical secretaries, medical file clerks, medical assistants, or medical office assistants. Strong emphasis is placed on terminology and medical machine transcription. In addition to office communications, business computer applications, records management, accounting, and office procedures are emphasized.

FRESHMAN YEAR

First Semester		Second Semester
Keyboard Concepts.....3	BOT 1143	Word Processing Applications.....3
Microcomputer Applications.....3	BOT 1433	Business Accounting.....3
Applied Business Math.....3	BOT 1413	Records Management.....3
Medical Office Terminology I.....3	BOT 1623	Medical Office Terminology II.....3
Mechanics of Communication.....3	BOT 2813	Business Communication.....3
Operating Systems.....3	ENG 1113	English Composition I.....3
		<hr/> 18

SOPHOMORE YEAR

First Semester		Second Semester
Computerized Accounting.....3	BOT 2533	Medical Machine Transcription II.....3
Medical Machine Transcription I.....3	BOT 2753	Medical Information Management.....3
Medical Office Concepts.....3	BOT 2833	Integrated Computer Applications.....3
Intermediate Algebra or College Algebra.....3		Humanities/Fine Arts Elective.....3
Oral Communication.....3		Social/Behavioral Science.....3
		<hr/> 15

Students who lack entry-level skills in math, English, etc., will be provided remedial studies.

OFFICE SYSTEMS TECHNOLOGY (OSTT)

Advisors: Mrs. Elizabeth Breland, Mrs. Ann Bullock,
Mrs. Christy Ferguson

Office Systems Technology is designed to prepare students for administrative assistants or executive secretaries. Emphasis is on the development of strong skills in several areas: business communications, office communications, accounting, transcription, and management.

FRESHMAN YEAR

First Semester		Second Semester	
BOT 1843	Keyboard Concepts.....3	BOT 1123	Keyboard Skillbuilding.....3
BOT 1313	Applied Business Math.....3	BOT 1143	Word Processing Applications.....3
BOT 1433	Business Accounting.....3	BOT 1213	Professional Development.....3
BOT 1713	Mechanics of Communication.....3	BOT 1813	Electronic Spreadsheet.....3
BOT 2143	Operating Systems.....3	BOT 1413	Records Management.....3
ENG 1113	English Composition I.....3	BOT 2813	Business Communication.....3
	18		18

SOPHOMORE YEAR

First Semester		Second Semester	
BOT 2413	Computerized Accounting.....3	BOT 2133	Desktop Publishing.....3
BOT 2323	Database Management.....3	BOT 2723	Administrative Office Procedures.....3
BOT 1513	Machine Transcription.....3	BOT 2833	Integrated Computer Applications.....3
BOT 2823	Communication Technology.....3		Humanities/Fine Arts Elective.....3
MAT 1233	Intermediate Algebra or.....3		Social/Behavioral Science Elective.....3
MAT 1313	College Algebra.....3		
SPT 1113	Oral Communication.....3		
	18		

Students who lack entry level skills in math, English, etc., will be provided related studies.

CERTIFICATE OPTION OFFICE ASSISTANT CERTIFICATE (OATC)

Advisors: Mrs. Elizabeth Breland, Mrs. Ann Bullock,
Mrs. Christy Ferguson

Business and Office Technology certificate option is designed for students who wish employable skills without earning a degree. To graduate, a student must complete the requirements of the Office curriculum.

First Semester		Second Semester	
BOT 1843	Keyboard Concepts.....3	BOT 1123	Keyboard Skillbuilding.....3
BOT 1313	Applied Business Math.....3	BOT 1143	Word Processing Applications.....3
BOT 1433	Business Accounting.....3	BOT 1213	Professional Development.....3
BOT 1713	Mechanics of Communication.....3	BOT 1813	Electronic Spreadsheet.....3
BOT 2143	Operating Systems.....3	BOT 1413	Records Management.....3
ENG 1113	English Composition I.....3	BOT 2813	Business Communication.....3
	18		18

Students who lack entry level skills in math, English, etc., will be provided related studies.

CHILD DEVELOPMENT TECHNOLOGY
(CDVT)

Advisors: Ms. Kathy George, Ms. Mary Ann Wright

The student enrolled in Child Development Technology is required to successfully complete two academic years of study. An individual will earn an Associate in Applied Science Degree. The student receives classroom instruction and training in curriculum planning and implementation. Experiences in coordination of activities in art, music, language and other avenues of learning prepare the student for job placements in child and public day care centers, HeadStart, teachers' aides in public school systems, and other positions. All students enrolled in the program must have up-to-date immunizations and submit to finger printing and background check. There is a \$35.00 fee for finger printing.

Upon successfully completing the Child Development Test program, graduates should be able to gain entry level employment in the childcare industry.

FRESHMAN YEAR

	First Semester		Second Semester
CDT 1113	Early Childhood Profession ...3	CDT 1224	Child Development II
CDT 1314	Creative Arts for Young Children4	CDT 1713	Language & Literacy
CDT 1214	Child Development I4	CDT 2613	Methods & Materials
CDT 1513	Nutrition for Young Children3	CDT 2714	Social Studies, Math & Science for Young Children
ENG 1113	English Composition I.....3	ENG 1123	English Composition II
	<u>17</u>		

SOPHOMORE YEAR

First Semester		Second Semester	
CDT 2233	Guiding Social & Emotional Behavior.....3	CDT 1343	Child Health & Safety
CDT 2413	Atypical Child Development .3	CDT 2813	Administration of Programs for Young Children
CDT 2915	Practicum I.....5	CDT 2925	Practicum II.....5
	Elective Mathematics.....3	SPT 1113	Oral Communication
	Elective Fine Arts or Humanities.....3		Social/Behavioral Science Elect.....5
	<u>17</u>		

COLLISION REPAIR TECHNOLOGY

Advisor: Mr. Conrad Germany

Repair Technology is an instructional program designed to prepare students for entry level into the Collision Repair and Refinishing industry. Upon completion of this program, the students will be prepared for positions as body, frame, and refinish technicians. Students will learn the theory and practical repair and refinish work beginning with basic operations and progressing on to heavy collision repairs requiring body and frame alignment and panel replacement. The instruction covers all phases necessary to teach collision repair including glass repair, welding, replacement of hardware and trim items, cosmetic repairs.

Students enrolling in Collision Repair Technology will need to select one of the following options upon entering the program. The options are the two year Associate in Applied Science Degree in Collision Repair Technology, or the one or two year Collision Repair Technology Certificates.

**AAS DEGREE
(CRTT)**

FRESHMAN YEAR

FRESHMAN YEAR	
First Semester	Second Semester
1113 Automotive Body	ABT 1133 Glass and Related Hardware Installation and Sealing.....3
1113 Welding & Cutting.....3	ABT 1123 Bolted Units, Assemblies, & Electrical Systems3
1113 Restraint Systems.....3	ABT 1423 Body Panel & Upper Structural Repair I.....3
1113 Interior Trim.....4	ABT 1324 Refinishing II4
1113 Sheet Metal Repair.....3	ABT 1324 Elective Math3
1113 Refinishing I.....3	
1113 English Composition I.....3	
	16

SOPHOMORE YEAR

SOPHOMORE YEAR	
First Semester	Second Semester
101 2013 Frame and Underbody	ABT 2524 Frame and Underbody
101 2013 Structural Repair I.....3	ABT 2714 Structural Repair II4
101 2013 Fiberglass &	ABT 2714 Collision Analysis
101 2013 Plastic Repair3	and Estimation.....4
101 2013 Body Panel & Upper	ABT 2814 Shop Operations and
101 2013 Structural Repair II4	Procedures.....4
101 2013 Refinishing III.....3	SPT 1113 Oral Communication.....3
101 2013 Elective/Social	Elective Humanities/
Behavioral Science3	Fine Arts3
16	18

APPROVED ELECTIVES/VOCATIONAL-TECHNICAL

292(1-6) Work-Based Learning in Collision Repair Tech. 1-6

CERTIFICATE OPTIONS (CRCC)

FIRST YEAR-ONE OR TWO YEAR CERTIFICATE

First Semester		Second Semester	
ABT 1213	Automotive Body Welding & Cutting.....3	ABT 1133	Glass & Related Hardware, Installation & Sealing.....3
ABT 1113	Restraint Systems and Interior Trim.....3	ABT 1123	Bolted Units, Assembly & Electrical Systems.....3
ABT 1414	Sheet Metal Repair.....4	ABT 1423	Body Panel & Upper Structural Repair I.....3
ABT 1313	Refinishing I.....3	ABT 1324	Refinishing II.....3
<hr/>		<hr/>	
13		13	

SECOND YEAR-TWO YEAR CERTIFICATE (CRTC)

First Semester		Second Semester	
ABT 2513	Frame & Underbody Structural Repair I.....3	ABT 2524	Frame & Underbody Structural Repair II.....3
ABT 2613	Fiberglass & Plastic Repair.....3	ABT 2714	Collision Analysis and Estimation.....3
ABT 2434	Body Panel & Upper Structural Repair II.....4	ABT 2814	Shop Operations and Procedures.....3
ABT 2333	Refinishing III.....3		
<hr/>		<hr/>	
13		13	

APPROVED ELECTIVE/VOCATIONAL-TECHNICAL

ABT 292(1-6) Work-Based Learning in Collision Repair Tech. 1-6

COMPUTER INFORMATION SYSTEMS TECHNOLOGY

The objective of the Computer Technology program is to prepare students for successful careers in today's computer-oriented society. The emphasis is directed toward developing competence in computer applications and/or programming so that upon successful completion of a two-year program, graduates may seek entry level positions in business, industry, government, or professional areas as data entry operators, computer operators, computer programmers, microcomputer specialists, or network administrators.

COMPUTER NETWORK SUPPORT TECHNOLOGY (CPNT)

Advisors: Mr. Curtis Beckman, Mr. Thomas Fortenberry

Computer Network Support Technology is a two year program, which training in telecommunications, network administration, and computer systems. An Associate of Applied Science degree is earned upon successful completion of the Network Support curriculum. Students who complete the program may seek employment as personal computer operators, network administrators and may take the test to become certified network administrators.

FRESHMAN YEAR

First Semester		Second Semester	
CPT 1134	English Composition I.....3	CPT 1134	Survey of Microcomputer.....4
CNT 1523	Operating Platforms.....2	CNT 1523	Network Components.....3
CNT 1513	Fundamentals of Data Communications.....3	CNT 1513	Internet Concepts.....3
CNT 2634	Network Administration Using Novell.....4	CNT 2634	Advanced Network Administration.....4
	Programming Elective.....4		Social/Behavioral Science.....3
<hr/>		<hr/>	
16		17	

SOPHOMORE YEAR

First Semester		Second Semester	
SPT 1113	Career Development.....3	SPT 1113	Oral Communication.....3
CNT 2544	Math Elective.....3	CNT 2544	Project Management.....4
CNT 2644	Programming Elective.....4		Humanities/Fine Arts Elective.....3
CNT 2644	Network Administration Using Windows Server.....4	CNT 2644	Advanced Network Using Windows Server.....4
CNT 2423	Network Planning & Design.....3	CNT 2423	System Maintenance.....3
<hr/>		<hr/>	
17		17	

Keyboard Concepts will be required first semester for students who need to improve their keyboarding speed.

RECOMMENDED ELECTIVES:

GENERAL/BEHAVIORAL SCIENCE ELECTIVES:

General Psychology
American National Government
Introduction to Sociology

HUMANITIES/FINE ARTS ELECTIVE:

Art Appreciation
Music Appreciation
History Elective

MATHEMATICS ELECTIVE:

Intermediate Algebra
College Algebra
Finite Math

Programming language elective must be approved by advisor.

COMPUTER PROGRAMMING OPTION
(CPRT)

Editors: Mrs. Stella Dickerson, Mrs. Brenda Johnson

Successfully completing the Computer Programming option, students will be prepared for employment as a computer programmer or computer operator in a business-oriented environment. Instruction is provided in several different programming languages, and hands-on experience will be included on microcomputers as well as on an on-line computer system. The Associate in Applied Science Degree is awarded upon successful completion of the Computer Programming Option.

FRESHMAN YEAR

First Semester		Second Semester
Database Design Fundamentals.....3	CPT 1324	Survey of Micro-Computer Applications.....4
Operating Platforms.....2	CPT 1144	Programming Development Concepts.....4
Business Accounting.....3	BOT 2413	Computerized Accounting...3
English Composition I.....3	CPT	Programming Language Elective.....4
Visual Basic Programming Language.....4		Social/Behavioral Science Elective.....3
	15	18

Keyboard Concepts will be required first semester for students who improve their keyboarding speed. Upon successful completion of the operations option, a student may enter the computer programming option.

RECOMMENDED ELECTIVES:
 General Business

RECOMMENDED ELECTIVES:
General Psychology

RECOMMENDED ELECTIVES:
General Psychology
American National Government
Introduction to Sociology

RECOMMENDED PROGRAMMING ELECTIVES:
CPT 1214 Visual Basic Programming I
CPT 1224 Visual Basic Programming II

RECOMMENDED PROGRAMMING ELECTIVES	
CPT 1214	Visual Basic Programming Language
CPT 1224	RPG Programming Language
CPT 1234	Cobol Programming Language
CPT 2264	Advanced RPG Programming Language
CPT 2274	Advanced Cobol Programming Language
CPT 1414	JAVA Programming Language

SOPHOMORE YEAR

First Semester		Second Semester	
1113 Network Fundamentals.....3	CPT 1513	Internet Concepts.....3	
Programming Language	CPT 2354	Systems Analysis	
Elective.....4		and Design.....4	
Programming Language	SPT 1113	Oral Communication.....3	
Elective.....4	CPT	Programming Language	
1113 Career Development.....3		Elective.....4	
Mathematics Electives.....3		Humanities/Fine	
		Arts Elective.....3	
	<u>17</u>		<u>17</u>

Keyboard Concepts will be required first semester for students who need to improve their keyboarding speed.

RECOMMENDED ELECTIVES:

Social/Behavioral Science Electives
 General Psychology
 American National Government
 Introduction to Sociology
 Humanities/Fine Arts Elective
 Art Appreciation
 Music Appreciation
 History Elective
 Mathematics Elective
 Intermediate Algebra
 College Algebra
 Finite Math

Programming language electives must be approved by advisor.

DRAFTING AND DESIGN TECHNOLOGY
(DRAF)

Advisors: Mrs. Polly Mayes, Mr. Ricky Harrison

The Drafting and Design program of study is designed to provide specialized occupational instruction in all phases of drafting technology in order to prepare students for positions in the drafting field. A balance of class work and practical experience is stressed. Completion of a minimum of 64 semester credit hours of course work in a two-year program is required for an associate in applied science degree.

FIRST YEAR

First Semester		Second Semester	
DDT 1114	Fundamentals of Drafting4	SPT 1113	Oral Communication I.....3
DDT 1313	Principles of CAD3	DDT 1133	Machine Drafting I.....3
ENG 1113	English Composition I.....3	DDT 1213	Construction Materials.....3
MAT 1313	College Algebra.....3	DDT 1323	Intermediate CAD.....3
DDT 1413	Elementary Surveying.....3		*Restricted Elective
	16		

SECOND YEAR

First Semester		Second Semester	
DDT 1613	Architectural Design I.....3	DDT 2233	Structural Drafting.....3
DDT 2343	Advanced CAD.....3	DDT 2423	Mapping and Topography.....3
	Elective Social/ Behavioral Science.....3		Technical Electives.....3
	Humanities/Fine Arts.....3		*Restricted Elective.....3
	Elective.....3		
	Technical Electives.....6		
	<u>18</u>		

* Technical electives may be chosen from the following list:
DDT 2163, Machine Design I

DDT	2163	Machine Drafting II.....	3
DDT	2243	Cost Estimating.....	3
DDT	2623	Arch. Design II.....	3
DDT	2911-13	Special Project.....	1-3
DDT	2443	Advance Surveying.....	3
WBL		Work-Based Learning.....	3

*Restricted Elective – Must be math, science or technology based course. MAT 100 Trigonometry is strongly suggested for one of the restricted electives.

ELECTRICAL TECHNOLOGY
(ELTT)

Advisor: Mr. John Everett

Electrical Technology program prepares individuals to install, maintain, and repair electrically-energized systems such as residential, commercial, and industrial electric wiring, and D.C. and A.C. motors, and electrical distribution panels. Instruction in the use of test equipment is included.

Technical programs in electricity require a minimum of 34 semester hours beyond the essential skills level. Students desiring to receive credit for the proposed curriculum may substitute other courses for the six hours of academic credit hours above the secondary level which includes a minimum of 15 hours of academic core courses. Successful completion of the program leads to an Associate in Applied Science degree.

Electrical Technology

FIRST YEAR

FIRST YEAR		Second Semester	
First Semester			
Fundamentals of Electricity.....	2	ELT 1123 Commercial and Industrial Wiring.....	3
DC Circuits.....	4	ELT 1223 Motor Maintenance & Trouble Shooting.....	3
Residential/ Light Commercial Wiring.....	3	ELT 1413 Motor Control Systems.....	3
Electrical Power.....	3	EET 1413 Solid State Development & Circuits.....	4
Blueprint Reading/ Installation.....	3	EET 1123 AC Circuits.....	3
Elective Math.....	3		
	18		16

SECOND YEAR

SECOND YEAR		Second Semester	
First Semester			
Technical Elective.....	3	ELT 2613	Programmable Logic Controllers.....3
3424 Solid State Motor Control.....	4	SPT 1113	Oral Communication.....3
Elective Computer Related.....	3		Elective.....3
1113 English Composition I.....	3		Elective Social/ Behavioral Science.....3
Elective Humanities/			Technical Elective.....6
Fine Arts.....	3		<hr/> 15
	<hr/> 16		

Students who lack entry level skills in math, English, science, etc., will be provided related studies.

Baseline competencies are taken from the high school Electrician program. Students who can document mastery of these competencies will not be required to take ELT 1102.

Students who cannot demonstrate mastery will be required to take ELT 1102.

TECHNICAL ELECTIVES MAY BE CHOSEN FROM THE FOLLOWING

ACT 1213	Controls.....
ACT 1713	Electricity for Heating, Ventilation, Air Conditioning & Refrigeration.....
ROT 1213	Industrial Hydraulics.....
EET 1214	Digital Electronics.....
CST 2113	Computer Servicing Lab I.....
ELT 1273	Switching Circuits for Residential, Commercial, & Industrial Applications.....
ELT 2623	Advanced Programmable Controls.....
ELT 2913	Special Project.....

ELECTRICAL TECHNOLOGY CERTIFICATE PROGRAM
(One-year Option)

First Semester		Second Semester	
ELT 1102	Fundamentals of Electricity.....2	ELT 1123	Commercial & Industrial Wiring.....4
EET 1114	DC Circuits.....4	ELT 1223	Motor Maintenance & Troubleshooting.....3
ELT 1113	Residential/Light Commercial Wiring.....3	ELT 1413	Motor Control Systems & Circuits.....3
ELT 1213	Electrical Power.....3	EET 1314	Solid State Devices & Circuits.....3
ELT 1263	Blueprint Reading/Planning in Residential Installation.....3	ELT 1273	Switching Circuits for Residential, Commercial & Industrial Applications.....3
	<hr/>	EET 1123	AC Circuits.....3
	15		

ELECTRONICS TECHNOLOGY
(ELET)

Advisors: Mr. Jim Blackburn, Mr. James Clark

Electronics technology is an instructional program that prepares individuals to assist electrical engineers and other professionals in the design, construction, and testing of electrical circuits, devices, and systems for generating, controlling, and distributing electrical power. Included is instruction in safety, and prototype development and testing; systems analysis and integration; including design, development of corrective and preventive maintenance techniques; application of engineering data; and the preparation of reports and test results.

Electronics programs in Electronics Technology require a minimum of 64 credit hours (SCH) beyond the essential skills level. Fifteen semesters of academic core courses are included in this minimum. Completion of the two-year program leads to an Associate in Science degree.

FRESHMAN YEAR

First Semester		Second Semester	
ELT 1102	Fundamentals of Electronics.....2	EET 1123	AC Circuits.....3
ELT 1114	DC Circuits.....4	EET 1334	Solid State Devices and Circuits.....4
ELT 1113	Digital Electronics.....4	EET 1324	Microprocessors.....4
ELT 1213	Intermediate Algebra.....3	ENG 1113	English Composition I.....3
*Technical Elective.....3		*Technical Elective.....3	
	<hr/>		<hr/>
	16		17

SOPHOMORE YEAR

First Semester		Second Semester	
ELT 1114	Linear Integrated Circuits.....4	EET 2414	Electronics Communications.....4
ELT 1113	Interfacing Techniques.....4	SPT 1113	Oral Communication.....3
ELT 1113	Psychology.....3	EET 2911	Special Projects.....1
ELT 1113	Computer Servicing Lab I.....3	CST 2123	Computer Servicing Lab II.....3
ELT 1113	Music Appreciation or Art Appreciation.....3	*Technical Elective.....4	
	<hr/>		<hr/>
	17		15

Technical Electives may be chosen from the following list:

ELT 2614	Programmable Logic Controllers.....	4
ELT 1113	Introduction to Computer Concepts.....	3
ELT 1123	Microcomputer Applications.....	3
ELT 1144	Programming Development Concepts.....	4
ELT 1213	Visual Basic Programming I.....	3
ELT 1214	Basic Programming Language.....	4
WBL 1913	Work-Based Learning.....	3
WBL 1923	Work-Based Learning.....	3

FIRE PROTECTION TECHNOLOGY (FPTT)

Advisor: Mr. John Everett

The Fire Protection Technology program is a cooperative program between several community colleges in the State of Mississippi. Students have two options in pursuing this program; one is the terminal degree (AAS), and the other is a transfer curriculum to the University of Memphis. Fire Protection classes are offered via the community college interactive video network in the evenings. This program is designed to meet the standards and certification requirements for careers in municipal and county fire departments.

FIRST YEAR

First Semester	
ENG 1113	English Composition I.....3
CSC 1113	Introduction to Computer Concepts.....3
	Math Elective.....3
FFT 1113	Introduction to Fire Science.....3
FFT 1123	Introduction to Fire Prevention.....3
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15	

SECOND YEAR

Third Semester	
SPT 1113	Oral Communication.....3
	Elective General Education.....3
FFT 2313	Fire Service Hydraulics.....3
FFT 2323	Building Construction.....3
FFT 2333	Fire Fighter Safety.....3
FFT ****	Fire Protection Concentration Elective.....3
<hr/>	
18	

Second Semester	
ENG 1123	English Composition II.....3
	Elective Humanities.....3
	Fine Arts.....3
FFT 1213	Fire Fighting Principles & Practices.....3
FFT 1223	Fire Apparatus & Equipment.....3
FFT ****	Fire Protection Concentration Elective.....3
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15	

Fourth Semester	
	Elective Behavioral/Social Science.....3
FFT 2413	Strategy and Tactics.....3
FFT 2423	Incident Management Systems.....3
FFT ****	Fire Protection Concentration Elective.....3
FFT ****	Fire Protection Concentration Elective.....3
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18	

HEATING AND AIR CONDITIONING TECHNOLOGY (HACTT)

Advisor: Mr. Melvin Knowles

Heating and Air Conditioning is a postsecondary instructional program designed to prepare individuals to work in engineering departments or private industry, installing, maintaining, and operating small or medium air conditioning, heating, and refrigeration systems. Instruction prepares individuals to work in a commercial setting performing special tasks relating to designing, estimating, assembly, installation, servicing, operation, and maintenance of heating and cooling systems according to the standards of the American Society of Heating, Refrigeration, and Air Conditioning Engineers Inc., Air Conditioning Contractors of America (ACCA), and Air Conditioning Institute (ARI). Included are air conditioning, heating and refrigeration devices; equipment, techniques, and systems; and maintenance and repair of these systems.

SUGGESTED COURSE SEQUENCE*

Baseline Competencies for Heating and Air Conditioning Technology**

ASSOCIATE DEGREE

FIRST YEAR

First Semester		Second Semester	
1114	Basic Compression.....4	ACT 1313	Refrigeration System Components.....3
1115	Electricity for Heating, Vent., A/C, & Refrigeration.....3	ACT 1812	Professional Service Procedures.....2
1116	Technical Elect.....3	ACT 1213	Controls.....3
1117	Tools & Piping.....3	ACT 1432	Refrigerant Recovery & Lubricants.....2
	Elective Written Communications.....3	***	Technical Elective.....3
			Elective Mathematics.....3
<hr/>		<hr/>	
16		16	

SECOND YEAR

First Semester		Second Semester	
2414	Air Conditioning I.....4	ACT 2424	Air Conditioning II.....4
2415	Heating Systems.....3	ACT 2324	Commercial Refrigeration.....4
2416	Heat Load & Air Properties.....4	ACT 2433	Refrigerant, Retrofit Regulations.....3
1117	Oral Communication.....3		Elective Social/Behavioral Science.....3
	Elective.....3	***	Technical Elective.....3
	Elective Humanities/Fine Arts.....3		
<hr/>		<hr/>	
17		17	

*Students who lack entry level skills in math, English, science, etc., will be provided related studies.

**Baseline competencies are taken from the high school Heating and Air Conditioning program. Students who can document mastery of these competencies should not receive duplicate instruction. Students who cannot demonstrate mastery will be required to do so.

***TECHNICAL ELECTIVES:

CPT	1113	Fundamentals of Microcomputer Applications
DDT	1114	Fundamentals of Drafting
EET	1102	Fundamentals of Electronics
ACT	291 (1-3)	Special Project in Heating & Air Conditioning
ACT	292 (1-6)	Supervised Work Experience in Heating & Air Conditioning
Work-Based Learning I, II, III, IV, V, VI, WBL 191 (1-6), WBL 192 (1-6), WBL 193 (1-6),		
291 (1-6), WBL 292 (1-6), WBL 293 (1-6)		

HEATING AND AIR CONDITIONING TECHNOLOGY

SUGGESTED COURSE SEQUENCE*

SUGGESTED COURSE SEQUENCE*

VOCATIONAL CERTIFICATE

FIRST YEAR

First Semester		Second Semester	
ACT 1124	Basic Compression Refrigeration4	ACT 1313	Refrigeration System Components
ACT 1713	Electricity for Heating Ventilation, A/C & Refrigeration3	ACT 1812	Professional Service Procedures
***	Technical Elective3	ACT 1432	Refrigerant Recovery and Lubricants
ACT 1133	Tools and Piping3	ACT 1213	Controls
		***	Technical Elective

13

SECOND YEAR

First Semester		SECOND YEAR		Second Semester	
ACT 2414	Air Conditioning I	4	ACT 2424	Air Conditioning II	4
ACT 2513	Heating Systems	3	ACT 2324	Commercial Refrigeration	4
ACT 2624	Heat Load & Air Properties	4	ACT 2433	Refrigerant, Retrofit, and Regulations	4
***	Technical Elective	3	***	Technical Elective	3
		<hr/> 14			

* Students who lack entry level skills in math, English, science, etc., will be placed in related studies.

** Baseline competencies are taken from the high school Heating and Air Conditioning program. Students who can document mastery of these competencies should receive duplicate instruction. Students who cannot demonstrate mastery are required to do so.

***TECHNICAL ELECTIVES:

CPT	1113	Fundamentals of Microcomputer Applications
DDT	1114	Fundamentals of Drafting
EET	1102	Fundamentals of Electronics
ACT	291 (1-3)	Special Project in Heating & Air Conditioning Technology
ACT	292 (1-6)	Supervised Work Experience in Heating & Air Conditioning
		Workbased Learning I, II, III, IV, V, VI WBL 191 (1-6), WBL 192 (1-6), WBL 193 (1-6), WBL 194 (1-6), WBL 195 (1-6), WBL 196 (1-6), WBL 197 (1-6), WBL 198 (1-6), WBL 199 (1-6), WBL 200 (1-6)
		291 (1-6), WBL 292 (1-6), WBL 293 (1-6)

MACHINE SHOP TECHNOLOGY
(MSTT)

Advisor: Mr. Danny Gressett

program is designed to prepare students to enter the machinist trade at apprentice level. The student will be able to interpret blueprints, make shop mathematical calculations, skillfully operate the lathe, milling machine, grinders, drills, and make precision measurements. The student will be competent in machining methods, metallurgy, heat treatments of metals, programming and operation of CNC equipment.

ONE YEAR CERTIFICATE
(MSCC)

First Semester		Second Semester
Machine Tool Mathematics.....3	MST 1125	Power Machinery II5
Blueprint Reading.....3	MST 1613	Precision Layout.....3
Power Machinery I5	MST 1423	Advanced Blueprint Reading.....3
Principles of CAD3	MST 2813	Metallurgy.....3
<hr/>		<hr/>
14		14

**TWO YEAR CERTIFICATE
(MSTC)**

FIRST YEAR

First Semester		Second Semester	
1013 Machine Tool Mathematics.....	3	MST 1125 Power Machinery II	5
1013 Blueprint Reading	3	MST 1613 Precision Layout.....	3
1019 Power Machinery I	5	MST 1423 Advanced Blueprint	
1013 Prin. of CAD	3	Reading.....	3
		MAT 1233 Int. Algebra	3
	<u>14</u>		<u>14</u>

SECOND YEAR

First Semester		Second Semester	
Power Machinery III.....	5	Power Machinery IV.....	4
Computer Numerical		Computer Numerical	
Control Operations I.....	4	Control Operations II	5
Elective.....	3	Elective.....	3
Elective.....	3	Elective.....	3
	<u>15</u>		<u>15</u>

DEGREE OPTION

(MSTT)

FIRST YEAR

First Semester

MST 1313	Machine Tool Mathematics.....	3
MST 1413	Blueprint Reading.....	3
MST 1115	Power Machinery I.....	5
ENG 1113	English Composition I.....	3

14

SECOND YEAR

First Semester

DDT 1313	Principles of CAD.....	3
MST 2135	Power Machinery III.....	5
MST 2714	Computer Numerical Control Operations I.....	4
	Elective Humanities/ Fine Arts.....	3

15

Elective to be selected from the following:

CSC 1113	Introduction to Computer Concepts
CSC 1123	Microcomputer Applications
DDT 1323	Intermediate CAD
DDT 1114	Fundamentals of Drafting
MAT 1233	Intermediate Algebra
PHY 2244	Physical Science Survey
SOC 2113	Introduction to Sociology
PSY 1513	General Psychology
WBL 191(1-3)	Work Based Learning

Second Semester

MST 1125	Power Machinery II
MST 1613	Precision Layout
MST 1423	Advanced Blueprint Reading
MAT 1313	College Algebra Computer Elective

VOCATIONAL PROGRAMS

Following East Central Community College Vocational Programs are designed to teach the students a trade. A certificate is issued upon satisfactory completion of one of the programs. These programs are scheduled to meet six days a week, five days a week, unless otherwise specified in the course description. Classroom activities in each vocation and related fields, as well as field experiences are given each student. A vocational learning lab is used to enhance instruction in reading and mathematics. See Cosmetics daily schedule, which includes seven hours a day, five days a week.

CARPENTRY & CABINET MAKING
(CCMA)

Advisor: Mr. Fredrick Lyons

This program is designed to prepare the student for the entry level of carpentry and Cabinet Making trades. It provides training in the basic skills and technical knowledge in both rough and finish carpentry and in cabinet making. This training includes proper tools, equipment and material uses which are comparable to those that are used in the industry. This course of study will be centered around the performance of useful and/or productive projects. A student who completes the first year will receive a certificate in Basic Carpentry. A student who completes the second year will receive a certificate in Advanced Carpentry.

BASIC CARPENTRY
(CCMA)

First Semester

1115	Plans, Specifications and Foundations.....	5
1215	Floor, Wall, Ceiling, Roof Framing & Roofing.....	5
1317	Insulation, Exterior & Interior Finishing & Coordinating.....	7

17

Second Semester

CAV 1128	Cabinet Construction.....	8
CAV 1225	Hardware, Trim & Laminates.....	5
CAV 1324	Cabinet Finishing.....	4

17ADVANCED CARPENTRY
(CACA)

First Semester

CAV 2134	Blueprint Reading, Specs, Codes & Foundation.....	4
CAV 2235	Techniques in Framing and Roofing.....	5
CAV 2338	Exterior & Interior Finishing, Insulating & Coordinating.....	8

17

Second Semester

CAV 2148	Cabinet Construction Techniques.....	8
CAV 2245	Laminate Application Application, Trim, & Hardware.....	5
CAV 2344	Cabinet Finishing.....	4

17

1040 Clock Hours . . . 68 Semester Hours

60 Clock Hours = One Semester Hour

COSMETOLOGY (COSM)

Advisor: Mrs. Wanda Brackeen

This course is designed for those who want to become cosmetologists. The course has been approved by the State Board of Education, Mississippi Board of Cosmetology. It has the approval and endorsement of beauty salon owners and operators throughout this area of the state. The student enrolling must be at least 17 years of age and must have completed high school, or obtained the GED.

During the training period, students must maintain an average grade of 85 in theory and skill to be eligible for State Board Examination to attain a license. Fifteen hundred clock hours of training are required to complete the course. These 1500 hours are completed in the 12-month period.

First Semester	
COV 1117 Fundamentals of Cosmetology	7
COV 1213 Cosmetology Theory I	3
COV 1311 Scalp and Hair Treatment	1
COV 1321 Hair Shaping	1
COV 1322 Hair Styling	2
COV 1412 Artistry of Artificial Hair	2
	<u>16</u>

Third Semester	
COV 1236 Cosmetology Theory III	6
COV 1612 Facials and Makeup	2
COV 1362 Thermal Techniques	2
COV 1712 Salon Management	2
	<u>12</u>

1500 Clock Hours . . . 43 Semester hours.
35 Clock Hours = One Semester Hour

COSMETOLOGY TEACHER TRAINING (CTTC)

Advisor: Mrs. Wanda Brackeen

Approved by MISSISSIPPI STATE BOARD OF COSMETOLOGY For Cosmetologist with minimum of two years experience.

	Semester Hours	Clock Hours
Instruction	03	80
Teacher Trainee Observation	05	164
The Professional Teacher	03	99
Student Motivation and Learning	09	332
Methods Management and Materials	03	65
Testing and Evaluation	01	10
Cosmetology Law, Rules, and Regulations	01	10
Total	<u>24</u>	<u>750</u>

Requirements for entering program:

Must be 21 years of age to take State Board Exam

Read, write, and speak English

Graduate of an accredited cosmetology school

Successfully completed 12 semester hours of approved academic course work

Hold a current, valid Mississippi Cosmetology License

Two years active practical experience as a licensed cosmetologist

WELDING AND CUTTING (WELD)

Advisor: Mr. Gerald Jordan

The Welding and Cutting curriculum is designed to prepare the student for entry-level employment in the field of welding and cutting. The curriculum includes Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), Gas Tungsten Arc Welding (GTAW), Cutting Processes, Drawing and Welding Symbol Interpretation and Welding Inspection and Testing Principles.

First Semester	
WLW 1116	Shielded Metal Arc Welding I.....6
WLW 1314	Cutting Processes.....4
WLW 1124	Gas Metal Arc Welding.....4
WLW 1232	Drawing and Welding Symbol Interpretation.....2
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16	

Second Semester	
WLW 1226	Shielded Metal Arc Welding II.....4
WLW 1143	Flux Cored Arc Welding.....4
WLW 1136	Gas Tungsten Arc Welding.....4
WLW 1171	Welding Inspection and Testing Principles.....2



CHAPTER 6

DESCRIPTION OF COURSES

UNIVERSITY PARALLEL

East Central Community College adheres to the common course number system adopted by the Mississippi Association of Community and Junior Colleges. The numbers for University Parallel Courses carry four digits. The first digit indicates the year that the course is normally taught. Generally, courses required or recommended for freshmen begin with a 1 and courses for sophomore level begin with a 2. The last digit indicates semester. The second and third digits are used to identify courses within departments. Course descriptions used in this catalog are those adopted in the Uniform Numbering System and are intended to be equivalent to those courses at the same level at four-year colleges.

ACCOUNTING

ACC 1113 — PRINCIPLES OF ACCOUNTING — A study of the elementary accounting principles as applied to the various forms of business organizations, and an introduction to specialized fields of accounting. Three lectures and one hour laboratory. Three semester hours credit.

ACC 1223 — PRINCIPLES OF ACCOUNTING — Prerequisite: Accounting 1113. Three lectures and one hour laboratory. Three semester hours credit.

AGRICULTURE

AGR 2314 — BASIC SOILS — A general course in soils designed to give the student a basic understanding of all important phases of the subject, including soil genesis, morphology, classification, and the physical, chemical and biological aspects of soils as applied to soil fertility. Soil management, including fertilization and liming of soils, is also included. Four hours lecture. Four semester hours credit.

AGR 2343 — FOREST MEASUREMENTS — This course is designed to introduce the student to the techniques, instruments and practices of measuring forest inventories and cut-wood products for sales, timber management planning and forest studies. Three hours lecture. Three semester hours credit.

ART

- ART 1113 — ART APPRECIATION — A simple approach to the understanding of the plastic arts (drawing, architecture, sculpture, painting, minor art, and industrial arts) on a conceptual basis. Three semester hours credit.
- ART 1313 — DRAWING I — Study of basic principles of contour, visual forms. Emphasis on line, perspective, and shading. Use of black and white media, pencil, charcoal. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1323 — DRAWING II — (Prerequisite: ART 1313) Introduction to dynamics and precision drawing as used in creative expression. Emphasis on composition. Required of art majors. Six hours laboratory. Three semester hours credit.
- ART 1433 — DESIGN I (Supercedes ART 1413) - To provide students with an understanding of the elements and principles of design to the development of an informed, intuitive sense as well as a highly informed skills base/methodology involving black and white design problems which apply principles and elements of visual design. Six hours laboratory. Three semester hours credit.
- ART 1443 — DESIGN II (Supercedes ART 1423) - To provide students with an understanding of color theory and applications of color so that they begin to be an informed as well as intuitive sense of seeing, mixing, and applying color and light to design problems. Six hours laboratory. Three semester hours credit.
- ART 1513 — COMPUTERS IN ART — An introduction to the theory and practice of using the computer to create art. A study of methods and applications utilizing the computer and selected software applications. Six hours laboratory. Three semester hours credit.
- ART 1913 — ART FOR ELEMENTARY TEACHERS — Designed for the needs of the elementary education student. Includes essentials of public school art, study of development of the children's art, experiences with major forms of two-dimensional art problems, and experiences with a variety of media. Lectures and laboratory work. Three semester hours credit.
- ART 2513 — PAINTING I — (Prerequisite: ART 1313, 1323, 1413 & 1443) Techniques used in painting water colors, oils, pastels, or other media. Still life and landscape pictures. Six hours laboratory. Three semester hours credit.
- ART 2613 — CERAMICS I — A studio course designed to cover the making of pottery from the building by hand or throwing on the potter's wheel to the application of ceramic glazes and the firing procedures. An appreciation of the ceramics of the past and present will be included. Six hours laboratory. Three semester hours credit.

CERAMICS II — A continuation of ART 2613.

ART HISTORY I — A survey course of the historical background of art forms from Prehistoric to the Renaissance. Emphasis is on architecture, and sculpture as related to history. Three semester hours credit.

ART HISTORY II — A survey course of the historical background of art forms from the Renaissance to the Twentieth Century. Emphasis is on modern expressions in the field of art. Three semester hours credit.

BIOLOGY

BIO 1134 — GENERAL BIOLOGY I — A laboratory course in general biological principles including a survey of the kinds of plants and animals, their structure and function, and relationships with each other and the environment. Three lectures and two hours laboratory. Four semester hours credit.

BIO 1144 — GENERAL BIOLOGY II — A continuation of BIO 1134. Three lectures and two hours laboratory. Four semester hours credit.

BIO 1314 — BOTANY I — A lecture/laboratory course dealing with the application of biological principles to the study of plants including classification, anatomy and physiology, and function. Three hours lecture, two hours lab. Four semester hours credit.

BIO 1314 — BOTANY II — A lecture/laboratory course of principles listed and not covered in BIO 1314. Four semester hours credit.

BIO 2413 — DENDROLOGY — A lecture/laboratory course concerning taxonomy, morphology, and identification of woody plants. Three hours lecture. Three semester hours credit.

BIO 2414 — ZOOLOGY I — A laboratory course dealing with the application of biological principles to the study of animals including a survey of the kinds, their structure and function. Emphasis is on the invertebrates. Three lectures and two hours laboratory. Four semester hours credit.

BIO 2424 — ZOOLOGY II — A continuation of BIO 2414 with emphasis on the vertebrates. Three lectures and two hours laboratory. Four semester hours credit.

BIO 2514 — HUMAN ANATOMY AND PHYSIOLOGY I — Study is made of anatomy and physiology of the human body as an integrated whole with more detailed studies of the skeletal, muscular, and nervous systems. Prerequisite: General Biology (BIO 1134 or 1144), or General Chemistry (CHE 1214), or ACT science score of 21, or sophomore standing, or admission to a health related program at ECCC. Three lectures and two hours laboratory. Four semester hours credit.

BIO 2524 — HUMAN ANATOMY AND PHYSIOLOGY II — A continuation of Anatomy and Physiology 2514 in which the circulatory, digestive, urinary, reproductive, and endocrine systems are studied. Prerequisite: Human Anatomy 2514. Three lectures and two hours laboratory. Four semester hours credit.

BIO 2924 — MICROBIOLOGY — A lecture/laboratory course providing a survey of the microbes (microscopic organisms) with emphasis on detailed study being placed on those affecting other forms of life, especially man. Laboratory is devoted to basic techniques of microbiology such as identification, control, morphology, physiology, life cycle, and culture techniques. Three hours lecture and two hours laboratory. Four semester hours credit.

BUSINESS ADMINISTRATION

BAD 1121 — BUSINESS SEMINAR — This course is designed to introduce the various business-related student activities to the local level. It promotes leadership and professionalism in civic and social functions. Includes student participation, guest speakers, and community service activities. One hour lecture. One semester hour credit.

BAD 2323 — BUSINESS STATISTICS — Introduction to statistical methods of collecting, presenting, analyzing, and interpreting quantitative data in business management and control. Three lectures. Three semester hours credit.

BAD 2413 — THE LEGAL ENVIRONMENT OF BUSINESS — Designed to acquaint the student with the fundamental principles of law as they apply to the basic legal problems of business transactions in our economy. Three hours lecture. Three semester hours credit.

CHEMISTRY

CHE 1214 — GENERAL CHEMISTRY I — Atomic and molecular structure, periodicity and atomic properties, stoichiometry, the mole concept, types of solutions, gases, introduction to thermodynamics. Corequisite or prerequisite: College Algebra. Three lectures and two hours laboratory. Four semester hours credit.

CHE 1224 — GENERAL CHEMISTRY II — Kinetics, equilibria, thermodynamics, electrochemistry, nuclear chemistry, coordination compounds, introduction to organic chemistry. Three lectures and two hours laboratory. Prerequisite: satisfactory completion of CHEM 1214 - General Chemistry I. Four semester hours credit.

CHE 2424 — ORGANIC CHEMISTRY I — A study of the basic principles of carbon chemistry, bonding structure, and behavior; aliphatic compounds.

and preparation of compounds. Three lectures and three hours laboratory. Four semester hours credit. Prerequisite: CHE 1224 - General Chemistry II.

CHE 2424 — ORGANIC CHEMISTRY II — A continuation of Chemistry 2424. Study of aromatic and complex compounds. Three lectures and two hours laboratory. Four semester hours credit. Prerequisite: CHE 2424 - Organic Chemistry I.

COMPUTER SCIENCE

CSC 1111 — INTRODUCTION TO COMPUTER CONCEPTS — A basic course that advances concepts, terminology, and theory of modern computers and provides a background in programming languages. Three lectures. Three semester hours credit.

CSC 1112 — MICROCOMPUTER APPLICATIONS — Designed to teach the student to use major applications packages as used on micro-computers in business, education, and other environments. The packages will include Microsoft Word, Excel, and PowerPoint. Three hours lecture with open lab. Three semester hours credit.

CSC 1113 — VISUAL BASIC PROGRAMMING I — The writing of programs using the Visual Basic computer language. Three lectures. Three semester hours credit.

CSC 1114 — PROGRAMMING I with "C" — Introduction to problem solving methods and algorithm development; designing, debugging, and documentation in C/C++ language with a variety of applications. Prerequisite or corequisite: MAT 1313 or permission of instructor. Three hours lecture. Three semester hours credit.

CSC 1115 — PROGRAMMING II with "C" — Continued program and algorithm development and analysis; search/sort methods; abstract data types and object-oriented design; designing and debugging larger programs using C/C++ language. Prerequisite: 2133. Three lectures. Three semester hours credit.

CRIMINAL JUSTICE

CJ 1313 — INTRODUCTION TO CRIMINAL JUSTICE - This course is a general introduction to the history, development, and philosophy of law enforcement in a democratic society and the introduction to agencies involved in the administration of criminal justice and career orientation. Three hours lecture. Three semester hours credit.

CJ 1323 — POLICE ADMINISTRATION AND ORGANIZATION I - Principles of organization and administration in law enforcement as applied to law enforcement agencies; introduction to concepts of organizational behavior. Three hours lecture. Three semester hours credit.

CRJ 1353 — INTERNSHIP IN CRIMINAL JUSTICE — Internship in approved law enforcement or correctional agency under supervision of the agency concerned and school instructor. Written report required. Three hours lecture. Three semester hours credit.

CRJ 2313 — POLICE OPERATIONS — A study of the operation and administration of law enforcement agencies. Particular emphasis is placed on the functions of the patrol division. Three hours lecture. Three semester hours credit.

CRJ 2333 — CRIMINAL INVESTIGATION I — Fundamentals, search, recording, collection and preservation of evidence, fingerprinting, photography, sources of information, interviews and interrogation. Three hours lecture. Three semester hours credit.

ECONOMICS

ECO 2113 — PRINCIPLES OF ECONOMICS (MACROECONOMICS) — Introduction to economic principles, problems, and policies with emphasis on the monetary system and national income theory and measurement. Three lectures. Three semester hours credit.

ECO 2123 — PRINCIPLES OF ECONOMICS (MICROECONOMICS) — Continuation of Economics 2113 with emphasis on price and production theory. Three lectures. Three semester hours credit.

EDUCATION

EDU 1111 — LIBRARY SCIENCE — This course provides information concerning the development of books and libraries and instruction in the practice with the skills necessary for selecting, locating, and using library materials in a variety of formats. One hour lecture. One semester hour credit.

EDU 1321 — CAREER EXPLORATION — A course designed to assist students in determining career goals. Interest tests and aptitude tests are given to help students determine career choices. One semester hour credit.

EDU 1411 — IMPROVEMENT OF STUDY — This course is designed to assist the student in three basic areas: adjustment to college life, development of good study skills, and the formation of good test-taking skills. One hour lecture. One semester hour credit.

EDU 1151 — COLLEGE LIFE — College Life offers group experiences in study skills, career exploration, self-affirmation, and values clarification. This course is designed to assist the first-time student in bonding to the college and to a small group of students. One hour lecture. One semester hour credit.

EDU 1811, 1831, and 1841 — LEADERSHIP I, II, III, IV — This course is designed for members of the Warrior Corps. Its purpose is to teach leadership skills and give the student a better understanding of the overall operation of the College. Among the leadership skills to be taught are listening, time management, salesmanship, and information giving techniques. One semester hour credit.

EDU 2311 — LEADERSHIP AND ORGANIZATION SKILLS — A study of leadership styles, skills, roles, and functions of leaders of organizations. This course integrates writings from the humanities with other readings, and activities. These historical and philosophical works, which include multi-cultural readings, not only constitute the collective wisdom of mankind, but also provide rich insight into leading. The course will be divided into eleven skill units. Three hours lecture. Three semester hours credit.

EDU 2511 — INTRODUCTION TO ELEMENTARY EDUCATION — An introduction to elementary schools and the role of teachers. Study of philosophical thought and inquiry in relation to educational assumptions, problems and alternatives. Includes a minimum of 10 hours of experience in the elementary schools. (See attached handout for additional justification.)

ENGINEERING

ENG 1413 — ENGINEERING MECHANICS (STATICS) — Equilibrium of rigid objects and extended objects in two and three dimensions using vector algebra. Distributed forces, structures, friction, and moments of inertia in three dimensions. Three hours lecture. Three semester hours credit. Prerequisites: MAT 1623 and PHY 2514

EDUCATIONAL PSYCHOLOGY

PSY 2513 — CHILD PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT I) — A course which deals with the various aspects of human growth and development. Problems studied include physical, mental, social and emotional development from infancy through preadolescence. Special attention is given to the implications for education. Three lectures. Three semester hours credit.

PSY 2533 — HUMAN GROWTH AND DEVELOPMENT — A study of the growth and development of the human organism from conception through old age to death. Topics include changes in abilities and interests, social and emotional adjustments of each maturity level, and implications of growth and development to health professionals and others who work with people. Three lectures. Three semester hours credit.

ENGLISH

- ENG 1103 — DEVELOPMENTAL ENGLISH I (READING) — Designed to reinforce fundamental language skills with an emphasis on grammar, sentence structure, and mechanics. Three hours per week. Three semester hours credit.
- ENG 1113 — ENGLISH COMPOSITION I — Stresses effective writing through the study of the elements of composition with emphasis on the essay. Three lectures. Three semester hours credit.
- ENG 1123 — ENGLISH COMPOSITION II — A continuation of English I with emphasis on essays, critical writing, and research. A research paper is required. Prerequisite: ENG 1113. Three lectures. Three semester hours credit.
- ENG 1203 — DEVELOPMENTAL ENGLISH II (COMPOSITION) — Designed to teach basic composition skills with an emphasis on paragraph writing and the essay. Three hours per week. Three semester hours credit.
- ENG 1213 and 1223 — HONORS ENGLISH COMPOSITION — Designed to develop the expository writing skills of academically talented students. Emphasizes logical thinking, objective analysis, clear organization, and precise writing. Special attention given to critical reading, to writing analysis, to using the library, and to documented research writing. Enrollment by invitation. Six semester hours credit each.
- ENG 2133 — CREATIVE WRITING — Consent of the instructor is required. Designed to offer experience in writing poetry, short stories, plays, and essays. Prerequisite: ENG 1113. Three lectures. Three semester hours credit.
- ENG 2223 — AMERICAN LITERATURE I — Representative prose and poetry of the United States from colonial beginnings through Emily Dickinson. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.
- ENG 2233 — AMERICAN LITERATURE II — Representative prose and poetry of the United States from Samuel Clemens to the present. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.
- ENG 2323 — ENGLISH LITERATURE I — A survey of English Literature from Beowulf through the Renaissance. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.
- ENG 2333 — ENGLISH LITERATURE II — A survey of English Literature from the Restoration to modern times. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.
- ENG 2353 — HONORS ENGLISH LITERATURE I — Designed for students who have a special interest in English Literature and who have at least a "B" average in Freshman Composition. A study of English Literature from

beginnings until 1798. An individualized course with attempts to tailor the study of literature to the student's major interests and skills. Enrollment by invitation. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.

ENG 2423 — HONORS ENGLISH LITERATURE II — Designed for students who have a special interest in English Literature and who have at least a "B" average in Freshman Composition. A study of English Literature from 1798 until the present. An individualized course which attempts to program the study of literature to the student's major interests and skills. Enrollment by invitation. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.

ENG 2433 — WORLD LITERATURE I — Selected writings of the Orient, Greece, Rome and Medieval Europe. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.

ENG 2443 — WORLD LITERATURE II — A continuation of ENG 2423. Selected European writings from the Renaissance to the present. Prerequisites: ENG 1113, ENG 1123. Three lectures. Three semester hours credit.

GEOGRAPHY

GE 1113 — WORLD GEOGRAPHY — A regional survey of the basic geographic features and major new developments of the nations of the world. Three hours lecture. Three semester hours credit.

HEALTH, PHYSICAL EDUCATION, AND RECREATION

PH 1131 — VARSITY SPORTS — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.

PH 1141 — VARSITY SPORTS — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.

PH 1213 — PERSONAL AND COMMUNITY HEALTH — Application of principles and practices of healthful living to the individual and community; major health problems and the mutual responsibilities of home, school, and health agencies. Three lectures. Three semester hours credit.

PH 1313 — INTRODUCTION TO HEALTH, PHYSICAL EDUCATION AND RECREATION — Introduction to the objectives, literature, and organizations of the profession. Analysis of successful teaching with discussion of the responsibilities and opportunity of professional personnel. Orientation of student to opportunities in the field. Three lectures. Three semester hours credit.

- HPR 1531 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice in golf fundamentals, rules, and etiquette. Two hours per week. One semester hour credit.
- HPR 1541 — INDIVIDUAL AND DUAL SPORTS — Lecture and practice in golf fundamentals, rules, and etiquette. Two hours per week. One semester hour credit.
- HPR 1551 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)
- HPR 1561 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)
- HPR 1571 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)
- HPR 1581 — FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)
- HPR 2131 — VARSITY SPORTS — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.
- HPR 2141 — VARSITY SPORTS — Participation in football, basketball, baseball, softball, tennis, golf, soccer or cheerleading. One semester hour credit.
- HPR 2213 — FIRST AID — Instruction and practice in methods presented in the American Red Cross standard and advanced courses. Three semester hours credit.
- HPR 2323 — RECREATIONAL LEADERSHIP — Planning and leadership techniques for conducting community recreation centers, playgrounds, parks, and school recreation programs. Three lectures. Three semester hours credit. Three lectures. Three semester hours credit.
- HPR 2423 — FOOTBALL THEORY — A theoretical study of football from an offensive and defensive standpoint including the fundamentals of blocking, passing, tackling, charging, punting, generalship, rules and team play. Three lectures. Three semester hours credit.
- HPR 2433 — BASKETBALL THEORY — A theoretical study of basketball from an offensive and defensive standpoint, including the study of teaching of the fundamentals and team organization. Three lectures. Three semester hours credit.

ATHLETIC TRAINING & TREATMENT OF INJURIES — A study of safety and first aid, taping, bandaging, and use of heat and the uses of heat, light, and water in the treatment and prevention of injuries; conditioning of athletes as to diet, rest, work, and methods of procedures in training for sports. Three lectures. Three semester hours credit.

BASEBALL THEORY — A theoretical study of baseball from a coach's standpoint; study of fundamentals and team play; methods of fundamentals; team organization. Three lectures. Three semester hours credit.

SOCCER THEORY — A theoretical study of soccer from a coach's standpoint; including the study of the fundamentals, the methods of fundamentals, progression of team play, and team organization. Three lectures. Three semester hours credit.

INDIVIDUAL AND DUAL SPORTS — Lecture and practice in golf fundamentals, rules, and etiquette. Two hours per week. One semester hour credit.

INDIVIDUAL AND DUAL SPORTS — Lecture and practice in golf fundamentals, rules, and etiquette. Two hours per week. One semester hour credit.

FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)

FITNESS AND CONDITIONING TRAINING — This is a laboratory course in physical conditioning. The course includes weight training, aerobics, stretching exercises and general toning. Two hours laboratory. One semester hour credit. (Gymnastics limited to cheerleaders.)

HISTORY

1163 — WORLD CIVILIZATION I — A survey of man's struggle for civilization from early times to the times of the Commercial Revolution and the New Society. Covers all major areas of the world with all receiving appropriate attention. Three lectures. Three semester hours credit.

1173 — WORLD CIVILIZATION II — A continuation of HIS 1163 from the Age of Absolutism through a survey of Modern World Problems. Emphasis again placed, as appropriate, on all areas of the world. Three lectures. Three semester hours credit.

2213 — AMERICAN (U.S.) HISTORY I — A survey of U.S. history from the period of discovery and exploration through Reconstruction. Three lectures. Three semester hours credit.

HIS 2223 — AMERICAN (U.S.) HISTORY II — A survey of U.S. history from Reconstruction to the present. Three lectures. Three semester hours credit.

HIS 2243 — HONORS AMERICAN (U.S.) HISTORY I — Substitutes for HIS 2213. Survey of political, economic, and social developments in U.S. history. Special projects and recitations required. Instructor approval required.

HIS 2253 — HONORS AMERICAN (U.S.) HISTORY II — Substitutes for HIS 2223. Continued survey of political, economic, and social developments in U.S. history since 1877. Special projects and recitations required. Instructor approval required.

HOME ECONOMICS

HEC 1111 — SOCIAL USAGE — The essentials of good manners and accepted standards of social usage. One lecture. One semester hour credit.

HEC 1253 — NUTRITION — This course is a study of nutrients required for normal growth and applied to the selection of food for ingestion, the metabolic process of digestion, assimilation and absorption. Three lectures. Three semester hours credit.

HUMANITIES

HUM 1113 — HUMANITIES — Deals with the achievements of Western man as reflected in the art, architecture, and customs of selected European countries. This course consists of a tour which culminates in a supervised project to be completed by the student. With the completion of the tour and the project, a student shall earn three semester hours of credit in the humanities.

HUM 1911 — PHI THETA KAPPA HONORS COURSE — Selected topics from the Honors Study Topic Program Guide published each year through Phi Theta Kappa International Honor Society. This course includes research, lecture, and discussion. One semester hour credit.

HUM 1921 — PHI THETA KAPPA HONORS COURSE — A continuation of HUM 1911. One semester hour credit.

HUM 2931 — HONORS COLLOQUIUM SCHOLARS BOWL I — Students selected to participate in Scholars Bowl may enroll in this class. One semester hour credit.

HUM 2941 — HONORS COLLOQUIUM SCHOLARS BOWL II — Students selected to participate in Scholars Bowl may enroll in this class. One semester hour credit.

JOURNALISM

JOU 1101 — COLLEGE PUBLICATIONS I — A laboratory course in college newspaper and yearbook production.

JOU 1102 — COLLEGE PUBLICATIONS II — A continuation of JOU 1101.

JOU 1103 — COLLEGE PUBLICATIONS III — A continuation of JOU 1102.

JOU 1104 — COLLEGE PUBLICATIONS IV — A continuation of JOU 1103.

MATHEMATICS

MAT 1103 — NURSING MATH — This course is designed to reinforce nursing skills for computation of drug dosage problems. This course will include the topics of fractions, decimals, percentages, metric conversions, and word problems. Three hours lecture. Three semester hours credit.

MAT 1203 — DEVELOPMENTAL ALGEBRA — A course in algebra to include signed numbers, first-degree equations, polynomial products, factors and fractions. Three hours lecture. Three semester hours credit.

MAT 1211 — BASIC GRAPHING CALCULATOR — This course is designed for students who have little or no background in the use of a TI-82 or TI-83 graphing calculator. Topics covered include keyboard layout, modes, menus, algebraic computation, graphing functions, statistics regression analysis, and matrix operations. The class will meet for five weeks, 750 minutes. One semester hour credit. Prerequisite or corequisite: Intermediate Algebra or successful completion of Algebra II in high school.

MAT 1221 — ADVANCED GRAPHING CALCULATOR — This course is an extension of MAT 1211. Topics covered include advanced matrix operation, parametric graphing, advanced function graphing, Boolean algebra, and programming. The class will meet for five weeks, 750 minutes. One semester hour credit. Prerequisite: A passing score on a graphing calculator usage pre-test or successful completion of MAT 1211.

MAT 1233 — INTERMEDIATE ALGEBRA — This course is designed for students whose qualifications are deficient for College Algebra. Materials covered include algebraic factoring, fractions, problem solving, exponents, radicals, quadratics, graphs, and simultaneous equations. Three hours lecture. Three semester hours credit. Prerequisites: A grade of C or better in high school Algebra I and 12 or higher on ECCC math assessment and 14 or higher on ACT math sub score or successful completion of MAT 1203.

MAT 1313 — COLLEGE ALGEBRA — This course includes equations, inequalities, functions and graphs, circles, polynomial and rational functions, systems of equations, and logarithms. Three hours lecture. Three semester hours credit. Prerequisites: A grade of C or better in high school Algebra II AND 20 or higher on ECCC math assessment AND 19 or above on ACT math subscore - OR- successful completion of MAT 1233.

MAT 1323 — TRIGONOMETRY — The study of trigonometric functions, radian measure, solutions of right and oblique triangles, trigonometric equations, polar equations and parametric equations. Three semester hours credit. Prerequisite: MAT 1313 (Can be taken concurrently.)

MAT 1333 — FINITE MATHEMATICS — Introduction and applications of functions, matrices, sequences, and linear programming oriented to business decision making and behavioral sciences. Three hours lecture. Three semester hours credit. Prerequisites: MAT 1313

MAT 1343 — ELEMENTARY FUNCTIONS — Selected topics from College Algebra and College Trigonometry. Three hours lecture. Three semester hours credit. Prerequisites: Two credits in algebra and 1 credit in advanced mathematics with a minimum grade of B AND 28 or above on ACT math assessment AND 25 or above on ACT math subscore. By invitation only.

MAT 1513 — BUSINESS CALCULUS I — The basics of Differential Calculus with emphasis on business applications. Three hours lecture. Three semester hours credit. Prerequisite: MAT 1313

MAT 1613 — CALCULUS I — Coordinate systems, basic theorems of calculus, functions, limits, the derivative, the integral, differentiation and integration of algebraic functions, and applications. Three hours lecture. Three semester hours credit. Prerequisites: Successful completion of MAT 1313 AND MAT 1323 OR successful completion of MAT 1343.

MAT 1623 — CALCULUS II — Differentiation and integration of transcendental functions, the definite integral, methods of integration and applications of differentiation and integration. Three hours lecture. Three semester hours credit. Prerequisite: Completion of MAT 1613 with a grade of "C" or better.

MAT 1723 — THE REAL NUMBER SYSTEM — Structure and properties of number systems of arithmetic. (For Elementary and Special Education majors.) Three hours lecture. Three semester hours credit. Prerequisite or corequisite: MAT 1313.

MAT 1733 — GEOMETRY, MEASUREMENT, AND PROBABILITY — Basic ideas and structure of algebra, intuitive foundations of geometry, basic concepts of measurements, and probability. (For Elementary and Special Education majors only.) Three hours lecture. Three semester hours credit. Prerequisite or corequisite: MAT 1313.

MAT 2113 — INTRODUCTION TO LINEAR ALGEBRA — Vector spaces, matrices, linear transformations; systems of linear equations, determinants; characteristic values and characteristic vectors. Three hours lecture. Three semester hours credit. Prerequisite: MAT 1623.

MAT 2323 — BUSINESS STATISTICS — Introduction to statistical methods of collecting, presenting, analyzing, and interpreting quantitative data for business management and control. Three hours lecture. Three semester hours credit. Prerequisite: MAT 1313.

MAT 1633 — CALCULUS III — Infinite series, solid analytics, vectors, multiple integrals, and line integration. Three hours lecture. Three semester hours credit. Prerequisite: Completion of MAT 1623 with a grade of "C" or better.

MAT 2613 — CALCULUS IV — Differential calculus of functions of several variables, multiple integration. Three hours lecture. Three semester hours credit. Prerequisite: Completion of MAT 2613 with a grade of "C" or better.

MAT 2613 — DIFFERENTIAL EQUATIONS — Solution of first and higher order differential equations; existence theorems; solution by series; and application to problems in geometry, physics and chemistry. Three hours lecture. Three semester hours credit. Prerequisite: Completion of MAT 1623 with a grade of "C" or better.

MODERN FOREIGN LANGUAGE

MFL 1213 — ELEMENTARY SPANISH I* — Intended for beginning students and those with not more than one year of high school Spanish. The course seeks to develop the basic language skills: listening, speaking, reading, and writing. Three semester hours credit. Prerequisite: None.

MFL 1223 — ELEMENTARY SPANISH II* — A continuation of MFL 1213. Building on the skills mastered in Elementary Spanish I, this course seeks to develop further communicative competence at the elementary level in the areas of listening, speaking, reading, and writing. Three semester hours credit. Prerequisite: MFL 1213 or one unit of high school Spanish.

MFL 2213 — INTERMEDIATE SPANISH I* — Intended for students who have completed Elementary Spanish II or two years of high school Spanish. This course provides a review and expansion on the communicative skills introduced in MFL 1213 and 1223. Three semester hours credit. Prerequisite: MFL 1223 or two units of high school Spanish.

MFL 2223 — INTERMEDIATE SPANISH II* — A continuation of MFL 2213. Building on the communicative competencies mastered in Intermediate Spanish I, this course focuses on strengthening the listening and speaking skills. It seeks to expand the students' reading and writing skills. Three semester hours credit. Prerequisite: MFL 2213.

MFL 2243 — SPANISH CONVERSATION I — Intended for students who have completed Intermediate Spanish II. The course provides a review and practice of the major problems faced in listening and speaking at an advanced level. Taught primarily in Spanish. Three semester hours credit. Prerequisite: MFL 2223 or consent of the instructor.

Foreign students may not register for credit in elementary and intermediate courses of their native language. All inquiries should be addressed to the Department Head.

MUSIC FOUNDATIONS

(Education, History, Literature and Theory)

- MUS 1113 — MUSIC APPRECIATION — A listening and lecture course designed to give the student, through aural perception, understanding and appreciation of music as a moving force in Western Culture. Three lectures. Three semester hours credit.
- MUS 1133 — FUNDAMENTALS OF MUSIC — Provides the student with basic knowledge of notations, scales, keys, rhythm, intervals, triads and their inversions. Three lectures. Three semester hours credit.
- MUS 1214 — MUSIC THEORY I — Basic training in harmonic, melodic and rhythmic elements of music. Four-part writing, ear-training, dictation, keyboard-harmony, and sight singing. Three lectures and two hours laboratory. Four semester hours credit.
- MUS 1224 — MUSIC THEORY II — A continuation of MUS 1214. Three lectures and two hours laboratory. Four semester hours credit.
- MUS 1910, 1920, 2910, 2920 — RECITAL — Required performance of solo and ensemble literature by students majoring in music. Attendance at a maximum of five departmentally approved musical performances per semester is also required.
- MUS 2214 — MUSIC THEORY III — A continuation of MUS 1224. Three lectures and two hours laboratory. Four semester hours credit.
- MUS 2224 — MUSIC THEORY IV — A continuation of MUS 2214. Three lectures and two hours laboratory. Four semester hours credit.
- MUS 2313 — MUSIC HISTORY I — Music of primitive nations; rise and developments of liturgy; the Polyphonic Age; the rise of opera and oratorio; the periods of Bach and Handel Haydn, and Mozart; advent of Beethoven; American musical development. Three lectures. Three semester hours credit.
- MUS 2513 — MUSIC FOR CHILDREN I — Music course designed for elementary education majors. A study of the fundamentals of music, singing activities, accompanying skills and the application of teaching music to children. Three lectures. Three semester hours credit.

MUSIC APPLIED

(Brass, Guitar, Organ, Percussion, Piano, Voice and Woodwinds)

All applied music requires one half-hour lesson per semester hour credit. All students interested in Applied Music are to consult the instructor before scheduling.

- MUA 1141, 1151, 2141, 2151 — BRASS FOR NON-MAJORS (Elective Brass) I, II, III, IV, & I — Half-hour lesson. One semester hour credit.

- MUA 1171, 1182, 2172, 2182 — BRASS FOR MAJORS II, III, IV, & I — One hour lesson. Two semester hours credit.
- MUA 1141, 1252, 2142, 2152 — GUITAR FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.
- MUA 1331, 1341, 2331, 2341 — ORGAN FOR NON MAJORS (Elective Organ) I, II, III, & IV — Half-hour lesson. One semester hour credit.
- MUA 1362, 1372, 2362, 2372 — ORGAN FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.
- MUA 1411, 1421, 2411, 2421 — CLASS PERCUSSION I, II, III, IV — Half-hour lesson. One semester hour credit.
- MUA 1441, 1451, 2441, 2451 — PERCUSSION FOR NON-MAJORS (Elective Percussion) I, II, III, & IV — Half-hour lesson. One semester hour credit.
- MUA 1472, 1482, 2472, 2482 — PERCUSSION FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.
- MUA 1511, 1521, 2511, 2521 — CLASS PIANO I, II, III, & IV — One hour lesson. One semester hour credit.
- MUA 1541, 1551, 2541, 2551 — PIANO FOR NON-MAJORS (Elective piano-Prerequisite: Previous piano study) I, II, III, & IV — Half-hour lesson. One semester hour credit.
- MUA 1572, 1582, 2572, 2582 — PIANO FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.
- MUA 1711, 1721, 2711, 2721 — CLASS VOICE I, II, III, & IV — One-hour lesson. One semester hour credit.
- MUA 1741, 1751, 2741, 2751 — VOICE FOR NON-MAJORS I, II, III, & IV — One-half hour lesson. One semester hour credit.
- MUA 1772, 1782, 2772, 2782 — VOICE FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.
- MUA 1841, 1851, 2841, 2851 — WOODWINDS FOR NON-MAJORS (Elective Woodwinds) I, II, III, & IV — Half-hour lesson. One semester hour credit.
- MUA 1872, 1882, 2872, 2882 — WOODWINDS FOR MAJORS I, II, III, & IV — One hour lesson. Two semester hours credit.

MUSIC ORGANIZATIONS

(Marching Band, Centralettes, Concert Band, Jazz Band, Pit Orchestra, Chorus, Collegians)

- MUO 1111, 1121, 2111, 2121 — BAND I, II, III, & IV — One semester hour credit.

MUO 1141, 1151, 2141, 2151 — COLLEGIANS I, II, III, & IV — One semester hour credit.

MUO 1171, 1181, 2171, 2181 — JAZZ BAND I, II, III, & IV — One semester hour credit.

MUO 1211, 1221, 2211, 2221 — CHOIR I, II, III, & IV — One semester hour credit.

MUO 1241, 1251, 2241, 2251 — ACCENTS I, II, III, & IV — One semester hour credit.

BIBLE

PHI 1113 — OLD TESTAMENT SURVEY — This is a study of the Old Testament covering the recorded events prior to Abraham and the life of the Hebrew nation as revealed in the books of history, prophecy, and poetry. Three hours lecture. Three semester hours credit.

PHI 1133 — NEW TESTAMENT SURVEY — This is a study of the New Testament covering the life of Christ and the establishment of the church as presented in Gospels, Acts, and the other New Testament books. Three hours lecture. Three semester hours credit.

PHI 1153 — THE LIFE OF CHRIST — The aim of this course is to give the student a general knowledge of the most important events in the life of Christ in a chronological order as found in the Gospels. The Gospels are to be studied as a unit endeavoring to get a composite picture of the life and earthly ministry of Jesus. Three hours lecture. Three semester hours credit.

PHYSICS

PHY 2244 — PHYSICAL SCIENCE SURVEY I — A survey of physics and astronomy. Three lectures and two hours laboratory. Four semester hours credit.

PHY 2254 — PHYSICAL SCIENCE SURVEY II — A survey of chemistry, geology, and meteorology. Three lectures and two hours laboratory. Four semester hours credit.

PHY 2414 — GENERAL PHYSICS — The fundamental concepts and laws of mechanics, heat and sound. Three lectures and two hours laboratory. Four semester hours credit. Corequisite: MAT 1323.

PHY 2424 — GENERAL PHYSICS — The fundamental concepts and laws of electricity, magnetism, light and modern physics. Three lectures and two hours laboratory. Four semester hours credit. Prerequisite: PHY 2414.

PHY 2514 — GENERAL PHYSICS I-A — Taught with the aid of calculus. A study of mechanics, heat, and sound. Primarily for engineering, science, and mathematics students. Three hours lecture and two hours laboratory. Four semester hours credit. Prerequisite: MAT 1623, corequisite MAT 2613.

PHY 2514 — GENERAL PHYSICS II-A — Taught with the aid of calculus. Fundamental concepts and laws of electricity, magnetism, light and modern physics. Primarily for engineering. Three hours lecture and two hours laboratory. Four semester hours credit. Prerequisite: PHY 2514.

POLITICAL SCIENCE

POL 1113 — AMERICAN NATIONAL GOVERNMENT — Survey of the institutions, political aspects of and basis for American Government. Three lectures. Three semester hours credit.

PSYCHOLOGY

PSY 1113 — GENERAL PSYCHOLOGY — An introduction to the scientific study of human behavior. Includes history and methods of psychology, growth and development, principles of learning, sensation, perception, thinking, statistics, personality, and intelligence. Three lectures. Three semester hours credit.

SOCIOLOGY

SOC 1113 — INTRODUCTION TO SOCIOLOGY — Deals with human relationships. Students will receive a synopsis of the whole field of sociology including the social world, the social and cultural process within this world, and the integration of the processes in relation to the individual, the group, and the institution. Three lectures. Three semester hours credit.

SOC 2143 — MARRIAGE AND FAMILY — A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and of social-economic adjustments to society. Three lectures. Three semester hours credit.

SPEECH AND THEATRE

SPT 1113 — ORAL COMMUNICATION (PRINCIPLES OF SPEECH) — Correct and effective English: correct pronunciation and enunciation, breath control, study and practice in making speeches for all occasions, and emphasis on organization of material and practice in speaking before the group. Three lectures. Three semester hours credit.

SPT 1213 — FUNDAMENTALS OF THEATRE — A basic course in the theatre arts. An introduction to the cultural, historical, and social aspects of the drama and investigation of essential elements of play production. Three lectures. Three semester hours credit.

SPT 1233 — ACTING — An introduction to the theatre and the actor. Emphasis is placed on the technical aspects of acting and on the effective use of the body in stage movement. Classroom work in mime and presentation of scenes from plays prepare the student for responsible performance in either a workshop or major production. A production laboratory in connection with the class introduces the student to the various phases of the theatre which contribute to the effectiveness of the actor. Three lectures. Three semester hours credit.

SPT 1241 — DRAMAPRODUCTION I — Participation in college dramatic productions.

SPT 1251 — DRAMA PRODUCTION II — Participation in college dramatic productions.

SPT 2241 — DRAMA PRODUCTION III — Participation in college dramatic productions.

SPT 2251 — DRAMA PRODUCTION IV — Participation in college dramatic productions.

WILDLIFE AND FISHERIES

FPW 1313 — INTRODUCTION TO WILDLIFE CONSERVATION — A study of wildlife and forest conservation, stressing biological principles and management practices for renewable resources. Three hours lecture. Three semester hours credit.

HEALTH RELATED

ASSOCIATE DEGREE NURSING PROGRAM

NUR 1118 — NURSING I — This course focuses on developing and understanding the nursing process as a problem solving approach for the care of clients with basic needs. Fundamental concepts of communication, nutrition, pharmacology, caring and preventive health care are taught. Emphasis is placed on dosage calculations and math for nurses. The clinical focus is on the care of the geriatric client in long-term care and community settings. Prerequisites: BIO 2514 and BIO 2524. Six class hours per week, six clinical hours per week. Eight semester hours credit.

NUR 1129 — NURSING II — This course emphasizes critical thinking utilizing the nursing process to care for clients with chronic and acute medical and surgical problems. Areas of study include: gastrointestinal, cardiac and respiratory problems, patients experiencing fluid and electrolyte imbalance, diabetes, surgical nursing, musculoskeletal disorders, gynecological problems and clients experiencing anxiety and depression. Students are

trained in pathophysiology while planning and giving care to clients, with emphasis on growth and development, nutrition, pharmacology and nursing skills. The clinical laboratory experiences are in a variety of settings. Prerequisites: BIO 2514, BIO 2524, ENG 1113, EPY 2533, and NUR 1118. Seven class hours per week, nine hours clinical per week. Ten semester hours credit.

NUR 1148 — NURSING TRANSITION - This combined course focuses on updating and reinforcing information and skills already learned in a practical nursing program. The course uses a fast track approach to assist the Licensed Practical Nurse to articulate into the second year of the associate of applied science degree in nursing. Only Licensed Practical Nurses with at least one year of clinical experience are eligible for the course. The practical experience, along with competencies from the Mississippi Curriculum Framework for Practical Nursing are substituted for the first course of nursing.

Prerequisites: BIO 2514, BIO 2524, BIO 2924, ENG 1113, ENG 1123, EPY 2533. The eight-hour course includes 6 hours of lecture per week and a total of 30 hours of clinical laboratory. At the successful completion of the course, the student will receive a total of 18 hours of credit.

NUR 1121 — NURSING SEMINAR — This course is designed to promote active participation in national, state, and local student nurse organizations and involvement in community activities. The course consists of monthly meetings where group discussions will be held concerning today's nursing trends. Goals and objectives set by the student nursing association will be carried out by the group. One semester hour credit for four semesters of participation.

NUR 1149 — NURSING III — This course utilizes the nursing process for the development of decision-making skills to care for clients with medical-surgical problems and the childbearing family. Areas of study include: cancer, neurological and genitourinary problems, pediatrics, maternal-infant nursing. Clinical laboratory experiences include acute care and community settings. Prerequisites: BIO 2514, BIO 2524, BIO 2924, EPY 2533, ENG 1113, ENG 1123, NUR 1118, NUR 1129. Six class hours per week, twelve clinical hours per week. Ten semester hours credit.

NUR 2159 — NURSING IV — This course focuses on skills to plan, coordinate, implement and evaluate nursing care to promote and/or maintain healthy outcomes for clients. The psychopathology underlying altered behavioral responses to unmet needs is explored and utilized as a basis for understanding the rationale for nursing approaches in the clinical setting. Clinical laboratory experiences focus on care of acutely ill clients with complex needs. Areas of study include: management, emergency nursing, and acute medical nursing. Prerequisites: BIO 2514, BIO 2524, BIO 2924, EPY 2533, PSY 1513, ENG 1113, ENG 1123, NUR 1118, NUR 1129, and NUR 2149. Five class hours per week, twelve clinical hours per week. Nine semester hours credit.

NUR 2941 — NCLEX REVIEW — (Nursing elective) A comprehensive review of the National Council Licensure Examination for Registered Nurses. The lab is intended to assist in the preparation of students for writing the State Board Exam. 0 hours lecture, three hours laboratory. One semester hour credit.

EMT/PARAMEDIC TECHNOLOGY

EMT 1123 — PREPARATORY — This course introduces the student to EMS systems, roles and responsibilities of the paramedic, well as the paramedic, illness and injury prevention, medical/legal issues, issues, therapeutic communications, and life span development. Two hours lecture, two hours lab. Three semester hours credit. (Prerequisite: EMT 1114 — EMT Basic, BIO 2514 — Human Anatomy and Physiology I, and BIO 2524 — Human Anatomy and Physiology II).

EMT 1213 — PATHOPHYSIOLOGY — This course provides information on abnormal functions of illness and disease processes in the human body. Two hours lecture. Two hours lab. Three semester hours credit. (pre/corequisite: EMT 1123 — Preparatory)

EMT 1313 — AIRWAY MANAGEMENT AND VENTILATION — This course will provide the student with the essential knowledge to assist in patient airway and managing the respiratory system using advanced techniques. One hour lecture. Four hours lab. Three semester hours credit. (Pre/corequisite: EMT 1123 — Preparatory and EMT 1213 — Pathophysiology)

EMT 1414 — PATIENT ASSESSMENT — This course will teach comprehensive history taking and physical exam techniques. Two hours lecture. Four hours lab. Four semester hours credit. (Pre/corequisite: EMT 1123 — Preparatory, EMT 1213 — Pathophysiology, and EMT 1313 — Airway Management and Ventilation)

EMT 1423 — SPECIAL CONSIDERATION — This course will provide a comprehensive overview of providing care for the patient with special needs. Two hour lecture. Two hour lab. Three semester hours credit. (Prerequisite: EMT 1123 — Preparatory, EMT 1213 — Pathophysiology, EMT 1313 — Airway Management and Ventilation, EMT 1414 — Patient Assessment, and EMT 1511 — Clinical Internship I).

EMT 1435 — MATERNAL/CHILD EMERGENCIES — This course will provide a detailed understanding of the anatomic structures, physiology, and pathophysiology encountered when providing care to maternal/child emergencies. Three hours lecture. Four hours lab. Five semester hours credit. (Prerequisites: EMT 1123 — Preparatory, EMT 1213 — Pathophysiology, EMT 1313 — Airway Management and Ventilation, EMT 1414 — Patient Assessment, and EMT 1511 — Clinical Internship I).

EMT 1511 — CLINICAL INTERNSHIP I — This course will provide clinical training on the skills and knowledge obtained in the classroom and laboratory. This will be a supervised activity carried out in a clinical setting at approved sites. Two hours lab. One semester hour credit. (Pre/corequisite: EMT 1123 — Preparatory, EMT 1213 — Pathophysiology, EMT 1313 — Airway Management and Ventilation, EMT 1414 — Patient Assessment)

EMT 1512 — CLINICAL INTERNSHIP II — This course will provide clinical training on the skills and knowledge obtained in the classroom. This will be a supervised activity carried out in the clinical and field setting at approved sites. Nine hours of clinical. Three semester hours of credit. (Prerequisites: EMT 1123 — Preparatory, EMT 1213 — Pathophysiology, EMT 1313 — Airway Management and Ventilation, EMT 1414 — Patient Assessment, and EMT 1511 — Clinical Internship I).

EMT 1513 — CLINICAL INTERNSHIP III — This course will provide clinical training on the skills and knowledge obtained in the classroom. This will be a supervised activity carried out in the clinical field setting at approved sites. Six hours clinical. Two semester hours credit. (Prerequisites: EMT 1123 — Preparatory, EMT 1213 — Pathophysiology, EMT 1313 — Airway Management and Ventilation, EMT 1414 — Patient Assessment, and EMT 1523 — Clinical Internship II).

EMT 1613 — PHARMACOLOGY — This course will teach comprehensive pharmacodynamics and pharmacokinetics. Two hours lecture. Two hours lab. Three semester hours credit. (Prerequisites: EMT 1123 — Preparatory, EMT 1213 — Pathophysiology, EMT 1313 — Airway Management and Ventilation, EMT 1414 — Patient Assessment, and EMT 1511 — Clinical Internship I).

EMT 1714 — TRAUMA I — This course will provide instruction in the integration of pathophysiological principles and assessment findings to formulate a field impression and implement a treatment plan for a suspected trauma patient. One hour lecture. Six hours lab. Four semester hours of credit. (Prerequisites: EMT 1123 — Preparatory; EMT 1213 — Pathophysiology; EMT 1313 — Airway Management and Ventilation; EMT 1414 — Patient Assessment; and EMT 1511 — Clinical Internship I).

EMT 1814 — ACUTE CARDIOLOGY — This course will teach a comprehensive compromise. Two hours lecture. Four hours lab. Four semester hours credit. (Prerequisites: EMT 1123 — Preparatory, EMT 1213 — Pathophysiology, EMT 1313 — Airway Management and Ventilation, EMT 1414 — Patient Assessment, and EMT 1511 — Clinical Internship I).

EMT 2541 — CLINICAL INTERNSHIP IV — This course will provide clinical training on the skills and knowledge obtained in the classroom. This will be a supervised activity carried out in the clinical and field setting at approved sites. Six hours clinical. Two semester hours credit. (Prerequisites: EMT 1123 — Preparatory; EMT 1213 — Pathophysiology; EMT 1313 — Airway Management and Ventilation; EMT 1414 — Patient Assessment; and EMT 1511 — Clinical Internship I).

EMT 2552 — FIELD INTERNSHIP I — This course will provide clinical training in the skills and knowledge obtained in the classroom. These will be supervised activities carried out in the out-of-hospital field setting at approved sites with an approved preceptor. Six clinical hours. Four semester hours credit. (Prerequisites: all first year and summer courses)

EMT 2564 — FIELD INTERNSHIP II — This course will provide clinical training in the skills and knowledge obtained in the classroom with an emphasis on leadership skills. These will be supervised activities carried out in the out-of-hospital field setting at approved sites with an approved preceptor. Twelve hours of clinical. Four semester hours credit. (Prerequisites: all first year and summer courses)

EMT 2724 — TRAUMA II — This course will provide advanced training in the integration of pathophysiological principles and assessment techniques to formulate a field impression and implement a treatment plan for a suspected trauma patient. Four hours lecture. Six hours clinical. Four semester hours credit. (Prerequisites: all first year and summer courses)

EMT 2824 — ADVANCED CARDIOLOGY — This course will be a comprehensive approach to the care of patients with complex cardiac compromise. Two hours lecture. Four hours lab. Four semester hours credit. (Prerequisites: all first year and summer courses)

EMT 2834 — MEDICAL EMERGENCIES I — This course will provide a detailed understanding of the anatomic structures, physiology, and pathophysiology encountered when providing care in medical emergencies involving pulmonary, allergy and anaphylaxis, gastroenterology, neurology, and hematology. Two hours lecture. Six hours clinical. Four semester hours credit. (Prerequisites: all first year and summer courses)

EMT 2845 — MEDICAL EMERGENCIES II — This course will provide a detailed understanding of the anatomic structures, physiology and pathophysiology encountered when providing care in medical emergencies involving neurology, endocrinology, toxicology, and environmental emergencies. Three hours lecture. Four hours lab. Five semester hours credit. (Prerequisites: all first year, summer, and third semester)

EMT 2915 — TEAM MANAGEMENT — This course teaches the skills necessary to manage complex and/or multi-patient situations. Three hours lecture. Four hours lab. Five semester hours credit. (Prerequisites: all first year and summer courses)

GERONTOLOGY TECHNOLOGY

GER 1113 — SOCIAL GERONTOLOGY — This course is a general introduction to the field of the aging process, especially its pleasures and problems. Three hours lecture. Three semester hours credit.

GER 1114 — HUMAN SERVICES FOR THE ELDERLY — This course provides the student with in-depth knowledge of the informal and formal community resource systems, issues of confidentiality, professional values, ethics, and case management principles. Three hours lecture. Three semester hours credit. (Prerequisite: GER 1113)

GER 1115 — SOCIAL WORK WITH ELDERLY — This course explores the services available to the elderly. Values and ethical dilemmas of social work with the aged are identified. Principles of casework and the stages of the general method of intervention with client needs are presented and discussed. One hour lecture. Four hours lab. Three semester hours credit. (Prerequisite: GER 1113)

GER 2131 — SEMINAR I — This seminar is designed to acquaint the student with the information available from the Association for Gerontology Professional Education. The seminar will meet weekly and will involve the student in the achievement of the goals and objectives set by AGHE, a review of related literature and the discussion of the trends in gerontology. One hour lecture. One semester hours credit. (Prerequisites: All first year GER coursework)

GER 2141 — SEMINAR II — Continuation of Seminar I with emphasis on research assignments referencing AGHE publications. Two hours lab. One semester hour credit. (Prerequisite: GER 2131)

GER 2233 — PRACTICUM I — This practicum will permit gerontology students to apply learned concepts and to gain experience in a professional setting with actual client/worker interaction. Practicum hours to be arranged. Three semester hours credit. (Prerequisites: All first year GER coursework)

GER 2243 — PRACTICUM II — This practicum will permit gerontology students to apply learned concepts and to gain experience in assessment of patient needs, data collection, developing treatment plans, intervention, and termination. Practicum hours to be arranged. Three semester hours credit. (Prerequisite GER 2233)

GER 2433 — SOCIAL POLICY AND AGING — This course provides the student with an understanding of the origins of public policy and the legislative process. Three hours lecture. Three semester hours credit. (Prerequisites: SOC 1113 and all first year Gerontology coursework)

GER 2536 — ACTIVITIES PROGRAMMING FOR THE ELDERLY I — This course provides the students with a practical and theoretical framework from which to develop and manage a comprehensive program of activities within a long-term care setting. It will exceed the requirements of the National Standards for the Activities professional. Included in this course is an overview of the activity profession and human development in late adulthood. Four hours lecture. Four hours lab. Six semester hours credit. (Prerequisites: All first year GER coursework)

GER 2546 — ACTIVITIES PROGRAMMING FOR THE ELDERLY — This course provides the students with a practical and theoretical foundation from which to develop and manage a comprehensive program of activities within a long-term care setting. Included in this course are standards of practice, activity care planning, and methods of service delivery. Two hours lecture. Four hours lab. Six semester hours credit. (Prerequisite: GER 2643.)

GER 2643 — AGING AND MENTAL HEALTH — This course provides an overview of mental health practice with the elderly. The characteristics of the aging process will be studied. The theories as well as the levels of goals of needed intervention will be presented in relationship to functional and organic brain disorders. This course concludes with exploring death, dying, bereavement, and suicide within the elderly population. Three hours lecture. Three semester hours credit. (Prerequisites: PSY 1513 and first year GER course work and first semester of second year GER coursework.)

GER 2743 — AGING AND PHYSICAL HEALTH — This course provides the student with an understanding of the interactive effects of biological and psychosocial aging as they occur in the elderly. Also included is instruction in the major body systems, the common disease processes associated with aging and their social and emotional ramifications. General decline in functioning, as well as prevention and wellness issues are addressed. Three hours lecture. Three semester hours credit. (Prerequisites: PNV 1213 and all first year GER coursework and first semester of second year GER coursework.)

PRACTICAL NURSING

PNV 1113 — BASIC NUTRITION — This course consists of a study of nutrition for all individuals. Digestion, metabolism, and diet therapy are introduced. Three hours lecture. Three semester hours credit.

PNV 1213 — BODY STRUCTURE AND FUNCTION — This course is a study of body structure and function essential to safe and effective nursing care. Each system of the body is covered with applications to nursing. Two hours lecture. Two hours lab. Three semester hours credit.

PNV 1312 — GROWTH AND DEVELOPMENT — This course is a study of the normal developmental processes of humans from conception to death, including physical, emotional, social, and intellectual aspects. Two hours lecture. Two semester hours credit.

PNV 1412 — GERIATRIC NURSING — The course utilizes the nursing process to teach the care of the geriatric patient. Clinical experience in a long-term facility is a component of this course. One hour lecture. Three hours clinical. Two semester hours credit. Pre/corequisites: Completion of Fundamentals of Nursing (PNV 1425) and Fundamentals of Nursing Lab (PNV 1434).

PNV 1425 — FUNDAMENTALS OF NURSING — This course provides the student with knowledge and skills necessary to care for the individual. It includes beginning use of the nursing process; cause and prevention of illness; patient, family, and community health care provisions; and health care agencies available. The course also includes personal health care, legal terms, and preparation to assist the patient in meeting basic living needs. Pre/corequisites: This course requires concurrent registration in PNV 1434. It also requires a passing grade in PNV 1425 and PNV 1434 to receive credit for these courses. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission. Five hours lecture. Five semester hours credit.

PNV 1434 — FUNDAMENTALS OF NURSING LAB/CLINICAL — This course provides demonstration, supervision, and practice for the student to master fundamental nursing skills. Six hours lab. Three hours clinical. Four semester hours credit. Pre/corequisites: Concurrent registration in PNV 1425 is required. A passing grade in PNV 1425 and PNV 1434 is required in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1513 — PHARMACOLOGY — This course is designed to provide the student with appropriate basic theoretical and clinical information related to drugs, including: classifications, sources, dosages, basic math and measurements, regulatory requirements and basic principles of drug administration. Two hours lecture. Two hours lab. Three semester hours credit. Pre-requisites: All first semester Practical Nursing courses.

PNV 1615 — MEDICAL/SURGICAL NURSING — This course introduces nursing theory for the following medical-surgical disorders: cancer, neurological, respiratory, cardiovascular, and digestive. Emphasis is placed on developing and demonstrating an understanding of the role of the practical nurse functioning as an effective team member. Five hours lecture. Five semester hours credit. Prerequisites: Basic Nutrition (PNV 1113), Body Structure and Function (PNV 1213), Growth and Development (PNV 1312), Geriatric Nursing (PNV 1412), Fundamentals of Nursing (PNV 1425), and Fundamentals of Nursing Lab (PNV 1434). Concurrent registration in PNV 1624 is required. A passing grade in PNV 1615 and PNV 1624 is required in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1624 — MEDICAL/SURGICAL NURSING LAB AND CLINICAL — This course includes supervised laboratory and clinical experiences for application of medical/surgical theory and the development of skill and the use of nursing process. Nine hours clinical. Two hours lab. Four semester hours credit. Prerequisites: Basic Nutrition (PNV 1113), Body Structure and Function (PNV 1213), Growth and Development (PNV 1312), Geriatric Nursing (PNV 1412), Fundamentals of Nursing (PNV 1425), and Fundamentals of Nursing Lab (PNV 1434). Concurrent registration in PNV 1615 is required.

tration in PNV 1615 is required. It also requires a passing grade in PNV 1615 and PNV 1624 in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1633 — ALTERATIONS IN ADULT HEALTH - This course introduces nursing theory for the following medical-surgical disorders: endocrine, reproductive, musculoskeletal, and skin and special senses. Emphasis is placed on developing and demonstrating an understanding of the role of the practical nurse functioning as an effective team member. Three hours lecture. Three semester hours credit. Prerequisites: Nutrition (PNV 1113), Body Structure and Function (PNV 1213), Growth and Development (PNV 1312), Geriatric Nursing (PNV 1412), Fundamentals of Nursing (PNV 1425), and Fundamentals of Nursing II (PNV 1434). Concurrent registration in PNV 1644 is required. A passing grade in PNV 1633 and PNV 1644 is required in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1644 — ALTERATIONS IN ADULT HEALTH LAB AND CLINICAL - This course includes supervised laboratory and clinical experiences in the application of medical/surgical theory and the development of skill in the use of the nursing process. Nine hours clinical. Two hours lab. Two semester hours credit. Prerequisites: All first semester PNV courses. Concurrent registration in PNV 1633 is required. It also requires a passing grade in PNV 1633 and PNV 1644 in order to progress in the practical nursing program. If a passing grade is not maintained, both courses must be repeated concurrently upon re-admission.

PNV 1717 — MATERNAL-CHILD NURSING — This course utilizes the nursing process to teach care for the expectant mother from conception to delivery, including newborn, child and the family unit during normal and complicated conditions. Clinical experiences include perinatal labor and delivery, postpartum, newborn, and pediatrics. Six hours clinical. Two hours lecture. Seven semester hours credit. Prerequisites: All first semester PNV courses.

PNV 1813 — PSYCHIATRIC CONCEPTS — This course provides an introduction to mental health concepts. Emphasis is placed on normal as well as abnormal behavior in application of principles of effective therapeutic communication. Clinical experience will provide application of previously learned theory. Two hour lecture. Three hours clinical. Three semester hours credit. Prerequisites: First semester PNV courses.

PNV 1912 — NURSING TRANSITION — This course further develops decision making skills and promotes an interest in continued professional development. Legal aspects of nursing and employment opportunities and responsibilities, as well as preparation for the State Board Exam, will be included. One hour lecture. Three hours clinical. Two semester hours credit. Prerequisites: All first semester PNV courses.

MEDICAL OFFICE TECHNOLOGY CONCENTRATION BUSINESS AND OFFICE CLUSTER

See Business Technology course descriptions in reference to the above

SURGICAL TECHNOLOGY

SUT 1113 — FUNDAMENTALS OF SURGICAL TECHNOLOGY — Basic introductory course including hospital and surgical suite organization and environment, history, legal responsibilities, terminology, pharmacology, anesthesia, and interpersonal relationships. Three hours lecture. Three semester hours credit.

SUT 1216 — PRINCIPLES OF SURGICAL TECHNIQUE — A comprehensive study of aseptic technique, safe patient care, and surgical techniques. Three hours lecture. Eight hours lab. Six semester hours credit.

SUT 1314 — SURGICAL ANATOMY — Emphasis is placed on structure and function of the human body as related to surgery. Application of the principles of surgical anatomy to participation in clinical experience. Three hours lecture. Two hours lab. Four semester hours credit.

SUT 1413 — SURGICAL MICROBIOLOGY — Introduction to pathogenic microorganisms related to surgery and their effect on wound healing and infection. Includes principles of sterilization and disinfection. Three hours lecture. Three semester hours credit.

SUT 1518 — BASIC AND RELATED SURGICAL PROCEDURES — This course includes instruction in regional anatomy, pathology, instrumentation, and surgical techniques in general, gynecology, obstetrics, and otolaryngology. Four hours lecture. Twelve hours clinical. Eight semester hours credit. Prerequisites: Introduction to Surgical Technology (SUT 1113), Principles of Surgical Technique (SUT 1216), Surgical Anatomy (SUT 1314), and Surgical Microbiology (SUT 1413).

SUT 1528 — SPECIALIZED SURGICAL PROCEDURES — This course includes instruction in regional anatomy, pathology, instrumentation, and surgical techniques in surgical specialty areas of ear, nose, and throat; ophthalmology and plastics. Clinical experience in area hospital surgical suite and related departments. Four hours lecture. Twelve hours clinical. Eight semester hours credit. Prerequisites: Introduction to Surgical Technology (SUT 1113), Principles of Surgical Technique (SUT 1216), Surgical Anatomy (SUT 1314), and Surgical Microbiology (SUT 1413).

SUT 1538 — ADVANCED SURGICAL PROCEDURES — Instruction in regional anatomy, pathology, instrumentation, employability skills, and techniques in surgical specialty areas of orthopedics, neurosurgery, thoracic, and cardiovascular surgery. Clinical experience in area hospital sur-

gical suites. Comprehensive final examination. Four hours lecture, six hours clinical. Eight semester hours credit. Prerequisites: Related Surgical Procedures (SUT 1518)

TECHNICAL

COLLISION REPAIR TECHNOLOGY

- ABT 1113 — RESTRAINT SYSTEMS AND INTERIOR TRIM — A course designed to provide skills and practices in vehicle restraint systems and interior trim. Included are procedures for servicing restraint systems, active or passive air bags. Also included are service procedures for trim items such as headliners, seats, carpets, and general safety procedures to follow. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1123 — BOLTED UNITS, ASSEMBLIES, AND ELECTRICAL SYSTEMS — A course which provides instruction and practice in the removal, replacement of bolted parts, sub-units, and assemblies. Methods of assembly and reassembly, part adjustment, alignment, and electrical service and repair are included in this course. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1133 — GLASS AND RELATED HARDWARE INSTALLATION AND SEALING — A course in the removal and replacement of stationary and movable glass. Included are the alignment of movable glass and the removal and alignment of glass mounting hardware. Also included are the removal and adjustments needed to eliminate water leaks and wind noise. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1213 — AUTOMOTIVE BODY WELDING AND CUTTING — A course designed to provide specialized skills and practice in automotive body welding and cutting. Includes instruction in the use of the Gas Metal Arc Welding (GMAW) equipment and Plasma Arc Cutting (PAC) in repairing the high strength steels used in unibody construction. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1313 — REFINISHING I — A course to provide skills and practices in vehicle preparation, cleaning, sanding, metal treatment, masking and basic spray applications. Instruction includes determining imperfections in paint films, personal and environmental safety practices. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1324 — REFINISHING II — A continuation of Refinishing I. Included are types of refinish materials and their specific application procedures. Also included are ways to prevent painting problems, solving problems that occur, basic blending for color matching, and basecoat/clearcoat applications. One hour lecture, six hours lab. Four semester hours credit.
- ABT 1413 — SHEET METAL REPAIR — A course designed to provide theory and practice in the repair of the sheet metal components of the vehicle body. Includes practice in selecting and applying various methods of the trade used in removing dents and other damage conditions from sheet metal panels. Also included are constructing and fitting simple metal patch panels, and making basic repairs. One hour lecture, six hours lab. Four semester hours credit.
- ABT 1414 — BODY PANEL AND UPPER STRUCTURAL REPAIR I — A course in the repair and replacement of major body panels and upper structural components. Instruction will include the use of power equipment, basic anchoring and pulling, non-adjustable panel alignment and attachment (welded and bonded). One hour lecture, four hours lab. Four semester hours credit.
- ABT 1415 — REFINISHING III — A continuation of Refinishing II with emphasis on advanced techniques; including HVLP spray systems plastic refinishing, color analysis, tinting and matching difficult colors, pin-striping, decals, lettering color sanding, buffing, polishing and detailing. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1416 — BODY PANEL AND UPPER STRUCTURAL REPAIR II — A continuation of Body Panel and Upper Structural Repair I. Emphasis will continue to be placed on major panel replacement. Instruction will include work over vehicle repair, structural alignment, roof panel replacement, and the replacement or sectioning of upper structural members. One hour lecture, six hours lab. Four semester hours credit.
- ABT 1513 — FRAME AND UNDERBODY STRUCTURAL REPAIR I — An introduction to frame repair. Instruction includes analyzing frame, structural, suspension, and steering damage, and setting up alignment equipment. One hour lecture, four hours lab. Three semester hours credit.
- ABT 1524 — FRAME AND UNDERBODY STRUCTURAL REPAIR II — This course continues instruction from Frame and Underbody Structural Repair I. Emphasis is placed on unibody vehicle construction. Included are welding in unibody repair and repairing/replacing/sectioning structural components. Assembly, body repair and paint operations will continue in the lab as part of this course. One hour lecture, six hours lab. Four semester hours credit.
- ABT 2613 — FIBERGLASS AND PLASTIC REPAIR — A course designed to provide theory and practice in the repair of fiberglass, plastic, and sheet molded compounds. One hour lecture, four hours lab. Three semester hours credit.
- ABT 2714 — COLLISION ANALYSIS AND ESTIMATION — This course covers the complete inspection and analysis of damaged vehicles. It is designed to enable the student to determine the conditions and severity of the damage, the repair or replacement of parts, the estimated repair time, and correct use of reference manuals. Assembly, body repair and paint

operations will continue in the lab as part of this course. One hour lecture. Six hours lab. Four semester hours credit.

ABT 2814 — **SHOP OPERATIONS AND PROCEDURES** — An introduction to small business management techniques as applied to the repair shop. Includes computerized information and records management. Also included are financial responsibilities, shop layout, inventory, employee-employer relations. Students will continue all normal repair shop operations in this course and participate in a supervised capacity during laboratory times, when possible. One hour lecture. Six hours lab. Four semester hours credit.

TECHNICAL ELECTIVE:

ABT 292(1-6) — **WORK-BASED LEARNING IN COLLISION REPAIR TECHNOLOGY** — This course is a cooperative program between the college and industry and is designed to integrate the student's technical studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours (3-18 hours credit). Prerequisite: 1-6 semester hours credit. Sophomore standing required. Collision Repair Technology.

AUTOMOTIVE TECHNOLOGY

ATT 1114 — **ELECTRICAL SYSTEM** — This is a course designed to provide advanced skills and knowledge related to all components of the vehicle electrical system including lights, instruments, and charging components. Two hours lecture. Four hours lab. Four semester hours credit.

ATT 1213 — **BRAKES** — This is a course designed to provide advanced skills and knowledge related to the repair and maintenance of brake systems on automobiles. It includes instruction and practice in diagnosis of braking system problems and the repair of brake systems. Two hours lecture. Two hours lab. Three semester hours credit.

ATT 1315 — **MANUAL DRIVE TRAIN/TRANSAXLE** — This is a course designed to provide advanced skills and knowledge related to the maintenance and repair of manual transmissions, transaxles and drive train components. It includes instruction in the diagnosis of drive train problems and the repair and maintenance of transmissions, transaxles, clutches, CV joints, differentials and other components. Two hours lecture. Six hours lab. Five semester hours credit.

ATT 1414 — **BASIC ENGINE PERFORMANCE** — This is a course designed to provide advanced skills and knowledge related to the maintenance and adjustment of gasoline engines for optimum performance. It includes instruction and practice in the diagnosis and correction of problems associated with poor performance. Two hours lecture. Two hours lab. Four semester hours credit.

BASIC FUEL SYSTEMS — This is a course designed to provide advanced skills and knowledge related to the repair, maintenance, and adjustment of conventional carburetion systems and emission control. It includes instruction in the diagnosis and repair/adjustment of carburetors and conventional emission control systems. Two hours lecture. Two hours lab. Three semester hours credit.

ATT 1415 — **ENGINE REPAIR** — This is a course designed to provide advanced skills and knowledge related to the repair and rebuilding of internal combustion type engines. It includes instruction and practice in the diagnosis and repair of engine components including valve trains, blocks, pistons and connecting rods, crankshafts and oil pumps. Two hours lecture. Six hours lab. Five semester hours credit.

ATT 1416 — **AUTOMATIC TRANSMISSIONS/TRANSAXLES** — This is a course designed to provide technical skills and knowledge related to the diagnosis and repair of automotive type automatic transmissions and transaxles. It includes instruction and practice in testing and inspecting transmission devices and in disassembly, repair, and reassembly. Three hours lecture. Four hours lab. Five semester hours credit.

ATT 1417 — **STEERING AND SUSPENSION SYSTEMS** — This is a course designed to provide advanced skills and knowledge related to the inspection and repair of steering and suspension systems on automobiles. It includes instruction and practice in the diagnosis of steering system problems and the repair/replacement of steering system components. Two hours lecture. Four hours lab. Four semester hours credit.

ATT 1418 — **WHEEL ALIGNMENT** — This is a course designed to provide technical skills and knowledge related to the alignment of both front and rear wheels on automobiles. It includes instruction and practice in the inspection, detection, and correction of wheel alignment problems. One hour lecture. Four hours lab. Three semester hours credit.

ATT 2524 — **COMPUTER CONTROLLED EMISSIONS SYSTEMS** — This course provides technical skills and knowledge related to the inspection and repair/adjustment of the newer types of automobile carburetors. It includes instruction and practice in the diagnosis and correction of problems associated with electronic ignition systems, pollution control systems and other features found on newer model fuel systems. Two hours lecture. Four hours lab. Four semester hours credit.

ATT 2535 — **COMPUTERIZED ENGINE CONTROLS** — This is a course designed to provide technical skills and knowledge associated with computer controls found on newer cars. It includes instruction and practice in the diagnosis and correction of problems associated with computer controls of the ignition and fuel injection system. Two hours lecture. Six hours lab. Five semester hours credit.

ATT 2614 — HEATING AND AIR CONDITIONING — This course is designed to provide advanced skills and knowledge associated with the maintenance and repair of automotive heating and air conditioning systems. It includes instruction and practice in the diagnosis and repair of heating and air conditioning system components, and control systems. Two hours lecture. Four hours lab. Four semester hours credit.

BUSINESS AND OFFICE TECHNOLOGY

BOT 1123 — KEYBOARD SKILLBUILDING — (Prerequisite: Keyboard Concepts BOT 1843) This course further develops keyboard technique, emphasizing speed and accuracy. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1143 — WORD PROCESSING - (Prerequisites: Keyboard Concepts BOT 1843, Mechanics of Communication BOT 1713, and Operating Systems BOT 2143, or by consent of instructor) This course focuses on producing documents using word processing functions. Production with accuracy is stressed and practice is given through a variety of documents for skill building. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1213 — PROFESSIONAL DEVELOPMENT — This course develops awareness of interpersonal skills essential for job success. Topics include positive self-image, professional image, work ethics, time and stress management, and human relations skills. Three hours lecture. Three semester hours credit.

BOT 1313 — APPLIED BUSINESS MATH — This course is designed to develop competency in mathematics for business use. Ten-key method on electronic desktop calculators is stressed. Three hours lecture. Three semester hours credit.

BOT 1413 — RECORDS MANAGEMENT — This course focuses on the systems approach to managing recorded information in any form. Emphasis is placed on the three categories into which records generally fall - paper, image, and digital - and the treatment of these categories in proper management, storage, and retrieval. Three hours lecture. Three semester hours credit.

BOT 1433 — BUSINESS ACCOUNTING — This course is designed to develop an understanding of recording, classifying, and summarizing business transactions and events with insight into interpreting and reporting the resulting effects upon the business. Three hours lecture. Three semester hours credit.

BOT 1513 — MACHINE TRANSCRIPTION - (Prerequisite: BOT 1143 Word Processing) This course is designed to teach transcription of a wide variety of business communications from machine dictation. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1613 — MEDICAL OFFICE TERMINOLOGY I — This course is a study of medical language relating to the various body systems including diseases, physical conditions, procedures, clinical specialties, and abbreviations. Emphasis is placed on correct spelling and pronunciation. Three hours lecture. Three semester hours credit.

BOT 1623 — MEDICAL OFFICE TERMINOLOGY II — This course presents medical terminology pertaining to human anatomy in the context of body systems. The emphasis is directed toward medical terminology as it relates to Medical Office Technology. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1713 — MECHANICS OF COMMUNICATION — This course is designed to develop the basic English competencies necessary for success in the business world. A study of the parts of speech, sentence structure, sentence types, capitalization, punctuation, and spelling is emphasized. Three hours lecture. Three semester hours credit.

BOT 1813 — ELECTRONIC SPREADSHEET — (Prerequisites: BOT 1313 Applied Business Math and BOT 2143 Operating Systems or by consent of instructor) This course focuses on advanced applications of the electronic spreadsheet as an aid to management decision making. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 1843 — KEYBOARD CONCEPTS — Emphasis is placed on improving keyboard techniques using the touch method. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2133 — DESKTOP PUBLISHING — (Prerequisite: BOT 1143 Word Processing Applications). This course presents graphic design techniques, principles of page layout and design, and electronic publishing terminology and applications to create a variety of documents such as flyers, brochures, newsletters, and business cards using industry standard desktop publishing software, graphics, and effective design conventions. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2143 — OPERATING SYSTEMS — This course will provide training in using operating systems and a multi-tasking environment. Three semester hours credit. Two hours lecture. Two hours lab.

BOT 2323 — DATABASE MANAGEMENT - (Prerequisite BOT 1413 Records Management and BOT 2143 Operating Systems). This course applies database concepts for designing and manipulating data files and formatting output as complex documents and reports. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2413 — COMPUTERIZED ACCOUNTING — (Prerequisite: BOT 1433 Business Accounting or ACC 1213 Principles of Accounting). This course applies basic accounting principles using a computerized accounting system. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2523 — MEDICAL MACHINE TRANSCRIPTION I — (Prerequisite: BOT 1843 Keyboard Concepts, BOT 1613 Medical Office Terminology I) This course is designed to teach transcription of various medical documents. Two hour lecture. Two hours lab. Three semester hours credit.

BOT 2533 — MEDICAL MACHINE TRANSCRIPTION II — (Prerequisite: BOT 2523 Medical Machine Transcription I) This course is designed to continue teaching transcription of various medical documents including dictation given by doctors with foreign accents and additional specialties. One hour lecture. Four hours lab. Three semester hours credit.

BOT 2723 — ADMINISTRATIVE OFFICE PROCEDURES — (Prerequisite: BOT 1143 Word Processing) This course will provide comprehensive coverage and integration of business skills and issues, develop critical thinking and problem-solving skills, and establish a foundation in business procedures. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2743 — MEDICAL OFFICE CONCEPTS — (Prerequisite: BOT 1143 Medical Office Terminology I and/or BOT 1623 Medical Office Terminology II) This course will provide coverage and integration of medical office skills and issues using knowledge of medical terminology. Problem solving will be emphasized. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2753 — MEDICAL INFORMATION MANAGEMENT — (Prerequisite: BOT 2743 Medical Office Concepts) This course will continue coverage of medical office issues with emphasis on health insurance filing and medical office software. Two hours lecture. Two hours lab. Three semester hours credit.

BOT 2813 — BUSINESS COMMUNICATION — (Prerequisite: BOT 1143 Mechanics of Communication and BOT 1843 Keyboard Concepts or by consent of instructor) This course develops communication skills with emphasis on principles of writing business correspondence and reports and analyzing and summarizing information in a logically written presentation. Three hours lecture. Three semester hours credit.

BOT 2823 — COMMUNICATION TECHNOLOGY — (Prerequisite: Word Processing BOT 1143, or by consent of instructor) This course will present an overview of the resources available for online communications. Three semester hours credit. Two hours lecture. Two hours lab.

BOT 2833 — INTEGRATED COMPUTER APPLICATIONS — (Prerequisite: Word Processing BOT 1143, Business Communication BOT 2813, Database Management BOT 2323, Electronic Spreadsheet BOT 1813, or by consent of instructor) This course integrates activities using application software including word processing, database, spreadsheet, graphics, and multimedia. Three semester hours credit. Two hours lecture. Two hours lab.

CHILD DEVELOPMENT TECHNOLOGY

CDT 1113 — EARLY CHILDHOOD PROFESSION — (Prerequisites: None) This course provides an introduction to the profession of early childhood, including early childhood programs, and theories of child development. Students are required to observe, assess, and record child behavior through laboratory experience. Room arrangements, software, play, and safety are explored. (This course was previously taught as CDT 1114, Early Childhood Profession) Two hours lecture. Two hours lab. Three semester hours credit.

CDT 1214 — CHILD DEVELOPMENT I — (Prerequisites: None) This course provides knowledge concerning the care and development of infants and toddlers in group settings. Practice is given in infant and toddler caregiving in group settings through classroom laboratory. (This course was previously taught as CDT 1214, Infant and Toddler Development.) Three hours lecture. Two hours lab. Four semester hours credit.

CDT 1314 — CHILD DEVELOPMENT II (Prerequisites: Child Development I) The cognitive, physical, and social developmental characteristics of young children (ages 3-8). (This course was previously taught as CDT 1314, Child Growth and Development) Three hours lecture. Two hours lab. Four semester hours credit.

CDT 1314 — CREATIVE ARTS FOR YOUNG CHILDREN — (Prerequisites: None) Planning and developing creative arts experiences for the young child. Lab activities with the children are implemented during Practicum I and II. (This course was previously taught as CDT 1313, Art for Preschool Children, and CDT 1323, Music/Movement for Preschool Children. Four hours lecture. Four semester hours credit.

CDT 1413 — CHILD HEALTH AND SAFETY — (Prerequisites: None) Health and safety practices in the care and education of young children. Includes health and safety issues such as first aid, CPR, universal precautions, communicable diseases, and child abuse. (This course was previously taught as CDT 1514, Child Nutrition and Health Care.) Three hours lecture. Three semester hours credit.

CDT 1513 — NUTRITION FOR YOUNG CHILDREN — (Prerequisites: None) This course focuses on fundamental principles of child nutrition and the practical application of this knowledge in the selection of balanced diets. (This course was previously taught as CDT 1514, Child Nutrition and Health Care.) Three hours lecture. Three semester hours credit.

CDT 1713 — LANGUAGE AND LITERACY DEVELOPMENT FOR YOUNG CHILDREN — (Prerequisites: None) A study of language development and the implementation of a developmentally appropriate language arts curriculum for young children. (This course was previously taught as CDT 1333, Language Arts for Preschool Children.) Three hours lecture. Three semester hours credit.

CDT 2233 — GUIDING SOCIAL AND EMOTIONAL BEHAVIOR — (Prerequisites: None) Identifying and practicing effective techniques for guiding young children's behavior. Lab activities with the children are implemented during Practicum I and II. Three hours lecture. Three semester hours credit.

CDT 2413 — ATYPICAL CHILD DEVELOPMENT — (CDT 1314 - Creative Arts for Young Children, CDT 1224 - Child Development I, CDT 1224 - Child Development II) This course provides information concerning growth and development, identification of atypical children, intervention strategies, and management of atypical children. Legal, ethical, and legislative issues will be explored. Two hours lecture. Two hours laboratory. Four semester hours credit.

CDT 2613 — METHODS AND MATERIALS — (Prerequisites: CDT 1314 - Creative Arts for Young Children, CDT 1513 - Nutrition for Young Children) (Corequisites: CDT 1713 - Language and Literacy Development for Young Children, CDT 2714 - Social Studies, Math, and Science for Young Children.) Appropriate methods and materials for young children in a learning environment. Lab activities with the children are implemented during Technical Practicum I and II. Three hours lecture. Three hours laboratory. Four semester hours credit.

CDT 2714 — SOCIAL STUDIES, MATH, AND SCIENCE FOR YOUNG CHILDREN — (Prerequisites: None) — Planning developmentally appropriate activities in social studies, math, and science for the young child. Lab activities with the children are implemented during Practicum I and II. (This course was previously taught as CDT 2713, Social Studies, Math, and Science for Preschool Children.) Four hours lecture. Four semester hours credit.

CDT 2813 — ADMINISTRATION OF PROGRAMS FOR YOUNG CHILDREN — (Prerequisites: First three semesters of core courses) Development and administration of programs for young children to include an emphasis on evaluation of policies and procedures, organizational structure, and management. (This course was previously taught as CDT 2813, Administration of Preschool Programs.) Three hours lecture. Three semester hours credit.

CDT 2915 — PRACTICUM I — (Prerequisites: CDT 1314 - Creative Arts for Young Children, CDT 1513 - Nutrition for Young Children, CDT 1713 - Language and Literacy Development for Young Children, CDT 2613 - Methods and Materials.) This course allows advanced early childhood students to implement knowledge and experience in preparing and implementing positive experiences for young children. Completion of the competencies provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. Not all competencies will be achieved at the end of this course due to the variance that exists in the childhood settings used for student experiences. Other student competencies will be achieved and documented by

the end of the two-year program of study. (This course was previously taught as CDT 2915, Technical Practicum I.) Ten hours lab. Five semester hours credit.

CDT 2915 — TECHNICAL PRACTICUM II — (Prerequisites: CDT 2233 - Guiding Social and Emotional Behavior, CDT 2613 - Methods and Materials, CDT 2714 - Social Studies, Math, and Science, and CDT 2915 - Practicum I) (Corequisite: CDT 2813 - Administration of Programs for Young Children) This course is a continuation of Practicum I, which allows advanced early childhood students to implement knowledge and experience in preparing and implementing positive experiences for young children. Completion of the competencies provides opportunities for students to implement experiences planned in the prerequisites and ensures a balance of all curriculum areas. All competencies will be achieved and documented by the completion of the two practicum courses. (This course was previously taught as CDT 2925, Technical Practicum II.) Ten hours lab. Five semester hours credit.

COMPUTER INFORMATION SYSTEMS TECHNOLOGY

CPT 1144 — PROGRAMMING DEVELOPMENT CONCEPTS — This course is an introduction to programming logic and computer systems. Students will gain hands-on experience in the development of computer programs. Three hours lecture. Two hours laboratory. Four semester credit hours.

CPT 1214 — VISUAL BASIC PROGRAMMING LANGUAGE — Introduces the student to object oriented programming and a graphical integrated development environment. Two hours lecture. Four hours laboratory. Four semester credit hours.

CPT 1224 — RPG PROGRAMMING LANGUAGE — (Prerequisite: Programming Development Concepts CPT 1144 or by permission of instructor). This course is designed to introduce the student to the RPG language for the creation of business applications. Two hours lecture. Four hours laboratory. Four semester credit hours.

CPT 1234 — COBOL PROGRAMMING LANGUAGE — (Prerequisite: Programming Development Concepts CPT 1144 or by permission of instructor). This course is designed to introduce the student to the COBOL language in business applications to include arithmetic operations, report editing, control break processing and table processing techniques. Two hours lecture. Four hours laboratory. Four semester credit hours.

CPT 1353 — DATABASE DESIGN FUNDAMENTALS — (Prerequisite: Any programming class). This course is a study of the design of databases. Additional emphasis is placed on creation, manipulation, extraction, and display of data from existing databases. Two hours lecture. Two hours laboratory. Three semester hours credit.

- CPT 1324 — SURVEY OF MICROCOMPUTER APPLICATIONS — This course will introduce word processing, spreadsheet, and database management software with the integration of these applications. Two hours lecture. Four hours laboratory. Four semester credit hours.
- CPT 1332 — OPERATION PLATFORMS — This course will provide experience in a variety of operating platforms. Emphasis will be placed on support personnel interaction with the platform to assist users in various environments. One hour lecture. Two hours laboratory. Two semester hours credit.
- CPT 1414 — JAVA PROGRAMMING — Introduction to the Java programming language to include sort, loops, arrays, Applets. Two hours lecture. Four hours lab. Four semester hours credit.
- CPT 1513 — INTERNET CONCEPTS — This course is an introduction to the Internet and its uses in the world of business. It includes basic and advanced features of the Internet, World Wide Web, browsers, list servers, and creating web pages. Upon completion of this course, students will be able to create a personalized home page and post it on the Internet, download files using a browser and an FTP program, and send e-mail messages. Two hour lecture. Two hours lab. Three semester hours credit.
- CPT 2133 — CAREER DEVELOPMENT — (Prerequisite: Written Communications Elective). This course provides practical exercises in both the technical and social skills necessary for employment. Interpersonal skills, the job search process, and the importance of high standards of personal and professional relationships are stressed. Two hours lecture. Two hours lab. Three semester hours credit.
- CPT 2264 — ADVANCED RPG PROGRAMMING LANGUAGE — (Prerequisite: RPG Programming Language CPT 1224 and Programming Development Concepts CPT 1144). This course is a continuation of the RPG programming language. Emphasis is placed on advanced table processing, file maintenance, and interactive programming. Two hours lecture. Four hours lab. Four semester hours credit.
- CPT 2274 — ADVANCED COBOL PROGRAMMING - (Prerequisite: COBOL Programming Language CPT 1234) This course is a continuation in the study of COBOL. Emphasis is placed on advanced table processing, file maintenance, and interactive programming. Two hours lecture. Four hours lab. Four semester hours credit.
- CPT 2354 — SYSTEMS ANALYSIS AND DESIGN — (Prerequisite: Advanced RPG Programming CPT 2264). This course introduces techniques used in system analysis and design. Emphasis will be placed on the design, development, and implementation of an information system. Two hours lecture. Four hours lab. Four semester hours credit.
- CNT 1413 — NETWORK FUNDAMENTALS — (Prerequisite: Operating Systems CPT 1332) This course focuses on the fundamentals of computer networking. Two hours lecture. Two hours lab. Three semester hours credit.
- CNT 1614 — SUPERVISED WORK EXPERIENCE IN COMPUTER INFORMATION SYSTEMS TECHNOLOGY — A course which is a cooperative program between industry and education and is designed to integrate studies with industrial experience. Variable credit is awarded on the basis of one semester hour per 45 industrial contact hours.
- ### COMPUTER NETWORK SUPPORT TECHNOLOGY
- CNT 1413 — FUNDAMENTALS OF DATA COMMUNICATIONS - This course presents basic concepts of telephony, local area networks, wide area networks, data transmission, and topology methods. Two hours lecture, two hours laboratory, three semester hours credit.
- CNT 1513 — INTERNET CONCEPTS - (Prerequisite: CPT 1332) This course is an introduction to the Internet and its uses in the world of business. It includes basic and advanced features of the Internet, World Wide Web, gophers, list servers, and creating web pages. Upon completion of this course, students will be able to create a personalized home page and post it on the Internet, download files using browser and an FTP program, and send e-mail messages. Two hours lecture, two hours laboratory, three semester hours credit.
- CNT 1523 — NETWORK COMPONENTS (Prerequisite: CNT 1413 Fundamentals of Data Communications) - This course presents local area network and wide area network connectivity. It focuses on architectures, topologies, protocols, and transport methods of a network. Two hours lecture, two hours laboratory, three semester credit hours.
- CNT 1614 — NETWORKING ADMINISTRATION USING NOVELL — (Prerequisite: CNT 1413 Fundamentals of Data Communications, CPT 1332 Operating Platforms) This course focuses on the management of a computer network using the Novell network operating systems. Emphasis will be placed on daily administrative tasks performed by a network administrator. Two hours lecture, four hours laboratory, four semester credit hours.
- CNT 1624 — NETWORK ADMINISTRATION USING MICROSOFT SERVER - (Pre/Corequisites: CNT 1413 Fundamentals of Data Communications and CPT 1332 Operating Platforms) This course focuses on the management of a computer network using the Microsoft Windows Server network operating system. Emphasis will be placed on daily administrative tasks performed by a network administrator. Two hours lecture, four hours laboratory, four semester credit hours.

CNT 2423 — SYSTEM MAINTENANCE — (Prerequisite: 131) Operating Platforms) This course covers the diagnosis, trouble-shooting, and maintenance of computer components. Topics include hardware compatibility, system architecture, memory, input devices, video, disk drives, modems, and printers. Two hours lecture, two hours laboratory, three semester credit hours.

CNT 2533 — NETWORK PLANNING AND DESIGN — (Prerequisite: 1614 Network Administration Using Novell, CNT 1523) Components) This course involves applying concepts in planning, designing a functioning network. Emphasis is placed on recognizing need for a network, conducting analysis, and designing a solution. One hour lecture, two hours laboratory, three semester credit hours.

CNT 2544 — PROJECT MANAGEMENT — (Prerequisite: CNT 2533 Network Planning and Design) This course is the culmination of all concepts learned in the network curriculum. Topics include planning, installation, evaluation, and maintenance of a network solution. Two hours lecture, four hours laboratory, four semester credit hours.

CNT 2634 — ADVANCED NETWORK ADMINISTRATION USING MICROSOFT WINDOWS SERVER — (Prerequisite: CNT 1614 Network Administration Using Novell) This course is a continuation of Network Administration Using Novell. Emphasis is placed on installation, configuration, and implementation of a Novell Network. Two hours lecture, four hours laboratory, three semester credit hours.

CNT 2644 — ADVANCED NETWORK ADMINISTRATION USING MICROSOFT WINDOWS SERVER — (Prerequisites: CNT 1614 Fundamentals of Data Communications, CNT 1624 Network Administration Using Microsoft Server) This course is a continuation of Network Administration Using Microsoft Windows Server. Emphasis is placed on installation, configuration, and implementation of a functioning server. Two hours lecture, four hours laboratory, four semester credit hours.

WORK-BASED LEARNING IN COMPUTER INFORMATION SYSTEMS TECHNOLOGY — Direct application of concepts, terminology, and theory of computer information systems technology. Students must be employed in a work environment where they will have to solve problems as encountered in industry. One semester credit hour.

DRAFTING AND DESIGN TECHNOLOGY

DDT 1114 — FUNDAMENTALS OF DRAFTING — This course is designed to give the drafting major the background needed for all other drafting courses. Emphasis is placed upon maintaining correct techniques while developing speed. Two hours lecture, four hours laboratory. Four semester hours credit.

DDT 1114 — MACHINE DRAFTING I — (Prerequisite: Fundamentals of Drafting) This course emphasizes methods, techniques and procedure in creating drawings. Topics include: drawing standards, drawing materials, finish and heat treatment rotation, working order, dimensioning, routing and other drafting room procedures. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 1113 — CONSTRUCTION MATERIALS — A course designed to familiarize the student with the physical properties of the materials generally used in the erection of structures, with a brief description of their manufacture. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 1313 — PRINCIPLES OF CAD — This course will use the CAD system to design and draw various problems in the architectural, mechanical and electrical drafting areas. Emphasis will be placed on the operations of the CAD system to solve these problems. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 1323 — INTERMEDIATE CAD — (Prerequisite: Principles of CAD). This course is designed as a continuation of Principles of CAD. Subject matter will include dimensions, sectional views, and symbols. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 1413 — ELEMENTARY SURVEYING — A basic course in surveying dealing with the principles of geometry, theory and use of instruments, mathematical calculations, and the control and reduction of errors. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 1613 — ARCHITECTURAL DESIGN I — (Prerequisite: Fundamentals of Drafting). This course includes principles and practices of modern design, requiring working drawings and solutions, typical construction details and specifications for residential construction. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 2163 — MACHINE DRAFTING II — (Prerequisite: Machine Drafting I). A continuation of Machine Drafting I with emphasis on advanced techniques and knowledge employed in the planning of mechanical objects. Includes instruction in the use of tolerancing and dimensioning techniques. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 2233 — STRUCTURAL DRAFTING — (Prerequisite: Fundamentals of Drafting & Principles of CAD). This course will introduce the drafting major to structural sections, terms and conventional abbreviations, and symbols used by structural fabricators and erectors. Knowledge is gained in the use of A.I.S.C. Handbook. Problems are studied that involve structural designing and drawing of beams, columns, connections, trusses and bracing. One hour lecture, four hours laboratory. Three semester hours credit.

CNT 2423 — SYSTEM MAINTENANCE — (Prerequisite: 131) Operating Platforms) This course covers the diagnosis, trouble shooting, and maintenance of computer components. Topics include hardware compatibility, system architecture, memory, input devices, video, disk drives, modems, and printers. Two hours lecture, two hours laboratory, three semester credit hours.

CNT 2533 — NETWORK PLANNING AND DESIGN — (Prerequisite: 1614 Network Administration Using Novell, CNT 1523) This course involves applying concepts in planning, designing a functioning network. Emphasis is placed on recognizing the need for a network, conducting analysis, and designing a solution. One hour lecture, two hours laboratory, three semester credit hours.

CNT 2544 — PROJECT MANAGEMENT — (Prerequisite: CNT 2533 Network Planning and Design) This course is the culmination of all concepts learned in the network curriculum. Topics include planning, evaluation, and maintenance of a network solution. Two hours lecture, four hours laboratory, four semester credit hours.

CNT 2634 — ADVANCED NETWORK ADMINISTRATION USING MICROSOFT WINDOWS SERVER — (Prerequisite: CNT 1614 Network Administration Using Novell) This course is a continuation of Network Administration Using Novell. Emphasis is placed on installation, configuration, and implementation of a Novell Network. Two hours lecture, four hours laboratory, three semester credit hours.

CNT 2644 — ADVANCED NETWORK ADMINISTRATION USING MICROSOFT WINDOWS SERVER — (Prerequisites: CNT 1614 Fundamentals of Data Communications, CNT 1624 Network Administration Using Microsoft Server) This course is a continuation of Network Administration Using Microsoft Windows Server. Emphasis is placed on installation, configuration, and implementation of a functioning server. Two hours lecture, four hours laboratory, four semester credit hours.

WORK-BASED LEARNING IN COMPUTER INFORMATION SYSTEMS TECHNOLOGY — Direct application of concepts, terminology, and theory of computer information systems technology. Students must be employed in a work environment where they will have to solve problems as encountered in industry. One semester credit hour.

DRAFTING AND DESIGN TECHNOLOGY

DDT 1114 — FUNDAMENTALS OF DRAFTING — This course is designed to give the drafting major the background needed for all other drafting courses. Emphasis is placed upon maintaining correct techniques while developing speed. Two hours lecture, four hours laboratory. Four semester hours credit.

DDT 1114 — MACHINE DRAFTING I — (Prerequisite: Fundamentals of Drafting) This course emphasizes methods, techniques and procedure in machine drafting. Topics include: drawing screws, bolts, rivets, springs, thread types, symbols for materials, finish and heat treatment rotation, working order, dimensioning, routing and other drafting room procedures. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 1113 — CONSTRUCTION MATERIALS — A course designed to familiarize the student with the physical properties of the materials generally used in the erection of structures, with a brief description of their manufacture. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 1313 — PRINCIPLES OF CAD — This course will use the CAD system to design and draw various problems in the architectural, mechanical and electrical drafting areas. Emphasis will be placed on the operations of the CAD system to solve these problems. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 1323 — INTERMEDIATE CAD — (Prerequisite: Principles of CAD). This course is designed as a continuation of Principles of CAD. Subject matter will include dimensions, sectional views, and symbols. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 1413 — ELEMENTARY SURVEYING — A basic course in surveying dealing with the principles of geometry, theory and use of instruments, mathematical calculations, and the control and reduction of errors. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 1613 — ARCHITECTURAL DESIGN I — (Prerequisite: Fundamentals of Drafting). This course includes principles and practices of modern design, requiring working drawings and solutions, typical construction details and specifications for residential construction. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 2163 — MACHINE DRAFTING II — (Prerequisite: Machine Drafting I). A continuation of Machine Drafting I with emphasis on advanced techniques and knowledge employed in the planning of mechanical objects. Includes instruction in the use of tolerancing and dimensioning techniques. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 2233 — STRUCTURAL DRAFTING — (Prerequisite: Fundamentals of Drafting & Principles of CAD). This course will introduce the drafting major to structural sections, terms and conventional abbreviations, and symbols used by structural fabricators and erectors. Knowledge is gained in the use of A.I.S.C. Handbook. Problems are studied that involve structural designing and drawing of beams, columns, connections, trusses and bracing. One hour lecture, four hours laboratory. Three semester hours credit.

DDT 2243 - COST ESTIMATING - This course includes preparing material lists and quantity surveys from actual working drawings specifications. Two hours lecture and two hours laboratory. Three semester hours credit.

DDT 2343 - ADVANCED CAD - (Prerequisite: Intermediate CAD) is an advanced course in the use of CAD software with emphasis on producing drawings. Emphasis is placed on attributes, slide shows, the coordinate system, 3-D faces, and solid modeling. One hour lecture, two hours laboratory. Three semester hours credit.

DDT 2423 - MAPPING AND TOPOGRAPHY LAB - (Prerequisite: Elementary Surveying and Intermediate CAD). This laboratory will allow the drafting major to apply selected drafting techniques to the problem of making maps, traverses, plot plans, plan and profile drawings using maps, field survey data, aerial photographs and related reference materials including symbols, notations, and other applicable standards. Two hours lecture, two hours laboratory. Three semester hours credit.

DDT 2443 - ADVANCED SURVEYING - (Prerequisite: Elementary Surveying) This course provides the student with practical applications in land surveying, methods of boundary locations, and land descriptions in accordance with original surveys and resurveys. One hour lecture, two hours laboratory. Three semester hours credit.

DDT 2623 - ARCHITECTURAL DESIGN II - (Prerequisite: Architectural Design I and Intermediate CAD). This course emphasizes standard procedures and working drawings. Details involving architectural, mechanical, electrical, and structural drawings are covered, along with presentation drawings and computer aided design assignments. One hour lecture, two hours laboratory. Three semester hours credit.

DDT 2911-2913 - SPECIAL PROJECT (DRAFTING) - (Prerequisite: Consent of Instructor). This course is designed to provide the student with practical application of skills and knowledge gained in other drafting courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Two hours lecture, six hours laboratory. One to three semester hours credit.

TDD 1313 - GRAPHIC COMMUNICATION - This course is a study of the fundamentals of the graphic language used by engineers. Through theory and application, students will develop the visualization and computerized drafting skills necessary for later courses in engineering once employed. One hour lecture, four hours laboratory. Three semester hours credit.

ELECTRICAL TECHNOLOGY

ELT 1101 - FUNDAMENTALS OF ELECTRICITY - This is a basic course designed to provide fundamental skills associated with all electrical work. It includes safety, basic tools, special tools, equipment, and introduction to simple AC and DC circuits. One hour lecture. Two hours lab. Three semester hours credit.

ELT 1113 - RESIDENTIAL/LIGHT COMMERCIAL WIRING - (Prerequisite: Fundamentals of Electricity, ELT 1102 or equivalent). A course to provide advanced skills related to the wiring of multi-family and small commercial buildings. Includes instruction and practice in service entrance installation, specialized circuits, and use of commercial raceways. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1123 - COMMERCIAL AND INDUSTRIAL WIRING - (Prerequisite: Fundamentals of Electricity, ELT 1102 or equivalent). A course to provide instruction and practice in the installation of commercial electrical service including the types and uses of conduits and other raceways. NEC code requirements, and three phase distribution networks. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1213 - ELECTRICAL POWER - (Pre/corequisite: Fundamentals of Electricity, ELT 1102 or equivalent). A course to provide skills related to electrical motors and their installation. Includes instruction and practice in using the different types of motors, transformers and alternators. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1223 - MOTOR MAINTENANCE AND TROUBLESHOOTING - (Prerequisite: Fundamentals of Electricity ELT 1102 or equivalent). A course to familiarize the students with the principles and practice of electrical motor repair. Includes instruction and practice in the disassembly/assembly and preventive maintenance of common electrical motors. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1263 - BLUEPRINT READING/PLANNING THE RESIDENTIAL INSTALLATION - This course provides knowledge of architectural symbols and electric symbols needed to read blueprints. All elevations and various plans associated with electrical wiring will be studied. Blank blueprints will be provided and a list of all appliances and their amperage will be supplied. The blanks will be filled with receptacles, switches, and lighting outlets as required by NEC. Circuit layouts for all switching will be demonstrated. All branch circuits will be plotted on the blueprint. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1273 - SWITCHING CIRCUITS FOR RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL APPLICATION - This course is designed to introduce the student to the various methods by which single pole, 3-way, and 4-way switches are used in residential, commercial, and industrial instal-

lations. This course also includes the installation and operation of voltage, remote control switching. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 1413 — MOTOR CONTROL SYSTEMS — (Prerequisite: Fundamentals of Electricity, ELT 1102 or equivalent). A course in the installation of different motor control circuits and devices. Emphasis is placed on developing student's ability to diagram, wire and troubleshoot the different circuits and mechanical control devices. Two hours lecture. Two hours lab. Three semester hours credit.

ELT 2424 — SOLID STATE MOTOR CONTROL — (Prerequisite: Motor Control Systems, ELT 1413). A course to introduce the students to the principles of solid state motor control. Includes instruction and practice in design and installation of different solid state devices for motor control. Two hours lecture. Four hours lab. Four semester hours credit.

ELT 2613 — PROGRAMMABLE LOGIC CONTROLLERS — (Prerequisite: Motor Control Systems, ELT 1413 or EET 1324 Microprocessors). A course to provide instruction and practice in the use of programmable logic controllers (PLC's) in modern industrial settings. Includes instruction in the operating principles of PLC's and practice in the programming, installation, and maintenance of PLC's. Three hours lecture. Two hours lab. Four semester hours credit.

ELT 291 (1-3) — SPECIAL PROJECT — (Prerequisite: Consent of Instructor). Practical application of skills and knowledge gained in other electronics-related technical courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Two to six hours lab. One to three semester hours credit.

ELECTRONICS TECHNOLOGY

EET 1192 — FUNDAMENTALS OF ELECTRONICS — This course is designed to provide fundamental skills associated with all electronics courses. This course includes safety, bread boarding, use of calculator, test equipment familiarization, soldering, electronic symbols, and terminology. One hour lecture. Two hours lab. Two semester hours credit.

EET 1114 — DC CIRCUITS — (Prerequisite: Fundamentals of Electronics, EET 1192). This course is designed for students to know the principles and theories associated with DC circuits. This course includes the study of electrical circuits, laws, and formulae and the use of test equipment to analyze DC circuits. Two hours lecture. Four hours lab. Four semester hours credit.

EET 1114 — AC CIRCUITS — (Prerequisite: DC Circuits, EET 1114). This course is designed to provide the students with the principles and theories associated with AC circuits. This course includes the study of electrical circuits, laws and formulae, and the use of test equipment to analyze AC circuits. Two hours lecture. Two hours lab. Three semester hours credit.

EET 1114 — DIGITAL ELECTRONICS — A course designed to introduce the student to number systems, basic gates and truth tables, logic circuits, latches and flip-flops, counters, registers, memory devices, combination logic circuits, Boolean algebra, and a basic computer system. Three hours lecture. Two hours lab. Four semester hours credit.

EET 1334 — SOLID STATE DEVICES AND CIRCUITS — (Prerequisite: AC Circuits, EET 1123). A course designed to provide familiarization with state of the art active devices and their applications in the control and manipulation of electricity to make it work for man's benefit. This includes the study of P-N junction and P-N junction devices. Uni Polar, Bipolar and Hybrid, their circuit applications and troubleshooting with emphasis on low frequency. Two hours lecture. Four hours lab. Four semester hours credit.

EET 1324 — MICROPROCESSORS — (Prerequisite: Digital Electronics (EET 1114). A course designed to provide student with skills and knowledge of microprocessor architecture, data and control functions, operational codes, instruction sets, machine and assembly language, timing, interfacing, and other hardware applications associated with microprocessor systems. Two hours lecture. Four hours lab. Four semester hours credit.

EET 1334 — LINEAR INTEGRATED CIRCUITS — (Prerequisite: Solid State Devices and Circuits (EET 1334). A course designed to provide students with knowledge and application skills of linear integrated devices. Includes general purpose and dedicated devices. Operational amplifiers, active filters, voltage regulators, timers, VCO's, phase lock loops and other devices will be covered along with their applications. Three hours lecture. Two hours lab. Four semester hours credit.

EET 2414 — ELECTRONICS COMMUNICATION — (Prerequisite: Digital Electronics (EET 1214). A course designed to provide the student with the concepts and skills related to analog and digital communications. Includes modulation techniques, transmission, reception, formats, encoding, encryption, protocols, modem etc. Also includes standard interface methods. Two hours lecture. Four hours lab. Four semester hours credit.

EET 2514 — INTERFACING TECHNIQUES — (Prerequisite: Microprocessors (EET 1324). A study of data acquisition devices and systems including their interface to microprocessors and other control systems. Also local area networks (LANs) and their functions are covered. Two hours lecture. Four hours lab. Four semester hours credit.

CST 2113 — COMPUTER SERVICING LAB I — Fundamentals of computer servicing. Includes configuration, test equipment usage, basic disassembly and assembly methods, preliminary tests and diagnostics, cable interpretation, and building cables. Six hours lab. Three semester hours credit.

CST 2123 — COMPUTER SERVICING LAB II — Continuation of Computer Servicing Lab I (CST 2113) with increased emphasis on system analysis and diagnosis of board and component failures. Emphasis on lab experience with computer repair. Six hours lab. Three semester hours credit.

EET 2911 — SPECIAL PROJECTS — This course is designed to provide practical application of skills and knowledge gained in other technical courses. The instructor works closely with the student to insure that the selection of a project will enhance the student's learning experience. Two hours lecture. One semester hour credit.

EMERGENCY MEDICAL TECHNICIAN

EMT 1116 — EMERGENCY MEDICAL TECHNICIAN — This introductory course prepares individuals to function in the prehospital environment. The class offers instruction in the basic life support care of sick and/or injured persons. This includes: airway assessment; communications; documentation; general pharmacology; hemorrhage control; ambulance operation; splinting of adult, pediatric and infant patients; and special care of patients exposed to heat, cold, radiation, or contagious disease. Students must spend a minimum of 10 hours in a hospital emergency room and participate in a minimum of five separate ambulance runs. One hour lecture, six hours lab, and six hours clinical. Six semester hours credit.

(In the event of numerous applicants to be enrolled in EMT-Basic courses, a priority list has been established: EMS Personnel, Fire Department Personnel, Rescue Personnel, Industry Workers, Hospital Emergency Care Personnel, Law Enforcement, Civil Defense Personnel.)

Prerequisites to enter EMT-Basic Courses:

- Age of at least 18;
- Ability to read and write;
- High school graduate or GED equivalent;
- Minimum score of 10 on the TABE or 16 on the ACT taken after October, 1989 or 12 taken before October, 1989;
- Valid CPR certification (course C);
- Physically fit per physical examination by physician;
- Hepatitis B vaccination started prior to clinical or ambulance run portion of the class.

FIRE PROTECTION TECHNOLOGY

HT 1113 — INTRODUCTION TO FIRE SCIENCE — This course provides orientation to the fire service. This class explores department structure and organization, operations, and responsibilities, and the history of the fire service and changes that currently are remodeling traditional fire service. Three hours lecture. Three semester hours credit.

HT 1123 — INTRODUCTION TO FIRE PREVENTION — This course introduces students to modern approaches of fire prevention. An overview is provided of methods currently used in preventing fires including Codes and Standards, Company Based Inspections, Public Fire Education, Code Enforcement Programs, and legislation affecting fire prevention activities. Three hours lecture. Three semester hours credit.

HT 1133 — FIRE FIGHTING PRINCIPLES AND PRACTICES — This course is designed as a basic fire fighting tactical course providing information on the major principles and practices conducted at fire and emergency scenes. Concentrating on activities of rescue, ventilation, salvage, overhaul, offensive and defensive attack methods, and fire fighter safety, the student explores various operations that must be conducted in a coordinated manner. Three hours lecture. Three semester hours credit.

HT 1223 — FIRE APPARATUS & EQUIPMENT — Engines, pumps, operation procedures, maintenance techniques, and equipment specifications are discussed while providing the student with a working knowledge and understanding of various types of apparatus and equipment used by the fire service. Three hours lecture. Three semester hours credit.

HT 1333 — FIRE PROTECTION CONCENTRATION ELECTIVE

HT 2313 — FIRE SERVICE HYDRAULICS — A study in the use of water to combat fires, this course provides information on theories associated with the use of water, actual fire ground application practices, and the use of water additives. Study is made of various delivery and usage methods. Three hours lecture. Three semester hours.

HT 2323 — BUILDING CONSTRUCTION — This course investigates building construction from the standpoint of the fire service. Why do buildings burn and what are the danger areas of various types of construction? A basic overview of building codes and construction methods is used to familiarize students with building components and construction types. Three hours lecture. Three semester hours credit.

HT 2333 — FIRE FIGHTER SAFETY — This course provides an overview of safety practices for the emergency service worker. Covering the individual and team from "in the station" through the emergency scene and return back to service, this course is essential for those who participate in emergency service activities. Three hours lecture. Three semester hours credit.

FFT **** — FIRE PROTECTION CONCENTRATION ELECTIVE

FFT 2413 — STRATEGY AND TACTICS — This course provides a study of strategy and tactics used in a variety of situations faced by the fire service. Covering different situations from small everyday occurrences to large conflagrations this course makes use of simulations and case histories to develop necessary strategy and tactical endeavors. Three hours lecture. Three semester hours credit.

FFT 2423 — INCIDENT MANAGEMENT SYSTEMS — This course is a study of incident management systems used for handling situations from the smallest incidents to the largest. A variety of methods are discussed with emphasis placed on the National Consortium for Incident Management Systems Incident Command/ Management System. Three hours lecture. Three semester hours credit.

FFT **** — FIRE PROTECTION CONCENTRATION ELECTIVE

FFT **** — FIRE PROTECTION CONCENTRATION ELECTIVE

HEATING AND AIR CONDITIONING TECHNOLOGY

ACT 1124 — BASIC COMPRESSION REFRIGERATION — An introduction to the field of refrigeration and air conditioning. Emphasis is placed on the principles of safety, thermodynamics, and heat transfer. Four semester hours credit. Two hours lecture. Four hours lab.

ACT 1133 — TOOLS AND PIPING — Various tools and pipe connecting techniques. Covers tools and test equipment required in heating, ventilation, air conditioning and refrigeration. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 1213 — CONTROLS — Fundamentals of gas, fluid, electrical and programmable controls. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 1313 — REFRIGERATION SYSTEM COMPONENTS — An in-depth study of the components and accessories of a sealed system including metering devices, evaporators, compressors and condensers. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 1432 — REFRIGERANT RECOVERY AND LUBRICANTS — Practical applications of refrigerants and lubricants according to the EPA standards. Includes recovery, recycling and disposal. Two semester hours credit. One hour lecture. Two hours lab.

ACT 1713 — ELECTRICITY FOR HEATING, VENTILATION, AIR CONDITIONING AND REFRIGERATION — Basic knowledge of electricity, power distribution, components, solid state devices and electrical circuits. Three semester hours credit. Two hours lecture. Two hours lab.

FFT 1813 — PROFESSIONAL SERVICES PROCEDURES — Business ethics necessary to work with both the employer and customer. Includes resume, record keeping, and services contracts. Two semester hours credit. One hour lecture. Two hours lab.

FFT 2324 — COMMERCIAL REFRIGERATION — A study of various commercial refrigeration systems. It includes installation, servicing and maintenance systems. Four semester hours credit. Two hours lecture. Four hours lab.

FFT 2414 — AIR CONDITIONING I — Various types of residential and commercial air conditioning, including hydronic, absorption and desiccant systems. Four semester hours credit. Two hours lecture. Four hours lab.

FFT 2424 — AIR CONDITIONING II — An in-depth course in the installation, start-up, maintenance and air quality of complete heating and air conditioning systems. Four semester hours credit. Two hours lecture. Four hours lab.

FFT 2433 — REFRIGERANT, RETROFIT AND REGULATIONS — Regulations and standards for new retrofit and government regulations. Includes OSHA regulations, EPA regulations, local and state codes. Three semester hours credit. Two hours lecture. Two hours lab.

FFT 2513 — HEATING SYSTEMS — Various types of residential and commercial heating systems. Includes gas, oil, electric, compression and hydroponic heating systems. Three semester hours credit. Two hours lecture. Two hours lab.

ACT 2624 — HEAT LOAD AND AIR PROPERTIES — Introduction to heat load calculations for residential and light commercial heating, ventilation, air conditioning and refrigeration systems. Included are air distribution, duct sizing selection of grills and register, types of fans, air velocity and fan performance. An introduction is provided to air testing instruments and computer usage. Four semester hours credit. Two hours lecture. Four hours lab.

MACHINE SHOP TECHNOLOGY

MST 1115 — POWER MACHINERY I — A course in the operation of power machinery. Includes instruction and practice in the operation of lathes, drill presses, and vertical mills. Five semester hours credit. Two hours lecture. Six hours lab.

MST 1125 — POWER MACHINERY II — A continuation of Power Machinery I with emphasis on more advanced applications of lathes, mills, shapers, and precision grinders. Five semester hours credit. Two hours lecture. Six hours lab.

MST 1313 — MACHINE TOOL MATHEMATICS — An applied mathematics course designed for machinists. Includes instruction and practice in algebraic and trigonometric operations essential for successful machining. Three semester hours credit. Two hours lecture. Two hours lab.

MST 1413 — BLUEPRINT READING — A course in blueprint reading designed for machinists. Includes instruction and practice in reading industrial blueprints. Three semester hours credit. Two hours lecture. Two hours lab.

MST 1423 — ADVANCED BLUEPRINT READING — (Prerequisite: Blueprint Reading (MST 1413). A continuation of Blueprint Reading with emphasis on advanced feature of technical prints. Includes instruction on the identification of various projections and views and on different assembly components. Three semester hours credit. Two hours lecture. Two hours lab.

MST 1613 — PRECISION LAYOUT — An introduction to the concepts and practice of precision layout for machining operations. Includes instruction and practice in the use of layout instruments. Three semester hours credit. Two hours lecture. Two hours lab.

MST 2135 — POWER MACHINERY III — (Prerequisite: Power Machinery II (MST 1124). A continuation of the Power Machinery II course with emphasis on advanced applications of the engine lathe, milling machine, and grinding machine. Five semester hours credit. Two hours lecture. Six hours lab.

MST 2144 — POWER MACHINERY IV — (Prerequisites: Power Machinery III, MST 2135). A continuation of Power Machinery III with emphasis on advanced operations of the radial arm drill, milling machine, engine lathe, and precision grinder. Four semester hours credit. Two hours lecture. Four hours lab.

MST 2714 — COMPUTER NUMERICAL CONTROL OPERATIONS I — An introduction to the application of computer numerical control (CNC) and computer assisted manufacturing (CAM) techniques and practices. Includes instruction and practice related to the use of the Cartesian coordinate system, programming codes and commands and tooling requirements for CNC/CAM machines. Four semester hours credit. Three hours lecture. Two hours lab.

MST 2725 — COMPUTER NUMERICAL CONTROL OPERATIONS II — (Pre/corequisite: Computer Numerical Control Operations I, MST 2714). A continuation of Computer Numerical Control Operations I. Includes instruction in writing and editing CNC programs, machine setup and operation, and use of CAM equipment to program and operate CNC machines. Five semester hours credit. Two hours lecture. Six hours lab.

MST 2813 — METALLURGY — An introduction to the concepts of metallurgy. Includes instruction and practice in metal identification, heat treatment, and hardness testing. Three semester hours credit. Two hours lecture. Two hours lab.

WORK-BASED LEARNING

191(1-3), 192(1-3), 291(1-3) & 292(1-3) — WORK-BASED LEARNING
The Work-Based Learning course is designed for students enrolled in vocational-technical programs and employed in parallel workplace environments for a minimum of 15 hours per week. Course content is based upon a model course curriculum, defined workplace requirements, and specific objectives addressing competent workplace performance. Three semester hours credit based upon the total quantity of 270 approved clock hours.

TECHNICAL EVENING CLASSES

Regular college courses are offered on campus during the day and evenings and off campus in the evening at various locations in the college district including Carthage, Forest, Louisville, Morton, Philadelphia, and Westlaw Central High School near Philadelphia. The same instructional standards are maintained and the same tuition and fees apply as stated in the catalog for campus day students.

SPECIAL POPULATION SUPPORT SERVICES

The Test of Adult Basic Education (TABE) will be administered to all VOCATIONAL students upon entering school. Results from this test will be used to identify students that need help in Reading, Math and Language. Students needing help in these areas will be assigned to the Special Population Support Services Center for three hours per week until he/she achieves the functioning level needed to receive full value of the education he/she is pursuing.

The following entrance and exit criteria will be followed:

1. Technical students who are recommended for Developmental Mathematics (through the Assessment Process) will be scheduled for the Support Services program.
2. Technical students who are recommended for Developmental English or Reading (through the Assessment Process) will be scheduled for the Support Services program.
3. Vocational students will remain in the Support Services program until they score at the 10th grade level on the TABE test in mathematics, or reading or both if they are assigned to the program for both.
4. Vocational students will be allowed to exit the Support Services program by scoring at the 10th grade level on the TABE test in math-

ematics, reading, or in both areas if they were assigned to the Services Center in both areas.

5. After completing course requirements and exiting the Services program, technical students will schedule Intermediate College Algebra.
6. After completing course requirements and exiting the Services program, technical students will schedule Developmental English (if needed) or English Composition.

CARPENTRY AND CABINET MAKING

CAV 1115 — PLANS, SPECIFICATIONS & FOUNDATIONS — Study plans in residential construction and specifications. Practical work experience in layout, installing batter boards, and the placing of foundation members. One hundred fifty clock hours. Five semester hours.

CAV 1128 — CABINET CONSTRUCTION — Theory and practical work experience in blueprint reading, safety, measuring in a wide range of cabinets, cabinet layout, materials, cabinet framing and shelf construction. Two hundred forty clock hours. Eight semester hours.

CAV 1215 — FLOOR, WALL, CEILING, ROOF FRAMING & ROOFING — Theory and practical work in actual framing of floors, walls, ceiling and roofs, and actual installation of roofing materials. One hundred fifty clock hours. Five semester hours.

CAV 1225 — HARDWARE, TRIM & LAMINATES — Theory and work experience in selection of correct hardware and installation of hardware and trim, and installation of plastic laminates. One hundred fifty clock hours. Five semester hours.

CAV 1317 — INSULATION, EXTERIOR AND INTERIOR FINISHING & COORDINATING — Theory and practical work experience in sound and thermo insulation, interior and exterior buildings dealing with walls, trim, floors, cabinets, doors, windows and exterior trim. Also, steps to follow in coordinating other work such as plumbing, electrical, heating and cooling etc. Two hundred ten clock hours. Seven semester hours.

CAV 1324 — CABINET FINISHING — Theory and practical experience in sanding, preparing and finishing cabinets. One hundred twenty clock hours. Four semester hours.

CAV 2134 — BLUEPRINT READING, SPECIFICATIONS, CODES AND FOUNDATION — Theory and study of blueprint reading, specifications and codes. Actual work experience in laying out foundations, setting grade stakes, and placing of reinforcement steel. One hundred twenty clock hours. Four semester hours.

CAV 2148 — CABINET CONSTRUCTION TECHNIQUES — Theory and practical experience in actual cabinet construction with emphasis being on different styles and techniques. Two hundred forty clock hours. Eight semester hours.

CAV 2149 — TECHNIQUES IN FRAMING & ROOFING — Theory and practical experience in all parts of residential framing and actual installation of sheathing and roofing material. One hundred fifty clock hours. Five semester hours.

CAV 2145 — LAMINATE APPLICATION, TRIM AND HARDWARE — Theory and practical work experience in proper selection of hardware and trim. Installation of plastic laminates. One hundred fifty clock hours. Five semester hours.

CAV 2138 — EXTERIOR & INTERIOR FINISHING, INSULATION & COORDINATING — Theory and work experience in all types of insulation, siding, wall covering, and trim work plus the study of permits and coordinating building activities with other tradesmen. Two hundred forty clock hours. Eight semester hours.

CAV 2144 — CABINET FINISHING — Theory and practical experience in sanding, preparing and finishing cabinets. One hundred twenty clock hours. Four semester hours.

COSMETOLOGY

COV 1117 — FUNDAMENTALS OF COSMETOLOGY — This course provides theory and lab practice in the basic manipulative skills involved in cosmetology practices and safety precautions associated with each. In accordance with State Cosmetology Board Regulations, this practice is provided on mannequins or class mates; no work is performed on clients paying for service until this course is completed. Seven hours credit. Three hours lecture. Twelve hours lab.

COV 1213 — COSMETOLOGY THEORY I — Information on the theory of cosmetology, including sterilization and sanitation, safety, hygiene and good grooming, professional ethics, and sales. Basics of bacteriology, hair treatment, hair shaping, hair styling, and finger waves. Three semester hours credit. Three hours lecture.

COV 1311 — SCALP AND HAIR TREATMENT — Practical application in shampooing and scientific brushing, including preparation, procedures, completion, safety rules, brushing, selection and use of shampoo products, and practical application of treatments for different types of hair and scalps. One semester hour credit. Three hours lab.

COV 1321 — HAIR SHAPING — Practical applications in hair shaping with scissors and razor. Practice in identification and use of implements for sectioning and hair thinning. One semester hour credit. Three hours lab.

- COV 1322 — HAIR STYLING — Practical applications in styling and waving which include product selection, preparation, methods and techniques for combing and brushing, and artistry in hair styling. Two semester hours credit. Six hours lab.
- COV 1412 — ARTISTRY OF ARTIFICIAL HAIR — Practical applications in styling wigs, hair pieces and extensions, reasons for use of artificial hair, types of artificial hair, and safety precautions. Two semester hours credit. Six hours lab.
- COV 1225 — COSMETOLOGY THEORY II — Theory of cosmetology related to anatomy and physiology, dermatology, trichology, microbiology and chemistry. Permanent waving, hair relaxing, coloring and lightening and safety practices are covered. Five hours lecture. Five semester hours credit.
- COV 1512 — MANICURE AND PEDICURE — Practical applications in manicuring and pedicuring. Instruction includes nail structure, nail growth and disorders and diseases, massage, sanitation and safety considerations. Two semester hours credit. Six hours lab.
- COV 1333 — PERMANENT WAVES — Practical applications in permanent waving. Includes principles and product selection, requirements, processes, implements, supplies, and safety precautions. Three semester hours credit. Nine hours lab.
- COV 1343 — HAIR COLORING AND LIGHTENING — Practical applications in coloring and hair lightening. Includes instruction in classification of hair color and safety precautions of hair color. Three semester hours credit. Nine hours lab.
- COV 1352 — CHEMICAL HAIR RELAXING — Practical applications in chemical hair relaxing techniques, basic steps and processes, and safety precautions. Two semester hours credit. Six hours lab.
- COV 1236 — COSMETOLOGY THEORY III — Advanced theory, facials and makeup, thermal techniques, safety precautions, state cosmetology laws, rules and regulations, and salon management and operation. Six semester hours credit. Six hours lecture.
- COV 1612 — FACIALS AND MAKEUP — Practical applications in providing facial treatment. Includes physiological effects, facial treatment for different skin types, procedures for applying cosmetics, corrective makeup and safety precautions. Two semester hours credit. Six hours lab.
- COV 1362 — THERMAL TECHNIQUES — Practical application in thermal hair styling, to include purpose, procedures, product selection, and safety precautions. Two semester hours credit. Six hours lab.
- COV 1712 — SALON MANAGEMENT — Practical applications in opening and operating a salon in accordance with state regulations. Two semester hours credit. Six hours lab.

COSMETOLOGY TEACHER TRAINING

- TTT 101 — TEACHER TRAINEE OBSERVATION — A teacher trainee must complete 12 hours of theory and 68 hours of skill training in Cosmetology Observation. Eighty hours of instruction. Three semester hours credit.
- TTT 102 — THE PROFESSIONAL TEACHER — Professional application of theory which includes Preparing to Teach, Presentation, Application and Evaluation. One hundred sixty-four clock hours. Five semester hours credit.
- TTT 103 — STUDENT MOTIVATION AND LEARNING — Professional application and training includes: Laws Governing Learning Processes, Student Motivation, Student Participation, Student Personalities and Individual Differences, Ninety-nine clock hours. Three semester hours credit.
- TTT 104 — METHODS MANAGEMENT & MATERIALS — Professional application and training to include: Methods, Procedures, and Techniques of Teaching, Classroom Management and Teaching Materials. Three hundred thirty-two clock hours. Nine semester hours credit.
- TTT 105 — TESTING AND EVALUATION — Professional application and training to include testing (performance tests, written tests, and standardized Tests) and teacher evaluation. Sixty-five clock hours. Three semester hours credit.
- TTT 106 — COSMETOLOGY LAW, RULES AND REGULATIONS — A study of laws controlling and regulating the practice of cosmetology in the state of Mississippi. Ten clock hours. One semester hour credit.

WELDING AND CUTTING

- WLW 1116 — SHIELDED METAL ARC WELDING I (SMAW) — This course is designed to teach students welding techniques using E-6010 electrodes. Six semester hours credit. One-hour lecture, 10 hours lab.
- WLW 1124 — GAS METAL ARC WELDING (GMAW) — This course is designed to give the student experience in various welding applications with the (GMAW) welder including short-circuiting and pulsed transfer. Four semester hours credit. One hour lecture, 6 hours lab.
- WLW 1136 — GAS TUNGSTEN ARC WELDING (GTAW) — This course is designed to give the student experience in various welding applications with the GTAW welder. Six semester hours credit. One hour lecture. Ten hours lab.
- WLW 1143 — FLUX CORED ARC WELDING (FCAW) — This course is designed to give the student experience in FCAW. Three semester hours credit. One hour lecture. Four hours lab.

WLVL 1171 — WELDING INSPECTION AND TESTING PRINCIPLES — This course is designed to give the student experience in inspection and testing of welds. One semester hour credit. Two-hour lab.

WLVL 1226 — SHIELDED METAL ARC WELDING II (SMAW) — This course is designed to teach students welding techniques using E-7018 electrode. Six semester hours credit. One hour lecture. Ten hours lab.

WLVL 1232 — DRAWING AND WELDING SYMBOL INTERPRETATION — This course is designed to give the student advanced experience in reading welding symbols. Two semester hours credit. One hour lecture. Two hours lab.

WLVL 1314 — CUTTING PROCESSES — This course is designed to give the student experience in oxyfuel cutting principles and practices, air carbon arc cutting and gouging, and plasma arc cutting. Four semester hours credit. Two hour lecture. Four hours lab.

TRADE, INDUSTRIAL AND TECHNICAL

BLUEPRINT READING — Instructions in fundamentals, lines, views, dimensions and specifications, dimensions, shapes, abbreviations and symbols, sections, details and assembly, precision instruments. Length of course to be determined by industry.

CARPENTRY I, II, III, & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in the basic skills and technical knowledge in both rough and finish carpentry. Six CEU's.

COMPUTER APPLICATIONS — Three hours per night, one night per week for an established number of consecutive weeks. Instruction and hands-on training sessions for beginners through advanced computer users dealing with MS Office applications. CEU credit is available.

ELECTRICITY I, II, III & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in the electrical trade to include the following areas: use of electrical tools and instruments, basic electricity, residential and commercial wiring, motor testing, controls and related science. Six CEU's.

INDUSTRIAL MAINTENANCE APPRENTICESHIP — Instructions in elements of mechanics, lubrication of drive components, bearings, pumps, piping systems, basic hydraulics, hydraulic trouble-shooting, tools, measurements, trouble-shooting skills, pneumatics, blueprints and schematics. Length of courses determined by requirements to achieve credential for each of 5 levels.

MACHINE SHOP I, II, III & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in machine shop to include the following areas: precision measuring instruments, tools, materials,

testing, bench work, drilling machines, milling machines, lathes and grinders, jig, boring and girding machines, and abrasive and cutting fluids. Length of course to be determined by the industry.

PERSONNEL MANAGEMENT — Instructions in the management system, personnel program, staffing the organization, employee potential, behavior management, labor relations, remuneration, security, and management of the future. Length of course to be determined by the industry.

REFRIGERATION, AIR-CONDITIONING & HEATING I, II, III & IV — Three hours per evening, two evenings per week for ten weeks. Instruction and practice in the A-C and refrigeration trade to include the following areas: basic electricity, motors and controls, service tools, fundamentals of refrigeration, compression systems and construction, refrigeration and controls, cabinets, materials, absorption, systems, hermetic units, and commercial refrigeration and heating application. Six CEU's.

SUPERVISORY TRAINING — Instructions in history of company, the art of supervision, planning, organizing, directing and leadership, controlling, decision making, motivation, communication, team work, performance and role playing. Length of course determined by needs of industry.

TRUCK DRIVING — A course of 280 training hours consisting of classroom instruction and practical application of truck driving skills. Successful completion of the course results in the trainee receiving a Class A Commercial Drivers license.

OTHER

CAKE DECORATING — Two hours per night, one night a week for 6 weeks. (1.2 CEU's) Instruction in making icing, frosting, making decorating cones, and equipment, and making the following designs: sweet pea, clown, basket, heart, wedding, bathing suit, doll, etc.

ART YOUTH PROGRAM — The Art for Youth Program is organized under the supervision of the Office of Adult and Continuing Education with a certified art instructor. All classes are held in the ceramics lab of South Campus located at East Central Community College in Decatur, MS. The classes will consist of a variety of art activities modified for all levels of artistic ability. Activities will include ceramics, drawing, painting, and work in three-dimensional drawing. Students ages 7-17 may enroll in the program. Youth ages 7-11 will meet from 6:00 to 7:00 p.m. while youth ages 12-17 will meet from 7:00 until 8:00 p.m. Classes will meet only on Tuesday nights. The maximum number of students allowed in each class will be 12. The Art for Youth Program is an open entry-open exit type of program. A student may enroll or may exit the program at any time.

AUTO MECHANICS (carburetor and electrical) — Three hours per week for two evenings per week. Instructions in fuel system, fuels, types of carburetors, types of fuel pumps, air cleaners and manifolds. Theory of system-magnetism and electricity, generators, ignitions, lighting, schematics and diagram reading and symbols. Six CEU's.

VOLUNTEER FIREMANSHIP — Two and one-half hours per day for five days. Instructions in fire triangle, travel, transfer of heat, exposure, history of petroleum, fire, use of equipment, operation of truck, maintenance of equipment, fire stream, forcible entry and coordination of attack. 1 CEU.

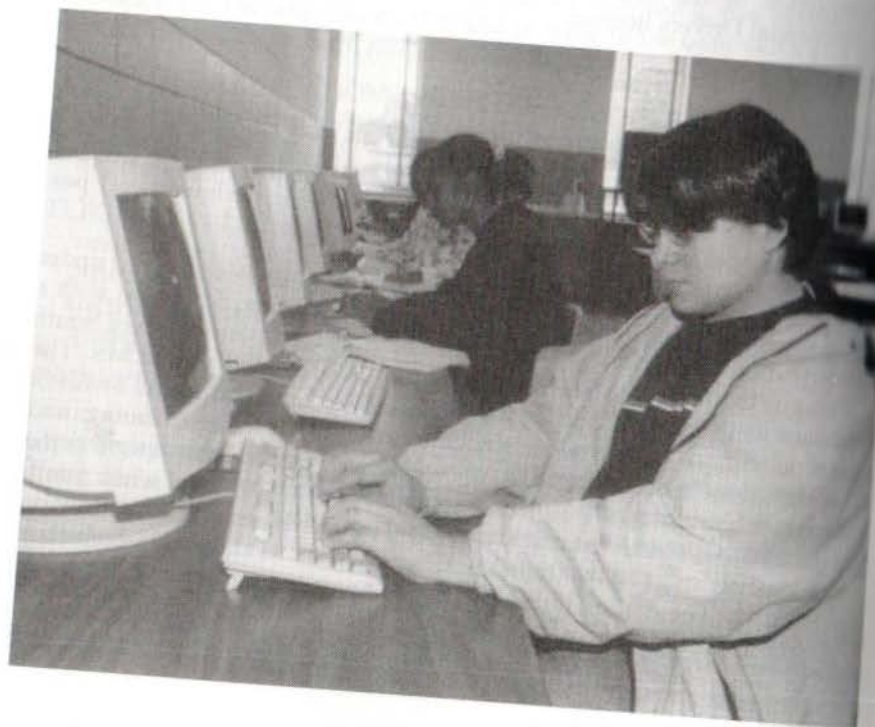
BEGINNING PAINTING — A studio course designed for the beginner maintaining to the use and knowledge of various painting media as well as decorative crafts. 3 CEU's

BEGINNING CERAMICS — A studio course designed for the beginner maintaining to the use and knowledge of various clays in hand building two-dimensional art objects. An application of ceramic glaze and firing procedures will also be included. 3 CEU's

BEGINNING PHOTOGRAPHY — Two hours per night, one night a week for ten weeks. 2 CEU's. Instruction in examining camera functions and care, types of films and accessories, operation of camera, introduction to various types of photography, developing film, printmaking and mounting for display. 2 CEU's

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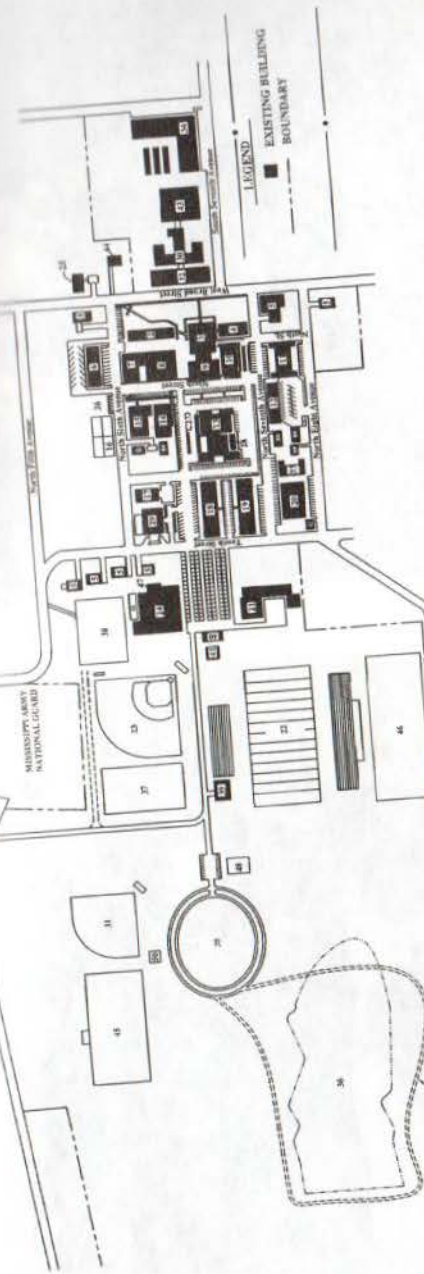
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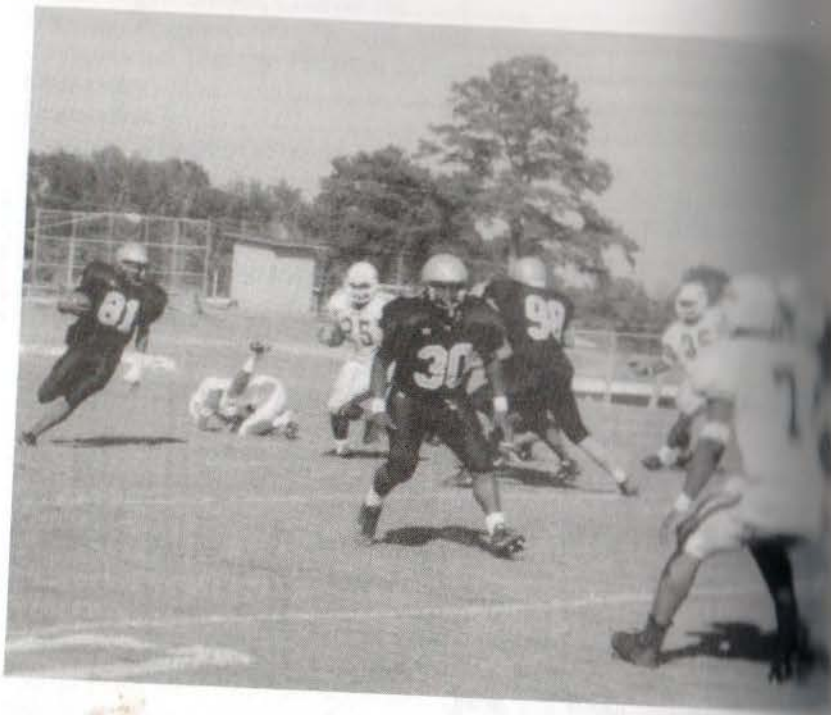
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EAST CENTRAL COMMUNITY COLLEGE
DECATUR, MSTennis Courts
16. Maintenance Building
17. Scott Hall
18. Neesham Hall
19. Leake Hall
20. Vocational-Technical Annex
21. Warrior Football Field/Jamie Clark Stadium
22. Chris Gay IV Memorial Physical Education Building
23. Bracken-Wood Physical Education Building
24. Baptist Student Union (BSU)
25. Sullivan Park
26. Harrison Memorial Garden
27. Work Force Development Center
28. Associate Degree Nursing/Childcare Building
29. Frank Rivers Eves Physical Education Building
30. Women's Center
31. Richard C. Ebbert Hall
32. Eddie N. Smith Student Union
33. Erma Lee Hall
34. Fitness Trail
35. College Pond
36.2. Walter Arno Vincent Administration Building
3. Huff Auditorium
4. Cross Section Hall
5. Faculty Houses
6. Newman Hall
7. Jackery Cafeteria
8. Nelson Hall
9. Keweenaw's Gym, Bookstore, Sullivan Center, Student Activities
10. Todd Hall
11. Winston Hall
12. Bradford J. Tucker Applied Technology Center
13. Burton Library
14. Ovid S. Vickers Fine Arts Center
15.37. Intramural Field
38. Band Practice Field
39. Visiting Teams Field House
40. Warrior Stadium Entrance
41. Concession Stand Restroom
42. Batting Cages Gymnasium
43. South Campus Gymnasium
44. Wesley Field
45. Soccer Field
46. Practice Football Field
47. Football Dressing Room
48. Football Locker Room
49. Dick Livingston Recreational/Study Trail
50. Restroom Facilities

NOTES



NOTES

APPLICATION FOR ADMISSION TO EAST CENTRAL COMMUNITY COLLEGE

Complete and Return to
East Central Community College
Office of Admissions and Records
P. O. Box 129
Decatur, MS 39327

Personal Information

City _____ State _____ ZIP _____ County of Residence _____
Email Address: _____
Last _____ First _____ Middle _____ (Maiden) _____
Home Address _____
City _____ State _____ ZIP _____ County of Residence _____
Home Telephone () _____ Work Telephone () _____ *Date of Birth _____ *Gender _____
Race: () Nonresident Alien () Black, Non-Hispanic () American Indian/Alaska Native
() Asian/Pacific Islander () Hispanic () White, Non-Hispanic () Other

This information is used for statistical purposes and to provide information required by the U.S. Department of Education in accordance with applicable federal law. You are not required to answer these questions; however, an answer would be appreciated.

Parent/Guardian: Name _____
City _____ State _____ ZIP _____ County of Residence _____

Enrollment Information

Expected Enrollment Date: Year _____ Fall _____ Spring _____ Summer 1 _____ Summer 2 _____
Classification: _____ Freshman _____ Sophomore STATUS: _____ Full-Time _____ Part Time
Enrollment Status: _____ Resident _____ Commuter MEAL PLAN: _____ 5-Day _____ 7-Day

Academic Information

Official transcripts and ACT scores are required for admissions to be complete

Do you have a _____ High School Diploma _____ High School Certificate _____ GED
Name of High School Attended _____ Graduation Date _____
Name of High School Attended _____
Date Taken _____

Have you ever attended ECCC? YES NO If YES, did you attend using a different name? YES NO
If YES, what name? _____ If YES, what year? _____

Have you taken the ACT? YES NO If YES, did you send your scores to ECCC? YES NO

Have you ever attended or are you currently enrolled in another college? YES NO
Name of all Colleges attended: _____

Certification

I certify that the information I have submitted on this form is correct and complete. I understand that failure to give complete and accurate information in this application could result in revocation of admission to East Central Community College and cancellation of any subsequent enrollment. All transcripts must be filed with the Director of Admissions within 30 days of the application before the process is complete. My signature of the application gives permission for the school(s) I have attended to release my transcripts to East Central.

Your signature: _____ Date: _____

East Central Community College does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap. The College is in compliance with TITLE VI or the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments, Section 504 of the Rehabilitation Act of 1972, and the Americans With Disabilities Act of 1990.

Application for Housing

Please complete and return to
East Central Community College
Business Office
P.O. Box 129
Decatur, MS 39327

Application must be typed or printed and may accompany the admissions application if the applicant intends to live in housing. An application for admissions must be on file before this application can be processed. **A \$60.00 room deposit must accompany this form in order for the housing reservation to be complete.** If you have already sent an application, or if you are a current student, please send this application along with your room deposit to the Business Office.

Deposit will be refunded when the student officially checks out of the residence hall, unless the student is charged for damage or the loss of keys. The deposit will be refunded if the reservation is cancelled by August 1st of the following enrollment.

If Housing is available, for more information please contact Mr. Gene Davis at 635-2111 ext. 279.

SS#: _____
(Last) (First) (Middle)

(Street or P.O. Box) (City) (State) (Zip Code)

Phone: _____ Date of Birth: _____

School Attended: _____

Sex: Male () Female () Smoker: Yes () No ()
Classification: Freshman () Sophomore () Semester you plan to enter EC: Fall 20____ Spring 20____

Name of emergency contact: _____ Relationship: _____

Phone Number: _____

(Street or P.O. Box) (City) (State) (Zip)

Do you require any special medical needs: Yes () No () If yes, please explain: _____

Housing Preference: Female Housing: () Jackson Hall () Erma Lee Barber Hall () Sophomore Honors

Male Housing: () Newsome Hall () Winston Hall () Todd Hall () Scott Hall () Neshoba Hall

Do you specify if you will be participating in athletics or band: _____

Roommate preference: _____
(Name) (Address) (Phone)

NOTE: BOTH ROOMMATES MUST HAVE ROOM DEPOSITS ON FILE PRIOR TO RECEIVING ASSIGNMENTS. ROOM PRIORITIES FOR ROOM ASSIGNMENTS ARE DETERMINED ACCORDING TO WHEN DEPOSITS ARE RECEIVED.

Signature _____

Date _____

SOUTHERN CHRISTIAN LEAGUE COLLEGE
MEMPHIS, TENNESSEE 38157

